

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 12, 2020**

**REGULAR MEETING 6:30 PM
LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

- a. Approval of minutes of the Special Meeting February 8, 2020 (pg 1-5)
- b. Approval of minutes of the Regular Meeting February 13, 2020 (pg 6-14)

7. CORRESPONDENCE

- a. Confidential envelope – Attorney billing January 2020
- b. Terry Benedict questions for the Board of Directors (verbal)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for February 2020 (pg 15-16)
- b. Budget Status Report for February 2020 (pg 17-19)
- c. Revenue Report for February 2020 (pg 20)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for February 2020 (pg 21-22)
- b. Budget Status Report for February 2020 (pg 23-24)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for February 2020 (pg 25)
- b. Budget Status Report for February 2020 (pg 26)

9. **NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for February 2020 (pg 27)

10. **STANDING COMMITTEE REPORTS**

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

11. **ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – February 2020 (pg 28-31)
- b. Report on Electric Greenway Trail – (verbal)
- c. Finance Committee Meeting – Friday, April 24, 2020 at 8:00 a.m.

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**

- a. Approval of the Agreement with Pioneer Express District – Golden Empire Council of the Boy Scouts of America to hold the Pioneer Express District Cub Scout Twilight Camp at Orangevale Community Center Park from June 15–19, 2020 (pg 32-49)
- b. Public Hearing: Discussion and Possible Approval of the Orangevale Community Center Park Master Plan (pg 50-51)
- c. Approval of Projects and Budget Allocation for the Big Day of Service on May 16, 2020 (pg 52-53)
- d. Approval of Energy Efficiency Proposal from Green Energy Products to Retrofit Lighting Fixtures to LED for the Three Buildings and Parking Lot Lighting at 6930 Hazel Avenue (pg 54-60)
- e. Approval of Resolution 20-03-642 Resolution Calling the General District Election to be Consolidated with the Statewide Presidential General Election (pg 61-64)
- f. Approval of Quote and Graphic Design from Capital City Signs for Signage for the New Buildings at Orangevale Community Center Park (handout)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

16. **CLOSED SESSION**

- a. Closed Session pursuant to Government Code Section 54956.8
Conference with Real Property Negotiators (5 Properties)
 - 1. Property: 6927 Escallonia Drive, Orangevale, CA 95662
Agency Negotiator: Greg Foell
Negotiating Parties: Glynn & Dennis Wright
Under Negotiation: Price and Terms
 - 2. Property: 6931 Escallonia Drive, Orangevale, CA 95662
Agency Negotiator: Greg Foell
Negotiating Parties: Richard & Danya Newey
Under Negotiation: Price and Terms

3. Property: 6943 Escallonia Drive, Orangevale, CA 95662

Agency Negotiator: Greg Foell

Negotiating Parties: Joseph & Miranda Janusch

Under Negotiation: Price and Terms

4. Property: 6940 Drywood Way, Orangevale, CA 95662

Agency Negotiator: Greg Foell

Negotiating Parties: Dain & Jackeline Bryant

Under Negotiation: Price and Terms

5. Property: 5690 Snipes Blvd., Orangevale, CA 95662

Agency Negotiator: Greg Foell

Negotiating Parties: Wanda Drinkwine

Under Negotiation: Price and Terms

17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

18. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

**ORANGEVALE RECREATION & PARK DISTRICT
Board of Directors Special Meeting**

**Minutes of the Orangevale Community Center Park
Master Plan Meeting
February 8, 2020**

An Orangevale Community Center Park Master Plan Meeting was held on Saturday, February 8, 2020 at the Orangevale Community Center. Director Stickney called the meeting to order at 10:10 a.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, and Montes
Directors absent: None
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Doug Fuhlrodt, Park Foreman

Twenty-seven attendees reviewed the draft master plan boards and asked numerous questions before the meeting began as well as providing comments. Two of the 27 attendees said they were present at the first meeting on January 28th.

INTRODUCTION

Administrator Foell opened the meeting with a summary of the 2008 Orangevale Community Center Park master plan for this location and the Districtwide master plan completed in 2011. He stated that the purchase of the Regency Baptist Church property necessitated a plan update. He then described the Board of Directors plan to move forward with prioritizing the capital improvement projects identified in each of the District's park master plans. This list would then be used to prepare a General Obligation Bond measure for funding which would go to the voters at the general election in November. He stated that completing the high priority projects would provide a great benefit for Orangevale residents and would likely improve property values in the area.

YOUTH CENTER

Admin. Foell introduced Peter Larimer from MTW Landscape Architects. Mr. Larimer asked participants to interrupt the presentation with questions and comments as the prime purpose of the meeting was to gain community input. He then summarized the draft park improvement plans. Mr. Larimer began with Plan A at the Youth Center. Admin. Foell shared the history of the field and input from the first community meeting. When talking about demolishing the concession building or other site amenities, someone noted that the District should donate as much as possible to Habitat for

Humanity. Mr. Larimer discussed the need to widen the entrance street/road as we had received previous comments about safe access. More parking was suggested at the Youth Center with consideration for a better flow of traffic in and out of the site.

**OVCC Park
& NEW PROPERTY
(Hazel Ave.)**

Mr. Larimer reviewed the proposed southern field improvements including expanding to having three youth fields, lights which would bring the capabilities of night play and tournaments and thus increased revenue, new bathrooms and adding sitewide walking trails.

**PUBLIC
DISCUSSION**

- A resident asked about what would be completed if the Bond Measure did not pass. Admin. Foell indicated that very little would be able to be completed as most of the District tax revenue is spent on keeping existing facilities in good condition and that there are very few resources for capital development.
- A resident asked if the District had resources to maintain these additional facilities if the Bond Measure passes and the facilities are built. Admin. Foell stated that additional work needs to be done to evaluate each major facility and their potential impact. He stated that the District is continually looking for ways to become more efficient such as looking into a wide area mower to cut the amount of staff time needed for mowing. Also, that the additional resources will provide some additional revenue which can be used to help maintain and provide staffing for recreation programs.
- A resident suggested a theme of “Build the Heart of the Community” or Build the Heart of OV”.
- Director Meraz mentioned the new crosswalk and bus stop to be installed by the County of Sacramento which received a positive reaction from those in attendance.
- Shackleton Woods was covered next. A resident commented that the plan should add a restroom to Shackleton woods near Pecan or near the pool.
- A resident commented that the District ensure that if a roundabout is installed off Pecan, that it accommodates large trucks (pickups) so that they could easily turn around.
- A resident stated that since the sport facilities including the three proposed ball diamonds are predominately used by youth teams the lighting hours of operation could be shorter than a typical adult softball complex, maybe 9:00 p.m.
- Several comments supported the larger playground feature.

- Residents commented that they liked the plan to provide tiered seating on west lawn at pool.
- Several participants said that they would prefer an informal lawn amphitheater over a formal concrete one.
- Several comments suggested utilizing food trucks or some other commerce/snack bar into the park plans. Comments were centered on insuring that any park designs included infrastructure to support concession operations.
- A resident suggested building a restroom facility for the park close to the house facility or in the location of the house as the utilities would already exist.
- Several residents suggested enlarging the pool restrooms as there is always a line for the restrooms at the pool complex during competitions and peak event times. Especially the women's restroom.
- A resident suggested investigating multi-use activities for the covered soccer field including possible concerts and other functions that the facility could host.
- Several residents stated the need for more shade for all park activity areas. Suggestions included, planting of shade trees but also consideration for shade over playground structures, at group picnic facilities, over benches, and at the swimming pool.
- One resident felt that a community garden would not be used since most residents in Orangevale live on property and that community gardens exist at the Orangevale Grange, Miller Park and Phoenix Park.
- Residents expressed concerns that parking is always a problem for large events. Suggested more parking.
- A resident stated that both Roseville and Folsom have great pool/splash facilities that are successful and the pool expansion with a splash/spray feature would be a great addition. Several comments supported the addition of a splash/spray feature to the pool site.
- One resident asked if splash park water went to waste? It was clarified that these features are required by code to use recirculation systems, and that water lost to evaporation would be minimal.

- Residents asked to investigate installing solar panels over shaded parking areas to reduce utility costs.

Admin Foell addressed the residents in attendance to request a consensus of interest by the raise of hands regarding the relative support for the varying amenities:

- Covered Soccer at the Youth Center – No one in favor
- Renovate ballfield at the Youth Center – Unanimous in favor
- Restrooms/Playgrounds/Shade Concepts – Unanimous in favor
- Improvements to Shackleton Woods including Playground and Shade Structure w/ Parking off Pecan Avenue – 3 for / 9 against
- Improvements to pool – spray/splash features, enlarged grass/seating area, renovated restroom – all but one person in favor
- Skate Park – 15 for / 4 against
- Pump Track – all in favor
- BMX Track – all but two against
- Covered Soccer – all but one in favor
- Concrete Amphitheater – no one in favor
- Connect Parking Lots – all in favor
- Picnic Shelters, Game Areas, Open Lawn Area – all in favor
- Pathways around park – 1 mile – all in favor
- Community Garden – 15 yes / 3 no
- Add Building to Community Center – 10 yes / 0 no

During the closing comments several residents commented about enjoying the master plan process and being excited about the potential improvements to both Orangevale Community Center Park and also the other District parks.

ADJOURNMENT

With no further business to discuss, the OVparks Community Master Planning Meeting was adjourned at 12:10 p.m.

On a motion by Director Brunberg, seconded by Director Swenson, the adjournment was approved by a vote of 4-0-0 with Directors Swenson, Brunberg, Montes, and Meraz, voting Aye. Director Stickney left the meeting at 12:05 p.m. and was absent for the vote. There were no Abstentions or Nays.

Michael Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Director February 13, 2020

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, February 13, 2020 at the District Office. Director Stickney called the meeting to order at 6:35 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
On a motion by Director Swenson, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.
MOTION #1

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
a) Approval of Minutes of January 23, 2020 (pg 1-6): On a motion by Director Swenson seconded by Director Brunberg, the minutes were approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Swenson voting Aye. Director Montes Abstained. There were no Nays.
MOTION #2
b) Approval of Minutes of January 28, 2020 (pg 7-14): On a motion by Director Montes seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, and Montes voting Aye. There were no Abstentions or Nays.
MOTION #3

7. **CORRESPONDENCE**
a) Confidential Envelope – Attorney Billing December 2020: On a motion by Director Meraz, seconded by Director Montes, the attorney billing was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.
MOTION #6

- b) California Special District Association (CSDA) Board of Directors Call for Nominations – Seat C (pg 15-20): Admin Foell advised that nominations must be received by March 26, 2020 if anyone is interested.
- c) Sacramento Local Agency Formation Commission – Nominations for Membership on the Special District Advisory Committee (SDAC) (pg 21-23): Admin Foell advised that nominations are due February 27, 2020 if anyone is interested.

8. CONSENT CALENDAR
MOTION #4

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes, voting Aye. There were no Abstentions or Nays.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for January 2020 (pg 24-25)
- b) Budget Status Report for January 2020 (pg 26-28)
- c) Revenue Report for January 2020 (pg 29)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for January 2020 (pg 30-31)
- b) Budget Status Report for January 2020 (pg 32-33)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for January 2020 (pg 34)
- b) Budget Status Report for January 2020 (pg 35)

9. NON-CONSENT MATTERS GENERAL FUND
MOTION #5

- a) Ratification of Claims for January 2020 (pg 36): On a motion by Director Brunberg, seconded by Director Stickney, the Ratification of Claims for January 2020 was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Meraz, and Montes voting Aye. Director Swenson Abstained. There were no Nays.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: Maintenance Committee Recap January 15, 2020 (pg 37): Admin Foell advised of the Maintenance Committee Meeting attended by Director Stickney, Director Swenson, Admin Foell and Park Supt. Oropeza. Discussed several issues and surveyed Orangevale Community pool area.

Community Pool Repairs - Community Pool plaster is approximately twenty years old and needs to be resurfaced. Plaster has delaminated from the gunite. More than six patches have been completed over time. A significant crack exists and has been repaired four times. All repairs have proved to be temporary fix to the problem. Concern is to prevent the loss of water. Supt. Oropeza has caulked areas prior to

the January 2020 Polar Bear Plunge event. However, the area will likely need to be re-caulked prior to the 2020 public swim season. Reserve fund of \$200,000 is available to utilize toward pool repairs. OVparks will consult a pool expert to see what options are available and at what cost. Plan to include in the potential Bond Measure projects.

Maintenance Projects and Capital Items for next year - With the purchase of the new property, a wide area mower would be beneficial. Current utilization of the six-foot deck mowers has been successful. However, with the acquisition of the new property which includes an addition of approximately six acres of mowing area, a wide area mower would be a wise investment. A wide area mower would save more than half of the labor time spent each week during the mowing season to allow more time to accomplish other maintenance items associated with the new property along with other OVparks properties. Original consideration for this request was projected for approximately two years down the road. However, with the purchase of the new property, it is recommended that the Board of Directors consider purchasing possibly next year. Will include on the list to present at the next meeting with the Finance Committee. If purchased, the current trailer will accommodate the wide area mower.

Sundance Park - Admin Foell advised the Sundance Park sidewalk project is being completed. Approximately \$4,000 was spent to complete the necessary repairs to the sidewalk area. The Maintenance and Operation Committee surveyed the area with Supt. Oropeza and determined approximately \$2,000 in additional expenses necessary to replace a mow strip and a missing bollard at the site. These repairs will be completed.

Playground Resurfacing – Admin Foell advised of need to recoat rubberized surface areas under playground equipment. Supt. Oropeza has experience in this process and will conduct necessary recoating of the surface areas. Anticipating two to three more years until it will be necessary to resurface seal coat or replace the surface material. Resurfacing cost will be included in the next budget. Capital Replacement Schedule provides inventory of playground equipment ages to determine replacement of surface areas. In addition, Admin Foell has documentation summarizing playgrounds, tennis courts, & parking lots schedule of resurfacing. Director Stickney inquired of the best options available for surface material under playground equipment. Admin Foell advised that poured in place rubberized solution, rubberized wood fiber, and wood fiber surfaces are most viable options available. Discussed choosing a surface material to provide improved disability accessibility when replacement of surfaces is required.

Sports Fields Conditioning - Recommendation for acquiring a specialized machine for grooming the fields. This would be utilized every year. The machine does minimal damage to the turf while providing leveling of top inch of ground. The Maintenance and Operation Committee will complete a cost analysis of renting versus purchasing the machine.

- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – January 2020 (pg 38-40):
Admin Foell advised not much to include in Security report. Maintenance and Recreation Staff have been very busy working on new properties. Supervisor Bain and the facilities staff have been moving stuff to be sold at the Spring Rummage Sale and preparation of the buildings for painting. Supt. Horacio and the maintenance staff have been doing a great job keeping up with the park properties with the addition of the new property maintenance. They have cleared approximately 190 yards of debris from the new property. The palm trees close to the utility boxes have been removed without incident. Progress is continuing and appreciation to the staff for their assistance in the improvements at the new property. Projects will be included for the Big Day of Service. Supt. Oropeza advised the horseshoe pit, corn hole, and gaga pit areas at the Orangevale Community Park have been completed. Discussed potential of providing horseshoes, corn hole bags, balls for gaga for checkout. Could be included with the rental of the large picnic area for a small fee.

Supervisor Woodford advised the first Beekeeping class was held this month at the VFW Hall with twelve enrollees. This brand-new class which received very positive feedback and requests for an intermediate beekeeping class from enrollees. The instructor, Gary Burns, will be also at the Mount Vernon on Monday, February 17th and the Critter Expo on Saturday, February 29th.

Park Supt. Oropeza advised ongoing pruning as well as irrigation system checks are being conducted. Discovered a broken main line at the circle in the Orangevale Community Center parking lot. Director Stickney noticed trees at the entrance of the Shady Oaks Disc Golf still need to be removed. Supt. Oropeza will proceed to complete.

Recreation Supervisor Jason Bain advised of upcoming Best Friends Bash and Kids Night Out to be held on Valentine's Day. Critter Expo will be held on February 29th.

b) Report on Electric Greenway Trail – (verbal): Admin Foell advised of a second meeting held with the four Drywood and Escallonia property owners. Most details have been worked out. The property owners have received the final sales contract language. A few corrections are being made. Anticipating an agreement in writing to the square footage and sales price within the next week to ten days. Next step will be to order the plats and legals to attach to the sales agreement. Hoping to have signed agreements available at the March Board of Directors Meeting for approval. Admin Foell has been pleased with the process. The residents have been very cooperative. The City of Citrus Heights staff have been great to work with. OVparks is taking care of purchase of the property. The City of Citrus Heights through their grant will pay for any landscaping improvements needed (i.e. irrigation line movement, plant replacement, lighting installation along the trail, new fencing for property owners). Looking forward to continuing a great working relationship with the property owners and the City of Citrus Heights moving forward.

c) Report on Orangevale Community Center Park Master Plan Meetings for Tuesday, January 28, 2020 at 6:30 p.m. and Saturday, February 8, 2020 at 10:00 a.m. (verbal): Admin Foell advised good input has been received from both meetings. Peter Larimer with MTW provided a presentation to the attendees and the original three draft scheme boards have been condensed to two boards, based on input, which are currently posted on the OVparks website. Director Stickney inquired if a Community Meeting should be conducted prior to the March Board of Directors Meeting. Admin Foell suggested conducting a meeting on Thursday, February 28th to include the community members and OVparks Board of Directors for further engagement of the proposed Master Plan. This would provide the community members another opportunity to provide feedback along with the Board of Directors prior to the final presentation at the March 12th Board of Directors Meeting. If meeting is not held on February 28th, the final feedback would be received at the March 12th Board of Directors meeting to approve the Master Plan with any changes and present final drawings and documents at the April Board of Directors Meeting for approval. Peter Larimer from MTW Landscape Architects is working on engineering estimates for all projects throughout the OVparks properties to study the total dollars for projects in relation to a potential G.O. Bond. OVparks will be sending a mailer to Orangevale Community Center impacted residents regarding the proposed lighting for the ball fields. The decision was made to incorporate an additional Master Plan community meeting within the agenda of the March 12th Board of Directors Meeting. At that time, Peter Larimer will present the final

plan and input from community members and the Board of Directors will be received. OVparks Recreation Staff will provide a short report of potential programming for the new property's existing and proposed facilities. Admin Foell will provide valuable information he received from a Roseville supervisor regarding possible multi-use facility options. Director Stickney suggested inviting the attendees of the Critter Expo to the March 12th Board of Directors Meeting to encourage young families to participate in the process.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

a) Discussion regarding naming of the new property (verbal):
Admin Foell advised of progress made in determining new building naming. Requests Board of Directors input to possible names of the sanctuary building, the classroom, and the house. Director Brunberg suggested, and others agreed with, Hall, Building, and Cottage. Alternately, Director Stickney mentioned possibly naming the buildings after people. However, until the Master Plan is completed, Director Stickney suggested initially calling them Building 1, 2, and the Cottage for programming purposes. Building Room and Rental Fees to include the new property buildings to be provided within the next few months Direction was given to Admin Foell to incorporate the interim name changes.

MOTION #7

b) Approval of Resolution 20-02-638, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) of the Orangevale Recreation and Park District (pg 41):
On a motion by Director Brunberg seconded by Director Swenson, Resolution 20-02-638, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #8

c) Approval of Resolution 20-02-639, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District (pg 42): On a motion by Director Swenson, seconded by Director Brunberg, Resolution 20-02-639, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #9

d) Approval of Resolution 20-02-640, Resolution Directing Preparation of the Engineer’s Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District (pg 43-58): On a motion by Director Brunberg seconded by Director Swenson, the Resolution 20-02-640, Resolution Directing Preparation of the Engineer’s Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #10

e) Acceptance of the County of Sacramento 2020 Investment Policy for the Pooled Investment Fund (pg 59-76): On a motion by Director Brunberg seconded by Director Stickney, the County of Sacramento 2020 Investment Policy for the Pooled Investment Fund was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #11

f) Approval of Resolution 20-02-641, Resolution Authorizing a 2019/20 Final Budget Amendment for Fund 332A (pg 77): Admin Foell summarized the need re-allocate funds due to the Hazel Avenue property purchase and increased legal fees associated with obtaining the new property and with the Escallonia and Drywood property purchases. Staff changed the funding of the budget increases to the fund balance rather than the general reserve. Therefore, requests the 332A General Reserve be decreased by \$122,500 and a total of \$122,500 be increased in the 2019/20 Fiscal Budget for the Legal Services line by \$60,000, Professional Services line by \$30,000, Interest Expense by \$15,500, and Bond/Loan Redemption by \$17,000. On a motion by Director Brunberg seconded by Director Swenson, the Resolution 20-02-641, Resolution Authorizing a 2019/20 Final Budget Amendment for Fund 332A unreserved fund balance account 7400000 to be decreased by \$122,500 and increase for designated accounts was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

14. DIRECTOR AND STAFF COMMENTS

Admin Foell mentioned a need to obtain assistance of a private licensed contractor with insurance to work on an hourly basis as needed for small projects. Requested any recommendations be emailed to him.

Admin Foell also emphasized appreciation to all OVparks staff for continued efforts to complete necessary projects.

Admin Foell announced two OVparks Recreation Specialists will be leaving for full time jobs. Congratulations to Emily Romine, Recreation Specialist, for acquiring a full-time job with the State of California. She started employment with OVparks as a college student and has blossomed into an outstanding employee for OVparks. She will be greatly missed. Also, Congratulations to Shannon Kane, Recreation Specialist, who has obtained a full-time job with a private company. She provided new insight into sponsorships, and teen programs. Best wishes to both. Megan Brennan, Recreation Specialist, returned from maternity leave this month. OVparks is accepting applications for the Recreation Specialist position.

Park Supt. Oropeza thanked the staff for their combined efforts and all the extra work at the new property.

Supervisor Woodford reminded of upcoming Best Friends Bash, Friday, February 14, at 10:30 a.m., Kids Night Out, Friday, February 14th from 6 p.m.-9:30 p.m. and Critter Expo on Saturday, February 29th from 3p.m.-4 p.m.

Director Stickney voiced appreciation of the tour of the Community Pool area and the discussion of ideas and projected projects. Noted Marjorie Ann Grant, owner of Shackleton Woods, passed away recently. Extended a thank you to the OVparks staff for their involvement in the implementation of the two Master Plan Community Meetings and to the Board of Directors for their attendance.

Director Montes voiced appreciation to OVparks for hosting the Best of Orangevale and hopes to see everyone there. Also thanked the OVparks staff for all their hard work. Mentioned Dorothy Cabodi, a well-known and longtime resident of Orangevale, passed away recently.

Director Swenson appreciates the hard work of the OVparks staff and is very impressed with their ability to balance all the work. Her daughter is playing basketball this year and mentioned the polish used on the auditorium floor is great this year. Shared excitement about the public community meetings held. Also mentioned the drinking fountain at the Norma Hamlin park doesn't seem to be operating correctly. OVparks maintenance staff will address.

Director Brunberg discussed the incident at Pecan Park involving an intoxicated individual arrested for threatening a female park attendee at the dog park. Thank you to the OVparks Maintenance staff for their hard work accomplished at the new property.

Director Meraz shared the City of Sacramento's implementation of soccer courts in Downtown Sacramento near South Side Park to increase recreational activity for inter-city use. Mayor Steinberg

discovered the idea on a trip to Washington DC and is popular on the East Coast. Played on a basketball or tennis court size court, the closed field soccer has proved to be quite popular. Also shared the Elk Grove High School and Folsom High School have had Red Fox sightings recently. Several years ago a Red Fox was frequently seen at the Orangevale Community Park. Thanks to the OVparks Maintenance staff for all the work accomplished at the new property. The property looks significantly improved.

15. ITEMS FOR NEXT AGENDA

None discussed.

**16. ADJOURNMENT
MOTION #12**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:11 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
FEBRUARY 29, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906337396	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	362.16
1906337396	20203800	US BANK NATIONAL ASSOCIAT	Employee Recognition	75.00
1906338411	20203900	JENNIFER VON AESCH	Employee Transportation	82.23
1906338415	20203900	SUSAN MYREN	Employee Transportation	33.35
1906343298	20203900	EMILY ROMINE	Employee Transportation	6.90
1906350405	20203900	ANNE-METTE VEILSTRUP	Employee Transportation	9.55
				132.03
1906350396	20205500	HUB INTERNATIONAL	Insurance-Long Term	321.28
1906334227	20206100	AMERICAN SOCIETY OF COMPO	Membership Dues	363.76
1906337396	20207600	US BANK NATIONAL ASSOCIAT	Office Supplies	332.36
1906338326	20207600	BURKETT'S OFFICE SUPPLY IN	Office Supplies	441.91
				774.27
1906337396	20208102	US BANK NATIONAL ASSOCIAT	Stamps	110.00
1906337017	20219700	AT&T	Telephone Service	21.51
1906337019	20219700	SPRINT P C S	Telephone Service	16.00
1906342850	20219700	AT&T	Telephone Service	19.58
1906342530	20219700	COMCAST	Telephone Service	601.02
1906345964	20219700	COMCAST	Telephone Service	341.71
				999.82
1906350399	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	167.97
1906334241	20253100	DAVID MCMURCHIE	Legal Services	1,669.50
1906343297	20253100	DAVID MCMURCHIE	Legal Services	5,750.00
				7,419.50
1906334249	20285100	STEVEN MIRANDA	Recreational Services	499.20
1906334247	20285100	RICHARD KOWALESKI	Recreational Services	108.00
1906334244	20285100	ROBERT HENDRY III	Recreational Services	619.50
1906337396	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	384.47
1906338324	20285100	SAN JUAN UNIFIED SCHOOL D	Recreational Services	500.00
1906338327	20285100	BRENDAN CHASE	Recreational Services	1,600.00
1906338328	20285100	KORI SCOTT	Recreational Services	60.00
1906338329	20285100	GARY BURNS	Recreational Services	504.00
1906338330	20285100	CORDOVA RECREATION & PARK	Recreational Services	102.00
1906338332	20285100	HOLLY COVALT HOLT	Recreational Services	219.00
1906338334	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	24.65
1906343290	20285100	TIMOTHY BLACKMON	Recreational Services	1,200.00
1906343287	20285100	CHRISTOPHER KEMP	Recreational Services	600.00
1906342988	20285100	RONIT MUKHERJEE	Recreational Services	600.00
1906342982	20285100	ALISON LLOYD	Recreational Services	90.00
1906345989	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	108.50
1906345993	20285100	STEVE KNUTSEN	Recreational Services	400.00
1906345990	20285100	RUPERT MCCLENDON JR	Recreational Services	800.00
1906346036	20285100	LUKE RAMEY	Recreational Services	800.00
1906350403	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	708.50
				9,927.82
1906337396	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	38.24
1906338407	20285200	JENNIFER VON AESCH	Recreational Supplies	32.29
1906350373	20285200	SAM'S CLUB DIRECT CML	Recreational Supplies	118.11
				188.64

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
FEBRUARY 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	855,000.00	58,715.60	516,352.88	338,647.12	40%
10112100	Salaries & Wages, Extra Help	430,000.00	15,698.69	258,560.36	171,439.64	40%
10112400	Salaries, Board members	12,000.00	400.00	4,000.00	8,000.00	67%
10121000	Retirement	230,000.00	16,521.92	143,899.63	86,100.37	37%
10122000	Social Security	100,000.00	5,681.33	59,000.86	40,999.14	41%
10123000	Group Insurance	240,000.00	20,734.04	160,647.34	79,352.66	33%
10124000	Worker's Comp. Ins	35,000.00	(654.00)	27,285.00	7,715.00	22%
10125000	Unemployment Insurance	25,000.00	1,294.79	12,626.07	12,373.93	49%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,927,000.00	118,392.37	1,182,372.14	744,627.86	39%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00	484.00	1,498.48	1.52	0%
20202100	Books/Periodicals/Subscrip	1,000.00	362.16	2,813.10	(1,813.10)	-181%
20202900	Business/Conference Expense	6,000.00		360.00	5,640.00	94%
20203500	Education/Training Serv.	7,000.00		1,993.25	5,006.75	72%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	1,000.00		-	1,000.00	100%
20203800	Employee Recognition	2,000.00	75.00	855.20	1,144.80	57%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	132.03	2,032.40	967.60	32%
20205100	Liability Insurance	60,000.00		58,083.00	1,917.00	3%
20205500	Rental Insurance	4,000.00	321.28	1,186.58	2,813.42	70%
20206100	Membership Dues	10,000.00	363.76	9,174.66	825.34	8%
20207600	Office Supplies	9,000.00	774.27	3,828.09	5,171.91	57%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		232.70	7,267.30	97%
20208102	Stamps	3,000.00	110.00	764.00	2,236.00	75%
20208500	Printing Services	28,000.00		5,128.50	22,871.50	82%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	999.82	7,289.72	7,710.28	51%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	167.97	1,386.62	3,613.38	72%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		18.49	181.51	91%
20250500	Accounting Services	8,000.00		4,952.80	3,047.20	38%
20250700	Assessment/Collection Service	18,000.00		9,126.46	8,873.54	49%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00	7,419.50	55,305.00	(40,305.00)	-269%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		780.00	4,220.00	84%
20259100	Other Professional Services	22,000.00		29,479.75	(7,479.75)	-34%
20259101	Computer Consultants	8,000.00		5,525.00	2,475.00	31%
20281201	PC Hardware	10,000.00		530.66	9,469.34	95%
20281202	PC Software	6,000.00		324.00	5,676.00	95%
20281203	PC Supplies	1,000.00		552.50	447.50	45%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	190,000.00	10,895.82	96,616.83	93,383.17	49%
20285200	Recreational Supplies	40,000.00	188.64	23,647.23	16,352.77	41%
20289800	Other Operating Exp - Supplies	2,000.00		30.77	1,969.23	41%
20289900	Other Operating Exp - Services	2,000.00		440.68	1,559.32	78%
20291100	System Development Services	3,000.00		2,758.35	241.65	8%
20296200	GS Parking Charges	200.00	22.75	80.50	119.50	60%
	SUB-TOTAL	527,550.00	22,317.00	326,795.32	200,754.68	38%
3000	OTHER CHARGES					
30321000	Interest Expense	14,000.00	15,150.15	28,648.49	(14,648.49)	-105%
30322000	Bond/Loan Redemption	70,000.00	17,429.93	83,754.67	(13,754.67)	-20%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	86,500.00	32,580.08	112,403.16	(25,903.16)	-30%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	200,000.00		25,000.00	175,000.00	
42420200	Struc. & Improvements	268,500.00	1,257.43	66,128.75	202,371.25	75%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	468,500.00	1,257.43	91,128.75	377,371.25	81%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00		790.22	3,209.78	80%
	SUB-TOTAL	4,000.00	-	790.22	3,209.78	80%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	3,013,550.00	174,546.88	1,713,489.59	1,300,060.41	43%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2019/2020
FEBRUARY 2020**

Account Number	Revenue Account	2019/2020 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000		740,328.62	599,671.38	55.25%
91910200	Prop. Taxes - Current Unsecured	40,000		49,579.55	-9,579.55	123.95%
91910300	Supplemental Taxes Current	20,000	27.12	13,281.44	6,718.56	66.41%
91910400	Prop. Taxes Sec. Delinquent	10,000		9,614.99	385.01	96.15%
91910500	Prop. Taxes Supp. Delinq.	500		2,067.38	-1,567.38	413.48%
91910600	Unitary Current Secured	12,000		7,300.68	4,699.32	60.84%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		514.09	485.91	51.41%
91914000	Penalty Costs - Prop. Tax	200		97.10	102.90	48.55%
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	1,423,700	27.12	822,783.85	600,916.15	57.79%
94941000	Interest Income	14,000		6,510.00	7,490.00	46.50%
94942900	Building Rental Other	110,000	6,741.69	58,953.77	51,046.23	53.59%
94943900	Cell Tower Leases	29,600	2,611.78	18,282.46	11,317.54	61.77%
94944800	Rec.Concessions Final 9	17,000		14,552.18	2,447.82	85.60%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		6,484.90	8,515.10	43.23%
95952900	In-Lieu Taxes	260,000	6,616.82	6,616.82	253,383.18	2.54%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		1,777.36	-777.36	177.74%
96964600	Recreation Service Charges	505,000	21,363.33	262,057.85	242,942.15	51.89%
96969700	Security Services	2,500	333.00	1,509.87	990.13	60.39%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-	300.00	2,328.25	-2,328.25	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500	550.66	1,684.38	815.62	67.38%
97979000	Revenue - Other	500	3.00	4,975.52	-4,475.52	995.10%
98987000	Issuance of Debt	-	0.00	55,608.00	-55,608.00	#DIV/0!
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	957,100	38,520.28	441,341.36	515,758.64	46.11%
	<i>TOTAL BUDGET AMOUNT</i>	1,423,700	38,547.40	1,264,125.21	159,574.79	88.79%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
FEBRUARY 29, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906337396	20203500	US BANK NATIONAL ASSOCIAT	Education/Training Services	200.00
1906342026	20207603	AMERICAN RIVER ACE HARDWA	Keys	19.13
1906338244	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Services	375.00
1906342026	20211200	AMERICAN RIVER ACE HARDWA	Building Maintainance Supply/Materials	15.44
1906342026	20212200	AMERICAN RIVER ACE HARDWA	Chemical Supplies	10.76
1906345977	20212200	LESLIES POOLMART INC	Chemical Supplies	181.33
				192.09
1906334208	20214200	GORDON COOK	Land Improvement Maintenance Supply	148.55
1906342966	20215100	KENDRICK BOILER WORKS INC	Mechanical Maintenance Service	525.00
1906342026	20216200	AMERICAN RIVER ACE HARDWA	Painting Supplies	194.79
1906342026	20216800	AMERICAN RIVER ACE HARDWA	Plumbing Maintenance Supplies	39.07
1906337396	20218200	US BANK NATIONAL ASSOCIAT	Irrigation Supplies	175.81
1906345987	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	195.89
				371.70
1906337016	20219100	SMUD	Electricity	4,540.11
1906338241	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	2,239.17
1906337021	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	1,618.10
1906338292	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1906338296	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
				355.72
1906337396	20219800	US BANK NATIONAL ASSOCIAT	Water	37.31
1906342853	20219800	SAN JUAN WATER DISTRICT	Water	252.30
1906345967	20219800	ORANGE VALE WATER COMPANY	Water	1,898.13
				2,187.74
1906334210	20220500	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Service	150.84
1906334210	20220600	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Supply	278.57
1906350378	20222600	GORDON COOK	Expendable Tools	590.24
1906337363	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	730.37
1906334221	20227500	HOLT OF CALIFORNIA	Rent/Lease Equipment	1,209.74
1906342026	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supplies	101.36
1906342963	20231400	UNIFIRST CORPORATION	Clothing/Personal Supplies	133.19
1906334217	20232200	STATE INDUSTRIAL PRODUCTS	Custodial Supplies	381.43
1906342963	20232200	UNIFIRST CORPORATION	Custodial Supplies	78.36
1906345975	20232200	HOME DEPOT USA INC	Custodial Supplies	178.78
				638.57
1906350385	20252500	SCI CONSULTING GROUP	Engineering Services	4,550.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
FEBRUARY 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00	200.00	898.24	2,101.76	70%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		225.80	274.20	55%
20207602	Signs	1,000.00		97.60	902.40	90%
20207603	Keys	1,500.00	19.13	176.74	1,323.26	88%
20210300	Agricultural/Horticultural Service	12,000.00	375.00	2,850.00	9,150.00	76%
20210400	Agricultural/Horticultural Supply	15,000.00		2,247.71	12,752.29	85%
20211200	Building Maint. Supplies	10,000.00	15.44	7,215.48	2,784.52	28%
20212200	Chemicals	35,000.00	192.09	20,710.55	14,289.45	41%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00		1,547.34	452.66	23%
20214100	Land Improv. Maint. Service	34,000.00		45,582.40	(11,582.40)	-34%
20214200	Land Improv. Maint. Supplies	46,000.00	148.55	3,953.64	42,046.36	91%
20215100	Mechanical System Maint. Ser	10,000.00	525.00	8,060.01	1,939.99	19%
20215200	Mechanical System Maint. Sup	3,000.00		1,717.76	1,282.24	43%
20216200	Painting Supplies	1,500.00	194.79	829.20	670.80	45%
20216700	Plumbing Maint. Service	1,000.00		199.00	801.00	80%
20216800	Plumbing Maint. Supplies	4,000.00	39.07	1,046.92	2,953.08	74%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	371.70	7,555.46	10,444.54	58%
20218500	Permit Charges	2,000.00		1,673.25	326.75	16%
20219100	Electricity	88,000.00	4,540.11	42,931.08	45,068.92	51%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	2,239.17	13,962.37	16,037.63	53%
20219300	Refuse Collection / Disposal Service	24,000.00	1,618.10	13,299.25	10,700.75	45%
20219500	Sewage Disposal Service	14,000.00	355.72	9,222.19	4,777.81	34%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	2,187.74	43,486.32	9,513.68	18%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00	150.84	481.53	5,518.47	92%
20220600	Auto Maintenance Supplies	6,000.00	278.57	1,586.93	4,413.07	74%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00	590.24	807.81	3,192.19	80%
20223600	Fuel & Lubricants	18,000.00	730.37	9,934.99	8,065.01	45%
20227500	Rent/Lease Equipment	5,000.00	1,209.74	4,779.71	220.29	4%
20228100	Shop Equip. Maint. Service	2,000.00		269.50	1,730.50	87%
20228200	Shop Equip. Maint. Supplies	7,000.00	101.36	2,146.22	4,853.78	69%
20229100	Other Equip. Maint. Service	2,500.00		273.32	2,226.68	89%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00	133.19	1,612.92	2,387.08	60%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	638.57	13,039.37	6,960.63	35%
20250500	Accounting Services	3,000.00		2,722.40	277.60	9%
20252500	Engineering Services	15,000.00	4,550.00	10,634.04	4,365.96	29%
20253100	Legal Services	18,000.00		-	18,000.00	100%
20257100	Security Services	20,000.00	1,315.00	13,929.19	6,070.81	30%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20259100	Other Professional Services	38,000.00	7,284.00	9,674.08	28,325.92	75%
20289800	Other Operating Expenses Sup.	3,500.00		1,635.88	1,864.12	53%
	SUB-TOTAL	600,000.00	30,003.49	303,016.20	296,983.80	49%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		1,199.95	100.05	8%
	SUB-TOTAL	1,300.00	-	1,199.95	100.05	8%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	172,000.00		56,034.05	115,965.95	67%
43430300	Equipment	110,000.00		76,026.76	33,973.24	31%
	SUB-TOTAL	282,000.00	-	132,060.81	149,939.19	53%
	GRAND TOTAL	883,300.00	30,003.49	436,276.96	447,023.04	51%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
FEBRUARY 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	313.52	486.48	61%
20223600	Fuel & Lubricants	600.00		381.01	218.99	36%
20250500	Accounting Services	500.00		524.80	(24.80)	-5%
20252500	Engineering Services	1,000.00	650.00	650.00	350.00	35%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		(2.64)	302.64	101%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	689.19	1,866.69	3,561.31	66%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	689.19	1,866.69	3,561.31	66%

STAFF REPORT



DATE: 3-12-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – FEBRUARY 2020

ADMINISTRATION

- Administrator Foell and Park Supt. Oropeza met with Tom Carden to discuss projects for the Big Day of Service on May 16th.
- Administrator Foell attended the Community Council Meeting on February 14th.
- Administrator Foell conferenced with website consultant David Dickerson to discuss website updates to include a map display of park master plan projects.
- Administrator Foell spoke with Gene Wright regarding the Frank Howard families interest in having some type of memorial at the Youth Center Field for Frank Howard who was instrumental in the acquisition and operation of the Youth Center property in the 1950's and early 1960's.
- Administrator Foell met with representatives from CAPRI to discuss the fallen tree at the Sundance Natural Area.
- Administrator Foell met with resident's on Escallonia Drive and Drywood Way to discuss the Electric Greenway Trail and the property purchase for the trail.
- District staff met with MTW Architect's staff to discuss the Orangevale Community Center Park Master Plan and review public comments from the community meetings.
- District staff met to discuss potential programming impacts as a result of the passage of AB5.
- Several staff and Board members attended the Best of Orangevale event at the Community Center on February 22nd.
- Staff and a representative from Green Energy Products conducted an evaluation of lighting at the three new buildings at Orangevale Community Center Park.
- Administrator Foell and Park Supt. Oropeza met with Tom Carden, Jon Dresser, and Dave Cunningham to discuss the Big Day of Service project at the three new buildings at Orangevale Community Center Park.

RECREATION

- Supervisor Bain and Specialist Brennan attended San Juan Unified Run for Education meeting.
- Coordinator Roberts and Specialist Brennan attended YTRS February meeting

<u>February</u>	<u>Enrollment</u>	<u>Attendance</u>	<u>Gross Revenue</u>
Classes			
Aiki Jujitsu Self Defense	9		\$ 486.00
Aikido Teen/Adult	3		\$ 434.00
Aikido Youth	5		\$ 361.00
American Mahjong	31		\$ 31.00
Babysitting CPR	1		\$ 37.00
Ballet - Baby	1		\$ 32.00
Ballet - Pre Ballet	4		\$ 131.00
Beginning Beekeeping	4		\$ 257.00
Child and Babysitting Safety	2		\$ 127.00

Dance - East Coast Swing	4		\$	176.00
Dance - West Coast Swing	7		\$	323.00
Gymnastics - KinderGym	1		\$	115.00
Gymnastics - Parent Participation	2		\$	221.00
Gymnastics - Tot	1		\$	109.00
Internet Drivers Education	1		\$	62.00
Jazzercise		382		
Karate - Preschool	3		\$	160.00
Karate - SA Shotokan	11		\$	1,280.00
Kids Ninja	2		\$	287.00
Mini Ninja	2		\$	164.00
New Star Childrens Theatre Workshop	1		\$	217.00
Pee Wee Basketball	11		\$	633.00
Sunset Chef	11		\$	257.00
Tai-Chi Chuan	7		\$	300.00
Top Notch Basketball Camp	10		\$	1,884.00
TwirlSport Tumbling - Intermediate	3		\$	156.00
Ukulele	53		\$	53.00
Yoga for Grown Ups	9		\$	423.50
Classes Sub Total	199	382	\$	8,716.50
Events				
Critter Expo	201		\$	570.00
Kids Night Out Hearts & Arrows	9		\$	148.00
Events Sub Total	210	0	\$	148.00
SENIORS				
Best Friends Bash	56		\$	100.00
Bridge	64		\$	64.00
M.O.V.E. mid day movie		15		
Senior Lunches		186		
Seniors Sub Total	64	201	\$	64.00
Trips				
Collette: Travel Presentation		15		
Trips Sub Total	0	15	\$	-
GRAND TOTAL	473	216	\$	8,928.50

February Gross Revenue Recap – February OTC (over the counter) revenue for combined recreation and facility rentals ended at \$28,305, \$4,305 over the projected amount. February recreation revenue came in at \$21,363, \$3,363 over the projected amount and facility revenue in came in at \$6,942, \$942 over the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in February.*

Teens as Teachers

OVparks started a new program this spring called “Teens as Teachers,” to train Teens to teach the Project Learning Tree science curriculum in an after-school program for elementary aged students. We were awarded \$500 from the Sierra Pacific Foundation towards materials for this program.

UPCOMING EVENTS

- April 13 Creek Week Clean-Up
- February 14th Kids Night Out
- February 29th Critter Expo

Fulton-El Camino Park District Police Department

Monthly activity report for: Orangevale Recreation and Park District

Reporting Period: 2020-02-01 to 2020-02-29

Almond Park

Notice To Appear Issued

1) Date/Time: 2020-02-24 12:04

Violation 1: 4000(a) CVC No current registration, Severity: Inf

Violation 2: 16028(a) CVC No Insurance, Severity: Inf

2) Date/Time: 2020-02-25 13:25

Violation 1: 4000(a) CVC No current registration, Severity: Inf

Violation 2: 5200(a) CVC Two license Plates Required, Severity: Inf

Off Property

Notice To Appear Issued

1) Date/Time: 2020-02-10 19:29

Violation 1: 21453(a) CVC Red Light, Severity: Inf

PARKS

Park Infrastructure

All Parks

- Staff continues to do monthly playground inspections and takes care of repairs on site if necessary.
- Staff removed 2 fallen tree branches from Pecan Park.
- Staff removed dead wood at hole 4 and cleaned up hole 16 at Disk Golf.
- Staff removed fallen branch near hole 18 at Disk Golf.

Mechanics

- Staff replaced battery to Chevy Silverado 2500.
- Staff replaced brakes, PCB valve, and a vacuum line on 2006 Ford Ranger.
- Staff replaced cam shaft position sensor on 2006 Dodge 2500.
- Staff replaced seat sensor on Kubota ZD 1211.

Park Irrigation

All Parks

- All irrigation systems are back on.
- Irrigation system check at Norma Hamlin, Palisades, Pecan, Oak and Filbert and OCC.
- Staff repaired 2 valves and replaced 8 broken sprinklers from various parks of the District.
- Staff repaired a 4-inch main line at Orangevale Community Center Park.
- Staff repaired two lateral lines at Orangevale Community Center Park.

Park Grounds

All Parks

- Staff continues with regular detail maintenance in all parks and park restrooms.
- Staff repaired a broken main line at Orangevale Community Center.
- Staff removed all privets from the nature area at Pecan Park.
- Staff pruned trees at Shackleton woods.
- Removed small tree from Orangevale Community Center Park.
- Disk Golf volunteers repaired 2 bridges near holes 4 and 6.

Other Reports

- Staff continues to assist Recreation in Youth Center building rental, programed classes, picnic rentals and schedule events.
- Staff worked with Madsen Roofing in the repair of the roofs to Buildings 1 and 2.
- Staff removed nearly all stumps from the South side of the new property and removed the fence line near the house.

STAFF REPORT



DATE: March 12, 2020

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

SUBJECT: APPROVAL OF THE AGREEMENT WITH PIONEER EXPRESS DISTRICT- GOLDEN EMPIRE COUNCIL OF THE BOY SCOUTS OF AMERICA TO HOLD THE PIONEER EXPRESS DISTRICT CUB SCOUT TWILIGHT CAMP AT ORANGEVALE COMMUNITY CENTER PARK FROM JUNE 15–19, 2020

RECOMMENDATION

Approve the agreement with the Pioneer Express District – Golden Empire Council BSA to hold the Pioneer Express District Cub Scout Twilight Camp in the fields behind building 2 in the newly acquired property of Orangevale Community Center Park on June 15-20, 2020.

BACKGROUND

Clay Jackson of the Golden Empire Council of the Boy Scouts of America, Pioneer Express District has requested use of the fields behind building 2 of the newly acquired property of Orangevale Community Center Park to hold their Pioneer Express District Cub Scout Twilight Camp June 15-20, 2020. The hours of the camp will be from 4-8:30 p.m. Monday through Friday. The Camp will be for over 200 elementary school students who are Cub Scouts within the Boy Scouts of America. The event will consist of approximately 20 events from BB guns to sack relays and craft projects that will allow Cub Scouts to complete numerous skill requirements within the Cub Scout program. This event is the largest event that the Cub Scouts have for the year and will involve Cub Scouts from all over the Pioneer Express District including Cub Scouts from the Orangevale area. The event will be charged the rate of \$2,730 special event fee and a \$75 electricity and water fee based on our special event fee schedule for a total of \$2,805. The rental fee represents \$12.20 per participant based on their estimate of 230 scouts attending the event. Clay Jackson, representing the Pioneer Express District Committee has written a letter requesting the Board consider reducing the special event rental fee to \$500. The committee's request is because the site previously used charged this amount and that is what they have budgeted for the upcoming year and that this site is currently unimproved. The Board has the option to stay with the current fee schedule, to reduce the fee due to the unimproved parkland to the 200 participant level which would be \$1,590 or \$6.91 per participant or another amount based on other criteria.

RECOMMENDED MOTION

I move we approve the agreement with the Pioneer Express District – Golden Empire Council BSA to hold the Pioneer Express District Cub Scout Twilight Camp in the fields behind building 2 in the newly acquired property of Orangevale Community Center Park on June 15-20, 2020.

PERMIT AGREEMENT

This Agreement is made and entered into this 12th day of March 2020, by and between Orangevale Recreation and Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and the Pioneer Express District of the Golden Empire Council of the Boy Scouts of America, hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Center Park, located at 6930 Hazel Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for the Cub Scout Twilight Camp special event for the Cub Scouts on June 15-June 20, 2020; and

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the exclusive right to use the Property for the Cub Scout Twilight Camp on June 15 thru June 20, 2020 (the "Event") for attendance by the Pioneer Express District Cub Scout Twilight Camp. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on Monday, June 15, 2020 and is required to complete Event take-down and cleanup by Saturday, June 20, 2020 at 12:00 p.m. Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by Saturday, June 20, 2020 at 12:00 p.m.

Permittee shall be entitled to authorize the use of tents, camper trucks and trailers by exhibitors, concessionaires, and Permittee's officials from June 15 – June 20, 2020 in an area designated by Permittee and the District. Permittee shall cause the removal of any camper, truck, trailer and/or tents from the designated area and the Property no later than June 20, 2020 at 12:00 p.m. Under no circumstances shall Permittee and/or Permittee's exhibitors, concessionaires and/or officials have an open fire (wood fire, bonfire, campfire) on District property unless specifically authorized by the District in writing. In the event an open fire is made, Permittee

shall cause the person and/or persons responsible to leave the Property immediately. Permittee shall assume responsibility for any and all injuries and/or damages which occurs and/or arises from the activities authorized under this Paragraph. District shall not assume any liability to Permittee, and/or any other person as a result of the activities authorized by this Paragraph. Permittee shall be responsible for notifying any and all exhibitors, concessionaires, agents and/or officials that District shall have no liability for any and all injuries and/or damages which occur on the Property. Permittee shall require any person wanting to utilize the Property for camping purposes as authorized by this paragraph to sign a waiver in the form to be provided by District, the original of which shall be provided to District. Permittee understands and agrees that it assumes any and all liability for any personal injury and/or damages resulting from the use of the Property as provided for herein.

Permittee understands that members of the public frequently use Orangevale Community Center Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of five hundred dollars (\$500.00) (the "Deposit") no later than March 20, 2020, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. Permittee shall forfeit all or a portion of the Deposit if the event is cancelled in

accordance with the schedule set forth in Paragraph 4 below. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of two thousand eight hundred and five dollars (**\$2,805.00**) (the "Rental Fee") no later than March 20, 2020.

If the event is cancelled for any reason more than ninety (90) days prior to the scheduled date, the District agrees it will refund the entirety of the Deposit paid pursuant to Paragraph 3 above.

If the event is cancelled for any reason within ninety (90) days prior to the scheduled date, the District agrees to refund any monies paid by Permittee as follows:

Within 89 to 60 days prior to the event, 50% of the Deposit
Within 59 to 30 days prior to the event, 25 % of the Deposit
Within 29 to 1 days prior to the event, 0% Deposit.

CHARGES BY PERMITTEE

4. Permittee shall have the right to charge members of the public for parking in the areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

5. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall furnish Permittee with electrical and water usage within the capacity of the District's facilities, for the Event from June 15 thru June 20, 2020 only.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

6. Permittee understand and agrees to do the following:
 - a. Permittee shall attend a pre-event inspection walk-through which will take place on Monday, June 1, 2020 with the District's representatives and the post-event inspection walk-through that will take place on Monday, June 22, 2020 to determine pre and post event facility conditions and damage.
 - b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within five (5) days from the Event's final walk-through on Monday, June 22, 2020. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.
 - c. Permittee shall provide District with a proposed layout for the Event no later than March 20, 2020 for review by the District. Any feedback on the layout for the Event shall be given no later than March 27, 2020. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.
 - d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least one (1) week prior to the Event (or within one (1) hour of on-site inspections during the Event).
 - e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least one (1) month prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than Friday, May 8, 2020. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event, and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

k. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All

such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

1. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

m. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

n. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in anyway connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified policies of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

9. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes, and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement

during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

NOTICE

17. **Service of Notice.**

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662

Pioneer Express District – Golden Empire Council BSA
251 Commerce Circle
Sacramento, CA 95815

NEGATION OF PARTNERSHIP

18. Permittee shall not become or be deemed a partner or joint venturer with District by reason of the provisions of this Agreement.

WAIVER

19. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

MISCELLANEOUS PROVISIONS

20. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

21. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

22. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If

any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

23. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

24. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**ORANGEVALE RECREATION AND
PARK DISTRICT**

**PIONEER EXPRESS DISTRICT
GOLDEN EMPIRE COUNCIL BSA**

By _____
Greg Foell, District Administrator

By _____



March 4, 2020

Board of Directors
Orangevale Recreation and Park District
c/o Greg Foell
Sent via e-mail

Dear Board of Directors,

I am writing not as a former Director of the Orangevale Recreation and Park District (1992-2000), but as a Committee Member of the Pioneer Express District Committee, of the Golden Empire Council, of the Boy Scouts of America. In this capacity, I am requesting, on behalf of the District, that you consider our request for a use permit to use the unimproved parkland, immediately north of the Orangevale Community Center, for our District's 2020 Cub Scout Twilight Camp.

And, more importantly, on behalf of the up to 300 Cub Scouts, many of which reside in the Orangevale area, the District is requesting that the Orangevale Recreation and Park District (OV Parks) allow our Cub Scout Twilight Camp to use this land for a total cost of \$500, which is the amount that is budgeted for this event and has been paid, by the District, for at least the past six (6) years, for the use of land for our Twilight Camp.

We are making this request because our District is unable to return to our prior Camp location, because of the church that previously rented us their location left the BSA at the end of 2019. However, the parkland that we are requesting to use will more than fulfill the needs of our Camp. In fact, we have walked the property and believe it will be a great location for our Cubs to have their 2020 Twilight Camp.

As a former Director, I was part of the Board when the Library property was negotiated/purchased from its prior owners. In fact, I fought to help purchase it, realizing that the youth of Orangevale would someday be able to benefit from its use. So far, the dream of building a library, on the land, has yet to be fulfilled. However, the lives of many of our young Cub Scouts can make memories that will last a lifetime, by allowing our District to hold its Twilight Camp on this land.

And, by using the land behind the newly acquired church property, we will be able to use the fenced area to have a safe area in which our Cub Scouts can learn to shoot BB Guns and do Archery (from NRA/BSA trained instructors), under safe conditions, that will create memories that will last the girls and boys in our Cub Scouts a lifetime!

/// ///

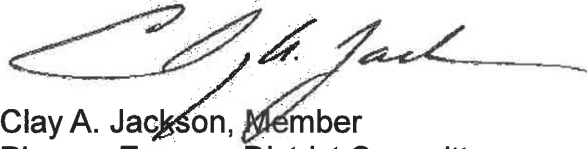
AFFINITY GROUP ADMINISTRATORS
P.O. BOX 7138 • FOLSOM, CA • 95763-7138
PHONE: 916-983-3387 • FAX: 916-914-2396

And, although this ground has been unimproved for the past 20 years since it was purchased, our Scouts will bring the property alive with their efforts in preparing it for Camp and the lives that will be changed because of it.

So, on behalf of the hundreds of young girls and boys in our District's Cub Scout program, we respectfully ask that you grant our Special Use Permit and allow our Twilight Camp to go forward, for the \$500 fee we are asking to pay, for this year's program.

Thank you for your service to the Orangevale Community, the Orangevale Recreation and Park District, and with your assistance with this matter.

Sincerely Yours in Scouting,

A handwritten signature in black ink, appearing to read "Clay A. Jackson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Clay A. Jackson, Member
Pioneer Express District Committee



Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662
 Phone (916) 988-4373 * Fax (916) 988-3496 * info@ovparks.com

District Use Only

Booking #: _____

Appl. Date: _____

SPECIAL EVENT RENTAL APPLICATION

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

RENTAL CUSTOMER

Name of Applicant: Pioneer Express District - Golden Empire Council BSA

Address: 251 Commerce Circle City/State/Zip: Sacramento, CA 95815

Phone #: 916-768-5822 Email: cjackson@affinitygroupadmin.com

Sponsoring Organization/Company: Pioneer Express District - Golden Empire Council BSA

Authorized Organization Representative: Clay A. Jackson

To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.

Type of Organization: Non Profit Private Corporation Other _____

If your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: _____

Organization Web Site: http://www.gec-bsa.org/3414 Organization Email: _____

Name of Event Organizer (if different from applicant): _____

Alternate Contact Name: Stephen Croff Phone/Email: _____

FACILITY REQUESTED

• Orangevale Community Center - 6826 Hazel Avenue

Field Area

• Orangevale Community Park - 7301 Filbert Avenue

Disc Golf Course

Pavilion & Stage Area

Horse Arena

Oak & Filbert Area

Stone Amphitheater

Other Facility: Unimproved Fields North of the Community Center including chain link enclosure.

EVENT INFORMATION

Event Name: Pioneer Express District Cub Scout Twilight Camp (including setup and take down)

Event Date(s): June 15-20, 2020 Day(s) of week: M T W Th F Sat Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time	Event time	Clean up time
From: June 15 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	From: June 16 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	From: June 20 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm
To: June 15 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: June 19 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: June 20 <input type="checkbox"/> am <input type="checkbox"/> pm

Type of Event: Concert Festival Celebration Run/Walk Other Cub Scout Twilight Camp

Purpose of Event: CUB Scout BSA Twilight Camp

Overall Estimated Attendance: 340 Daily 300 Adults 110 Children 230

Has this event been produced before? Yes No If yes, previous attendance: 423

If yes, list previous name, date and location of event: PEX Cub Scout Twilight Camp, Citrus Heights June 2019

EVENT INFORMATION cont'd

Description of Event - Provide a detailed description of your event (i.e. list activities, entertainment, and vendors, special equipment and structures, etc. You may attach additional pages or materials as needed.

This will be a youth camp for 210 elementary school students, who are all Cub Scouts (Cubs) within the Boy Scouts of America. The event will consist of numerous events (approximately 20) from BB guns to sack race relays, craft projects, etc., which will allow the Cubs to complete numerous skill requirements within the Cub program. This event is the largest event that the Cubs have for the year and will involve Cubs from all over the Pioneer Express District, including numerous Cubs from the Orangevale area.

How does the community of Orangevale benefit from this event?

Cub Scout from throughout the Pioneer Express District will attend, including several from the Orangevale area, which will participate in the main annual event for the Cub Scouts and the District. This will allow many children and families to see the OV community and ORPD facilities for potential future events.

Is this a Public or Private event? Public Private Other _____

If public, please give name, phone number and website for public event information: _____

Will a charge, fee, or donation be collected for this event?..... Yes No

If yes, for what purpose will the proceeds be used? Financial Gain Charity Fundraiser Cost of Event

Please list the type (i.e., admission, food charge) and amount of charge:

The charge is only to cover the cost of the event, with all of the adult operating the Camp being volunteers. _____

Will there be religious, political, or union activities?..... Yes No

Will food be served at the event? Yes No

If yes, and you are using a caterer, please list caterer's name and phone # None.

Will alcohol be served or sold at your event? Yes No

If yes, please list the time alcohol will be served _____

Will you be bringing any apparatus, equipment, or additional tables and chairs to your event?..... Yes No

If yes, please list Chairs, PA system, campfire ring, numerous tables/chairs/ez-ups, etc., for the event.

At your event, will there be a Live Band Recorded Music Public Address DJ

INSURANCE REQUIREMENTS

The District requires all facility users to provide a Certificate of Insurance in the amount of \$500,000 in liability coverage, with the Orangevale Recreation and Park District named as additionally insured. You may provide your own insurance or purchase special event insurance through the District. The Horse Arena insurance requirement is \$2,000,000.

I will provide my own insurance. I wish to purchase insurance from the District.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: _____ DATE: March 4, 2020

REVIEWED BY OVPARKS REPRESENTATIVE: _____ DATE: _____

SUPPLEMENTAL SPECIAL USE APPLICATION

A Supplemental Special Use Application will be required if your event plans to have any of the following: a) over 200 participants, b) amplified music, c) alcohol sales, d) food sales, or e) participant entry fee. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

EVENT NAME: Pioneer Express District Cub Scout Twilight Camp (including setup and take down)

Set-Up – List below the days/dates needed to set up the event.

Day 1: Day of Week Monday Date June 15 Start Time Noon End Time 8 PM
 Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____

Event Dates – List below the days/dates of the event.

Day 1: Day of Week Tuesday Date June 16th Start Time 4 PM End Time 8:30 PM
 Day 2: Day of Week Wednesday Date June 17th Start Time 4 PM End Time 8:30 PM
 Day 3: Day of Week Thursday Date June 18th Start Time 4 PM End Time 8:30 PM
 Day 4: Day of Week Friday Date June 19th Start Time 4 PM End Time 9 PM

Tear-Down Dates – List below the days/dates needed to tear-down the event.

Day 1: Day of Week Saturday Date June 20th Start Time 8 AM End Time Noon
 Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____

EVENT SITE PLAN/MAP

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 1/2" x 11" or 8 1/2" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

EVENT ACTIVITY PLAN

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

Entertainment

- Amplified Music – Live Hours – Start _____ End _____
- Amplified Music – Recorded Hours – Start 4 PM End 8:30 PM
- Carnival Booths/Rides Hours – Start 4 PM End 8:00 PM
- Other _____ Hours – Start _____ End _____

Sporting Activities

- Type BB Guns and Archery Hours – Start 4 PM End 8:30 PM
- Type Other events TBD Hours – Start " End "

Vendors

- Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
- Merchandise.....Must follow local & state laws
- Alcoholic Beverages.....Requires ABC & District permit and security

Equipment

Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.

- Stage(s) Dance Floor(s) Portable Seating
- Fencing Tents & Canopies Portable Hand Wash Station
- Electrical Generators Portable Restrooms Other Archery and BB Gun
- Animals on event grounds – Petting zoo, pony rides, horses, etc Explain:
- Vehicles on event grounds – car show, etc Explain:
- I request overnight camping. Explain: Webelos (10 year old) overnight and adults to oversee equipment at night
- Public Address, Microphone, Loud Speaker(s)
- I request access to an Orangevale Recreation & Park District water source
- I request access to an Orangevale Recreation & Park District electric source

SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd

ALCOHOL MANAGEMENT PLAN

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor under-age drinking, and if you have an alcohol sponsor(s).

PARKING & TRAFFIC MANAGEMENT PLAN

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

SANITATION, WASTE & UTILITY PLAN

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

STAFFING PLAN

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

EMERGENCY AND SAFETY PLAN

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

EVENT MARKETING PLAN

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

NOTIFICATION PLAN

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: _____ DATE: 3/4/2020

REVIEWED BY OVPARKS REPRESENTATIVE: _____ DATE: _____

Submit

STAFF REPORT



DATE: 3-12-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: PUBLIC HEARING: DISCUSSION AND POSSIBLE APPROVAL OF THE ORANGEVALE COMMUNITY CENTER PARK MASTER PLAN

RECOMMENDATION

Conduct the Public Hearing on the approval of the Orangevale Community Center Park Master Plan. Receive input from the community and the Board of Directors on the Final Draft Master Plan.

BACKGROUND

On January 28, 2020 and February 8, 2020, the District presented draft plans for future Orangevale Community Center Park upgrades to approximately 25 residents at each meeting. The meetings generated excellent input and a strong consensus was reached on several the proposed improvements. The items discussed are included in the minutes of each of the meetings. As a result of these meetings the draft Community Center Park Master Plan Exhibits were revised into one Exhibit, and the final plan is now presented for additional input and possible approval. Once the plan is adopted, the District will prioritize the projects and begin to identify possible funding sources for the improvements.

RECOMMENDED MOTION

I move we approve the Orangevale Community Center Park Master Plan.



LEGEND

- | | |
|--|--------------------------------------|
| 1 COMMUNITY GARDEN | 14 SPLASH PARK |
| 2 COVERED BOCCER ARENA WITH SOLAR PANELS | 15 PLAYFIELDS WITH LIGHTING |
| 3 PLAZA AREA | 16 RENOVATED PLAYFIELD |
| 4 PLAYGROUND WITH SHADE STRUCTURE | 17 LARGE PICNIC AREA |
| 5 PICNIC SHELTER | 18 CONCESSION STAND WITH RESTROOMS |
| 6 LAWN | 19 PICNIC TABLES |
| 7 BOCCER BALL COURTS | 20 OUTDOOR FITNESS EQUIPMENT |
| 8 RESTROOMS | 21 NEW SIDEWALK AND CULVERT |
| 9 SKATE PARK | 22 NEW 1/2" ASPHALT PATHWAY |
| 10 PUMP TRACK | 23 NEW 8" DECOMPOSED GRANITE PATHWAY |
| 11 TERRACED LAWN | 24 EXISTING TREE CANOPY |
| 12 NEW BUILDING | 25 NEW TREES |
| 13 SHADE STRUCTURE | |



ORANGEVALE YOUTH CENTER



ORANGEVALE COMMUNITY CENTER
MASTER PLAN
 ORANGEVALE RECREATION AND PARK DISTRICT
 ORANGEVALE, CA



STAFF REPORT



DATE: 3-12-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF PROJECTS AND BUDGET ALLOCATIONS FOR THE BIG DAY OF SERVICE ON MAY 16, 2020

RECOMMENDATION

Approve the projects and budget allocations for the Big Day of Service on May 16, 2020.

BACKGROUND

The third annual Big Day of Service for Orangevale and Fair Oaks is scheduled for May 16, 2020. More than 30 community service projects have been identified to be completed during the Big Day of Service in which more than 1200 volunteers are expected participate. The budget for the Big Day of Service is included in the OLLAD Landscape Supply category of the budget. The Orangevale Recreation & Park District has identified five projects for the Big Day of Service as described below with associated budget allocations.

Orangevale Community Park (Project 1) – Fence Replacement/Painting Project (40 people @ 4 hrs): \$2,500

- Remove old fencing
- Construct new fencing
- Paint/Stain fence
- Paint interior & exterior of restroom

Orangevale Community Park (Project 2) – Playground Entry Path (10 people @ 4 hrs): \$300

- Install AB Pathway (4 feet wide – 15 feet long) from parking lot to Pathway

Orangevale Community Center Park (Project 1) – Paint the newly acquired recreation buildings and install landscaping (20 people @ 4 hrs): \$3,000

- Paint the exterior of the three newly acquired recreation buildings
- Plant trees and perennial plants in the landscape areas around the buildings

Orangevale Community Center Park (Project 2) – Construct Ga Ga Game Pit (20 people @ 4 hours each): \$600

- Construct Ga Ga Pit in Shackleton Woods
- Paint all red curbs, white posts, black handrails @ Orangevale Community Center Park
- Plant new landscape material in planters

Pecan Park Project 1 – Embellish Butterfly Garden and Orangevale Rocks Focal Point (10 people @ 4 hours each): \$200

- Beautify Butterfly Garden
- Beautify Orangevale Rocks Focal Point

Total Budget Allocation: \$6,600

RECOMMENDED MOTION

I move we approve the projects and budget allocation of \$6,600 for the Big Day of Service on May 16, 2020.

STAFF REPORT



DATE: 3-12-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF THE ENERGY EFFICIENCY PROPOSAL FROM GREEN ENERGY PRODUCTS TO RETROFIT LIGHTING FIXTURES TO LED FOR THE THREE BUILDINGS AND PARKING LOT AT 6930 HAZEL AVENUE IN THE AMOUNT OF \$9,893.

RECOMMENDATION

Approve the proposal from Green Energy Products to retrofit lighting fixtures to LED for the three buildings and parking lot at 6930 Hazel Avenue (Orangevale Community Center Park) in the amount of \$9,893.

BACKGROUND

SMUD offers a rebate program for agencies and businesses to upgrade to more energy efficient products to lower electric usage. The District has now participated in four light retrofit projects through the SMUD rebate program. The retrofit projects have included the OCCP parking lot, the Orangevale Community Center auditorium and building, the Activity Building and Swimming Pool, Youth Center and Hazel Avenue tennis courts. The percentage of rebate varies with the amount of electrical savings and the type of rebate. (i.e. bulbs, fixtures, thermostats, fans, etc.) The work product and equipment have a ten-year warranty. The total cost for the three-facility retrofit project, including parking lot lighting is \$9,893. With the SMUD rebate the cash flow payback period is 2.62 years. The project was projected as part of the rehabilitation costs needed to bring the new facilities up to District standards and is included in the revised 2019/20 General Fund Budget. Staff recommends approving this retrofit lighting project with Green Energy Products.

	<u>Total Cost</u>	<u>SMUD Rebate</u>	<u>Net Project Cost</u>	<u>Payback</u>
Green Energy Products				
Administration Building	\$11,675	-\$1,782	\$9,893	2.62 yrs

RECOMMENDED MOTION

I move we approve the proposal from Green Energy Products in the amount of \$9,893 to retrofit the three buildings and parking lot at Orangevale Community Center Park and authorize the District Administrator to execute contract documents.



Energy Efficiency Proposal

Prepared For:

Orangevale Recreation & Park District

6826 Hazel Ave
Orangevale CA 95662

Consultant: Mike Grosberg

February 27, 2020

Off: 916-333-1422 Fax: 916-333-1647 email: mgrosberg@greenenergyproducts.org

Green Energy Products
1500 W El Camino #353
Sacramento CA, 95833

Orangevale Recreation & Park District

Economic Summary



Cash Flow Analyses (Lighting Savings Only)

Cash Flow Payback Period (in years)		2.62
Estimated Monthly Lighting Savings	\$	314.32
Estimated Monthly Payment (Based on 5 year Lease and Financing the Net Amount)	\$	-

Environmental Impact

Reduced Air Pollution	1-Year	5-Year	7-Year	10-Year
Pounds of Carbon Dioxide Emissions	10,838	54,189	75,865	108,378
Pounds of Sulfur Dioxide Emissions	147	733	1,026	1,466
Pounds of Nitrogen Oxides Emissions	65	324	454	649

Facility Fixture Location Spreadsheet

MG-10291

Existing

Proposed Energy Efficient Solution

Annual Savings



Area Description	Qty	Fixture Type	Fixture Description	AHO	Watts Fixture	Existing KWH	Count	ECM Measure	Measure Description	Watts O/S % Fixture	On	AHO	ECM	KWH	Annual Savings			Existing KW	Proposed KW
															Annual Savings KWH	Annual Savings \$\$\$	Annual Savings KW		
1 Parking lots	10	Shoe Box	250w HID Shoe Box	4100	295	12,095	10	MAL04-100	Remove HID Fixture and Install New MAL 100w Area LED Fixture	100	1.00	4100	4,100	7,995	1,199.25	1.95	2.95	1.00	
2 Lanterns Front and Court Yard	11	Candle Abra INC	40w Incan	4100	120	5,412	11	Candle Abra	Remove 40w lamps and install New 5w LED Lamps	15	1.00	4100	677	4,736	710.33	1.155	1.320	0.165	
3 Cottage Barn Lights to Wall Packs	3	Barn Light	150w HPS Wall Pack	4100	195	2,399	3	EK-WP-60-FT	Remove old Wall Pack and install new Eiko Full Throw 60W LED Wall Pack	60	1.00	4100	738	1,661	249.08	0.405	0.585	0.180	
6 Building 2 Exterior Floods	1	Barn Light	150w HPS Wall Pack	4100	195	800	1	EK-WP-60-FT	Remove old Wall Pack and install new Eiko Full Throw 60W LED Wall Pack	60	1.00	4100	246	554	83.03	0.135	0.195	0.060	
7 Building 1 Exterior Porch Lights	4	CFL	23w CFL Screw In	4100	23	377	4	EK-WP-Cube-20	Remove old Wall Pack and install new Eiko Cube 20W LED Wall Pack	20	1.00	4100	328	49	7.38	0.012	0.092	0.080	
8 Cottage Interior 6" Cans	6	CFL	23w CFL Screw In	2700	23	373	6	CFLP11	Remove old can & install New Sylvania 8w 4K LED Can Retrofit & Ring	8	1.00	2700	130	243	36.45	0.090	0.138	0.048	
9 Cottage 4' Wraps to new fixtures	8	2L 4' Wrap T8	2 Lamp F32 T8 4'	2700	59	1,274	8	ESPEN 2L 4' B	Remove 4-4' Lamp & install ESPEN 1-4' 12w TLED Type B	24	1.00	2700	518	756	113.40	0.280	0.472	0.192	
10 Cottage 8' Strips	3	2L 4' Wrap T8	2 Lamp F32 T8 4'	2700	59	478	3	ESPEN 2L 4' B	Remove 4-4' Lamp & install ESPEN 1-4' 12w TLED Type B	24	1.00	2700	194	284	42.53	0.105	0.177	0.072	
11 Building 2 Interior M & W Surface Mounts	2	Candle Abra INC	40w Incan	2700	120	648	2	Cloud	Remove Fixture and install New 9w LED Surface Mount Fixture	9	1.00	2700	49	599	89.91	0.222	0.240	0.018	
12 Entry Lobby & back RM Clouds	2	Candle Abra INC	40w Incan	2700	120	648	2	Cloud	Remove Fixture and install New 9w LED Surface Mount Fixture	9	1.00	2700	49	599	89.91	0.222	0.240	0.018	
13 Building 2 6" BR-30	6	BR30	50w PAR30	2700	50	810	6	BR30-LED-LN	Remove Incan BR30 & install 8w LED Green Creative BR30 LED 4000K	14	1.00	2700	227	583	87.48	0.216	0.300	0.084	

Facility Fixture Location Spreadsheet

MC: 10291

Existing

Proposed Energy Efficient Solution

Annual Savings



Area Description	Qty	Fixture Type	Fixture Description	AHO	Watts Fixture	Existing KWH	Count	ECM Measure	Measure Description	Watts Fixture	O/S %	AHO	ECM	KWH	Annual Savings KWH	Annual Savings \$\$\$	Annual Savings KW	Existing KW	Proposed KW
14 Kitchen 6" Can	1	CFL	23w CFL Screw In	2700	23	62	1	CHPL1	Remove old can & install New Sylvania 8w 4K LED Can Retrofit & Ring	8	1.00	2700	22	41	6.08	0.015	0.023	0.008	
15 Buildong 2 Exits Red	3	Exit Sign	Incandescent Exit Sign	8760	30	788	3	EXIT RD Combo	Remove Incan Exit & install New LED 4w RED Combo Exit	0	1.00	8760	-	788	118.26	0.090	0.090	-	
16 Main Rm Wraps 4L	6	4L-4'-T8 Wrap	4 Lamp F32 T8 4'	2700	112	1,814	6	ESPEN 4L 4' B	Remove 4-4' Lamp & install ESPEN 1-4' 12w TLED Type B	48	1.00	2700	778	1,037	155.52	0.384	0.672	0.288	
17 Wraps 2L 4'	4	2L 4' Wrap T8	2 Lamp F32 T8 4'	2700	59	637	4	ESPEN 2L 4' B	Remove 4-4' Lamp & install ESPEN 1-4' 12w TLED Type B	24	1.00	2700	259	378	56.70	0.140	0.236	0.096	
18 Building 2 Large Rm 4L wraps with Dim	4	4L-4'-T8 Wrap	4 Lamp F32 T8 4'	2700	112	1,210	4	ESPEN 4L 4' B	Remove 4-4' Lamp & install ESPEN 1-4' 12w TLED Type B	48	1.00	2700	518	691	103.68	0.256	0.448	0.192	
19 Lobby Cove Lights 1L T12	4	1L-4'-T12 Wrap	1 Lamp F40 T12 4' 34 Watt	2700	34	367	4	ESPEN 1L 4' B	Remove 1-4' Lamp & install ESPEN 1-4' 12w TLED Type B	12	1.00	2700	130	238	35.64	0.088	0.136	0.048	
20 Building 1 Exits Red	4	Exit Sign	Incandescent Exit Sign	2700	30	324	4	EXIT RD Combo	Remove Incan Exit & install New LED 4w RED Combo Exit	0	1.00	2700	-	324	48.60	0.120	0.120	-	
21 Stage R-20	9	BR20	60w PAR20	2700	60	1,458	9	BR20-LED-LIN	Remove Incan BR20 & install 8w LED Green Creative R20 LED 4000K	14	1.00	2700	340	1,118	167.67	0.414	0.540	0.126	
22 Stage BR-30	9	BR30	50w PAR30	2700	50	1,215	9	BR30-LED-LIN	Remove Incan BR30 & install 8w LED Green Creative BR30 LED 4000K	14	1.00	2700	340	875	131.22	0.324	0.450	0.126	
23 Stage PAR-38 35K Need lift	8	PAR38	90w PAR38	2700	90	1,944	8	PAR38-LED16	Remove Incan Par38 & install 16w LED Green Creative Par38 DIM	16	1.00	2700	346	1,598	239.76	0.592	0.720	0.128	
24																			

Facility Fixture Location Spreadsheet

M/G. 10291



Existing				Proposed Energy Efficient Solution				Annual Savings									
Area Description	Qty	Fixture Type	Fixture Description	AHO	Watts Fixture	Existing kWh	Count	ECM Measure	Measure Description	Watts O/S % Fixture On	AHO	ECM kWh	Annual Savings kWh	Annual Savings \$\$\$	Annual Savings kW	Existing kW	Proposed kW
	108					35,133	108					9,987	25,146	3,772	7.22	10.14	2.93



Customer Proposal/Agreement

Green Energy Products Off: 916-333-1422 Fax: 916-333-1647 email: mgrosberg@greenenergyproducts.org 1500 W El Camino #353 Sac. CA, 95833

Facility Information	Billing Information	Proposal Date	February 27, 2020
Orangevale Recreation & Park District	0	Project Cost	\$ 11,675
6826 Hazel Ave	0	SMUD Rebate	\$ 1,782
Orangevale CA 95662	0	Net Project Cost	\$ 9,893
Contact: Greg Foell	Contact:	0	
Telephone: 916-988-4373	Telephone:	- Account Specialist:	Mike Grosberg
Fax: -	Fax:	- Proposal Number:	MG. 10291
Email: greg@ovparks.com			

_____ Cash Purchase	30% due on signing	\$	2,968
	Balance due on completion	\$	6,925

This Proposal is confidential and proprietary and not to be shared with any third-party without the expressed permission of Green Energy Products

Purchase Agreement

I agree to purchase the agreed upon energy-efficiency equipment detailed in the Itemized Facility Report. It is understood that actual project savings and rebate amounts may vary. GEP will bill the operating utility and accept an assignment of rebates if this option is chosen. I will assist GEP in a timely manner to complete all necessary rebate incentive paperwork. Fixture and equipment counts are as shown in the Report Summary. Any difference from the actual count will result in a credit/charge based on the original price quoted. I understand that if the facility is not in compliance with applicable building codes, GEP is not obligated to install energy efficiency measures. I will not hold GEP responsible for any preexisting problems at the site, including but not limited to toxic or hazardous material found at the facility, roof leaks, or other structural problems. During installation I will keep aisles clear and remove all obstructions not previously identified during the facility audit process. I understand should GEP need to take special measures to clear aisles and remove obstructions not previously identified during the facility audit process, additional installation charges may apply. This proposal includes the standard insurance coverage and warranties. Customer-related requirements for additional insurance, bonding, prevailing wage, and warranties will be added to Project Cost.

Customer Initials: X _____

Disposal Policy

All removed lamps and ballasts shall remain the property of the customer, but at the customer's request GEP will quote a price for the environmentally friendly disposal/recycling of replaced equipment. The customer shall be responsible for all PCB ballast disposal fees.

Customer Initials: X _____

Warranty Policies and Replacement Program

Within one year of Installation: GEP will replace free of charge any defective lamp, ballast, or other equipment installed at the facility. After 30 days of Installation: GEP will assist the customer in understanding the applicable manufacturer's product warranty options associated with defective product parts. GEP will honor special warranties associated with specific utility rebate programs.

Payment Policy

Finance charges at the rate of 1 1/2% per month (annual percentage rate 18%) will be charged on past due balances. Such finance charges, if any, begin accruing and become due and payable 10 days after the payment is due unless otherwise specified. Should any litigation be commenced between the parties to this agreement or the rights and duties of either in relation thereto, the party in such litigation, shall be entitled in addition to such other relief as may be granted in litigation, to a reasonable sum as and for his attorney's fees in such litigation or in a separate action brought for that purpose. Any default in payment of the part of the customer shall result in the entire remaining balance becoming immediately due. This instrument constitutes the sole and only agreement between the parties, and correctly sets for the obligations of each other as of its date. Any agreements or representations, oral or written, express or implied, not expressly set forth in this instrument are null and void. This agreement and all amendments thereto may be executed in several counterparts and shall endure to the benefit of the heirs, executor, administrators, successors and assigns of the parties thereto. Time is expressly declared to be the essence of this agreement. The parties agree that any litigation that should arise shall be litigated in Butte County, CA.

X _____

 Print Name _____ date _____

 Green Energy Products _____ date _____

Green Energy Products Off: 916-333-1422 Fax: 916-333-1647 email mgrosberg@greenenergyproducts.org 1500 W El Camino #353 Sac. CA, 95833

STAFF REPORT



DATE: 3-12-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF RESOLUTION 20-03-642, RESOLUTION CALLING THE GENERAL DISTRICT ELECTION TO BE CONSOLIDATED WITH THE STATEWIDE PRESIDENTIAL GENERAL ELECTION

RECOMMENDATION

Approve Resolution 20-03-642, Resolution Calling the General District Election to be consolidated with the Statewide Presidential General Election.

BACKGROUND

The District is required to instruct the County of Sacramento Voter Registration and Elections Office if the District desires to be consolidated with the Statewide Election and details such as the number of words in the candidates statement, statement costs, notice publication, and certification of maps and boundaries.

RECOMMENDED MOTION

I move approval of Resolution 20-03-642, Resolution Calling the General District Election to be consolidated with the Statewide Presidential General Election.



RESOLUTION # 20-03-642

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION AND PARK DISTRICT CALLING
THE GENERAL DISTRICT ELECTION
TO BE CONSOLIDATED WITH STATEWIDE PRESIDENTIAL
GENERAL ELECTION**

WHEREAS, an election will be held within the Orangevale Recreation and Park District on Tuesday, November 3, 2020, in Sacramento County for the purpose of electing three Directors; and

WHEREAS, a General Election will be held within the County of Sacramento on the same day; and

WHEREAS, Elections Code Section #10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

THEREFORE, BE IT RESOLVED, that the Orangevale Recreation and Park District requests the Board of Supervisors of Sacramento County to consolidate the regularly scheduled Presidential General District Election with the statewide election to be held November 3, 2020; and

BE IT FURTHER RESOLVED, that the Candidate pays at the Voter Registration and Elections office for the publication of the candidate's statement, pursuant to Elections Code Section #13307. The limitation on the number of words that a candidate may use in his/her candidate's statement is 200 words; and

BE IT FURTHER RESOLVED, that the Orangevale Recreation and Park District agrees to reimburse the Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures.

BE IT FURTHER RESOLVED, that the Orangevale Recreation and Park District certifies that the map and boundary description, on file with the County of Sacramento is current. There have been no boundary changes to the Orangevale Recreation and Park District.

PASSED AND ADOPTED by the following vote on this 12th day of March, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



**NOTICE DISTRICT ELECTION
IN THE ORANGEVALE RECREATION & PARK DISTRICT**

Notice is hereby given that a Presidential General Election will be held on November 3, 2020 in this district. The offices for which candidates may declare their candidacy are:

<u>Title of office</u>	<u>Number of Positions</u>
<u>Director</u>	<u>3</u>

QUALIFICATIONS: Each candidate must meet the following qualifications for office as specified in the principal act or applicable code under which this district is organized:

Registered Voter within Orangevale Recreation & Park District Boundaries

CODE REFERENCE: Public Resources Code 5780

Official declarations of candidacy for eligible candidates desiring to file for any of the elective offices may be obtained from the office of the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, CA 95823-2315, on and after July 13, 2020, and must be filed not later than 5:00 p.m. on August 7, 2020. However, if a declaration of candidacy for an incumbent is not filed by August 7, 2020, any person other than the incumbent shall have until 5:00 p.m. on August 12, 2020 to file a declaration of candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are no candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is, by 5:00 p.m. on August 12, 2020.

Dated this 12th day of March, 2020.

(Seal)

District Secretary _____

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



PUBLICATION OF NOTICE OF ELECTION

Elections Code §12112 requires the publication of a “Notice of Election.” The notice shall contain the date of the Presidential General Election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

Orangevale Recreation & Park District

The Registrar of Voters will publish a combined election notice for all districts scheduled for election on November 3, 2020.

Dated this 12th day of March, 2020.

District Secretary

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com