

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors July 11, 2019

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, July 11, 2019 at the District Office. Director Montes called the meeting to order at 6:32 p.m.

Directors present: Meraz, Brunberg, Montes
Directors absent: Stickney, Swenson
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horatio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Montes, the agenda was approved by a vote of 3-0-0 with Directors Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays. Directors Stickney and Swenson were absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of June 13, 2019 Regular Meeting (pg 1-9): On a motion by Director Brunberg, seconded by Director Montes, the minutes were approved by a vote of 3-0-0 with Directors Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays. Directors Stickney and Swenson were absent.
7. **CORRESPONDENCE**
MOTION #4
 - a) Confidential Envelope – Attorney Billing May 2019: On a motion by Director Brunberg, seconded by Director Meraz, the attorney billing was approved by a vote of 3-0-0 with Directors Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays. Directors Stickney and Swenson were absent.
 - b) Email from Anne Taylor regarding feedback on the District campout (pg 10): Ms. Taylor complimented the staff on the campout event. Admin Greg Foell provided brief overview of feedback on first District campout event.
 - c) Letter of thanks from County of Sacramento regarding facility

use for the June 4, 2019 special general election (pg 11): Admin Greg Foell stated letter was received from County of Sacramento to thank us for being part of general election.

- d) Letter from The Lyle Company and American Tower regarding their cell tower lease at Orangevale Community Park (pg 12): Admin Greg Foell introduced the proposal from Lyle Company interested in taking over the site by horse arena for a cash-out price vs. extending the lease we currently have with them. Board wishes to maintain control of the site and continue the way we have been in the past.
- e) Articles in the Orangevale View and Sacramento Bee from resident Peg Pinard regarding the Electric Greenway Trail (pg 13-14): Admin Greg Foell provided information regarding meeting with resident, Peg Pinard, living next to Sundance Park. She is quite knowledgeable and has extensive experience as a Board of Supervisor regarding CEQA documentation. She voiced concern regarding the potential removal of oak trees for the 2.9 mile trail at the Sundance Park, however, is fairly supportive of the trail. City of Citrus Heights, Sunrise, and ORPD are very concerned with avoiding the unnecessary removal of trees. Electric Greenway staff are open to moving trail slightly when able to avoid tree removal where applicable. Mitigated Negative Declaration was discussed and approved at the City of Citrus Heights City Council meeting on June 27, 2019.
- f) Correspondence from William Wright regarding consideration for re-naming the Youth Center Baseball Field (currently Lovitt Field - Pre 1984) for Howard Field (field name in early 1960's) (pg 15-16): Admin. Foell introduced the request from Mr. Wright to recognize Mr. Howards contribution to our Youth Center Field at a future board meeting. In process of finding out more information. Board members are invited to provide any contact information for investigating field history. William Wright and/or family members may plan to attend future board meetings to address this for consideration.

**8. CONSENT
CALENDAR**

MOTION #5

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 3-0-0 with Directors Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays. Directors Stickney and Swenson were absent.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) a. Ratification of Claims for June 2019 (pg 17-18)
- b) b. Budget Status Report for June 2019 (pg 19-21)
- c) c. Revenue Report for June 2019 (pg 22): Question re: In-Lieu fees negative amount for current period. District staff to look into and provide explanation at next board meeting.

**8.2. OLLAD
CONSENT
MATTERS**

- a) a. Ratification of Claims for June 2019 (pg 23-25)
- b) b. Budget Status Report for June 2019 (pg 26)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) a. Ratification of Claims for June 2019 (pg 27)
- b) b. Budget Status Report for June 2019 (pg 28)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

- a) a. Ratification of Claims for June 2019 (pg 29): Table to meeting in August, 2019

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc: No report.

**11. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – June 2019 (pg 30-35): Admin. Foell summarized current ongoing activity. Cited work on Electric Greenway and continuing to work with residents owning three properties on Escallonia Drive. Admin. Foell stated continued interest in purchasing property next door, to be discussed further in closed session. Passing of the Electric Greenway CEQA document in June was a big step forward for the trail project. Admin. Foell advised of Mandatory Sexual Harassment Training which was conducted via webinar for 72 OVParks staff by Attorney Patty Eyres from CAPRI. This training was mandated to be completed by the end of 2019. In addition, a one-hour motivational team building presentation was conducted with John Tillitson for OVParks staff.
- b) Report on Electric Greenway Trail CEQA Public Hearing – (verbal) Admin. Foell provided a summary during the Activity Report discussion.

**12. UNFINISHED
BUSINESS**

None discussed.

13. NEW BUSINESS

MOTION #3

a) Approve the Ground Lease Agreement with CCTM1 LLC (Crown Castle) to Extend the Cell Tower Lease at Orangevale Community Park (pg 36-60): Admin. Foell provided the Board with an update to negotiations in the ground lease agreement which have been off and on since about 2014. This is regarding the T-Mobile site under the old Pac Bell lease from 1996 which is still effective to 2026. David McMurchie introduced the proposed agreement to be placed on top of the current agreement until 2026 and at which time will supersede current agreement. Provides signing bonus of 10k upon signature as well as paying attorney fees. On a motion by Director Brunberg, and seconded by Director Meraz, the motion to approve the ground lease agreement with CCTM1 LLC was approved by a vote of 3-0-0 with Directors Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays. Directors Stickney and Swenson were absent.

MOTION #6

b) Approval of the Quotation from Ecology Action in the Amount of \$42,471.21 to Retrofit Lighting throughout the District with LED Fixtures and with Green Energy Products to Retrofit the Orangevale Community Park Tennis Courts in the Amount of \$2,880 (pg 61-122): Admin Greg Foell presented information to consider looking at changing all lighting fixtures to LED fixtures. The auditorium and parking lot lighting has been changed to LED. Payback and rebate program information was summarized. Administration and Activity Buildings are the most expensive conversions. On a motion by Director Brunberg, and seconded by Director Montes, the motion to approve the Quotation from Ecology Action in the Amount of \$42,471.21 to Retrofit Lighting throughout the District with LED Fixtures and with Green Energy Products to Retrofit the Orangevale Community Park Tennis Courts in the Amount of \$2,880 was approved by a vote of 3-0-0 with Directors Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays. Directors Stickney and Swenson were absent.

14. DIRECTOR AND STAFF COMMENTS

Rec. Supervisor Bain discussed the graph of projected end of year revenue showing approximately \$61,000 over projected revenue. He summarized the Campout event, recognizing OVparks staff Larissa Clark, Sheila King, and Emily Romine for their hard work putting this event together. The Astrological Society brought telescopes and the Orangevale Rocks provided a glow in the dark rock hunt. Campers enjoyed a movie, hot dogs, smores, swimming. A pancake breakfast was provided by the Orangevale Grange.

Park Supt. Oropeza thanked the staff for their hard work. He provided an update on the Pecan restrooms getting clogged up. The District brought in a company to survey lines for blockage which showed no root intrusions or breaks. The Almond Park tennis and pickleball court renovations have been completed.

Finance/HR Supt. Von Aesch stated that the District held the sexual harassment webinar for our staff as well as staff team building with John Tillitson.

Supervisor Woodford stated she has received good feedback on Campout event.

Director Montes thanked the staff for all their work and help with the Campout event.

Director Meraz provided an update on the Citrus Heights city council meeting and his discussion with Mr. Starkovich from SMUD.

15. ITEMS FOR NEXT AGENDA

None to discuss.

16. CLOSED SESSION

a) Closed Session pursuant to Government Code Section 54956.8
Conference with Real Property Negotiators
Property: 6930 Hazel Avenue, Orangevale, CA 95662
Agency Negotiator: Greg Foell
Negotiating Parties: Regency Baptist Church
Under Negotiation: Price and Terms

17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

Director Brunberg resumed open session.
Director Brunberg stated that no action was taken on this matter.
Direction was given to the Administrator.

18. ADJOURNMENT

MOTION #7

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:40 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 3-0-0 with Directors Brunberg, Meraz, and Montes, voting Aye. There were no Abstentions or Nays. Directors Stickney and Swenson were absent.

Lisa Montes, Acting Chairperson