

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors March 11, 2021

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on March 11, 2021 at the District Office and also on Zoom. Director Stickney called the meeting to order at 6:00 p.m.

Directors present: Stickney, Swenson, Meraz, Montes,
Directors absent: Brunberg (Arrived 6:05 p.m.)
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Parks Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor
Nadia Khkhokhar Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Montes, seconded by Director Stickney, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

5. **PRESENTATION & DISCUSSION: ARCADE-CRIPPLE CREEK TRAIL**
Admin Ross provided protocol to those attending via Zoom, YouTube, and Facebook to participate in the discussion. Admin Ross introduced the City of Citrus Heights Mayor Steve Miller to provide a brief overview of the project. A feasibility study was conducted in 2014. The Arcade Cripple-Creek Trail project is currently in the final design phase. The project is made possible by successfully securing the full funding for design and construction through application and approval of a competitive grant. The City of Citrus Heights is very grateful to be collaborating with Sunrise Recreation and Park District, OVParks, SJUSD, Sacramento County, and SMUD. Mayor Miller introduced City Engineer Leslie Blomquist, and Planning Manager Casey Kempenaar to discuss more detailed information related to the Arcade-Cripple Creek Trail. Casey Kempenaar summarized the trail project. CEQA and Environmental Protection Act requirements must be followed. Mitigation efforts will be pursued to minimize environmental impact throughout the nearly three-mile-long trail. The trail will connect eight parks from two different park districts. Leslie Blomquist advised of a pedestrian activated traffic signal crossing, median, and crosswalk installation planned for improved safety and access to the Sundance Park portion of the trail as people cross Fair Oaks Blvd.

Additional trail lighting will be installed to supplement the existing lighting along the trail. The final design will implement measures to reduce removal of trees by over sixty percent from the initial CEQA impact report. In areas where tree removal is necessary, mitigation will occur. Sacramento County and City of Citrus Heights codes will be followed. The Sacramento Tree Foundation will be utilized for educational and planting collaboration. SMUD will not allow trees to be planted in their easement areas. A new bridge over Arcade Creek is necessary. The existing bridge was installed in 1997 and is currently located in the flood plain and the floodway. Where it currently sits, the bridge can potentially cause blockage during a heavy rainstorm, which could increase flooding to neighboring resident properties. Current requirements mandate elevation and handrail standards be implemented. As a condition to funding, the new bridge will be installed to meet federal, state and local standards which includes ADA and flood prevention compliance, which requires handrails and elevation of approximately four to five feet above the height of the existing bridge. The new bridge will be large enough to accommodate emergency vehicles, provide wildlife pass through areas, and reduce blockage to help prevent flooding to neighboring properties. Information on the Arcade Cripple-Creek Trail project can be found at www.citrusheights.net/940. A link to this site is also available on the www.OVparks.com website.

Director comments/questions:

Director Montes **Q:** Where and what type of lighting will be necessary along the trail? **A:** Plans in place utilize current lighting with additional solar lighting supplementation where necessary.

Q: Are plans in place to protect the nesting birds throughout the trail to minimize impact to the wildlife in the area? **A:** Yes. There are several mitigation measures related to sensitive species. For example, construction will take place after a nesting bird survey has been completed. Plant surveys will also be conducted in the trail area prior to construction. Measures are in place so that removal of designated trees will not directly impact species in the area.

Director Meraz **Q:** Is there is a sufficient setback from the trees to protect the root systems? **A:** Any areas of the trail planned within the drip line of trees will be addressed by an arborist on staff who will advise of necessary measures to protect trees during construction. **Q:** Will this project be addressing any of the overgrowth within the creek, especially between the bridge and Fair Oaks Blvd.? **A:** We are limited to the scope of work directly related to the project. We have no plans to address the overgrowth in the creek.

Director Brunberg **Q:** Will any larger trees need to be removed? **A:** Most of the trees currently slated for removal are smaller in nature. A few larger trees by the bridge may need to be removed. This determination has not been finalized to date.

Director Swenson **Q:** Has a written CEQA and NEPA report been done and is it viewable by the public? **A:** Yes, these were completed in 2019, and are available on the City of Citrus Heights website. **Q:**

Sundance has several smaller trails that intersect and run parallel to the main trail. Will those smaller trails remain, or will they become part of the overall nature area? **A:** The paved trail will follow very closely to the current main trail. Where the new trail varies from the existing trail, the existing trail and other smaller trails within Sundance would remain.

Director Stickney **Q:** Is there a possibility of reducing the two-foot aggregate shoulder on either side of the path. **A:** Yes, when necessary, the shoulder could be reduced slightly to minimize tree impact. **Q:** Is the pedestrian signal required to be installed at that location or can it be moved further south? **A:** The signal location was chosen due to pedestrian safety based on current traffic flow out of the Tempo Park parking lot. **Q:** Is it possible to move the last SMUD light on the western end of Sundance Trail further to the north to potentially save a tree from being removed? **A:** This an area of the trail where we are looking into either relocating existing lighting or adding supplemental lighting is. **Q:** Will we be using the same foundations for the bridge, and will it need to be wider? **A:** It will be a bit wider. We are leaving the existing abutments in place to minimize the impacts in the creek. We would be pouring new abutments behind the existing ones and then span over the existing to minimize our work within the floodway and the creek to minimize environmental impacts while meeting the required regulations for bridge construction over this creek. **Q:** Should we be concerned about the need to bring in a lot of extra soil to create the ramps leading up to the elevated bridge? Would this potentially cause more flooding to the south end of our park? **A:** This has been considered in our design with the expectation of a net-zero impact, meaning we will be filling in areas with soil that has been removed in other areas of the project. The design of the bridge and ramping will reduce the potential impact of flooding by reducing blockage.

Admin Ross **Q:** Can trees be planted within Sundance Trail outside of the SMUD easement area. **A:** Yes. We will work with you in identifying areas of Sundance where trees can be planted. For the first three years the City of Citrus Heights will maintain the care of any new trees planted in the Sundance area. Thereafter, OVparks would continue the care as their responsibility.

Public comments/questions:

Peg Pinard, resident living adjacent to the proposed trail project, had comments and questions. **C:** She emphasized that CalTrans has exceptions and varying concessions to alter plans for trail and bridge width and height to protect the environment. **C:** She expressed that the existing bridge will not be an obstruction during a rainstorm because the 90 degree turns in the creek will cause blockage before the bridge does. **C:** She emphasized her belief that the new bridge will bring an element of danger from homeless taking up residence under the bridge. The bridge on Fair Oaks has had several occurrences of this nature and there is great concern of this also occurring under the new bridge in the Sundance Trail. **Response:**

The new bridge will be higher and will have more visibility under the bridge, making it difficult for anyone to hide under it. It will also have rip-rap and a creek with water, making it uncomfortable for homeless to camp under it. Director Montes advised that OVparks will take adequate measures to ensure the safety of the residents using the trail.

Tom DiGiacomo voiced safety concern for the cyclists due to lack of lighting and traffic issues on Highwood and Woodmore Oaks. Leslie Blomquist advised the funding for lighting does not extend to public road areas. However, a rapid-flashing yellow beacon light will be installed at Woodmore Oaks for pedestrian crossing use.

Kim Eaton voiced safety concerns regarding the area of the trail near Olivine and Claypool in Citrus Heights potentially encouraging homeless encampments. Casey Kempenaar advised that the Citrus Heights Police Department and Sacramento County Sheriffs are in favor of opening this area to through foot traffic for trail users and emergency vehicles could access if necessary, for improved response to emergencies. Since this is in the Citrus Heights jurisdiction, the Citrus Heights Police Department has indicated that a single phone number will be implemented for specific trail non-emergency incidences. For 911 emergency calls, the information and location will be provided to the correct governing agency to respond to the emergency. Trail markers will be installed which will assist with providing location of issues needing attention such as homeless, graffiti, safety concerns, etc.

Peg Pinard expressed safety concerns coupled with inadequate police response time to crime reports. She is adamant that the plans, in writing, need to be viewed by residents and concerns considered prior to the finalization. Leslie Blomquist advised that a final recommendation will be provided for the public to consider concerns.

Orangevale resident, Donna O'Bitts asked for verification of width of trail. The Sundance Trail will be paved ten feet wide with approximately two-foot aggregate shoulder on each side throughout most parts of the trail, for a total of fourteen feet wide.

Admin Ross advised that the OVparks Master Plan process has indicated community support for walking and biking trails. These trails provide increased ADA access. Fulton-El Camino Police regularly patrol and address any homeless issues when incidences arise throughout the OVparks properties. Officer Taylor Magaziner with the Fulton-El Camino Police advised that the Sundance Park area is patrolled regularly, and he does not anticipate an increase in safety or homeless issues with the proposed project. Admin Ross and the Board of Directors extended appreciation to the City of Citrus Heights Mayor Miller, Leslie Blomquist, Casey Kempenaar, and all residents who participated in the discussion.

6. PUBLIC DISCUSSION

No one wished to address the Board during public discussion.

7a. MINUTES

MOTION #2

a) Approval of Minutes of the Special Meeting on January 22, 2021 (pg 1-2): On a motion by Director Montes, seconded by Director Meraz, the minutes, with a correction of Director Montes' arrival time, were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #3

b) Approval of minutes of the Regular Meeting February 11, 2021 (pg 3-12): On a motion by Director Montes, seconded by Director Meraz, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

7b. CORRESPONDENCE

a) Orangevale View article on the OVparks Junior Leader program and OVparks program marketing for spring programs (pg 13): Admin Ross advised that the article in the Orangevale View seemed to assist with acquiring many Jr. Leader Applications. Recreation Coordinator Roberts is conducting interviews this week.

b) Certificate of Recognition from Assemblyman Kevin Kiley for OVparks receiving the Best Recreation of the Year Award for 2020 from the Orangevale Chamber of Commerce (pg 14): Assemblyman Kevin Kiley presented OVparks with a Certificate of Recognition. OVparks won the Best of Orangevale this year for best recreation category.

c) Email from a resident expressing appreciation to the Parks Maintenance staff for the work they did following the storm on January 26 (pg 15): Admin Ross shared a complimentary email received from resident Ricky Lancaster to thank the Parks Maintenance staff for their efforts after the big January storm.

d) A message regarding a phone call we received from a longtime resident who complimented us on our parks in general, and specifically on our pickleball courts at Pecan Park (pg 16): Office Assistant Kathy Harling received a call from Paulette Wells, Orangevale resident, suggesting adding pickleball courts to the existing tennis courts on Hazel Avenue. Kathy advised that this is already planned for completion this spring and thanked her for her suggestion and her compliments of the OVparks facilities. Admin Ross advised the resurfacing and pickleball addition at that site is estimated to be completed by May 2021. Director Stickney suggested that this project be publicized in the Orangevale View.

e) Confidential Envelope – Attorney Billing December 15, 2020 – January 11, 2021: On a motion by Director Meraz, seconded by Director Brunberg, the attorney billing was approved by a vote of

MOTION #4

5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

8. CONSENT CALENDAR

MOTION #5

- a) On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for February 2021 (pg 17)
b) Budget Status Report for February 2021 (pg 18-20)
c) Revenue Report for February 2021 (pg 21)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for February 2021 (pg 22-23)
b) Budget Status Report for February 2021 (pg 24-25)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for February 2021 (pg 26)
b) Budget Status Report for February 2021 (pg 27)

9. NON-CONSENT MATTERS GENERAL FUND

MOTION #6

- a) Ratification of Claims for February 2021 (pg 28):
On a motion by Director Swenson, seconded by Director Stickney, the consent calendar was approved by a vote of 4-0-1 with Directors Stickney, Swenson, Brunberg, and Meraz voting Aye. There were no Nays. Director Montes abstained.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
b) Maintenance and Operation: No report.
c) Recreation Committee: No report.
d) Personnel & Policy: No report.
e) Government: No report.
f) Planning Committee: No report.
g) Trails Committee: Trails Committee: No report.
h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – February 2021 (pg 29-36):
Admin Ross advised of receiving inquiries with interest in negotiating access to new or existing cell phone towers on OVparks properties. American Tower is interested in extending its current lease. Dish Network and Landmark Dividend have also expressed interest in negotiating a cell tower agreement. Dish Network is

interested in utilizing an existing SMUD tower located at Streng Avenue which SMUD has approved. Admin Ross will research extending existing or introducing new cell towers to the District and provide information to discuss at a future BOD meeting.

On Friday, February 12, Admin Ross, Admin Services Supervisor Woodford, Admin Clerk Kelley met with website designer David Dickerson to incorporate changes to achieve a more interactive OVparks website regarding our parks and the Master Plan maps. Admin Foell had initiated the process with David Dickerson and staff is continuing those efforts.

On February 18, Admin Ross, Parks Supt. Oropeza, Finance/HR Supt. Von Aesch, Finance Clerk Myren, and Office Assistant Harling attended the two-and-a-half-hour mandatory Prop 68 Per Capita Workshop covering application procedures and guidelines. In addition to the regular Per Capita grant of \$177,952, OVparks is eligible for approximately twenty thousand dollars in additional per capita funding through the Heavily Urbanized Per Capita allotment. Therefore, OVparks qualifies for almost \$200K in per capita grant funding with a match requirement of approximately \$50,000. The committee is compiling a list of potential projects to present to the Prop 68 grant project manager to confirm eligibility of projects. Once confirmed, the list will be presented to the planning committee to discuss within two months.

Admin Ross has continued meeting with Sacramento County every two weeks to discuss COVID 19 advancements and adjustments, if any, to restrictions in recreation programming. Outdoor adult and youth sports have had some movement. Recently movement has occurred with ability to offer limited indoor programming. Admin Ross will discuss programming with staff and provide further indoor programming possibilities in the next board meeting.

Supervisor Bain and Recreation Coordinator Roberts are compiling a list of suitable summer programming to offer to San Juan Unified School District students. Utilizing COVID funding received, SJUSD would help pay for student enrollment fees in weeklong programs during the summer. Admin Ross, Supervisor Bain, and Recreation Coordinator Roberts will meet with SJUSD Superintendent Kent Kern along with other area Recreation and Park Districts on Friday, March 19 to discuss further. Admin Ross invited anyone with new programming ideas to submit them for consideration.

Admin Ross, Supervisor Bain, and Recreation Coordinator Roberts met with staff from the Orangevale Public Library on March 3. While the Orangevale Library undergoes renovation and expansion, their Bookmobile will be visiting Orangevale Community Center Park each Friday from 2-4pm beginning tomorrow, March 12, 2021.

This will be marketed on the Orangevale Community Center marquee sign.

In meeting with the Sacramento County last week, County Waste Management advised they have noticed an increase of illegal dumping throughout the County. Residents can call 311 to remove illegal dump items. OVparks can also utilize 311 to respond to illegal dumping within the park areas.

This month's FEC Police Report reflects reduction in incidences.

Supt. Von Aesch mentioned anticipating further improvement to revenue heading into summer season.

Supervisor Woodford advised March has been a busy enrollment period in programming with many programs filling and some with wait lists.

Park Supt. Oropeza advised the parks are very busy with resident use. The fence at Norma Hamlin Park has been repaired. Youth center planter area has been replanted. A fallen tree has been cleared from the Sundance Park near the creek area. Preparations are being completed for the upcoming Disc Golf Tournament to be held this weekend.

Recreation Supervisor Jason Bain advised the downfall in revenue is due to lack of facility rental capability under the current COVID restrictions. Current recreation program revenue is doing well. Cautiously optimistic for summer programming to provide increased revenue. TigerSharks will begin practice in May. If gatherings are still restricted under State guidelines at that point, virtual swim meets may occur. All new buildings have been signed off by the Fire Department. Facilities Host Danny Rodriguez has completed painting the Meeting Room at the Community Center from pink to tan in color.

Recreation Coordinator Roberts advised OVparks Adventure Crew is running well and OVparks has received eighteen applications for the Jr. Leader Program. In addition, applications are being accepted for Sr. Recreation Leader, Recreation Leader, Swim Instructor, and Lifeguard positions to prepare for summer programming. Approval has been received from the Sacramento County Health Department to move forward with the Rummage Sale and the Spring Craft Fair with health restrictions in place.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

- a) Approval of Resolution 21-03-662, Resolution Approving Application for Per Capita Grant Funds (pg 37-38).

MOTION #7

Admin Ross advised this Resolution is required as the next step in the approval process of the Per Capita Grant Fund.

On a motion by Director Meraz, seconded by Director Swenson, the Resolution 21-03-662, Resolution Approving Application for Per Capita Grant Funds was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #8

- b) Approval of Resolution 21-03-663, Resolution Authorizing the Disposal of Surplus Property (pg 39): Admin Ross advised of plan to dispose of a non-operational Kubota front mower which was utilized for parts and is considered scrap metal to be disposed of. On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 21-03-663, Resolution Authorizing the Disposal of Surplus Property was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #9

- c) Approve concept of hosting the Common Kettle Farmers Market at Orangevale Community Center Park on Thursday evenings, and allow the District Administrator to discuss agreement conditions with Common Kettle with the intention of having an agreement ready for review in April (verbal): Admin Ross requests approval to discuss a potential agreement with Marga Brunner of Common Kettle Farmers Market to host the Farmers Market at the Orangevale Community Center Park at the north end of the main parking lot. Dairy Queen, the current location of the farmers market, supports this concept since they have limited space available at their location. Hosting the farmers market at the Orangevale Community Center Park would allow an increase to a maximum of fifty vendors to participate and provide a family friendly environment to stay, eat, and picnic in the park. On a motion by Director Montes, seconded by Director Stickney, the concept of hosting the Common Kettle Farmers Market at Orangevale Community Center Park on Thursday evenings, and allow the District Administrator to discuss agreement conditions with Common Kettle with the intention of having an agreement ready for review in April was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays. Director Swenson abstained.
- d) Approval of Big Day of Service Projects and Budget Allocation for May 1, 2021 (verbal): Admin Ross shared that Supt. Oropeza has been working with the Big Day of Service staff and coordinating the volunteers. Representative from Sherwin Williams will provide paint pricing to paint the fencing on Oak and Filbert, the horse arena fencing, and the wall on the east side of the soccer field at Orangevale Community Center Park. The paint color selected is a reddish-brown to match the fencing color

at the park. In addition, fence boards and posts will be replaced as needed. Supplies will cost approximately \$2500-\$3000. Admin Ross will provide a more accurate cost estimate at the April Board of Directors Meeting.

e) Schedule a Policy Committee meeting (verbal)

Admin Ross advised of requests from the community for placing memorial trees, benches, or plaques within OVparks. Supt. Oropeza and Admin Ross are contacting other agencies to determine their policies, if any, in place. He would like to create a proposal for a policy on this subject. A Policy Committee meeting is scheduled for Friday, April 9, 2021 to be attended by Director Montes and Director Meraz.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross advised tonight's presentation on the Sundance Park Trail will be posted on the City of Citrus Heights website which OVparks website has a link to. He extended appreciation to Supt. Oropeza and his maintenance staff for great job installing a new drinking fountain at the Orangevale Community Park by the tennis courts. Compliments to Danny Rodriguez for great work repainting the meeting room. Extended kudos to Recreation Coordinator Roberts for coordinating COVID testing for staff and board members, which was conducted yesterday.

Finance/HR Supt. Von Aesch reminded everyone to complete their Form 700.

Director Brunberg extended kudos to Recreation Coordinator Roberts and the OVparks staff for the great marketing and facilitation of programming available.

Director Meraz noticed the disc golf players at Shady Oaks Golf course were not fazed by recent rain and continue playing despite inclement weather.

Director Stickney thanked Admin Ross for joining him on a recent tour of Sundance Park Trail to discuss the plans and concerns associated with the Arcade-Cripple Creek Trail project.

Director Montes thanked all that attended tonight's meeting, presenters for the Sundance Park Trail project from the City of Citrus Heights, and the OVparks staff for their continued hard work.

Director Swenson appreciated the efforts of the OVparks staff.

15. ITEMS FOR NEXT AGENDA

a) Approval of Big Day of Service Projects and Budget Allocation for May 1, 2021

16. ADJOURNMENT

MOTION #10

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:10 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson