

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, MAY 14, 2020**

**REGULAR MEETING 6:30 PM  
LOCATION:  
6826 Hazel Ave.  
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of minutes of the Regular Meeting March 12, 2020 (pg 1-10)
- b. The regular meeting of April 9, 2020 was not held.

**7. CORRESPONDENCE**

- a. Confidential envelope – Attorney billing February and March 2020
- b. Terry Benedict questions for the Board of Directors (verbal)
- c. Letter from the California Association of Recreation and Park Districts (CARPD) Soliciting Candidates for the CARPD Board of Directors (pg 11-13)
- d. Citrus Heights Water District Annexation Project for Streng Avenue Park (pg 14-17)
- e. SCERS Treatment of Leave Under the Families First Coronavirus Response Act (pg 18-19)
- f. Sacramento Local Agency Formation Commission (LAFCo) Fiscal Year 2020/21 Budget (pg 20-21)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for March 2020 (pg 22)
- b. Budget Status Report for March 2020 (pg 23-25)
- c. Revenue Report for March 2020 (pg 26)
- d. Ratification of Claims for April 2020 (pg 27-28)
- e. Budget Status Report for April 2020 (pg 29-31)
- f. Revenue Report for April 2020 (pg 32)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for March 2020 (pg 33-34)
- b. Budget Status Report for March 2020 (pg 35-36)
- c. Ratification of Claims for April 2020 (pg 37-38)
- d. Budget Status Report for April 2020 (pg 39-40)

**8.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for March 2020 (pg 41)
- b. Budget Status Report for March 2020 (pg 42)
- c. Ratification of Claims for April 2020 (pg 43)
- d. Budget Status Report for April 2020 (pg 44)

**9. NON-CONSENT MATTERS GENERAL FUND**

**10. STANDING COMMITTEE REPORTS**

- a. Administration & Finance – Recap of the May 1, 2020 meeting (pg 45-46)
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

**11. ADMINISTRATOR’S REPORT**

- a. Monthly Activity Report – March 2020 (pg 47-49)
- b. Monthly Activity Report – April 2020 (pg 50-52)
- c. Report on Electric Greenway Trail – (verbal)
- d. Create an Ad Hoc Committee for establishing the District Administrator replacement process (verbal)
- e. Update on General Obligation Bond Process (verbal)

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

- a. Approval of the Ground Lease Agreement with Crown Castle to Extend the Agreement for an Additional 25 years (pg 53-85)
- b. Ordinance 20-05-004, Ordinance Amending Ordinance 18-11-003 to Add a Procedure for Tree Trimming, Introduce and Waive First Reading of Ordinance Regulating Encroachments upon District Property to be Included in the Ordinance Code of the Orangevale Recreation and Park District (pg 86-96)
- c. Consider Approval of Agreement with BP Productions (Bill Pursell) and All Events Management Group (Lisa Montes) to Hold the Drive-In Live Concert Event in Orangevale Community Park on May 30, 2020 or June 6, 2020 (pg 97-115)
- d. Presentation of the Orangevale Recreation & Park District Preliminary Budget for Fiscal 2020-21 (pg 116-139)
- e. Approval of Resolution 20-05-643 Resolution of Intention to Levy Assessments for Fiscal Year 2020-21, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 140-187)
- f. Approval of Resolution 20-05-644 Resolution of Intention to Levy Assessments for Fiscal Year 2020-21, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg 188-207)
- g. Discussion Regarding the Engineer’s Estimates and Priority Projects Identified in the Orangevale Community Center Park and District Parks Master Plans (pg 208-214)
- h. Approval of Purchase and Sales Agreement with Glynn and Dennis Wright, 6927 Escallonia Drive, Orangevale, CA for 495 square feet in the amount of \$6,232.05 for the Electric Greenway Trail (pg 215-237)
- i. Approval of Purchase and Sales Agreement with Dain and Jackeline A. Bryant, 6940 Drywood Way, Orangevale, CA for 1,015 square feet in the amount of \$8,292.55 for the Electric Greenway Trail (pg 238-260)

- j. Approval of Purchase and Sales Agreement with Joseph J. and Miranda B. Janusch, 6943 Escallonia Drive, Orangevale, CA for 423 square feet in the amount of \$4,394.97 for the Electric Greenway Trail (pg 261-283)
- k. Approval of Purchase and Sales Agreement with Richard and Danya Newey, 6931 Escallonia Drive, Orangevale, CA for 2,286 square feet in the amount of \$26,640.47 for the Electric Greenway Trail (pg 284-306)
- l. Approval of Quote from Downtown Ford for a Ford F150 in the Amount of \$22,752.20 (pg 307-308)
- m. Consider Approval of Final 9 Sports Request for Rental Waiver During COVID 19 Shutdown (pg 309-310)

**14. DIRECTOR'S AND STAFF'S COMMENTS**

**15. ITEMS FOR NEXT AGENDA**

**16. CLOSED SESSION**

- a. Closed Session pursuant to Government Code Section 54956.8  
Conference with Real Property Negotiators  
Property: 5960 Snipes Blvd., Orangevale, CA 95662  
Agency Negotiator: Greg Foell  
Negotiating Parties: Wanda Drinkwine  
Under Negotiation: Price and Terms

- b. Closed Session pursuant to Government Code Section 54957  
Public Employee Performance Evaluation: District Administrator

**17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**

**18. ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson