

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors January 10, 2019

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, January 10, 2019 at the District Office. Director Stickney called the meeting to order at 6:33 p.m.

Directors present: Meraz, Swenson, Stickney, Brunberg (arrived at 6:34), and Montes (arrived at 6:38)

Staff present: Greg Foell, District Administrator
Horatio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Jennifer Von Aesch, Finance/HR Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Meraz, seconded by Director Stickney, the agenda was approved by a vote of 4-0-0 with Directors Swenson, Brunberg, Meraz, and Stickney voting Aye. There were no Abstentions or Nays. Director Montes was absent.
MOTION #1
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **MINUTES** a) Approval of Minutes of December 13, 2018 Meeting (pg 1-7): On a motion by Director Swenson, seconded by Director Brunberg, the minutes were approved by a vote of 4-0-0 with Directors Swenson, Brunberg, Meraz, and Stickney voting Aye. There were no Abstentions or Nays. Director Montes was absent.
MOTION #2
7. **CORRESPONDENCE** a) Confidential Envelope – Attorney Billing November 2018: On a motion by Director Meraz, seconded by Director Brunberg, the attorney billing was approved by a vote of 4-0-0 with Directors Swenson, Brunberg, Meraz, and Stickney voting Aye. There were no Abstentions or Nays. Director Montes was absent.
MOTION #3
b) Letter from the County of Sacramento Thanking the District for Use of the Orangevale Community Center for the November 6, 2018 General Election (pg 8): The Board discussed the letter.
8. **CONSENT CALENDAR** No consent items were discussed.

8.1 CONSENT MATTERS GENERAL FUND

No report.

8.2. OLLAD CONSENT MATTERS

No report.

8.3. KENNETH GROVE CONSENT MATTERS

No report.

9. NON-CONSENT MATTERS GENERAL FUND

No report.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc Disc Golf Committee: No report.

Director Montes Arrives (6:38 p.m.)

11. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – December 2018 (pg 9-11): Admin. Foell stated several Board members toured the fire station. Several park districts attended the meeting with the FEC Police Department. The District has been working on converting to LED lighting for all of the facilities, and a proposal will come to the Board within the next couple of months to complete the project. The State conducted an energy audit on the District facilities. He also attended meetings regarding the Electric Greenway Trail project. Supervisor Bain said the tree lighting event had a great turnout; Director Swenson and Admin. Foell commented positively on the improved sound system. Several other Board members attended the event and commended the staff on a great job. Superintendent Oropeza said the storm caused one or two trees to fall down, and they also helped a resident take care of a fallen tree in their yard. Supervisor Bain said a reptile show was being held on February 23rd.

- b) Report on Electric Greenway Trail Public Meeting on January 8, 2019 (verbal): Admin. Foell updated the Board on this project, as well as the regional trail network planning effort. Gaps in trail connections are slowly being completed and the Electric Greenway is an example of this. The City of Citrus Heights had been awarded a grant to complete the project. The public outreach will contribute to the trail design plans. Admin. Foell, Finance/HR Supt. Von Aesch, Supervisor Woodford, Park Supt. Oropeza and several Board members attended the public outreach meeting to discuss the trail project.
- c) County of Sacramento – Hazel Avenue Sidewalk Project Update (verbal): This sidewalk project goes from Central to Elm and includes many enhancements, including a bus stop and sidewalks. The District sent a letter to Supervisor Frost asking her to look at options for a sidewalk connection on the east side of Hazel Avenue from the current end of the District sidewalk to the Regency Baptist Church. Admin. Foell gave an estimate of possible costs but County staff's projected costs were considerably higher. Admin. Foell met with Supervisor Frost at the location to give her a better idea of project logistics and the Supervisor said she would look into options to complete the sidewalk.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

- a) General Obligation Bond Analysis Presentation from Isom Advisors (presentation): In 2011, the Board completed work on the District wide Master Plan. The plan suggested completing park specific master plans which has now been accomplished. In addition, as part of this process, the District has completed capital improvement plans for each of the parks, an ADA plan and a capital replacement plan for existing facilities. As a result of these efforts the District had been discussing possible financial plans to pay for the capital improvements that have been identified. John from Isom Advisors presented options to the Board. He discussed the history of his firm and his 20 years of experience. Their firm conducts community surveys and consults with agencies on financing methods that local residents and voters will support. The total assessed value of Orangevale is \$3.42 billion of a tax base, which will increase over time. A tax rate is applied to the tax base, which are then collected every year and generates a revenue that pays for a bond. This will allow the District to receive a large sum of money upfront to then be paid back using these received taxes. The District would choose a tax rate and then choose when the projects can be completed and paid for by the tax proceeds. The representative spoke about voter demographics and turnout, and the important of the election date the District would choose. He believed November 2019 will be a low turnout and 2020 will be a higher turnout. After being asked

by a Board member, the representative explained that the voters vote for the bond, which would raise their property taxes for up to 30 years in order to pay for the bond. For each sale of the bond, the District has three years to spend the money. Director Stickney asked about the timeline, and the representative said that the November 2019 election was the earliest they can have a bond measure on the ballot. Admin. Foell recommended a workshop to discuss the capital project list and then the Board hire a consultant to conduct the survey, which was quoted at \$6,000-10,000. The success rate for the firm was at a 90% approval rate with positive survey results. The Board discussed their options and will confirm a timeline soon.

MOTION #4

b) Approval of District Committee Meeting Assignments for 2019 (pg 12): Director Meraz was moved to Planning and Director Montes was moved to Recreation. On a motion by Director Montes, seconded by Director Stickney, the assignments were approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #5

c) Approval of Agreement with with Exclusive Exteriors to Construct ADA Pathway at Almond Park in the Amount of \$6,625 (pg 13-26): Admin. Foell recommended the Board approve the agreement as presented. On a motion by Director Montes, seconded by Director Swenson, the agreement was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

d) Discuss the Possible Purchase of the Sacramento Metropolitan Fire District Property at 5148 Main Avenue (pg 27-28): The Fire District was selling the property, which was appraised at \$80,000. The property was “interesting” and was located in an area of the District where services may be needed. The District had until February 6th to make a decision on buying the property. For recreation purposes, the location was questionable due to the low population in the area. The District could offer senior programming, summer day camp, or a rental facility. Admin. Foell discussed the maintenance of the facility and possible renovation costs; he questioned the need for another facility and if the District could assume the maintenance requirements. It was determined to have a special meeting on January 31st to further discuss the possible purchase of the property.

14. DIRECTOR AND STAFF COMMENTS

Supervisor Bain said that we are still renting the pool through next week and the group is paying for the use and heating of the pool. The polar bear plunge went well.

Recreation Superintendent Oropeza has been working on installing the new drinking fountains.

Ms. Von Aesch said the audit will be completed shortly and will be presented to the Board in February.

Admin. Foell felt the employee recognition event went well. Swim team registration was beginning in January, as well as reservations for the AARP tax program.

Director Montes stated that the Best of Orangevale event would be held on February 9th at the Community Center. Voting ends on January 18th.

Director Swenson was excited about the drinking fountains being installed.

Director Meraz mentioned his conversation with a SMUD representative about future trails in the District.

Director Brunberg told the staff to keep up the good work.

Director Stickney said his granddaughter recently enjoyed a ballet class. He wanted the District to look at the fire district building for purchase.

15. ITEMS FOR NEXT AGENDA

None discussed.

16. ADJOURNMENT

MOTION #6

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:48 p.m. On a motion by Director Montes, seconded by Director Brunberg, the meeting was adjourned by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson