

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, JUNE 11, 2020**

**REGULAR MEETING 6:30 PM  
LOCATION:  
6826 Hazel Ave.  
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

a. Approval of minutes of the Regular Meeting May 14, 2020 (pg 1-10)

**7. CORRESPONDENCE**

a. Confidential envelope – Attorney billing April 2020

b. LAFCO - Citrus Heights Water District Annexation Project for Streng Avenue Park (pg 11-15)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

a. Ratification of Claims for May 2020 (pg 16)

b. Budget Status Report for May 2020 (pg 17-19)

c. Revenue Report for May 2020 (pg 20)

**8.2 OLLAD CONSENT MATTERS**

a. Ratification of Claims for May 2020 (pg 21-22)

b. Budget Status Report for May 2020 (pg 23-24)

**8.3 KENNETH GROVE CONSENT MATTERS**

a. Ratification of Claims for May 2020 (pg 25)

b. Budget Status Report for May 2020 (pg 26)

9. **NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for May 2020 (pg 27)

10. **STANDING COMMITTEE REPORTS**

- a. Administration & Finance – Recap of the June 3, 2020 meeting (pg 28-29)  
b. Maintenance & Operation  
c. Recreation Committee  
d. Personnel & Policy  
e. Government  
f. Planning Committee  
g. Trails Committee  
h. Ad Hoc – Recap of the May 29, 2020 meeting (pg 30)

11. **ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – May 2020 (pg 31-33)  
b. Report on Electric Greenway Trail – (verbal)  
c. Big Day of Service Report (verbal)  
d. Report on CARPD Conference (verbal)  
e. Maintenance Committee Meeting – Scheduled for Friday, June 26<sup>th</sup> at 10:00 a.m. (verbal)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**

- a. Consider Approval of Drive-In Concert Application from Bill Pursell (BP Productions) and Lisa Montes (All Events Management Group) for June 27, 2020 (pg 34-43)  
b. Approval of Resolution 20-06-645, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2020/21 (pg 44-70)  
c. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)  
1. Approval of Resolution 20-06-646, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2020/21 (pg 71)  
2. Approval of Resolution 20-06-647, Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2020-21 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 72-120)  
d. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District  
1. Approval of Resolution 20-06-648, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2020/21 (pg 121)  
2. Approval of Resolution 20-06-649, Resolution Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2020-21 for the Kenneth Grove Landscaping and Lighting Assessment District (pg 122-142)  
e. Approve the Letter of Engagement from Auditor Larry Bain for the Fiscal 2019/20 Audit in the Amount not to Exceed \$8,200 (pg 143-147)  
f. Approval of Resolution 20-06-650, Resolution Amending the District Salary Schedule (pg 148-150)  
g. Approval of Resolution 20-06-651, Resolution Allocating Park Development Fees and In-Lieu Fees to District Capital Projects (pg 151)  
h. Approval of Resolution 20-06-652 Proclaiming the Month of July 2020 as Parks Make Life Better Month (pg 152)  
i. Approval of the Agreement with Meals on Wheels ACC for the Senior Nutrition Program 2020/21 (pg 153-161)  
j. Consideration for a General Obligation Bond Measure for the November 2020 Election (pg 162-171)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

16. **ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors May 14, 2020

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on May 14, 2020 at the District Office. Director Stickney called the meeting to order at 6:37 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,  
Directors absent: None  
Staff present: Greg Foell, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor  
Melyssa Woodford, Admin. Services Supervisor  
Nadia Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Montes, seconded by Director Stickney, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.  
**MOTION #1**
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
  - a) Approval of Minutes of March 12, 2020 (pg 1-10): On a motion by Director Montes seconded by Director Stickney, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.
  - b) The regular meeting of April 9, 2020 was not held.**MOTION #2**
7. **CORRESPONDENCE**
  - a) Confidential Envelope – Attorney Billing February and March 2020: On a motion by Director Montes, seconded by Director Meraz, the attorney billing was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.**MOTION #3**

**MOTION #4**

- b) Terry Benedict questions for the Board of Directors (verbal):  
Admin Foell advised of a letter from community member, Terry Benedict to OVparks requesting clarification if the Board of Directors was required in 2001 to publicly vote to continue an agenda item subject. Admin Foell informed Mr. Benedict that the policy and protocol acknowledge the Chair of the Board has the power to continue an agenda item to a future meeting unless another board member objects.  
On a motion by Director Montes, seconded by Director Brunberg, the response provided by the District Administrator to Terry Benedict was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
- c) Letter from the California Association of Recreation and Park Districts (CARPD) Soliciting Candidates for the CARPD Board of Directors (pg 11-13):  
Admin Foell advised of a letter from CARPD soliciting for candidates to serve on the CARPD Board. A virtual summit will be held in lieu of the in-person conference which was cancelled due to the COVID-19 social distance directive.
- d) Citrus Heights Water District Annexation Project for Streng Avenue Park (pg 14-17):  
Admin Foell advised that the Citrus Heights Water District is conducting several annexations of small properties within their jurisdiction which includes the Streng Avenue corridor. This area includes Sunrise Recreation and Park District, OVparks, and Sacramento County. Eventually the Electric Greenway will go through that area. OVparks has received the initial letter from the Sacramento LAFCo regarding the Citrus Heights Water District's application for Annexation. There are costs involved in the LAFCo process which OVparks would accrue to annex into the Citrus Heights Water District. Admin Foell will conduct further research and present full report at the June 2020 Board of Directors Meeting to determine if this is of interest to pursue as the application moves forward.
- e) SCERS Treatment of Leave Under the Families First Coronavirus Response Act (pg 18-19):  
Admin Foell presented update to SCERS treatment of time off amid COVID-19 pertaining to retirement. There are no direct implications to the OVparks District. The COVID-19 pandemic and stock market issues will increase retirement rates over several years, however, the increase will not affect this year's rate.

- f) Sacramento Local Agency Formation Commission (LAFCo) Fiscal Year 2020/21 Budget (pg 20-21):

Admin Foell summarized the Sacramento LAFCo has budget shared with all Sacramento agencies of which OVparks has a small annual portion due every year.

**8. CONSENT  
CALENDAR**

**MOTION #5**

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT  
MATTERS  
GENERAL FUND**

- a) Ratification of Claims for March 2020 (pg 22)
- b) Budget Status Report for March 2020 (pg 23-25)
- c) Revenue Report for March 2020 (pg 26)
- d) Ratification of Claims for April 2020 (pg 27-28)
- e) Budget Status Report for April 2020 (pg 29-31)
- f) Revenue Report for April 2020 (pg 32)

**8.2. OLLAD  
CONSENT  
MATTERS**

- a) Ratification of Claims for March 2020 (pg 33-34)
- b) Budget Status Report for March 2020 (pg 35-36)
- c) Ratification of Claims for April 2020 (pg 37-38)
- d) Budget Status Report for April 2020 (pg 39-40)

**8.3. KENNETH GROVE  
CONSENT  
MATTERS**

- a) Ratification of Claims for March 2020 (pg 41)
- b) Budget Status Report for March 2020 (pg 42)
- c) Ratification of Claims for April 2020 (pg 43)
- d) Budget Status Report for April 2020 (pg 44)

**9. NON-CONSENT  
MATTERS  
GENERAL FUND**

None discussed.

**10. STANDING  
COMMITTEE  
REPORTS**

- a) Administration and Finance: Recap of the May 1, 2020 meeting (pg 45-46): Admin Foell summarized the reduced revenue projections for this year and indicated the unknown projections for next year. Recreation and Park District Administrators conduct a weekly Zoom Meeting to share perspectives. Over the past several weeks COVID 19 restrictions have been loosened to allow the opening of dog parks, disc golf courses, and tennis and volleyball courts. Guidelines remain in place requiring wearing face masks, participation only from the same household, and social distancing from those outside household. Questions remain whether OVparks will be able to resume Summer programming and to what extent. Many districts have already decided not to conduct any Summer programming. Meeting attendees discussed expense reduction potential over the remainder of the year. Discretionary spending reduction such as renovation of athletic fields may be postponed due to revenue reductions. Facility and Recreation revenue losses exceed \$300k

this fiscal year due to the COVID-19 mandated district closure. This amount is offset somewhat by fewer salaries for contractors' billings and part time employees which would have been hired for the increased summer facility and recreation programming. The majority of the revenue loss affects the current fiscal year as substantial revenue from summer programming registrations is predominately obtained April through June. Salaries, benefits, potential of furloughs, and a pull-up were discussed to reduce costs. The Finance Committee has recommended a 1% COLA, no increase in medical, and one furlough day per month beginning in July 2020. Due to the uncertainty pertaining to COVID-19, these recommendations will be re-evaluated for the Final Budget in August and again in December 2020 for revision. Director Meraz inquired if guidelines have been provided by CSDA or NRPA. Admin Foell advised he has been receiving continual updates of guidelines from state and federal entities which often change daily. OVparks is committed to following the Sacramento County Health guidelines.

- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

**11. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report – March 2020 (pg 47-49) and
- b) Monthly Activity Report – April 2020 (pg 50-52):

Admin Foell advised that OVparks maintenance employees have been conducting ongoing mowing and maintenance of grounds. OVparks Recreation employees have been preparing for potential reopening of programming when Sacramento County directives allow. The OVparks office is closed to the public as required by the Sacramento County directive.

Supervisor Woodford advised office staff is conducting necessary preparations to be ready to reopen when permitted. Program instructors are prepared to move forward with any necessary restrictions when programming can resume.

Park Supt. Oropeza thanked the staff for their hard work throughout the COVID-19 closure. Partnering with an OVparks community neighbor, a fence repair has been completed. OVparks Community Pool repairs have also been completed. Thank you to community for their support and communication on ongoing issues within the parks. Director Montes acknowledged OVparks maintenance employee Randall Turpin for doing a great job.

Recreation Supervisor Jason Bain advised of virtual Community Center implemented by OVparks Recreation Specialist Megan Brennan to provide creative options for residents. Recreation staff is trying to prepare for steps necessary to facilitate programming when Sacramento County health directive permits.

Recreation Coordinator Nadia Roberts advised of social media campaign to encourage recreate responsibly participants can potentially win prizes graciously donated by sponsors.

c) Report on Electric Greenway Trail – (verbal): Admin Foell updated progress in working on specifications of the trail. Currently in escrow for four properties with purchase agreements associated with the trail plans.

d) Create an Ad Hoc Committee for establishing the District Administrator replacement process (verbal): Staff recommends forming an Ad Hoc Committee to assist in facilitating the interview process and other issues associated with the hiring of the new District Administrator. Director Stickney appointed Director Montes and Director Brunberg to the committee. Committee will meet to establish a hiring process to present to the Board of Directors at the Board of Directors Meeting in June 2020.

e) Update on General Obligation Bond Process (verbal): Admin Foell advised of surveys currently being conducted by consultant John Isom of Isom Advisors to gain insight into the impact of the COVID 19 on consumer preferences for a G.O. Bond measure. The results of the survey will be presented at the Board of Directors meeting in June for discussion to decide whether and how to move forward with a G.O. Bond measure.

**12. UNFINISHED BUSINESS**

None discussed.

**13. NEW BUSINESS**  
**MOTION #6**

a) Approval of the Ground Lease Agreement with Crown Castle to Extend the Agreement for an Additional 25 years (pg 53-85): Admin Foell introduced Attorney David McMurchie to explain the terms of the Ground Lease Agreement with Crown Castle. Assigned the current lease from Pac Bell, Crown Castle is paying the rent of \$643.78 with an escalator included. Current negotiations have been ongoing since 2014. If approved, the new



lease will cover the five years remaining on the existing lease as well as an additional \$856 payment through Sept. 21, 2026. A 4% escalator on new lease will automatically apply to old lease upon expiration. On a motion by Director Montes, seconded by Director Swenson, the Ground Lease Agreement with Crown Castle to Extend the Agreement for an Additional 25 years was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Swenson, & Montes voting Aye. Director Brunberg voted Nay. There were no Abstentions.

**MOTION #7**

- b) Ordinance 20-05-004, Ordinance Amending Ordinance 18-11-003 to Add a Procedure for Tree Trimming, Introduce and Waive First Reading of Ordinance Regulating Encroachments upon District Property to be Included in the Ordinance Code of the Orangevale Recreation and Park District (pg 86- 96): Admin Foell explained the need to establish an ordinance to require an encroachment permit and establishes regulations of what is required to prune or remove trees. With this amendment in place, an application to the district along with documentation of requested work must be submitted. Attorney David McMurchie explained the legal aspect of the amendment and the advantages of adding this procedure. On a motion by Director Brunberg seconded by Director Swenson, the Ordinance 20-05-004, Ordinance Amending Ordinance 18-11-003 to Add a Procedure for Tree Trimming, Introduce and Waive First Reading of Ordinance Regulating Encroachments upon District Property to be Included in the Ordinance Code of the Orangevale Recreation and Park District was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**MOTION #8**

- c) Consider Approval of Agreement with BP Productions (Bill Pursell) and All Events Management Group (Lisa Montes) to Hold the Drive-In Live Concert Event in Orangevale Community Park on May 30, 2020 or June 6, 2020 (pg 97-115): Admin Foell advised of application received to hold a Drive-In Live Concert Event to include required COVID-19 health directives. The Sacramento County health department has indicated the directive of no gathering in groups. Bill Pursell and Lisa Montes explained the objective of providing a safe event abiding by the required guidelines similar to the Drive-In Theatre. Security personnel, sanctioned by the Sheriff Department, would be on site and enforce the restrictions in place. On a motion by Director Brunberg seconded by Director Meraz, the Agreement with BP Productions (Bill Pursell) and All Events Management Group (Lisa Montes) to Hold the Drive-In Live Concert Event in Orangevale Community Park on May 30, 2020 or June 6, 2020, pending the stipulation of Sacramento County health directive allowing this type of event to take place, was not approved by a vote of 2-0-3 with Directors Meraz and Brunberg voting Aye.

There were no Nays. Directors Stickney, Swenson, and Montes Abstained.

d) Presentation of the Orangevale Recreation & Park District Preliminary Budget for Fiscal 2020-21 (pg 116-139): Admin Foell advised that taxes are still strong projecting 2-4% for this next year. Fees associated with salaries and benefits will increase up to 25% for healthcare, retirement costs will likely increase next year or following year. CAPRI had indicated that workers compensation rates would be flat, however, issues surrounding the COVID-19 pandemic, an increase of potentially 10+% may occur. Increases are occurring in utility costs as well as liability insurance on the service and supply side are slated to increase by 25%. These will need to be considered in the preparation of the final budget. Current deficit of approximately \$537k is comprised of approximately \$150k-\$200k associated with the purchase of the Regency Baptist Church and the Escalonia/Drywood land purchase and approximately \$250k in loss of revenue due to the COVID-19 district closure thus far. Admin Foell to refine costs and recommend budget reductions at the June Board of Directors Meeting.

**MOTION #9**

e) Approval of Resolution 20-05-643 Resolution of Intention to Levy Assessments for Fiscal Year 2020- 21, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 140-187): Admin Foell explained the process to approve the two resolutions, publish them, and provide a notice for the public hearing. After the public hearing, approval for public assessments will take place in June. On a motion by Director Brunberg seconded by Director Meraz, the Resolution 20-05-643 Resolution of Intention to Levy Assessments for Fiscal Year 2020-21, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**MOTION #10**

f) Approval of Resolution 20-05-644 Resolution of Intention to Levy Assessments for Fiscal Year 2020- 21, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg 188-207): On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 20-05-644 Resolution of Intention to Levy Assessments for Fiscal Year 2020-21, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District was approved by a vote of 5-0-0 with

Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

- g) Discussion Regarding the Engineer's Estimates and Priority Projects Identified in the Orangevale Community Center Park and District Parks Master Plans (pg 208-214): Admin Foell explained the estimated costs provided by Peter Larimer from MTW Landscape Architect associated with the OVparks Master Plan. Reviewed selected priority projects and requested input from the Board of Directors for potential adjustment. Director Swenson mentioned that Fair Oaks Recreation & Park District Board of Director Meeting Minutes indicated approval of a plan to include a pump track in their Master Plan. Director Brunberg questioned prioritizing the Youth Center Building renovation and stated preference to prioritize the Orangevale Community Center and new property areas first. Director Stickney advised preference that the skate park/pump track, infrastructure, and trails be given priority. Input will be compiled and readdressed at the June 2020 Board of Directors Meeting.

**MOTION #11**

- h) Approval of Purchase and Sales Agreement with Glynn and Dennis Wright, 6927 Escallonia Drive, Orangevale, CA for 495 square feet in the amount of \$6,232.05 for the Electric Greenway Trail (pg 215-237): On a motion by Director Brunberg, seconded by Director Stickney, the Purchase and Sales Agreement with Glynn and Dennis Wright, 6927 Escallonia Drive, Orangevale, CA for 495 square feet in the amount of \$6,232.05 for the Electric Greenway Trail was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**MOTION #12**

- i) Approval of Purchase and Sales Agreement with Dain and Jackeline A. Bryant, 6940 Drywood Way, Orangevale, CA for 1,015 square feet in the amount of \$8,292.55 for the Electric Greenway Trail (pg 238-260): On a motion by Director Brunberg, seconded by Director Meraz, the Purchase and Sales Agreement with Dain and Jackeline A. Bryant, 6940 Drywood Way, Orangevale, CA for 1,015 square feet in the amount of \$8,292.55 for the Electric Greenway Trail was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**MOTION #13**

- j) Approval of Purchase and Sales Agreement with Joseph J. and Miranda B. Janusch, 6943 Escallonia Drive, Orangevale, CA for 423 square feet in the amount of \$4,394.97 for the Electric Greenway Trail (pg 261-283): On a motion by Director Brunberg, seconded by Director Meraz, the Purchase and Sales Agreement with Joseph J. and Miranda B. Janusch, 6943 Escallonia Drive, Orangevale, CA for 423 square feet in the amount of \$4,394.97 for the Electric Greenway Trail was approved by a vote of 5-0-0

with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**MOTION #14**

- k) Approval of Purchase and Sales Agreement with Richard and Danya Newey, 6931 Escallonia Drive, Orangevale, CA for 2,286 square feet in the amount of \$26,640.47 for the Electric Greenway Trail (pg 284-306): On a motion by Director Brunberg, seconded by Director Meraz, the Purchase and Sales Agreement with Richard and Danya Newey, 6931 Escallonia Drive, Orangevale, CA for 2,286 square feet in the amount of \$26,640.47 for the Electric Greenway Trail was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**MOTION #15**

- l) Approval of Quote from Downtown Ford for a Ford F150 in the Amount of \$22,752.20 (pg 307-308): Admin Foell advised of necessity to purchase one truck, as indicated on the Capital Replacement List Budget, to begin replacing current fleet. On a motion by Director Brunberg, seconded by Director Stickney, the Quote from Downtown Ford for a Ford F150 in the Amount of \$22,752.20 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**MOTION #16**

- m) Consider Approval of Final 9 Sports Request for Rental Waiver During COVID 19 Shutdown (pg 309- 310): On a motion by Director Montes seconded by Director Brunberg, the Final 9 Sports Request for Rental Waiver During COVID 19 Shutdown for the correct current rental amount was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**14. DIRECTOR AND STAFF COMMENTS**

Admin Foell shared perspective of many ways the COVID-19 closure has taken its toll in our community. Many parents juggling work from home while homeschooling and caring for their children. Many have been affected by job loss while the OVparks District has continued to compensate employees. This closure has made us more empathetic for humanity and working hard to be more kind and loving toward others. We can have impact on those less fortunate by reaching out and providing encouragement and available resources. OVparks staff has been working diligently to prepare for reopening to serve the community. Admin Foell extended appreciation to the staff and the Board of Directors for all their efforts.

Finance/HR Supt. Von Aesch advised that the majority of refunds have been completed.

Director Meraz inquired when the last time the kitchen flew vents over the stove were cleaned. Supervisor Woodford advised that facilities maintenance had conducted cleaning last fall. Admin Foell to confirm the extent of cleaning performed. Director Meraz extended appreciation to the maintenance staff for their remarkable upkeep of the park grounds and to Admin Foell and the office staff for all their work. Director Meraz also publicly acknowledged appreciation to the Mather Veteran's Hospital for their care in helping him recover from double pneumonia.

Director Stickney noticed parks are looking better and recognized maintenance staff for continued efforts.

Director Montes and Director Brunberg thanked staff for all continued efforts and hard work.

**15. ITEMS FOR NEXT AGENDA**

a) Citrus Heights Water District Annexation Project for Streng Avenue Park

**16. CLOSED SESSION**

a. Closed Session pursuant to Government Code Section 54956.8  
Conference with Real Property Negotiators  
Property: 5960 Snipes Blvd., Orangevale, CA 95662  
Agency Negotiator: Greg Foell  
Negotiating Parties: Wanda Drinkwine  
Under Negotiation: Price and Terms

b. Closed Session pursuant to Government Code Section 54957  
Public Employee Performance Evaluation: District Administrator

**17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**

Director Stickney resumed public session. Direction regarding the property was given to the District Administrator. Review was given to Admin Foell. No action was taken.

**18. ADJOURNMENT**  
**MOTION #17**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 9:00 p.m. On a motion by Director Brunberg, seconded by Director Swenson, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nay or Abstentions.

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Mike Stickney, Chairperson



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

DATE: May 7, 2020  
TO: Affected Agency  
FROM: Donald Lockhart, Executive Officer  
Sacramento Local Agency Formation Commission  
RE: **CITRUS HEIGHTS WATER DISTRICT MASS REORGANIZATION (CHWD) (Various APNs) (LAFCo 01-20)**

The above proposal requesting a change of organization (annexation) or reorganization (annexation and related detachments) was filed with the Sacramento Local Agency Formation Commission (LAFCo). Attached for your consideration is a copy of the application. The proposal may affect your agency. If you provide service to the project site, please estimate the cost of providing that service. Please estimate the amount of revenue loss that would occur if the change of organization would detach the subject property from your agency.

Under the applicable statutes and rules and regulations adopted by the LAFCo, this office is required to secure a statement from your agency indicating the following information (where applicable) concerning the effect of the proposal upon your agency.

1. What official position, if any, has your agency taken on this proposal? Please attach a copy of any Resolutions or Meeting Minutes adopted regarding this project.
2. If the proposal includes the detachment of territory from your agency:
  - How will the proposal affect the ability of your agency to continue to provide services in the service territory not included in the proposed change of organization?
  - How will the proposal affect the financing and operation of your agency?

If the proposal will not affect your organization, LAFCo would appreciate a written statement to that effect. Comments, for inclusion in the analysis, should be provided to LAFCo by **June 11, 2020**. Your agency will be notified when the matter is set for hearing before the Commission. You are invited to give oral testimony at that time if you wish.

For your guidance and information, a copy of the standards for the evaluation of proposals for changes of organization and reorganization is enclosed. This material is taken from Policies, Standards and Procedures for the Sacramento Local Agency Formation Commission.

Please do not hesitate to call Donald Lockhart, Executive Officer, at 874-6458 if you have any questions. Thank you for your prompt response to this request.

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Donald Lockhart, Executive Officer; Diane Thorpe, Clerk of the Commission



**CITRUS  
HEIGHTS  
WATER  
DISTRICT**

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*Board of Directors*  
**Raymond A. Riehle**  
**Caryl F. Sheehan**  
**David C. Wheaton**

*General Manager/  
Secretary*  
**Hilary M. Straus**

*Director of  
Administrative  
Services and Finance/  
Treasurer*  
**Susan K. Talwar**

*Accounting Manager/  
Assessor/Collector*  
**Alberto Preciado**

March 19, 2020

Mr. Greg Foell, District Administrator  
Orangevale Recreation and Park District  
6826 Hazel Ave  
Orangevale, CA 95662

Re: District-wide Annexation Project  
Location Name: Orangevale Recreation and Park District Property  
8302\* Streng Ave., Streng Park, Orangevale, CA  
Project File IDs: 33A

Dear Mr. Foell:

Citrus Heights Water District (District) was formed as an Irrigation District in 1920 to provide water service to approximately 3,000 acres of predominately large agricultural properties in northeast Sacramento County. As urbanization took place over the ensuing nearly 100 years, lands outside of the original District boundary have been annexed as a condition of receiving water service with approximately 7,800 acres now being served by the District.

The District recently completed a detailed study of properties located within the current boundary of the District and identified a 6.405 acre undeveloped Orangevale Recreation and Park District property that has not been annexed and is currently not receiving water service from the District. Included with this letter is a copy of a map (Exhibit B) of the following properties with the unannexed property identified as "ANNEXATION AREA."

The purpose of this notification is not to annex this property to the District at this time. This letter is to inform you of the Project that the District is undertaking to make the process easier for Orangevale Recreation and Park District in the event that it chooses to annex to the District to receive water service in the future.

Annexation of a property to the District is a two-phase process.

**Project Phase One:**

The first phase usually is for a property owner to submit an application and fees to the Sacramento Local Agency Formation Commission (LAFCo) seeking LAFCo's approval for the District to formally annex the property. Instead, this Project is being undertaken by the District to act as the Applicant to LAFCo for the Orangevale Recreation and Park District and other unannexed properties. Aggregating these properties into one LAFCo application will save multiple property owners the time and expense of individual LAFCo applications. ***The District is funding the LAFCo application process phase at no cost to the Orangevale Recreation and Park District.***

**Project Phase Two:**

Upon receiving LAFCo's approval, the District's Board of Directors can then consider taking formal actions to annex properties. It is Orangevale Recreation and Park District's choice whether to annex its property or properties as part of this Project or wait until later.

The District's annexation fee for Calendar Year 2020 is \$1,493 per gross acre. Water service and meter installation charges are in addition to annexation fees.

The District has created a web page at <http://chwd.org/annexation-project> providing additional information and updates regarding the Project. On the web page, there is also an e-notifier section, if you wish to sign up for email updates. More formal notification will be provided by LAFCo to each affected property owner during the official annexation review and hearing(s).

The District has contracted with KASL Consulting Engineers to assist with this Project. Please contact Jack Scroggs at 916-722-1800 or [jscroggs@kasl.com](mailto:jscroggs@kasl.com) if you have any questions or would like more information about annexing your property.

Sincerely,



Tamar A. Dawson  
Assistant Engineer, Project Manager  
Citrus Heights Water District

\*Fictitious address

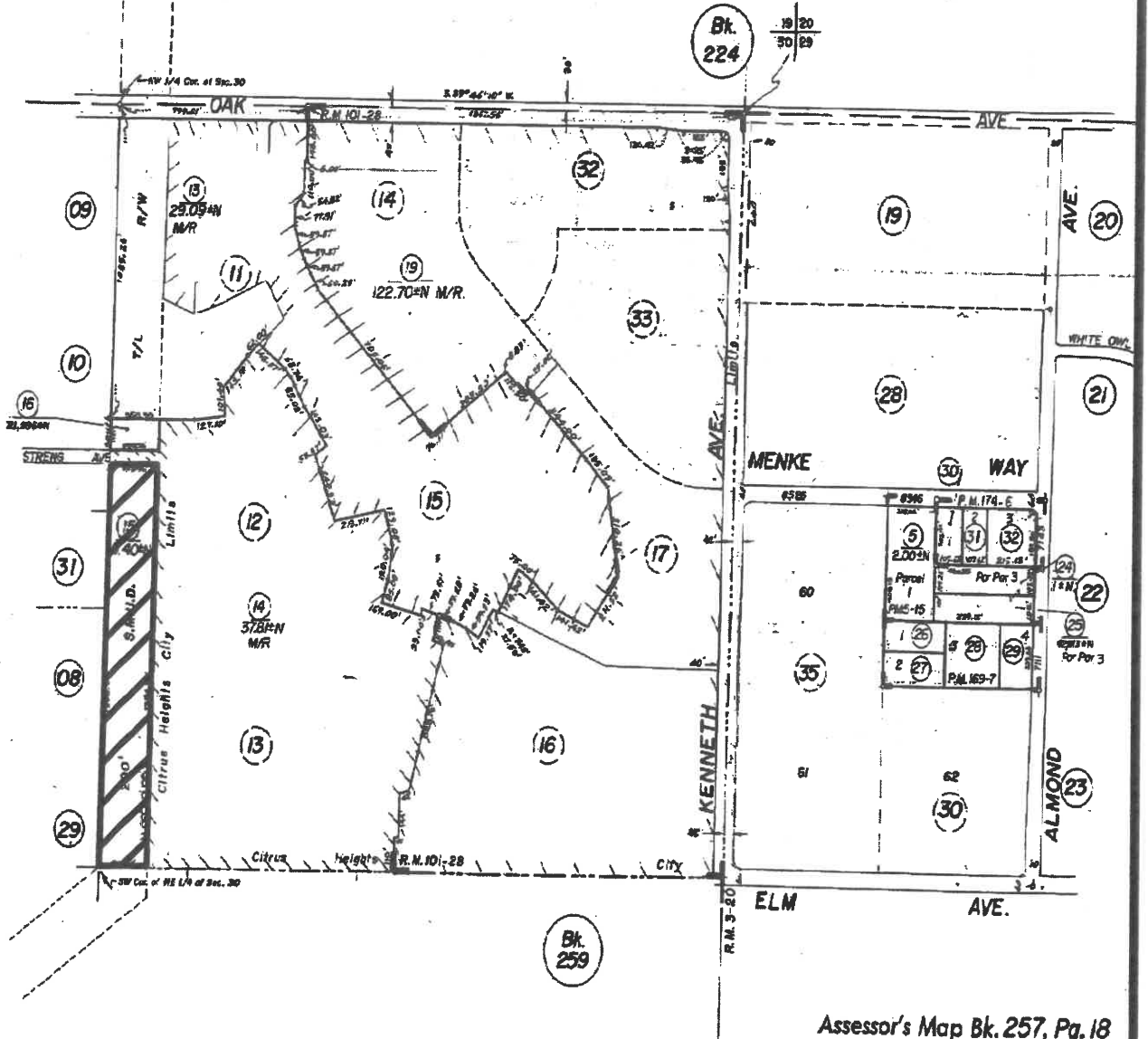
Enclosure: Property map



POR. SEC. 29 & 30, T.10N., R.7E., M. D. B. & M.

Tax Area Code

257-



Orangevale Colony, R.M. Bk. 3, Pg. 20  
 Por. Golden Oaks Unit No. 4, R.M. Bk. 101, Pg. 28 (12-31-75)

NOTE—Assessor's Block Numbers Shown in Ellipses.  
 Assessor's Parcel Numbers Shown in Circles.

Assessor's Map Bk. 257, Pg. 18  
 County of Sacramento, Calif.

LEGEND

 ANNEXATION AREA

CONSULTING  
**KASL**  
 ENGINEERS  
 CIVIL - WATER RESOURCES - SURVEYING  
 7777 Greenback Lane  
 Suite 104  
 Citrus Heights, CA 95610  
 Tel. (916) 722-1800  
 Fax (916) 722-4595

**EXHIBIT B**  
**STRENG PARK**  
**APN:257-0180-015**  
**JANUARY 2020**



FILE ID #33

**CITRUS HEIGHTS WATER DISTRICT  
DISTRICT-WIDE ANNEXATION**

**EXHIBIT A  
STRENG PARK  
CITY OF CITRUS HEIGHTS  
APN: 257-0180-015  
13 JANUARY 2020**

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF CITRUS HEIGHTS, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF LAND AS DESCRIBED IN THAT DEED RECORDED IN BOOK 89112 OF OFFICIAL RECORD, PAGE 0867, RECORDS OF SACRAMENTO COUNTY, CALIFORNIA.

ANNEXATION AREA CONTAINING 279,023.69 SQUARE FEET (6.405 ACRES), MORE OR LESS.

GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
MAY 31, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906389568	20203900	SUSAN MYREN	Employee Transportation	32.09
1906397324	20206100	NATIONAL RECREATION AND P	Membership Dues	675.00
1906393074	20219700	AT&T	Telephone Service	21.88
1906393068	20219700	SPRINT P C S	Telephone Service	32.53
1906397276	20219700	AT&T	Telephone Service	19.12
1906400979	20219700	COMCAST	Telephone Service	341.61
1906400978	20219700	COMCAST	Telephone Service	600.41
				<b>1,015.55</b>
1906394658	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	69.46
1906403246	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	121.60
				<b>191.06</b>
1906403238	20253100	DAVID MCMURCHIE	Legal Services	636.00
110035648	20259100	SAC COUNTY ADMIN FEE PARK DEV	Other Professional Services	6,616.82
1906394659	20285100	ALL-AROUND KIDS INC	Recreational Services	581.70
1906397330	20285100	CHRISTOPHER KEMP	Recreational Services	200.00
1906400988	20285100	HANDSTANDS INC	Recreational Services	51.10
1906401222	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	499.70
1906401228	20285100	STEVEN MIRANDA	Recreational Services	290.55
1906403245	20285100	TIMOTHY BLACKMON	Recreational Services	200.00
				<b>1,823.05</b>
110035650	20285200	BLACK DOG SHIRTS	Recreation Supplies	1,453.36
				<b>1,453.36</b>
1906397322	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1906397460	41410100	STEWART TITLE OF SACRAMEN	Land	9,292.55
1906397464	41410100	STEWART TITLE OF SACRAMEN	Land	27,640.47
1906397461	41410100	STEWART TITLE OF SACRAMEN	Land	5,644.97
1906397465	41410100	STEWART TITLE OF SACRAMEN	Land	7,132.05
				<b>49,710.04</b>
1906393051	42420200	LOWES BUSINESS ACCOUNT	Structures & Improvements	594.88
110035650	42420200	SECURITY CAMERAS 6920/30	Strucures & Improvements	1,400.74
1906400987	42420200	CSLS INC	Structures & Improvements	431.98
1906403247	42420200	DISABILITY ACCESS CONSTUL	Structures & Improvements	3,100.00
1906403244	42420200	NICHOLAS ROBERTS	Structures & Improvements	3,360.00
1906403243	42420200	NICHOLAS ROBERTS	Structures & Improvements	5,950.00
1906403214	42420200	LOWES BUSINESS ACCOUNT	Structures & Improvements	304.13
				<b>15,141.73</b>
1906394663	50557100	SAFI LLC	Fingerprint Service	151.44

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2019/2020**  
**MAY 2019**

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>1000</b>	<b>SALARIES &amp; EMPLOYEE BENEFITS</b>					
10111000	Salaries & Wages, Regular	866,000.00	56,677.06	684,481.68	181,518.32	21%
10112100	Salaries & Wages, Extra Help	430,000.00	9,345.91	295,304.82	134,695.18	31%
10112400	Salaries, Board members	12,000.00	-	6,000.00	6,000.00	50%
10121000	Retirement	230,000.00	15,798.08	190,858.49	39,141.51	17%
10122000	Social Security	100,000.00	5,008.78	74,700.67	25,299.33	25%
10123000	Group Insurance	240,000.00	20,734.04	222,849.46	17,150.54	7%
10124000	Worker's Comp. Ins	35,000.00	(2,579.00)	34,019.00	981.00	3%
10125000	Unemployment Insurance	25,000.00	292.04	14,079.20	10,920.80	44%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<b>SUB-TOTAL</b>	<b>1,938,000.00</b>	<b>105,276.91</b>	<b>1,522,293.32</b>	<b>415,706.68</b>	<b>21%</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	1,500.00		1,727.88	(227.88)	-15%
20202100	Books/Periodicals/Subscrip	1,000.00		3,291.96	(2,291.96)	-229%
20202900	Business/Conference Expense	6,000.00		360.00	5,640.00	94%
20203500	Education/Training Serv.	7,000.00		1,993.25	5,006.75	72%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	1,000.00		-	1,000.00	100%
20203800	Employee Recognition	2,000.00		855.20	1,144.80	57%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	32.09	2,174.16	825.84	28%
20205100	Liability Insurance	60,000.00		58,083.00	1,917.00	3%
20205500	Rental Insurance	4,000.00		1,488.18	2,511.82	63%
20206100	Membership Dues	10,000.00	675.00	10,869.66	(869.66)	-9%
20207600	Office Supplies	9,000.00		4,384.90	4,615.10	51%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		232.70	7,267.30	97%
20208102	Stamps	3,000.00		1,100.95	1,899.05	63%
20208500	Printing Services	28,000.00		5,128.50	22,871.50	82%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expeditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	1,015.55	10,306.49	4,693.51	31%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	191.06	1,774.70	3,225.30	65%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		113.49	86.51	43%
20250500	Accounting Services	8,000.00		4,952.80	3,047.20	38%
20250700	Assessment/Collection Service	18,000.00		17,878.92	121.08	1%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	75,000.00	636.00	68,422.50	6,577.50	9%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		1,140.00	3,860.00	77%
20259100	Other Professional Services	52,000.00	6,616.82	36,096.57	15,903.43	31%
20259101	Computer Consultants	8,000.00		5,525.00	2,475.00	31%
20281201	PC Hardware	10,000.00		1,984.88	8,015.12	80%
20281202	PC Software	6,000.00		324.00	5,676.00	95%
20281203	PC Supplies	1,000.00		552.50	447.50	45%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	190,000.00	3,707.79	124,029.41	65,970.59	35%
20285200	Recreational Supplies	40,000.00	52.62	28,879.95	11,120.05	28%
20289800	Other Operating Exp - Supplies	2,000.00		30.77	1,969.23	98%
20289900	Other Operating Exp - Services	2,000.00		440.68	1,559.32	78%
20291100	System Development Services	3,000.00		2,758.35	241.65	8%
20296200	GS Parking Charges	200.00		89.25	110.75	55%
	<b>SUB-TOTAL</b>	<b>617,550.00</b>	<b>12,926.93</b>	<b>396,990.60</b>	<b>220,559.40</b>	<b>36%</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	29,500.00		28,648.49	851.51	3%
30322000	Bond/Loan Redemption	87,000.00	429.93	85,044.46	1,955.54	2%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	<b>SUB-TOTAL</b>	<b>119,000.00</b>	<b>429.93</b>	<b>113,692.95</b>	<b>5,307.05</b>	<b>4%</b>

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>4000</b>	<b>FIXED ASSETS</b>					
41410100	Land	200,000.00	49,710.04	74,710.04	125,289.96	
42420200	Struc. & Improvements	268,500.00	13,740.99	96,191.71	172,308.29	64%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	<b>SUB-TOTAL</b>	<b>468,500.00</b>	<b>63,451.03</b>	<b>170,901.75</b>	<b>297,598.25</b>	<b>64%</b>
<b>5000</b>	<b>INTERFUND CHARGES</b>					
50557100	Fingerprinting Service	4,000.00	151.44	973.66	3,026.34	76%
	<b>SUB-TOTAL</b>	<b>4,000.00</b>	<b>151.44</b>	<b>973.66</b>	<b>3,026.34</b>	<b>76%</b>
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	<b>GRAND TOTAL</b>	<b>3,147,050.00</b>	<b>182,236.24</b>	<b>2,204,852.28</b>	<b>942,197.72</b>	<b>30%</b>

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
REVENUE STATEMENT  
FISCAL YEAR 2019/2020  
MAY 2020**

Account Number	Revenue Account	2019/2020 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000	-0.30	1,341,880.91	-1,880.91	100.14%
91910200	Prop. Taxes - Current Unsecured	40,000		50,297.67	-10,297.67	125.74%
91910300	Supplemental Taxes Current	20,000	98.31	26,601.31	-6,601.31	133.01%
91910400	Prop. Taxes Sec. Delinquent	10,000		9,614.99	385.01	96.15%
91910500	Prop. Taxes Supp. Delinq.	500		2,067.38	-1,567.38	413.48%
91910600	Unitary Current Secured	12,000		13,637.01	-1,637.01	113.64%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		69.36	-69.36	
91913000	Prop. Tax Prior - Unsecured	1,000	14.05	616.60	383.40	61.66%
91914000	Penalty Costs - Prop. Tax	200	8.11	185.36	14.64	92.68%
91919900	Taxes - Other	-		0.00	0.00	
	<b><i>SUB-TOTAL TAXES 9100</i></b>	<b><i>1,423,700</i></b>	<b><i>120.17</i></b>	<b><i>1,444,970.59</i></b>	<b><i>-21,270.59</i></b>	<b><i>101.49%</i></b>
94941000	Interest Income	14,000	-0.36	12,308.64	1,691.36	87.92%
94942900	Building Rental Other	110,000	-3,106.83	51,130.94	58,869.06	46.48%
94943900	Cell Tower Leases	29,600	10,447.12	28,729.58	870.42	97.06%
94944800	Rec. Concessions Final 9	17,000	1,100.00	15,652.18	1,347.82	92.07%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		11,024.33	3,975.67	73.50%
95952900	In-Lieu Taxes	260,000		6,616.82	253,383.18	2.54%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000	1,240.26	3,017.62	-2,017.62	301.76%
96964600	Recreation Service Charges	505,000	-4,068.96	257,223.89	247,776.11	50.94%
96969700	Security Services	2,500	267.76	1,777.63	722.37	71.11%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-	1,500.00	3,828.25	-3,828.25	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500	-207.66	1,476.72	1,023.28	59.07%
97979000	Revenue - Other	500	165.79	5,141.31	-4,641.31	1028.26%
98987000	Issuance of Debt	-	0.00	55,608.00	-55,608.00	#DIV/0!
	<b><i>SUB-TOTAL OTHER MISC. INCOM</i></b>	<b><i>957,100</i></b>	<b><i>7,337.12</i></b>	<b><i>453,535.91</i></b>	<b><i>503,564.09</i></b>	<b><i>47.39%</i></b>
	<b><i>TOTAL BUDGET AMOUNT</i></b>	<b><i>2,380,800</i></b>	<b><i>7,457.29</i></b>	<b><i>1,898,506.50</i></b>	<b><i>482,293.50</i></b>	<b><i>79.74%</i></b>

OLLAD EXPENDITURES  
FOR THE MONTH ENDING  
MAY 31, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906403239	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticultural Service	525.00
1906393056	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Materials	138.87
1906389016	20212200	LESLIES POOLMART INC	Chemical Supplies	42.19
1906393051	20212200	LOWES BUSINESS ACCOUNT	Chemical Supplies	109.82
1906397292	20212200	AQUA SOURCE INC	Chemical Supplies	3,902.36
1906400983	20212200	SCP DISTRIBUTORS LLC LINC	Chemical Supplies	689.84
				<b>4,744.21</b>
1906393056	20213200	AMERICAN RIVER ACE HARDWA	Electrical Maintenance Supply	108.45
1300748743	20214100	CAPRI REIMBURS BIG CHIEF TREE	Land Improv Maint Services Mar	-8,860.00
1906393051	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supply	149.90
1906393056	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supply	91.50
1906393500	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supply	305.39
1906403227	20214200	GORDON COOK	Land Improvement Maintenance Supply	32.31
1906403225	20214200	GORDON COOK	Land Improvement Maintenance Supply	107.73
				<b>686.83</b>
1906400983	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supply	-69.04
1906397284	20216800	AQUA SOURCE INC	Plumbing Maintenance Supply	298.34
1906403224	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	74.94
1906393063	20219100	SMUD	Electricity	4,326.38
1906400981	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	370.72
1906397268	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	2,333.09
1906403217	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	756.10
1906397266	20219800	SAN JUAN WATER DISTRICT	Water	125.05
1906400971	20219800	ORANGE VALE WATER COMPANY	Water	2,454.21
				<b>2,579.26</b>
1906400986	20220500	NAZIR GROUP	Auto Maintenance Service	234.00
1906393502	20220600	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Supply	118.51
1906400986	20220600	NAZIR GROUP	Auto Maintenance Supply	1,150.08
1906403218	20220600	NAZIR GROUP	Auto Maintenance Supply	215.49
				<b>1,484.08</b>
1906395740	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	894.93
1906397311	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supply	637.66
1906403240	20228200	RIEBES AUTO PARTS LLC	Shop Equipment Maintenance Supply	74.83
1906403235	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supply	151.94
1906403235	20228200	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	0.36
				<b>864.79</b>
1906389011	20232200	HOME DEPOT USA INC	Custodial Supplies	6.07
1906389007	20232200	HOME DEPOT USA INC	Custodial Supplies	181.54
1906389018	20232200	NELSONS BUILDING MAINTENA	Custodial Supplies	351.83





**ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2019/2020**  
**MAY 2020**

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditure	Expenditures to Date	Funds Available	% Left
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20203500	Education/Training Service	3,000.00		898.24	2,101.76	70%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		225.80	274.20	55%
20207602	Signs	1,000.00		169.88	830.12	83%
20207603	Keys	1,500.00		176.74	1,323.26	88%
20210300	Agricultural/Horticultural Service	12,000.00	525.00	4,762.50	7,237.50	60%
20210400	Agricultural/Horticultural Supply	15,000.00		2,247.71	12,752.29	85%
20211200	Building Maint. Supplies	10,000.00	138.87	7,495.63	2,504.37	25%
20212200	Chemicals	35,000.00	4,744.21	25,555.54	9,444.46	27%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	108.45	1,681.18	318.82	16%
20214100	Land Improv. Maint. Service	34,000.00	(8,860.00)	38,847.40	(4,847.40)	-14%
20214200	Land Improv. Maint. Supplies	46,000.00	686.83	6,349.70	39,650.30	86%
20215100	Mechanical System Maint. Ser	10,000.00		8,726.51	1,273.49	13%
20215200	Mechanical System Maint. Sup	3,000.00	(69.04)	2,109.48	890.52	30%
20216200	Painting Supplies	1,500.00		1,259.80	240.20	16%
20216700	Plumbing Maint. Service	1,000.00		199.00	801.00	80%
20216800	Plumbing Maint. Supplies	4,000.00	298.34	1,686.28	2,313.72	58%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	74.94	8,150.17	9,849.83	55%
20218500	Permit Charges	2,000.00		2,998.25	(998.25)	-50%
20219100	Electricity	88,000.00	4,326.38	57,139.92	30,860.08	35%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	370.72	16,921.11	13,078.89	44%
20219300	Refuse Collection / Disposal Service	24,000.00	2,333.09	19,349.10	4,650.90	19%
20219500	Sewage Disposal Service	14,000.00	756.10	12,400.32	1,599.68	11%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	2,579.26	51,085.15	1,914.85	4%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00	234.00	715.53	5,284.47	88%
20220600	Auto Maintenance Supplies	6,000.00	1,484.08	3,836.18	2,163.82	36%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		837.04	3,162.96	79%
20223600	Fuel & Lubricants	18,000.00	894.93	12,751.52	5,248.48	29%
20227500	Rent/Lease Equipment	5,000.00		4,912.81	87.19	2%
20228100	Shop Equip. Maint. Service	2,000.00		269.50	1,730.50	87%
20228200	Shop Equip. Maint. Supplies	7,000.00	864.79	4,411.55	2,588.45	37%
20229100	Other Equip. Maint. Service	2,500.00		273.32	2,226.68	89%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00		1,845.12	2,154.88	54%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	748.82	15,691.42	4,308.58	22%
20250500	Accounting Services	3,000.00		2,722.40	277.60	9%
20252500	Engineering Services	15,000.00		10,634.04	4,365.96	29%
20253100	Legal Services	18,000.00		-	18,000.00	100%
20257100	Security Services	20,000.00	1,100.00	17,394.19	2,605.81	13%
20259100	Other Professional Services	38,000.00	10,689.58	38,740.41	(740.41)	-2%

<b>Account Number</b>	<b>Expenditure Account</b>	<b>Budgeted 2019/2020</b>	<b>Current Expenditure</b>	<b>Expenditures to Date</b>	<b>Funds Available</b>	<b>% Left</b>
20289800	Other Operating Expenses Sup.	3,500.00		1,635.88	1,864.12	53%
	<b>SUB-TOTAL</b>	<b>600,000.00</b>	<b>24,029.35</b>	<b>387,106.32</b>	<b>212,893.68</b>	<b>35%</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		1,199.95	100.05	8%
	<b>SUB-TOTAL</b>	<b>1,300.00</b>	<b>-</b>	<b>1,199.95</b>	<b>100.05</b>	<b>8%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	172,000.00		56,034.05	115,965.95	67%
43430300	Equipment	110,000.00	4,739.92	80,766.68	29,233.32	27%
	<b>SUB-TOTAL</b>	<b>282,000.00</b>	<b>4,739.92</b>	<b>136,800.73</b>	<b>145,199.27</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>883,300.00</b>	<b>28,769.27</b>	<b>525,107.00</b>	<b>358,193.00</b>	<b>41%</b>



**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT  
BUDGET EXPENDITURE DETAIL  
FISCAL YEAR 2019/2020  
MAY 2020**

<b>Account Number</b>	<b>Expenditure Account</b>	<b>Budgeted 2019/2020</b>	<b>Current Expenditures</b>	<b>Expeditures to Date</b>	<b>Funds Available</b>	<b>% Left</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	43.11	435.01	364.99	46%
20223600	Fuel & Lubricants	600.00		461.08	138.92	23%
20250500	Accounting Services	500.00		524.80	(24.80)	-5%
20252500	Engineering Services	1,000.00		650.00	350.00	35%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		(2.64)	302.64	101%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	<b>SUB-TOTAL</b>	<b>5,428.00</b>	<b>43.11</b>	<b>2,068.25</b>	<b>3,359.75</b>	<b>62%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>5,428.00</b>	<b>43.11</b>	<b>2,068.25</b>	<b>3,359.75</b>	<b>62%</b>



**ORANGEVALE RECREATION & PARK DISTRICT  
FINANCE COMMITTEE MEETING RECAP  
WEDNESDAY, JUNE 3, 2020  
10:00 AM**

**MEETING LOCATION:  
District Office – Meeting Room  
6826 Hazel Avenue  
Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 10:09 a.m.  
Roll call: Director Brunberg, Director Stickney, Administrator Foell, Finance/HR Superintendent Von Aesch, Park Superintendent Oropeza.*
2. **PUBLIC DISCUSSION**  
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**
  - A. Reduced Revenue Projections for the 2019/20 Fiscal Year Actuals and 2020/21 Fiscal Budget  
*Administrator Foell stated that it is projected for a 400k deficit by the end of this year. 300k is the net of the lost revenue due to the cancelations because of COVID19. The other 100k is money spent to purchase the new property next door and the properties for the Electric Greenway Trail Project. Administrator Foell explained that things are starting to open-up, and most recently regarding day care, but no word on the pool yet. He believes the main challenges will be attracting patrons, addressing minimum wage and dealing with COVID19 concerns. With current information and reductions for the upcoming year, he projects that next year will end with an approximate 200k deficit.*
  - B. Discussion of Expense Reduction Potential  
*Administrator Foell and Superintendent Von Aesch explained that the District is currently several part-time staff positions short and that the normal additional summer staff for the office and Parks will not be hired in order to cut costs. Additionally, the one day per month furlough is scheduled to begin July 1, 2020 for all full-time staff. With these expense reductions, the District plans to keep the deficit low as possible.*
  - C. Capital Replacement, Capital Projects, and ADA Projects Discussion  
*Administrator Foell advised that the primary focus this year will be on maintaining facilities. Director Stickney suggested to move forward with the bridge at Pecan Park and wait on the asphalt work. Director Brunberg agreed and this will be recommended at the June meeting. Additionally, it was decided that the purchase of a twelve-foot mower would be a smart investment and will greatly help the current staff keep up with duties as the seasonal positions will not be hired. Director Brunberg asked if a list of completed ADA items could be compiled and staff will comply.*
  - D. Discussion of District Employee Salaries and Benefits  
*Part-time salaries will continue to rise due to the yearly increase in the minimum wage. The Western States Cost of Living increase from March of 2019 to March of 2020 was 2.4%. The Directors recommended including 1% COLA in the Preliminary Budget proposal to account for the need to keep a reasonable distance between part-time and full-time salaries and a 96-hour furlough to help lessen the financial stress of COVID19. Superintendent Von Aesch reported that at this point a 7% medical increase is the best guess for projections until the final word from the County in August.*
  - E. Discussion of the 2020/21 Preliminary Budget  
*Administrator Foell gave an overview of the current budget status and position of the District with updates on the effects of the COVID19. The projected income from tax revenue from Sacramento County is 4%, with 3% used as a more conservative budget figure. He stated that the District should remain conservative in spending throughout this fiscal year and the next two years. He recommends adopting this budget and revisiting again in January to consider if further action is needed.*

5. **DIRECTOR'S AND STAFF'S COMMENTS**
6. **ITEMS FOR NEXT AGENDA**
7. **ADJOURNMENT** *The meeting was adjourned at 11:33 am*



**ORANGEVALE RECREATION & PARK DISTRICT  
AD HOC COMMITTEE MEETING  
FRIDAY, MAY 29, 2020  
1:30 PM**

**LOCATION:  
Orangevale Community Center  
6826 Hazel Avenue  
Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 1:32 p.m.  
Roll call: Director Stickney, Director Montes, Administrator Foell, Finance/HR Superintendent  
Von Aesch*
  
2. **PUBLIC DISCUSSION**  
*Any person may address the committee; however, any matter that requires action will be referred to staff  
and/or committee/Board of Directors for a report and action at a subsequent meeting. None.*
  
3. **UNFINISHED BUSINESS**
  
4. **NEW BUSINESS**
  - A. **District Administrator Recruitment Considerations**  
*Administrator Foell provided an overview and timeline for the hiring process. Superintendent  
Von Aesch updated the Committee on the recruiting steps taken thus far. Many strategies were  
discussed, and Director Stickney and Montes suggested that Administrator Foell and  
Superintendent Von Aesch present the Committee with the top ten candidate's applications. The  
Committee will then choose the top six to move to interviews. At the interviews, there may also  
be a writing exercise and possibly a presentation.*  
  
*Administrator Foell will look to counsel for recommendations for a closed session so all of the  
Board of Directors can meet and interview top candidates. All Directors were asked to suggest  
an interview question along with one from the staff.*
  
5. **DIRECTOR'S AND STAFF'S COMMENTS** *None.*
  
6. **ITEMS FOR NEXT AGENDA**
  
7. **ADJOURNMENT** *The meeting was adjourned at 2:30 p.m.*

# STAFF REPORT



DATE: 6-11-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – MAY 2020**

## ADMINISTRATION

- Administrator Foell, Directors Stickney and Brunberg, Superintendent's Oropeza and Von Aesch, Supervisors Bain and Woodford, and Coordinator Roberts participated in the Finance Committee Meeting on May 1<sup>st</sup>.
- Administrator Foell and Supervisor Bain met with Lisa Montes and Bill Pursell to discuss a Drive-In Concert special event.
- Administrator Foell participated in an Orangevale Community Council Zoom meeting.
- OVParks staff held Zoom staff meetings throughout the month.
- Administrator Foell participated in two Sacramento Area Park Managers Zoom meetings to discuss impacts of COVID 19 and re-opening strategies.
- Admin. Foell participated in a Zoom meeting with the CARPD District Managers.
- Admin. Foell and Park Supt. Oropeza met with SMUD representatives to discuss a fuel reduction project at the Streng Open Space area.
- Admin. Foell, Park Supt. Oropeza and Finance/HR Supt. Von Aesch participated in a CARPD conference webinar.

## RECREATION

The recreation staff continues to work on getting the District open for programming, camp and aquatics once we are given the go ahead from County/State. We will be following day care standards for the day camp and have a few smaller groups. These groups will utilize the Activity Building and the new buildings. We have set up plans for the pool to run swim lessons and lap swim. We will not be running public swim due to the limitations the number of people allowed in the pool and difficulties in keeping social distancing. The facilities on the new properties are coming along great, staff is finishing up painting. We are trying to get the buildings ready so we can hold some of our camp groups there. Don't forget to check out the virtual community center at [OVparks.com](http://OVparks.com)

### **Fulton-El Camino Park District Police Department**

**Monthly activity report for: Orangevale Recreation and Park District**

**Reporting Period: 2020-05-01 to 2020-05-31**

#### **Off Property**

Notice To Appear Issued

1) Date/Time: 2020-05-17 17:37

Violation 1: 11350(a) HS Possession of narcotic controlled substance, Severity: Mis

Violation 2: 1203.2 PC Violation of Probation, Severity: Mis

2) Date/Time: 2020-05-17 17:37

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

Violation 2: 11364 HS Paraphernalia, Severity: Mis

Violation 3: 21453(a) CVC Red Light Violation, Severity: Inf

3) Date/Time: 2020-05-12 15:14

Violation 1: 21460(a) CVC Cross Double Yellow Line, Severity: Inf

Violation 2: 16028(a) CVC No Insurance, Severity: Inf

4) Date/Time: 2020-05-23 17:45

Violation 1: 14601.1(a) CVC Suspended License, Severity: Mis

Violation 2: 4000(a) CVC No current registration, Severity: Inf

Violation 3: 16028(a) CVC No Insurance, Severity: Inf

5) Date/Time: 2020-05-17 17:37

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

Violation 2: 11350(a) HS Possession of narcotic controlled substance, Severity: Mis

Violation 3: 11364 HS Paraphernalia, Severity: Mis

D.U.I Arrests

1) Date/Time: 2020-05-22 23:14

DUI Type: Alcohol B.A.C: 0.12

**OV Community Center**

Notice To Appear Issued

1) Date/Time: 2020-05-02 17:06

Violation 1: 9.36.061(a)(4) SCO Animal leash, Severity: Inf

Dispatched Calls For Service

1) Date/Time: 2020-05-03 15:17

Description: Subjects were located in the swimming pool. Subjects were advised and sow.

Disposition: Unfounded

**OV Community Park**

Notice To Appear Issued

1) Date/Time: 2020-05-03 20:09

Violation 1: 9.36.067 SCO Park Hours, Severity: Inf

Parking Citations Issued

1) Date/Time: 2020-05-03 11:51

V1: 5200(a) CVC Display of two license plates required

2) Date/Time: 2020-05-03 11:53

V1: 5200(a) CVC Display of two license plates required

3) Date/Time: 2020-05-03 11:48

V1: 5200(a) CVC Display of two license plates required

Dispatched Calls For Service

1) Date/Time: 2020-05-03 20:14

Description: White pick-up truck with camper shell parked in the closed parking lot to the park. Subject was contacted earlier that day to leave the area. Subject refused and was cited for park hours.

Disposition: Unfounded

**OV Community Park (Disc Golf)**

Parking Citations Issued

1) Date/Time: 2020-05-13 17:31

V1: 4000(a) CVC No current registration

V2: 5200(a) CVC Display of two license plates required

2) Date/Time: 2020-05-13 17:34

V1: 4000(a) CVC No current registration

V2: 5200(a) CVC Display of two license plates required

3) Date/Time: 2020-05-13 17:38

V1: 5200(a) CVC Display of two license plates required

4) Date/Time: 2020-05-13 17:42

V1: 5200(a) CVC Display of two license plates required

5) Date/Time: 2020-05-13 17:46

V1: 5200(a) CVC Display of two license plates required

6) Date/Time: 2020-05-13 17:50

V1: 5200(a) CVC Display of two license plates required

## **Pecan Park**

### **Notice To Appear Issued**

1) Date/Time: 2020-05-06 18:43

Violation 1: 9.36.057.5 SCO Alcohol in Park, Severity: Inf

2) Date/Time: 2020-05-06 18:44

Violation 1: 16028(a) CVC No Insurance, Severity: Inf

Violation 2: 14601.1(a) CVC Suspended License, Severity: Mis

Violation 3: 4000(a) CVC No current registration, Severity: Inf

## **PARKS**

### **Park Infrastructure**

#### **All Parks**

- Staff continues to do monthly playground inspections and takes care of repairs on site if necessary.
- Staff removed graffiti from Horse Arena and Pecan Park.
- Staff continues to take care of the pool maintenance.
- Staff repaired two leaking toilets at Pecan women's restroom.

#### **Mechanics**

- Staff continues to do all regular maintenance on mowers and other maintenance equipment.
- Staff installed a new alternator on the Kubota F3680 mower.
- Staff welded two mower decks on Kubota ZD1211 & ZD331 mowers.
- Staff replaced the gear box on Kubota ZD331 mower.
- Replaced lower bearing housing on Kubota ZD331 mower.
- Replaced radiator hose and alternator on Kubota F3680 mower.
- Replaced water pump on Ford tractor.
- Repaired two edger blade guards.
- Replaced head on 2 weed eaters.

#### **Park Irrigation**

- All irrigation systems are on.
- Staff replaced 4 valves in various parks of the District.
- Staff replaced 12 sprinklers at various parks of the District.
- Staff installed a new irrigation clock antenna in the Horse Arena irrigation clock.

### **Park Grounds**

#### **All Parks**

- Staff continues with regular detail maintenance in all parks and park restrooms.
- Staff replaced 30ft of fence at Horse Arena Park.
- Staff spot sprayed in several parks of the District.
- Staff pruned oak and filbert Park.
- Staff removed fallen branches from Orangevale Community Center and Almond Park.

### **Other Reports**

- Staff disinfected and reopened the tennis courts, restroom, dog park and the Disk Golf Course.
- Staff worked with Casey, the Disk Golf Club President, in the reopening of the Disk Golf Course. With volunteers we installed all baskets.
- Staff prepared the landscape for new planting in front of the new property.
- Staff removed four palm trees from the front area near the sign to the new property.
- Staff finished the firebreaks at Orangevale Community Park, Orangevale Community Center, Pecan Park, Rollingwood, Streng, and the Sundance Natural Area.

# STAFF REPORT



DATE: 6-11-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

**SUBJECT: CONSIDER APPROVAL OF THE AGREEMENT WITH BP PRODUCTIONS AND ALL EVENTS MANAGEMENT GROUP TO HOLD THE DRIVE-IN LIVE CONCERT EVENT IN ORANGEVALE COMMUNITY PARK ON JUNE 27, 2020**

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## **RECOMMENDATION**

Consider approval of the agreement with BP Productions and All Events Management Group (AEMG) to hold the Drive-In Concert Event in Orangevale Community Park on June 27, 2020.

## **BACKGROUND**

Bill Pursell (BP Productions) and Lisa Montes from AEMG, Inc. submitted a special event application to hold a Drive-In Concert Event at Orangevale Community Park on May 30, 2020 based on the County Health Officer opening guidelines. At the May meeting the Board expressed support for the event however they wanted to wait until the County Health Officer had updated the “stay at home” order and the item was defeated with 2 yes and three abstentions. They are now requesting the event take place on June 27, 2020. This is a one-evening live concert event to be held from 7:00 – 10:00 p.m. The event would host up to 60 vehicles at \$25.00 per vehicle admission and tickets must be purchased in advance. The event will be charged \$303 based on our special event fee schedule. Event proceeds are to support the Orangevale/Fair Oaks Food Bank. The application describes extensive measures to maintain social distancing including participants wearing masks and not leaving vehicles as well as disinfection of restrooms on a per use basis. Security is also scheduled to be at the event. No food or beverages will be sold. The issues that previously may have violated or may have been construed to violate previous State and County directives include:

- Activities that intentionally gather people
- Activities that can potentially gather individuals from more than one household
- Controlling use of restrooms and disinfection procedures
- Difficulty in ensuring current requirements for social distancing and wearing masks

These issues are either mitigated under the updated County Health Directive or with the safety provisions the applicants have put in place. This type of activity is similar to drive-in theaters which have been given approval to operate.

## **MOTION TO CONSIDER**

I move we approve the Agreement with the BP Productions and All Events Management Group to hold the Drive-In Live Concert event in Orangevale Community Park on June 27, 2020 based on the updated County Health Directive with the safety provision outlined in the application.



# Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662  
 Phone (916) 988-4373 \* Fax (916) 988-3496 \* info@ovparks.com

District Use Only

Booking #: \_\_\_\_\_

Appl. Date: \_\_\_\_\_

## SPECIAL EVENT RENTAL APPLICATION

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

### RENTAL CUSTOMER

Name of Applicant: Bill Pursell and Lisa Montes

Address: P O BOX 2051 City/State/Zip: Orangevale, CA 95662

Phone #: 916-934-2207 Email: Lisa@alleventsplus.net

Sponsoring Organization/Company: BP Productions and All Events Management Group

Authorized Organization Representative: Lisa Montes or Bill Pursell

*To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.*

Type of Organization:  Non Profit  Private  Corporation  Other \_\_\_\_\_

If your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: \_\_\_\_\_

Organization Web Site: alleventsplus.net Organization Email: info@alleventsplus.net

Name of Event Organizer (if different from applicant): \_\_\_\_\_

Alternate Contact Name: Bill Pursell Phone/Email: 916-261-6225

### FACILITY REQUESTED

- Orangevale Community Center - 6826 Hazel Avenue

Field Area

- Orangevale Community Park - 7301 Filbert Avenue

Disc Golf Course

Pavilion & Stage Area

Horse Arena

Oak & Filbert Area

Stone Amphitheater

Other Facility: Parking area

### EVENT INFORMATION

Event Name: Drive In Live Concert

Event Date(s): June 27, 2020 Day(s) of week:  M  T  W  Th  F  Sat  Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time	Event time	Clean up time
From: June 26 3 pm <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	From: June 27 7:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	From: June 28 9:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm
To: 8 pm <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: June 27 10:30 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: June 28 11:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm

Type of Event:  Concert  Festival  Celebration  Run/Walk  Other \_\_\_\_\_

Purpose of Event: To bring an event to the Community with social distancing guidelines - to get folks out and engage in our parks

Overall Estimated Attendance: 100 cars 3 car average Daily \_\_\_\_\_ Adults 200 Children 50

Has this event been produced before?  Yes  No If yes, previous attendance: \_\_\_\_\_

If yes, list previous name, date and location of event: \_\_\_\_\_

**EVENT INFORMATION cont'd**

Description of Event - Provide a detailed description of your event (i.e. list activities, entertainment, and vendors, special equipment and structures, etc. You may attach additional pages or materials as needed.

See attached PDF. Note: due to event being schedule a month later and social distancing guidelines being adjusted. We are proposing that folks can stay in their vehicles, stay in the back of their vehicles, or in chairs to the left of their vehicles. We don't want folks running vehicles to stay cool during high temperatures. We don't want folks getting to warm in their vehicles.

How does the community of Orangevale benefit from this event?  
See attached PDF

Is this a Public or Private event?  Public  Private  Other Must purchase advance ticket

If public, please give name, phone number and website for public event information: Lisa Montes 916.934.2207

Will a charge, fee, or donation be collected for this event? .....  Yes  No

If yes, for what purpose will the proceeds be used? .....  Financial Gain  Charity  Fundraiser  Cost of Event

Please list the type (i.e., admission, food charge) and amount of charge:  
admission use to cover hard cost of producing production and proceeds will benefit OVFO Food Bank

Will there be religious, political, or union activities? .....  Yes  No

Will food be served at the event? .....  Yes  No

If yes, and you are using a caterer, please list caterer's name and phone # \_\_\_\_\_

Will alcohol be  served or  sold at your event? .....  Yes  No

If yes, please list the time alcohol will be served \_\_\_\_\_

Will you be bringing any apparatus, equipment, or additional tables and chairs to your event? .....  Yes  No

If yes, please list Stage, lighting and sound

At your event, will there be a .....  Live Band  Recorded Music  Public Address  DJ

**INSURANCE REQUIREMENTS**

The District requires all facility users to provide a Certificate of Insurance in the amount of \$500,000 in liability coverage, with the Orangevale Recreation and Park District named as additionally insured. You may provide your own insurance or purchase special event insurance through the District. The Horse Arena insurance requirement is \$2,000,000.

I will provide my own insurance.  I wish to purchase insurance from the District.

**STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS**

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE:  DATE: June 4, 2020

REVIEWED BY OVPARKS REPRESENTATIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

**SUPPLEMENTAL SPECIAL USE APPLICATION**

A Supplemental Special Use Application will be required if your event plans to have any of the following: a) over 200 participants, b) amplified music, c) alcohol sales, d) food sales, or e) participant entry fee. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

**EVENT NAME:** Drive In Summer Night Concert

**Set-Up – List below the days/dates needed to set up the event.**

Day 1: Day of Week Friday Date June 26 2020 Start Time 3 pm End Time 8 pm  
 Day 2: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**Event Dates – List below the days/dates of the event.**

Day 1: Day of Week Saturday Date June 27 2020 Start Time 7 pm End Time 10:30 pm  
 Day 2: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
 Day 3: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
 Day 4: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**Tear-Down Dates – List below the days/dates needed to tear-down the event.**

Day 1: Day of Week Sunday Date June 28 2020 Start Time 9 am End Time 11 am  
 Day 2: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**EVENT SITE PLAN/MAP**

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 ½" x 11" or 8 ½" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

**EVENT ACTIVITY PLAN**

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

**Entertainment**

- Amplified Music – Live Hours – Start 8 pm End 10:30 pm
- Amplified Music – Recorded Hours – Start \_\_\_\_\_ End \_\_\_\_\_
- Carnival Booths/Rides Hours – Start \_\_\_\_\_ End \_\_\_\_\_
- Other \_\_\_\_\_ Hours – Start \_\_\_\_\_ End \_\_\_\_\_

**Sporting Activities**

- Type \_\_\_\_\_ Hours – Start \_\_\_\_\_ End \_\_\_\_\_
- Type \_\_\_\_\_ Hours – Start \_\_\_\_\_ End \_\_\_\_\_

**Vendors**

- Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
- Merchandise.....Must follow local & state laws
- Alcoholic Beverages.....Requires ABC & District permit and security

**Equipment**

*Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.*

- Stage(s)  Dance Floor(s)  Portable Seating
- Fencing  Tents & Canopies  Portable Hand Wash Station
- Electrical Generators  Portable Restrooms  Other
- Animals on event grounds – Petting zoo, pony rides, horses, etc Explain:
- Vehicles on event grounds – car show, etc Explain:
- I request overnight camping. Explain:
- Public Address, Microphone, Loud Speaker(s)
- I request access to an Orangevale Recreation & Park District water source
- I request access to an Orangevale Recreation & Park District electric source



**SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd**

**ALCOHOL MANAGEMENT PLAN**

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor under-age drinking, and if you have an alcohol sponsor(s).

**PARKING & TRAFFIC MANAGEMENT PLAN**

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

**SANITATION, WASTE & UTILITY PLAN**

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

**STAFFING PLAN**

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

**EMERGENCY AND SAFETY PLAN**

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

**EVENT MARKETING PLAN**

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

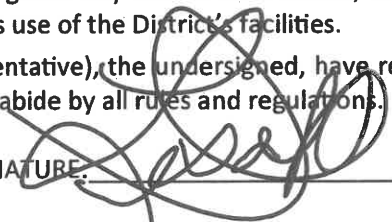
**NOTIFICATION PLAN**

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

**STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS**

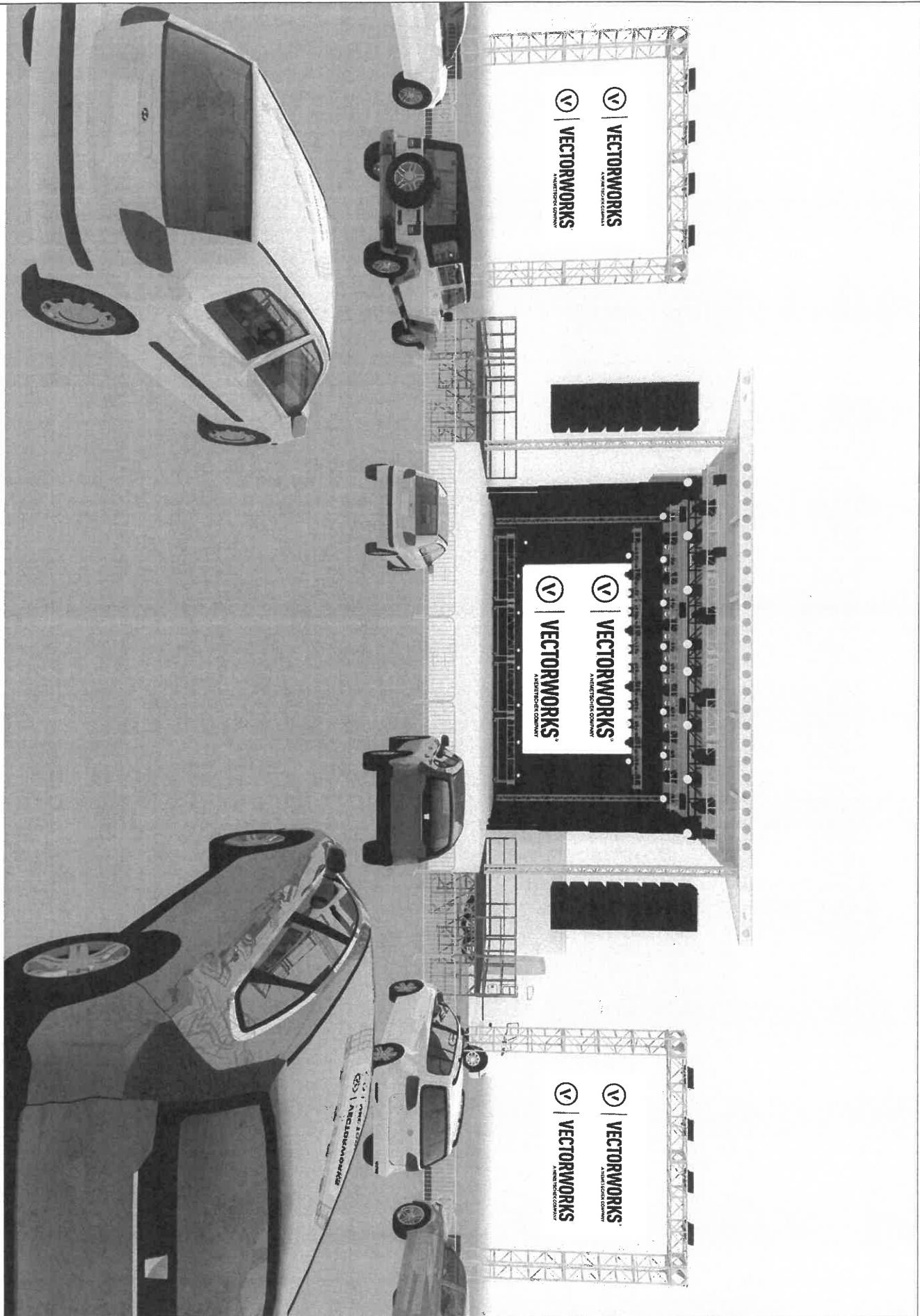
User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE:  DATE: June 4, 2020

REVIEWED BY OVPARKS REPRESENTATIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Submit**



Sht-1 -01- 1	Bp Productions 4081 Saeport Blvd. W. Sacramento, CA 916.652.8575 <a href="http://www.bpproductions.net">www.bpproductions.net</a>	Designer: Vectorworks Productions Inc. 05/27/2020 qualified to determine the structural integrity of this Lighting/Booms Design. Such decision should be left to experienced personnel. This source view and the architectural renderings herein are the property of the client and shall not be used in any other project without the client's written consent.	Sacramento Production Rolling Hills Summer Series 5/20-9/28/2020	Perspective Rolling Hills Casino	Design: R Gates Render: R Gates Scale: File Name:	
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**Be the first to host a DRIVE IN LIVE EVENT in Northern California**

Attached are the details and information regarding the Drive In Live event. The site layout has a plan for 10 ft. between each vehicle statistically place to meet social distancing guidelines. We adapted and modified the guidelines for additional safety that are currently being used by our area Drive Ins (that are permitted to be open).

The scope of the event will not be a profitable one. Under regular circumstances an event of this scale would cost tens of thousands of dollars. But we are not experiencing usual times. The Stay Home Order and quarantine has been difficulty on our Community and the Country. Our goal is to get some of our equipment out of storage and bring some safe entertainment to everyone. Create some energy. Advance tickets will be sold to cover hard cost like; site rental, security, porta potties, sanitation and any required permits with hopes of giving a gift to the local Food Bank or Women Veterans Group. We want to keep the ticket price affordable. Again, our goal is to bring some safe entertainment and brighten our community.

Many of these types of events are popping up all over the country. How exciting would it be for the Orangevale to be the first to host one in Northern California? We are excited about the possibility.

## ***DRIVE IN LIVE SUMMER NIGHT CONCERT***

Most spring and summer tours and festivals have either been postponed or called off entirely, due to limits on mass gatherings and the issuing of social distancing guidelines. But a “Drive In Live” concert is a way to reunite an audience with a favorite summer past time – “Music in the Park” while sitting safely in their cars.

The audience will be able to experience a live performance on stage (with social distance of 6 ft) with the sights of a light show extravaganza while safe in their vehicles. A large visual LED Screen will make it possible for everyone who attends to see all the action as if they were at a tradition summer concert.

Attendees are expected to follow the current restrictions. Failure to comply will result in removal of event.

- Avoid People outside of your household
- Wash your hands / or use hand sanitizer
- When outside wear a mask and stay 6 ft from those not in your household
- Attendees must stay in their vehicles or to the left of their vehicles keeping 6ft required distance

### **Event Logistics**

**Advertising and notification** – Space is very limited for this event. Advertising will be in the Orangevale View and social media will be used. Newspaper publication will also be use to notify neighbors of amplified sound on Saturday, June 27, 2020.

**Ticket site** – The ticket cost is used to cover the hard cost of the event and any proceeds will benefit the Orangevale Fair Oaks Food Bank to help with the strain of COVID-19 and providing food for those in needs.

The ticket site will have all conditions and restrictions. The statement “by purchasing a ticket you agree to adhere to all the conditions and restrictions of the event. Eventbrite advance tickets will permit us to remind folks via email with conditions and restrictions of the event along with updates.

**Set-up June 26,2020** – prior to the event to accurate mark safety lanes and vehicle areas. A-frame signage place with reminders of conditions and restrictions of the event. Porta Potty units (equipped with sanitizer/wash station) will be on site and monitor by event staff for sanitation and distancing guidelines. Security overnight to watch equipment and show area

**Event June 27,2020 – Music will begin at 8pm. Show will end 10:30pm** Operational will be minimal and will be wearing protective gear as required. Parking area will be monitor and 1-2 security officers will be onsite as precaution.

**Load Out June 28, 2020** – removal of stage and sound.

**Benefits-** The purpose of the event is to get the community of Orangevale out into our parks and provide a safe atmosphere for safe recreation. Produce some Community Energy. To get things moving again! It has been proven music is good for personal health. A strong part of the Parks Make Life Better campaign;

- Improves Mood
- Reduces Stress
- Lessens Anxiety
- Improves Memory
- Eases Pain
- Provides Comfort

## ***NEED TO KNOW F.A.Q***

### **DRIVE IN LIVE CONCERT**

**Q: How soon before the concert should we be there?**

**Answer**

**Please arrive 60 minutes prior so we can get everyone parked before the show.**

**Q: Can we get in late?**

**Answer**

**We will not allow entry 10 minutes after the show begins.**

**Q: Can I move my vehicle?**

**Answer**

**No. Vehicles will be assigned to a spot and must remain in that location until the show is over.**

**Q: Can we bring our own food?**

**Answer**

**Yes, please do. We can't guarantee any food or drinks will be available.**

**Q: Are there restrooms?**

**Answer**

**Yes, we have restrooms that are sanitized by a dedicated staff member between every use. One person in the restroom at a time, except an adult with a child. You must wear mask.**

**Q: Can we bring chairs and sit outside of the car.**

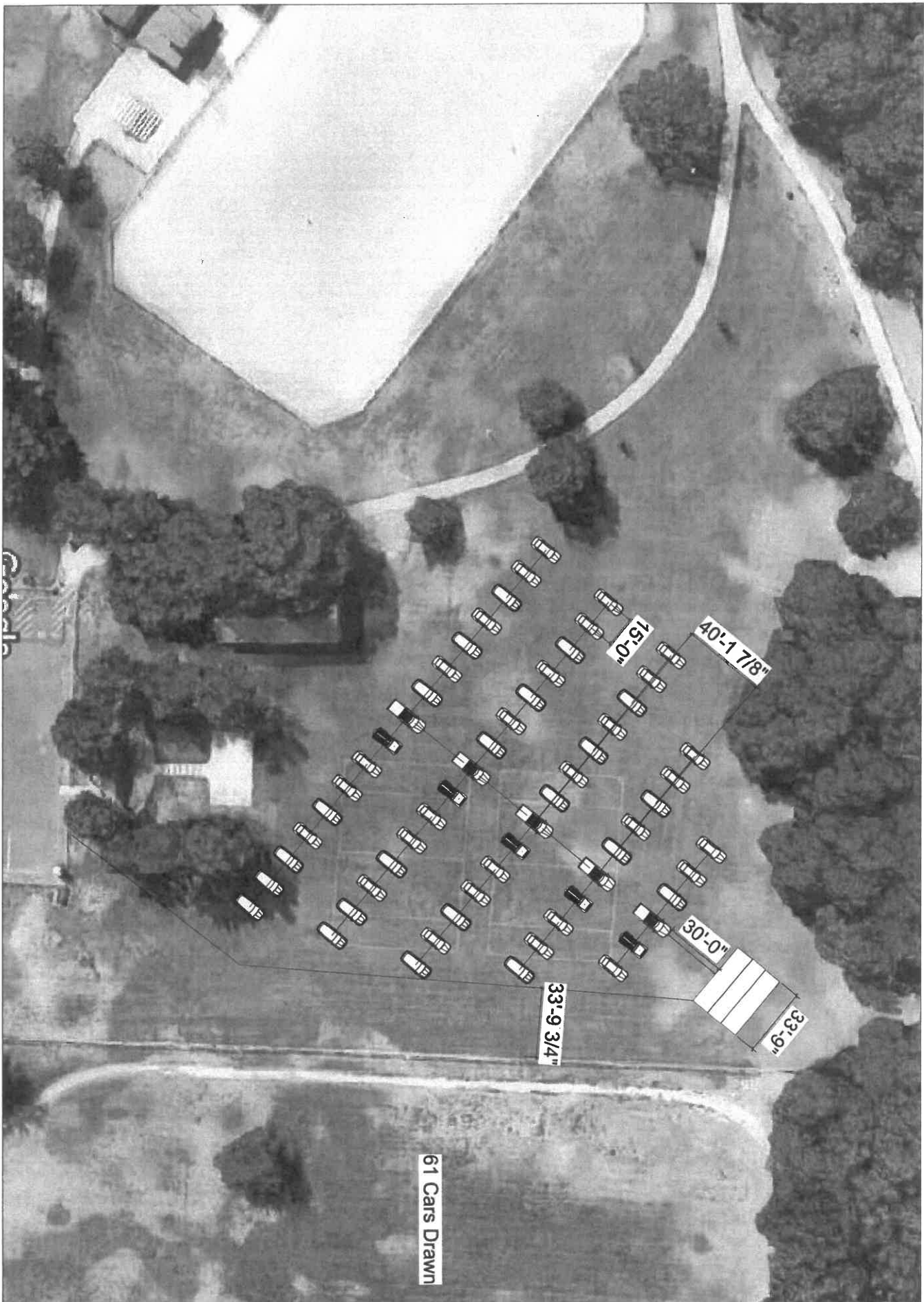
**Answer**

**Yes. Under current social distancing guidelines, you can bring chairs and sit to the left of your vehicle only. This will still provide more than 6 ft. between and the next vehicle. Vehicles are NOT to have more than 7 people per vehicle. As social distancing guidelines are updated, we will keep ticket holders informed via email. We will keep up on all social distancing guidelines and keep all tickets holders informed**

**Q: Can I get a refund?**

**Answer**

**Refunds will only be issued if the event is cancelled.**



61 Cars Drawn

Sheet No. <b>Sht-1</b> -of- 1	By Productions 4981 Scepter Blvd. W. Sacramento, CA 916.652.8579 www.bpproductions.net	Designer and/or By Productions are NOT qualified to determine the structural integrity of the Lighting/Signage Design. Such decision should be left to experienced personnel! This document is for informational purposes only and does not constitute a contract or warranty. It is the responsibility of the client to ensure that all requirements are met and that all permits are obtained prior to construction.	Client: <b>AEMG</b> Drive in OV	Project Name: <b>Top 2D</b> Orangevale Park	Date: 6/10/18 11:37:47 AM	Design By: R Gates	Drawn By: R Gates	Checked By: R Gates	File Name: Date in Creation:	
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**RESOLUTION # 20-06-645**



**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, ADOPTING THE GENERAL FUND PRELIMINARY BUDGET FOR FISCAL YEAR 2020/2021**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2019/2020; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2020/2021, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 1,967,000
(2)	Services & Supplies	522,550
(3)	Other charges	157,500
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	60,000
	(c) Equipment	30,000
(5)	Expenditure transfers	4,000
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$ 2,741,050</b>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2020/2021 fiscal year:

ON A MOTION by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing Resolution was passed and adopted this 11<sup>th</sup> day of June 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: \_\_\_\_\_  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk of the Board

- ATTACHMENTS:
- Financing Requirements Summary Schedule
  - Expenditure Detail Schedule
  - Revenue Detail Schedule
  - Long-Term Loan Schedule
  - Fixed Asset Schedule

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com



## Preliminary Budget Message – 2020/21

The District experienced a tax growth of approximately four percent or \$55,000 in the 19/20 fiscal year which met budget projections. The County is projecting a growth rate of approximately four percent for the 20/21 fiscal year. Staff is budgeting a three percent increase and anticipates a slight reduction in the growth rate over the next two years. Net recreation program revenues were on pace to exceed projections until COVID-19 stopped all recreation programming on March 15, 2020 and the District refunded programs, events and rental fees for the District's spring and summer programming. With the State and County slowly easing restrictions on gatherings, we are hopeful to begin programming again with the necessary precautions of social distancing and other guidelines requested by State and County officials. It is uncertain how the new guidelines and the public's reaction to the virus will affect program participation in the upcoming months.

It is certain that the District will face some programmatic and financial challenges including: Attracting patrons to participate and come back to recreation programs; Addressing the cost of continuing minimum wage increases; Anticipating the ongoing economic and participation impact of COVID-19; Understanding the impact of increased unemployment; and Considering the future impact of a possible downturn in property values and resultant lower revenues from taxes. In addition, maintaining net revenues will continue to be particularly challenging over the next several years. The District will continue to evaluate the public's ability and willingness to pay higher fees to offset increased program costs.

The District will be conservative in capital expenditures budgeting which will be focused on maintaining existing infrastructure. The purchase of property for the Electric Greenway Trail and the Regency Baptist Church combined with significant revenue losses from COVID-19 is estimated to result in deficit spending of approximately \$400,000 for Fiscal 19/20. The 2020/21 Preliminary Budget includes part-time staffing reductions for the Recreation and Parks Division and full-time staff furloughs of 104 hours or 13 days per year. The District anticipates a deficit in Fiscal 2020/21 in the amount of approximately \$200,000 unless additional expense reductions are made for the Final Budget. The District still maintains a "high target" amount for its fund balance as identified in the District Master Plan to avoid dry period financing.

Costs for full-time salaries and benefits are estimated to rise modestly due to the yearly staff step increases and the yearly increase in health insurance premiums. We are projecting health insurance rates to increase again in 2021 with a seven percent increase (based on "best guess" input from the County) used for the preliminary budget. The





actual rates for 2021 will be available for the Final Budget. The Sacramento County Employees Retirement System (SCERS) rates as per SCERS actuarial studies will continue to increase for the next several years.

The 2020/21 Preliminary Budget is not recommending any increase in full-time positions. Any further staffing adjustments will be considered for the Final Budget. Part-time salaries will see the most significant increases as the minimum wage increased to \$13.00 per hour on 1/1/20 and will increase again to \$14.00 on 1/1/21. These increases in salary will continue to require increases to program fees. The Bureau of Labor Statistics Cost of Living Index (CPI) for the Western Region for the year (March 2019-March 2020) was 2.4 percent. As directed by the Board, staff has included a one percent COLA adjustment in the preliminary budget. Each one percent adjustment represents approximately \$14,000 including benefits. Most service and supply costs (goods and services) are estimated to rise slightly as are utility costs. The District lowered budget amounts in several service and supply categories.

The District's capital replacement plan has established replacement costs at approximately \$284,000 per year to keep facilities in good repair. Our ADA survey added additional projects to the District's list of replacement projects. These projects are primarily funded from the OLLAD assessment district. A small number of high priority projects will be funded in the 2020/21 fiscal year due to budget constraints. Additional capital improvement projects have been identified through the park master plan process. These proposed projects are primarily funded through Park In-Lieu Fees and the Park Development Fees which are limited in scope. One of the major challenges for the District is to have resources for larger facility renovations and land development. The District continues to evaluate the potential for a General Obligation Bond to fund a portion of these capital improvement needs identified in the park master plan documents.

Sincerely,

Greg Foell  
District Administrator

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com

Orangevale Recreation and Park District  
Budget vs Actual Carryover - FY 18/19 to FY 20/21

General Fund, OLLAD, Kenneth Grove, In Lieu Park Dedication, Park Development Fee

	Budget 18/19	Actual 18/19	18/19 Carryover	Budget 19/20	Est. Act 19/20	19/20 Carryover	Budget 20/21	Est. Act 20/21	20/21 Carryover
<b>332A - GENERAL FUND</b>									
<b>Beginning Year Fund Balance</b>	<b>1,038,862</b>	<b>1,038,862</b>		<b>1,161,075</b>	<b>1,161,075</b>		<b>759,860</b>	<b>759,860</b>	
Taxation	1,388,700	1,411,778	23,078	1,423,700	1,442,200	18,500	1,488,700	1,488,700	-
Rentals/Interest/Other	142,600	195,021	52,421	170,600	125,000	(45,600)	118,600	118,600	-
In Lieu/Grants/HOPTERS	285,000	116,888	(168,112)	275,000	137,000	(138,000)	105,000	105,000	-
Charges for Service/Rec. Fees/Misc	476,500	518,128	41,628	511,500	326,785	(184,715)	406,000	406,000	-
<b>Total Revenue</b>	<b>2,292,800</b>	<b>2,241,815</b>	<b>(50,985)</b>	<b>2,380,800</b>	<b>2,030,985</b>	<b>(349,815)</b>	<b>2,118,300</b>	<b>2,118,300</b>	-
Salaries & Benefits	1,832,000	1,504,306	327,694	1,938,000	1,665,000	273,000	1,967,000	1,967,000	-
Services & Supplies	499,800	426,768	73,032	617,550	446,200	171,350	522,550	522,550	-
Capital Improvement	360,500	188,529	171,971	591,500	321,000	270,500	247,500	247,500	-
Prior Year Adjustment									
<b>Total Expenses</b>	<b>2,692,300</b>	<b>2,119,602</b>	<b>572,698</b>	<b>3,147,050</b>	<b>2,432,200</b>	<b>714,850</b>	<b>2,737,050</b>	<b>2,737,050</b>	-
<b>Year End Fund Balance</b>	<b>639,362</b>	<b>1,161,074.82</b>	<b>521,713</b>	<b>394,825</b>	<b>759,860</b>	<b>365,035</b>	<b>141,110</b>	<b>141,110</b>	-
<b>Year End Fund Balance &gt; or &lt; Previous Yr</b>		<b>122,213</b>			<b>(401,215)</b>			<b>(618,750)</b>	
<b>Total Less FB, In Lieu/Grants &amp; Capital Imp</b>	<b>(324,000)</b>	<b>193,853</b>	<b>517,853</b>	<b>(449,750)</b>	<b>(217,215)</b>	<b>232,535</b>	<b>(476,250)</b>	<b>(476,250)</b>	-
<b>332A - General Reserve</b>	<b>545,014</b>	<b>545,014</b>	<b>(0)</b>	<b>545,014</b>	<b>545,014</b>	<b>-</b>	<b>545,014</b>	<b>545,014</b>	<b>-</b>
<b>374A - OLLAD - GENERAL FUND</b>									
<b>Beginning Year Fund Balance</b>	<b>429,183</b>	<b>429,183</b>		<b>514,282</b>	<b>514,282</b>		<b>342,545</b>	<b>342,545</b>	
<b>Revenues</b>	<b>557,000</b>	<b>583,228</b>		<b>557,000</b>	<b>554,563</b>		<b>557,000</b>	<b>557,000</b>	
Expenses - Services & Supplies	567,000	449,460	(117,540)	614,000	519,000	(95,000)	561,000	567,000	6,000
Other Charges - Bond Redemption/Interest	1,200	1,199	(1)	1,300	1,300	-	1,300	1,300	-
Capital Improvement	180,000	47,470	(132,530)	282,000	206,000	(76,000)	170,000	170,000	-
<b>Total Expenses</b>	<b>748,200</b>	<b>498,129</b>	<b>(250,071)</b>	<b>897,300</b>	<b>726,300</b>	<b>(171,000)</b>	<b>732,300</b>	<b>738,300</b>	<b>-</b>
<b>Year End Fund Balance</b>	<b>237,983</b>	<b>514,282.14</b>		<b>173,982</b>	<b>342,545</b>		<b>167,245</b>	<b>167,245</b>	
09/10 FB includes \$40K loan from 332A; Paid back to 332A on 2/10/2011, 10/11 FB Reduced by 40K									
<b>374A - OLLAD - General Reserve</b>		<b>311,713</b>			<b>311,713</b>			<b>311,713</b>	
<b>374B - Kenneth Grove - GENERAL FUND</b>									
<b>Beginning Year Fund Balance</b>	<b>10,272</b>	<b>10,272</b>		<b>13,589</b>	<b>13,589</b>		<b>16,909</b>	<b>16,909</b>	
<b>Revenues</b>	<b>5,430</b>	<b>5,775</b>		<b>5,428</b>	<b>5,570</b>		<b>5,428</b>	<b>5,428</b>	
<b>Expenses - Services &amp; Supplies &amp; Capital Imp.</b>	<b>5,430</b>	<b>2,458</b>		<b>5,428</b>	<b>2,250</b>		<b>5,428</b>	<b>5,428</b>	
<b>Year End Fund Balance</b>	<b>10,272</b>	<b>13,588.99</b>		<b>13,589</b>	<b>16,909</b>		<b>16,909</b>	<b>16,909</b>	
<b>374B - Kenneth Grove - General Reserve</b>		<b>5,932</b>			<b>5,932</b>			<b>5,932</b>	
<b>88C - In Lieu Park Dedication Fund</b>	<b>28,657</b>	<b>128,100</b>		<b>1,481</b>	<b>129,581.29</b>		<b>-</b>	<b>129,581</b>	
<b>3321 - Park Development Fee Fund</b>	<b>(36,660)</b>	<b>444,670</b>		<b>(79,444)</b>	<b>365,226</b>		<b>(90,000)</b>	<b>275,226</b>	

**ORANGEVALE RECREATION & PARK DISTRICT**

**FISCAL YEAR 2020-2021 PRELIMINARY BUDGET**

**SACRAMENTO COUNTY FY 2020-2021 BUDGET INPUT DOCUMENTS**

**FINAL BUDGET DOCUMENTS**

**FISCAL YEAR 2020-2021 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FINANCING REQUIREMENTS SCHEDULE FOR FUND 332A**

APPROPRIATIONS BY OBJECT OF EXPENDITURE		MEANS OF FINANCING THE BUDGET REQUIREMENTS						
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$	1,967,000	ESTIMATED REVENUE	(2,118,300)				
OBJECT 20 - SERVICES AND SUPPLIES	\$	522,550	RESERVES TO BE DECREASED					
OBJECT 30 - OTHER FINANCING USES			GENERAL RESERVES DECREASE					
REPAYMENTS			ENCUMBRANCE DECREASE	-				
INTEREST AND ASSESSMENTS	\$	155,000	OTHER RESERVE DECREASE					
JUDGEMENTS/DA	2,500							
TOTAL OBJECT 30 - OTHER FINANCING USES	\$	157,500	TOTAL RESERVES TO BE DECREASED	-				
OBJECT 40 - FIXED ASSETS			FUND BALANCE AVAILABLE DECREASE	(622,750)				
OBJECT 41 - LAND ACQUISITION	\$	-	ESTIMATED LONG-TERM LOAN PROCEEDS					
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	60,000		TOTAL AVAILABLE FINANCING	\$ (2,741,050)				
OBJECT 43 - EQUIPMENT	30,000							
TOTAL OBJECT 40 - FIXED ASSETS	\$	90,000						
OBJECT 50 - FUNDS TRANSFERS OUT	\$	4,000	FUND EQUITY SCHEDULE					
OBJECT 59 - FUNDS TRANSFERS IN	-		RESERVES					
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT	-		GENERAL					
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES	-		ENCUMBRANCE	545,014				
OBJECT 80 - OTHER COMMODITIES	-		OTHER	-				
PROVISIONS FOR RESERVE INCREASES			FUND BALANCE AVAILABLE	\$ 759,860				
GENERAL RESERVES	-		TOTALS	\$ 1,304,874				
OTHER RESERVES	-							
TOTAL BUDGETARY REQUIREMENT	\$	2,741,050	APPROPRIATIONS LIMIT					
TOTAL DIFFERENCE:	-		APPROPRIATIONS SUBJECT TO LIMIT					
			OVER/UNDER LIMIT					

## EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Actuals	Prelim Budget		Final Budget
<b>332A ORANGEVALE RECREATION &amp; PARK DISTRICT</b>								
10111000	SALARIES & WAGES - REGULAR EMPLOYEES	612,447	696,324	866,000	750,000	890,000	0	
10112100	SALARIES & WAGES - EXTRA HELP	237,437	291,043	430,000	320,000	390,000	0	
10112400	BOARD MEMBERS STIPEND	6,500	7,800	12,000	8,000	12,000	0	
10121000	RETIREMENT - EMPLOYER COST	142,494	182,077	230,000	205,000	240,000	0	
10122000	OASDHI - EMPLOYER COST	63,699	74,946	100,000	85,000	100,000	0	
10123000	GROUP INS - EMPLOYER COST	210,373	212,330	240,000	245,000	265,000	0	
10124000	WORKERS COMP INS - EMPLOYER COST	56,394	23,323	35,000	37,000	45,000	0	
10125000	SUI INS - EMPLOYER COST	14,411	16,462	25,000	15,000	25,000	0	
10127000	DENTAL CARE - RETIREES	0	0	0	0	0	0	
10128000	HEALTH CARE - RETIREES	0	0	0	0	0	0	
	<b>Object 10</b>	<b>1,343,754</b>	<b>1,504,306</b>	<b>1,938,000</b>	<b>1,665,000</b>	<b>1,967,000</b>	<b>0</b>	<b>0</b>
20200500	ADVERTISING/LEGAL NOTICES	1,161	2,355	1,500	1,800	1,500	0	
20202100	BOOKS/PERIODICALS/SUBSCRIPTIONS	239	2,612	1,000	3,500	1,000	0	
20202900	BUSINESS/CONFERENCE EXPENSE	2,601	6,673	6,000	1,000	4,000	0	
20203500	EDUCATION & TRAINING SERVICES	1,325	4,573	7,000	3,000	5,000	0	
20203600	EDUCATION & TRAINING SUPPLIES	24	0	1,000	0	500	0	
20203700	TUITION REIMBURSEMENT	0	0	1,000	0	500	0	
20203800	EMPLOYEE RECOGNITION	659	948	2,000	1,000	2,000	0	
20203802	RECOGNITION ITEMS	0	0	500	0	500	0	
20203803	RECOGNITION EVENTS	0	0	500	0	500	0	

# EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21 Final Budget
		Actuals	Actuals	Budget	Actuals	Prelim Budget		
20203900	EMPLOYEE TRANSPORTATION	2,636	2,518	3,000	3,000	3,000	0	
20205100	LIABILITY INSURANCE	38,320	43,267	60,000	60,000	80,000	0	
20205500	RENTAL INSURANCE	3,036	1,179	4,000	2,000	4,000	0	
20206100	MEMBERSHIP DUES	4,975	9,509	10,000	12,000	10,000	0	
20207600	OFFICE SUPPLIES	5,737	5,570	9,000	7,000	9,000	0	
20207602	SIGNS	1,720	0	500	0	500	0	
20207603	KEYS	0	0	350	0	350	0	
20208100	POSTAL SERVICES	6,109	6,704	7,500	3,000	7,500	0	
20208102	STAMPS	1,422	878	3,000	3,000	3,000	0	
20208500	PRINTING SERVICES	17,086	15,400	28,000	15,000	28,000	0	
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	1,000	0	1,000	0	
20211200	BUILDING MAINTENANCE SUPPLIES	(80)	0	500	0	500	0	
20212200	CHEMICALS	0	0	500	0	500	0	
20213100	ELECTRICAL MAINTENANCE SERVICE	0	0	400	0	400	0	
20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	0	500	0	500	0	
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	0	0	500	0	500	0	
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	678	0	500	0	500	0	
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	344	0	500	0	500	0	
20216100	PAINTING SERVICES	0	0	0	0	0	0	
20216200	PAINTING SUPPLIES	0	0	500	0	500	0	
20216700	PLUMBING MAINTENANCE SERVICE	0	0	400	0	400	0	
20216800	PLUMBING MAINTENANCE SUPPLIES	0	0	500	0	500	0	

## EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21 Final Budget
		Actuals	Actuals	Budget	Actuals	Prelim Budget		
20218100	CONSTRUCTION SERVICES	0	0	500	0	500	0	
20218200	CONSTRUCTION SUPPLIES	0	16	500	0	500	0	
20218500	PERMIT CHARGES	0	0	3,000	0	3,000	0	
20219100	ELECTRICITY	0	0	500	0	500	0	
20219200	NATURAL GAS / LPG / FUEL OIL	0	0	500	0	500	0	
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	0	0	500	0	500	0	
20219500	SEWAGE DISPOSAL SERVICE	0	0	500	0	500	0	
20219700	TELEPHONE SERVICE	8,367	8,491	15,000	15,000	15,000	0	
20219800	WATER	0	35	1,000	0	1,000	0	
20219900	TELEPHONE SYSTEM MAINTENANCE	0	95	500	0	500	0	
20220500	AUTOMOTIVE MAINTENANCE SERVICE	0	0	500	0	500	0	
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	0	0	500	0	500	0	
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	
20222600	EXPENDABLE TOOLS	0	0	500	0	500	0	
20223600	FUEL & LUBRICANTS	0	0	500	0	500	0	
20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	0	0	1,000	0	1,000	0	
20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	1,597	1,875	5,000	3,000	5,000	0	
20227500	RENTS/LEASES EQUIPMENT	0	0	500	0	500	0	
20228100	SHOP EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	

## EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21 Final Budget
		Actuals	Actuals	Budget	Actuals	Prelim Budget		
20231400	CLOTHING/PERSONAL SUPPLIES	86	0	2,000	0	2,000	0	
20232100	CUSTODIAL SERVICES	0	0	1,000	0	1,000	0	
20232200	CUSTODIAL SUPPLIES	1,417	0	1,000	0	1,000	0	
20244300	MEDICAL SERVICE	189	481	200	200	200	0	
20250500	ACCOUNTING SERVICES	4,725	4,725	8,000	5,000	8,000	0	
20250700	ASSESSMENT/COLLECTION SERVICES	17,449	17,630	18,000	18,000	18,000	0	
20251900	ARCHITECTURAL SERVICES	0	0	0	0	0	0	
20252500	ENGINEERING SERVICES	0	1,935	6,000	0	6,000	0	
20253100	LEGAL SERVICES	8,280	44,854	75,000	55,000	20,000	0	
20256200	TRANSCRIBING SERVICES	1,169	1,321	1,000	0	1,000	0	
20257100	SECURITY SERVICES	3,532	2,149	5,000	3,000	5,000	0	
20259100	OTHER PROFESSIONAL SERVICES	8,501	19,739	52,000	45,000	22,000	0	
20259101	COMPUTER CONSULTANTS	5,000	7,065	8,000	8,000	8,000	0	
20281201	PC HARDWARE	0	6,855	10,000	5,000	10,000	0	
20281202	PC SOFTWARE	2,768	901	6,000	3,000	6,000	0	
20281203	PC SUPPLIES	89	292	1,000	1,000	1,000	0	
20281900	REGISTRATION SERVICES (ELECTIONS)	364	2,008	0	0	0	0	
20285100	RECREATIONAL SERVICES	139,408	163,332	190,000	130,000	170,000	0	
20285200	RECREATIONAL SUPPLIES	28,798	37,861	40,000	35,000	35,000	0	
20289800	OTHER OPERATING EXPENSE - SUPPLIES	0	(389)	2,000	500	2,000	0	
20289900	OTHER OPERATING EXPENSE - SERVICES	40	383	2,000	1,000	2,000	0	
20291100	SYSTEM DEVELOPMENT SERVICE	2,758	2,758	3,000	3,000	3,000	0	
20296200	GS PARKING CHARGES	84	169	200	200	200	0	



# EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Actuals	Prelim Budget		Final Budget
30321000	INTEREST EXPENSE							
		16,485	13,498	29,500	29,500	40,000	0	
	30322000	BOND/LOAN REDEMPTION	65,936	68,044	87,000	87,000	115,000	0
30345000	TAX/LIC/ASSESSMENTS	0	310	2,500	500	2,500	0	
<b>Object 20</b>		<b>322,612</b>	<b>426,768</b>	<b>617,550</b>	<b>446,200</b>	<b>522,550</b>	<b>0</b>	<b>0</b>
41410100	LAND							
		0	0	200,000	80,000	0	0	
	42420100	BUILDINGS	0	0	0	0	0	
42420200	STRUCTURES	201,621	104,493	268,500	120,000	60,000	0	
<b>Object 30</b>		<b>82,421</b>	<b>81,853</b>	<b>119,000</b>	<b>117,000</b>	<b>157,500</b>	<b>0</b>	<b>0</b>
<b>Object 41</b>		<b>0</b>	<b>0</b>	<b>200,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
43430300	VEHICLES/EQUIPMENT - OTHER							
		6,500	0	0	0	30,000	0	
	50357100	FINGERPRINTING SERVICE	2,260	2,182	4,000	4,000	4,000	0
<b>Object 42</b>		<b>201,621</b>	<b>104,493</b>	<b>268,500</b>	<b>120,000</b>	<b>60,000</b>	<b>0</b>	<b>0</b>
<b>Object 43</b>		<b>6,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>0</b>
<b>Object 59</b>		<b>2,260</b>	<b>2,182</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>	<b>0</b>

## EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Actuals	Prelim Budget		Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	<b>FUND CENTER 9339332</b>	<b>1,959,168</b>	<b>2,119,602</b>	<b>3,147,050</b>	<b>2,432,200</b>	<b>2,741,050</b>	<b>0</b>	<b>0</b>
	<b>FUND TOTAL 332 A</b>	<b>1,959,168</b>	<b>2,119,602</b>	<b>3,147,050</b>	<b>2,432,200</b>	<b>2,741,050</b>	<b>0</b>	<b>0</b>

**REVENUE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Actuals	Prelim. Budget		Final Budget
<b>332A ORANGEVALE RECREATION &amp; PARK DISTRICT</b>								
91910100	PROP TAX CUR SEC	\$ (1,235,951)	\$ (1,301,883)	(1,340,000)	(1,340,000)	(1,400,000)	0	
91910200	PROP TAX CUR UNSEC	(43,617)	(47,637)	(40,000)	(50,000)	(45,000)	0	
91910300	PROP TAX CUR SUP	(34,628)	(36,453)	(20,000)	(26,000)	(20,000)	0	
91910400	PROPERTY TAX SECURED DELINQ.	(8,682)	(9,678)	(10,000)	(10,000)	(10,000)	0	
91910500	PROPERTY TAX SUPPLE DELINQ.	(1,554)	(1,908)	(500)	(2,000)	(500)	0	
91910600	PROPERTY TAX UNITARY	(14,179)	(13,390)	(12,000)	(13,000)	(12,000)	0	
91912000	PROP TAX REDEMPT	(66)	(54)	0	0	0	0	
91913000	PROP TAX PR UNSEC	(1,300)	(527)	(1,000)	(1,000)	(1,000)	0	
91914000	PROP TAX PENALTIES	(248)	(249)	(200)	(200)	(200)	0	
91919900	TAXES - OTHER	0	0	0	0	0	0	
	<b>Object 91</b>	<b>\$ (1,340,225)</b>	<b>\$ (1,411,778)</b>	<b>\$ (1,423,700)</b>	<b>\$ (1,442,200)</b>	<b>\$ (1,488,700)</b>	<b>-</b>	<b>\$ -</b>
94941000	INTEREST INCOME	(14,962)	(31,677)	(14,000)	(12,000)	(14,000)	0	
94942900	BUILDING RENTAL OTHER	(106,104)	(116,157)	(110,000)	(55,000)	(60,000)	0	

**REVENUE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21 Final Budget
		Actuals	Actuals	Budget	Actuals	Prelim. Budget		
94943900	GROUND LEASES (CELL TOWERS)	(31,476)	(31,341)	(29,600)	(38,000)	(29,600)	0	
94944800	REC. CONCESSION (FINAL 9)	(17,659)	(15,845)	(17,000)	(20,000)	(15,000)	0	
94945900	VENDING MACHINES	(1)	0	0	0	0	0	
94949000	CONCESSIONS OTHER	0	0	0	0	0	0	
	<b>Object 94</b>	<b>(170,202)</b>	<b>(195,021)</b>	<b>(170,600)</b>	<b>(125,000)</b>	<b>(118,600)</b>	<b>0</b>	<b>0</b>
95952200	HOMEOWNER PROP TAX RELIEF	(13,687)	(13,314)	(15,000)	(11,000)	(15,000)	0	
95952900	IN LIEU TRANSFER	(371,893)	(103,574)	(260,000)	(126,000)	(90,000)	0	
95956900	STATE AID	0	0	0	0	0	0	
	<b>Object 95</b>	<b>(385,580)</b>	<b>(116,888)</b>	<b>(275,000)</b>	<b>(137,000)</b>	<b>(105,000)</b>	<b>0</b>	<b>0</b>
96963313	MISCELLANEOUS OTHER FEES	(5,556)	(4,201)	(1,000)	(3,000)	(1,000)	0	
96964600	RECREATION SERVICE CHGS	(442,409)	(504,893)	(505,000)	(260,000)	(400,000)	0	
96969700	SECURITY SERVICES	(4,570)	(4,628)	(2,500)	(1,500)	(2,000)	0	
	<b>Object 96</b>	<b>(452,534)</b>	<b>(513,721)</b>	<b>(508,500)</b>	<b>(264,500)</b>	<b>(403,000)</b>	<b>0</b>	<b>0</b>
97973000	DONATIONS/CONTRIBUTIONS	1,945	(2,120)	0	(3,500)	0	0	

**REVENUE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Est. Actuals	FY 20-21 Prelim. Budget	Changes	FY 20-21 Final Budget
97974000	INSURANCE PROCEEDS	(3,364)	(1,573)	(2,500)	(1,500)	(2,500)	0	
97979000	MISCELLANEOUS OTHER REVENUES	(2,114)	(714)	(500)	(57,285)	(500)	0	
97979900	PRIOR YEAR	0	0	0	0	0	0	
	Object 97	(3,533)	(4,407)	(3,000)	(62,285)	(3,000)	0	0
98986200	ASSET SALE PROCEEDS - SP DIST	0	0	0	0	0	0	0
	Object 98	0	0	0	0	0	0	0
	FUND CENTER 9339332	(2,352,074)	(2,241,815)	(2,380,800)	(2,030,985)	(2,118,300)	0	0
	FUND TOTAL 332A	(2,352,074)	(2,241,815)	(2,380,800)	(2,030,985)	(2,118,300)	0	0

**FISCAL YEAR 2020-2021 PRELIMINARY BUDGET**  
**Orangevale Recreation & Park District**  
**FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)**

APPROPRIATIONS BY OBJECT OF EXPENDITURE	MEANS OF FINANCING THE BUDGET REQUIREMENTS				
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$ -	ESTIMATED REVENUE		\$ (557,000)	
OBJECT 20 - SERVICES AND SUPPLIES	\$ 561,000	RESERVES TO BE DECREASED			
OBJECT 30 - OTHER FINANCING USES		GENERAL RESERVES DECREASE	-		
LOAN AND LEASE REPAYMENTS		ENCUMBRANCE DECREASE	-		
INTEREST AND PRINCIPAL	0	OTHER RESERVES DECREASE	-		
TAXES/LICENSES/ASSESSMENTS	1,300	TOTAL RESERVES TO BE DECREASED		-	
JUDGEMENTS/DAMAGES		FUND BALANCE AVAILABLE DECREASE		(175,300)	
TOTAL OBJECT 30 - OTHER FINANCING USES	\$ 1,300	ESTIMATED LONG-TERM LOAN PROCEEDS		-	
OBJECT 40 - FIXED ASSETS		TOTAL AVAILABLE FINANCING		\$ (732,300)	
OBJECT 41 - LAND ACQUISITION					
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	95,000				
OBJECT 43 - EQUIPMENT	75,000				
TOTAL OBJECT 40 - FIXED ASSETS	\$ 170,000				
OBJECT 50 - FUNDS TRANSFERS OUT		FUND EQUITY SCHEDULE	BALANCE		ADJUSTED FUND
OBJECT 59 - FUNDS TRANSFERS IN		RESERVES	AS OF 7/01/20	INCREASES	BALANCE
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT		GENERAL	311,713	-	311,713
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES		ENCUMBRANCE	-	-	-
OBJECT 80 - OTHER COMMODITIES		OTHER FUND BALANCE AVAILABLE	-	-	-
PROVISIONS FOR RESERVE INCREASES		TOTALS	\$ 342,545	\$ 175,300	\$ 167,245
GENERAL RESERVES			\$ 654,258	\$ 175,300	\$ 478,958
OTHER RESERVES					
TOTAL BUDGETARY REQUIREMENT	\$ 732,300	APPROPRIATIONS LIMIT			
TOTAL DIFFERENCE:	-	APPROPRIATIONS SUBJECT TO LIMIT			
		OVER/UNDER LIMIT			

# EXPENDITURE DETAIL SCH. - FY 2020-21 PRELIMINARY BUDGET

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21 Final Budget
		Actuals	Actuals	Budget	Actuals	Prelim Budget		
<b>374A OLLAD</b>								
20203500	EDUCATION/TRAINING SERVICE	0	2,138	3,000	2,200	3,000	0	
20206100	MEMBERSHIP DUES	0	295	1,000	0	1,000	0	
20207600	OFFICE SUPPLIES	372	140	500	300	500	0	
20207602	SIGNS	0	28	1,000	1,000	1,000	0	
20207603	KEYS	133	3	1,500	500	1,500	0	
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	4,913	5,475	12,000	10,000	12,000	0	
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	7,931	1,643	15,000	7,000	15,000	0	
20211200	BUILDING MAINTENANCE SUPPLIES	11,119	5,875	10,000	10,000	10,000	0	
20212200	CHEMICALS	29,669	36,894	35,000	35,000	35,000	0	
20213100	ELECTRICAL MAINTENANCE SERVICE	1,578	9,464	6,000	2,000	6,000	0	
20213200	ELECTRICAL MAINTENANCE SUPPLIES	1,410	520	2,000	2,000	2,000	0	
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	4,290	2,135	48,000	48,000	20,000	0	
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	36,590	23,210	46,000	15,000	35,000	0	
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	1,897	6,646	10,000	10,000	10,000	0	
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	4,193	2,790	3,000	3,000	3,000	0	
20216200	PAINTING SUPPLIES	1,200	182	1,500	1,500	1,500	0	
20216700	PLUMBING MAINTENANCE SERVICE	0	2,333	1,000	1,000	1,000	0	
20216800	PLUMBING MAINTENANCE SUPPLIES	5,183	2,636	4,000	2,000	4,000	0	
20218100	IRRIGATION SERVICES	0	0	2,000	2,000	2,000	0	
20218200	IRRIGATION SUPPLIES	16,678	11,012	18,000	12,000	18,000	0	
20218500	PERMIT CHARGES	3,803	3,384	2,000	2,000	2,000	0	
20219100	ELECTRICITY	72,079	81,854	88,000	80,000	82,000	0	

# EXPENDITURE DETAIL SCH. - FY 2020-21 PRELIMINARY BUDGET

## ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Actuals	Prelim Budget		Final Budget
<b>374A OLLAD</b>								
20219200	NATURAL GAS / LPG / FUEL OIL	17,053	26,413	30,000	25,000	30,000	0	
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	18,111	20,825	24,000	24,000	24,000	0	
20219500	SEWAGE DISPOSAL SERVICE	12,032	11,754	14,000	14,000	14,000	0	
20219700	TELEPHONE SERVICE	0	0	3,000	3,000	3,000	0	
20219800	WATER	48,367	50,500	53,000	53,000	53,000	0	
20219900	TELEPHONE SYSTEM MAINTENANCE	1,332	1,332	3,000	1,000	3,000	0	
20220500	AUTOMOTIVE MAINTENANCE SERVICE	4,377	994	6,000	2,000	6,000	0	
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	8,792	2,080	6,000	5,000	6,000	0	
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	609	41	500	500	500	0	
20222600	EXPENDABLE TOOLS	2,954	4,275	4,000	4,000	4,000	0	
20223600	FUEL & LUBRICANTS	11,926	13,987	18,000	16,000	18,000	0	
20227500	RENTS/LEASES EQUIPMENT	7,539	3,777	5,000	5,000	5,000	0	
20228100	SHOP EQUIPMENT MAINTENANCE SERVICES	41	79	2,000	1,000	2,000	0	
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	9,346	7,703	7,000	7,000	7,000	0	
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	51	222	2,500	1,500	2,500	0	
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	4,007	1,555	4,000	2,000	4,000	0	
20231400	CLOTHING/PERSONAL SUPPLIES	0	1,793	4,000	3,000	4,000	0	
20232100	CUSTODIAL SERVICES	0	676	0	0	0	0	
20232200	CUSTODIAL SUPPLIES	17,539	14,933	20,000	18,000	20,000	0	
20250500	ACCOUNTING SERVICES	2,600	2,600	3,000	3,000	3,000	0	
20252500	ENGINEERING SERVICES	10,969	18,407	15,000	13,000	15,000	0	
20253100	LEGAL SERVICES	7,165	14,162	18,000	10,000	10,000	0	



# EXPENDITURE DETAIL SCH. - FY 2020-21 PRELIMINARY BUDGET

## ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Est. Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
<b>374A OLLAD</b>								
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	
20257100	SECURITY SERVICES	13,513	18,672	20,000	20,000	20,000	0	
20259100	OTHER PROFESSIONAL SERVICES	33,285	31,899	38,000	38,000	38,000	0	
20259101	OTHER PROFESSIONAL SERVICES - COMPUTER	196	0	0	0	0	0	
20289800	OTHER OPERATING EXPENSE - SUPPLIES	4,889	2,119	3,500	3,500	3,500	0	
20296200	GS PARKING CHARGES	0	0	0	0	0	0	
	<b>Object 20</b>	<b>439,729</b>	<b>449,460</b>	<b>614,000</b>	<b>519,000</b>	<b>561,000</b>	<b>0</b>	<b>0</b>
30321000	INTEREST EXPENSE	0	0	0	0	0	0	
30322000	BOND/LOAN REDEMPTION	0	0	0	0	0	0	
30345000	TAXLIC/ASSESSMENTS	1,109	1,199	1,300	1,300	1,300	0	
	<b>Object 30</b>	<b>1,109</b>	<b>1,199</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>0</b>	<b>0</b>
42420100	BUILDINGS	0	0	0	0	0	0	
42420200	STRUCTURES	19,030	47,470	172,000	96,000	95,000	0	
	<b>Object 42</b>	<b>19,030</b>	<b>47,470</b>	<b>172,000</b>	<b>96,000</b>	<b>95,000</b>	<b>0</b>	<b>0</b>
43430300	EQUIPMENT	54,041	0	110,000	110,000	75,000	0	

**EXPENDITURE DETAIL SCH. - FY 2020-21 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20 Est.	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Actuals	Prelim Budget		Final Budget
<b>374A OLLAD</b>								
		<b>Object 43</b>						
		54,041	0	110,000	110,000	75,000	0	0
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
		<b>Object 79</b>						
		0	0	0	0	0	0	0
	<b>FUND CENTER 9379374</b>	513,909	498,129	897,300	726,300	732,300	0	0
	<b>FUND TOTAL 374 A</b>	513,909	498,129	897,300	726,300	732,300	0	0

**REVENUE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Est. Actuals	FY 20-21 Prelim. Budget	Changes	FY 20-21 Final Budget
<b>374A</b>	<b>OLLAD</b>							
94941000	INTEREST INCOME	(8,996)	(15,676)	(2,000)	(6,662)	(2,000)	0	
94942900	BUILDING RENTAL OTHER	0	0	0	0	0	0	
	<b>Object 94</b>	(8,996)	(15,676)	(2,000)	(6,662)	(2,000)	0	0
96960300	SPECIAL ASSESSMENT	(567,734)	(567,552)	(555,000)	(547,901)	(555,000)	0	
96964600	RECREATION SVC C	0	0	0	0	0	0	0
	<b>Object 96</b>	(567,734)	(567,552)	(555,000)	(547,901)	(555,000)	0	0
	<b>FUND CENTER 9379374</b>	(576,730)	(583,228)	(557,000)	(554,563.12)	(557,000)	0	0
	<b>FUND TOTAL 374 A</b>	(576,730)	(583,228)	(557,000)	(554,563)	(557,000)	0	0

**FISCAL YEAR 2020-2021 PRELIMINARY BUDGET**  
**Orangevale Recreation & Park District**  
**FINANCING REQUIREMENTS SCHEDULE FOR FUND 374B**  
KENNETH GROVE ASSESSMENT DISTRICT

APPROPRIATIONS BY OBJECT OF EXPENDITURE	MEANS OF FINANCING THE BUDGET REQUIREMENTS				
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$ -	ESTIMATED REVENUE			
OBJECT 20 - SERVICES AND SUPPLIES	\$ 5,428.00	RESERVES TO BE DECREASED			
OBJECT 30 - OTHER FINANCING USES		GENERAL RESERVES DECREASE			
<u>LOAN AND LEASE REPAYMENTS</u>		ENCUMBRANCE DECREASE			
<u>INTEREST AND PRINCIPAL</u>	\$ -	OTHER RESERVES DECREASE			
<u>TAXES/LICENSES/ASSESSMENTS</u>					
<u>JUDGMENTS/DAMAGES</u>	-				
TOTAL OBJECT 30 - OTHER FINANCING USES	\$ -	TOTAL RESERVES TO BE DECREASED			
OBJECT 40 - FIXED ASSETS		FUND BALANCE AVAILABLE DECREASE			
OBJECT 41 - LAND ACQUISITION		ESTIMATED LONG-TERM LOAN PROCEEDS			
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	-	TOTAL AVAILABLE FINANCING			
OBJECT 43 - EQUIPMENT	-				
TOTAL OBJECT 40 - FIXED ASSETS	\$ -				
OBJECT 50 - FUNDS TRANSFERS OUT		FUND EQUITY SCHEDULE			
OBJECT 59 - FUNDS TRANSFERS IN		RESERVES	BALANCE		
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT		GENERAL	AS OF 7/01/20	INCREASES	DECREASES
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES		ENCUMBRANCE	5,932		
OBJECT 80 - OTHER COMMODITIES		OTHER	-		
PROVISIONS FOR RESERVE INCREASES		FUND BALANCE	-		
GENERAL RESERVES		AVAILABLE	-		
OTHER RESERVES		TOTALS	\$ 13,589	\$ 5,428	\$ 5,428
TOTAL BUDGETARY REQUIREMENT	\$ 5,428	APPROPRIATIONS LIMIT	\$ 19,521		
TOTAL DIFFERENCE:	-	APPROPRIATIONS SUBJECT TO LIMIT			
		OVER/UNDER LIMIT			
			ADJUSTED FUND		
			BALANCE		
			5,932		
			-		
			-		
			\$ 13,589		
			\$ 19,521		

**EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
 FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Est. Actuals	Prelim Budget		Final Budget
20200500	ADVERTISING/LEGAL NOTICES	0	0	500	0	500	0	
20207600	OFFICE SUPPLIES	0	0	100	0	100	0	
20207602	SIGNS	0	0	48	0	48	0	
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	0	0	0	0	
20216200	PAINTING SUPPLIES	0	0	0	0	0	0	
20219800	WATER	470	431	800	500	800	0	
20220500	AUTO MAINTENANCE SERVICES	0	0	0	0	0	0	
20223600	FUEL & LUBRICANTS	487	527	600	600	600	0	
20228200	SHOP EQ MAINT SUPP	0	0	0	0	0	0	
20250500	ACCOUNTING SERVICES	500	500	500	500	500	0	
20250700	ASSESSMENT/COLLECTION SERVICES	0	0	0	0	0	0	
20252500	ENGINEERING SERVICES	0	1,000	1000	650	1000	0	
20253100	LEGAL SERVICES	0	0	100	0	100	0	
20256200	TRANSCRIBING SERVICES	0	0	150	0	150	0	
20259100	OTHER PROFESSIONAL SERVICES	0	0	500	0	500	0	
20289900	OTHER OPERATING EXPENSE - SERVICES	0	0	300	0	300	0	
20291500	COMPASS COSTS	5	0	300	0	300	0	
20296200	GS PARKING CHARGES	0	0	30	0	30	0	
<b>Object 20</b>		<b>1,462</b>	<b>2,458</b>	<b>5,428</b>	<b>2,250</b>	<b>5,428</b>	<b>0</b>	<b>0</b>
42420200	STRUCTURES	0	0	0	0	0	0	0
<b>Object 42</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
 FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Est. Actuals	Prelim Budget		Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379375	1,462	2,458	5,428	2,250	5,428	0	0
	FUND TOTAL 374 B	1,462	2,458	5,428	2,250	5,428	0	0

# REVENUE DETAIL SCHEDULE - FY 2020-21 PRELIMINARY BUDGET

## ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Est. Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
<b>FUND KENNETH GROVE</b>							
94941000 INTEREST INCOME	(198)	(383)	(28)	(202)	(28)	0	
Object 94	(198)	(383)	(28)	(202)	(28)	0	0
96960300 SPECIAL ASSESSMENT	(5,375)	(5,392)	(5,400)	(5,368)	(5,400)	0	
Object 96	(5,375)	(5,392)	(5,400)	(5,368)	(5,400)	0	0
FUND CENTER 9379375	(5,573)	(5,775)	(5,428)	(5,570)	(5,428)	0	0
FUND TOTAL 374 B	(5,573)	(5,775)	(5,428)	(5,570)	(5,428)	0	0

## LONG-TERM LOAN SCHEDULE

**FISCAL YEAR 2020-2021**

**ORANGEVALE RECREATION & PARK DISTRICT**

<u>1 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
Pecan Ave. Property Purchase (INTEREST)	332A	7,074.99	3,623.06
Pecan Ave. Property Purchase (PRINCIPLE)	332A	69,738.58	73,190.51
Pecan Avenue Property	332A	76,813.57	76,813.57

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TOTAL of LONG TERM DEBT:	76,813.57	76,813.57
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Shackelton Woods formerly referred to as Grant Property.

<u>2 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
6920 & 6930 Hazel Ave Property Purchase (INTEREST)	332A	31,427.50	317,768.80
6920 & 6930 Hazel Ave Property Purchase (PRINCIPLE)	332A	36,000.00	940,000.00
Pecan Avenue Property	332A	67,427.50	1,257,768.80

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TOTAL of LONG TERM DEBT:	67,427.50	1,257,768.80
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Orangevale Community Center Park formerly Regency Baptist Church



**ORANGEVALE RECREATION AND PARK DISTRICT  
FIXED ASSETS TO BE ACQUIRED  
FISCAL YEAR 2020/21**

6/2/2020	Capital Improvement			
DESCRIPTION	Land	Building	Structures & Improve.	Equipment
<b>COMMITMENT</b>	<b>41410100</b>	<b>42420100</b>	<b>42420200</b>	<b>43430300</b>
<b>Fund 332A (General)</b>				
Pecan - ADA Bridge & Trail			30,000	
New Buildings Equipment/ADA			30,000	30,000
<b>Total (332A) 2020/21</b>	-	-	<b>60,000</b>	<b>30,000</b>
<b>Fund 374A (OLLAD)</b>				
Community Ctr. - Mech. Heating/AC			15,000	
Community Ctr. - Painting			60,000	
Community Ctr. - Roofing			-	
Asphalt Resurfacing			20,000	
Wide Area Mower				75,000
<b>Total (OLLAD) 2020/21</b>	-	-	<b>95,000</b>	<b>75,000</b>
<b>Fund 374B (Kenneth Grove)</b>				
<b>Total (KG)</b>	-	-	-	-

**RESOLUTION # 20-06-646**



**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2020/2021**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2019/2020; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2020/2021, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 0
(2)	Services & Supplies	561,000
(3)	Other Charges	1,300
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	95,000
	(c) Equipment	75,000
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$ 732,300</b>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2020/2021 fiscal year:

ON A MOTION, by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing Resolution was passed and adopted this 11<sup>th</sup> day of June 2020 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: \_\_\_\_\_  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk of the Board

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
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**RESOLUTION NO. 20-06-647**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE ORANGEVALE RECREATION & PARK DISTRICT  
APPROVING THE ENGINEER'S REPORT, CONFIRMING  
THE DIAGRAM AND ASSESSMENT, AND ORDERING  
THE LEVY OF ASSESSMENT FOR THE FISCAL YEAR  
2020-21 FOR THE ORANGEVALE LANDSCAPING AND  
LIGHTING ASSESSMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Orangevale Recreation and Park District (the "District"), County of Sacramento, State of California, that

WHEREAS, on July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972; and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements to the Orangevale Recreation and Park District, as described in the Engineer's Report; and

WHEREAS, by its Resolution No. 20-02-638, A Resolution Directing Preparation of the 2020-21 Annual Report for the Orangevale Recreation and Park District Landscaping and Lighting Assessment District (the "Assessment District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 11, 2020 at the hour of 6:30 p.m. in the Board Chambers of the Orangevale Recreation and Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as

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required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:
  - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
  - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
  - (c) the assessment of the total amount of the cost and expenses of the proposed



maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2020-21 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and



assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Orangevale Recreation and Park District.

9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for bond expenses, maintenance, servicing, construction or installation of the improvements.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of June 2020, by the following vote:

AYES :

NOES:

ABSENT:

ABSTAIN:

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CHAIR, BOARD OF DIRECTORS

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CLERK OF THE BOARD



**ORANGEVALE RECREATION AND PARK  
DISTRICT**

**LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT**

**ENGINEER'S REPORT**

FISCAL YEAR 2020-21

PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND  
ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

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**ORANGEVALE RECREATION AND PARK DISTRICT**

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**BOARD OF DIRECTORS**

Michael Stickney, Chair  
Lisa Montes, Vice Chair  
Erica Swenson, Secretary  
Sharon Brunberg, Director  
Manie Meraz, Director

**DISTRICT ADMINISTRATOR**

Greg Foell

**DISTRICT'S ATTORNEY**

David W. McMurchie

**ENGINEER OF WORK**

SCI Consulting Group

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## INTRODUCTION

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On June 29, 1992, the Board of Directors of the Orangevale Recreation and Park District ("Park District") adopted Resolution Number 92-06-51 Ordering Formation of the Orangevale Landscaping and Lighting Assessment District ("Assessment District") to levy and collect assessments. The Assessment District was initially formed for the following purposes: (1) to provide funds for the construction of new capital improvements within the District contained in the District's Capital Improvement Master Plan consisting of a community center, swimming pool, soccer and other athletic fields, playground renovations consistent with the Americans with Disabilities Act, restroom construction, and miscellaneous improvements to the District's various park sites distributed throughout the geographical area of the District; and (2) to fund the maintenance, repair and replacement of the capital improvement projects constructed with assessment proceeds for the useful life of those capital improvements, which useful life exceeds the 20-year term of repayment of the bonds; and (3) to pay the cost of servicing such capital improvements constructed with assessment proceeds including the costs of water, gas, and other utilities; and (4) to fund the cost of construction and maintenance of additional capital improvement projects consisting of park and recreational facilities on a pay as you go basis.

At the time the Assessment District was formed in 1992, the Park District had been experiencing a revenue shortfall that was due to declining property tax revenues. In fiscal years 1991-92 and 1992-93 the State of California enacted new legislation shifting a significant portion of property tax revenue away from special districts such as the Park District to Educational Revenue Augmentation Funds established in each county (hereinafter ERAF's) to help fund the State's obligation to fund education according to the requirements of Proposition 98. The Park District lost the amount of \$1,012,654 in property tax revenue in the first year of this tax shift to ERAF's, which revenue loss forced the Park District to postpone projects, reduce recreational programs and cut staffing for park maintenance. This annual property tax revenue loss has continued each year to the present time.

Since its formation, the Assessment District has funded the construction of all of the capital improvements specified in the District's 1992 Capital Improvement Master Plan through the issuance of Certificates of Participation in the amount of \$4,720,000 secured by a pledge of the assessment revenues (the "Bonds"), and agreed to repay the principal amount of those Bonds plus interest over a 20-year term from the assessment revenues levied and collected annually within the Assessment District. Since its formation, the Assessment District has also utilized a portion of the assessment revenues to fund the continuing maintenance, repair and replacement of the improvements constructed with such assessment proceeds as those maintenance requirements arise. In fiscal year 2014-15 the assessment proceeds will be used to pay for a portion of the continuing costs of maintenance, repair, and replacement of portions of the District's park and recreational capital improvements, and the servicing of those improvements.

## ASSESSMENT CONTINUATION PROCEDURES

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvements, maintenance and services expenditures that are proposed to be funded by the proposed 2020-21 assessments, to determine the special benefits received from the park maintenance and capital improvement projects by real property within the Park District, and to specify the method of assessment apportionment to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIIC and XIID of the California Constitution (Proposition 218).

In each year for which the assessments will be levied, the District Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on February 13, 2020.

If the Board approves this Engineer's Report and the proposed continuation of the assessments by resolution, a notice of assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing will be held for the purpose of allowing public testimony about the proposed continuation of the assessments for fiscal year 2020-21. This hearing is currently scheduled for June 11, 2020. At this hearing, the Board will consider approval of a resolution confirming the assessments for fiscal year 2020-21. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2020-21.

## PLANS & SPECIFICATIONS

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For fiscal year 2020-21, the District proposes to use the assessment proceeds to pay the costs of maintaining, repairing and replacing portions of its park and recreational facilities to ensure that such facilities retain their high quality through the term of their useful lives after the construction costs of those facilities have been paid.

The work and improvements ("Improvements") proposed to be undertaken by the Orangevale Recreation and Park District's Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security guards, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District. Any plans and specifications for these improvements will be filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the design and construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

## FISCAL YEAR 2020-21 ESTIMATE OF COST AND BUDGET

ORANGEVALE RECREATION AND PARK DISTRICT Parks and Recreation Maintenance and Improvement District Estimate of Cost Fiscal Year 2020-21		<i>Total Budget</i>
<b>Project Budget Fiscal Year 2020-21</b>		
<b>1 Capital Improvement Projects</b>		
Total Capital Improvements		\$155,000
<b>2 Maintenance and Service Expenditures</b>		
A Agricultural Supplies and Services		\$27,000
B Utilities		\$215,000
C Chemicals		\$35,000
D Security		\$20,000
E Fuel		\$18,000
F Other Expenses		\$225,000
G Other Professional Services		\$38,000
Total Maintenance and Service Expenditures		\$578,000
<b>3 Incidental Expenditures</b>		
A Engineering/Accounting Expenditures		\$18,000
B Legal Services		\$18,000
Total Incidental Expenditures		\$36,000
<b>4 Debt Service</b>		
A Interest Expense		\$0
B Bond Principal Repayment		\$0
C Tax/Lic/Assessments		\$1,300
Total Debt Service		\$1,300
<b>5 Salaries and Benefits</b>		
A Salaries and Benefits		\$799,735
<b>Total Costs for Installation, Maintenance and Servicing for Fiscal Year 2020-21</b>		<b>\$1,570,035</b>
<b>Total benefit of Improvements</b>		<b>\$1,570,035</b>
Single Family Equivalents (SFEs)		13,501
<b>Benefit received per SFE unit</b>		<b>\$116.29</b>
<b>Less:</b>		
<b>District Contribution for General Benefits</b>		<b>\$785,018</b>
<b>District Contribution toward Special Benefits</b>		<b>\$217,996</b>
<b>Estimated Assessment Revenues for Fiscal Year 2020-21</b>		<b>\$567,022</b>
<b>Budget Allocation to Property</b>		
Total Assessment Budget		\$567,022
Single Family Equivalent Benefit Units		13,500.52
Assessment per Single Family Equivalent Unit		<b>\$42.00</b>

### **ASSESSMENT DISTRICT DEBT**

The park and recreation improvements constructed within the assessment district and listed on Table 1 have been financed through issuance of Certificates of Participation by Orangevale Recreation and Park District known as Orangevale Recreation and Park District Certificates of Participation 1992 Series A and Refunding Certificates of Participation 1996 Series A (the "Bonds").

In order to facilitate the issuance of the Bonds and the funding of the District's Capital Improvement Master Plan, the Board, in Resolution 92-06-51, opted to levy an annual installment assessment which, under the Landscaping and Lighting Act of 1972 (Streets & Highways Code, § 22500 et seq.) (the "Act") is a procedure for financing capital improvements, the cost of which exceeds the amount of assessment revenue that can be collected in any single fiscal year. The annual installment assessment levied by the Board of Directors in this Resolution is a one-time assessment to be levied in annual installments through fiscal year 2012-13 sufficient to pay the principal and interest on the outstanding Bonds. The provisions of the Act specifically allow the Board to assess an annual installment assessment on a one time basis to be collected over any period of time less than thirty (30) years. The Bonds were used to finance the costs of the construction of the Capital Improvement Plan and were secured by a pledge of 100% of all assessment revenues for repayment of principal and interest on the Bonds.

This pledge of 100% of the assessment revenues for principal and interest payments on the Bonds was facilitated by the requirement in the Bond documents that the District establish a "Special Lease Payment Fund" and deposit all assessment revenues collected each year into the Special Lease Payment Fund administered by the Bond trustee. The trustee is then authorized to utilize the assessment revenues deposited into the Special Lease Payment Fund to make principal and interest payments on the Bonds when due. This is the mechanism which ensures that the District's irrevocable pledge of 100% of its assessment revenues to bond payments provides a security interest and first lien on such assessment revenues in favor of the bondholders. The assessment revenues on deposit in the Special Lease Payment Fund are not subject to levy, attachment, or lien by or for the benefit of any creditor of the District, and the District is prohibited from pledging those assessment revenues to any other obligation other than the principal and interest on the Bonds. The District also promised in the bond documents not to reduce the amount of its assessments while any of the Bonds are outstanding and unpaid.

To the extent that assessment revenues on deposit in the Special Lease Payment Fund exceed the principal and interest payments owing on the Bonds in any year, then the bond trustee is authorized to release those excess assessment revenues back to the District to be utilized to fund maintenance, repair, replacement, and servicing expenditures required by the District to maintain all park and recreational improvements in good condition throughout their useful life.

Upon full repayment of the principal and interest on the Bonds in fiscal year 2012-13, District legal counsel has opined that the Board of Directors of District has the discretion to

levy annual assessments thereafter based on an annual budget of expenditures for the Assessment District for each ensuing fiscal year for additional capital improvements, additional maintenance, repair or replacement of existing capital improvements, and the payment of servicing costs of those improvements pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the "Act"), Proposition 218 and Articles XIII C and D of the California Constitution so long as the amount of assessments per parcel and the methodology of assessment initially established by the Board in 1992 is not changed. The Act authorizes continuing assessments on an annual basis after a public hearing upon a majority vote of the District's Board of Directors each year.

#### **EXEMPTION FROM PROPOSITION 218**

The districtwide assessment district was formed and the District issued its bonds secured by assessment revenues in 1990, prior to the passage of Proposition 218, the Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and now comprises Articles XIII C and XIII D of the California Constitution. Proposition 218 provides that all assessments levied by local governments after the adoption of Proposition 218 in 1996 must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefits" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including non-property owners such as tenants and visitors to District Facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

The assessment levied by the districtwide assessment district prior to the passage of Proposition 218 in 1996 is exempt as an assessment existing on the effective date of Article XIII D imposed exclusively to repay bonded indebtedness of which the failure to pay would violate the contract impairment clause of the United States Constitution (See Cal. Const., art. XIII D, 5(c)). The assessment district's Certificates of Participation 1992 Series A, and the District's Refunding Certificates of Participation 1996 Series A, all represent contractual obligations to which the District pledged 100% of the assessment revenues received in the assessment district. The District's contractual pledge to levy and collect all of the assessments within the assessment district to pay principal and interest on the Certificate of Participation obligations are protected from impairment by the prohibition against impairment of the obligation of contract contained in the United States Constitution. (See section entitled Assessment District Debt.)

In addition, Government Code section 53753.5, which is part of the Proposition 218 Omnibus Implementation Act, provides that this exemption means that all such assessments in the assessment district are exempt from "the procedures and approval process" defined in Section 4 of Article XIII D. Section 53753.5(c)(2) goes on to state that the definition of exemption from the "procedures and approval process" means exemption from the requirements to separate general benefit from special benefit, and the requirement to assess publicly owned parcels within the assessment district.



In addition, Government Code section 53753.3(b)(4) specifically provides that any subsequent increases in such assessment district assessments must comply with such procedures and approval processes except for those assessments which preexist the adoption of Proposition 218 and are exempt since the proceeds of such assessments are pledged to pay bonded indebtedness. Therefore, any subsequent increases in the assessments pledged to debt are also exempt from the procedures and approval processes of Article XIII D.

Despite this exemption from the requirements of Proposition 218 to separate general benefit from special benefit, this Engineer's Report nevertheless demonstrates that the assessments levied in the assessment district are limited to funding special benefits to property within the assessment district, and any potential general benefit to the public and others not paying assessments has been excluded in the calculation of the assessments and the funding of the assessment district budget.

## METHOD OF APPORTIONMENT

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### METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Orangevale Recreation and Park District. The method used for apportioning the assessments is based upon the proportional special benefits conferred to the properties over and above the general benefits conferred to real property in the Assessment District or to the public at large. Special benefit is calculated for each parcel in the Assessment District using the following process:

- Identification of all benefit factors derived from the Improvements
- Calculation of the proportion of these benefits that are special and general, and quantification of the general benefits
- Determination of the relative special benefit per property type
- Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; property type, property characteristics, improvements on property and other supporting attributes

### DISCUSSION OF BENEFIT

Assessments can only be levied based on the special benefit to property conferred by the capital improvements or services funded with the assessment revenue. This special benefit to assessed real property must be demonstrated to be over and above any general benefits. Proposition 218 has clarified that the assessment levied by the Park District must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefit" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including nonproperty owners such as tenants and visitors to district facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable costs of the proportional special benefit conferred on that particular parcel.

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of landscaping improvements to be provided with assessment proceeds. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies which describe the types of special benefit received by property from maintenance and improvements of park and recreational facilities such as those proposed by the assessment district. These types of special benefit are summarized below. Specifically, the Legislature at Public Resources Code section 5506 states its intent that land acquisition, improvement and services by a park district

specifically benefit the properties assessed and the persons paying those assessments in the following respects.

When the assessments were first formed in 1992, the Engineer's Report and Board established the following special benefits from the assessments:

1. Enhanced recreational opportunities and expanded access to recreational facilities for all residents, customers and guests.
2. Protection of open space, views, scenery and other resources values and environmental benefits enjoyed by residents, employees, customers and guests and preservation of public assets maintained by the Park District.
3. Increased economic activity.
4. Expanded employment opportunity.
5. Reduced cost of local government in law enforcement, public health care, fire prevention and natural disaster response.
6. Specific enhancement of property values.

For more discussion see the section entitled Special Benefits below.

The legislative history behind Proposition 218, the adoption by the Legislature of the Proposition 218 Omnibus Implementation Act and appellate case law interpreting the provisions of Proposition 218 demonstrate the analysis that the Board of Directors of the Assessment District must undertake in order to determine the amount of special benefit to assessed real property from the park and recreation facilities and maintenance funded by assessment revenues, and the limitation that such assessments should not exceed the costs of the proportional special benefit to each such parcel as required by Proposition 218.

The State of California Legislative Analyst's impartial analysis of Proposition 218 states that first, local governments must estimate the amount of "special benefit" landowners receive, or would receive, from a capital improvement project or service. If such a capital improvement project or service provides both special benefits to that parcel of real property and general benefits to members of the public and nonproperty owners such as tenants and visitors, then the District may charge landowners only for the cost of providing the special benefit. The District must use general revenue such as property taxes and user fees to pay the remaining portion of the costs of a project or service. Second, the District must ensure that no property owner's assessment is greater than the cost to the District to provide those capital improvements or maintenance services to benefit that particular owner's property.

The District, by means of this Engineer's Report, must estimate the amount of "special benefit" landowners receive from the park and recreation facilities and maintenance, repair and replacement services funded with assessment revenues. If these park and recreational facilities and maintenance, repair and replacement services provide both special benefits to property owners within the District and general benefits to nonproperty owners such as tenants and visitors, then the District must quantify the special benefit properties received from those park and recreational improvements and maintenance and repair services, and also quantify the amount of general benefit received by nonproperty owners such as tenants and visitors from such improvements and maintenance services.

In addition, Section 22573 of the Landscaping and Lighting Act of 1972 provides as follows:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Five recent court cases construing the assessment provisions of Proposition 218 demonstrate the process that the District must utilize to satisfy Proposition 218's special benefit and proportionality requirements.

**SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V. SANTA CLARA COUNTY OPEN SPACE AUTHORITY**

The first of those cases is the Supreme Court's decision in Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority (2008) 44 Cal.4th 431. That case dealt with an open space assessment. The Court emphasized that the Engineer's Report must demonstrate distinct benefits to particular properties above and beyond those which the general public using and enjoying the open space receives. The Court also noted that such special benefits would likely result from factors such as proximity, improved access, and views.

**DAHMS V. DOWNTOWN POMONA PROPERTY AND BUSINESS IMPROVEMENT DISTRICT**

A similar holding can be found in the Court of Appeals 2009 decision upholding the business improvement district assessment to fund supplemental municipal services in the case of Dahms v. Downtown Pomona Property and Business Improvement District (2009) 174 Cal.App.4th 708. In that case, the Court held that services provided to assessed property including security, street maintenance, and marketing, promotion and special events for property owners within the Assessment District were all special benefits conferred on parcels within the Assessment District because they "affected the assessed property in a way that is particular and distinct from their effect on other parcels and that real property in general and the public at large do not share." The Court further held that under Proposition 218, the cap on the total assessment is the entirety of the reasonable cost of the special benefit conferred on all parcels by the improvements and services funded by assessment revenue. The Court also noted that if special benefits themselves

produce certain general benefits to the public at large, the value of those general benefits need not be deducted before the caps on the special benefits which the assessments provide are calculated. Therefore, the Court concluded that security, maintenance, and special event services specially benefit property within an Assessment District and may be apportioned according to the cost of providing those services without respect to the cost of generating general benefits.

#### **BEUTZ V. COUNTY OF RIVERSIDE**

The case of *Beutz v. County of Riverside* (2010) 194 Cal.App.4th 1516 dealt with an assessment under the Landscaping and Lighting Act of 1972 and concluded that Proposition 218 permits assessments to fund maintenance, repair and replacement of park and recreational facilities when supported by an adequate Engineer's Report. The Court concluded that park and recreational improvements, maintenance, and park and recreational services confer special benefit on property. However, the Court noted that the Engineer's Report in that case did not separate and quantify the degree of special benefit to properties being assessed for such services, as opposed to the general benefit conferred on members of the public such as nonproperty owners, tenants and visitors from such park improvements and services. The Court noted that the nature and extent of general and special benefits from the park improvements and maintenance services must be quantified in relationship to each other based on credible solid evidence.

#### **GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO**

In the recent Court of Appeal case of *Golden Hill Neighborhood Association v. City of San Diego* (2011) 199 Cal.App.4th 416, the city levied an assessment under the Landscaping and Lighting Act for maintenance services consisting of trash removal, sidewalk sweeping and washing, landscaping, graffiti abatement and trail and canyon beautification. The Court implicitly found that such services do provide special benefit to the property being assessed from those services pursuant to the requirements of Proposition 218. However, similar to the *Beutz* decision, which was issued after the creation of the Engineer's Report for the Golden Hill assessment, the Court found that the Engineer's Report must specifically quantify the special and general benefits from the assessment.

#### **BONANDER V. TOWN OF TIBURON**

In the Court of Appeal case of *Bonander v. Town of Tiburon*, the town of Tiburon formed an assessment district to fund the cost of moving overhead utility lines underground. The engineer identified special benefits of improved aesthetics, increased safety, and improved service reliability. The degree of benefit to an individual property was dependent on proximity to existing overhead utility lines. The assessment district was divided into three zones. The Court found that undergrounding of utility lines did constitute a special benefit conferred on real property and it is a proper subject for assessment. The Court also found that it is permissible to conclude that all properties in a district benefit equally from a certain type of special benefit, and therefore assess all such properties an equal assessment amount. The Court concluded that just because a particular benefit is conferred equally upon all properties in an assessment district does not compel the

conclusion that such benefit is not tied to particular parcels of property. Finally, the Court found that Proposition 218 requires that the proportional special benefit derived by each parcel shall be determined depending on the entirety of the capital cost of a public improvement, or its maintenance and operation expenses, and not just as costs incurred in each zone. The Court noted that Proposition 218 requires the amount of the assessment to be proportional to the benefits conferred on the property, not the costs incurred.

### **COMPLIANCE WITH CURRENT LAW**

This Engineer's Report, and the process used to establish these proposed assessments are consistent with the case law described above and with the requirements of Articles XIII C and XIII D of the California Constitution based on the following factors:

1. The fact that the park and recreational facilities and maintenance, repair and replacement services for those improvements have some general benefit to the public at large including non-property owners, tenants and visitors, does not mean that they do not also have a special benefit to property owners whose parcels are assessed. While many government facilities and services may provide public benefits, when special benefits can be identified, they may be separated from general public benefits and their costs imposed as assessments on the properties to which those special benefits accrue.
2. This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill cases because the Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The fact that the park and recreational facilities and maintenance repair replacement services have some general benefit to the public at large does not mean that they do not also have special benefit to property owners whose parcels are assessed.
3. The Engineer's Report is also consistent with the Bonander decision because the Assessments have been apportioned based on the entirety of the capital cost of the Improvements and based on proportional special benefit to each property in each zone.

### **SPECIAL BENEFITS**

This Engineer's Report, in the following sections, identifies the special benefits for the various types of properties within the Assessment District which are proposed to be assessed. This Report also quantifies the special and general benefits from the assessments. A description of the types of special benefits conferred on real properties within the District by the park and recreational facilities and maintenance funded with assessment revenues follows.

These special benefit factors are derived from Legislative findings and intent established in statute before the adoption of Proposition 218 as specified above, and as such, must be harmonized with the provisions of Proposition 218 in implementing the assessments.

The applicable provisions of Proposition 218 regarding assessments were described in the Silicon Valley Taxpayers Association decision described above, which provides specific guidance that parks and recreational areas may confer the following special benefits:

- Proximity to recreational and open space
- Expanded or improved access to recreational and open space
- Views of recreational and open space

The Silicon Valley Taxpayers Association decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. This decision also provides specific guidance that park improvements constitute a direct advantage and special benefit to property that is proximate to a park or open space, the improvement of which is funded by an assessment:

*the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).*

In summary, from the case law interpreting Proposition 218 requirements regarding such assessments, the District's assessments fund specific park and recreation improvements, maintenance and servicing costs that can be described by additional special benefit categories as summarized as follows:

- Proximity to improved parks and recreational facilities.
- Access to improved parks, open space and recreational areas.
- Improved views.
- Enhanced recreational opportunities

The grounds for validity of the foregoing special benefit categories are supported by the following evidence:

## **BENEFIT FACTORS**

**ENHANCED RECREATIONAL OPPORTUNITIES AND EXPANDED ACCESS TO RECREATIONAL AREAS FOR ALL PROPERTY OWNERS, RESIDENTS, EMPLOYEES AND CUSTOMERS THROUGHOUT THE ASSESSMENT DISTRICT.**

Residential properties specifically benefit from the enhanced recreational opportunities provided by the Improvements made throughout the four planning quadrants of the Assessment District. These include, among others, new parks and open spaces, areas for

nature based recreational activities, and higher levels of maintenance of parks, recreation areas, and trails than would be provided in absence of the assessment.

In "Trends: Parks, Practice and Program" by Love, L. and Crompton, J. (1993) the authors found that:

*"The provision of parks and recreation services play an influential role in a community's economic development efforts. When companies choose to set up business or relocate, the availability of recreation, parks and open space is high on the priority list for site selection. Recreation and parks have a significant influence on people's preferred living locations."*<sup>1</sup>

The "Outdoor Recreation Coalition of America's 1993 State of the Industry Report" found that:

*"From rock climbing to biking to backpacking, the outdoor recreation industry -- worth at least \$132 billion annually to the U.S. economy-- is growing by leaps and bounds. The biggest and most noticeable effect has been on public lands: Visits to parks and other spaces increased by well over 100 million in the last decade just as funding dwindled."*<sup>2</sup>

All properties within the assessment district will specially benefit from the assessments that will be used to expand, protect and maintain public recreational lands, parks, open space areas, trails and other public resources.

#### **INCREASED ECONOMIC ACTIVITY.**

The Assessment District creates expanded and improved parks and recreation areas that are also better maintained. This specifically increases the desirability of the area and enhances recreational and wildlife education opportunities, which, in turn, leads to expanded use. Expanded use and activities facilitated by new and existing parks and open space areas brings greater numbers of visitors into the area who can utilize the services of businesses within the Assessment Districts. The visitors to the Park District's open space will be more likely to shop and eat locally. Increased use leads to increased economic activity in the area, which is a special benefit ultimately to residential, commercial, industrial and institutional property located within the assessment district.

*"California's public parks generate more than \$35 million annually from businesses for local events. Visitors to public parks and outdoor recreation areas support approximately 235,000 jobs in California's economy."*<sup>3</sup>



*"Numerous studies demonstrate that linear parks can increase property values, which can in turn increase local tax revenues. Spending by residents on greenway-related activities helps support recreation-oriented businesses and employment, as well as other businesses that are patronized by greenway users. Greenways often provide new business opportunities and locations for commercial activities like bed and breakfast establishments, and bike and canoe rental shops. Greenways are often major tourist attractions which generate expenditures on lodging, food, and recreation-oriented services. Finally, greenways can reduce public expenditures by lowering the costs associated with flooding and other natural hazards."*<sup>4</sup>

*"Although the chief reason for providing outdoor recreation is the broad social and individual benefits it produces, it also brings about desirable economic effects. Its provision enhances community values by creating a better place to live and increasing land values. In some underdeveloped areas, it can be a mainstay of the local economy. And it is a basis for big business as the millions and millions of people seeking the outdoors generate an estimated \$20 billion a year market for goods and services."*<sup>5</sup>

*"People are spending increasing amounts of money on recreation. In California people spent an average of 12 percent of their total personal consumption on recreation and leisure, which was the third largest industry in the state. Also, many recreational activities that can be pursued in locally protected areas (such as biking, hiking, bird-watching, cross country skiing, and canoeing) entail equipment costs that support local businesses, providing new jobs and tax revenue."*<sup>6</sup>

#### **EXPANDED EMPLOYMENT OPPORTUNITY.**

Improved recreational areas and public resources foster business growth, which in turn creates additional employment opportunities for Assessment District residents. In addition, the assessments expand local employment opportunities by funding new projects that may create the need for additional construction or maintenance jobs.

Improved and well-maintained parks, open space and recreational areas also provide business properties with an opportunity to attract and keep employees due to the benefits provided by these areas.

Non-residential properties also will specifically benefit from the maintenance and improvement of parks, recreation areas and open space areas in many ways. Employees will have additional wildlife and recreation areas to utilize for exercise, recreational activities, picnics, company gatherings or other uses. These Improvements, therefore, enhance an employer's ability to attract and keep quality employees. The benefits to employers ultimately flow to the property because better employees improve the business

prospects for companies and enhanced economic conditions specially benefit the property by making it more valuable.

The California Park and Recreation Society, in 1997 found that:

*"Recreation and park amenities are central components in establishing the quality of life in a community, a business' main resource is their employees for whom quality of life is an important issue. The availability and attractiveness of local parks and programs influences some companies relocation decisions and the presence of a park encourages real estate development around it."*<sup>7</sup>

**ENHANCED PROTECTION OF PROPERTY THROUGH REDUCTION OF THE RISK OF FIRE AND REDUCED COST OF LOCAL GOVERNMENT IN LAW ENFORCEMENT, PUBLIC HEALTH CARE AND NATURAL DISASTER RESPONSE.**

The assessment also benefits properties in the Assessment District by funding maintenance services and park safety and security patrols that preserve the level of special benefits from park and open space in the Assessment District and protect the public's parks, recreational facilities and open space resources by reducing the risk of damage or harm and maintaining public access to these important public resources.

Improved and well-maintained recreational areas and open space lands can also serve to improve public safety and reduce the cost to local government by providing a healthy alternative for youth and adult activities. Studies have shown that adequate park and recreation areas and recreation programs help to reduce crime and vandalism.

*"Natural parks and open space require few public services - no roads, no schools, no sewage, no solid waste disposal, no water, and minimal fire and police protection."*<sup>8</sup>

*"Exercise derived from recreational activities lessens health related problems and subsequent health care costs. Every year, premature deaths cost American companies an estimated 132 million lost work days at a price tag of \$25 billion. Finding and training replacements costs industry more than \$700 million each year. In addition, American businesses lose an estimated \$3 billion every year because of employee health problems."*<sup>9</sup>

High quality recreational and open space areas allow residents and employees in the Assessment District to enjoy activities close to home, thereby not spending time driving to other areas. Moreover, parks, open space and trails in these lands promote healthy activities that help to reduce the cost of health care. Such cost reduction frees public funds for other services that benefit properties.

All of these factors ultimately specially benefit property within the Assessment District by specifically reducing the risk of damage to property, and specifically making the property within the assessment district more usable and desirable and ultimately, more valuable.

**SPECIFIC ENHANCEMENT OF PROPERTY VALUES DUE TO ENHANCED QUALITY OF LIFE AND DESIRABILITY OF THE AREA.**

The assessments will provide funding to maintain, improve and preserve parks, recreational facilities and open space areas that otherwise may not be preserved for the public benefit. Additional development, and the congestion it causes, reduces the desirability of property within the Assessment District. Therefore, improved open space areas and public wildlife areas enhance the overall quality of life and desirability of properties within the Assessment District. This is a special benefit to residential, commercial, industrial and other properties.

*The Presidents Commission on American's Outdoors (1987) found natural beauty was the single most important factor in deciding tourist destination.<sup>10</sup>*

*"The importance of quality-of-life in business location decisions has been repeatedly verified in the literature. (Boyle, 1988; Bramlage, 1988, Carn & Rabianski, 1991; Conway, 1985; Epping, 1986; Sarvis, 1989; Tosh, et.al., 1988)"<sup>11</sup>*

"Home buyers over age 55 considering a move were surveyed about the amenities that 'Would seriously influence them in selecting a new community' "<sup>12</sup> the following results were found:

Amenity	Group	% Seeking Amenity	Rank on List
Walking and jogging trails	55+	52	1
Walking and jogging trails	55+ >\$75k per year	65	
Outdoor spaces	55+	51	2
Outdoor spaces (park)	55+, moving to suburbs	55	
Open Spaces	55+	46	4

Extensive park and open space, nature lands and wildlife areas are one of the most important public resources and features for property owners in the Assessment District. Therefore, the acquisition and preservation of park and open space properties is a very important feature for property owners in the Assessment District that enhances the quality of life and desirability of property located in the Assessment District.

In addition, the assessments provide funding to significantly expand, improve and maintain the public parks, open space lands, recreational areas, wildlife and nature habitats, wildlife corridors and other public resources. The improvements funded by the assessments also specifically benefit properties by limiting urban sprawl and large lot development that negatively impacts existing improved properties in the Assessment Districts. In turn, property values are specifically enhanced by the availability of expanded, improved, safe, preserved and maintained parks and open space lands within a community. Values of commercial and industrial property increase based on these same elements and the enhanced economic activity derived from the greater quantity and quality of public resources in the area.

The correlation between enhanced property values and expanded and well-maintained open space areas and recreational areas has been documented. The United States Department of the Interior, National Park Service determined that:

*“An investment in parks and recreation helps reduce pollution and noise, makes communities more livable, and increases property value. Parks and recreation stimulate business and generate tax revenues. Parks and recreation help conserve land, energy and resources. Public recreation benefits all employers by providing continuing opportunities to maintain a level of fitness throughout one’s working life, and through helping individuals cope with the stress of a fast-paced and demanding life.”<sup>13</sup>*

Additionally, the National Recreation and Park Association, in June 1985, stated:

*“The recreation value is realized as a rise in the value of land and other property in or near the recreation area, and is of both private interest to the landowner and others, holding an economic stake in the area, and of public interest to the taxpayers, who have a stake in a maximum of total assessed values.”<sup>14</sup>*

Moreover, the Supreme Court of California and the United States Supreme Court have found that improved and well-maintained park facilities confer special benefits to property by enhancing property values. In *Knox v. City of Orland*,<sup>4</sup> Cal.4th 132, 143 (1993) the Supreme Court of California found that:

*“Plaintiff’s basic argument that a special assessment is never appropriate to fund park improvements is unconvincing. Significantly, plaintiff’s attempt to differentiate between street lights, sewers, sidewalks and flood control as constituting proper subjects for special assessment, and public parks as matters of such a general nature as to not justify a special assessment, is virtually identical to an argument rejected nearly a century ago by the United States Supreme Court in *Wilson v. Lambert*.”<sup>15</sup>*

In *Wilson v. Lambert* (1898) the United States Supreme Court stated:

*“The residents and property holders in the District of Columbia must be regarded as coming within the class of beneficiaries; and, so far from being injured by the declaration that the park shall also have national character, it is apparent that thereby the welfare of the inhabitants of the Assessment District will be promoted. Whatever tends to increase the attractiveness of the City of Washington, as a place of permanent or temporary residence, will operate to enhance the value of private property situated therein or adjacent thereto.”<sup>16</sup>*

In addition, professional property appraisers and instructional books on the subject find that well-maintained public recreational grounds and areas enhance property values in a community. Enhancement value is the tendency of open space to enhance the property value of adjacent properties. It is also explicitly recognized by federal income tax law:

*U.S. Treasury regulation Sec. 14(h)(3)(i) requires that the valuation of a conservation easement take into account (i.e., be offset by) any resulting increase in the value of other property owned by the donor of the easement or a related person. Section 14(h)(4) sites as an example a landowner who owns 10 one-acre lots and donates an easement over eight of them: 'By perpetually restricting development on this portion of the land, (the landowner) has ensured that the two remaining acres will always be bordered by parkland, thereby increasing their fair market*

The special benefits from the Improvements are further detailed below:

**PROXIMITY TO IMPROVED PARKS AND RECREATIONAL FACILITIES, AND ZONES OF BENEFIT**

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. Sacramento County also provides similar to slightly larger park service area radii guidelines. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Assessment District enjoy the distinct and direct advantage of being close and proximate to one or often multiple parks within the Assessment District, and lie within the recommended service radius for such facilities. The benefiting properties in the Assessment District therefore uniquely and specially benefit from the Improvements.

Only the specific properties within close proximity to the Improvements are included in the Assessment District. All properties within each of the four planning quadrants of the Assessment District enjoys unique and valuable proximity and access to the Improvements within the established service radii, discussed above, that the public at large and property outside the Assessment District do not share.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the Assessment District.

The reasons for this determination are as follows:

1. The capital development plan provides for major new and/or expanded and renovated neighborhood park and recreational facilities in each of the four planning quadrants utilized by the Park District, disbursed equally throughout the geographic area comprising the proposed Assessment District. The total area served by the Park District is approximately sixteen square miles. Each of these planning quadrants contains an average area of approximately four square miles. The maximum distance from a parcel of real property to a new or expanded neighborhood park and recreational facility in the northwest quadrant is 1.5 miles. In the northeast quadrant, the distance is approximately 1.6 miles. The distance is 1.5 in the southwest quadrant and 1 mile in the southeast quadrant. Therefore, all parcels of real property within the proposed Assessment District are located within an average maximum one and one-half mile radius from a new or expanded neighborhood park and recreational facility constructed, maintained and improved with assessment proceeds.
2. The most significant of these projects is a fourteen-acre community park with a 12,000 square foot community center with pool, located in the geographic center of the Assessment District and easily accessible to all residents of the District. All parcels of real property within the proposed Assessment District are located within a two-and-one-half mile radius of the proposed community center, well within the Sacramento County planning guidelines for such community centers.

The boundaries of the Assessment District have been carefully drawn to include the properties in the Orangevale Recreation and Park District that are proximate to the proposed improvements and that would materially benefit from the improvements. The Assessment District is coterminous with the District boundaries. As the properties in the District have developed over time, regional and neighborhood parks have been strategically located throughout the community as it has been built out. Park size and location have been carefully incorporated into the design of the community, consistent with the NPRA and Sacramento County park planning guidelines. Now, with a mature community, all parcels in the District are located in close proximity to at least one park. It therefore is appropriate to provide a District-wide Assessment District because all parcels benefit similarly.

In the Assessment District, the advantage that each parcel receives from the improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the Assessment. Since all parcels in the Assessment District have good access, additional proximity is not considered to be a factor in determining benefit within the Assessment District. Therefore, zones of benefit are not justified or needed within the Assessment District.

**ACCESS TO IMPROVED PARKS, OPEN SPACE AND RECREATIONAL AREAS**

Since all of the parcels within the Assessment District enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks, open space and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

**IMPROVED VIEWS**

The Park District, by maintaining the landscaping at its park, recreation and open space facilities provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and therefore views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

**GENERAL VERSUS SPECIAL BENEFIT**

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

<b>Total Benefit</b>	<b>=</b>	<b>General Benefit</b>	<b>+</b>	<b>Special Benefit</b>
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There is no widely accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. The SVTA decision provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The baseline level of service is defined as the extent and level of park and recreation facilities that would exist in absence of the assessments. The assessment funds Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.



A formula to estimate the general benefit is listed below:

<b>General Benefit</b>	=	<b>Benefit to Real Property Outside the Assessment District</b>	+	<b>Benefit to Real Property Inside the Assessment District that is Indirect and Derivative</b>	+	<b>Benefit to the Public at Large</b>
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The SVTA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Assessment District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Assessment District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer's Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

**CALCULATING GENERAL BENEFIT**

In this section, the general benefit is conservatively quantified.

**BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT**

Properties within the Assessment District receive almost all of the special benefits from the Improvements because properties in the Assessment District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Assessment District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Assessment District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Assessment District and within the proximity radii for neighborhood or community parks in the Assessment District may receive some benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District.

The general benefit to property outside of the Assessment District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

**Assumptions:**

- 11,563 parcels outside the district but within either 0.5 miles of a neighborhood park or 2.0 miles of a community park within the Assessment District
- 11, 816 parcels in the Assessment District
- 50% relative benefit compared to property within the Assessment district

**Calculation**

General Benefit to Property Outside the Improvement District =

$(11,563 / (11,563 + 11,816)) \times 50\% = 24.7\%$

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District’s boundaries, we use the more conservative approach of finding that 24.7% of the Improvements may be of general benefit to property outside the Assessment District.

**BENEFIT TO PROPERTY WITHIN THE ASSESSMENT DISTRICT**

The “indirect and derivative” benefit to property within the Assessment District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Assessment District is special, because the Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Assessment District.

Nevertheless, the SVTA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within the Assessment District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties, while physically within the Assessment District, are used for regional purposes and could provide indirect benefits to the public at large.

Approximately 2.5% of the land area in the Assessment District is used for such regional purposes, so this is a measure of the general benefits to property within the Assessment District.

#### **BENEFIT TO THE PUBLIC AT LARGE**

In *Beutz*, the Court opined that general benefits from parks and recreation facilities could be quantified by measuring the use of parks and recreation facilities by people who do not live within the assessment boundaries. This Report uses this general benefit measure as the third component of our overall general benefit quantification. Therefore, the general benefit to the public at large can be estimated by the proportionate amount of time that the Park District's parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District<sup>1</sup>. SCI has conducted numerous surveys of similar parks and recreation districts in the Sacramento area and other areas in California and has determined that use by the public at large is nearly always less than 20%. Moreover, a second quantification of benefits to the public at large is based on solid, credible evidence consisting of District records which document the percentage of participants in the District's recreation programs conducted within the District's park and recreational facilities who reside within the District and the percentage of those who utilize the District's recreational programs and services and reside outside of the District. The percentage of participants in the District's recreation programs who do not reside within the Assessment District provides another estimate of the percentage of general benefit to the public at large. This analysis found that 20% of recreation program participants do not reside in the District. Based on this data and analysis, we conclude that the general benefits to the public at large equal 20%.

#### **TOTAL GENERAL BENEFITS**

Using a sum of these three measures of general benefit, we find that approximately 47.2% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

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<sup>1</sup> . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

**General Benefit Calculation**

**24.7% (Outside the Assessment District)**  
**+ 2.5% (Property within the Assessment District)**  
**+ 20.0% (Public at Large)**

Although this analysis finds that 47.2% of the assessment may provide general benefits, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 50.0%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other possible general benefits.

The Assessment District's total budget for installation, maintenance and servicing of the Improvements is \$1,570,035. Of this total budget amount, the District and other partner agencies and contributors will contribute \$1,003,013 from sources other than the assessments. This contribution equates to approximately 63.9% of the total budget for installation, maintenance and servicing of the park and recreational improvements and constitutes more than the measure of 50.0% general benefits from the Improvements.

### **BENEFIT FINDING**

As extensively described in this Report, the assessment funds will be used to improve, maintain and preserve a well distributed set of important local resource lands and improvements in the Assessment District. Any general benefits from the Improvements to the public at large or property in the Assessment District are more than offset by the District's contributions, which are well above the cost of the Improvements providing special benefits to property in the Assessment District. Therefore, this Engineer's Report finds that the Improvements are a significant, tangible benefit that should reasonably and rationally confer more special benefit to properties in the Orangevale Recreation and Park District than the assessment rate of \$42.00 per benefit unit.

### **METHOD OF ASSESSMENT**

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

## ASSESSMENT APPORTIONMENT

To estimate the relative benefit to each land use class from the proposed improvements, a point system was created prior to Proposition 218 utilizing the single family residential parcel as the "benchmark property". A Benefit Assessment Matrix, illustrating relative scoring of points by land use class and the grandfathered benefit categories and the total points for each land use class, is set forth at the Benefit Assessment Matrix Section of this Report, and indicates the point scoring and totals for each land use class.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the assessment district.

The following is a brief description of the resulting assignment of points for each land use class:

### LAND USE CLASSES

#### Land Use Class A: Single Family Residential /Condominium Parcels

This is the "benchmark property" for determining benefit, which will be conferred on each parcel by the proposed projects to be constructed with assessment proceeds. A base rating of five (5) points has been assigned for single family residential parcels with respect to the following benefits: enhanced recreation opportunities (Benefit Category 1); preservation of open space, scenery and cultural assets (Benefit Category 2); expanded employment opportunities (Benefit Category 4); reduced costs of local government for law enforcement and public healthcare (Benefit Category 5); and increased property values (Benefit Category 6). No points were assigned for Category 3 regarding economic activity as residential properties were viewed as not receiving any such benefit. Benefit Category 3 describes a direct economic benefit to commercial and industrial properties, and is not applicable to single family residential parcels. Therefore, each single-family residential parcel was assigned a point total of twenty-five (25) points.

Condominium parcels were judged to benefit the same as single family residential parcels in these benefit categories, and therefore the same point total of twenty-five (25) points was assigned to condominium parcels and they are included as part of the single family residential land use class. Condominium parcels will be assessed on a per unit basis since the ownership of condominium units is carried on the Sacramento County Assessor's records on a per unit basis.

#### Land Use Class B: Multi-Residential and Apartment Parcels

Multi-residential and apartment parcels are reported on the Sacramento County Assessor's records by the number of multi-family dwelling units on each parcel. Each multi-family dwelling unit was judged to benefit the same from the proposed improvements as will a single family residential parcel with respect to enhanced recreational opportunities (Benefit

Category 1), preservation of open space, scenery and cultural assets (Benefit Category 2), expanded employment opportunities (Benefit Category 4), and increased property values (Benefit Category 6). However, unlike single family residential/condominium parcels, multi-residential and apartment parcels were judged to receive some benefit in the form of increased economic activity resulting in the attraction of customers, most notably prospective tenants, which could be expected to occur as a result of expanded and improved park and recreational facilities available for use by prospective tenants. Therefore, a point total of two (2) was assigned to multi-residential and apartment parcels in Benefit Category 3. With respect to Benefit Category 5, reduced costs of local government for law enforcement and public healthcare, multi-residential and apartment parcels were judged to benefit somewhat less than the single family residential/condominium parcels because some multi-residential units provide their own private security services.

Therefore, three (3) points were assigned in Benefit Category 5 for multi-residential and apartment parcels. Each multi-residential or apartment unit was therefore assigned a total of twenty-five (25) points.

#### Land Use Class C: Mobile Home Residential Parcels

Mobile home residential parcels were judged to benefit essentially the same as single-family residential/condominium parcels and multi-residential and apartment parcels in all benefit categories. A base rating of three (3) points has been assigned for each benefit category. Therefore, each such parcel is assigned a total of fifteen (15) points.

#### Land Use Class D: Commercial Property

The commercial land use class has been broken down into various subcategories consisting of retail stores, service stations, restaurants, hotel/motel, theaters, recreation, private golf course/country club, shopping center, other commercial/service sector and other commercial/product sector.

Commercial parcels are judged to benefit substantially less than do single family residential/condominium parcels with respect to the enhanced recreational opportunities afforded by the proposed improvements (Benefit Category 1). Therefore, two (2) points were assigned to the commercial land use class in that category. Commercial properties were also perceived to benefit less than single family residential/condominium parcels with respect to the benefit of preservation of open space, scenery and cultural assets (Benefit Category 2) and only one (1) point was assigned to the commercial land use category in this Benefit Category 2. On the other hand, commercial properties will benefit from construction and maintenance of the proposed improvements in terms of the increased economic activity and the attraction of customers and clients that will result benefit Category 3) and thus five (5) points were assigned to the commercial land use category in this Benefit Category 3, whereas single family residential/condominium parcels received zero points in this Benefit Category 3. In Benefit Category 4 regarding expanded

employment opportunities, commercial properties are also assigned five (5) points upon the rationale that the increased business activity generated by construction of new park and recreational facilities and expanded recreational programs will not only make the community a better place to live, but it will also make it a better place to work, making it easier for a local business to attract and keep quality employees.

Commercial properties were judged to benefit somewhat less (4 points) than single family residential/condominium parcels with respect to the benefit of reduced cost of local government for law enforcement or public healthcare, primarily because most commercial parcels within the assessment district are not located in close proximity to District facilities and therefore the effects of the District's expanded security program will benefit commercial property somewhat less than residential properties.

With respect to the benefit of increased property value (Benefit Category 6) commercial properties were perceived to benefit to the same extent, although in a slightly different way, than single family residential parcels and five (5) points were assigned to the commercial land use category in Benefit Category 6. Values of commercial properties increase based on (a) increased economic and business activity generated by the construction of the proposed park and recreational improvements; and (b) the increased volume of business generated by expanded recreational activities and special events facilitated by such new and refurbished facilities which creates a greater number of users of the facilities who will also utilize the services of businesses within the Assessment District boundaries.

These considerations lead to a point total of twenty-two (22) points for the commercial land use class which is slightly less than the twenty-five (25) points assigned to the single family residential/condominium class. This reflects the fact that commercial properties are judged to benefit less than residential properties from the construction of the proposed improvements once all of the potential benefits to real property from the proposed improvements are evaluated.

#### Land Use Category E: Industrial and Mini Storage Parcels

Industrial and mini storage parcels have been judged to benefit less than will commercial properties from the construction of the proposed improvements. Such parcels only benefit incidentally from the enhanced recreational opportunities benefit Category 1) and preservation of open space, scenery and cultural assets (Benefit Category 2). Therefore, such parcels have been assigned a rating of one (1) point in each of those benefit categories. However, industrial and mini storage parcels were assigned a point rating of three (3) in Benefit Category 3, the benefit of increased economic activity, since the construction of the proposed improvements will benefit some local industries in the areas of construction supplies, hardware, etc. Such parcels will probably benefit less than retail commercial parcels from the increased economic activity generated by greater numbers of users of the proposed park and recreational improvements to be constructed. With respect to expanded employment opportunity Benefit Category 4), a rating of one (1) point was

assigned since mini storage employment opportunities are negligible and industrial employment opportunities are driven by market factors unrelated to usage by people who also utilize the park and recreational improvements and the expanded recreation opportunities afforded by those facilities. Industrial parcels have been assigned a rating of two (2) in Benefit Category 6 regarding increased property value which is less than the five (5) points assigned in this category to commercial property because industrial parcels are not judged to increase in value as a result of construction of the proposed improvements to the same extent as will commercial properties. Industrial properties will not experience increased economic activity generated by users of the proposed facilities as will commercial properties, and therefore the value of such industrial parcels will be affected to a smaller degree than will the value of commercial parcels. With respect to the reduced cost of local government for law enforcement and public healthcare (Benefit Category 5), industrial and mini storage parcels were only assigned a rating of two (2), less than all other land use classes. Such parcels are perceived to benefit less in this area since many such parcel owners provide their own security and because industrial and mini storage uses are perceived to generate less law enforcement activity and cost than do commercial properties, particularly retail properties. On the other hand, industrial parcels should benefit from reduced costs of public healthcare in the same way and to the same general extent as will commercial properties. Therefore, a rating of two (2) points was assigned to industrial/mini storage uses in this Benefit Category 5.

The total point score for industrial/mini storage parcels is ten (10) points per assessable unit, reflecting the fact that these parcels will benefit less from the proposed improvements than will the other land use classes.

#### Land Use Class F: Exempt Parcels

This land use class includes all parcels which are classified as exempt from real property tax by the Sacramento County Tax Assessor and includes all parcels classified as exempt from this type of assessment by the Landscaping and Lighting Act of 1972. Therefore, vacant properties will not be assessed until they are put to some use. At the time that they are put to use, they will be assessed based on the land use category into which the vacant property falls.

Properties owned by governmental entities such as the federal government, State government, and other special districts, such as water districts, school districts, and fire districts, also will not be assessed. It has been determined that these parcels are not the type of property for which the park and recreational facilities funded with assessment proceeds were planned, designed, constructed, operated and maintained. The Board has determined that these publicly owned properties do not receive the same special benefits from the construction of these facilities as do the other land use classes described above. In addition public schools have entered into joint use agreements with the District which provide economic value to the District which offsets the cost of any incidental special benefits received by these publicly owned parcels. Likewise, property consisting of a railroad, gas, water, or electric utility right-of-way shall not be assessed, since such utility-



related property is not deemed to benefit at all from the construction of the proposed improvements. Finally, properties owned by churches, vacant and agricultural parcels will not be assessed.

Since the exempt land use class receives a zero point rating in all benefit categories, it is not included in the Benefit Assessment Matrix.

#### **NON-RESIDENTIAL ASSESSMENT UNITS**

In order to equalize the assessment among residential and non-residential land use classes in terms of the area of land to be benefited by the construction of the proposed improvements, an assessment methodology has been used to convert the acreage of each non-residential parcel into an equivalent number of single family residential parcels that could have been developed on each non-residential parcel but for the commercial and/or industrial use to which the parcel has been put. Approximately eighty-eight percent (88%) of the parcels within the proposed Assessment District are traditional single-family residential subdivision lots. The average gross density of these subdivisions is approximately 3.6 gross dwelling units per acre. Assuming ten percent (10%) of the gross acreage of a subdivision is consumed in public streets, the average net density of these subdivisions is approximately 4.0 dwelling units per net acre and the average residential lot size is approximately one-quarter acre. Accordingly, the number of assessment units for each commercial and industrial parcel has been determined by dividing the parcel acreage of each parcel by four. Therefore, each commercial and industrial parcel within the Assessment District will be assessed on a quarter acre basis and each one-quarter acre of each commercial and/or industrial parcel will generate a separate assessment. This methodology equalizes the assessment and the distribution of benefit between residential and non-residential parcels by insuring that each non-residential assessment unit represents essentially the same land area to be benefited by the construction of the improvements with assessment proceeds as the average single family residential parcel.

#### **BENEFIT FACTOR INDEX**

The Assessment Matrix also shows the Benefit Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Benefit Factor Index of 1.00. The Benefit Factor Index for other land use classes was determined by dividing the point total for each particular land use class by the point total for the single family/condominium residential class.

#### **ASSESSMENT PER PARCEL**

The total number of units (either dwelling unit or one-quarter acre parcel count) for each land use class was multiplied by its respective Benefit Factor Index to determine the number of Single Family Equivalent (SFE) assessment benefit units for each land use class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Assessment.

The final assessment per parcel was determined by multiplying the Base Assessment times the SFE units for the parcel.

#### **BENEFIT ASSESSMENT MATRIX**

In an effort to categorize the special benefit that each parcel of land would receive by the formation of a landscaping and lighting assessment district and the levying of an assessment to cover the improvements intended, a matrix of impacts was developed. The matrix follows this section. The matrix was developed as follows.

The determining factor as to how a benefit was derived was the use of the land as determined by the Sacramento County Assessor's Department. Each parcel is assigned a one digit code based upon the use of the property and in most cases, the zoning of the land. Using the Assessor's Code numbers, the various uses of land within the District boundaries were broken down into five different uses. It was determined that there are six different ways that a parcel of land can be benefited by enhancing the park system. Each different category of land use is affected differently by these types of benefit.

Each type of benefit was applied to each category of use and rated on a scale of one to five, with five being the most intense level of benefit. The number of points assigned by the rating is shown on the following page. The points for the six types of benefit were tallied and an overall number was determined for each category of land use. The resultant number is then used in assigning the annual assessment to the various parcels of land within the District boundaries. An annual check is made of property usage to ensure that the latest information is used in assigning the assessment levy.

	Land Use Classes				
	Per Unit			Per 1/4 Acre	
	Single Family/ Condominium	Multi-Family	Mobile Home	Commercial	Industrial/ Mini-Storage
1 Enhanced recreation opportunities and expanded access to recreation facilities for residents, customers and guests	5	5	5	2	1
2 Preservation of open space, wildlife, scenery, views and other environmental benefits enjoyed by residents, customers and guests; protection of historical and cultural assets of the region.	5	5	5	1	1
3 Increased economic activity resulting in the attraction of customers and guests.	0	2	0	5	3
4 Expanded employment opportunities.	5	5	5	5	1
5 Reduced cost of local government in law enforcement and public health care.	5	3	3	4	2
6 Increased property values.	5	5	4	5	2
<b>Total Points</b>	<b>25</b>	<b>25</b>	<b>22</b>	<b>22</b>	<b>10</b>
<b>Units/ 1/4 Acre</b>	<b>10,665</b>	<b>1,734</b>	<b>416</b>	<b>773</b>	<b>138</b>
<b>Benefit Factor Index</b>	<b>1.00</b>	<b>1.00</b>	<b>0.88</b>	<b>0.88</b>	<b>0.40</b>
<b>Single Family Equivalent Units (SFE)</b>	<b>10,665.00</b>	<b>1,734.00</b>	<b>366.08</b>	<b>680.24</b>	<b>55.20</b>
<b>Total SFE Units</b>			<b>13,500.52</b>		
<b>Annual Assessment Amount</b>			<b>\$567,021.84</b>		
<b>Base Assessment</b>			<b>\$42.00</b>		
<b>Assessment per Unit</b>	<b>\$42.00</b>	<b>\$42.00</b>	<b>\$36.96</b>	<b>\$36.96</b>	<b>\$16.80</b>
<b>Assessment per SFE</b>	<b>\$42.00</b>	<b>\$42.00</b>	<b>\$42.00</b>	<b>\$42.00</b>	<b>\$42.00</b>
<b>Assessment Subtotals</b>	<b>\$447,930.00</b>	<b>\$72,828.00</b>	<b>\$15,375.36</b>	<b>\$28,570.08</b>	<b>\$2,318.40</b>
<b>Total Assessment</b>			<b>\$567,021.84</b>		

**ASSESSMENT**

WHEREAS, on February 13, 2020 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively "the Act"), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2020-21 is generally as follows:

SUMMARY COST ESTIMATE		FY 2020-21 Budget
Capital Improvements and Maintenance Expenditures	\$733,000	
Incidental Expenses	\$36,000	
Debt Service	\$1,300	
Salaries and Benefits	\$799,735	
<b>TOTAL BUDGET</b>		<b>\$1,570,035</b>
Less: Contributions		
District Contribution for General Benefits		(\$785,018)
District Contribution toward Special Benefits		(\$217,996)
<b>NET AMOUNT TO ASSESSMENTS</b>		<b>\$567,022</b>

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

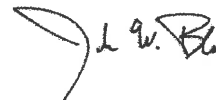
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2020-21. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2020-21 for each parcel or lot of land within the said Assessment District.

Dated: May 6, 2020

Engineer of Work



By \_\_\_\_\_

John W. Bliss, License No. C052091



## **ASSESSMENT DIAGRAM**

---

The Assessment District includes all properties within the boundaries of the Orangevale Recreation and Park District. The area within the boundaries of the Park District is primarily developed for urban residential and commercial use.

The boundaries of the Parks Maintenance and Assessment District are displayed on the following Assessment Diagram.

ORANGEVALE RECREATION & PARK DISTRICT  
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT  
ASSESSMENT DIAGRAM

FILED IN THE OFFICE OF THE ADMINISTRATOR OF THE  
ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY  
OF SACRAMENTO, CALIFORNIA, THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 20\_\_\_\_.

ADMINISTRATOR \_\_\_\_\_

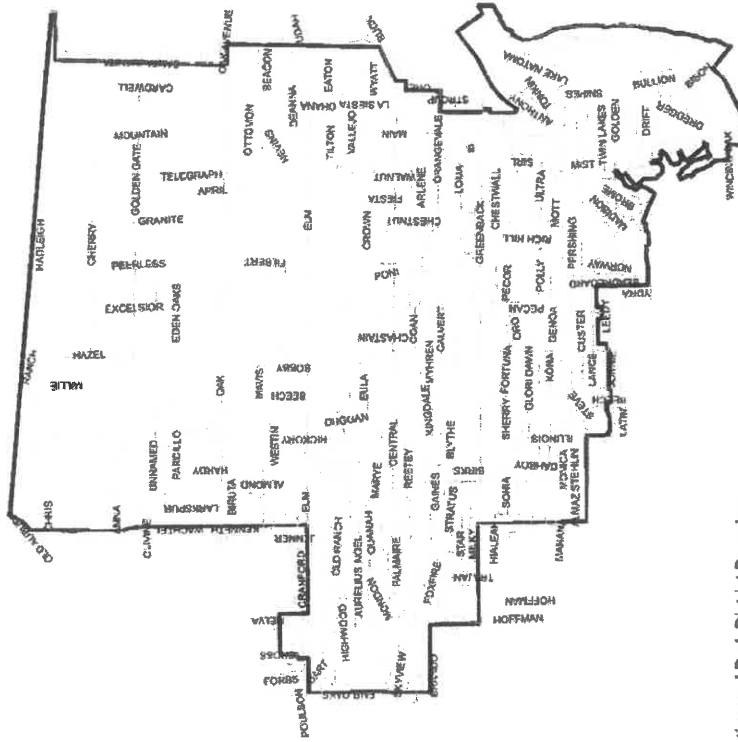
RECORDED IN THE OFFICE OF THE ADMINISTRATOR OF  
THE ORANGEVALE RECREATION AND PARK DISTRICT,  
COUNTY OF SACRAMENTO, CALIFORNIA, THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 20\_\_\_\_.

ADMINISTRATOR \_\_\_\_\_

AN ASSESSMENT WAS COMPILED AND LEVIED BY  
THE BOARD OF DIRECTORS OF THE ORANGEVALE  
RECREATION AND PARK DISTRICT, COUNTY OF  
SACRAMENTO, ON THE LOTS, PLOTS AND PARCELS  
OF LAND ON THE ASSESSMENT DIAGRAM ON THE  
DAY OF \_\_\_\_\_, 20\_\_\_\_, FOR THE FISCAL YEAR 20\_\_\_\_ AND  
FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE  
COUNTY AUDITOR OF THE COUNTY OF SACRAMENTO  
ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.  
THE ASSESSMENTS WERE MADE TO SAID LEVIED  
ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH  
ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

ADMINISTRATOR \_\_\_\_\_

Note:  
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEES  
COMPILED BY THE BOARD OF DIRECTORS OF THE  
COUNTY OF SACRAMENTO FOR A DETAILED DESCRIPTION  
OF THE LINES AND DIMENSIONS OF ANY PARCELS SHOWN  
HEREIN. THESE MAPS SHALL GOVERN FOR ALL DETAILS  
CONCERNING THE LINES AND DIMENSIONS OF SUCH  
PARCELS. EACH PARCEL IDENTIFIED IN SAID MAPS BY  
ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.



Legend  
 Orangevale Recreation and Park District Boundary

SCI Consulting Group  
 4155 Mariposa Blvd  
 Folsom, CA 95634

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## **ASSESSMENT ROLL 2020-21**

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An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Clerk of the Board and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

## END NOTES

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<sup>1</sup> Love, L. and Crompton, J. *Trends: Parks, Practice and Program*. Oxford University Press-USA. New York, NY. 1993.

<sup>2</sup> *1993 State of the Industry Report* . Widdekind, L. ed. The Outdoor Industry Association (The Outdoor Recreation Coalition of America and the Sporting Goods Manufacturers Association's Outdoor Products. pub.) Boulder CO. 1993.

<sup>3</sup> *California Parks and Recreation*. The California Parks and Recreation Society, pub. Sacramento, CA. (<http://www.cprs.org>.)

<sup>4</sup> PKF Consulting. San Francisco, CA. "Analysis of the Economic Impacts of the Northern Central Rail Trail." For the Greenways Commission, Maryland Department of Natural Resources, Annapolis, Maryland. June 1994.

<sup>5</sup> Outdoor Recreation Resources Review Commission, *Outdoor Recreation For America: A Report To The President And The Congress*. January 2002.

<sup>6</sup> Ibid. Smith, Van.

<sup>7</sup> Ibid. California Parks and Recreation. 1997.

<sup>8</sup> *Parks and Recreation*, National Recreation and Park Association, pub. Ashburn, Virginia. January 2001. (<http://www.nrpa.org/>)

<sup>9</sup> National Park Service. NPS Technical Information Center. Washington D.C, 1983.

<sup>10</sup> Report of the President Commission on Americans Outdoors, *U.S. Government Printing Office: Management*. Washington D.C. 1987.

<sup>11</sup> Crompton, J., Love L., More T., *An Empirical Study of the Role of Recreation, Parks and Open Space in Companies' (Re)Location Decisions*, *Journal of Park and Recreation Administration*, Spring, 1997, vol 15 no. 1, p p37, 40.

<sup>12</sup> Wylde, Boomers on the Horizon: Housing Preferences of the 55+ Market, *National Association of Home Builders*, 2002.

<sup>13</sup> Ibid. NPS.

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<sup>14</sup> Ibid. NPRA. June 1985.

<sup>15</sup> Knox v. City of Orland, 4 Cal.4<sup>th</sup> 132, 143 (1993) the Supreme Court of California.

<sup>16</sup> Wilson v. Lambert (1898) 168 U.S. 611, 616 [42 L.Ed. 599, 601, 18S.Ct.217] the United States Supreme Court.



RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT ADOPTING THE KENNETH GROVE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2020/2021

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2019/2020; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2020/2021, be and is hereby adopted in accordance with the following:

Table with 2 columns: Description and Amount. Rows include Salaries & Employee Benefits (\$0), Services & Supplies (5,428), Other Charges (0), Fixed Assets (Land, Structures & Improvements, Equipment), Expenditure transfers (0), Contingencies (0), Provision for reserve increases (0), and TOTAL BUDGET REQUIREMENTS (\$5,428).

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2020/2021 fiscal year:

ON A MOTION, by Director Swenson, seconded by Director Montes, the foregoing Resolution was passed and adopted this 11th day of June 2020 by the following vote:

- AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED: \_\_\_\_\_
Chair, Board of Directors

ATTEST: \_\_\_\_\_
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



**RESOLUTION NO. 20-06-649**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE ORANGEVALE RECREATION & PARK DISTRICT  
APPROVING THE ENGINEER'S REPORT,  
CONFIRMING THE DIAGRAM AND ASSESSMENT,  
AND ORDERING THE LEVY OF ASSESSMENT  
FOR THE FISCAL YEAR 2020-21 FOR THE  
KENNETH GROVE LANDSCAPING AND LIGHTING  
ASSESSMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District (the "District"), County of Sacramento, State of California, that

WHEREAS, the formation of the Kenneth Grove Recreation and Park District Maintenance Assessment District (the "Assessment District"), pursuant to the provisions of the Landscaping and Lighting Act of 1972 has previously been ordered through Resolution 94-05-86A; and

WHEREAS, the purpose of financing certain park and recreation improvements and refurbishments, as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District, as described in the Engineer's Report; and

WHEREAS, by its Resolution No. 20-02-639, A Resolution Directing Preparation of the 2020-21 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Park District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 11, 2020 at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as

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*Page 1 of 4*



required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:
  - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
  - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
  - (c) the assessment of the total amount of the cost and expenses of the proposed



maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2020-21 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and



assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Kenneth Grove Landscaping and Lighting Assessment District.

9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of June 2020, by the following vote:

AYES :

NOES:

ABSENT:

ABSTAIN:

---

CHAIR, BOARD OF DIRECTORS

---

CLERK OF THE BOARD





# **ORANGEVALE RECREATION AND PARK DISTRICT**

**KENNETH GROVE ASSESSMENT DISTRICT**

## **ENGINEER'S REPORT**

**JUNE 2020  
FISCAL YEAR 2020-21**

**PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND  
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION**

**ENGINEER OF WORK:  
SCiConsultingGroup  
4745 MANGELS BOULEVARD  
FAIRFIELD, CALIFORNIA 94534  
PHONE 707.430.4300  
FAX 707.430.4319  
[www.sci-cg.com](http://www.sci-cg.com)**

**KENNETH GROVE ASSESSMENT DISTRICT**

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**BOARD OF DIRECTORS**

Michael Stickney, Chair  
Lisa Montes, Vice Chair  
Erica Swenson, Secretary  
Sharon Brunberg, Director  
Manie Meraz, Director

**DISTRICT ADMINISTRATOR**

Greg Foell

**DISTRICT'S ATTORNEY**

David W. McMurchie

**ENGINEER OF WORK**

SCI Consulting Group

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## INTRODUCTION

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### FORMATION OF ASSESSMENT DISTRICT

The Kenneth Grove Assessment District was formed pursuant the Landscaping and Lighting Act of 1972 by the Orangevale Recreation and Park District commencing with Resolution No. 94-02-83 dated February 10, 1994 (hereinafter the "Resolution of Intention"). The Resolution of Intention provides the following: (1) formation of the Kenneth Grove Landscaping and Lighting Assessment District; and (2) a description of the improvements which the Assessment District is authorized to construct and maintain including the following: (a) installation of sound walls and other ornamental structures and facilities which are necessary or convenient for the maintenance or servicing of curbs, gutters, walls, sidewalks, paving, water irrigation, drainage or electrical facilities; and (b) land preparation such as grading, leveling, cutting and filling, sod landscaping, irrigation systems, sidewalks and drainage; and (c) the maintenance or servicing of all of the above including repair, removal or replacement of all or part of any improvement or other typical maintenance services.

The Engineer's Report, diagram and assessment and Resolution of Formation of the Kenneth Grove Landscaping and Lighting Assessment District was adopted by the Board of Directors of Orangevale Recreation and Park District by Resolution No. 94-05-86A on May 12, 1994. That resolution confirmed the findings in the Resolution of Intention and was adopted after a public hearing during which members of the public were offered the opportunity to protest against the formation of the Assessment District. The Resolution of Formation notes that the owners of the affected properties included within the proposed Assessment District have filed with the District written consents to the proposed formation of the Kenneth Grove Landscaping and Lighting Assessment District and the proposed levying of assessments as specified in the Engineer's Report. The Resolution of Formation included a provision that a perpetual contingency reserve fund be established in the amount of the first year's total assessment revenue to be paid by the developer by agreement in order to cover the costs of any contingencies which may occur throughout the duration of the Assessment District. The Resolution of Formation also provided that should any new subdivision be annexed into the Kenneth Grove Landscaping and Lighting Assessment District in the future, that a separate perpetual contingency reserve fund is required to be established for operations within that particular annexed area calculated as the amount of the first year's assessment levied against real property within that annexed area to be paid by the developer of the annexed area to fund contingencies with respect to maintenance and operations in future years with respect to the property annexed to the Assessment District.

The initial assessment levied upon each parcel of real property within the Kenneth Grove Assessment District for fiscal year 1994-95 was \$150.78 per parcel. The Kenneth Grove Assessment District has continued to levy the same annual assessment per parcel of \$150.78 per fiscal year from the date of formation to the present time.

The Kenneth Grove Assessment District was also formed for the purposes of providing park and recreational improvements in addition to landscape corridors and streetscapes to the residents of the assessment district. The Assessment District may utilize assessment revenue to fund these additional purposes in the future.

#### Exemptions from Proposition 218

Having been formed in 1994, the Kenneth Grove Assessment District assessments were existing on November 6, 1996, the effective date of Article XIID of the California Constitution (Proposition 218). Proposition 218 identified preexisting assessments which fell within one of four exemptions identified in section 5 of Article XIID as exempt from the procedures and approval process for assessments detailed in Proposition 218.

The four "exemptions" delineated in Proposition 218 that are applicable to the Kenneth Grove Assessment District are as follows:

- (1) Any assessment imposed exclusively to finance the capital cost or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control (Cal. Const., art. XIID, § 5, subd. (a)); and
- (2) Any assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed (Cal. Const., art. XIID, § 5, subd. (b)).

Both of these exemptions from the provisions of Proposition 218 apply to the Kenneth Grove Assessment District. First, the Assessment District was formed pursuant to a petition signed by all of the current owners of the real property subject to the assessment (the developer of the Kenneth Grove Subdivision) at the time the assessment was initially imposed which meets the requirements of California Constitution Article XIID, section 5(b).

In addition, the initial purpose of the assessment was to finance the capital costs and maintenance and operation costs for constructing sidewalks, sidewalk and street landscaping, irrigation and drainage to enhance the parcels of property comprising the Kenneth Grove Assessment District.

Both of these exemptions from the procedures and approval process for assessments specified in Proposition 218 have been satisfied within the Kenneth Grove Assessment District.

First, the exemption which is an assessment imposed by a petition signed by the persons owning all the parcels subject to the assessment at the time the assessment is initially imposed is evidenced by the Resolutions of the District and the written consents filed by the then current owners of the real property subject to the assessment in 1994 before the Assessment District was formed.

The second exemption available for capital and maintenance costs associated with sidewalks, streets, and landscaping and irrigation associated with sidewalks and streets is supported by case law decided under the provisions of California Constitution Article XIID, section 5(b) (hereinafter "Proposition 218"). The Board of Directors of the District has adopted the position that street and sidewalk landscaping is an integral part of "streets" and "sidewalks" and therefore an existing assessment for the maintenance of such landscaping is exempt under Proposition 218. Streets and Highways Code section 29 provides that "roadside planting and weed control" is included within the definition of construction and maintenance of streets.

The assessments levied within the Kenneth Grove Assessment District prior to the passage of Proposition 218 are exempt under both of these exceptions articulated in Proposition 218.

Those procedures and approval processes with respect to which the Kenneth Grove Assessment District is exempt are as follows:

- (1) Procedural requirements regarding the imposition of assessments including (a) identification of all parcels which will have special benefit conferred upon them by the improvements or services funded by the assessment; and (b) differentiation between "special benefit" and "general benefit" conferred on properties from the improvement and/or services funded with assessment proceeds; and (c) allocation of assessments per parcel dependent upon the proportion of special benefit to each property in relationship to the entirety of the costs of acquiring or constructing an improvement or of maintaining and operating such an improvement among the parcels to be assessed; and (d) the assessment on a parcel may not exceed the reasonable cost of the "proportional special benefit" conferred on that parcel by the improvements or services funded with assessment proceeds; and (e) procedural requirements including the 45-day mailed notice to property owners of the proposed assessment; an opportunity for property owners to protest by ballot against the proposed assessment at a public hearing; and prohibition of any assessment if a majority protest exists, A "majority protest" is defined as ballots from property owners submitted in opposition to the assessments amounting to more than 50% of the total ballots submitted by property owners, with ballots submitted weighted according to the proportional financial obligation for paying assessments for each affected parcel.

In light of the fact that the Kenneth Grove Assessment District was formed prior to the imposition of Proposition 218 on November 6, 1996 and complies with the definitions of two of the exemptions in Proposition 218 as specified above, the assessments levied within the Kenneth Grove Assessment District are exempt from the substantive and procedural requirements outlined above.

Despite that exemption, this Engineer's Report specifies the facts and circumstances demonstrating that the assessments levied within the Kenneth Grove Assessment District comply with the substantive requirements of Proposition 218.

**SUBSTANTIVE REQUIREMENTS OF PROPOSITION 218****SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY**

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

This Engineer's Report is consistent with the SVTA decision and with the requirements of Article 13C and 13D of the California Constitution because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property.

## PLANS & SPECIFICATIONS

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The work and improvements proposed to be undertaken by the Orangevale Recreation and Park District's Kenneth Grove Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements including landscape corridors, streetscapes and other park and recreational improvements. The plans and specifications for these improvements have been filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.



## FISCAL YEAR 2020-21 ESTIMATE OF COST AND BUDGET

<b>ORANGEVALE RECREATION AND PARK DISTRICT</b> <b>Kenneth Grove Assessment District</b> Estimate of Cost Fiscal Year 2020-21		<i><b>Total Budget</b></i>
<b>Installation, Maintenance &amp; Servicing Costs</b>		
Improvements		\$0
<b>Operating Expenses</b>		
Ag/Horticulture Services & Supplies		\$500
Water		\$800
Fuel		\$600
Maintenance Contract		\$0
Subtotal		\$1,900
<b>Incidental Expenses</b>		
Advertising/Legal Notices		\$500
Administration & Inspection		\$1,130
Annual Engineer's Report		\$1,000
Professional Services		\$600
Other Expenses		\$298
Subtotal		\$3,528
<b>Contribution to/(from) Reserves Fund Balance Available</b>		
Contribution to (from) Contingency		\$0
<b>Total Landscaping and Lighting Assessment District Budget (Net Amount to be Assessed)</b>		<b>\$5,428</b>
<b>Budget Allocation to Property</b>		
<b>Total Assessment Budget</b>		<b>\$5,428</b>
Single Family Equivalent Benefit Units		36.00
Assessment per Single Family Equivalent Unit		<b>\$150.78</b>

## METHOD OF APPORTIONMENT

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### METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Assessment Diagram as included within this Engineer's Report. The method used for apportioning the assessment is based upon the proportional special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

### DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Park District's recreational facilities or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The Kenneth Grove Assessment District consists solely of residential parcels populated with single family residences which receive the benefit of sidewalks and streetscape landscaping constructed adjacent to major streets within the subdivision, which improvements were constructed by the developer of the subdivision and are maintained by the Kenneth Grove Assessment District. The Assessment District also was formed with the power to levy assessments for additional park and recreational improvements to serve the residents of the assessment district. All of the parcels within the boundaries of the

Assessment District enjoy close proximity to the sidewalk and streetscape improvements constructed and maintained with assessment proceeds. The Assessment District consists of only 36 parcels comprising the subdivision, and the improvements consisting of sidewalk and streetscape landscaping and maintenance uniquely benefit this small subdivision as a "special benefit." Existing improvements are not of sufficient magnitude to significantly benefit adjacent residential parcels located outside the Assessment District.

The following benefit categories summarize the types of special benefit to residential, parcels resulting from the installation, maintenance and servicing of existing sidewalk and streetscape landscaping improvements and future park and recreational improvements to be provided with the assessment proceeds. These categories of special benefit are summarized as follows:

- a. Extension of a walkable areas and green spaces for properties within close proximity to the Improvements.
- b. Proximity to improved sidewalks and streetscape landscaping and other park and recreational improvements.
- c. Access to improved sidewalks and landscaping and other park and recreational improvements constructed to serve the residents and property of the assessment district.
- d. Improved local views regarding sidewalk and streetscape landscaping and future park and recreational improvements.

In this case, the recent the SVTA decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA decision also provides specific guidance that landscape and park and recreational improvements are a direct advantage and special benefit to property that is proximate to such landscape and park and recreational improvements constructed and maintained with assessment proceeds:

*the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).*

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the argument that these assessments comply with the provisions of Proposition 218, despite the fact that they are exempt from such constitutional requirements as set forth above.

Although it could be argued that there are no general benefits from these Improvements, it is possible that there are some visual benefits received by parcels which are not in the Assessment District. This is a measure of the general benefits to the public at large. We estimate this benefit to be no more than 5%.

Special Benefit	95%
General Benefit	5%
Total Benefit	100%

The maintenance and servicing of these Improvements is also partially funded, directly and indirectly, from other sources including the Orangevale Recreation and Park District, County of Sacramento, the local water provider, and the State of California. This funding may come in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the Assessment District. The sum total of this contribution exceeds the 5% minimum needed to offset any general benefit, as noted above.

Therefore, despite its exemptions from the procedural and substantive requirements of Proposition 218, the Kenneth Grove Assessment District complies with the substantive requirements of Proposition 218 regarding the differentiation between special benefit to properties within the assessment district from the improvements and maintenance funded with assessment proceeds and general benefit to properties outside the assessment district.

**METHOD OF ASSESSMENT**

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

**ASSESSMENT APPORTIONMENT**

The benefits from the Assessment District are deemed to be received by property on a dwelling unit basis, with equal benefit to each dwelling unit on a parcel. Therefore, all improved residential properties that represent a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and town homes are included in this category. Multi-family parcels are also assigned one SFE per dwelling unit. Property owned by the District does not benefit from the assessments and therefore is assigned zero SFE units. Currently, all assessed properties within the Assessment District are in single family residential use.

**ASSESSMENT**

WHEREAS, on February 13, 2020 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively "the Act"), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2020-21 is generally as follows:

SUMMARY COST ESTIMATE		FY 2020-21 Budget
Capital Improvements and Maintenance Expenditures	\$1,900	
Incidental Expenses	\$3,528	
<b>TOTAL BUDGET</b>		<b>\$5,428</b>
Less: Contributions		
Contributions to/(from) Reserves and Contingency		\$0
<b>NET AMOUNT TO ASSESSMENTS</b>		<b>\$5,428</b>

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and

lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

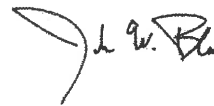
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2020-21. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2020-21 for each parcel or lot of land within the said Assessment District.

Dated: May 6, 2020

Engineer of Work



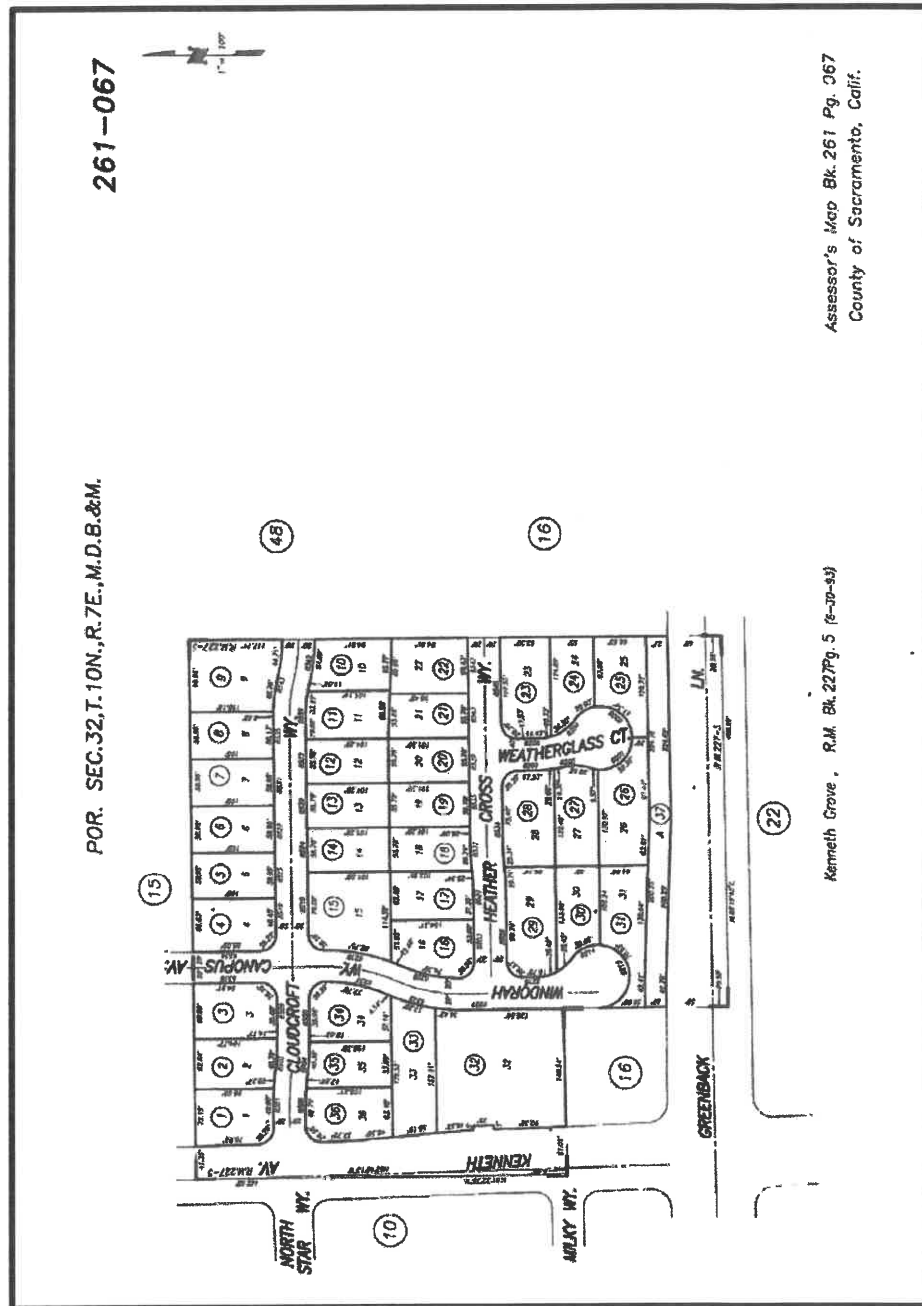
By \_\_\_\_\_

John W. Bliss, License No. C052091



Assessment Diagram

The boundaries of the Assessment District are displayed on the Assessment Diagram below.





## APPENDIX A - 2020-21 ASSESSMENT ROLL

### Orangevale RPD, Orangevale RPD Kenneth Grove Assessment Roll FY 2020-21

Assessment Number & Assessor Parcel Number	Owner Name(s)	Site Address	SFE Units	Assess- ment
26106700350000	BALAKRISHNA VI	8504 CLOUDCROF	1	\$150.78
26106700200000	BALLUCH TIMOTH	8539 HEATHER C	1	\$150.78
26106700020000	BELMONTE FAMIL	8505 CLOUDCROF	1	\$150.78
26106700360000	CHAVEZ ALBERTO	8500 CLOUDCROF	1	\$150.78
26106700060000	DALE BARTLETT	8527 CLOUDCROF	1	\$150.78
26106700110000	DAVID WRIGHT/C	8536 CLOUDCROF	1	\$150.78
26106700280000	DIAZ GONZALEZ	6209 WEATHERGL	1	\$150.78
26106700240000	FORD THOMAS	6204 WEATHERGL	1	\$150.78
26106700270000	GROVER MORRIS	6205 WEATHERGL	1	\$150.78
26106700070000	GURWITZ DARLEE	8531 CLOUDCROF	1	\$150.78
26106700220000	HUSARY JOSEPH	8547 HEATHER C	1	\$150.78
26106700040000	JEFFRY A/CHERY	8519 CLOUDCROF	1	\$150.78
26106700330000	JOAN D OXFORD	6225 WINDORAH	1	\$150.78
26106700080000	JOHNSON JEAN F	8535 CLOUDCROF	1	\$150.78
26106700260000	LANDI ROBERT C	6201 WEATHERGL	1	\$150.78
26106700210000	LE NIKKI KHIET	8543 HEATHER C	1	\$150.78
26106700050000	LEBAS IRMA D	8523 CLOUDCROF	1	\$150.78
26106700030000	MANUEL R/IRIS	8509 CLOUDCROF	1	\$150.78
26106700230000	MARK J CHRISTE	6208 WEATHERGL	1	\$150.78
26106700250000	MAXIMA BARTLET	6200 WEATHERGL	1	\$150.78
26106700170000	MAXIMA BARTLET	8527 HEATHER C	1	\$150.78
26106700150000	MCCANN FAMILY	6238 WINDORAH	1	\$150.78
26106700310000	MELEOBELLE LP	6210 WINDORAH	1	\$150.78
26106700370000	ORANGEVALE REC	GREENBACK LN	0	\$0.00
26106700160000	PAMELA JEAN HE	8523 HEATHER C	1	\$150.78
26106700090000	PEDERSEN JAMES	8543 CLOUDCROF	1	\$150.78
26106700190000	REIMCHE TROY A	8535 HEATHER C	1	\$150.78
26106700130000	ROUSSEL JOHN T	8528 CLOUDCROF	1	\$150.78
26106700140000	SCIORTINO NICH	8524 CLOUDCROF	1	\$150.78
26106700100000	SEGURA TREADWE	8542 CLOUDCROF	1	\$150.78
26106700010000	SHARLENE C DAV	8501 CLOUDCROF	1	\$150.78
26106700300000	SHARLENE C DAV	6214 WINDORAH	1	\$150.78
26106700340000	SHARLENE C DAV	8508 CLOUDCROF	1	\$150.78
26106700180000	SHARLENE DAVID	8531 HEATHER C	1	\$150.78
26106700320000	SMITH RODNEY R	6221 WINDORAH	1	\$150.78
26106700290000	STADLER SCOTT	6218 WINDORAH	1	\$150.78
26106700120000	WAYNE/JERRIE S	8532 CLOUDCROF	1	\$150.78

# STAFF REPORT



DATE: 6-11-19

TO: Board of Directors

FROM: Greg Foell, District Administrator

**SUBJECT: APPROVE THE LETTER OF ENGAGEMENT FROM AUDITOR LARRY BAIN FOR THE FISCAL 2019/20 AUDIT IN THE AMOUNT NOT TO EXCEED \$8,900**

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## **RECOMMENDATION**

Approve the letter of engagement from auditor Larry Bain for the Fiscal 2019/20 Audit in the amount not to exceed \$8,900.

## **BACKGROUND**

Larry Bain has served as the District's auditor for several years and has submitted a letter of engagement to conduct the Fiscal 2019/20 Audit in the amount not to exceed \$8,900.

## **RECOMMENDED MOTION**

I move we approve the letter of engagement from auditor Larry Bain for the Fiscal 2019/20 Audit in the amount not to exceed \$8,900.

# LARRY BAIN, CPA

## AN ACCOUNTING CORPORATION

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2148 Frascati Drive, El Dorado Hills, CA 95762 / (916)601-8894  
[lpbain@sbcglobal.net](mailto:lpbain@sbcglobal.net)

May 28, 2020

Board of Directors  
Orangevale Recreation & Park District  
6826 Hazel Ave  
Orangevale, CA 95662

We are pleased to confirm our understanding of the services we are to provide Orangevale Recreation and Park District for the fiscal year ended June 30, 2020. We will audit the primary government financial statements, which comprises the basic financial statements of Orangevale Recreation and Park District as of and for the fiscal year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Orangevale Recreation and Park District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Orangevale Recreation and Park District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budget and Actual Schedules
- 3) Pension trend information

### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Orangevale Recreation and Park District's financial statements. Our report will be addressed to governing board of Orangevale Recreation and Park District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unqualified (unmodified), we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditor's is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

## **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

## **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Orangevale Recreation and Park District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

## **Other Services**

We will assist with preparation of the State Controller Annual Financial Transaction report based on information provided by the District. This report will not be subject to our audit procedures and therefore we will not provide an opinion on this report.

We will assist in preparing the financial statements of Orangevale Recreation and Park District in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also assist in preparing the State Controllers Financial Transaction Report based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services and State Controller financial transaction report previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You agree to assume all management responsibilities for any nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Orangevale Recreation and Park District and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

## **Engagement Administration, Fees, and Other**

We understand that your employees will assist with preparing cash or other confirmations we request and will locate any documents selected by us for testing.

The workpapers for this engagement are the property of Larry Bain, CPA and constitute confidential information. However, we may be requested to make certain workpapers available to regulatory agencies pursuant to authority given to it by law or regulations. If requested, access to such workpapers will be provided under the supervision of Larry Bain, CPA. Furthermore, upon request, we may provide photocopies of selected workpapers to the regulatory agency. The regulatory agency may intend, or decide, to distribute photocopies or information contained therein to others, including to governmental agencies.

We expect to begin our audit on October 26, 2020 to issue our report no later than January, 2021. Susan Tang, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$8,900. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Orangevale Recreation and Park District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Larry Bain, CPA  
An Accounting Corporation

**RESPONSE:**

This letter correctly sets forth the understanding of Orangevale Recreation and Park District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**RESOLUTION NO. 20-06-650**

**RESOLUTION OF THE ORANGEVALE  
RECREATION & PARK DISTRICT  
AMENDING THE DISTRICT SALARY SCHEDULE**

**WHEREAS**, the ORANGEVALE RECREATION & PARK DISTRICT (the “District”) a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1.

**WHEREAS**, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution;

**WHEREAS**, on August 20, 2015 the District adopted the Salary Resolution of Orangevale Recreation & Park District (the “Salary Resolution”) which established a basic compensation plan for all classifications of employees and adopted a salary schedule and compensation plan; and

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED  
AS FOLLOWS:**

**Section 1.** The District hereby amends the salary and compensation plan attached as Exhibit A to the Salary Resolution by increasing the salary ranges stated therein by a one percent cost of living adjustment effective July 1, 2020. The salary schedule and compensation plan attached hereto as Exhibit A is hereby adopted and replaces the Exhibit A currently attached to the Salary Resolution.

**Section 2.** All other provisions of the Salary Resolution are still in full force and effect.

**Section 3.** Unless otherwise indicated, all provisions of this Resolution shall become effective as of the date it is adopted.

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Orangevale, CA 95662  
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Passed and adopted this 11th day of June 2020, on motion by Director Montes, seconded by Director Swenson and by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

**ORANGEVALE RECREATION & PARK DISTRICT**

By \_\_\_\_\_  
Chair, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

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**EXHIBIT A**

**ORANGEVALE RECREATION AND PARK DISTRICT  
SALARY RANGE FULL TIME EMPLOYEES  
2020/2021 Salary Range**

CAT	POSITION	July 2020 1% cola									LONGEVITY		
		1	2	3	4	5	6	7	8	9	10 Yrs 5%	15 Yrs 5%	20 Yrs 5%
		1	District Administrator	7,055	7,408	7,778	8,167	8,576	9,004	9,455	9,927	10,424	
		84,661	88,894	93,339	98,006	102,906	108,051	113,454	119,127	125,083			
2	Park Supt., Rec Supt., Finance Supt.	5,427	5,698	5,983	6,282	6,597	6,926	7,273	7,636	8,018			
		65,124	68,380	71,799	75,389	79,159	83,116	87,272	91,636	96,218			
3	Finance/Personnel Mgr, Rec Manager	4,719	4,955	5,203	5,463	5,736	6,023	6,324	6,640	6,972			
		56,630	59,461	62,434	65,556	68,834	72,275	75,889	79,683	83,668			
4	Recreation Supervisor II	4,410	4,631	4,862	5,106	5,361	5,629	5,910	6,206	6,516			
		52,925	55,571	58,350	61,267	64,330	67,547	70,924	74,470	78,194			
5	Maint Wkr Foreman, Rec Supervisor I, Admin Services Super	4,200	4,410	4,631	4,862	5,106	5,361	5,629	5,910	6,206			
		50,405	52,925	55,571	58,350	61,267	64,330	67,547	70,924	74,470			
6	Recreation Coord, Maint Wkr III	3,500	3,675	3,859	4,052	4,255	4,467	4,691	4,925	5,172			
		42,004	44,104	46,309	48,625	51,056	53,609	56,289	59,104	62,059			
7	Maint Wkr II, Admin Serv Clerk II, Build Cust/Host II	3,182	3,341	3,508	3,684	3,868	4,061	4,264	4,478	4,701			
		38,185	40,095	42,099	44,204	46,414	48,735	51,172	53,731	56,417			
8	Maint Wkr I, Bldg Cust/Host, Rec/Clerk, Admin Serv Clerk I	2,697	2,832	2,973	3,122	3,278	3,442	3,614	3,795	3,984			
		32,360	33,978	35,677	37,461	39,334	41,301	43,366	45,534	47,811			



**RESOLUTION # 20-06-651**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT ALLOCATING PARK DEVELOPMENT FEES AND IN-LIEU FEES TO DISTRICT CAPITAL PROJECTS**

**WHEREAS**, the Orangevale Recreation & Park District has accumulated funds in the Park Development Fees Fund (332I) and In-Lieu Trust Account (088C); and

**WHEREAS**, the Board of Directors of the Orangevale Recreation & Park District have approved the District Master Plan and the yearly capital improvement plans; and

**WHEREAS**, these specific improvements were budgeted with the intention of using funds from the Park Development Fees Fund and In-Lieu Trust Account; and

**WHEREAS**, the projects listed below are designated to be funded from the Park Development Fee Fund (332I) and the In-Lieu Trust Account (088C) in the amounts described below:

	<u>332I</u>	<u>088C</u>
Land Purchase Fees	\$19,102.04	\$0
Land Acquisition Projects – 6920 & 6930 Hazel	\$73,631.84	\$0
Youth Center Basketball Court	\$6,677.00	\$0
Youth Center – Irrigation Project	\$8,219.00	\$0
OCP – ADA Path to Game Areas	<u>\$22,559.00</u>	<u>\$0</u>
<b>Total</b>	<b>\$130,188.88</b>	<b>\$0</b>

**NOW, THEREFORE BE IT RESOLVED AND ORDERED** by the Board of Directors of the Orangevale Recreation & Park District that \$130,188.88 be transferred from the Park Development Fee Fund (332I), account number 5500000 into the General Fund (332A), Fund Center 9339332, revenue account #95952900 – In Lieu Transfer and \$0 be transferred from the In-Lieu Trust Account (088C) into the General Fund (332A) Fund Center 9339332, revenue account #95952900 – In Lieu Transfer to fund the above projects.

**ON A MOTION** by Director Montes, seconded by Director Swenson, the foregoing Resolution was passed and adopted by the Orangevale Recreation and Park District Board of Directors this 11<sup>th</sup> day of June 2020 by the following vote to wit.

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: \_\_\_\_\_  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk of the Board

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**RESOLUTION # 20-06-652**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ORANGEVALE RECREATION & PARK DISTRICT PROCLAIMING**



**AND THE MONTH OF JULY 2020 AS  
PARKS MAKE LIFE BETTER!® MONTH**

Whereas, Parks and Recreation makes lives and communities better now and in the future; and

Whereas, it is established through statewide public opinion research, 98% of California households visit a local park at least once a year; two in three households visit a park once a month; 50% of households participate in an organized recreation program; and most park use is with family and friends; and

Whereas, residents value recreation as it provides positive alternatives for children and youth to reduce crime and mischief especially during nonschool hours; it promotes the arts, it increases social connections; aids in therapy; and promotes lifelong learning; and

Whereas, residents value their parks for access to outdoor spaces for children and adults to play and be active; exercise and group sports; and

Whereas, parks provide access to the serenity and the inspiration of nature and outdoor spaces as well as preserve and protect the historic, natural and cultural resources in our community; and

Whereas, thousands of the residents of Orangevale including children, youth, families, adults, seniors, businesses, community organizations, and visitors benefit from the wide range of parks, trails, open space, sports fields, tennis courts, facilities and programs including Orangevale Community Park, Orangevale Swimming Pool, Orangevale Community Center, Almond Park, etc. provided by Orangevale Recreation & Park District; and

Whereas, the Orangevale Recreation & Park District urges all its residents to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

Whereas, July is Parks & Recreation Month nationally,

**THEREFORE BE IT RESOLVED**, the Orangevale Recreation & Park District hereby proclaims July 2020 as Parks Make Life Better!® Month and in doing so, urges all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.

Approved this 11<sup>th</sup> day of June 2020

\_\_\_\_\_  
Michael Stickney, Chair Board of Directors

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
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# STAFF REPORT



DATE: 6-11-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **APPROVAL OF THE AGREEMENT WITH MEALS ON WHEELS BY ACC (MOW)**

---

## **RECOMMENDATION**

Approve the Agreement with Meals on Wheels by ACC (MoW) to provide the Senior Nutrition Program at the Orangevale Recreation & Park District Community Center.

## **BACKGROUND**

The District has participated in the Senior Nutrition Program for a number of years. The County contracts administration of the program with Meals on Wheels by ACC to be the managing agent for the Meals on Wheels program. The agreement is the same form approved last year. Staff recommends approval of the agreement and to continue to provide the Meals on Wheels program.

## **RECOMMENDED MOTION**

I move we approve the Agreement with Meals on Wheels by ACC (MoW) to provide the Senior Nutrition Program at the Orangevale Recreation & Park District Community Center and authorize the District Administrator to sign the Agreement.

**AGREEMENT**

This **AGREEMENT** is made and entered into as of this 1st day of July, 2020, by and between MEALS ON WHEELS BY ACC (MoW), a tax exempt corporation in the State of California, hereinafter referred to as “MoW”, and ORANGEVALE RECREATION AND PARK DISTRICT, hereinafter referred to as “CONTRACTOR”.

**WITNESSETH:**

**WHEREAS**, MoW is the operator of the Elderly Nutrition Program for Sacramento County, for the purpose of providing eligible seniors with wholesome, nutritionally sound meals; and

**WHEREAS**, CONTRACTOR is dedicated to serving the needs of the community and desires to assist MoW in its program efforts, by providing use of its facilities, 6826 Hazel Avenue, Orangevale, California 95662, hereinafter referred to as “FACILITY” wherein the meals may be served; and

**WHEREAS**, CONTRACTOR is prepared to provide use of the FACILITY on the terms and conditions set forth in this Agreement and the exhibits which are part of the Agreement; and

**WHEREAS**, the Chief Executive Officer (CEO) of ACC Senior Services, the managing agent for MoW is authorized to enter into the Agreement on behalf of MoW; and

**WHEREAS**, MoW and CONTRACTOR desire to enter into this Agreement on the terms and conditions set forth herein.

**NOW, THEREFORE**, the parties hereto mutually agree as follows:

**I. SCOPE OF SERVICES**

CONTRACTOR and MoW duties and obligations are described in Exhibit A, which is attached hereto and incorporated herein.

**II. TIME OF PERFORMANCE**

This Agreement shall be for a period commencing July 1, 2020, and ending June 30, 2021.

**III. NOTICE**

Any notice, demand, request, consent, or approval that either party hereto may, or is required to give the other pursuant to this Agreement shall be in writing and shall be either personally delivered or sent by mail, addressed as follows:

TO MoW

Kevin McAllister  
Executive Director  
Meals on Wheels by ACC  
7375 Park City Drive  
Sacramento CA 95831

TO CONTRACTOR

Greg Foell  
District Administrator  
Orangevale Recreation and Park District  
6826 Hazel Avenue  
Orangevale, California 95662

Either party may change the address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

**IV. INTERPRETATION**

This Agreement shall be deemed to have been prepared equally by both parties, and the Agreement and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

**V. COMPENSATION**

All fees are waived for use of the FACILITY for the delivery of congregate and home delivered meals. There shall be no compensation to either party under this Agreement.

**VI. LICENSES AND PERMITS**

CONTRACTOR shall possess and maintain all necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Sacramento and all other appropriate government agencies, including any certification and credentials required by MoW. Failure to maintain the licenses, permits, certificates and credentials shall be deemed a breach of this Agreement and constitutes ground for the termination of this Agreement by MoW.

**VII. CONFIDENTIALITY**

MoW and CONTRACTOR agree to comply with the provisions of Section 10850 of the Welfare and Institutions Code and Division 19-000 of the State Department of Social Services Manual of Policies and Procedures to assure that:

- A. All applications and records concerning an individual made in connection with the administration of any provision of the Welfare and Institutions Code relating to any form of public social services or for services provided under this Agreement for which grants-in-aid are received by this State from the Federal Government shall be confidential and shall not be open to examination for any purpose not directly connected with the administration of such public social services.
- B. No person will publish or disclose, or use or permit, or cause to be published, disclosed or used, any confidential information pertaining to an applicant or recipient. MoW and CONTRACTOR agree to inform all of its employees, agents, subcontractors and partners of the above provision and that knowing and intentional violation of the provisions of said state law is a misdemeanor.

**VIII. INDEMNIFICATION**

- A. MoW shall defend, indemnify and hold harmless CONTRACTOR, its officers, directors, agents, employees, volunteers and subcontractors from and against all demands, claims, actions, liabilities, losses, damages and costs, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by the negligent or intentional acts or omissions of MoW's officers, directors, agents, employees or subcontractors.

- B. CONTRACTOR shall defend, indemnify and hold harmless MoW, its officers, directors, agents, employees and volunteers from and against all demands, claims, actions, liabilities, losses, damages and costs, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by the negligent or intentional acts or omissions of CONTRACTOR's officers, directors, agents, employees or subcontractors.
- C. It is the intention of MoW and CONTRACTOR that the provisions of this paragraph be interpreted to impose on each party, responsibility to the other for the acts and omissions of their respective officers, directors, agents, employees, volunteers, MoW Board of Directors and CONTRACTOR's subcontractors. It is also the intention of MoW and CONTRACTOR that, where comparative fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any damage attributable to the fault of that party, its officers, directors, agents, and employees, volunteers, MoW Board of Directors and CONTRACTOR's subcontractors.

**IX. INSURANCE PROVISIONS**

- A. CONTRACTOR and MoW agree that each are adequately insured with respect to the terms and provisions of this Agreement.
- B. Prior to the execution of this Agreement and prior to commencement of any work, MoW and CONTRACTOR shall furnish the other with letters of insurance or a certificate in the amount not less than the minimum amount of insurance coverage stated herein. Approval of insurance by CONTRACTOR and MoW shall not decrease nor relieve either party of any liability.
- C. CONTRACTOR and MoW will each inform the other with an advance notice of thirty (30) days should pending changes to either insurance program imperil the protection afforded by their present programs.
- D. CONTRACTOR and MoW shall each maintain insurance or self-insurance in the following minimum coverage and minimum limits:
  - 1. Worker's Compensation at statutory requirements.
  - 2. Employer's Liability at \$1,000,000 per accident for bodily injury including death or disease.
  - 3. Commercial General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:
 

General Aggregate:	\$2,000,000
Products Comp/Op Aggregate:	\$2,000,000
Personal & Advertising Injury:	\$1,000,000
Each Occurrence:	\$1,000,000
Fire Damage:	\$50,000
  - 4. Commercial Auto Liability at \$1,000,000 combined single limit, including owned, leased, hired and borrowed vehicles.

**X. AMENDMENTS AND WAIVER**

Except as provided herein, no alteration, amendment, variation or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both parties. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder. No interpretation of any provision of this Agreement shall be binding upon MoW unless agreed in writing by CONTRACTOR and MoW.

**XI. EXTENSION OF TIME**

MoW may, for good cause, request extensions of time to perform the services required hereunder. Such changes must be by written amendment executed by both parties.

**XII. ASSIGNABILITY**

MoW shall not assign or transfer any interest in this Agreement whether by assignment or novation, without the prior written consent of the CONTRACTOR, which will not be reasonably withheld.

**XIII. TERMINATION**

- A. MoW may terminate this Agreement without cause upon thirty (30) days written notice to CONTRACTOR. Notice shall be deemed served on the date of mailing.
- B. CONTRACTOR may terminate this Agreement without cause upon thirty (30) days written notice to the other party. Notice shall be deemed served on the date of mailing.
- C. MoW may terminate or amend this Agreement immediately upon giving written notice to CONTRACTOR:
  - 1. If advised that funds are not available from external sources for this Agreement or for any portion thereof, or
  - 2. If funds for the services and/or programs provided pursuant to this Agreement are not appropriated by the State, or
  - 3. If funds in MoW's yearly proposed and final budget are not appropriated by MoW for this Agreement or any portion thereof; or
  - 4. If funds that were previously appropriated for this Agreement are reduced, eliminated and/or re-allocated by MoW as a result of mid-year budget reductions.

**XIV. DISPUTES**

In the event of any dispute arising out of or relating to this Agreement, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between themselves. Pending resolution of any such dispute, CONTRACTOR shall continue without delay to carry out all its responsibilities under this Agreement unless the Agreement is otherwise terminated in accordance with the Termination provisions herein. MoW shall not be required to make payments for any services that are the subject of this dispute resolution process until such dispute has been mutually resolved by the parties. If the dispute cannot be resolved within 15 calendar days of initiating such negotiations or such other time period as may be mutually agreed to by the parties in writing, either party may pursue its available legal and equitable remedies, pursuant to the laws of the State of California.



**XV. SEVERABILITY**

If any term or condition of this Agreement, or the application thereof, to any person(s) or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application; to this end the terms and conditions of this Agreement are declared severable.

**XVI. FORCE MAJEURE**

Neither CONTRACTOR nor MoW shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism, or other disasters, whether or not similar to the foregoing, and acts or omissions or failure to cooperate of the other party or third parties (except as otherwise specifically provided herein).

**XVII. SURVIVAL OF TERMS**

All services performed and deliverables provided pursuant to this Agreement are subject to all of the terms, conditions, price discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Agreement or any extension thereof. Further, the terms, conditions and warranties contained in this Agreement that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Agreement shall so survive.

**XVIII. DUPLICATE OF TERMS**

The Agreement shall be deemed executed when it has been signed by both parties.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be duly executed, as of the day and year first written above.

**MEALS ON WHEELS BY ACC**  
a tax exempt Corporation in the State of California

**ORANGEVALE RECREATION AND PARK DISTRICT**

By \_\_\_\_\_  
Darrick Lam, MSW, MBA  
CEO of ACC Senior Services,  
and the Managing Agent for  
Meals on Wheels by ACC

By \_\_\_\_\_  
Greg Foell  
District Administrator  
Orangevale Recreation and Park District

Date \_\_\_\_\_

Date \_\_\_\_\_

“MoW”

“CONTRACTOR”

**EXHIBIT A  
DUTIES AND OBLIGATIONS**

**I. SERVICE LOCATION(S)**

FACILITY NAME: Orangevale Recreation and Park District  
ADDRESS: 6826 Hazel Avenue  
CITY AND ZIP CODE: Orangevale, California 95662

**II. DESCRIPTION OF SERVICES AND OBLIGATIONS**

**A. CONTRACTOR'S SERVICES AND OBLIGATIONS**

1. CONTRACTOR grants to MoW a license to use its facilities at 6826 Hazel Avenue, Sacramento, California 95662 hereinafter referred to as "FACILITY"; for the purpose of providing congregate meals prepared by MoW. CONTRACTOR acknowledges that meals delivered by MoW are for on-site consumption by persons eligible for the Elderly Nutrition Program, Tuesday, Wednesday and Thursday between the hours of 10:00 a.m. to 12:30 p.m.
2. CONTRACTOR reserves the right to cancel use of FACILITY for meal service, at least five (5) business days' advance notice to MoW for no more than a total of five (5) regular serving days per year for special FACILITY activities, maintenance or repairs.
3. CONTRACTOR at its own expense is required to obtain and maintain in good standing a Commissary Health Permit issued by the County of Sacramento Environmental Management Department (EMD). Failure to obtain or maintain a permit in good standing will result in discontinuance of FACILITY as a congregate meal site and is cause for terminating this Agreement.
4. CONTRACTOR will ensure FACILITY complies with MoW policy for all food handlers to have adequate knowledge of and be properly trained in food safety as it relates to their assigned duties.
5. CONTRACTOR agrees to call MoW office on the day(s) and time assigned by MoW to provide the meal reservation numbers for the next delivery.
6. CONTRACTOR grants to MoW the use of its parking facilities for activities associated with providing congregate meals, including use by MoW program participants.
7. CONTRACTOR will provide such tables and chairs and other equipment as it presently has available for use at FACILITY by MoW.
8. CONTRACTOR will provide janitorial services required for the overall upkeep of the FACILITY and will set up the tables and chairs within the FACILITY.

9. CONTRACTOR will provide the FACILITY and monthly utilities at no cost to MoW.
10. CONTRACTOR shall provide a food service dedicated staff with Food Safety knowledge to serve the nutrition program. CONTRACTOR shall notify MoW of changes of Food Service Staff.
11. CONTRACTOR will ensure that the FACILITY complies with State and local fire, health, zoning and building codes. CONTRACTOR shall permit MoW to inspect FACILITY on at least a quarterly basis.
12. CONTRACTOR will be responsible for taking the temperatures of hot foods and cold foods and heating the frozen meals to the appropriate temperature (165 degrees Fahrenheit) prior to receipt by MoW program participants.
13. CONTRACTOR agrees to comply with and participate in bi-annual training on such topics as food handling, sanitation, and meal program policies and procedures. Missing more than one training meeting a year is a cause for termination of the Agreement.
14. CONTRACTOR will provide locked storage space for nutrition program supplies.
15. CONTRACTOR agrees to comply with all California Department of Aging and Area Agency on Aging\4 regulations related to timely record keeping and reporting.
16. CONTRACTOR agrees to post all required documents for the participants to view, such as the monthly menu, suggested donation amount sign, sign for not removing food from the dining room, hand washing sign and any related notices.
17. CONTRACTOR will be responsible for designating an individual to count, with another person, the daily nutrition program donations, keeping the donations in a secure place overnight, and sending the donations to MoW every week with the delivery driver in a locked bank bag.
18. CONTRACTOR is responsible for ordering paper supplies and chemicals as needed for the nutrition program in advance of needing the supplies.
19. CONTRACTOR is responsible for setting up and cleaning up of the FACILITY to serve MoW congregate meals. This includes sanitizing tabletops, kitchen counter tops, sinks, and sweeping and cleaning any spills made by MoW program participants. Any furniture that has been moved will be restored to the original location. At all times, any furniture that is moved must be carried, not dragged across the floors.

**B. MoW's SERVICES AND OBLIGATIONS**

1. MoW agrees to deliver the meals on scheduled weekdays for receipt by eligible participants and other eligible persons on service days that FACILITY is open.
2. MoW will provide, for consumption of MoW delivered meals and used by participating participants, plastic spoons, forks, knives, napkins, placemats, plates, bowls, cups, straws, hot pads, salt and pepper, as needed.
3. MoW staff will provide training for food handlers as needed to assure staff and volunteers are in compliance with CalCode Regulations.
4. MoW will inspect for compliance quarterly to ensure FACILITY and congregate meal services comply with the requirements of the California Retail Food Code (CalCode).
5. MoW will inspect the day to day operation of the congregate meal FACILITY, as needed.

# STAFF REPORT



DATE: 6-11-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **CONSIDERATION FOR A GENERAL OBLIGATION BOND MEASURE FOR THE NOVEMBER 2020 ELECTION**

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## **RECOMMENDATION**

Consider moving forward or delaying the process for a General Obligation Bond Measure for the November 2020 General Election.

## **BACKGROUND**

The District has completed master plans for the developed parks in the District and has established project lists and cost estimates. The total project list estimates are \$42 million with priority projects identified at approximately \$13 million plus soft costs. Financing options have been discussed to fund the capital projects identified in the park master plans and the Board determined that a General Obligation Bond was the District's best option. Isom Advisors was selected as the District's Consultant and a voter survey was presented at the June 2019 Board of Directors meeting. The public indicated support for the measure at \$12 per \$100,000 of assessed property value which would generate approximately \$13 million. The Board anticipated putting the measure before the public at the November 2020 General Election. With the change in the economic conditions due to COVID-19, the climate has changed dramatically with recent surveys of other agencies potential measures showing a drop in support levels of approximately 15 percent. In addition, there is a good possibility that the Proposition 13 Split Roll Ballot Measure be placed on the November 2020 ballot which would potentially be detrimental to the District moving forward with a measure. If the Board intends to continue to explore the measure, the District will need to reach out to the stakeholders in the community to see what levels of support and tax sensitivities currently exist. If those determinations are positive the District would need to pass a resolution at the July Board meeting. Staff recommends the Board consider either delaying the bond measure process until a more favorable window presents itself or to move forward and further investigate stakeholder interest.

## **RECOMMENDED MOTION**

I move we move forward with a bond measure for the November 2020 ballot or I move we delay moving forward with a bond measure until a more favorable election cycle.

# General Obligation Bond Proceeds

District can generate between \$9.9 million and \$17.5 million

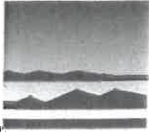
## Orangevale Rec & Park District

Orangevale RPD Bond Proceeds at Varying Tax Rates (1)				
Tax Rate per \$100,000	Series A 2021	Series B 2023	Series C 2025	Total Bond Proceeds
\$9.00	\$3,325,972	\$3,153,574	\$3,465,987	\$9,945,533
\$12.00	\$4,434,630	\$4,124,810	\$4,400,325	\$12,959,765
\$15.00	\$5,543,287	\$5,176,001	\$5,422,394	\$16,141,683
\$19.00	\$17,542,408			\$17,542,408

(1) Assumes AV growth of 3.50% and 30 year bond terms; Preliminary – Subject to change

Source: Isom Advisors

- ❖ With projected annual assessed value growth of 3.50%, the District can generate up to \$17.5 million with 30 year terms (assuming a \$19 per \$100,000 in AV tax rate)
- ❖ At more aggressive growth rates or a longer bond program, the District could generate over \$20.0 million



## PROBABLE COST OF CONSTRUCTION

Date: 5/11/2020

MTW No: 19-66

### DRAFT CAPITAL IMPROVEMENT PRIORITIES FOR GO BOND CONSIDERATION

#### Orangevale Community Center Master Plan

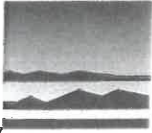
The following opinion is based upon Schematic Design dated 3/4/20.

#### INFRASTRUCTURE

1. Parking Lot Expansion + Driveway	36,363 S.F. @ \$	12.00	\$ 436,356
2. Concrete Walking Path w/base material	19,832 S.F. @ \$	15.00	\$ 297,480
3. Electrical	100,000 Allowance		\$ 100,000
4. Water	100,000 Allowance		\$ 100,000
5. Rough Site Grading	257,991 S.F. @ \$	2.00	\$ 515,982
6. SWPPP Measures	50,000 Allowance		\$ 50,000
<b>Subtotal</b>			<b>\$ 1,499,818</b>

#### SOCCER ARENA

1. Clear/Grub	62,623 S.F. @ \$	0.50	\$ 31,312
2. Site Grading	62,623 S.F. @ \$	2.00	\$ 125,246
3. Soccer Field, including perimeter walls	16,911 S.F. @ \$	50.00	\$ 845,550
4. Shade Structure over Soccer Arena	400,000 Allowance		\$ 400,000
5. Concrete Paving with base material	45,712 S.F. @ \$	15.00	\$ 685,680
6. Tree Grates	11 Each @ \$	2,500.00	\$ 27,500
7. Bleachers	1 Each @ \$	12,000.00	\$ 12,000
8. Trash and Recycling Receptacles	4 Each @ \$	3,000.00	\$ 12,000
9. Electrical Service	50,000 Allowance		\$ 50,000
10. Solar Panel	300,000 Allowance		\$ 300,000
11. Lighting	200,000 Allowance		\$ 200,000
12. 12' Tall Pole Lighting - Pathway Lighting	8 Each @ \$	10,000.00	\$ 80,000
13. Scoreboard	1 Each @ \$	16,000.00	\$ 16,000
14. Seatwalls	315 L.F. @ \$	350.00	\$ 110,250
15. Landscaping	1,695 S.F. @ \$	2.50	\$ 4,238
16. Trees	16 Each @ \$	300.00	\$ 4,800
17. Irrigation	1,895 S.F. @ \$	2.50	\$ 4,738
18. Maintenance Period (90 days)	1,895 S.F. @ \$	0.25	\$ 474
<b>Subtotal</b>			<b>\$ 2,909,786</b>



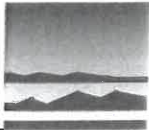
**SKATE PARK/PUMP TRACK**

1. Clear/Grub	44,820 S.F.	@ \$	0.50	\$	22,410
2. Site Grading	44,820 S.F.	@ \$	3.50	\$	156,870
3. Imported Soil	3,240 C.Y.	@ \$	20.00	\$	64,800
4. Concrete Paving with base material	7,642 S.F.	@ \$	15.00	\$	114,630
5. 6' Tall Chain Link Fence	128 L.F.	@ \$	40.00	\$	5,120
6. Skate Park Surfacing (use sf of skate park)	11,538 S.F.	@ \$	40.00	\$	461,520
7. Pump Track Surfacing (use sf of pump track)	17,500 S.F.	@ \$	20.00	\$	350,000
8. Tree	15 Each	@ \$	300.00	\$	4,500
9. Shrub/Groundcover	8,140 S.F.	@ \$	2.50	\$	20,350
10. Irrigation	8,140 S.F.	@ \$	2.50	\$	20,350
11. Drinking Fountain	1 Each	@ \$	5,000.00	\$	5,000
12. Pole Lighting for plaza	1 Each	@ \$	10,000.00	\$	10,000
13. Maintenance Period (90 days)	8,140 S.F.	@ \$	0.25	\$	2,035
				<b>Subtotal</b>	<b>\$ 1,237,585</b>

**SOFTBALL RENOVATION**

1. Demolition	263,895 S.F.	@ \$	1.50	\$	395,843
2. Site Grading	263,895 S.F.	@ \$	2.50	\$	659,738
3. Backstops/Fencing/Dugouts	3 Each	@ \$	50,000.00	\$	150,000
4. Foul Poles	6 Each	@ \$	2,400.00	\$	14,400
5. Field Lighting (per field)	3 Each	@ \$	350,000.00	\$	1,050,000
6. Emergency Field Lighting	3 Each	@ \$	40,000.00	\$	120,000
7. Bleachers (2 per field)	6 Each	@ \$	12,000.00	\$	72,000
8. Home Plate/Bases/Pitching Rubber (per fiel	3 Each	@ \$	1,200.00	\$	3,600
9. Concrete Paving with base material	29,225 S.F.	@ \$	15.00	\$	438,375
10. Restroom Building	1 Each	@ \$	150,000.00	\$	150,000
11. Trash and Recycling Receptacles	6 Each	@ \$	3,000.00	\$	18,000
12. Public Adress System	3 Each	@ \$	30,000.00	\$	90,000
13. Lawn - Sod including soil prep	182,951 S.F.	@ \$	2.50	\$	457,378
14. Infield Mix	21,713 S.F.	@ \$	4.00	\$	86,852
15. Irrigation	182,951 S.F.	@ \$	2.50	\$	457,378
16. Misc Landscape	30,000 S.F.	@ \$	5.00	\$	150,000
17. Trees	10 Each	@ \$	300.00	\$	3,000
18. Maintenance Period (90 days)	234,670 S.F.	@ \$	0.25	\$	58,668
				<b>Subtotal</b>	<b>\$ 4,375,230</b>





**NEW MULTI-PURPOSE BUILDING**

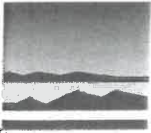
1. Demolition	26,886 S.F. @ \$	3.00	\$ 80,658
2. Site Grading	26,886 S.F. @ \$	2.00	\$ 53,772
3. Building: Meetings, Kitchen, Restrooms	7,200 S.F. @ \$	550.00	\$ 3,960,000
4. Concrete Paving with base material	26,886 S.F. @ \$	15.00	\$ 403,290
5. Shade Structure	1 Each @ \$	40,000.00	\$ 40,000
6. Shrubs/Groundcover	6,037 S.F. @ \$	2.50	\$ 15,093
7. Trees	10 Each @ \$	300.00	\$ 3,000
8. Irrigation	6,237 S.F. @ \$	2.50	\$ 15,593
9. Electrical Service	200,000 Allowance		\$ 200,000
10. Water Service	50,000 Allowance		\$ 50,000
11. Sanitary Sewer Service	200,000 Allowance		\$ 200,000
12. Maintenance Period (90 days)	6,237 S.F. @ \$	0.25	\$ 1,559
<b>Subtotal</b>			<b>\$ 5,022,964</b>

**POOL EXANPSION**

1. Demolition	28,255 S.F. @ \$	3.00	\$ 84,765
2. Site Grading	28,255 S.F. @ \$	2.00	\$ 56,510
3. Pool Reno (Plaster, Filters, Energy Efficiency)	450,000 Allowance		\$ 450,000
4. Concrete Paving with base material	21,497 Each @ \$	15.00	\$ 322,455
5. Splash Park/Water Play Equipment	800,000 Allowance		\$ 800,000
6. Lawn - Sod including soil prep	18,867 S.F. @ \$	2.50	\$ 47,168
7. Irrigation	18,867 S.F. @ \$	2.50	\$ 47,168
8. Trees	10 Each @ \$	300.00	\$ 3,000
9. 6' Tall Retaining Wall	195 L.F. @ \$	400.00	\$ 78,000
10. Shade Structure	1 Each @ \$	40,000.00	\$ 40,000
11. 8' Tall Ornamental Metal Fencing	832 L.F. @ \$	200.00	\$ 166,400
12. Restroom Improvements	200,000 Allowance		\$ 200,000
13. Maintenance Period (90 days)	18,867 S.F. @ \$	0.25	\$ 4,717
			<b>\$ 2,300,182</b>

**SHACKLETON WOODS IMPROVEMENTS**

1. Demolition	16,751 S.F. @ \$	2.00	\$ 33,502
2. Asphalt Paving with base material	9,750 S.F. @ \$	18.00	\$ 175,500
3. Decomposed Granite	4,895 S.F. @ \$	4.00	\$ 19,580
4. Concrete Paving with base material	2,106 S.F. @ \$	15.00	\$ 31,590
5. Picnic Tables	2 Each @ \$	2,500.00	\$ 5,000
6. Trees	9 Each @ \$	300.00	\$ 2,700
			<b>\$ 267,872</b>

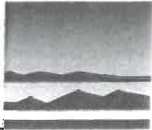


**YOUTH CENTER RENOVATION**

1. Demolition	78,610 S.F.	@ \$	3.00	\$	235,830
2. Site Grading	78,610 S.F.	@ \$	2.00	\$	157,220
3. Backstops/Fencing/Dugouts	1 Each	@ \$	50,000.00	\$	50,000
4. 6' Tall Chain Link Fence - Outfield	883 L.F.	@ \$	40.00	\$	35,320
5. Foul Poles	2 Each	@ \$	2,400.00	\$	4,800
6. Field Lighting (per field)	1 Each	@ \$	350,000.00	\$	350,000
7. Emergency Field Lighting	3 Each	@ \$	40,000.00	\$	120,000
8. Scoreboard	1 Each	@ \$	16,000.00	\$	16,000
9. Bleachers (2 per field)	2 Each	@ \$	12,000.00	\$	24,000
10. Home Plate/Bases/Pitching Rubber (per field)	1 Each	@ \$	1,200.00	\$	1,200
11. Concrete Paving with base material	9,740 S.F.	@ \$	15.00	\$	146,100
12. Tree Grates	11 Each	@ \$	2,500.00	\$	27,500
13. 12' Tall Pole Lighting - Pathway Lighting	6 Each	@ \$	10,000.00	\$	60,000
14. Play Structures	60,000 Allowance			\$	60,000
15. Playground Surfacing	4,570 S.F.	@ \$	30.00	\$	137,100
16. Shade Structure over Play Structure	60,000 Allowance			\$	60,000
17. Picnic Shade	60,000 Allowance			\$	60,000
18. Parking Lot Asphalt Paving Expansion	13,466 S.F.	@ \$	12.00	\$	161,592
19. Concession Stand w/Restroom	1,200 S.F.	@ \$	325.00	\$	390,000
20. Lawn - Sod including soil prep	38,025 S.F.	@ \$	2.50	\$	95,063
21. Baseball Infield Mix	3,882 S.F.	@ \$	4.00	\$	15,528
22. Trees	8 Each	@ \$	300.00	\$	2,400
23. Irrigation	38,185 S.F.	@ \$	2.50	\$	95,463
24. Maintenance Period (90 days)	38,185 S.F.	@ \$	0.25	\$	9,546
25. Youth Center building renovation	2,400 S.F.	@ \$	100.00	\$	240,000
26. Kidz Korner Building re-roofing	2,400 S.F.	@ \$	10.00	\$	24,000
27. Shop Expansion	150,000 Allowance			\$	150,000
				\$	<b>2,728,661</b>

**CHURCH AREA IMPROVEMENTS**

1. Demolition	20,361 S.F.	@ \$	3.00	\$	61,083
2. Site Grading	20,361 S.F.	@ \$	2.00	\$	40,722
3. Lawn - Sod including soil prep	13,028 S.F.	@ \$	2.50	\$	32,570
4. Groundcover/Shrubs	7,333 S.F.	@ \$	2.50	\$	18,333
5. Irrigation	20,361 S.F.	@ \$	2.50	\$	50,903
6. Picnic Shade	1 Each	@ \$	60,000.00	\$	60,000
7. Building Improvements	1	@ \$	500,000.00	\$	500,000
8. Maintenance Period (90 days)	20,361 S.F.	@ \$	0.25	\$	5,090
				\$	<b>768,700</b>

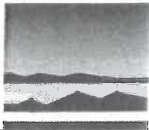


**MISCELLANEOUS SITE AMENITIES**

1. Demolition	107,586 S.F. @ \$	3.00	\$ 322,758
2. Site Grading	107,586 S.F. @ \$	2.00	\$ 215,172
3. Large Picnic Shelter	1 Each @ \$	150,000.00	\$ 150,000
4. Small Picnic Shelter	1 Each @ \$	50,000.00	\$ 50,000
5. Play Structure	2 Each @ \$	100,000.00	\$ 200,000
6. Playground Surfacing	12,868 S.F. @ \$	30.00	\$ 386,040
7. Shade Structure over Play Structure	2 Each @ \$	80,000.00	\$ 160,000
8. Benches	10 Each @ \$	1,400.00	\$ 14,000
9. Trash and Recycling Receptacles	10 Each @ \$	3,000.00	\$ 30,000
10. Concrete Paving with base material	26,242 S.F. @ \$	15.00	\$ 393,630
11. Fitness Equipment	150,000 Allowance		\$ 150,000
12. Fitness Area - Rubber Surfacing	4,101 S.F. @ \$	30.00	\$ 123,030
13. Restroom	250,000 Allowance		\$ 250,000
14. Bocce Ball Court	3,480 S.F. @ \$	4.00	\$ 13,920
15. Trellis at Bocce Ball Courts	2 Each @ \$	15,000.00	\$ 30,000
16. Trees	50 Each @ \$	300.00	\$ 15,000
17. Lawn - Sod including soil prep	61,996 S.F. @ \$	2.50	\$ 154,990
18. Misc Landscape	40,534 S.F. @ \$	2.50	\$ 101,335
19. Irrigation	61,966 S.F. @ \$	2.50	\$ 154,915
20. Lawn Terracing seatwalls	280 L.F. @ \$	60.00	\$ 16,800
21. Maintenance Period (90 days)	20,361 S.F. @ \$	0.25	\$ 5,090
22. Community Center HVAC	75,000 Allowance		\$ 75,000
23. Community Center Roofing	175,000 Allowance		\$ 175,000
			<b>\$ 2,936,680</b>

**OVERALL PROJECT COSTS**

1. INFRASTRUCTURE	\$ 1,499,818
2. SOCCER ARENA	\$ 2,909,786
3. SKATE PARK/PUMP TRACK	\$ 1,237,585
4. SOFTBALL RENOVATION	\$ 4,375,230
5. NEW MULTI-PURPOSE BUILDING	\$ 5,022,964
6. POOL EXANPSION	\$ 2,300,182
7. SHACKLETON WOODS IMPROVEMENTS	\$ 267,872
8. YOUTH CENTER RENOVATION	\$ 2,728,661
9. CHURCH AREA IMPROVEMENTS	\$ 768,700
10 MISCELLANEOUS SITE AMENITIES	\$ 2,936,680
<b>Construction Subtotal</b>	<b>\$ 24,047,479</b>
Contractor Markup - 10%	\$ 2,404,748
General Conditions - 5%	\$ 1,202,374
Bonding - 1.25%	\$ 300,593
Insurance - 0.7%	\$ 1,683,323
<b>Construction Total</b>	<b>\$ 29,638,517</b>
Owner Contingency - 10%	\$ 2,963,852
Soft Cost - 20%	\$ 5,927,703
<b>Subtotal</b>	<b>\$ 38,530,072</b>



<u>PECAN PARK</u>	<u>Quantity</u>		<u>Unit</u>	<u>Extension</u>
1. Accessible pathway improvements	64,000	Allowance		\$ 64,000
2. Bridge	30,000	Allowance		\$ 30,000
3. Concrete walk from dog park to NE corner (	2,650	L.F. @ \$	90.00	\$ 238,500
4. New playground equipment and expansion o	175,000	Allowance		\$ 175,000
5. New picnic shelter including 4-6 picnic tables	120,000	Allowance		\$ 120,000
6. New restroom and demolition of existing res	150,000	Allowance		\$ 150,000
7. Irrigation for BMX Area	20,000	S.F. @ \$	2.00	\$ 40,000
8. Irrigation for remaining lawn areas including	110,000	S.F. @ \$	1.50	\$ 165,000
			<b>Subtotal</b>	<b>\$ 982,500</b>

<u>ALMOND PARK</u>	<u>Quantity</u>			<u>Extension</u>
1. Tennis Court Renovation	17,000	S.F. @ \$	3.00	\$ 51,000
2. New Restroom	200,000	Allowance		\$ 200,000
3. Basketball Court Half Court Striping and new	20,000	Allowance		\$ 20,000
4. New Playground Equip at Northern Playgro	150,000	Allowance		\$ 150,000
5. Top off of bark surfacing at Northern Playgro	8,300	S.F. @ \$	0.50	\$ 4,150
6. New Playground Equip/Surfacing at Picnic	100,000	Allowance		\$ 100,000
7. New Surfacing at Picnic Area Playground	3,400	S.F. @ \$	20.00	\$ 68,000
8. Replace Sand Volleyball Court, Netting, Hos	30,000	Allowance		\$ 30,000
9. Small Shade Structures at picnic areas	2	EA @ \$	40,000.00	\$ 80,000
10. New site furnishings	10,000	Allowance		\$ 10,000
11. Shade Sails over playgrounds	30,000	Allowance		\$ 30,000
12. Rock Border at Street (8' o.c)	80	Each @ \$	275.00	\$ 22,000
13. Exercise Stations with Concrete Pad	50,000	Allowance		\$ 50,000
			<b>Subtotal</b>	<b>\$ 815,150</b>

<u>SUNDANCE AND STRENG CORRIDORS</u>	<u>Quantity</u>			<u>Extension</u>
1. Trail amenities/lighting/water/etc	200,000	Allowance		\$ 200,000
2. Rock Border at Street (8' o.c)	45	Each @ \$	275.00	\$ 12,375
			<b>Subtotal</b>	<b>\$ 212,375</b>

<u>ORANGEVALE COMMUNITY PARK</u>	<u>Quantity</u>			<u>Extension</u>
1. Oak and Filbert Active Recreation Area	2,331,800	Allowance		\$ 2,331,800
2. Filbert Avenue Nature Area	169,200	Allowance		\$ 169,200
3. Oak Avenue Nature Area	228,000	Allowance		\$ 228,000
4. Horse Arena Area	624,500	Allowance		\$ 624,500
5. Elm Avenue Entrance	293,100	Allowance		\$ 293,100
6. Disc Golf Resources	634,700	Allowance		\$ 634,700
			<b>Subtotal</b>	<b>\$ 4,281,300</b>



**MTW**group

LANDSCAPE ARCHITECTURE AND PLANNING

**GRAND TOTAL ALL PARKS \$ 44,821,397**

**TOTAL PRIORITY PROJECTS (DRAFT) \$ 13,867,960**

Contractor Markup - 10%	\$ 1,386,796
General Conditions - 5%	\$ 693,398
Bonding - 1.25%	\$ 173,350
Insurance - 0.7%	\$ 970,757
<b>Construction Total</b>	<b>\$ 17,092,261</b>
Owner Contingency - 10%	\$ 1,709,226
Soft Cost - 20%	\$ 3,418,452
<b>Subtotal</b>	<b>\$ 22,219,939</b>

# Timeline – 2020 Election



Following these steps are key to District's success

## Orangevale Rec & Park District

Task	Responsible Party	November 2020
Prepare/ Revise Facilities Needs' Analysis	District/Architect	Late 2018 – 2019
<b>Board Meeting - to approve exploring feasibility for a GO Bond</b>	<b>District</b>	<b>January 2019</b>
Conduct survey	Consultant	May 2019
Present survey results to the Board	Consultant	June 2019
<b>Board Meeting - to review GO Bond Program and Next Steps</b>	<b>District</b>	<b>December 2019</b>
Initiate public information program, speaking with elected officials, top taxpayers, community service groups, etc to discuss proposed measure	District/Consultant	Dec. 2019 – April 2020
Finalize Capital and Financing Plan	Consultant	May 2020
Prepare Resolution Calling Election, including Ballot Language, Project List, and Tax Rate Statement	Consultant/Bond Counsel	May 2020
<b>Board Meeting - Board action to adopt Resolution Calling Election</b>	<b>District</b>	<b>June 2020</b>
<b>Deadline to submit to county Resolution Calling Election and Tax Rate Statement</b>	<b>District</b>	<b>June 30, 2020</b>
Prepare/Submit Argument in Favor of Measure	Consultant/District	August 2020
Form campaign committee and conduct campaign kick-off meeting	Campaign Committee	August 2020
Run campaign	Campaign Committee	August – Nov 2020
<b>Election Day</b>		<b>November 3, 2020</b>