

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors December 13, 2018

A Regular Meeting of the Board of Directors of the Orangevale Recreation & Park District was held on Thursday, December 13, 2018 at the District Office. Director Stickney called the meeting to order at 6:35 p.m.

Directors present: Stickney, Meraz, Swenson, Brunberg, Montes
Staff present: Greg Foell, District Administrator
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Jennifer Von Aesch, Finance/HR Manager

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of November 8, 2018 Meeting (pg 1-7): On a motion by Director Brunberg, seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.
7. **CORRESPONDENCE**
MOTION #3
 - a) Confidential Envelope – Attorney Billing October 2018: On a motion by Director Brunberg, seconded by Director Stickney, the attorney billing was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.
 - b) Letter from the Sacramento Local Agency Formation Commission (LAFCo) Inviting Nominations for the Special District Advisory Committee (SDAC) (pg 8-10): Admin. Foell said that LAFCo asked for nominations to join the Special District Advisory Committee. None of the Board members volunteered.
 - c) Letter from Segal Consulting to the Sacramento County Employees’ Retirement System (SCERS) Regarding Seven Year Projection of Employer Contribution Rates (pg 11-18): SCERS provided an update to the seven-year contribution projections as a

result of their yearly actuarial report. These reports show the impacts of retirement contribution rates. The table provided showed the comparisons of the 6/30/17 and 6/30/18 projections, which was a difference of 0 to -1.98% over the next several years.

**8. CONSENT
CALENDAR**

MOTION #4

No consent items were discussed. On a motion by Director Brunberg, seconded by Director Stickney, the consent calendar was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

**8.1 CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for October 2018 (pg 19-20)
- b) Budget Status Report for October 2018 (pg 21-23)
- c) Revenue Report for October 2018 (pg 24)
- d) Ratification of Claims for November 2018 (pg 25-26)
- e) Budget Status Report for November 2018 (pg 27-29)
- f) Revenue Report for November 2018 (pg 30)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for October 2018 (pg 31-32)
- b) Budget Status Report for October 2018 (pg 33-34)
- c) Ratification of Claims for November 2018 (pg 35)
- d) Budget Status Report for November 2018 (pg 36-37)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for October 2018 (pg 38)
- b) Budget Status Report for October 2018 (pg 39)
- c) Ratification of Claims for November 2018 (pg 40)
- d) Budget Status Report for November 2018 (pg 41)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #5

- a) Ratification of Claims for October 2018 (pg 42): On a motion by Director Swenson, seconded by Director Stickney, the non-consent calendar was approved by a vote of 4-0-1 with Directors Swenson, Brunberg, Meraz, and Stickney voting Aye. Director Montes Abstained. There were no Nays.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc Committee: No report.

**11. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – November 2018 (pg 43-46): Admin. Foell said a developer spoke to him about the Holden property

which had previously been entitled for two-acre single family homes; the project was approved but not built. This new project would be splitting the Star and Holden properties. The developers are currently talking to the County about the process they need to go through for this project. The District was again talking with Crown Castle, who had taken over the cellular service of a cell tower. The Board will soon be approving their lease of up to 20 years, which could include increased amounts of revenue for the District. Crown Castle is also requesting additional land for an expansion of services. Superintendent Oropeza recently attended the Maintenance Management School. Staff are continuing to mulch leaves at the parks and using them as fertilizer/nutrients to save some money. Ms. Von Aesch completed the audit and will receive a report in a few months.

- b) Update on the Land Swap with San Juan Unified School District (verbal): The land swap has been completed.
- c) Update on the Sacramento Metropolitan Fire District Surplus Land Sale (verbal): Admin. Foell said this was a nice building, but the room spaces were not very big. The District is still considering it as a potential new facility. The land is approximately seven acres and was zoned in three separate parcels. The house portion is 2,000 square feet and most likely including the garage.
- d) Electric Greenway Trail – Public Meeting Scheduled for January 8, 2019 (verbal): The District wrote a letter to three residents to discuss the possible sale of a 30 foot portion of their back yards for the trail. A community meeting will be held on January 8, 2019 to discuss the trail.
- e) Update on Hazel Avenue Sidewalk Improvement Project (verbal): This project was located on Hazel from Elm to Central. There is a gap in proposed sidewalk between the undeveloped parcel that the District owns, and the Regency Baptist Church. The County would not develop the sidewalk as that area had not been developed yet and wasn't included in their federal grant. The Board requested staff ask the County to develop the sidewalk for the District from a safety standpoint. They also discussed the options for fencing along the west side of Hazel by the Youth Center portion of the project.

12. UNFINISHED BUSINESS

There was no unfinished business.

13. NEW BUSINESS

- a) Oath of Office for Newly Elected Board Members (Presentation): The newly elected Board members, Director Meraz, Director Swenson, and Director Brunberg, were sworn into office.
- b) Public Hearing: Consideration of Approval of Pay to Play at the Shady Oaks Disc Golf Course (pg 47-54): Admin. Foell explained

that the District had held several meetings regarding this topic. He brought the meeting's attention to the business plan report in the Board packet and the highlights from a few of the meetings. The Board also discussed the difference in the fees/expense report. The Public Hearing was opened.

MOTION #6

Jim Oates lives on Pershing Avenue in Orangevale. He appreciated the Board members who met with them in a committee meeting. He has been a part of the course in 1984. He said the Shady Oaks Club have always held fundraisers for every project the course needed and completed. The volunteers had always used their time to take part in course improvements. He did not want to be charged to play in the park that he "built". He asked why projects have been funded at other parks through the budget but not at the disc golf course.

Jon Avery lived on Hickory Avenue in Orangevale. He seconded everything Jim Oates stated. The players and volunteers have always put in their own time and energy to support this club. Regarding the parking lot, he said he spoke to Bruce to lock up the lawn parking which was still closed. He stated that if the existing parking lot is full that meant the course was full and so they did not want more parking available because that would make the course too busy.

Connor Johnston lived on Central Avenue in Orangevale. He believed disc golf is a hobby and not a business. Having to pay will turn people away and make it more of a product. A private course in Roseville did not stay in business.

Alexis Johnston also lived on Central Avenue in Orangevale. She was raised in Orangevale but has never used the disc golf course. However, she has seen people playing and can sense their passion. She also believed that out of town residents from nearby communities were probably spending their time and money in Orangevale before or after using the course. She did not understand where the money would be going if the course was already being taken care of.

Director Stickney closed the public hearing. Admin. Foell thought the club and the District could work together to make the course better. Director Swenson appreciated all of the input from the players. She feels with District participation they could control the alcohol and marijuana use on the course. Director Montes agreed with Director Swenson, and felt they needed to enforce these rules in all of the parks. She would like to see more survey results and Board meeting minutes regarding this issue. She would not like to set a pay to play precedence at their parks. She recommended the club become an official "legit" non-profit club. Director Brunberg thought the only part of the District's parks that needed policing was the disc golf course, because the clientele was known to

“curse” and smoke marijuana and to not be family-friendly. She felt a high percentage of the patrons at the course were non-Orangevale residents who do not pay the yearly tax for the parks. She would like to fund the additional policing to prevent the marijuana smoking at the course. She did not feel \$130 per year was an excessive amount to ask the players to pay for. She reiterated that the District owns the course, and not Final 9 or the players. Director Brunberg was in favor of trying out pay to play on a trial basis. Director Meraz said he heard the same kind of dialogue at William Land Park that he hears at Shady Oaks. He had seen families at the course, and the players tend to police each other. He appreciates the course and that it did not become a housing development like it was originally planned to. He did not see a need for pay to play at the course at this time. Director Stickney agreed that disc golf was a very popular activity, and at this course several of the players do not live in Orangevale.

Director Brunberg motioned that they begin pay to play on a trial basis at the fees as presented. This was seconded by Director Stickney. The motion was denied by a vote of 2-3-0 with Directors Brunberg and Stickney voting Aye, and Directors Swenson, Meraz, and Montes voting Nay. There were no Abstentions.

MOTION #7

- c) Approval of Resolution 18-12-611, Resolution Establishing Classes of Regular Employment and Salary Ranges (pg 55-74): The original agreement with SCERS in 1987 indicated the District was allowed to have part-time employees working up to 20 hours per week. If they worked more than 20 hours, they would be considered normal employees and be eligible for SCERS benefits. The District approved a resolution approximately three years ago to allow part-time employees to work up to 1,500 hours per year however it was not fully instituted due to SCERS beginning audits of Districts practices. Nine months ago, SCERS passed a resolution which now allows non “Regular” part time employees to work up to 1,566 hours per year. The District’s resolution will adopt SCERS policy regarding employee’s membership. On a motion by Director Brunberg, seconded by Director Montes, the resolution was approved by a vote of 4-0-1 with Directors Swenson, Brunberg, Meraz, and Montes voting Aye. Director Stickney Abstained. There were no Nays.

MOTION #8

- d) Approval of Clarification Regarding the District High Deductible Health Plan Employee Premium Payment (pg 75): On a motion by Director Brunberg, seconded by Director Montes, the item was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.
- e) Approval of Agreement with MTW Landscape Architects for On-Call Services in the Amount Not to Exceed \$9,000.00 (pg 76-77): The District has several small projects, and Admin. Foell would

MOTION #9

like MTW to do small hourly work for the District. Admin. Foell explained the projects he would like to discuss with MTW. On a motion by Director Swenson, seconded by Director Montes, the Agreement was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

- f) Election of Officers for 2019: Director Brunberg motioned, and Director Montes seconded, for Director Swenson to be secretary. The motion was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #10

MOTION #11

Director Brunberg motioned, and Director Montes seconded, for Director Stickney to be chairperson. The motion was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #12

Director Brunberg motioned, and Director Swenson seconded, for Director Montes to be vice-chairperson. The motion was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

14. DIRECTOR AND STAFF COMMENTS

Recreation Supervisor Bain encouraged the Board to attend the plunge on January 1. The office was closed until January 3.

Superintendent Oropeza was working on getting some larger projects done in the park.

Ms. Von Aesch said the audit went well. She will be working on payroll over the holiday break.

Admin. Foell appreciated the staff members and all the work they do.

Director Montes said the District had been nominated in several categories for Best of Orangevale. She wished everyone a happy holiday.

Director Swenson was amazed by all the work that gets done in the District, and thanked the staff.

Director Stickney thought the tree lighting was a great event. He reiterated that he would like Admin Foell to send a letter to the County for extending the sidewalk.

Director Brunberg thanked all the staff.

Admin. Foell thanked the Board for all they do.

15. ITEMS FOR NEXT AGENDA

No items were discussed.

16. CLOSED SESSION

- a) Closed Session Pursuant to Government Code Section 54957
Public Employee Performance Evaluation: District Administration

17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

No action was taken, direction was given.

18. ADJOURNMENT

MOTION #13

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:46 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson