

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 14, 2018
6:30 p.m.**

**LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. **CALL TO ORDER**
2. **ROLL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.
6. **MINUTES**
 - a. Approval of minutes of April 12, 2018 meeting (pg 1-5)
 - b. Approval of minutes of April 19, 2018 special meeting (pg 6-7)
 - c. Approval of minutes of May 10, 2018 meeting (pg 8-13)
 - d. Approval of minutes of May 17, 2018 special meeting (pg 14-17)
7. **CORRESPONDENCE**
 - a. Confidential envelope – Attorney billing December 2017 - May 2018
 - b. Appointment of the Independent Special District Representative and Alternate to the Consolidated Redevelopment Oversight Board for Sacramento County (pg 18)
 - c. CAPRI Liability and Property Dividend for FY 2001/02 (pg 19-20)
 - d. Letters from Terry Benedict to the Board of Directors and letter of response from the District Administrator (pg 21-31)
 - e. Letters from Terry Benedict to the Board of Directors and letter of response from the District Administrator (pg 32-35)
 - f. Letter of thanks from AARP Tax-Aide Program to District Staff (pg 36)
8. **CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.
- 8.1 **CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for May 2018 (pg 37-38)
 - b. Budget Status Report for May 2018 (pg 39-41)
 - c. Revenue Report for May 2018 (pg 42)
- 8.2 **OLLAD CONSENT MATTERS**
 - a. Ratification of Claims for May 2018 (pg 43-44)
 - b. Budget Status Report for May 2018 (pg 45-46)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for May 2018 (pg 47)
- b. Budget Status Report for May 2018 (pg 48)

8.4 NON-CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for April 2018 (pg 49)

9. STANDING COMMITTEE REPORTS

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee – Recap of May 1, 2018 meeting (pg 50)
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

10. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – May 2018 (pg 51-55)
- b. Update on the Land Swap with San Juan Unified School District (verbal)
- c. Discussion regarding the Community Park Master Plan Workshop 2 – Thurs., June 7, 2018 (verbal)
- d. Update on the Kovar Creek Erosion Issue (verbal)
- e. Report on CARPD Conference (verbal)

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- a. Approval of the Agreement with Meals on Wheels ACC for the Senior Nutrition Program (pg 56-64)
- b. Approval of Resolution 18-06-596, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2018/19 (pg 65-90)
- c. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)
 - 1. Approval of Resolution 18-06-597, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2018/19 (pg 91)
 - 2. Approval of Resolution 18-06-598, Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2018-19 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 92-138)
- d. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District
 - 1. Approval of Resolution 18-06-599, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2018/19 (pg 139)
 - 2. Approval of Resolution 18-06-600, Resolution Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2018-19 for the Kenneth Grove Landscaping and Lighting Assessment District (pg 140-160)
- e. Approval of Resolution 18-06-601 Proclaiming the Month of July 2018 as Parks Make Life Better Month (pg 161)
- f. Approval of Resolution 18-06-602, Resolution Amending the District Salary Schedule (pg 162-164)
- g. Approval of Agreement with Pattison & Associates, Inc to Provide Appraisal Services in the Amount Not to Exceed \$3,750 for the Electric Greenway Trail Project (pg 165-177)
- h. Approval of Resolution 18-06-603, Resolution Authorizing Transfer of Funds from the Parkland Dedication Fee Fund (332I) to the General Fund (332A) (pg 178)

13. **DIRECTOR'S AND STAFF'S COMMENTS**

14. **ITEMS FOR NEXT AGENDA**

15. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors April 12, 2018

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, April 12, 2018 at the District Office. Director Montes called the meeting to order at 6:34 p.m.

Directors present: Meraz, Swenson, Montes, Brunberg (Stickney absent)
Staff present: Greg Foell, District Administrator
Scott Wade, Interim Park Superintendent
Jennifer Von Aesch, Finance/HR Manager
Melyssa Woodford, Administrative Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved 4-0-0 with Directors Swenson, Brunberg, Montes, and Meraz voting Aye. There were no Abstentions or Nays.
- MOTION #1**
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **MINUTES**
- MOTION #2**
- MOTION #3**
- a) Approval of Minutes of February 8, 2018 Meeting (pg 1-7): On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved 4-0-0 with Directors Swenson, Brunberg, Montes, and Meraz voting Aye. There were no Abstentions or Nays.
- b) Approval of Minutes of March 8, 2018 Meeting (pg 8-12): On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved 4-0-0 with Directors Swenson, Brunberg, Montes, and Meraz voting Aye. There were no Abstentions or Nays.
7. **CORRESPONDENCE**
- a) Letter from Terry Benedict to the Board of Directors and Letter of Response from the District Administrator (pg 13-14): Director Montes felt the Administrator's response to Mr. Benedict's letter was well done.
- b) Letter from CARPD Announcing Nominations for Candidate's Interested in Serving on the CARPD Board of Directors (pg 15-16): CARPD sent a letter soliciting possible Board member candidates.

- c) Letter from CARPD Requesting Letters of Interest from Board Members Interested in Serving on the CAPRI Board as the CARPD Appointee (pg 17): CAPRI (liability coverage carrier) is announcing an appointed positioned by the CARPD Board. If a Board member was interested in applying, they would submit their name and be up for consideration for the position. Director Meraz has served on the Board in the past.

8. CONSENT CALENDAR

No consent items were discussed.

MOTION #4

On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar for the General Fund, OLLAD, and Kenneth Grove (8.1-8.3) were approved 4-0-0 with Directors Meraz, Brunberg, Montes, and Swenson voting Aye. There were no Nays or Abstentions.

8.1 CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for February 2018 (pg 18-19)
- b) Budget Status Report for February 2018 (pg 20-22)
- c) Revenue Report for February 2018 (pg 23)
- d) Ratification of Claims for March 2018 (pg 24-25)
- e) Budget Status Report for March 2018 (pg 26-28)
- f) Revenue Report for March 2018 (pg 29)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for February 2018 (pg 30-31)
- b) Budget Status Report for February 2018 (pg 32)
- c) Ratification of Claims for March 2018 (pg 33-34)
- d) Budget Status Report for March 2018 (pg 35-36)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for February 2018 (pg 37)
- b) Budget Status Report for February 2018 (pg 38)
- c) Ratification of Claims for March 2018 (pg 39)
- d) Budget Status Report for March 2018 (pg 40)

8.4. NON-CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for February 2018 (pg 41)

MOTION #5

On a motion by Director Brunberg, seconded by Director Meraz, the non-consent calendar (8.4) for the General Fund was approved 3-0-1 with Directors Meraz, Brunberg, and Swenson voting Aye. Director Montes Abstained. There were no Nays.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.

- g) Trails Committee: No report.
- h) Ad Hoc Disc Golf Committee – Recap of April 4, 2018 Meeting (pg 42-43): Admin. Foell felt this was a great meeting that included a lot of input given regarding the topics involving the disc golf course. They recapped the discussion from the committee meeting, spoke about the public resources code and the District's ability to charge fees for service, and how the funds would be collected and used. Possible revenue amounts were discussed based on the difference in charges that are being weighed, as well as the amount of traffic at the course.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – March 2018 (pg 44-49): Admin. Foell felt this month's finance report was positive, yet not as strong as the beginning of the year. He felt the District was still doing well. The Top Notch Basketball League has been growing in attendance. Admin. Foell noted this was a very busy time for the District with several up-coming events such as the Creek Week Clean-up, Rummage Sale, Summer Open House, and Spring Craft Fair. The Finance Committee meeting was on April 27th, Community Park Master Plan meeting was on April 19th, and Recreation Committee meeting on May 1st. The next Board meeting will be on May 10th and the Capital Projects Board Workshop meeting will be on May 17th. The Big Day of Service will be on May 5th and four projects were being planned. He noted that Fair Oaks has been working on a finance plan and would like to build a community center; he felt it was interesting to compare the public opinion and the similarities and differences in the Master Plans between park districts.
- b) Update on the Land Swap with San Juan Unified School District (verbal): As requested, the District provided the School District with their Verizon contract due to the cell tower being listed on the title report.

11. UNFINISHED BUSINESS

MOTION #6

- a) Discussion Regarding the Disc Golf Pay to Play Draft Business Plan, Draft Budget, and Disc Golf Course Survey and Approval of the Disc Golf Ad Hoc Committee Recommendation Regarding Incorporation of the Disc Golf Course Survey into the Orangevale Community Park Master Plan (pg 50-62): Admin. Foell discussed the main items that would be funded via a pay-to-play measure. There are two large scale projects, both in the \$150,000 range, including an expansion of the parking lot to include 30 new stalls and a restroom renovation. They also identified environmental improvements, such as defining walkways to at least six of the holes and tree pruning. He estimated that \$7,000-15,000 per year would need to be allocated to hire a tree company to better maintain the trees on the course. A marshalling program would be instituted and police patrols would be increased under the plan. Possible fee structures were discussed including a daily (\$3-6) and yearly fee (\$50-140). Regarding administration for collecting fees, he felt it was more conceivable to have a concessionaire collect the

fees as opposed to District staff. Marshalls could also be used to ensure players have paid to play. Director Brunberg questioned the amount of players that are being estimated, but it was noted that this course was always very busy. Admin. Foell developed several possible budget scenarios with regard to the amount of service and projects completed, and the Board spoke about the pluses and minuses of each one. The disc golf survey was also discussed. The survey included questions such as where the player lives, how frequently they play, what improvements they'd like to see most and the projects that were most important to them, how much they were willing to pay and possible different fees for weekends or an annual pass, and if and why they would not be willing to pay. Director Montes added that she felt the yearly fees were too low, and Admin. Foell said this was still an issue that needed to be discussed further. Increasing the annual fees was discussed amongst the Board, to possibly \$100-150 for residents and \$150-200 for non-residents. With the approved motion, the survey will start being distributed. An ad hoc meeting will be held before the June Board meeting, and a final budget and business plan will be developed.

It was a motioned that the District approve the disc golf course survey and instruct the staff to distribute the survey and include the results as part of the Orangevale Community Park Master Plan. On a motion by Director Brunberg, seconded by Director Montes, the motion was approved 4-0-0 with Directors Meraz, Brunberg, Montes, and Swenson voting Aye. There were no Nays or Abstentions.

12. NEW BUSINESS

There was no new business to discuss.

13. DIRECTOR AND STAFF COMMENTS

Coordinator Woodford said the Top Notch basketball program was growing in popularity. Creek Week was being held on Saturday.

Interim Superintendent Wade was keeping busy now that spring was here.

Ms. Von Aesch said everyone completed their Form 700.

Admin. Foell said it was a busy time of year for the District. He was happy with all of the staff members and what was being accomplished. Staff was getting ready for spring and summer. Coordinator Woodford completed the new activity guide.

Director Swenson was excited to participate in Creek Week. She also complemented the parks throughout the District.

Director Brunberg requested a class to teach basic life skills such as balancing a checkbook or opening a bank account. Bruce from the Orangevale Library announced a financial education initiative through the library. They have partnered with community groups and

government agencies to include classes such as a fraud prevention, social security, long-term care, and debt management. Coordinator Woodford also spoke of online classes that were available.

Director Montes thanked staff for their work. She also let everyone know about the upcoming fun run, Pow Wow Days, and the Big Day of Service.

14. ITEMS FOR NEXT AGENDA

None

**15. ADJOURNMENT
MOTION #7**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:34 p.m. On a motion by Director Montes, seconded by Director Brunberg, adjournment was approved 4-0-0 with Directors Meraz, Swenson, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

Lisa Montes, Vice Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors April 19, 2018

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, April 19, 2018 at Orangevale Community Park. Director Stickney called the meeting to order at 6:25 p.m.

Directors present: Meraz, Swenson, Brunberg, Stickney (Montes absent)
Staff present: Greg Foell, District Administrator
Scott Wade, Interim Park Superintendent
Jennifer Von Aesch, Finance/HR Manager
Melyssa Woodford, Administrative Services Supervisor
Chelsea McAdam, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**

On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved 4-0-0 with Directors Swenson, Brunberg, Stickney, and Meraz voting Aye. There were no Abstentions or Nays.

MOTION #1

5. **PUBLIC DISCUSSION**

There was no public discussion.

6. **NEW BUSINESS**

- a. Orangevale Community Park Master Plan Workshop: Administrator Foell stated that the Orangevale Community Park was last of the major District parks to go through the master plan process. The overall District Master Plan was completed in 2011 and park master plans have been completed for Orangevale Community Center Park, Norma Hamlin, Pecan, and Almond parks. Administrator Foell explained that this workshop will be followed by a second community workshop on June 7th and then the Preliminary Park Master Plan will be presented to the Board and residents at the July 12, 2018 Board of Directors meeting. The Final Master Plan will then be presented to the Board for approval at the September 13, 2018 Board meeting. Administrator Foell then introduced Peter Larimer from MTW Landscape Architects. Mr. Larimer facilitated discussion with those in attendance regarding each area of the park and potential improvements in each area. The following represent comments from the 18 participants in attendance regarding the park and draft area plans:
1. Renovate existing bathrooms
 2. More drinking fountains
 3. Dog drinking fountains at each drinking fountain
 4. Incorporate all trails in the wood areas to be decomposed granite pathways and add benches

5. Water park for kids
6. Keep/emphasize nature areas, and protect vernal pools
7. More programming for the Horse Arena
8. Advertise Horse events and info on website “upcoming events”
9. Enhance or utilize marque sign at Community Center
10. Music in the Park all year/more community events
11. More trees with colors and more native species
12. The new parking lot next to stone amphitheater was not well received
13. The new road connecting down to Elm was not well received
Consider changing it to a gravel path
14. Hitching posts near new picnic table area by Casa entrance
15. Skate Park could scare horses or encourage kids to cut classes
Fear that it will be too noisy
16. Crossing for horses near bridges
17. Improve bridge crossings
18. Widen driveway entrance at Filbert to allow for increased access
19. Use school parking lots for extra parking for events
20. Fix/replace gates at Horse Arena
21. Work to improve relationship between the neighbors from Elm to the Hole 5 Tee and the disc golfers
22. Get more input from more residents via Survey Monkey or some other form of surveying
23. Corporate sponsorship for improvements

7. **DIRECTOR AND STAFF COMMENTS**

8. **ITEMS FOR NEXT AGENDA** None

9. **ADJOURNMENT** With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:05 p.m. On a motion by Director Stickney, seconded by Director Brunberg, adjournment was approved 4-0-0 with Directors Meraz, Stickney, Swenson, and Brunberg voting Aye. There were no Abstentions or Nays.

MOTION #2

Michael Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors May 10, 2018

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, May 10, 2018 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Meraz, Stickney, Montes (Swenson and Brunberg absent)
Staff present: Greg Foell, District Administrator
Scott Wade, Interim Park Superintendent
Jennifer Von Aesch, Finance/HR Manager
Jason Bain, Recreation Supervisor
Melyssa Woodford, Administrative Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 Director Stickney requested to pull item 8.4. On a motion by Director Stickney, seconded by Director Montes, the agenda was approved with this change by a vote of 3-0-0 with Directors Stickney, Montes, and Meraz voting Aye. Directors Swenson and Brunberg were absent. There were no Abstentions or Nays.

5. **PUBLIC DISCUSSION**
Dan Kovar spoke to the Board. He resides at 8094 Chipwood Way which backs to Arcade Creek in Sundance Park. He explained that the creek had eroded near his fence posts and deck pillars which resulted in the fence leaning and the deck being unstable. He contacted Sacramento County and they concluded that it was the Orangevale Recreation & Park District's issue. Superintendent Wade has inspected the area. Mr. Kovar would like to repair his deck and fence but the creek erosion has complicated the repairs. Admin. Foell and Superintendent Wade had been investigating the situation to determine whose responsibility it was to repair the issues. On Assessor's Parcel maps when the house was built, it appears the creek was part of Mr. Kovar's backyard at one time. Admin. Foell would like to determine where the property line currently is and what kind of correction needed to be done. The District maintains Sundance Park, however the County maintains the flows within the creek. Superintendent Wade said the County had been breaking up dams downstream from Mr. Kovar's home to prevent erosion on the banks. Admin. Foell was continuing to research the situation, to find a solution from someone more experienced in bank stabilization. When asked, Admin. Foell explained that the District was still working to determine where the responsibility lies for repairing this damage. Director Stickney also noted that it was against the law for them to work on the creek between October 15th and April 15th. According to the County Parcel

Viewer, Mr. Kovar's property includes the creek but the current property line must be firmly established during this investigation.

6. MINUTES

- a) Approval of Minutes of April 12, 2018 Meeting (pg 1-5): This item was tabled until the meeting to be held in June 2018.
- b) Approval of Minutes of April 19, 2018 Special Meeting (pg 6-7): This item was tabled until the meeting to be held in June 2018.

7. CORRESPONDENCE

- a) Letter from Amanda Thomas Requesting Support for Candidacy to Serve as the Independent Special District Representative on the Consolidated Redevelopment Oversight Board for Sacramento County (pg 8): Admin. Foell had not yet received a ballot and so he provided this letter to the Board as informational only. Director Stickney requested that Admin. Foell include the letter when they receive the ballot.
- b) Letters from Terry Benedict to the Board of Directors and Letter of Response from the District Administration (pg 9-14): The Board approved of the District Administrator's response.

8. CONSENT CALENDAR

MOTION #2

No consent items were discussed. On a motion by Director Montes, seconded by Director Stickney, the consent calendar was approved 3-0-0 with Directors Meraz, Stickney, and Montes voting Aye. Directors Swenson and Brunberg were absent. There were no Abstentions or Nays.

8.1 CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for April 2018 (pg 15-16)
- b) Budget Status Report for April 2018 (pg 17-19)
- c) Revenue Report for April 2018 (pg 20)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for April 2018 (pg 21-23)
- b) Budget Status Report for April 2018 (pg 24-25)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for April 2018 (pg 26)
- b) Budget Status Report for April 2018 (pg 27)

8.4. NON-CONSENT MATTERS GENERAL FUND

This item was pulled from the agenda and not discussed.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance -- Recap of April 27, 2018 Meeting (pg 29): See item 12(a) for more information.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.

- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc Committee: No report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – April 2018 (pg 30-33): Admin. Foell said the past month had been very busy due to the Board meetings, Master Plan, and other special events. Registration has been going well, and he noted that the Tiger Sharks have had high attendance numbers. Supervisor Bain spoke of the new coach, Andy Marriott, who also coaches at Oakmont High School and a college swim team where Devin (our former coach) coaches the water polo team. Admin. Foell noted that 100 volunteers participated in the creek clean-up. Supervisor Bain said the summer open house was successful which resulted in approximately 350 in attendance and \$19,000 in registrations at the event. Superintendent Wade updated the Board on field maintenance updates and seasonal employee job and safety trainings. Admin. Foell said the Big Day of Service was one of the most successful volunteer service events the District has participated in. Projects completed included building four walking bridges over the creek, planting 75 trees, removing a long wood fence and creating a painted rock garden at Pecan Park. Admin. Foell described each project and commended Superintendent Wade, other staff, the Rotary Club and all the volunteers for the great work completing the project. Director Stickney assisted in planting 75 trees throughout the park.
- b) Update on the Land Swap with San Juan Unified School District (verbal): Admin. Foell said the land swap continues to move forward toward completion.
- c) Special Board Meeting – 2018-19 Capital Projects Workshop – Thursday, May 17, 2018 (verbal): Admin. Foell reminded the Board of this meeting.
- d) Special Board Meeting – Community Park Master Plan Workshop 2 – Tuesday, June 7, 2018 (verbal): Admin. Foell reminded the Board of this meeting.

11. UNFINISHED BUSINESS

There was no unfinished business to discuss.

12. NEW BUSINESS

- a) Presentation of the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2018-19 (pg 34-59): This was the first showing of the budget for the upcoming year. Admin. Foell highlighted that the District has received a very strong increase in the tax increment, possibly exceeding \$100,000. The

District had exceeded projections on facility rentals and will be close or slightly below projections for recreation. Program fees will need to rise in order to match the minimum wage increase. Last year's deficient was approximately \$93,000 primarily due to projects being completed and funded over two fiscal years. Staff is planning for the General Fund to continue to slowly grow over time as it has been in recent years. Full-time salaries rose this past year due to a Board approved salary adjustment and 1% COLA. Workers' Compensation rates are still on the higher side due to a couple of claims being filed, and Admin. Foell was hoping rates will decrease over the next few years as the District's experience modification percentage decreases. SCERS rates will increase over the next five years and represents a total of approximately \$30,000 in additional retirement costs for the District. The Park Superintendent position will be added to the maintenance division. Interim Superintendent Wade has declined the position and will return to his PM III position. The Finance Committee recommended a 2% COLA increase be included in preparing the preliminary budget for the Boards consideration. The committee discussed projects that had been completed, proposed projects, as well as salaries and benefits. The status of the District providing benefits for part-time employees was discussed. The District's original agreement with SCERS from over 30 years ago stated that part-time employees working more than an average 20 hours per week year-round were eligible for benefits. The District passed a new resolution approximately three years ago which allowed part time employees to work 1,560 hours per year before being eligible for retirement benefits. SCERS has started evaluating districts desiring to have consistency with all member districts. Local Districts are encouraging SCERS to adopt the 30 hours per week threshold. If retired, a person can only work approximately 900 hours. The District may have to modify the approved resolution once the SCERS Board approves their new policy.

The preliminary budget was discussed in more detail. The District was estimating a year-end fund balance for 2017-18 of \$140,850. The proposed OLLAD budget estimates an ending fund balance of \$314,000. The in-lieu park dedication fund rose \$361 over the last year which was much lower than in the past, however the District was still receiving a good amount of park development fees. Admin. Foell felt the carryover should remain consistent over the years, which has been the case. Director Montes asked about fees in regard to Mr. Benedict, and Admin. Foell noted that this has mainly resulted in staff costs and a decrease in legal fees. Group insurance rate increases were calculated at 7% for Fiscal 2018/19. Upcoming projects and maintenance equipment were discussed.

- b) Approval of Resolution 18-05-594, Resolution of Intention to Levy Assessments for Fiscal Year 2018-19, Preliminarily Approving the Engineer's Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District

MOTION #3

(OLLAD) (pg 60-106): On a motion by Director Montes, seconded by Director Stickney, the resolution was approved 3-0-0 with Directors Meraz, Stickney, and Montes voting Aye. Directors Swenson and Brunberg were absent. There were no Abstentions or Nays.

MOTION #4

c) Approval of Resolution 18-05-595, Resolution of Intention to Levy Assessments for Fiscal Year 2018-19, Preliminarily Approving the Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg 107-126): On a motion by Director Stickney, seconded by Director Montes, the resolution was approved 3-0-0 with Directors Meraz, Stickney, and Montes voting Aye. Directors Swenson and Brunberg were absent. There were no Abstentions or Nays.

MOTION #5

d) Approval of Quotation from Ecology Action in the Amount of \$8,451.11 to Retrofit the Community Center Auditorium with LED Dimmable Fixtures (pg 127-145): A power outage caused damage to two lighting control boards in the auditorium two years ago. Replacement parts have not been able to be secured due to outdated technology. Upgrading the fixtures to LED lights is the best possible option. Ecology Action was the exclusive energy provider for SMUD and can access a program to provide the District a larger rebate. Director Montes felt that having LED dimmable fixtures would be the best option for rental use. Admin. Foell said installation would start in approximately six to eight weeks. On a motion by Director Montes, seconded by Director Stickney, the quotation was approved 3-0-0 with Directors Meraz, Stickney, and Montes voting Aye. Directors Swenson and Brunberg were absent. There were no Abstentions or Nays.

13. DIRECTOR AND STAFF COMMENTS

Coordinator Woodford said the Spring Craft Fair was coming up soon. Director Montes complimented the work done on the activity guide.

Supervisor Bain stated the pool would open on Memorial Day weekend. Swim practice started two weeks ago.

Interim Superintendent Wade said they have been busy as growing season had begun.

Ms. Von Aesch had been completing the paperwork for employee new hires and rehires.

Admin. Foell complimented the staff on the fantastic work they have done, especially with the busy season coming up and the recent events the District had hosted.

Director Stickney attended the Big Day of Service and said that several people there were very helpful. He commended Admin. Foell for helping organize the event.

Director Montes felt the Big Day of Service was wonderful and noted some details of the great community event. She also noted that Pow Wow Days was coming up soon.

14. ITEMS FOR NEXT AGENDA

Admin. Foell discussed the agenda for the upcoming capital projects workshop meeting, as well as the preparation for Orangevale Community Park master plan workshop #2.

15. CLOSED SESSION

a) Closed Session Pursuant to Government Code Section 54957
Public Employee Performance Evaluation: District Administrator

16. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

Director Stickney resumed the public session and announced that no action was taken.

17. ADJOURNMENT
MOTION #6

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:41 p.m. On a motion by Director Montes, seconded by Director Meraz, adjournment was approved 3-0-0 with Directors Meraz, Stickney, and Montes voting Aye. Directors Swenson and Brunberg were absent. There were no Abstentions or Nays.

Mike Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Special Meeting of Board of Directors May 17, 2018

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, May 17, 2018 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Meraz, Swenson, Stickney (Brunberg and Montes absent)
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Manager
Melyssa Woodford, Administrative Services Coordinator
Bruce Edwards, Park Maintenance II

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Meraz, seconded by Director Stickney, the agenda was approved 3-0-0 with Directors Swenson, Meraz, and Stickney voting Aye. There were no Abstentions or Nays.
MOTION #1
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **ADMINISTRATOR'S REPORT** Not discussed.
7. **UNFINISHED BUSINESS** Not discussed.
8. **NEW BUSINESS**
 - a) **Discussion and Prioritization of the District's Capital Improvement, Capital Replacement, and ADA Improvement Projects:** The District and Board have gone through the process of prioritizing park projects for several years. Because of the large parks located in the District, some larger projects that require significant park development are put in a separate area of the plan that would be funded via a bond measure or other finance measure due to a lack of funds from District taxes. The "Master Plan Critical Path" items were taken out of the general groupings and heightened in priority to be completed as money becomes available. Projects from the District Capital Replacement Plan and ADA Transition Project list have been included. The ADA path of travel project at the community center, park restroom upgrades, the Almond Park tennis courts ADA path of travel and resurfacing were initially discussed.

Almond Park

Admin. Foell felt the courts at Almond Park should be resurfaced soon. Director Stickney believed the resurfacing and the basketball courts should be prioritized over the exercise stations. Director Swenson felt shade flag structures should be higher on the priority list. The Board finalized the priority list as: 1) Resurfacing tennis courts, 2) Exercise stations, 3) Basketball court, 4) Shade sails, 5) Restroom, 6) Second set of picnic structures, 7) Sand volleyball.

Orangevale Community Park

Admin. Foell added in the option of a playground shade sail for this park as well. Resurfacing the parking lots was discussed. The Board finalized the priority list as: 1) Oak Avenue parking lot resurfacing, 2) Skateboard elements, 3) Hazel Parking Lot Expansion, 4) Spray/Splash Pad 5) Shade sails.

Orangevale Community Center

Admin. Foell felt the exterior painting needed to be done soon. The efficiency of new LED lighting was also discussed. The Board finalized the priority list as: 1) Sustainability improvements (LED lighting, etc), 2) Paint exterior, 3) Storage room addition, 4) Cabinets and sink in classroom.

Youth Center Park

Admin. Foell explained that there have been ongoing issues with the flooring and tile separation at the Youth Center. The Board finalized the priority list as: 1) Youth Center building improvements, 2) Playground and swings, 3) Field backstop and basketball court, 4) Youth Center building improvements 2.

Orangevale Community Center Park Master Plan Critical Path

Admin. Foell believed the improvements to the pool would bring much more business to this park and should be part of the long-term plan. The Board finalized the priority list as: 1) Overflow parking area, 2) Jogging trail, exercise equipment, etc, 3) Rough grading and drainage, 4) Property E2 playground area, 5) Pool complex.

Orangevale Community Center Park

Admin. Foell noted that the irrigation/planting project on Hazel would be done in-house. The Board finalized the priority list as: 1) Pool spray features, 2) Pool shade sail, 3) Picnic areas, 4) Irrigation/planting along Hazel Avenue, 5) Community Center

frontage and landscape.

Pecan Park

The dog park and a portion of the pathway loop have been completed. Admin. Foell felt the priority should be to complete the pathway loop, which included the bridge. The Board finalized the priority list as: 1) Pathway Loop, 2) Miscellaneous ADA improvements, 3) Restroom renovation, 4) Expand playground and swing area, 5) Gazebo and picnic area.

Rollingwood Natural Area

A trail was discussed to be developed behind the restroom. Director Stickney asked if the County would gift the property behind the Rollingwood Racquet Club in the area to the District. However, Admin. Foell felt the area may be too much for the District to take on and maintain at this time.

Sundance/Streng Avenue

Admin. Foell felt the District should expand the rock border project at Sundance. Director Stickney discussed a possible playground be installed there. Admin. Foell felt they should develop a master plan for Sundance and Streng Avenue as part of the electric greenway project.

District Corporation Yard

A shop expansion was discussed due to the new shop equipment that has been acquired.

Kidz Korner House

The roof at Kidz Korner was close to needing to be replaced, as well as the backdoor ramp, shade canopy, and storage area. Admin. Foell felt these projects could be included as part of the regular budget.

Capital Replacements and ADA Projects *Orangevale Community Park*

The horse arena fence and gate repairs and the replacement of sand was discussed.

Parking Lots/Pathways and Vehicles

The parking lots/pathways and vehicles were discussed. The Board finalized the priority list in the vehicle section as: 1) 2003 pick-up truck, 2) Ditch Witch, 3) Tractor hydraulics, 4) 1998 pick-up truck, 5) Infield groomer, 6) Wide area mower.

Summary

Regarding overall prioritization, Admin. Foell felt the playground at the Youth Center should be replaced. The Board finalized this priority list as: 1) Youth Center building improvements, 2) Youth Center playground and swings, 3) Almond Park tennis court resurfacing, 4) Almond Park exercise stations, 5) Pecan Park bridge, 6) Community Park shade sail, 7) Almond Park shade sail.

- b) Discussion of Salaries and Benefits, SCERS Retirement, and Cost of Living Adjustment (COLA): Admin. Foell felt this was covered well in the last meeting and did not have any further information to add.
- c) Discussion of the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2018-19: Admin. Foell also felt this was covered well in the last meeting. He was planning on adding additional money for the completion of the Orangevale Community Park Master Plan, and for professional services to complete the finance plan.
- d) Discussion Regarding Preparation for the Orangevale Community Park Master Plan Workshop #2: Admin. Foell noted the workshop will be held on June 7th. He encouraged the Board to invite anyone they know that may be interested in the planning of the park. As part of this workshop, the District will discuss the revised maps that have been completed. Further, the community surveys for the disc golf course, Community Park Master Plan. Admin. Foell discussed the questions on the surveys with the Board. Director Meraz mentioned an encounter he had with non-Orangevale residents who use the horse amenities in the District.

9. DIRECTOR AND STAFF COMMENTS

Director Stickney asked about trees being planted near the disc golf course. Park Maintenance II Employee Bruce Edwards clarified his question.

10. ITEMS FOR NEXT AGENDA

None discussed.

11. ADJOURNMENT

MOTION #2

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:39 p.m. On a motion by Director Swenson, seconded by Director Meraz, adjournment was approved 3-0-0 with Directors Swenson, Stickney, and Meraz voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939
www.saclafco.org

DATE: May 29, 2018

TO: Sacramento Local Agency Formation Commission Members
Sacramento County Board of Supervisors

RE: **APPOINTMENT OF THE INDEPENDENT SPECIAL DISTRICT
REPRESENTATIVE AND ALTERNATE TO THE CONSOLIDATED
REDEVELOPMENT OVERSIGHT BOARD FOR SACRAMENTO
COUNTY**

I am writing to announce the appointment of the Independent Special Districts' Representative and Alternate for the Consolidated Redevelopment Oversight Board in Sacramento County.

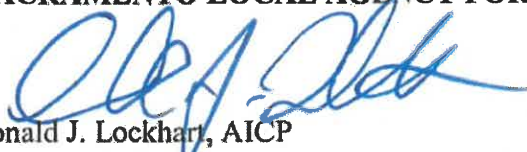
The Voting period was open from April 20 through May 25, 2018 at 3:30 PM.

Representative: Director Terri R. Leimbach,
Cordova Recreation and Park District
9108 Plumgrove Way
Sacramento CA 95826
(916)529-0997
tleimbach@crpd.com

Alternate: Jeff Frye, Economic Development Mgr.
Sacramento Metro Fire District
10545 Armstrong Ave; Suite 200
Mather CA 95655
(916)662-3596
Frye.jeff@metrofire.ca.gov

If you have questions regarding the appointment process, please do not hesitate to contact me at (916) 874- 6458.

Sincerely,
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



Donald J. Lockhart, AICP
Executive Officer

Donald J. Lockhart AICP, Executive Officer; Diane Thorpe, Commission Clerk
www.saclafco.org





March 26, 2018

Greg Foell
Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662-3445

RE: Liability & Property Dividend - FY 2001 - 2002

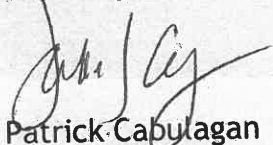
Dear Greg Foell,

The Board of Directors voted to declare a dividend of \$275,000 for those Districts who are current members of CAPRI and participated in the Liability & Property program during fiscal years 2001 - 2002.

Enclosed you will find a dividend check for your participation in the Liability & Property Program.

Thank you for your participation in our Liability & Property Program. If you have any questions, please feel free to call me.

Sincerely,



Patrick Cabulagan
Administrator

Enclosure



California Association for
Park and Recreation Indemnity
6341 Auburn Blvd. Suite A
Citrus Heights, CA 95621
(916) 722-5550

Bank of the West
7381 Greenback Lane
Citrus Heights, CA 95621
90-78/1211
90-78/1211

9267

3/26/2018

PAY TO THE
ORDER OF

Orangevale Recreation and Park District

\$ **4,218.43

Four Thousand Two Hundred Eighteen and 43/100*****

DOLLARS

Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662-3445



[Handwritten Signature]
AUTHORIZED SIGNATURE

MEMO

Liability Dividend - FY 2001-2002

⑈009267⑈ ⑆121100782⑆ 169006020⑈

California Association for / Park and Recreation Indemnity

9267

Orangevale Recreation and Park District

3/26/2018

Liability Dividend - FY 2001-2002

4,218.43

Bank of West - Master Liability Dividend - FY 2001-2002

4,218.43



5/24/18

Terry Benedict
9365 Central Avenue
Orangevale, CA 95662

Dear Mr. Benedict,

This letter is in response to your two letters dated on May 22, 2018 and May 23, 2018 to each of the Board of Directors requesting the County Board of Supervisors Formation Resolution 83-1024 and 83-1084 be posted on the District's website.

The District is happy to post documents in the District's possession that provide clarity and transparency to the public. These County of Sacramento resolutions that began the formation of the District were posted on May 23, 2018 on the Governance/Public Transparency page of the District's website at www.ovparks.com.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Greg A. Foell".

Greg A. Foell
District Administrator

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

Terry Benedict

9365 Central Avenue Orangevale CA 95662

May 22, 2018

Board of Directors for Orangevale Recreation and Park District

6826 Hazel Avenue
Orangevale CA 95662

Dear Director Michael Stickney

A properly functioning local government depends, in-part, on an informed citizenry.

The right to know how our government conducts our business is a fundamental Constitutional right of every Orangevale resident.

“Information is the currency of democracy” Thomas Jefferson.

The above quote basically means that an informed public/Orangevale residents is vital to our local democracy. In other words, if the residents of our local democracy (especially those residents that vote) are uninformed or misinformed than they are more likely to elect poor or even dishonest local Politian's. Without reliable and accurate information, our local democracy is at risk of corruption. So, to protect and preserve our local democracy, we need to ensure that we/Orangevale residents have reliable and accurate information that is freely available.

Orangevale Recreation and Park District belongs to those residents for which the District was formed to serve, Orangevale residents.

Orangevale Recreation and Park District does not belong to District employees.

Orangevale Recreation and Park District does not belong to the District's elected Board of Directors.

With this written public request comes a deadline. The deadline is July 12, 2018.

The written request is as follows; During the June 14, 2018 regular monthly Board of Directors meeting. The Board of Directors shall act by motions and majority vote, vote to publicly direct the Boards employee, District Administrator Greg Foell, to post, on the Districts website www.ovparks.com RESOLUTION NO. 83-1024 Resolution of The Board of Supervisors of The County of Sacramento Initiating Proceedings for The Orangevale Reorganization, Consisting of The Formation of The Orangevale Recreation and Park District From Territory Within The Boundaries of The Sunrise and Fair Oaks Recreation and Park Districts. (see enclosed five (5) page resolution)

Sincerely,


Terry Benedict

#24

RESOLUTION NO. 83-1024

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SACRAMENTO INITIATING PROCEEDINGS FOR THE ORANGEVALE REORGANIZATION, CONSISTING OF THE FORMATION OF ORANGEVALE RECREATION AND PARK DISTRICT FROM TERRITORY WITHIN THE BOUNDARIES OF THE SUNRISE AND THE FAIR OAKS RECREATION AND PARK DISTRICTS (5-83)

WHEREAS, resolutions of application proposing a reorganization, consisting of the detachment of certain territory comprising parts of the Sunrise and Fair Oaks Recreation and Park Districts from those districts and the formation of that same territory into the Orangevale Recreation and Park District, were heretofore filed with the Local Agency Formation Commission; and

WHEREAS, the resolutions of application were filed by the Boards of Directors of the Sunrise and the Fair Oaks Recreation and Park Districts in accordance with Section 56261.1 of the Government Code; and

WHEREAS, on July 20, 1983, the Local Agency Formation Commission held a hearing on the proposed reorganization, approved the same, and forwarded the proposal to this Board of Supervisors for further proceedings; and

WHEREAS, in the resolution approving the reorganization, LAFCO cited several reasons for its approval:

- a. The creation of the Orangevale Municipal Advisory Council (MAC), in April of 1983, originally called for recreation and parks service and activities. Upon further consideration, however, the Board of Supervisors decided that the Advisory Council's responsibilities as they relate to parks and

recreation should be more than advisory. Because the MAC law is very specific in stipulating that a MAC is purely advisory and cannot actually administer, provide or perform programs or activities, it is necessary for the Board of Supervisors to initiate proceedings to create an entity that would allow the MAC, acting in a different capacity, to provide park and recreation services, namely a park district.

- b. Residents of the Orangevale area indicated, in a survey, that local control of parks and recreation services is very important and desirable.
- c. The area in question was formerly served by County Service Area (CSA) No. 5, which was created in the early '60s to provide a basic level of park and recreation service and activities. In effect, the new Orangevale Recreation and Park District will be serving an area that was, at one time, a CSA devoted to park and recreation activities.
- d. The creation of the Orangevale Recreation and Park District is an integral element of a larger scheme which might lead to further consolidation (centralization) of a variety of services on a community-wide basis in the Orangevale area.

WHEREAS, the reorganization was made subject to the following terms and conditions:

- a. The effective date of said reorganization will be October 1, 1983, or upon filing the Certificate of Completion by LAFCO
- b. The disposition of assets necessitated by this reorganization should be mutually agreed upon by all affected agencies.

WHEREAS, the reorganization proposal was forwarded to this Board to initiate further proceedings upon the proposed reorganization; and

WHEREAS, the exterior boundaries of the proposed Orangevale Recreation and Park District are set forth on "Exhibit A", attached hereto and made a part hereof;

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF SACRAMENTO HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:

1. A public hearing will be held before the Board of Supervisors of the County of Sacramento on Tuesday, August 16, 1983, at the hour of 9:30 a.m., in Suite 1450, County Administration Center, 700 "H" Street, Sacramento, California 95814. Any interested person desiring to make written protest against the proposed reorganization shall do so by written communication filed with the Clerk of the Board of Supervisors not later than the hour set for hearing. A written protest by a landowner shall contain a description sufficient to identify the land owned by him. A written protest by a voter shall contain the residential address of such voter.

2. The Clerk of the Board is hereby directed to provide:

- A. Mailed notice of the above-called hearing to

each subject district and to the persons or entities who originated the application for this reorganization before the Sacramento Local Agency Formation Commission, and to each person who has heretofore filed a request for special notice of such hearing with the Clerk.

- B. Posted notice of the above-called hearing, such notice of hearing to be posted upon the official bulletin board of the Board of Supervisors at least fifteen (15) days prior to the date of the hearing, and leaving said notice posted until after the hearing.
- C. Published notice of the above-called hearing, by publication in a newspaper of general circulation within the affected territories, once, beginning at least fifteen (15) days prior to the date of the hearing.

3. The Clerk of the Board shall advise the County Executive of such proposed reorganization. In his discretion, the County Executive may choose to respond to such proposed reorganization. Any such response must be made on or before the 16th day of August, 1983, at the hour of 9:30 a.m.

On a motion by Supervisor Johnson, seconded by Supervisor Sheedy, the foregoing resolution was passed and adopted by the Board of Supervisors of the County of

Sacramento, State of California, this 2nd day of August, 1983,
by the following vote:

AYES: Supervisors: Bryan, Johnson, Sheedy
NOES: Supervisors: None
ABSENT: Supervisors: Collin, Smoley

In accordance with Section 25103 of the Government Code of the State of California, a copy of this document has been delivered to the Chairman of the Board of Supervisors, County of Sacramento, on

AUG 2 1983

By Adria Kenworthy
Deputy Clerk, Board of Supervisors

W. A. Smoley
Chairman of the Board of Supervisors
of Sacramento County, California

(SEAL)

ATTEST: Beverly A. Williams
Clerk of the
Board of Supervisors

FILED

AUG 2 1983

BOARD OF SUPERVISORS
BY Beverly A. Williams
CLERK OF THE BOARD

Terry Benedict

9365 Central Avenue Orangevale CA 95662

May 23, 2018

Board of Directors for Orangevale Recreation and Park District

6826 Hazel Avenue
Orangevale CA 95662

Dear Director Michael L. Stickney

A properly functioning local government depends, in-part, on an informed citizenry.

The right to know how our government conducts our business is a fundamental Constitutional right of every Orangevale resident.

“Information is the currency of democracy” Thomas Jefferson.

The above quote basically means that an informed public/Orangevale residents is vital to our local democracy. In other words, if the residents of our local democracy (especially those residents that vote) are uninformed or misinformed than they are more likely to elect poor or maybe even dishonest local directors. Without reliable and accurate information, our local democracy is at risk of corruption. So, to protect and preserve our local democracy, we need to ensure that we/Orangevale residents have reliable and accurate information that is freely available.

Orangevale Recreation and Park District belongs to those residents for which the District was formed to serve, Orangevale residents.

Orangevale Recreation and Park District does not belong to District employees.

Orangevale Recreation and Park District does not belong to the District’s elected Board of Directors.

With this written public request comes a deadline. The deadline is July 12, 2018.

The written request is as follows; During the June 14, 2018 regular monthly Board of Directors meeting. The Board of Directors shall act by motions and majority vote, vote to publicly direct the Boards employee, District Administrator Greg Foell, to post, on the Districts website www.ovparks.com RESOLUTION NO. 83-1048 Resolution of The Board of Supervisors of The County of Sacramento, State of California, Approving and Ordering The Orangevale Reorganization (Formation of The Orangevale Recreation and Park District) Without an Election. (see enclosed three (3) page resolution).

Sincerely;


Terry Benedict

Roll 0032

#35

SEE ORIGINAL RESOLUTION/
ORDINANCE FILE FOR ATTACHMENT

RESOLUTION NO. 83-1084

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SACRAMENTO, STATE OF
CALIFORNIA, APPROVING AND ORDERING THE
ORANGEVALE REORGANIZATION (FORMATION OF
THE ORANGEVALE RECREATION AND PARK
DISTRICT) WITHOUT AN ELECTION (5-83)

WHEREAS, subsequent to the approval of the Orangevale Reorganization, including formation of the Orangevale Recreation and Park District, by the Sacramento Local Agency Formation Commission, the Board of Supervisors of the County of Sacramento adopted a resolution initiating proceedings calling for a public hearing upon the reorganization proposal for August 16, 1983; and

WHEREAS, on August 16, 1983, a public hearing was held on the proposed reorganization and all interested persons were given an opportunity to address the Board and present evidence upon the matter; and

WHEREAS, this Board has considered the propriety of the reorganization as approved by the Sacramento Local Agency Formation Commission and has further considered the comments and evidence presented by all interested persons at the hearing and has determined to act upon the matter;

NOW, THEREFORE, the Board of Supervisors of the County of Sacramento, State of California, HEREBY FINDS, RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. Notice as required by governing law has been duly and properly given.

2. The Sacramento Local Agency Formation Commission approved the Orangevale Reorganization, consisting of the formation of the Orangevale Recreation and Park District from territory within the boundaries of the Sunrise and the Fair Oaks Recreation and Parks Districts, on July 20, 1983, and forwarded the proposal to this Board of Supervisors for further proceedings and a hearing.

3. All written and oral protests of the proposed reorganization have been duly considered by this Board of Supervisors.

4. The exterior boundaries of the Orangevale Recreation and Park District are described in Exhibit A, attached hereto and incorporated herein.

5. The Orangevale Reorganization is approved and ordered without an election, as provided for by Sections 56261.1 and 56439 (c) of the Government Code.

6. The reorganization is hereby approved, subject to the following terms and conditions:

- a. The effective date of said reorganization will be October 1, 1983, or upon filing the Certificate of Completion by LAFCO.
- b. The disposition of assets necessitated by this reorganization should be mutually agreed upon by all affected agencies.

7. The Clerk of the Board is hereby ordered and directed to make the proper filings as required by Section 56450, et seq., of the Government Code.

On a motion by Supervisor Bryan, seconded by Supervisor Collin, the foregoing resolution was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, at a regular meeting thereof, this 16th day of August, 1983, by the following vote, to wit:

In accordance with Section 25403 of the Government Code of the State of California, a copy of this document has been delivered to the Chairman of the Board of Supervisors, County of Sacramento, on

- AYES: Supervisors, Bryan, Collin, Johnson
- NOES: Supervisors, Smoley, Sheedy
- ABSENT: Supervisors, None

AUG 16 1983

Sylvia Flores
Sylvia Flores
Supt. Clerk, Board of Supervisors

Ed Sheedy

Chairperson of the Board of Supervisors
of Sacramento County, California

(SEAL)

ATTEST: *La Miranda*
Ass't Clerk of the
Board of Supervisors

FILED

AUG 16 1983

BOARD OF SUPERVISORS
BY *Henry D. Williams*
CLERK OF THE BOARD



6/8/18

Terry Benedict
9365 Central Avenue
Orangevale, CA 95662

Dear Mr. Benedict,

This letter is in response to your letters dated on May 16, 17, and 18, 2018 to each of the Board of Directors.

- 1) 5/16/18 "My question is; When did the 2001 Board of Directors make a formal decision to approve the Final 9 Sports 2001 agenda item?
- 2) 5/17/18 "My question is; Did the 2001 Board of Directors publicly consider the community's need for a private commercial retail disc golf business (Final 9 Sports) in Orangevale Community Park at Hazel Avenue?

Answer to questions 1 and 2: As has been stated to you previously, the approval of the Final 9 Sports Concession Agreement item was on numerous agendas throughout 2001 and 2002 and was formally approved at the October 2002 Board of Directors meeting. The notes from the May 24, 2001 public hearing indicated that flyers were distributed to residents, the item was noticed in the newspaper at least once before adoption, and several residents spoke to the issue as evidenced by Board Meeting sign-in sheets. You have been provided with all of these documents previously. Through your Public Records Act requests, you have received every document the District has on the topic of Final 9 Sports and the approval of the concession agreement in 2002.

- 3) 5/18/18 "It is stated, the 2018 Board of Directors are passionate about the Orangevale community. See: www.ovparks.com Board of Directors. My question is; Were the 2001 Board of Directors passionate about the Orangevale community?

Answer: Those serving as Directors of this District are elected by the community. They serve due to their concern and passion about the Orangevale community even though their individual opinions and decisions vary based on their experience and backgrounds.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Greg A. Foell".

Greg A. Foell
District Administrator

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
Ovparks.com

Terry Benedict

9365 Central Avenue Orangevale CA 95662

May 18, 2018

Board of Directors for Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale CA 95662

Dear Director Michael L. Stickney

It's stated, the 2018 Board of Directors are passionate about the Orangevale community.
See; www.ovparks.com Board of Directors

My question is; Were the 2001 Board of Directors passionate about the Orangevale community?

Context; In 2001, Final 9 Sports was listed as an agenda item, under New Business, on the April 12, 2001 Board of Directors meeting agenda. Without publicly seeking the community's input and after only two (2) April and May regular Board meetings the Board of Directors were ready to make a decision on the agenda item.

Again my question is; Were the 2001 Board of Directors passionate about the Orangevale community?

Please note: Manuel Manie Meraz was chairman of the Board of Directors in 2001.

Please note: Michael L. Stickney was a director of the Board of Directors in 2001.

Sincerely;


Terry Benedict

Benedict Board Ltrs
Received 5/18/18

Terry Benedict

9365 Central Avenue Orangevale CA 95662

May 16, 2018

Board of Directors for Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale CA 95662

Dear Director Michael L. Stickney

My question is; When did the 2001 Board of Directors make a formal decision to approve Final 9 Sports 2001 agenda item?

Context; In 2001, Final 9 Sports was listed as an agenda item, under New Business, on the April 12, 2001 Board of Directors meeting agenda. After two (2) April and May regular Board meetings the Board of Directors were ready to make a decision on the agenda item.

Again my question is; When did the 2001 Board of Directors make a formal decision to approve Final 9 Sports 2001 agenda item?

Please note: Manuel Manie Meraz was chairman of the Board of Directors in 2001.
Please note: Michael L. Stickney was a director of the Board of Directors in 2001.

Sincerely;



Terry Benedict

Terry Benedict

9365 Central Avenue Orangevale CA 95662

May 17, 2018

Board of Directors for Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale CA 95662

Dear Director Michael L. Stickney

My question is; Did the 2001 Board of Directors publicly consider the community's need for a private commercial retail disc golf business (Final 9 Sports) in Orangevale Community Park at Hazel Avenue?

Context; In 2001, Final 9 Sports was listed as an agenda item, under New Business, on the April 12, 2001 Board of Directors meeting agenda. Without publicly seeking the community's input and after only two (2) April and May regular Board meetings the Board of Directors were ready to make a decision on the agenda item.

Again my question is; Did the 2001 Board of Directors publicly consider the community's need for a private commercial retail disc golf business (Final 9 Sports) in Orangevale Community Park at Hazel Avenue?

Please note: Manuel Manie Meraz was chairman of the Board of Directors in 2001.
Please note: Michael L. Stickney was a director of the Board of Directors in 2001.

Sincerely;



Terry Benedict

May 5, 2018

Mr. Greg Foell, Administrator
Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662

Dear Mr. Foell,

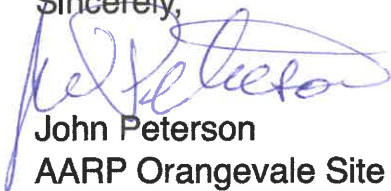
I wish to thank your staff for their assistance and cooperation in helping make this a very successful 2018 season (2017 tax year) for the AARP Tax-Aide program. Orangevale is consistently one of our highest performing locations. Our productivity was possible because of your staff's willingness to take client calls directly for reservations and assist with cancelations and appointment adjustments.

I would like to especially commend Melissa Woodford, Rebekah Butcher, and Corina Fong for their essential role in interacting with clients and maintaining the client appointment sheets. All of your staff are exceptionally cooperative, including the thoughtful attention to the room set up.

By hosting the AARP Tax-Aide program, the Orangevale Recreation and Park District made free assistance possible for 602 families, saving them significant expense—a number commented on just how much they appreciated the recreation and park district's assistance. (The AARP North Area District helped a total of 4035 families.)

We look forward to working with your staff on this program next year.

Sincerely,



John Peterson
AARP Orangevale Site Coordinator

cc: Melissa Woodford
Rebekah Butcher
Corina Fong

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1905939425	20200500	US BANK CORPORATE PAYMENT	Advertising	31.38
1905928703	20202900	JENNIFER VON AESCH	Business/Conference Expense	165.40
1905939425	20202900	US BANK CORPORATE PAYMENT	Buisness/Conference Expense	199.00
				364.40
1905933260	20203900	ASHLEY TAPIA	Employee Transportation	14.22
1905933257	20203900	JENNIFER VON AESCH	Employee Transportation	73.79
1905933256	20203900	EMILY GARSKE	Employee Transportation	5.45
1905933253	20203900	CHELSEA MCADAM	Employee Transportation	4.80
1905933252	20203900	ASHLEY BELL	Employee Transportation	60.28
1905933251	20203900	CHRISTINA LEVEILLE	Employee Transportation	2.13
				160.67
1300673400	20205100	CAPRI	Liability Insurance Dividend	-4,218.43
1905930470	20205500	HUB INTERNATIONAL INSURAN	Insurance-Long Term	150.74
1905941464	20205500	HUB INTERNATIONAL INSURAN	Insurance-Long Term	218.92
				369.66
1905928698	20207600	BURKETT'S OFFICE SUPPLY	Office Supplies	65.25
1905933266	20207600	BURKETT'S OFFICE SUPPLY	Office Supplies	55.61
1905939425	20207600	US BANK CORPORATE PAYMENT	Office Supplies	156.33
1905939459	20207600	BURKETT'S OFFICE SUPPLY	Office Supplies	248.39
1905940842	20207600	BURKETT'S OFFICE SUPPLY	Office Supplies	96.05
1905941466	20207600	BURKETT'S OFFICE SUPPLY	Office Supplies	108.51
				730.14
1905939425	20208102	US BANK CORPORATE PAYMENT	Stamps	250.00
1905930482	20208500	PRINT PROJECT MANAGERS IN	Printing Service	4,772.50
1905936787	20219700	SPRINT P C S	Telephone Service	41.01
1905936781	20219700	AT&T	Telephone Service	20.89
1905940827	20219700	COMCAST	Telephone Service	609.61
1905940825	20219700	AT&T	Telephone Service	18.58
				690.09
1905928700	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supplies	467.25
1905939455	20232200	INTERLINE BRANDS INC	Custodial Supplies	471.45
1905939452	20232200	INTERLINE BRANDS INC	Custodial Supplies	45.47
				516.92
109430576	20250700	SACRAMENTO COUNTY ENTRY	SB 2557 2nd INST ORANGEVALE PARK	8,724.15
1905937951	20259100	NATHAN DICKERSON	Other Professional Services	2,467.50
1905939425	20259100	US BANK CORPORATE PAYMENT	Other Professional Services	20.00
				2,487.50
1905933269	20259101	ROBERT PORTER	Computer Consultants	500.00
1905941468	20259101	ROBERT PORTER	Computer Consultants	500.00
				1,000.00
1905939425	20281202	US BANK CORPORATE PAYMENT	Software	190.74
1905930486	20285100	KORI SCOTT	Recreational Service	450.00
1905933264	20285100	JESSE SAVAGE	Recreational Service	1,200.00

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1905936843	20285100	RESCUE TRAINING INSTITUTE	Recreational Service	24.50
1905939425	20285100	US BANK CORPORATE PAYMENT	Recreational Service	982.10
1905939449	20285100	STEVEN MIRANDA	Recreational Service	897.00
1905939446	20285100	RESCUE TRAINING INSTITUTE	Recreational Service	42.00
1905939445	20285100	HOLLY COVALT HOLT	Recreational Service	105.60
1905939443	20285100	ALISON LLOYD	Recreational Service	288.00
1905939440	20285100	RICHARD KOWALESKI	Recreational Service	108.00
1905939436	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Service	891.00
1905939434	20285100	CHRISTINA DUETTE	Recreational Service	30.00
1905940868	20285100	GRANIT BAY MARTIAL ARTS C	Recreational Service	210.00
1905940847	20285100	ELLIOTT GENOVIA	Recreational Service	56.00
1905940844	20285100	MICHAEL ALMEDA	Recreational Service	400.00
				5,684.20
1905928285	20285200	SAM'S CLUB DIRECT CML	Recreational Supplies	122.69
1905930487	20285200	LUCILLE COLQUHOUN	Recreational Supplies	120.68
1905939425	20285200	US BANK CORPORATE PAYMENT	Recreational Supplies	846.47
1905939425	20285200	US BANK CORPORATE PAYMENT	TAX ACCRUAL	13.89
1905940863	20285200	LUCILLE COLQUHOUN	Recreational Supplies	372.01
				1,475.74
1905939425	20296200	US BANK CORPORATE PAYMENT	GS Parking Charges	8.75
1905936840	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1905936841	50557100	DEBRA A DAVIS	Fingerprinting Service	135.00
1905940872	50557100	STATE OF CALIFORNIA	Fingerprinting Service	480.00
				615.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2017/2018
MAY 2018**

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	785,000.00	50,044.95	562,276.45	222,723.55	28%
10112100	Salaries & Wages, Extra Help	375,000.00	18,298.90	212,765.67	162,234.33	43%
10112400	Salaries, Board members	12,000.00	1,000.00	5,800.00	6,200.00	52%
10121000	Retirement	170,000.00	11,606.06	130,837.98	39,162.02	23%
10122000	Social Security	85,000.00	5,168.01	58,056.47	26,943.53	32%
10123000	Group Insurance	215,000.00	15,204.10	192,168.90	22,831.10	11%
10124000	Worker's Comp. Ins	51,000.00		56,394.00	(5,394.00)	-11%
10125000	Unemployment Insurance	25,000.00	878.32	13,231.60	11,768.40	47%
10128000	Health Care/Retirees	3,000.00		-	3,000.00	100%
	<i>SUB-TOTAL</i>	1,721,000.00	102,200.34	1,231,531.07	489,468.93	28%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00	31.38	541.40	958.60	64%
20202100	Books/Periodicals/Subscrip	750.00		239.29	510.71	68%
20202900	Business/Conference Expense	5,000.00	364.40	2,572.62	2,427.38	49%
20203500	Education/Training Serv.	5,500.00		1,325.00	4,175.00	76%
20203600	Education /Training Supplies	1,000.00		24.00	976.00	98%
20203700	Tuition Reimbursement	2,000.00		-	2,000.00	100%
20203800	Employee Recognition	2,000.00		658.82	1,341.18	67%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	160.67	1,918.35	1,081.65	36%
20205100	Liability Insurance	40,000.00	(4,218.43)	38,319.57	1,680.43	4%
20205500	Rental Insurance	4,000.00	369.66	3,035.81	964.19	24%
20206100	Membership Dues	8,000.00		4,975.00	3,025.00	38%
20207600	Office Supplies	9,500.00	730.14	5,392.96	4,107.04	43%
20207602	Signs	500.00		1,719.56	(1,219.56)	-244%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	6,500.00		6,109.47	390.53	6%
20208102	Stamps	3,000.00	250.00	1,216.70	1,783.30	59%
20208500	Printing Services	28,000.00	4,772.50	17,085.80	10,914.20	39%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	1,000.00		(80.00)	1,080.00	108%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	1,000.00		-	1,000.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	690.09	7,650.83	7,349.17	49%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	467.25	1,273.76	3,726.24	75%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	6,000.00		86.20	5,913.80	99%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00	516.92	1,416.97	(416.97)	-42%
20250500	Accounting Services	8,000.00		4,725.00	3,275.00	41%
20250700	Assessment/Collection Service	18,000.00	8,724.15	17,448.78	551.22	3%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		-	15,000.00	100%
20256200	Transcribing Services	1,000.00		623.00	377.00	38%
20257100	Security Services	5,000.00		3,037.28	1,962.72	39%
20259100	Other Professional Services	5,000.00	2,487.50	8,501.11	(3,501.11)	-70%
20259101	Computer Consultants	6,000.00	1,000.00	4,500.00	1,500.00	25%
20281201	PC Hardware	10,000.00		-	10,000.00	100%
20281202	PC Software	6,000.00	190.74	2,577.61	3,422.39	57%
20281203	PC Supplies	1,000.00		89.11	910.89	91%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	180,000.00	5,684.20	101,632.00	78,368.00	44%
20285200	Recreational Supplies	40,000.00	1,475.74	24,948.12	15,051.88	38%
20289800	Other Operating Exp - Supplies	2,000.00		363.75	1,636.25	82%
20289900	Other Operating Exp - Services	2,000.00		228.99	1,771.01	89%
20291100	System Development Services	3,000.00		2,758.35	241.65	8%
20296200	GS Parking Charges	200.00	8.75	31.50	168.50	84%
	SUB-TOTAL	479,100.00	23,705.66	266,946.71	212,153.29	44%
3000	OTHER CHARGES					
30321000	Interest Expense	17,000.00		16,484.62	515.38	3%
30322000	Bond/Loan Redemption	66,000.00	429.93	65,076.07	923.93	1%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	85,500.00	429.93	81,560.69	3,939.31	5%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	235,000.00	(15,649.68)	201,621.31	33,378.69	14%
43430300	Vehicles/Equipment	7,500.00		6,500.00	1,000.00	13%
	SUB-TOTAL	242,500.00	(15,649.68)	208,121.31	34,378.69	14%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	615.00	1,621.00	2,379.00	59%
	SUB-TOTAL	4,000.00	615.00	1,621.00	2,379.00	59%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,532,100.00	111,301.25	1,789,780.78	742,319.22	29%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2017/2018
MAY 2018**

Account Number	Revenue Account	2017/2018 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,190,000	502,935.03	1,216,313.61	-26,313.61	102.21%
91910200	Prop. Taxes - Current Unsecured	40,000	-2,072.71	42,456.42	-2,456.42	106.14%
91910300	Supplemental Taxes Current	10,000	7,390.70	25,530.53	-15,530.53	255.31%
91910400	Prop. Taxes Sec. Delinquent	10,000		8,682.44	1,317.56	86.82%
91910500	Prop. Taxes Supp. Delinq.	500		1,553.64	-1,053.64	310.73%
91910600	Unitary Current Secured	12,000	6,931.66	14,179.44	-2,179.44	118.16%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		65.63	-65.63	
91913000	Prop. Tax Prior - Unsecured	1,000	35.87	1,211.97	-211.97	121.20%
91914000	Penalty Costs - Prop. Tax	200	28.62	209.39	-9.39	104.70%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,263,700	515,249.17	1,310,203.07	-46,503.07	103.68%
94941000	Interest Income	4,000		6,908.99	-2,908.99	172.72%
94942900	Building Rental Other	90,000	5,634.27	97,969.77	-7,969.77	108.86%
94943900	Cell Tower Leases	19,600	2,611.78	28,864.58	-9,264.58	147.27%
94944800	Rec.Concessions Final 9	17,000	3,042.90	17,159.10	-159.10	100.94%
94945900	Other Vending Devices	2,000		1.00	1,999.00	0.05%
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000	4,790.77	11,634.16	3,365.84	77.56%
95952900	In-Lieu Taxes	300,000	360,000.00	660,000.00	-360,000.00	220.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000	1,256.64	5,555.85	-4,555.85	555.59%
96964600	Recreation Service Charges	470,000	86,252.51	374,115.03	95,884.97	79.60%
96969700	Security Services	2,500	57.60	4,299.54	-1,799.54	171.98%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-	200.00	-2,100.00	2,100.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		3,343.35	-843.35	133.73%
97979000	Revenue - Other	500	55.00	1,744.38	-1,244.38	348.88%
	SUB-TOTAL OTHER MISC. INCOME	924,100	463,901.47	1,209,495.75	-285,395.75	130.88%
	TOTAL BUDGET AMOUNT	2,187,800	979,150.64	2,519,698.82	-331,898.82	115.17%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2018

	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1905933249	20207603	AMERICAN RIVER ACE HARDWA	Keys	75.41
109431787	20210400		Agriculture/Horticulture Supplies	186.05
1905940900	20210400	SITEONE LANDSCAPE SUPPLY	Agriculture/Horticulture Supplies	66.39
				252.44
1905933249	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supplies/Materials	22.60
1905928709	20212200	AQUA SOURCE INC	Chemical Supplies	271.88
1905939426	20212200	AQUA SOURCE INC	Chemical Supplies	3,964.34
				4,236.22
1905933249	20213200	AMERICAN RIVER ACE HARDWA	Electrical Maintenance Supplies	84.90
1905936835	20213200	LIGHTBULBSPLUS INC	Electrical Maintenance Supplies	83.14
				168.04
1905930471	20214200	TOLLEFSON AND ASSOCIATES	Land Improvement Maintenance Supplies	79.63
1905939425	20214200	US BANK CORPORATE PAYMENT	Land Improvement Maintenance Supplies	3,318.68
				3,398.31
1905936947	20215200	CARQUEST	Mechanical Systems Maintenance Supplie	97.99
1905940884	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supplie	300.14
1905940882	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supplie	197.27
1905940880	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supplie	48.72
				644.12
1905933249	20216200	AMERICAN RIVER ACE HARDWA	Painting Supplies	34.44
1905936827	20216200	SITEONE LANDSCAPE SUPPLY	Painting Supplies	71.32
				105.76
1905936820	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	126.84
1905940903	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	167.01
1700111475	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	-1.05
1905940888	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	809.42
				1,102.22
1905936780	20219100	SMUD	Electricity	5,871.85
1905936794	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	3,544.89
1905936791	20219300	ALLIED WASTE SERVICES OF	Reff Coll/Dispursment Service	1,630.38
1905928697	20219500	UNITED SITE SERVICES	Sewage Disposal Service	170.97
1905928696	20219500	UNITED SITE SERVICES	Sewage Disposal Service	170.97
1905909893	20219500	UNITED SITE SERVICES	Sewage Disposal Service	188.63
1905941460	20219500	UNITED SITE SERVICES	Sewage Disposal Service	170.97
1905941459	20219500	UNITED SITE SERVICES	Sewage Disposal Service	170.97
				872.51
1905940831	20219800	ORANGE VALE WATER COMPANY	Water	1,855.44
1905939425	20219800	US BANK CORPORATE PAYMENT	Water	34.22
				1,889.66
1905933284	20220500	DALE G PHILLIPS ENT #47	Auto Maintenance Service	1,015.85
1905936947	20220600	CARQUEST	Auto Maintenance Supplies	40.92
1905941462	20221200	TURF STAR INC	Const Equipment Maintenance Supplies	67.98

OLLAD EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2018

1905933244	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,590.23
1905936947	20223600	CARQUEST	Fuel/Lubricants	158.94
				1,749.17
1905930472	20227500	GREENBACK EQUIPMENT RENTA	Rent/Lease Equipment	335.00
1905939429	20227500	GREENBACK EQUIPMENT RENTA	Rent/Lease Equipment	335.00
1905939427	20227500	GREENBACK EQUIPMENT RENTA	Rent/Lease Equipment	44.00
1905940874	20227500	GREENBACK EQUIPMENT RENTA	Rent/Lease Equipment	49.50
1905940909	20227500	GREENBACK EQUIPMENT RENTA	Rent/Lease Equipment	49.50
				813.00
1905933282	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supplies	1,162.20
1905933282	20228200	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	5.42
1905933249	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supplies	18.30
1905936947	20228200	CARQUEST	Shop Equipment Maintenance Supplies	46.17
1905939425	20228200	US BANK CORPORATE PAYMENT	Shop Equipment Maintenance Supplies	76.99
1905940918	20228200	TURF STAR INC	Shop Equipment Maintenance Supplies	447.90
1905940916	20228200	TURF STAR INC	Shop Equipment Maintenance Supplies	541.94
1905940912	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supplies	512.45
1905940912	20228200	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	2.39
				2,813.76
1905936799	20232200	UNIFIRST CORPORATION	Custodial Supplies	78.36
1905939425	20232200	US BANK CORPORATE PAYMENT	Custodial Supplies	185.49
				263.85
1905930479	20257100	FULTON-EL CAMINO REC & PA	Security Service	1,350.00
1905936806	20257100	SACRAMENTO VALLEY ALARM S	Security Service	121.98
				1,471.98
1905936811	20259100	DUDE SOLUTIONS INC	Other Professional Service	2,072.70
1905936802	20259100	NEIGHBORLY PEST MANAGEMEN	Other Professional Service	169.00
				2,241.70
1905936799	20289800	UNIFIRST CORPORATION	Other Operating Expence Supplies	94.20

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2017/2018
MAY 2018

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditure	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20207603	Keys	2,000.00	75.41	447.83	1,552.17	78%
20210300	Agricultural/Horticultural Service	12,000.00		3,900.00	8,100.00	68%
20210400	Agricultural/Horticultural Supply	15,000.00	252.44	6,879.56	8,120.44	54%
20211200	Building Maint. Supplies	8,000.00	22.60	9,495.61	(1,495.61)	-19%
20212200	Chemicals	30,000.00	4,236.22	19,490.97	10,509.03	35%
20213100	Electrical Maint. Service	6,000.00		1,577.55	4,422.45	74%
20213200	Electrical Maint. Supplies	2,000.00	168.04	1,401.82	598.18	30%
20214100	Land Improv. Maint. Service	22,000.00		4,290.00	17,710.00	81%
20214200	Land Improv. Maint. Supplies	48,000.00	3,398.31	33,979.47	14,020.53	29%
20215100	Mechanical System Maint. Ser	10,000.00		766.94	9,233.06	92%
20215200	Mechanical System Maint. Sup	3,000.00	644.12	3,762.57	(762.57)	-25%
20216200	Painting Supplies	1,500.00	105.76	1,063.02	436.98	29%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	4,000.00		5,183.06	(1,183.06)	-30%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	12,000.00	1,102.22	16,067.71	(4,067.71)	-34%
20218500	Permit Charges	2,000.00		3,802.75	(1,802.75)	-90%
20219100	Electricity	83,000.00	5,871.85	65,900.56	17,099.44	21%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	3,544.89	14,836.89	15,163.11	51%
20219300	Refuse Collection / Disposal Servic	24,000.00	1,630.38	16,398.95	7,601.05	32%
20219500	Sewage Disposal Service	14,000.00	872.51	10,357.97	3,642.03	26%
20219800	Water	51,000.00	1,889.66	45,420.77	5,579.23	11%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	7,000.00	1,015.85	4,294.20	2,705.80	39%
20220600	Auto Maintenance Supplies	4,000.00	40.92	8,424.90	(4,424.90)	-111%
20221200	Construction Equip. Maint. Supp.	500.00	67.98	608.79	(108.79)	-22%
20222600	Expendable Tools	4,000.00		2,926.21	1,073.79	27%
20223600	Fuel & Lubricants	21,000.00	1,749.17	10,423.31	10,576.69	50%
20227500	Rent/Lease Equipment	3,000.00	813.00	7,538.86	(4,538.86)	-151%
20228100	Shop Equip. Maint. Service	2,000.00		40.84	1,959.16	98%
20228200	Shop Equip. Maint. Supplies	7,000.00	2,813.76	8,617.60	(1,617.60)	-23%
20229100	Other Equip. Maint. Service	2,500.00		50.59	2,449.41	98%
20229200	Other Equip. Maint. Supplies	2,000.00		4,006.87	(2,006.87)	-100%
20232200	Custodial Supplies	20,000.00	263.85	14,522.63	5,477.37	27%
20250500	Accounting Services	3,000.00		2,600.00	400.00	13%
20252500	Engineering Services	15,000.00		10,968.57	4,031.43	27%
20253100	Legal Services	20,000.00		7,164.50	12,835.50	64%
20257100	Security Services	18,000.00	1,471.98	11,562.92	6,437.08	36%
20259100	Other Professional Services	25,000.00	2,241.70	23,244.01	1,755.99	7%
20289800	Other Operating Expense Sup.	3,500.00	94.20	4,785.53	(1,285.53)	-37%
	SUB-TOTAL	543,000.00	34,386.82	386,804.33	156,195.67	29%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,200.00		1,108.82	91.18	8%

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditure	Expenditures to Date	Funds Available	% Left
	SUB-TOTAL	1,200.00	-	1,108.82	91.18	8%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	115,000.00	15,649.68	19,029.84	95,970.16	83%
43430300	Equipment	70,000.00		54,041.42	15,958.58	23%
	SUB-TOTAL	185,000.00	15,649.68	73,071.26	111,928.74	0%
	GRAND TOTAL	729,200.00	50,036.50	460,984.41	268,215.59	37%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2017/2018
MAY 2018

Account Number	Expenditure Account	Budgeted 2017/2018	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		5.42	94.58	95%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	431.09	368.91	46%
20223600	Fuel & Lubricants	600.00	66.26	424.09	175.91	29%
20250500	Accounting Services	500.00		500.00	0.00	0%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,430.00	105.45	1,360.60	4,069.40	75%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,430.00	105.45	1,360.60	4,069.40	75%

**ORANGEVALE RECREATION & PARK DISTRICT
RECREATION COMMITTEE MEETING RECAP
TUESDAY, MAY 1, 2018
9:00 AM**

**LOCATION:
Orangevale Community Center
6826 Hazel Avenue
Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 9:03 a.m.
Roll call: Manie Meraz, Erica Swenson, Jason Bain, Melyssa Woodford, Chelsea McAdam, Greg Foell*
2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**
 - A. Winter/Spring Recap
Supervisor Bain summarized the activities and revenue for the 3rd Quarter of the 2017/18 fiscal year. He stated that revenues are close to projected levels with swim team revenues being paid earlier than in previous years. TigerSharks have more than 250 swimmers registered with a new swim coach this year. A number of events were highlighted including the Best Friends Bash, Collette Travel Trips, Day Trips, Baby & Pre-Ballet, and Adult Dance. The committee discussed the auditorium improvements and facility rentals. The committee was pleased with the new look of the auditorium. The immediate need for updated lighting was discussed due to the two panels that have not been able to be replaced and the importance of dimmable lighting for rental events.
 - B. Upcoming Programs/Events
Staff discussed the recent Creek Week Clean-up and Spring Rummage Sale events and the upcoming events including the Spring Craft Fair and the Summer Open House. The 35th Anniversary Event scheduled for August 11th was discussed.
 - C. Program/Event Discussion
The committee discussed the Twin Lakes Riding Club and events that are held throughout the year at the Horse Arena. It was suggested that the District work to improve advertising for these rental events to better inform the public. It was suggested that the events be posted on the electronic sign. The committee also discussed having a "Family Fun Day" event in the summer of 2019 that could include camping overnight at the Community Center Park. The committee also discussed investigating the purchase of exercise stations in several parks as well as additional benches and shade canopies.
5. **DIRECTOR'S AND STAFF'S COMMENTS**
6. **ITEMS FOR NEXT AGENDA**
7. **ADJOURNMENT** *The meeting was adjourned at 10:14 a.m.*

STAFF REPORT



DATE: 6-14-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – MAY 2018**

ADMINISTRATION

- Administrator Foell participated in the CARPD Legislative Conference Call on May 3rd.
- Administrator Foell attended the Sacramento County Employees Retirement System (SCERS) Draft Membership Policy Meeting on May 4th.
- The District participated in the Orangevale/Fair Oaks Big Day of Service on May 5th with four projects being completed in the District. Three projects were completed in Orangevale Community Park including the planting of 75 trees, removal of a long wood fence, and the building of four walking bridges over the creek. Many thanks to Scott Wade and the District staff that completed all the preparation work for the projects and Orangevale Rotary and all of the community volunteers that made these projects successful. A fourth project was completed at Pecan Park that included the planting of shrubs and creation of a painted rock garden for the public's enjoyment. Thanks to Ellen Vigna for her vision and for organizing and completing the project with the community volunteers.
- The District staff met with Peter Larimer from MTW to discuss the preparation for the upcoming community meetings for the Orangevale Community Park Master Plan.
- Administrator Foell participated in the consultant interviews for the Electric Greenway Trail Project through the City of Citrus Heights.

RECREATION

- The Recreation Committee met on May 1st with Manie Meraz, Erica Swenson, Jason Bain, Melyssa Woodford, Chelsea McAdam, and Greg Foell in attendance.
- Supervisor Bain attended the VFCAL swim league meeting.
- Supervisor Bain attended the NCAMA meeting.

May Activities	Enrollment	Attendance	Gross Revenue
Aquatics			
Full Moon & Sunset Paddles	6		\$ 306.00
Aquatics Sub Total	6		\$ 306.00
Classes			
3-D Animation Skills	1		\$ 54.00
Aiki Jujitsu Self Defense	8		\$ 454.00
Aikido Teen/Adult	4		\$ 608.00
Aikido Youth	1		\$ 60.00
Ballet - Baby	4		\$ 128.00
Ballet - Pre-Ballet	5		\$ 152.00
Basic Dog Obedience	1		\$ 197.00
Dance - Foxtrot	2		\$ 82.00
Dance - Waltz	3		\$ 126.00
Dynamic Volleyball Clinic	22		\$ 1,051.00

Gymnastics - Parent Participation	1		\$	70.00
Gymnastics - Tot	1		\$	70.00
Introduction to Computer Coding	1		\$	61.00
Jazzercise		345		
Karate - Preschool	7		\$	569.00
Karate - SA Shotokan	9		\$	940.00
New Star Children's Theater	1		\$	297.00
Mini Ninja	3		\$	206.00
Parkour & Free Running	2		\$	264.00
Pediatric CPR & First Aid	6		\$	268.00
Self Care Yoga	4		\$	203.00
TwirlSport Cheer	3		\$	162.00
TwirlSport Tumbling	9		\$	477.00
Ukulele	34		\$	34.00
Weight Loss Challenge	2		\$	134.00
Classes Sub Total	123	345	\$	6,025.00
Events				
Spring Craft Fair	36		\$	2,640.00
Rummage Sale				
Events Sub Total	36	0	\$	2,640.00
SENIORS				
Bridge	83		\$	83.00
Mens 50+ 3 on 3	6		\$	192.00
M.O.V.E. mid-day movie		9		
Senior Lunches		228		
Seniors Sub Total	89	237	\$	275.00
Trips				
Calaveras Big Trees State Park	4		\$	388.00
Exploring Britain & Ireland	1		\$	631.90
Trips Sub Total	5	0	\$	1,019.90
GRAND TOTAL	136	582	\$	10,265.90

May Gross Revenue Recap – May OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$91,415, \$7,915 over the projected amount. May recreation revenue came in at \$86,464, \$10,464 over the projected amount and facility revenue in came in at \$4,951, \$2,549 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in May.*

PROGRAM HIGHLIGHTS

- The Dynamic Volleyball Clinic had 22 people sign up for its first season.
- Cinderella presented by Clarie's Montessori put on a wonderful performance that was open to the community to enjoy.
- The Spring Craft Fair had 36 vendors with over 400 participants came through to shop Mother's Day weekend.

UPCOMING EVENTS

- June 11 Rec'ing Crew & swim lessons begin
- June 9 TigerSharks 1st home meet
- June 22 Caribbean Night at the Pool

SECURITY

Fulton-El Camino Park District Police Department Monthly Status Report for: Orangevale Recreation and Park District Reporting Period: 04/01/2018 to 04/30/2018

Parking Citations Issued:

2018-04-25 14:57:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

2018-04-25 14:52:00 OV Community Park (Disc Golf): CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-04-19 17:34:00 OV Community Park (Disc Golf): CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-04-19 17:31:00 OV Community Park (Disc Golf): CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-04-19 17:26:00 OV Community Park (Disc Golf): CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-04-19 17:24:00 OV Community Park (Disc Golf): CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-04-19 17:19:00 OV Community Park (Disc Golf): CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED

2018-04-18 17:34:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

2018-04-13 19:23:00 Almond Park: CVC 4000 (a) NO CURRENT REGISTRATION

2018-04-03 14:28:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

Notice To Appear Issued:

2018-04-20 22:45:00 Pecan Park: ,12500 CVC - UNLICENSED DRIVER , Misdemeanor ,4000(A) CVC - UNREGISTERED VEHICLE , Infraction , 16028a, Infraction

Reporting period: 2018-05-01 to 2018-05-31

Notice To Appear Issued:

2018-05-03 13:58:00 OV Community Park (Disc Golf): 9.36.057.5 - ALCOHOL IN PARK , Infraction

2018-05-03 15:24:00 Pecan Park: 9.86.080 - SHOPPING CARTS , Infraction

2018-05-28 19:01:00 Almond Park: 9.36.056 SCO, Infraction

Parking Citations Issued:

2018-05-03 13:56:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

2018-05-03 15:36:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

2018-05-04 14:32:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION CVC 5204 (a) CURRENT REGISTRATION TABS NOT PROPERLY DISPLAYED

2018-05-03 15:10:00 Pecan Park: CVC 4000 (a) NO CURRENT REGISTRATION CVC 5200 (a) DISPLAY OF LICENSE PLATES TWO (2) REQUIRED CVC 5204 (a) CURRENT REGISTRATION TABS NOT PROPERLY DISPLAYED

2018-05-18 16:21:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

2018-05-18 16:18:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

2018-05-23 19:08:00 OV Community Park (Disc Golf): CVC 4000 (a) NO CURRENT REGISTRATION

Warrant Arrests:

No warrant arrests during this reporting period.

Stolen Vehicles Recovered:

No stolen vehicles recovered during this reporting period.

Driving Under the Influence:

No DUI arrests during this reporting period.

Warnings:

No written warnings during this reporting period.

PARKS

May Project List

- Weekly sanitation routine at dog park located at Pecan Park.
- Daily sanitation routine for all restrooms located at Pecan Park, Disc Golf, Horse Arena, as well as Oak & Filbert. Weekly deep clean of restroom floors and fixtures.
- Monthly playground inspections at all sites. (Orangevale Community Park, Norma Hamlin Park, Almond Park, Pecan Park, Orangevale Community Center Park)
- Emptied all trash receptacles weekly, if not more frequently (due to receptacles noticed to be full, or prior to reservations).
- Daily pool inspections to ensure proper operation of pump and sanitation equipment. Weekly sand filter back flush routine to maintain optimum filtration.
- Weekly tennis court cleaning in preparation for tennis lessons at Pecan Park.
- Dug last 25 holes for Big Day of Service tree planting event.
- Knocked down some of the tall weeds at Pecan Park.
- Investigated electrical issues with irrigation system at Coleman.
- Replaced irrigation control valve at Coleman.
- Picked up tree stakes for Big Day of Service tree planting event.
- Accepted Delivery of trees for Big Day of Service.
- Accepted delivery of lumbar for Big Day of Service bridge projects. Made appropriate cuts and delivered appropriate amount of lumber to site of construction for each of the bridges.
- Painted lines on soccer field at Oak and Filbert in preparation for the weekend games.
- Delivered 75 trees and stakes to each location for planting during the Big Day of Service.
- Removed scrap materials from fence removal project at Big Day of Service and delivered to the Kiefer Refuse Station.
- Routine maintenance on mowers.
- Mowed down tall weeds in disc golf course.
- Watered and provided starter fertilizer for each tree planted during Big Day of Service. While at each tree staking/tying of each tree inspected. Removal of barricades/cones signifying where to plant the tree, as well as the pot and nursery stakes trees came with.
- Attended tree inventory software meeting.
- Made second trip to Kiefer Refuse Station to dump the remainder of scrap materials from Big Day of Service fence removal.
- Watered 105 freshly planted trees, while visiting double checked tying and staking for each tree.
- Met with maintenance staff to cover harassment/discrimination policy due to recent changes in Personnel Policy Manual.
- Repaired dugout bench for south ball diamond at Coleman.
- Irrigation troubleshooting at Coleman.
- Painted gate and post at Almond Park utilizing the assistance of the Almondale Academy volunteers.
- Painted lines on soccer field at Oak & Filbert in preparation for games.
- Sprayed weeds at Almond Park tennis courts.
- Mowed down tall weeds at future library site, to create additional parking areas, as well as firebreak.
- Scheduled fire sprinkler system inspection.

- Interviewed potential CWEX worker.
- Met with 3BE Enterprises regarding trade of work at Oak & Filbert gravel parking lot in exchange for the use of our land at Rollingwood for a storage yard for a gas main project.
- Weed control competed at Kidz Korner front yard.
- Met with event staff in preparation for Fun Run event and Pow Wow Days event.
- Watered 105 freshly planted trees at Community Park.
- Repaired Toro mower, bearings worn out on blade spindles.
- Hosted fire sprinkler inspection. Resolved issues with alarm not resetting properly following inspection.
- Backfilled around group picnic area at Oak & Filbert, using soil leftover from Oak & Filbert walkway project.
- Completed brake inspection and rotated tires on 2003 Ford Ranger.
- Repaired 3-point connection on Ford tractor.
- Repaired steering mechanisms on Kubota F3060 mower.
- Replaced 2 irrigation control valves at Pecan park.
- Conducted weekly mower maintenance.

STAFF REPORT



DATE: 6-14-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **APPROVAL OF THE AGREEMENT WITH MEALS ON WHEELS BY ACC (MOW)**

RECOMMENDATION

Approve the Agreement with Meals on Wheels by ACC (MoW) to provide the Senior Nutrition Program at the Orangevale Recreation & Park District Community Center.

BACKGROUND

The District has participated in the Senior Nutrition Program for a number of years. The County contracts administration of the program with Meals on Wheels by ACC to be the managing agent for the Meals on Wheels program. The agreement is the same form approved last year. Staff recommends approval of the agreement and to continue to provide the Meals on Wheels program.

RECOMMENDED MOTION

I move we approve the Agreement with Meals on Wheels by ACC (MoW) to provide the Senior Nutrition Program at the Orangevale Recreation & Park District Community Center and authorize the District Administrator to sign the Agreement.

AGREEMENT

This AGREEMENT is made and entered into as of this 1st day of July, 2018, by and between MEALS ON WHEELS BY ACC (MoW), a tax exempt corporation in the State of California, hereinafter referred to as "MoW", and ORANGEVALE RECREATION AND PARK DISTRICT, hereinafter referred to as "CONTRACTOR".

WITNESSETH:

WHEREAS, MoW is the operator of the Elderly Nutrition Program for Sacramento County, for the purpose of providing eligible seniors with wholesome, nutritionally sound meals; and

WHEREAS, CONTRACTOR is dedicated to serving the needs of the community and desires to assist MoW in its program efforts, by providing use of its facilities, 6826 Hazel Avenue, Orangevale, California 95662, hereinafter referred to as "FACILITY" wherein the meals may be served; and

WHEREAS, CONTRACTOR is prepared to provide use of the FACILITY on the terms and conditions set forth in this Agreement and the exhibits which are part of the Agreement; and

WHEREAS, the Chief Executive Officer (CEO) of ACC Senior Services, the managing agent for MoW is authorized to enter into the Agreement on behalf of MoW; and

WHEREAS, MoW and CONTRACTOR desire to enter into this Agreement on the terms and conditions set forth herein.

NOW, THEREFORE, the parties hereto mutually agree as follows:

I. SCOPE OF SERVICES

CONTRACTOR and MoW duties and obligations are described in Exhibit A, which is attached hereto and incorporated herein.

II. TIME OF PERFORMANCE

This Agreement shall be for a period commencing July 1, 2018, and ending June 30, 2019.

III. NOTICE

Any notice, demand, request, consent, or approval that either party hereto may, or is required to give the other pursuant to this Agreement shall be in writing and shall be either personally delivered or sent by mail, addressed as follows:

TO MoW

Amanda Diaz, RDN
Nutrition Services Manager
Meals on Wheels by ACC
7375 Park City Drive
Sacramento CA 95831

TO CONTRACTOR

Greg Foell
District Administrator
Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, California 95662

Either party may change the address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

IV. INTERPRETATION

This Agreement shall be deemed to have been prepared equally by both parties, and the Agreement and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

V. COMPENSATION

All fees are waived for use of the FACILITY for the delivery of congregate and home delivered meals. There shall be no compensation to either party under this Agreement.

VI. LICENSES AND PERMITS

CONTRACTOR shall possess and maintain all necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Sacramento and all other appropriate government agencies, including any certification and credentials required by MoW. Failure to maintain the licenses, permits, certificates and credentials shall be deemed a breach of this Agreement and constitutes ground for the termination of this Agreement by MoW.

VII. CONFIDENTIALITY

MoW and CONTRACTOR agree to comply with the provisions of Section 10850 of the Welfare and Institutions Code and Division 19-000 of the State Department of Social Services Manual of Policies and Procedures to assure that:

- A. All applications and records concerning an individual made in connection with the administration of any provision of the Welfare and Institutions Code relating to any form of public social services or for services provided under this Agreement for which grants-in-aid are received by this State from the Federal Government shall be confidential and shall not be open to examination for any purpose not directly connected with the administration of such public social services.
- B. No person will publish or disclose, or use or permit, or cause to be published, disclosed or used, any confidential information pertaining to an applicant or recipient. MoW and CONTRACTOR agree to inform all of its employees, agents, subcontractors and partners of the above provision and that knowing and intentional violation of the provisions of said state law is a misdemeanor.

VIII. INDEMNIFICATION

- A. MoW shall defend, indemnify and hold harmless CONTRACTOR, its officers, directors, agents, employees, volunteers and subcontractors from and against all demands, claims, actions, liabilities, losses, damages and costs, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by the negligent or intentional acts or omissions of MoW's officers, directors, agents, employees or subcontractors.

- B. CONTRACTOR shall defend, indemnify and hold harmless MoW, its officers, directors, agents, employees and volunteers from and against all demands, claims, actions, liabilities, losses, damages and costs, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by the negligent or intentional acts or omissions of CONTRACTOR's officers, directors, agents, employees or subcontractors.
- C. It is the intention of MoW and CONTRACTOR that the provisions of this paragraph be interpreted to impose on each party, responsibility to the other for the acts and omissions of their respective officers, directors, agents, employees, volunteers, MoW Board of Directors and CONTRACTOR's subcontractors. It is also the intention of MoW and CONTRACTOR that, where comparative fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any damage attributable to the fault of that party, its officers, directors, agents, and employees, volunteers, MoW Board of Directors and CONTRACTOR's subcontractors.

IX. INSURANCE PROVISIONS

- A. CONTRACTOR and MoW agree that each are adequately insured with respect to the terms and provisions of this Agreement.
- B. Prior to the execution of this Agreement and prior to commencement of any work, MoW and CONTRACTOR shall furnish the other with letters of insurance or a certificate in the amount not less than the minimum amount of insurance coverage stated herein. Approval of insurance by CONTRACTOR and MoW shall not decrease nor relieve either party of any liability.
- C. CONTRACTOR and MoW will each inform the other with an advance notice of thirty (30) days should pending changes to either insurance program imperil the protection afforded by their present programs.
- D. CONTRACTOR and MoW shall each maintain insurance or self-insurance in the following minimum coverage and minimum limits:
 - 1. Worker's Compensation at statutory requirements.
 - 2. Employer's Liability at \$1,000,000 per accident for bodily injury including death or disease.
 - 3. Commercial General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

General Aggregate:	\$2,000,000
Products Comp/Op Aggregate:	\$2,000,000
Personal & Advertising Injury:	\$1,000,000
Each Occurrence:	\$1,000,000
Fire Damage:	\$50,000
 - 4. Commercial Auto Liability at \$1,000,000 combined single limit, including owned, leased, hired and borrowed vehicles.

X. AMENDMENTS AND WAIVER

Except as provided herein, no alteration, amendment, variation or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both parties. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder. No interpretation of any provision of this Agreement shall be binding upon MoW unless agreed in writing by CONTRACTOR and MoW.

XI. EXTENSION OF TIME

MoW may, for good cause, request extensions of time to perform the services required hereunder. Such changes must be by written amendment executed by both parties.

XII. ASSIGNABILITY

MoW shall not assign or transfer any interest in this Agreement whether by assignment or novation, without the prior written consent of the CONTRACTOR, which will not be reasonably withheld.

XIII. TERMINATION

- A. MoW may terminate this Agreement without cause upon thirty (30) days written notice to CONTRACTOR. Notice shall be deemed served on the date of mailing.
- B. CONTRACTOR may terminate this Agreement without cause upon thirty (30) days written notice to the other party. Notice shall be deemed served on the date of mailing.
- C. MoW may terminate or amend this Agreement immediately upon giving written notice to CONTRACTOR:
 - 1. If advised that funds are not available from external sources for this Agreement or for any portion thereof, or
 - 2. If funds for the services and/or programs provided pursuant to this Agreement are not appropriated by the State, or
 - 3. If funds in MoW's yearly proposed and final budget are not appropriated by MoW for this Agreement or any portion thereof; or
 - 4. If funds that were previously appropriated for this Agreement are reduced, eliminated and/or re-allocated by MoW as a result of mid-year budget reductions.

XIV. DISPUTES

In the event of any dispute arising out of or relating to this Agreement, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between themselves. Pending resolution of any such dispute, CONTRACTOR shall continue without delay to carry out all its responsibilities under this Agreement unless the Agreement is otherwise terminated in accordance with the Termination provisions herein. MoW shall not be required to make payments for any services that are the subject of this dispute resolution process until such dispute has been mutually resolved by the parties. If the dispute cannot be resolved within 15 calendar days of initiating such negotiations or such other time period as may be mutually agreed to by the parties in writing, either party may pursue its available legal and equitable remedies, pursuant to the laws of the State of California.

XV. SEVERABILITY

If any term or condition of this Agreement, or the application thereof, to any person(s) or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application; to this end the terms and conditions of this Agreement are declared severable.

XVI. FORCE MAJEURE

Neither CONTRACTOR nor MoW shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism, or other disasters, whether or not similar to the foregoing, and acts or omissions or failure to cooperate of the other party or third parties (except as otherwise specifically provided herein).

XVII. SURVIVAL OF TERMS

All services performed and deliverables provided pursuant to this Agreement are subject to all of the terms, conditions, price discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Agreement or any extension thereof. Further, the terms, conditions and warranties contained in this Agreement that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Agreement shall so survive.

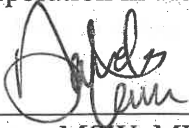
XVIII. DUPLICATE OF TERMS

The Agreement shall be deemed executed when it has been signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, as of the day and year first written above.

MEALS ON WHEELS BY ACC
a tax exempt Corporation in the State of California

ORANGEVALE RECREATION AND PARK DISTRICT

By 
Darrick Lam, MSW, MBA
CEO of ACC Senior Services,
and the Managing Agent for
Meals on Wheels by ACC

By _____
Greg Foell
District Administrator
Orangevale Recreation and Park District

Date 5/9/18

Date _____

“MoW”

“CONTRACTOR”

**EXHIBIT A
DUTIES AND OBLIGATIONS**

I. SERVICE LOCATION(S)

FACILITY NAME: Orangevale Recreation and Park District
ADDRESS: 6826 Hazel Avenue
CITY AND ZIP CODE: Orangevale, California 95662

II. DESCRIPTION OF SERVICES AND OBLIGATIONS

A. CONTRACTOR'S SERVICES AND OBLIGATIONS

1. CONTRACTOR grants to MoW a license to use its facilities at **6826 Hazel Avenue, Sacramento, California 95662** hereinafter referred to as "FACILITY", for the purpose of providing congregate meals prepared by MoW. CONTRACTOR acknowledges that meals delivered by MoW are for on-site consumption by persons eligible for the Elderly Nutrition Program, Tuesday, Wednesday and Thursday between the hours of **10:00 a.m. to 12:30 p.m.**
2. CONTRACTOR reserves the right to cancel use of FACILITY for meal service, at least five (5) business days advance notice to MoW for no more than a total of five (5) regular serving days per year for special FACILITY activities, maintenance or repairs.
3. CONTRACTOR at its own expense is required to obtain and maintain in good standing a Commissary Health Permit issued by the County of Sacramento Environmental Management Department (EMD). Failure to obtain or maintain a permit in good standing will result in discontinuance of FACILITY as a congregate meal site and is cause for terminating this Agreement.
4. CONTRACTOR will ensure FACILITY complies with MoW policy for all food handlers to have adequate knowledge of and be properly trained in food safety as it relates to their assigned duties.
5. CONTRACTOR agrees to call MoW office on the day(s) and time assigned by MoW to provide the meal reservation numbers for the next delivery.
6. CONTRACTOR grants to MoW the use of its parking facilities for activities associated with providing congregate meals, including use by MoW program participants.
7. CONTRACTOR will provide such tables and chairs and other equipment as it presently has available for use at FACILITY by MoW.
8. CONTRACTOR will provide janitorial services required for the overall upkeep of the FACILITY and will set up the tables and chairs within the FACILITY.

9. CONTRACTOR will provide the FACILITY and monthly utilities at no cost to MoW.
10. CONTRACTOR shall provide a food service dedicated staff with Food Safety knowledge to serve the nutrition program. CONTRACTOR shall notify MoW of changes of Food Service Staff.
11. CONTRACTOR will ensure that the FACILITY complies with State and local fire, health, zoning and building codes. CONTRACTOR shall permit MoW to inspect FACILITY on at least a quarterly basis.
12. CONTRACTOR will be responsible for taking the temperatures of hot foods and cold foods and heating the frozen meals to the appropriate temperature (165 degrees Fahrenheit) prior to receipt by MoW program participants.
13. CONTRACTOR agrees to comply with and participate in bi-annual training on such topics as food handling, sanitation, and meal program policies and procedures. Missing more than one training meeting a year is a cause for termination of the Agreement.
14. CONTRACTOR will provide locked storage space for nutrition program supplies.
15. CONTRACTOR agrees to comply with all California Department of Aging and Area Agency on Aging\4 regulations related to timely record keeping and reporting.
16. CONTRACTOR agrees to post all required documents for the participants to view, such as the monthly menu, suggested donation amount sign, sign for not removing food from the dining room, hand washing sign and any related notices.
17. CONTRACTOR will be responsible for designating an individual to count, with another person, the daily nutrition program donations, keeping the donations in a secure place overnight, and sending the donations to MoW every week with the delivery driver in a locked bank bag.
18. CONTRACTOR is responsible for ordering paper supplies and chemicals as needed for the nutrition program in advance of needing the supplies.
19. CONTRACTOR is responsible for setting up and cleaning up of the FACILITY to serve MoW congregate meals. This includes sanitizing tabletops, kitchen counter tops, sinks, and sweeping and cleaning any spills made by MoW program participants. Any furniture that has been moved will be restored to the original location. At all times, any furniture that is moved must be carried, not dragged across the floors.

B. MoW's SERVICES AND OBLIGATIONS

1. MoW agrees to deliver the meals on scheduled weekdays for receipt by eligible participants and other eligible persons on service days that FACILITY is open.
2. MoW will provide, for consumption of MoW delivered meals and used by participating participants, plastic spoons, forks, knives, napkins, placemats, plates, bowls, cups, straws, hot pads, salt and pepper, as needed.
3. MoW staff will provide training for food handlers as needed to assure staff and volunteers are in compliance with CalCode Regulations.
4. MoW will inspect for compliance quarterly to ensure FACILITY and congregate meal services comply with the requirements of the California Retail Food Code (CalCode).
5. MoW will inspect the day to day operation of the congregate meal FACILITY, as needed.



Preliminary Budget Message – 2018/19

The District experienced a strong growth in the tax base which will result in approximately \$40,000 in increased revenues over budgeted figures. The County is projecting a similar increase of over seven percent for Fiscal 18/19. Net recreation program revenues are projected to be close to budget projections with program fee increases helping to offset increases in part-time salaries. Maintaining net revenues will be particularly challenging over the next several years as the minimum wage increases a dollar each year. The District will continue to evaluate the public's ability to pay higher fees to offset the increased labor costs.

Although, the economy and tax base continue to show signs of improvement, the District is still experiencing the need to be conservative as we work to build our reserve in the general fund. The District experienced a \$93,000 loss in the fund balance at the end of Fiscal 2016/17 after two years of growth. This was primarily due to the timing of reimbursements to the general fund from the In Lieu and Park Development Fee Funds for completed capital projects. The District expects year-end figures for 2017/18 to continue the District's goal of growing the fund balance each year. The District still maintains a "high target" amount for its fund balance as identified in the District Master Plan.

Costs for full-time salaries and benefits are estimated to rise due to the yearly staff step increases, the 2017/18 salary adjustment, worker's compensation, and health insurance. Health insurance rates are expected to increase again in 2019. A seven percent increase will be used for the preliminary budget. The rates for 2019 will be available for the Final Budget. The largest increase in the 2018/19 budget will be to fund the Sacramento County Employees Retirement System (SCERS) rate increases. These rates are projected to continue to rise over the next five years based on the SCERS actuarial study and associated projected rate increases.

The 2018/19 Preliminary Budget isn't recommending any increase in full-time positions. The position of Park Superintendent will be filled at the start of the Fiscal 2018/19 year and the Finance/HR Manager will be promoted to the Finance/HR Superintendent position which is included in the Preliminary Budget. Any additional staffing adjustments will be considered for the Final Budget. Part-time salaries will see the most significant increases as the minimum wage increased to \$11.00 per hour on 1/1/18 and will increase again to \$12.00 on 1/1/19. These increases in salary will continue to require increases to program fees. The Western States Cost of Living Index for the year (March 2017-March 2018) was 3.2 percent. Staff has included a two percent COLA adjustment in the



preliminary budget. Each one percent adjustment represents approximately \$9,000 including benefits. Most service and supply costs (goods and services) are estimated to rise slightly as are utility costs. The District is planning to raise budget amounts in a few service and supply categories such as irrigation supplies, automotive, and building maintenance while keeping other categories at similar levels to last year. The District will realize a small savings in electricity with the conversion of the Community Center auditorium lights to LED fixtures.

The District's capital replacement plan has established replacement costs at approximately \$284,000 per year to keep facilities in good repair. Our ADA survey added additional projects to the District's list of replacement projects. These projects are primarily funded from the OLLAD assessment district. A small number of high priority projects will be funded in the 2018/19 fiscal year due to budget constraints. Additional capital improvement projects have been identified through the park master plan process. These proposed projects are primarily funded through Park In-Lieu Fees and the Park Development Fees. At the Special Board Meeting on May 17th the Board prioritized the capital improvement projects for the 2018/19 budget and the top five projects are included in the preliminary budget. Projects will be re-evaluated for the final budget. The Park In-Lieu Fees and Park Development Fees were reduced significantly during the 2016/17, and 2017/18 fiscal years with construction of the Pecan Dog Park, Community Center Remodel, Oak & Filbert Pathway, and Almond Shade projects. The District will be able to fund a small number of lower cost projects in the 2018/19 Fiscal Budget.

Sincerely,

Greg Foell
District Administrator

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



RESOLUTION # 18-06-596

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, ADOPTING THE GENERAL FUND PRELIMINARY BUDGET FOR FISCAL YEAR 2018/2019

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2017/2018; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2018/2019, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 1,857,000
(2)	Services & Supplies	480,800
(3)	Other charges	86,500
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	270,000
	(c) Equipment	0
(5)	Expenditure transfers	4,000
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 2,698,300

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2018/2019 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 14th day of June 2018 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

ATTACHMENTS:
Financing Requirements Summary Schedule
Expenditure Detail Schedule
Revenue Detail Schedule
Long-Term Loan Schedule
Fixed Asset Schedule

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

ORANGEVALE RECREATION & PARK DISTRICT
FISCAL YEAR 2018-2019 PRELIMINARY BUDGET
SACRAMENTO COUNTY FY 2018-2019 BUDGET INPUT DOCUMENTS

PRELIMINARY BUDGET DOCUMENTS

FISCAL YEAR 2018-2019 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FINANCING REQUIREMENTS SCHEDULE FOR FUND 332A

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 1,857,000	<u>ESTIMATED REVENUE</u>	(2,332,800)		
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 480,800	<u>RESERVES TO BE DECREASED</u>			
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>			
<u>REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>			
<u>INTEREST AND ASSESSMENTS</u>	\$ 84,000	<u>OTHER RESERVE DECREASE</u>			
<u>JUDGEMENTS/DA</u>	2,500				
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 86,500	<u>TOTAL RESERVES TO BE DECREASED</u>			
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	(365,500)		
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>			
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	270,000	<u>TOTAL AVAILABLE FINANCING</u>	\$ (2,698,300)		
<u>OBJECT 43 - EQUIPMENT</u>	0				
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 270,000				
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ 4,000	<u>FUND EQUITY SCHEDULE</u>		<u>BALANCE</u>	<u>ADJUSTED FUND</u>
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	<u>RESERVES</u>		<u>AS OF 7/01/18</u>	<u>BALANCE</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>	545,014		545,014
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>			
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>			
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>			
<u>GENERAL RESERVES</u>		<u>TOTALS</u>		\$ 786,807	\$ 365,500
<u>OTHER RESERVES</u>				\$ 1,331,821	\$ 365,500
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 2,698,300	<u>APPROPRIATIONS LIMIT</u>			
<u>TOTAL DIFFERENCE:</u>	-	<u>APPROPRIATIONS SUBJECT TO LIMIT OVER/UNDER LIMIT</u>			

**EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT**

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
10111000	SALARIES & WAGES - REGULAR EMPLOYEES	606,332	601,771	785,000	630,000	835,000	0	
10112100	SALARIES & WAGES - EXTRA HELP	296,740	324,987	375,000	290,000	390,000	0	
10112400	BOARD MEMBERS STIPEND	6,600	6,500	12,000	8,000	12,000	0	
10121000	RETIREMENT - EMPLOYER COST	164,849	149,211	170,000	160,000	210,000	0	
10122000	OASDHI - EMPLOYER COST	67,473	69,589	85,000	75,000	90,000	0	
10123000	GROUP INS - EMPLOYER COST	159,683	169,386	215,000	205,000	235,000	0	
10124000	WORKERS COMP INS - EMPLOYER COST	34,681	48,099	51,000	56,500	60,000	0	
10125000	SUI INS - EMPLOYER COST	16,563	18,042	25,000	18,000	25,000	0	
10127000	DENTAL CARE - RETIREES	0	0	0	0	0	0	
10128000	HEALTH CARE - RETIREES	0	0	3,000	0	0	0	
	Object 10	1,352,920	1,387,584	1,721,000	1,442,500	1,857,000	0	0
20200500	ADVERTISING/LEGAL NOTICES	1,923	2,100	1,500	1,500	1,500	0	
20202100	BOOKS/PERIODICALS/SUBSCRIPTIONS	724	239	750	750	750	0	
20202900	BUSINESS/CONFERENCE EXPENSE	5,608	4,200	5,000	4,000	5,000	0	
20203500	EDUCATION & TRAINING SERVICES	4,824	3,770	5,500	3,000	3,500	0	
20203600	EDUCATION & TRAINING SUPPLIES	213	0	1,000	500	1,000	0	
20203700	TUITION REIMBURSEMENT	0	0	2,000	0	2,000	0	
20203800	EMPLOYEE RECOGNITION	602	885	2,000	1,000	2,000	0	
20203802	RECOGNITION ITEMS	95	0	500	0	500	0	
20203803	RECOGNITION EVENTS	285	0	500	0	500	0	

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
20203900	EMPLOYEE TRANSPORTATION	2,641	1,540	3,000	3,000	3,000	0	
20203900	LIABILITY INSURANCE	33,984	38,657	40,000	43,000	43,000	0	
20205500	RENTAL INSURANCE	2,406	4,654	4,000	4,000	4,000	0	
20206100	MEMBERSHIP DUES	1,055	5,888	8,000	8,000	8,000	0	
20207600	OFFICE SUPPLIES	11,053	6,860	9,500	9,500	9,000	0	
20207602	SIGNS	0	141	500	1,750	500	0	
20207603	KEYS	0	0	350	350	350	0	
20208100	POSTAL SERVICES	4,589	6,129	6,500	6,500	6,500	0	
20208102	STAMPS	1,119	475	3,000	2,000	3,000	0	
20208500	PRINTING SERVICES	20,117	17,444	28,000	28,000	28,000	0	
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	1,000	0	1,000	0	
20211200	BUILDING MAINTENANCE SUPPLIES	(6,362)	(700)	1,000	0	1,000	0	
20212200	CHEMICALS	0	0	500	0	500	0	
20213100	ELECTRICAL MAINTENANCE SERVICE	0	0	400	400	400	0	
20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	0	500	0	500	0	
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	0	0	500	0	500	0	
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	86	0	500	0	500	0	
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	0	0	500	0	500	0	
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	0	0	500	0	500	0	
20216100	PAINTING SERVICES	0	0	0	0	0	0	
20216200	PAINTING SUPPLIES	0	0	500	0	500	0	
20216700	PLUMBING MAINTENANCE SERVICE	0	0	400	0	400	0	
20216800	PLUMBING MAINTENANCE SUPPLIES	65	0	1,000	0	1,000	0	

**EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT**

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Est. Actuals	Prelim Budget	Changes	Final Budget
20218100	CONSTRUCTION SERVICES	0	0	500	0	500	0	0
20218200	CONSTRUCTION SUPPLIES	0	0	500	0	500	0	0
20218500	PERMIT CHARGES	0	20	3,000	0	3,000	0	0
20219100	ELECTRICITY	0	0	500	0	500	0	0
20219200	NATURAL GAS / LPG / FUEL OIL	0	0	500	0	500	0	0
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	0	1,587	500	0	500	0	0
20219500	SEWAGE DISPOSAL SERVICE	0	0	500	0	500	0	0
20219700	TELEPHONE SERVICE	8,271	8,440	15,000	10,000	15,000	0	0
20219800	WATER	0	0	1,000	0	1,000	0	0
20219900	TELEPHONE SYSTEM MAINTENANCE	0	0	500	0	500	0	0
20220500	AUTOMOTIVE MAINTENANCE SERVICE	0	0	500	0	500	0	0
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	0
20222600	EXPENDABLE TOOLS	206	0	500	0	500	0	0
20223600	FUEL & LUBRICANTS	0	0	500	0	500	0	0
20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	0	672	1,000	1,000	1,000	0	0
20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	2,901	2,871	5,000	3,000	5,000	0	0
20227500	RENTS/LEASES EQUIPMENT	0	0	500	0	500	0	0
20228100	SHOP EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	0
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	33	0	500	0	500	0	0
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	0
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 17-18	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Est. Actuals	Prelim Budget	Changes	Final Budget
20231400	CLOTHING/PERSONAL SUPPLIES	5,554	4,531	6,000	3,000	2,000	0	
20232100	CUSTODIAL SERVICES	0	0	1,000	0	1,000	0	
20232200	CUSTODIAL SUPPLIES	290	387	1,000	1,000	1,000	0	
20244300	MEDICAL SERVICE					200		
20250500	ACCOUNTING SERVICES	4,905	4,725	8,000	5,000	8,000	0	
20250700	ASSESSMENT/COLLECTION SERVICES	17,299	16,985	18,000	18,000	18,000	0	
20251900	ARCHITECTURAL SERVICES	0	0	0	0	0	0	
20252500	ENGINEERING SERVICES	0	0	6,000	0	6,000	0	
20253100	LEGAL SERVICES	3,144	19,003	15,000	10,000	15,000	0	
20256200	TRANSCRIBING SERVICES	1,113	916	1,000	1,000	1,000	0	
20257100	SECURITY SERVICES	0	0	5,000	5,000	5,000	0	
20259100	OTHER PROFESSIONAL SERVICES	8,043	8,157	5,000	6,500	10,000	0	
20259101	COMPUTER CONSULTANTS	5,255	3,000	6,000	6,000	6,000	0	
20281201	PC HARDWARE	2,155	2,610	10,000	2,000	10,000	0	
20281202	PC SOFTWARE	3,793	839	6,000	6,000	6,000	0	
20281203	PC SUPPLIES	0	318	1,000	500	1,000	0	
20281900	REGISTRATION SERVICES (ELECTIONS)	0	19,537	0	0	0	0	
20285100	RECREATIONAL SERVICES	152,243	136,743	180,000	150,000	180,000	0	
20285200	RECREATIONAL SUPPLIES	24,501	19,093	40,000	35,000	40,000	0	
20289800	OTHER OPERATING EXPENSE - SUPPLIES	1,907	213	2,000	2,000	2,000	0	
20289900	OTHER OPERATING EXPENSE - SERVICES	1,100	573	2,000	2,000	2,000	0	
20291100	SYSTEM DEVELOPMENT SERVICE	1,839	2,758	3,000	3,000	3,000	0	
20296200	GS PARKING CHARGES	175	0	200	200	200	0	

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
	Object 20	329,755	346,263	479,100	387,450	480,800	0	0
30321000	INTEREST EXPENSE	24,625	24,625	17,000	17,000	14,000	0	
30322000	BOND/LOAN REDEMPTION	56,593	56,593	66,000	66,000	70,000	0	
30345000	TAX/LIC/ASSESSMENTS	420	100	2,500	2,500	2,500	0	
	Object 30	81,638	81,317	85,500	85,500	86,500	0	0
41410100	LAND	0	0	0	0	0	0	0
	Object 41	0	0	0	0	0	0	0
42420100	BUILDINGS	0	0	0	0	0	0	
42420200	STRUCTURES	2,540	505,703	235,000	220,000	270,000	0	
	Object 42	2,540	505,703	235,000	220,000	270,000	0	0
43430300	VEHICLES/EQUIPMENT - OTHER	0	0	7,500	7,500	0	0	
	Object 43	0	0	7,500	7,500	0	0	0
50557100	FINGERPRINTING SERVICE	2,198	2,070	4,000	4,000	4,000	0	
	Object 59	2,198	2,070	4,000	4,000	4,000	0	0

**EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT**

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Est. Actuals	Prelim Budget	Changes	Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9339332	1,769,051	2,322,937	2,532,100	2,146,950	2,698,300	0	0
	FUND TOTAL 332 A	1,769,051	2,322,937	2,532,100	2,146,950	2,698,300	0	0

REVENUE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 17-18	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Est. Actuals	Prelim. Budget	Changes	Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
91910100	PROP TAX CUR SEC	\$ (1,106,796)	\$ (1,165,881)	(1,190,000)	(1,290,000)	(1,340,000)	0	
91910200	PROP TAX CUR UNSEC	(43,374)	(43,637)	(40,000)	(40,000)	(40,000)	0	
91910300	PROP TAX CUR SUP	(22,314)	(27,089)	(10,000)	(10,000)	(10,000)	0	
91910400	PROPERTY TAX SECURED DELINQ.	(9,940)	(8,347)	(10,000)	(10,000)	(10,000)	0	
91910500	PROPERTY TAX SUPPLE DELINQ.	(861)	(1,332)	(500)	(500)	(500)	0	
91910600	PROPERTY TAX UNITARY	(13,324)	(13,781)	(12,000)	(12,000)	(12,000)	0	
91912000	PROP TAX REDEMP	(27)	(72)	0	0	0	0	
91913000	PROP TAX PR UNSEC	(1,037)	(630)	(1,000)	(1,000)	(1,000)	0	
91914000	PROP TAX PENALTIES	(242)	(206)	(200)	(200)	(200)	0	
91919900	TAXES - OTHER	0	0	0	0	0	0	
	Object 91	\$ (1,197,916)	\$ (1,260,975)	\$ (1,263,700)	\$ (1,363,700)	\$ (1,413,700)	\$ -	\$ -
94941000	INTEREST INCOME	(747)	(13,430)	(4,000)	(4,000)	(4,000)	0	
94942900	BUILDING RENTAL OTHER	(105,784)	(84,463)	(90,000)	(90,000)	(100,000)	0	

REVENUE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 18-19	FY 18-19
		Actuals	Actuals	Budget	Est. Actuals	Prelim. Budget	Final Budget
					Changes		
94943900	GROUND LEASES (CELL TOWERS)	(52,247)	(32,825)	(19,600)	(19,600)	(19,600)	0
94944800	REC. CONCESSION (FINAL 9)	(16,431)	(15,786)	(17,000)	(17,000)	(17,000)	0
94945900	VENDING MACHINES	(454)	0	(2,000)	(2,000)	(2,000)	0
94949000	CONCESSIONS OTHER	0	0	0	0	0	0
	Object 94	(175,664)	(146,504)	(132,600)	(132,600)	(142,600)	0
95952200	HOMEOWNER PROP TAX RELIEF	(13,808)	(13,794)	(15,000)	(15,000)	(15,000)	0
95952900	IN LIEU TRANSFER	0	(335,000)	(300,000)	(300,000)	(270,000)	0
95956900	STATE AID	0	0	0	0	0	0
	Object 95	(13,808)	(348,794)	(315,000)	(315,000)	(285,000)	0
96963313	MISCELLANEOUS OTHER FEES	(8,790)	(1,154)	(1,000)	(1,000)	(1,000)	0
96964600	RECREATION SERVICE CHGS	(476,458)	(457,827)	(470,000)	(470,000)	(485,000)	0
96969700	SECURITY SERVICES	(3,750)	(3,657)	(2,500)	(2,500)	(2,500)	0
	Object 96	(488,998)	(462,638)	(473,500)	(473,500)	(488,500)	0
97973000	DONATIONS/CONTRIBUTIONS	(45)	(854)	0	0	0	0

REVENUE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 15-16	FY 16-17	FY 17-18	FY 17-18	FY 18-19	FY 18-19	
		Actuals	Actuals	Budget	Est. Actuals	Prelim. Budget	Charges	Final Budget
97974000	INSURANCE PROCEEDS	(5,684)	(8,286)	(2,500)	(2,500)	(2,500)	0	0
97979000	MISCELLANEOUS OTHER REVENUES	(2,567)	(1,577)	(500)	(500)	(500)	0	0
97979900	PRIOR YEAR	0	0	0	0	0	0	0
	Object 97	(8,297)	(10,717)	(3,000)	(3,000)	(3,000)	0	0
98986200	ASSET SALE PROCEEDS - SP DIST	0	0	0	0	0	0	0
	Object 98	0	0	0	0	0	0	0
	FUND CENTER 9339332	(1,884,682)	(2,229,627)	(2,187,800)	(2,287,800)	(2,332,800)	0	0
	FUND TOTAL 332A	(1,884,682)	(2,229,627)	(2,187,800)	(2,287,800)	(2,332,800)	0	0

FISCAL YEAR 2018-2019 PRELIMINARY BUDGET
Orangevale Recreation & Park District
FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)

APPROPRIATIONS BY OBJECT OF EXPENDITURE	MEANS OF FINANCING THE BUDGET REQUIREMENTS				
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$ -	ESTIMATED REVENUE		\$ (557,000)	
OBJECT 20 - SERVICES AND SUPPLIES	\$ 567,000	RESERVES TO BE DECREASED			
OBJECT 30 - OTHER FINANCING USES		GENERAL RESERVES DECREASE			
LOAN AND LEASE REPAYMENTS					
INTEREST AND PRINCIPAL					
TAXES/LICENSES/ASSESSMENTS	0	ENCUMBRANCE DECREASE			
JUDGEMENTS/DAMAGES	1,200	OTHER RESERVES DECREASE			
TOTAL OBJECT 30 - OTHER FINANCING USES	\$ 1,200	TOTAL RESERVES TO BE DECREASED		-	
OBJECT 40 - FIXED ASSETS		FUND BALANCE AVAILABLE DECREASE		(191,200)	
OBJECT 41 - LAND ACQUISITION	-	ESTIMATED LONG-TERM LOAN PROCEEDS		-	
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	110,000	TOTAL AVAILABLE FINANCING		\$ (748,200)	
OBJECT 43 - EQUIPMENT	70,000				
TOTAL OBJECT 40 - FIXED ASSETS	\$ 180,000				
OBJECT 50 - FUNDS TRANSFERS OUT		FUND EQUITY SCHEDULE BALANCE		ADJUSTED FUND	
OBJECT 59 - FUNDS TRANSFERS IN		RESERVES	AS OF 7/01/18	INCREASES	DECREASES
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT		GENERAL	311,713	-	-
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES		ENCUMBRANCE	-	-	-
OBJECT 80 - OTHER COMMODITIES		OTHER	-	-	-
PROVISIONS FOR RESERVE INCREASES		FUND BALANCE			
		AVAILABLE	\$ 314,075	\$ 191,200	\$ 122,875
GENERAL RESERVES		TOTALS	\$ 625,788	-	\$ 434,588
OTHER RESERVES					
TOTAL BUDGETARY REQUIREMENT	\$ 748,200	APPROPRIATIONS LIMIT			
TOTAL DIFFERENCE:		APPROPRIATIONS SUBJECT TO LIMIT			
		OVER/UNDER LIMIT			

EXPENDITURE DETAIL SCH. - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
374A OLLAD								
20207600	OFFICE SUPPLIES	0	0	0	0	500	0	
20207602	SIGNS	0	0	0	0	500	0	
20207603	KEYS	294	14	2,000	1,000	2,000	0	
20206100	MEMBERSHIP DUES	0	0	0	0	1,000	0	
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	10,043	8,500	12,000	8,000	12,000	0	
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	5,151	8,904	15,000	10,000	15,000	0	
20211200	BUILDING MAINTENANCE SUPPLIES	7,876	9,658	8,000	10,000	10,000	0	
20212200	CHEMICALS	33,808	25,287	30,000	30,000	30,000	0	
20213100	ELECTRICAL MAINTENANCE SERVICE	2,010	0	6,000	6,000	6,000	0	
20213200	ELECTRICAL MAINTENANCE SUPPLIES	2,111	1,125	2,000	2,000	2,000	0	
20203500	EDUCATION/TRAINING SERVICE	0	0	0	0	3,000	0	
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	4,699	20,850	22,000	16,000	20,000	0	
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	20,146	9,031	48,000	36,000	46,000	0	
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	11,823	5,380	10,000	6,000	10,000	0	
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	2,683	4,012	3,000	3,000	3,000	0	
20216200	PAINTING SUPPLIES	1,351	1,082	1,500	1,500	1,500	0	
20216700	PLUMBING MAINTENANCE SERVICE	680	378	1,000	1,000	1,000	0	
20216800	PLUMBING MAINTENANCE SUPPLIES	4,607	1,091	4,000	5,000	4,000	0	
20218100	IRRIGATION SERVICES	863	758	2,000	2,000	2,000	0	
20218200	IRRIGATION SUPPLIES	7,065	21,166	12,000	15,000	18,000	0	
20218500	PERMIT CHARGES	1,839	2,573	2,000	4,000	2,000	0	
20219100	ELECTRICITY	81,945	77,108	83,000	83,000	83,000	0	

EXPENDITURE DETAIL SCH. - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
374A OLLAD								
20219200	NATURAL GAS / LPG / FUEL OIL	15,898	27,354	30,000	30,000	30,000	0	
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	18,593	17,829	24,000	24,000	24,000	0	
20219500	SEWAGE DISPOSAL SERVICE	11,984	12,708	14,000	14,000	14,000	0	
20219700	TELEPHONE SERVICE	0	48	0	0	0	0	
20219800	WATER	29,494	41,905	51,000	51,000	51,000	0	
20219900	TELEPHONE SYSTEM MAINTENANCE	1,332	3,147	3,000	1,000	3,000	0	
20220500	AUTOMOTIVE MAINTENANCE SERVICE	5,080	5,056	7,000	5,000	6,000	0	
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	2,600	6,310	4,000	9,000	6,000	0	
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	147	80	500	500	500	0	
20222600	EXPENDABLE TOOLS	5,192	2,262	4,000	4,000	4,000	0	
20223600	FUEL & LUBRICANTS	12,872	10,763	21,000	15,000	18,000	0	
20227500	RENTS/LEASES EQUIPMENT	452	627	3,000	7,000	5,000	0	
20228100	SHOP EQUIPMENT MAINTENANCE SERVICES	986	428	2,000	1,000	2,000	0	
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	5,900	7,584	7,000	7,000	7,000	0	
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	76	472	2,500	1,000	2,500	0	
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	2,251	1,911	2,000	5,000	4,000	0	
20231400	CLOTHING/PERSONAL SUPPLIES	0	0	0	0	4,000	0	
20232100	CUSTODIAL SERVICES	0	0	0	0	0	0	
20232200	CUSTODIAL SUPPLIES	17,551	18,417	20,000	20,000	20,000	0	
20250500	ACCOUNTING SERVICES	2,600	2,600	3,000	3,000	3,000	0	
20252500	ENGINEERING SERVICES	20,036	11,878	15,000	15,000	15,000	0	
20253100	LEGAL SERVICES	37,579	17,122	20,000	20,000	18,000	0	

EXPENDITURE DETAIL SCH. - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
374A OLLAD								
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	
20257100	SECURITY SERVICES	13,143	9,856	18,000	18,000	16,000	0	
20259100	OTHER PROFESSIONAL SERVICES	35,890	10,028	25,000	25,000	38,000	0	
20259101	OTHER PROFESSIONAL SERVICES - COMPUTER	0	8	0	0	0	0	
20289800	OTHER OPERATING EXPENSE - SUPPLIES	1,418	1,537	3,500	3,500	3,500	0	
20296200	GS PARKING CHARGES	0	0	0	0	0	0	
	Object 20	440,067	406,848	543,000	518,500	567,000	0	0
30321000	INTEREST EXPENSE	0	0	0	0	0	0	
30322000	BOND/LOAN REDEMPTION	0	0	0	0	0	0	
30345000	TAX/LIC/ASSESSMENTS	1,042	1,042	1,200	1,200	1,200	0	
	Object 30	1,042	1,042	1,200	1,200	1,200	0	0
42420100	BUILDINGS	0	0	0	0	0	0	
42420200	STRUCTURES	67,549	1,125	115,000	30,000	110,000	0	
	Object 42	67,549	1,125	115,000	30,000	110,000	0	0
43430300	EQUIPMENT	47,577	25,574	70,000	60,000	70,000	0	

EXPENDITURE DETAIL SCH. - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
	Object 43	47,577	25,574	70,000	60,000	70,000	0	0
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379374	556,235	434,589	729,200	609,700	748,200	0	0
	FUND TOTAL 374 A	556,235	434,589	729,200	609,700	748,200	0	0

REVENUE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim. Budget	Changes	FY 18-19 Final Budget
374A	OLLAD							
94941000	INTEREST INCOME	(1,481)	(4,988)	(2,000)	(2,000)	(2,000)	0	0
94942900	BUILDING RENTAL OTHER	0	0	0	0	0	0	0
	Object 94	(1,481)	(4,988)	(2,000)	(2,000)	(2,000)	0	0
96960300	SPECIAL ASSESSMENT	(567,788)	(567,734)	(555,000)	(555,000)	(555,000)	0	0
96964600	RECREATION SVC C	0	0	0	0	0	0	0
	Object 96	(567,788)	(567,734)	(555,000)	(555,000)	(555,000)	0	0
	FUND CENTER 9379374	(569,269)	(572,722)	(557,000)	(557,000)	(557,000)	0	0
	FUND TOTAL 374 A	(569,269)	(572,722)	(557,000)	(557,000)	(557,000)	0	0

FISCAL YEAR 2018-2019 PRELIMINARY BUDGET

Orangevale Recreation & Park District

FINANCING REQUIREMENTS SCHEDULE FOR FUND 374B

KENNETH GROVE ASSESSMENT DISTRICT

APPROPRIATIONS BY OBJECT OF EXPENDITURE	MEANS OF FINANCING THE BUDGET REQUIREMENTS		
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	ESTIMATED REVENUE	\$	(5,430)
OBJECT 20 - SERVICES AND SUPPLIES	RESERVES TO BE DECREASED	\$	5,430.00
OBJECT 30 - OTHER FINANCING USES	GENERAL RESERVES DECREASE	-	-
LOAN AND LEASE REPAYMENTS	ENCUMBRANCE DECREASE	-	-
INTEREST AND PRINCIPAL	OTHER RESERVES DECREASE	-	-
TAXES/LICENSES/ASSESSMENTS			
JUDGMENTS/DAMAGES			
TOTAL OBJECT 30 - OTHER FINANCING USES	TOTAL RESERVES TO BE DECREASED	\$	-
OBJECT 40 - FIXED ASSETS	FUND BALANCE AVAILABLE DECREASE	\$	-
OBJECT 41 - LAND ACQUISITION	ESTIMATED LONG-TERM LOAN PROCEEDS	\$	-
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	TOTAL AVAILABLE FINANCING	\$	(5,430)
OBJECT 43 - EQUIPMENT			
TOTAL OBJECT 40 - FIXED ASSETS		\$	-
OBJECT 50 - FUNDS TRANSFERS OUT	FUND EQUITY SCHEDULE	BALANCE	ADJUSTED FUND
OBJECT 59 - FUNDS TRANSFERS IN	RESERVES	AS OF 7/01/18	BALANCE
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT	GENERAL	5,932	5,932
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES	ENCUMBRANCE	-	-
OBJECT 80 - OTHER COMMODITIES	OTHER	-	-
	FUND BALANCE	-	-
PROVISIONS FOR RESERVE INCREASES	AVAILABLE	\$ 6,162	\$ 5,430
GENERAL RESERVES	TOTALS	\$ 12,094	\$ 12,094
OTHER RESERVES			
TOTAL BUDGETARY REQUIREMENT	APPROPRIATIONS LIMIT	\$ 5,430	
TOTAL DIFFERENCE:	APPROPRIATIONS SUBJECT TO LIMIT	-	
	OVER/UNDER LIMIT	-	

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
20200500	ADVERTISING/LEGAL NOTICES	0	0	500	500	500	0	
20207600	OFFICE SUPPLIES	0	0	100	100	100	0	
20207602	SIGNS	0	0	50	50	50	0	
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	500	500	0	
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	0	0	0	0	
20216200	PAINTING SUPPLIES	0	0	0	0	0	0	
20219800	WATER	393	380	800	800	800	0	
20220500	AUTO MAINTENANCE SERVICES	0	0	0	0	0	0	
20223600	FUEL & LUBRICANTS	573	401	600	600	600	0	
20228200	SHOP EQ MAINT SUPP	0	0	0	0	0	0	
20250500	ACCOUNTING SERVICES	500	500	500	500	500	0	
20250700	ASSESSMENT/COLLECTION SERVICES	0	0	0	0	0	0	
20252500	ENGINEERING SERVICES	900	0	1000	1000	1000	0	
20253100	LEGAL SERVICES	0	0	100	100	100	0	
20256200	TRANSCRIBING SERVICES	0	0	150	150	150	0	
20259100	OTHER PROFESSIONAL SERVICES	1,819	0	500	500	500	0	
20289900	OTHER OPERATING EXPENSE - SERVICES	11	0	300	300	300	0	
20291500	COMPASS COSTS	0	0	300	300	300	0	
20296200	GS PARKING CHARGES	0	0	30	30	30	0	
Object 20		4,195	1,281	5,430	5,430	5,430	0	0
42420200	STRUCTURES	27,176	0	0	0	0	0	0
Object 42		27,176	0	0	0	0	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Est. Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379375	31,371	1,281	5,430	5,430	5,430	0	0
	FUND TOTAL 374 B	31,371	1,281	5,430	5,430	5,430	0	0

REVENUE DETAIL SCHEDULE - FY 2018-19 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	FY 15-16 Actuals	FY 16-17 Actuals	FY 17-18 Budget	FY 17-18 Actuals	FY 18-19 Prelim Budget	Changes	FY 18-19 Final Budget
FUND KENNETH GROVE							
9379374 INTEREST INCOME	(81)	(30)	(30)	(30)	(30)	0	0
Object 94	(81)	(89)	(30)	(30)	(30)	0	0
9379374 SPECIAL ASSESSMENT	(5,359)	(5,397)	(5,400)	(5,400)	(5,400)	0	0
Object 96	(5,359)	(5,397)	(5,400)	(5,400)	(5,400)	0	0
FUND CENTER 9379375	(5,440)	(5,486)	(5,430)	(5,430)	(5,430)	0	0
FUND TOTAL 374 B	(5,440)	(5,486)	(5,430)	(5,430)	(5,430)	0	0

LONG-TERM LOAN SCHEDULE

FISCAL YEAR 2018-2019

ORANGEVALE RECREATION & PARK DISTRICT

<u>DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
Pecan Ave. Property Purchase (INTEREST)	332A	13,498.34	51,045.24
Pecan Ave. Property Purchase (PRINCIPLE)	332A	63,315.23	333,022.61
Pecan Avenue Property	332A	76,813.57	384,067.85
TOTAL of LONG TERM DEBT:		76,813.57	384,067.85

**ORANGEVALE RECREATION AND PARK DISTRICT
FIXED ASSETS TO BE ACQUIRED
FISCAL YEAR 2018/19**

DESCRIPTION	Capital Improvement			
	Land	Building	Structures & Improve.	Equipment
COMMITMENT	41410100	42420100	42420200	43430300
Fund 332A (General)				
Almond Tennis Ct. Sealcoat/ADA			15,000	
Almond Exercise Equipment			30,000	
Pecan - ADA Bridge, & Rough Trail			85,000	
Youth Center Floors/Painting			10,000	
Youth Center Playground			130,000	
Total (332A)	-	-	270,000	
Fund 374A (OLLAD)				
Community Ctr. Lighting/Painting			30,000	
Asphalt Resurfacing - OCCP North & ADA, Shackelton			80,000	
Drinking Fountains				5,000
Trucks (2) w/ Utility Bed				30,000
Ditch Witch SK8500 Mini Skid Steer				35,000
Total (OLLAD)	-	-	110,000	70,000
Fund 374B (Kenneth Grove)				
Total (KG)	-	-	-	-

RESOLUTION # 18-06-597



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2018/2019

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2017/2018; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2018/2019, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 0
(2)	Services & Supplies	567,000
(3)	Other Charges	1,200
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	110,000
	(c) Equipment	70,000
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 748,200

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2018/2019 fiscal year:

ON A MOTION, by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 14th day of June 2018 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



RESOLUTION NO. 18-06-598

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT APPROVING THE ENGINEER'S REPORT, CONFIRMING THE DIAGRAM AND ASSESSMENT, AND ORDERING THE LEVY OF ASSESSMENT FOR THE FISCAL YEAR 2018-19 FOR THE ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

RESOLVED, by the Governing Board (the "Board") of the Orangevale Recreation and Park District (the "District"), County of Sacramento, State of California, that

WHEREAS, on July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972; and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements to the Orangevale Recreation and Park District, as described in the Engineer's Report; and

WHEREAS, by its Resolution No. 18-03-591, A Resolution Directing Preparation of the 2018-19 Annual Report for the Orangevale Recreation and Park District Landscaping and Lighting Assessment District (the "Assessment District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 14, 2018 at the hour of 6:30 p.m. in the Board Chambers of the Orangevale Recreation and Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as

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required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:
 - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
 - (c) the assessment of the total amount of the cost and expenses of the proposed



maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2018-19 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and



assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Orangevale Recreation and Park District.

9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for bond expenses, maintenance, servicing, construction or installation of the improvements.

PASSED AND ADOPTED this 14th day of June 2018, by the following vote:

AYES :

NOES:

ABSENT:

ABSTAIN:

CHAIR, BOARD OF DIRECTORS

CLERK OF THE BOARD



**ORANGEVALE RECREATION AND PARK
DISTRICT**

LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2018-19

PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND
ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
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ORANGEVALE RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Michael Stickney, Chair
Lisa Montes, Vice Chair
Erica Swenson, Secretary
Sharon Brunberg, Director
Manie Meraz, Director

DISTRICT ADMINISTRATOR

Greg Foell

DISTRICT'S ATTORNEY

David W. McMurchie

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

On June 29, 1992, the Board of Directors of the Orangevale Recreation and Park District ("Park District") adopted Resolution Number 92-06-51 Ordering Formation of the Orangevale Landscaping and Lighting Assessment District ("Assessment District") to levy and collect assessments. The Assessment District was initially formed for the following purposes: (1) to provide funds for the construction of new capital improvements within the District contained in the District's Capital Improvement Master Plan consisting of a community center, swimming pool, soccer and other athletic fields, playground renovations consistent with the Americans with Disabilities Act, restroom construction, and miscellaneous improvements to the District's various park sites distributed throughout the geographical area of the District; and (2) to fund the maintenance, repair and replacement of the capital improvement projects constructed with assessment proceeds for the useful life of those capital improvements, which useful life exceeds the 20-year term of repayment of the bonds; and (3) to pay the cost of servicing such capital improvements constructed with assessment proceeds including the costs of water, gas, and other utilities; and (4) to fund the cost of construction and maintenance of additional capital improvement projects consisting of park and recreational facilities on a pay as you go basis.

At the time the Assessment District was formed in 1992, the Park District had been experiencing a revenue shortfall that was due to declining property tax revenues. In fiscal years 1991-92 and 1992-93 the State of California enacted new legislation shifting a significant portion of property tax revenue away from special districts such as the Park District to Educational Revenue Augmentation Funds established in each county (hereinafter ERAF's) to help fund the State's obligation to fund education according to the requirements of Proposition 98. The Park District lost the amount of \$1,012,654 in property tax revenue in the first year of this tax shift to ERAF's, which revenue loss forced the Park District to postpone projects, reduce recreational programs and cut staffing for park maintenance. This annual property tax revenue loss has continued each year to the present time.

Since its formation, the Assessment District has funded the construction of all of the capital improvements specified in the District's 1992 Capital Improvement Master Plan through the issuance of Certificates of Participation in the amount of \$4,720,000 secured by a pledge of the assessment revenues (the "Bonds"), and agreed to repay the principal amount of those Bonds plus interest over a 20-year term from the assessment revenues levied and collected annually within the Assessment District. Since its formation, the Assessment District has also utilized a portion of the assessment revenues to fund the continuing maintenance, repair and replacement of the improvements constructed with such assessment proceeds as those maintenance requirements arise. In fiscal year 2014-15 the assessment proceeds will be used to pay for a portion of the continuing costs of maintenance, repair, and replacement of portions of the District's park and recreational capital improvements, and the servicing of those improvements.

ASSESSMENT CONTINUATION PROCEDURES

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvements, maintenance and services expenditures that are proposed to be funded by the proposed 2018-19 assessments, to determine the special benefits received from the park maintenance and capital improvement projects by real property within the Park District, and to specify the method of assessment apportionment to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIII C and XIII D of the California Constitution (Proposition 218).

In each year for which the assessments will be levied, the District Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on March 8, 2018.

If the Board approves this Engineer's Report and the proposed continuation of the assessments by resolution, a notice of assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing will be held for the purpose of allowing public testimony about the proposed continuation of the assessments for fiscal year 2018-19. This hearing is currently scheduled for June 14, 2018. At this hearing, the Board will consider approval of a resolution confirming the assessments for fiscal year 2018-19. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2018-19.

PLANS & SPECIFICATIONS

For fiscal year 2018-19, the District proposes to use the assessment proceeds to pay the costs of maintaining, repairing and replacing portions of its park and recreational facilities to ensure that such facilities retain their high quality through the term of their useful lives after the construction costs of those facilities have been paid.

The work and improvements ("Improvements") proposed to be undertaken by the Orangevale Recreation and Park District's Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security guards, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District. Any plans and specifications for these improvements will be filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the design and construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

FISCAL YEAR 2018-19 ESTIMATE OF COST AND BUDGET

ORANGEVALE RECREATION AND PARK DISTRICT Parks and Recreation Maintenance and Improvement District Estimate of Cost Fiscal Year 2018-19		<i>Total Budget</i>
Project Budget Fiscal Year 2018-19		
1 Capital Improvement Projects		
Total Capital Improvements		\$180,000
2 Maintenance and Service Expenditures		
A Agricultural Supplies and Services		\$27,000
B Utilities		\$188,000
C Chemicals		\$30,000
D Security		\$16,000
E Fuel		\$18,000
F Other Expenses		\$208,000
G Other Professional Services		\$25,000
Total Maintenance and Service Expenditures		\$512,000
3 Incidental Expenditures		
A Engineering/Accounting Expenditures		\$18,000
B Legal Services		\$18,000
Total Incidental Expenditures		\$36,000
4 Debt Service		
A Interest Expense		\$0
B Bond Principal Repayment		\$0
C Tax/Lic/Assessments		\$1,200
Total Debt Service		\$1,200
5 Salaries and Benefits		
A Salaries and Benefits		\$787,182
Total Costs for Installation, Maintenance and Servicing for Fiscal Year 2018-19		\$1,516,382
Total benefit of Improvements		\$1,516,382
Single Family Equivalent (SFEs)		13,659
Benefit received per SFE unit		\$111.01
Less:		
District Contribution for General Benefits		\$758,191
District Contribution toward Special Benefits		\$184,501
Estimated Assessment Revenues for Fiscal Year 2018-19		\$573,690
Budget Allocation to Property		
Total Assessment Budget		\$573,690
Single Family Equivalent Benefit Units		13,659.28
Assessment per Single Family Equivalent Unit		\$42.00

ASSESSMENT DISTRICT DEBT

The park and recreation improvements constructed within the assessment district and listed on Table 1 have been financed through issuance of Certificates of Participation by Orangevale Recreation and Park District known as Orangevale Recreation and Park District Certificates of Participation 1992 Series A and Refunding Certificates of Participation 1996 Series A (the "Bonds").

In order to facilitate the issuance of the Bonds and the funding of the District's Capital Improvement Master Plan, the Board, in Resolution 92-06-51, opted to levy an annual installment assessment which, under the Landscaping and Lighting Act of 1972 (Streets & Highways Code, § 22500 et seq.) (the "Act") is a procedure for financing capital improvements, the cost of which exceeds the amount of assessment revenue that can be collected in any single fiscal year. The annual installment assessment levied by the Board of Directors in this Resolution is a one-time assessment to be levied in annual installments through fiscal year 2012-13 sufficient to pay the principal and interest on the outstanding Bonds. The provisions of the Act specifically allow the Board to assess an annual installment assessment on a one time basis to be collected over any period of time less than thirty (30) years. The Bonds were used to finance the costs of the construction of the Capital Improvement Plan and were secured by a pledge of 100% of all assessment revenues for repayment of principal and interest on the Bonds.

This pledge of 100% of the assessment revenues for principal and interest payments on the Bonds was facilitated by the requirement in the Bond documents that the District establish a "Special Lease Payment Fund" and deposit all assessment revenues collected each year into the Special Lease Payment Fund administered by the Bond trustee. The trustee is then authorized to utilize the assessment revenues deposited into the Special Lease Payment Fund to make principal and interest payments on the Bonds when due. This is the mechanism which ensures that the District's irrevocable pledge of 100% of its assessment revenues to bond payments provides a security interest and first lien on such assessment revenues in favor of the bondholders. The assessment revenues on deposit in the Special Lease Payment Fund are not subject to levy, attachment, or lien by or for the benefit of any creditor of the District, and the District is prohibited from pledging those assessment revenues to any other obligation other than the principal and interest on the Bonds. The District also promised in the bond documents not to reduce the amount of its assessments while any of the Bonds are outstanding and unpaid.

To the extent that assessment revenues on deposit in the Special Lease Payment Fund exceed the principal and interest payments owing on the Bonds in any year, then the bond trustee is authorized to release those excess assessment revenues back to the District to be utilized to fund maintenance, repair, replacement, and servicing expenditures required by the District to maintain all park and recreational improvements in good condition throughout their useful life.

Upon full repayment of the principal and interest on the Bonds in fiscal year 2012-13, District legal counsel has opined that the Board of Directors of District has the discretion to

levy annual assessments thereafter based on an annual budget of expenditures for the Assessment District for each ensuing fiscal year for additional capital improvements, additional maintenance, repair or replacement of existing capital improvements, and the payment of servicing costs of those improvements pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the "Act"), Proposition 218 and Articles XIII C and D of the California Constitution so long as the amount of assessments per parcel and the methodology of assessment initially established by the Board in 1992 is not changed. The Act authorizes continuing assessments on an annual basis after a public hearing upon a majority vote of the District's Board of Directors each year.

EXEMPTION FROM PROPOSITION 218

The districtwide assessment district was formed and the District issued its bonds secured by assessment revenues in 1990, prior to the passage of Proposition 218, the Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and now comprises Articles XIII C and XIII D of the California Constitution. Proposition 218 provides that all assessments levied by local governments after the adoption of Proposition 218 in 1996 must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefits" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including non-property owners such as tenants and visitors to District Facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

The assessment levied by the districtwide assessment district prior to the passage of Proposition 218 in 1996 is exempt as an assessment existing on the effective date of Article XIII D imposed exclusively to repay bonded indebtedness of which the failure to pay would violate the contract impairment clause of the United States Constitution (See Cal. Const., art. XIII D, 5(c)). The assessment district's Certificates of Participation 1992 Series A , and the District's Refunding Certificates of Participation 1996 Series A, all represent contractual obligations to which the District pledged 100% of the assessment revenues received in the assessment district. The District's contractual pledge to levy and collect all of the assessments within the assessment district to pay principal and interest on the Certificate of Participation obligations are protected from impairment by the prohibition against impairment of the obligation of contract contained in the United States Constitution. (See section entitled Assessment District Debt.)

In addition, Government Code section 53753.5, which is part of the Proposition 218 Omnibus Implementation Act, provides that this exemption means that all such assessments in the assessment district are exempt from "the procedures and approval process" defined in Section 4 of Article XIII D. Section 53753.5(c)(2) goes on to state that the definition of exemption from the "procedures and approval process" means exemption from the requirements to separate general benefit from special benefit, and the requirement to assess publicly owned parcels within the assessment district.

In addition, Government Code section 53753.3(b)(4) specifically provides that any subsequent increases in such assessment district assessments must comply with such procedures and approval processes except for those assessments which preexist the adoption of Proposition 218 and are exempt since the proceeds of such assessments are pledged to pay bonded indebtedness. Therefore, any subsequent increases in the assessments pledged to debt are also exempt from the procedures and approval processes of Article XIII D.

Despite this exemption from the requirements of Proposition 218 to separate general benefit from special benefit, this Engineer's Report nevertheless demonstrates that the assessments levied in the assessment district are limited to funding special benefits to property within the assessment district, and any potential general benefit to the public and others not paying assessments has been excluded in the calculation of the assessments and the funding of the assessment district budget.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Orangevale Recreation and Park District. The method used for apportioning the assessments is based upon the proportional special benefits conferred to the properties over and above the general benefits conferred to real property in the Assessment District or to the public at large. Special benefit is calculated for each parcel in the Assessment District using the following process:

- Identification of all benefit factors derived from the Improvements
- Calculation of the proportion of these benefits that are special and general, and quantification of the general benefits
- Determination of the relative special benefit per property type
- Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; property type, property characteristics, improvements on property and other supporting attributes

DISCUSSION OF BENEFIT

Assessments can only be levied based on the special benefit to property conferred by the capital improvements or services funded with the assessment revenue. This special benefit to assessed real property must be demonstrated to be over and above any general benefits. Proposition 218 has clarified that the assessment levied by the Park District must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefit" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including nonproperty owners such as tenants and visitors to district facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable costs of the proportional special benefit conferred on that particular parcel.

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of landscaping improvements to be provided with assessment proceeds. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies which describe the types of special benefit received by property from maintenance and improvements of park and recreational facilities such as those proposed by the assessment district. These types of special benefit are summarized below. Specifically, the Legislature at Public Resources Code section 5506 states its intent that land acquisition, improvement and services by a park district

specifically benefit the properties assessed and the persons paying those assessments in the following respects.

When the assessments were first formed in 1992, the Engineer's Report and Board established the following special benefits from the assessments:

1. Enhanced recreational opportunities and expanded access to recreational facilities for all residents, customers and guests.
2. Protection of open space, views, scenery and other resources values and environmental benefits enjoyed by residents, employees, customers and guests and preservation of public assets maintained by the Park District.
3. Increased economic activity.
4. Expanded employment opportunity.
5. Reduced cost of local government in law enforcement, public health care, fire prevention and natural disaster response.
6. Specific enhancement of property values.

For more discussion see the section entitled Special Benefits below.

The legislative history behind Proposition 218, the adoption by the Legislature of the Proposition 218 Omnibus Implementation Act and appellate case law interpreting the provisions of Proposition 218 demonstrate the analysis that the Board of Directors of the Assessment District must undertake in order to determine the amount of special benefit to assessed real property from the park and recreation facilities and maintenance funded by assessment revenues, and the limitation that such assessments should not exceed the costs of the proportional special benefit to each such parcel as required by Proposition 218.

The State of California Legislative Analyst's impartial analysis of Proposition 218 states that first, local governments must estimate the amount of "special benefit" landowners receive, or would receive, from a capital improvement project or service. If such a capital improvement project or service provides both special benefits to that parcel of real property and general benefits to members of the public and nonproperty owners such as tenants and visitors, then the District may charge landowners only for the cost of providing the special benefit. The District must use general revenue such as property taxes and user fees to pay the remaining portion of the costs of a project or service. Second, the District must ensure that no property owner's assessment is greater than the cost to the District to provide those capital improvements or maintenance services to benefit that particular owner's property.

The District, by means of this Engineer's Report, must estimate the amount of "special benefit" landowners receive from the park and recreation facilities and maintenance, repair and replacement services funded with assessment revenues. If these park and recreational facilities and maintenance, repair and replacement services provide both special benefits to property owners within the District and general benefits to nonproperty owners such as tenants and visitors, then the District must quantify the special benefit properties received from those park and recreational improvements and maintenance and repair services, and also quantify the amount of general benefit received by nonproperty owners such as tenants and visitors from such improvements and maintenance services.

In addition, Section 22573 of the Landscaping and Lighting Act of 1972 provides as follows:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Five recent court cases construing the assessment provisions of Proposition 218 demonstrate the process that the District must utilize to satisfy Proposition 218's special benefit and proportionality requirements.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V. SANTA CLARA COUNTY OPEN SPACE AUTHORITY

The first of those cases is the Supreme Court's decision in Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority (2008) 44 Cal.4th 431. That case dealt with an open space assessment. The Court emphasized that the Engineer's Report must demonstrate distinct benefits to particular properties above and beyond those which the general public using and enjoying the open space receives. The Court also noted that such special benefits would likely result from factors such as proximity, improved access, and views.

DAHMS V. DOWNTOWN POMONA PROPERTY AND BUSINESS IMPROVEMENT DISTRICT

A similar holding can be found in the Court of Appeals 2009 decision upholding the business improvement district assessment to fund supplemental municipal services in the case of Dahms v. Downtown Pomona Property and Business Improvement District (2009) 174 Cal.App.4th 708. In that case, the Court held that services provided to assessed property including security, street maintenance, and marketing, promotion and special events for property owners within the Assessment District were all special benefits conferred on parcels within the Assessment District because they "affected the assessed property in a way that is particular and distinct from their effect on other parcels and that real property in general and the public at large do not share." The Court further held that under Proposition 218, the cap on the total assessment is the entirety of the reasonable cost of the special benefit conferred on all parcels by the improvements and services funded by assessment revenue. The Court also noted that if special benefits themselves

produce certain general benefits to the public at large, the value of those general benefits need not be deducted before the caps on the special benefits which the assessments provide are calculated. Therefore, the Court concluded that security, maintenance, and special event services specially benefit property within an Assessment District and may be apportioned according to the cost of providing those services without respect to the cost of generating general benefits.

BEUTZ V. COUNTY OF RIVERSIDE

The case of *Beutz v. County of Riverside* (2010) 194 Cal.App.4th 1516 dealt with an assessment under the Landscaping and Lighting Act of 1972 and concluded that Proposition 218 permits assessments to fund maintenance, repair and replacement of park and recreational facilities when supported by an adequate Engineer's Report. The Court concluded that park and recreational improvements, maintenance, and park and recreational services confer special benefit on property. However, the Court noted that the Engineer's Report in that case did not separate and quantify the degree of special benefit to properties being assessed for such services, as opposed to the general benefit conferred on members of the public such as nonproperty owners, tenants and visitors from such park improvements and services. The Court noted that the nature and extent of general and special benefits from the park improvements and maintenance services must be quantified in relationship to each other based on credible solid evidence.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

In the recent Court of Appeal case of *Golden Hill Neighborhood Association v. City of San Diego* (2011) 199 Cal.App.4th 416, the city levied an assessment under the Landscaping and Lighting Act for maintenance services consisting of trash removal, sidewalk sweeping and washing, landscaping, graffiti abatement and trail and canyon beautification. The Court implicitly found that such services do provide special benefit to the property being assessed from those services pursuant to the requirements of Proposition 218. However, similar to the *Beutz* decision, which was issued after the creation of the Engineer's Report for the Golden Hill assessment, the Court found that the Engineer's Report must specifically quantify the special and general benefits from the assessment.

BONANDER V. TOWN OF TIBURON

In the Court of Appeal case of *Bonander v. Town of Tiburon*, the town of Tiburon formed an assessment district to fund the cost of moving overhead utility lines underground. The engineer identified special benefits of improved aesthetics, increased safety, and improved service reliability. The degree of benefit to an individual property was dependent on proximity to existing overhead utility lines. The assessment district was divided into three zones. The Court found that undergrounding of utility lines did constitute a special benefit conferred on real property and it is a proper subject for assessment. The Court also found that it is permissible to conclude that all properties in a district benefit equally from a certain type of special benefit, and therefore assess all such properties an equal assessment amount. The Court concluded that just because a particular benefit is conferred equally upon all properties in an assessment district does not compel the

conclusion that such benefit is not tied to particular parcels of property. Finally, the Court found that Proposition 218 requires that the proportional special benefit derived by each parcel shall be determined depending on the entirety of the capital cost of a public improvement, or its maintenance and operation expenses, and not just as costs incurred in each zone. The Court noted that Proposition 218 requires the amount of the assessment to be proportional to the benefits conferred on the property, not the costs incurred.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report, and the process used to establish these proposed assessments are consistent with the case law described above and with the requirements of Articles XIII C and XIII D of the California Constitution based on the following factors:

1. The fact that the park and recreational facilities and maintenance, repair and replacement services for those improvements have some general benefit to the public at large including non-property owners, tenants and visitors, does not mean that they do not also have a special benefit to property owners whose parcels are assessed. While many government facilities and services may provide public benefits, when special benefits can be identified, they may be separated from general public benefits and their costs imposed as assessments on the properties to which those special benefits accrue.
2. This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill cases because the Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The fact that the park and recreational facilities and maintenance repair replacement services have some general benefit to the public at large does not mean that they do not also have special benefit to property owners whose parcels are assessed.
3. The Engineer's Report is also consistent with the Bonander decision because the Assessments have been apportioned based on the entirety of the capital cost of the Improvements and based on proportional special benefit to each property in each zone.

SPECIAL BENEFITS

This Engineer's Report, in the following sections, identifies the special benefits for the various types of properties within the Assessment District which are proposed to be assessed. This Report also quantifies the special and general benefits from the assessments. A description of the types of special benefits conferred on real properties within the District by the park and recreational facilities and maintenance funded with assessment revenues follows.

These special benefit factors are derived from Legislative findings and intent established in statute before the adoption of Proposition 218 as specified above, and as such, must be harmonized with the provisions of Proposition 218 in implementing the assessments.

The applicable provisions of Proposition 218 regarding assessments were described in the Silicon Valley Taxpayers Association decision described above, which provides specific guidance that parks and recreational areas may confer the following special benefits:

- Proximity to recreational and open space
- Expanded or improved access to recreational and open space
- Views of recreational and open space

The Silicon Valley Taxpayers Association decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. This decision also provides specific guidance that park improvements constitute a direct advantage and special benefit to property that is proximate to a park or open space, the improvement of which is funded by an assessment:

the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

In summary, from the case law interpreting Proposition 218 requirements regarding such assessments, the District's assessments fund specific park and recreation improvements, maintenance and servicing costs that can be described by additional special benefit categories as summarized as follows:

- Proximity to improved parks and recreational facilities.
- Access to improved parks, open space and recreational areas.
- Improved views.
- Enhanced recreational opportunities

The grounds for validity of the foregoing special benefit categories are supported by the following evidence:

BENEFIT FACTORS

ENHANCED RECREATIONAL OPPORTUNITIES AND EXPANDED ACCESS TO RECREATIONAL AREAS FOR ALL PROPERTY OWNERS, RESIDENTS, EMPLOYEES AND CUSTOMERS THROUGHOUT THE ASSESSMENT DISTRICT.

Residential properties specifically benefit from the enhanced recreational opportunities provided by the Improvements made throughout the four planning quadrants of the Assessment District. These include, among others, new parks and open spaces, areas for

nature based recreational activities, and higher levels of maintenance of parks, recreation areas, and trails than would be provided in absence of the assessment.

In "Trends: Parks, Practice and Program" by Love, L. and Crompton, J. (1993) the authors found that:

*"The provision of parks and recreation services play an influential role in a community's economic development efforts. When companies choose to set up business or relocate, the availability of recreation, parks and open space is high on the priority list for site selection. Recreation and parks have a significant influence on people's preferred living locations."*¹

The "Outdoor Recreation Coalition of America's 1993 State of the Industry Report" found that:

*"From rock climbing to biking to backpacking, the outdoor recreation industry -- worth at least \$132 billion annually to the U.S. economy-- is growing by leaps and bounds. The biggest and most noticeable effect has been on public lands: Visits to parks and other spaces increased by well over 100 million in the last decade just as funding dwindled."*²

All properties within the assessment district will specially benefit from the assessments that will be used to expand, protect and maintain public recreational lands, parks, open space areas, trails and other public resources.

INCREASED ECONOMIC ACTIVITY.

The Assessment District creates expanded and improved parks and recreation areas that are also better maintained. This specifically increases the desirability of the area and enhances recreational and wildlife education opportunities, which, in turn, leads to expanded use. Expanded use and activities facilitated by new and existing parks and open space areas brings greater numbers of visitors into the area who can utilize the services of businesses within the Assessment Districts. The visitors to the Park District's open space will be more likely to shop and eat locally. Increased use leads to increased economic activity in the area, which is a special benefit ultimately to residential, commercial, industrial and institutional property located within the assessment district.

*"California's public parks generate more than \$35 million annually from businesses for local events. Visitors to public parks and outdoor recreation areas support approximately 235,000 jobs in California's economy."*³

*"Numerous studies demonstrate that linear parks can increase property values, which can in turn increase local tax revenues. Spending by residents on greenway-related activities helps support recreation-oriented businesses and employment, as well as other businesses that are patronized by greenway users. Greenways often provide new business opportunities and locations for commercial activities like bed and breakfast establishments, and bike and canoe rental shops. Greenways are often major tourist attractions which generate expenditures on lodging, food, and recreation-oriented services. Finally, greenways can reduce public expenditures by lowering the costs associated with flooding and other natural hazards."*⁴

*"Although the chief reason for providing outdoor recreation is the broad social and individual benefits it produces, it also brings about desirable economic effects. Its provision enhances community values by creating a better place to live and increasing land values. In some underdeveloped areas, it can be a mainstay of the local economy. And it is a basis for big business as the millions and millions of people seeking the outdoors generate an estimated \$20 billion a year market for goods and services."*⁵

*"People are spending increasing amounts of money on recreation. In California people spent an average of 12 percent of their total personal consumption on recreation and leisure, which was the third largest industry in the state. Also, many recreational activities that can be pursued in locally protected areas (such as biking, hiking, bird-watching, cross country skiing, and canoeing) entail equipment costs that support local businesses, providing new jobs and tax revenue."*⁶

EXPANDED EMPLOYMENT OPPORTUNITY.

Improved recreational areas and public resources foster business growth, which in turn creates additional employment opportunities for Assessment District residents. In addition, the assessments expand local employment opportunities by funding new projects that may create the need for additional construction or maintenance jobs.

Improved and well-maintained parks, open space and recreational areas also provide business properties with an opportunity to attract and keep employees due to the benefits provided by these areas.

Non-residential properties also will specifically benefit from the maintenance and improvement of parks, recreation areas and open space areas in many ways. Employees will have additional wildlife and recreation areas to utilize for exercise, recreational activities, picnics, company gatherings or other uses. These Improvements, therefore, enhance an employer's ability to attract and keep quality employees. The benefits to employers ultimately flow to the property because better employees improve the business

prospects for companies and enhanced economic conditions specially benefit the property by making it more valuable.

The California Park and Recreation Society, in 1997 found that:

“Recreation and park amenities are central components in establishing the quality of life in a community, a business’ main resource is their employees for whom quality of life is an important issue. The availability and attractiveness of local parks and programs influences some companies relocation decisions and the presence of a park encourages real estate development around it.”⁷

ENHANCED PROTECTION OF PROPERTY THROUGH REDUCTION OF THE RISK OF FIRE AND REDUCED COST OF LOCAL GOVERNMENT IN LAW ENFORCEMENT, PUBLIC HEALTH CARE AND NATURAL DISASTER RESPONSE.

The assessment also benefits properties in the Assessment District by funding maintenance services and park safety and security patrols that preserve the level of special benefits from park and open space in the Assessment District and protect the public’s parks, recreational facilities and open space resources by reducing the risk of damage or harm and maintaining public access to these important public resources.

Improved and well-maintained recreational areas and open space lands can also serve to improve public safety and reduce the cost to local government by providing a healthy alternative for youth and adult activities. Studies have shown that adequate park and recreation areas and recreation programs help to reduce crime and vandalism.

“Natural parks and open space require few public services - no roads, no schools, no sewage, no solid waste disposal, no water, and minimal fire and police protection.”⁸

“Exercise derived from recreational activities lessens health related problems and subsequent health care costs. Every year, premature deaths cost American companies an estimated 132 million lost work days at a price tag of \$25 billion. Finding and training replacements costs industry more than \$700 million each year. In addition, American businesses lose an estimated \$3 billion every year because of employee health problems.”⁹

High quality recreational and open space areas allow residents and employees in the Assessment District to enjoy activities close to home, thereby not spending time driving to other areas. Moreover, parks, open space and trails in these lands promote healthy activities that help to reduce the cost of health care. Such cost reduction frees public funds for other services that benefit properties.

All of these factors ultimately specially benefit property within the Assessment District by specifically reducing the risk of damage to property, and specifically making the property within the assessment district more usable and desirable and ultimately, more valuable.

SPECIFIC ENHANCEMENT OF PROPERTY VALUES DUE TO ENHANCED QUALITY OF LIFE AND DESIRABILITY OF THE AREA.

The assessments will provide funding to maintain, improve and preserve parks, recreational facilities and open space areas that otherwise may not be preserved for the public benefit. Additional development, and the congestion it causes, reduces the desirability of property within the Assessment District. Therefore, improved open space areas and public wildlife areas enhance the overall quality of life and desirability of properties within the Assessment District. This is a special benefit to residential, commercial, industrial and other properties.

The Presidents Commission on American's Outdoors (1987) found natural beauty was the single most important factor in deciding tourist destination.¹⁰

"The importance of quality-of-life in business location decisions has been repeatedly verified in the literature. (Boyle, 1988; Bramlage, 1988, Carn & Rabianski, 1991; Conway, 1985; Epping, 1986; Sarvis, 1989; Tosh, et.al., 1988)"¹¹

"Home buyers over age 55 considering a move were surveyed about the amenities that 'Would seriously influence them in selecting a new community' "¹² the following results were found:

Amenity	Group	% Seeking Amenity	Rank on List
Walking and jogging trails	55+	52	1
Walking and jogging trails	55+ >\$75k per year	65	
Outdoor spaces	55+	51	2
Outdoor spaces (park)	55+, moving to suburbs	55	
Open Spaces	55+	46	4

Extensive park and open space, nature lands and wildlife areas are one of the most important public resources and features for property owners in the Assessment District. Therefore, the acquisition and preservation of park and open space properties is a very important feature for property owners in the Assessment District that enhances the quality of life and desirability of property located in the Assessment District.

In addition, the assessments provide funding to significantly expand, improve and maintain the public parks, open space lands, recreational areas, wildlife and nature habitats, wildlife corridors and other public resources. The Improvements funded by the assessments also specifically benefit properties by limiting urban sprawl and large lot development that negatively impacts existing improved properties in the Assessment Districts. In turn, property values are specifically enhanced by the availability of expanded, improved, safe, preserved and maintained parks and open space lands within a community. Values of commercial and industrial property increase based on these same elements and the enhanced economic activity derived from the greater quantity and quality of public resources in the area.

The correlation between enhanced property values and expanded and well-maintained open space areas and recreational areas has been documented. The United States Department of the Interior, National Park Service determined that:

"An investment in parks and recreation helps reduce pollution and noise, makes communities more livable, and increases property value. Parks and recreation stimulate business and generate tax revenues. Parks and recreation help conserve land, energy and resources. Public recreation benefits all employers by providing continuing opportunities to maintain a level of fitness throughout one's working life, and through helping individuals cope with the stress of a fast-paced and demanding life."¹³

Additionally, the National Recreation and Park Association, in June 1985, stated:

"The recreation value is realized as a rise in the value of land and other property in or near the recreation area, and is of both private interest to the landowner and others, holding an economic stake in the area, and of public interest to the taxpayers, who have a stake in a maximum of total assessed values."¹⁴

Moreover, the Supreme Court of California and the United States Supreme Court have found that improved and well-maintained park facilities confer special benefits to property by enhancing property values. In *Knox v. City of Orland*,⁴ Cal.4th 132, 143 (1993) the Supreme Court of California found that:

*"Plaintiff's basic argument that a special assessment is never appropriate to fund park improvements is unconvincing. Significantly, plaintiff's attempt to differentiate between street lights, sewers, sidewalks and flood control as constituting proper subjects for special assessment, and public parks as matters of such a general nature as to not justify a special assessment, is virtually identical to an argument rejected nearly a century ago by the United States Supreme Court in *Wilson v. Lambert*."¹⁵*

In *Wilson v. Lambert* (1898) the United States Supreme Court stated:

"The residents and property holders in the District of Columbia must be regarded as coming within the class of beneficiaries; and, so far from being injured by the declaration that the park shall also have national character, it is apparent that thereby the welfare of the inhabitants of the Assessment District will be promoted. Whatever tends to increase the attractiveness of the City of Washington, as a place of permanent or temporary residence, will operate to enhance the value of private property situated therein or adjacent thereto."¹⁶

In addition, professional property appraisers and instructional books on the subject find that well-maintained public recreational grounds and areas enhance property values in a community. Enhancement value is the tendency of open space to enhance the property value of adjacent properties. It is also explicitly recognized by federal income tax law:

U.S. Treasury regulation Sec. 14(h)(3)(i) requires that the valuation of a conservation easement take into account (i.e., be offset by) any resulting increase in the value of other property owned by the donor of the easement or a related person. Section 14(h)(4) sites as an example a landowner who owns 10 one-acre lots and donates an easement over eight of them: 'By perpetually restricting development on this portion of the land, (the landowner) has ensured that the two remaining acres will always be bordered by parkland, thereby increasing their fair market

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED PARKS AND RECREATIONAL FACILITIES, AND ZONES OF BENEFIT

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. Sacramento County also provides similar to slightly larger park service area radii guidelines. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Assessment District enjoy the distinct and direct advantage of being close and proximate to one or often multiple parks within the Assessment District, and lie within the recommended service radius for such facilities. The benefiting properties in the Assessment District therefore uniquely and specially benefit from the Improvements.

Only the specific properties within close proximity to the Improvements are included in the Assessment District. All properties within each of the four planning quadrants of the Assessment District enjoys unique and valuable proximity and access to the Improvements within the established service radii, discussed above, that the public at large and property outside the Assessment District do not share.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the Assessment District.

The reasons for this determination are as follows:

1. The capital development plan provides for major new and/or expanded and renovated neighborhood park and recreational facilities in each of the four planning quadrants utilized by the Park District, disbursed equally throughout the geographic area comprising the proposed Assessment District. The total area served by the Park District is approximately sixteen square miles. Each of these planning quadrants contains an average area of approximately four square miles. The maximum distance from a parcel of real property to a new or expanded neighborhood park and recreational facility in the northwest quadrant is 1.5 miles. In the northeast quadrant, the distance is approximately 1.6 miles. The distance is 1.5 in the southwest quadrant and 1 mile in the southeast quadrant. Therefore, all parcels of real property within the proposed Assessment District are located within an average maximum one and one-half mile radius from a new or expanded neighborhood park and recreational facility constructed, maintained and improved with assessment proceeds.
2. The most significant of these projects is a fourteen-acre community park with a 12,000 square foot community center with pool, located in the geographic center of the Assessment District and easily accessible to all residents of the District. All parcels of real property within the proposed Assessment District are located within a two and one-half mile radius of the proposed community center, well within the Sacramento County planning guidelines for such community centers.

The boundaries of the Assessment District have been carefully drawn to include the properties in the Orangevale Recreation and Park District that are proximate to the proposed Improvements and that would materially benefit from the Improvements. The Assessment District is coterminous with the District boundaries. As the properties in the District have developed over time, regional and neighborhood parks have been strategically located throughout the community as it has been built out. Park size and location have been carefully incorporated into the design of the community, consistent with the NPRA and Sacramento County park planning guidelines. Now, with a mature community, all parcels in the District are located in close proximity to at least one park. It therefore is appropriate to provide a District-wide Assessment District because all parcels benefit similarly.

In the Assessment District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the Assessment. Since all parcels in the Assessment District have good access, additional proximity is not considered to be a factor in determining benefit within the Assessment District. Therefore, zones of benefit are not justified or needed within the Assessment District.

ACCESS TO IMPROVED PARKS, OPEN SPACE AND RECREATIONAL AREAS

Since all of the parcels within the Assessment District enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks, open space and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS

The Park District, by maintaining the landscaping at its park, recreation and open space facilities provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and therefore views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

GENERAL VERSUS SPECIAL BENEFIT

Article XIIC of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit
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There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. The SVTA decision provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The baseline level of service is defined as the extent and level of park and recreation facilities that would exist in absence of the assessments. The assessment funds Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The SVTA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Assessment District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Assessment District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

CALCULATING GENERAL BENEFIT

In this section, the general benefit is conservatively quantified.

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT

Properties within the Assessment District receive almost all of the special benefits from the Improvements because properties in the Assessment District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Assessment District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Assessment District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Assessment District and within the proximity radii for neighborhood or community parks in the Assessment District may receive some benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District.

The general benefit to property outside of the Assessment District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

11,563 parcels outside the district but within either 0.5 miles of a neighborhood park or 2.0 miles of a community park within the Assessment District

11, 816 parcels in the Assessment District

50% relative benefit compared to property within the Assessment district

Calculation

General Benefit to Property Outside the Improvement District =
 $(11,563 / (11,563 + 11,816)) * .5 = 24.7\%$

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 24.7% of the Improvements may be of general benefit to property outside the Assessment District.

BENEFIT TO PROPERTY WITHIN THE ASSESSMENT DISTRICT

The "indirect and derivative" benefit to property within the Assessment District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Assessment District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Assessment District.

Nevertheless, the SVTA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within the Assessment District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties, while physically within the Assessment District, are used for regional purposes and could provide indirect benefits to the public at large.

Approximately 2.5% of the land area in the Assessment District is used for such regional purposes, so this is a measure of the general benefits to property within the Assessment District.

BENEFIT TO THE PUBLIC AT LARGE

In *Beutz*, the Court opined that general benefits from parks and recreation facilities could be quantified by measuring the use of parks and recreation facilities by people who do not live within the assessment boundaries. This Report uses this general benefit measure as the third component of our overall general benefit quantification. Therefore, the general benefit to the public at large can be estimated by the proportionate amount of time that the Park District's parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District¹. SCI has conducted numerous surveys of similar parks and recreation districts in the Sacramento area and other areas in California and has determined that use by the public at large is nearly always less than 20%. Moreover, a second quantification of benefits to the public at large is based on solid, credible evidence consisting of District records which document the percentage of participants in the District's recreation programs conducted within the District's park and recreational facilities who reside within the District and the percentage of those who utilize the District's recreational programs and services and reside outside of the District. The percentage of participants in the District's recreation programs who do not reside within the Assessment District provides another estimate of the percentage of general benefit to the public at large. This analysis found that 20% of recreation program participants do not reside in the District. Based on this data and analysis, we conclude that the general benefits to the public at large equal 20%.

TOTAL GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 47.2% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

¹ . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

General Benefit Calculation

24.7% (Outside the Assessment District)
+ 2.5% (Property within the Assessment District)
+ 20.0% (Public at Large)
= 47.2% (Total General Benefit)

Although this analysis finds that 47.2% of the assessment may provide general benefits, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 50.0%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other possible general benefits.

The Assessment District's total budget for installation, maintenance and servicing of the Improvements is \$1,516,382. Of this total budget amount, the District and other partner agencies and contributors will contribute \$942,692 from sources other than the assessments. This contribution equates to approximately 62.2% of the total budget for installation, maintenance and servicing of the park and recreational improvements and constitutes more than the measure of 50.0% general benefits from the Improvements.

BENEFIT FINDING

As extensively described in this Report, the assessment funds will be used to improve, maintain and preserve a well distributed set of important local resource lands and improvements in the Assessment District. Any general benefits from the Improvements to the public at large or property in the Assessment District are more than offset by the District's contributions, which are well above the cost of the Improvements providing special benefits to property in the Assessment District. Therefore, this Engineer's Report finds that the Improvements are a significant, tangible benefit that should reasonably and rationally confer more special benefit to properties in the Orangevale Recreation and Park District than the assessment rate of \$42.00 per benefit unit.

METHOD OF ASSESSMENT

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

ASSESSMENT APPORTIONMENT

To estimate the relative benefit to each land use class from the proposed improvements, a point system was created prior to Proposition 218 utilizing the single family residential parcel as the "benchmark property". A Benefit Assessment Matrix, illustrating relative scoring of points by land use class and the grandfathered benefit categories and the total points for each land use class, is set forth at the Benefit Assessment Matrix Section of this Report, and indicates the point scoring and totals for each land use class.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the assessment district.

The following is a brief description of the resulting assignment of points for each land use class:

LAND USE CLASSES

Land Use Class A: Single Family Residential /Condominium Parcels

This is the "benchmark property" for determining benefit, which will be conferred on each parcel by the proposed projects to be constructed with assessment proceeds. A base rating of five (5) points has been assigned for single family residential parcels with respect to the following benefits: enhanced recreation opportunities Benefit Category 1); preservation of open space, scenery and cultural assets Benefit Category 2); expanded employment opportunities (Benefit Category 4); reduced costs of local government for law enforcement and public healthcare (Benefit Category 5); and increased property values Benefit Category 6). No points were assigned for Category 3 regarding economic activity as residential properties were viewed as not receiving any such benefit. Benefit Category 3 describes a direct economic benefit to commercial and industrial properties, and is not applicable to single family residential parcels. Therefore, each single-family residential parcel was assigned a point total of twenty-five (25) points.

Condominium parcels were judged to benefit the same as single family residential parcels in these benefit categories, and therefore the same point total of twenty-five (25) points was assigned to condominium parcels and they are included as part of the single family residential land use class. Condominium parcels will be assessed on a per unit basis since the ownership of condominium units is carried on the Sacramento County Assessor's records on a per unit basis.

Land Use Class B: Multi-Residential and Apartment Parcels

Multi-residential and apartment parcels are reported on the Sacramento County Assessor's records by the number of multi-family dwelling units on each parcel. Each multi-family dwelling unit was judged to benefit the same from the proposed improvements as will a single family residential parcel with respect to enhanced recreational opportunities (Benefit

Category 1), preservation of open space, scenery and cultural assets (Benefit Category 2), expanded employment opportunities (Benefit Category 4), and increased property values (Benefit Category 6). However, unlike single family residential/condominium parcels, multi-residential and apartment parcels were judged to receive some benefit in the form of increased economic activity resulting in the attraction of customers, most notably prospective tenants, which could be expected to occur as a result of expanded and improved park and recreational facilities available for use by prospective tenants. Therefore, a point total of two (2) was assigned to multi-residential and apartment parcels in Benefit Category 3. With respect to Benefit Category 5, reduced costs of local government for law enforcement and public healthcare, multi-residential and apartment parcels were judged to benefit somewhat less than the single family residential/condominium parcels because some multi-residential units provide their own private security services.

Therefore, three (3) points were assigned in Benefit Category 5 for multi-residential and apartment parcels. Each multi-residential or apartment unit was therefore assigned a total of twenty-five (25) points.

Land Use Class C: Mobile Home Residential Parcels

Mobile home residential parcels were judged to benefit essentially the same as single-family residential/condominium parcels and multi-residential and apartment parcels in all benefit categories. A base rating of three (3) points has been assigned for each benefit category. Therefore, each such parcel is assigned a total of fifteen (15) points.

Land Use Class D: Commercial Property

The commercial land use class has been broken down into various subcategories consisting of retail stores, service stations, restaurants, hotel/motel, theaters, recreation, private golf course/country club, shopping center, other commercial/service sector and other commercial/product sector.

Commercial parcels are judged to benefit substantially less than do single family residential/condominium parcels with respect to the enhanced recreational opportunities afforded by the proposed improvements (Benefit Category 1). Therefore, two (2) points were assigned to the commercial land use class in that category. Commercial properties were also perceived to benefit less than single family residential/condominium parcels with respect to the benefit of preservation of open space, scenery and cultural assets (Benefit Category 2) and only one (1) point was assigned to the commercial land use category in this Benefit Category 2. On the other hand, commercial properties will benefit from construction and maintenance of the proposed improvements in terms of the increased economic activity and the attraction of customers and clients that will result benefit Category 3) and thus five (5) points were assigned to the commercial land use category in this Benefit Category 3, whereas single family residential/condominium parcels received zero points in this Benefit Category 3. In Benefit Category 4 regarding expanded

employment opportunities, commercial properties are also assigned five (5) points upon the rationale that the increased business activity generated by construction of new park and recreational facilities and expanded recreational programs will not only make the community a better place to live, but it will also make it a better place to work, making it easier for a local business to attract and keep quality employees.

Commercial properties were judged to benefit somewhat less (4 points) than single family residential/condominium parcels with respect to the benefit of reduced cost of local government for law enforcement or public healthcare, primarily because most commercial parcels within the assessment district are not located in close proximity to District facilities and therefore the effects of the District's expanded security program will benefit commercial property somewhat less than residential properties.

With respect to the benefit of increased property value (Benefit Category 6) commercial properties were perceived to benefit to the same extent, although in a slightly different way, than single family residential parcels and five (5) points were assigned to the commercial land use category in Benefit Category 6. Values of commercial properties increase based on (a) increased economic and business activity generated by the construction of the proposed park and recreational improvements; and (b) the increased volume of business generated by expanded recreational activities and special events facilitated by such new and refurbished facilities which creates a greater number of users of the facilities who will also utilize the services of businesses within the Assessment District boundaries.

These considerations lead to a point total of twenty-two (22) points for the commercial land use class which is slightly less than the twenty-five (25) points assigned to the single family residential/condominium class. This reflects the fact that commercial properties are judged to benefit less than residential properties from the construction of the proposed improvements once all of the potential benefits to real property from the proposed improvements are evaluated.

Land Use Category E: Industrial and Mini Storage Parcels

Industrial and mini storage parcels have been judged to benefit less than will commercial properties from the construction of the proposed improvements. Such parcels only benefit incidentally from the enhanced recreational opportunities benefit Category 1) and preservation of open space, scenery and cultural assets (Benefit Category 2). Therefore, such parcels have been assigned a rating of one (1) point in each of those benefit categories. However, industrial and mini storage parcels were assigned a point rating of three (3) in Benefit Category 3, the benefit of increased economic activity, since the construction of the proposed improvements will benefit some local industries in the areas of construction supplies, hardware, etc. Such parcels will probably benefit less than retail commercial parcels from the increased economic activity generated by greater numbers of users of the proposed park and recreational improvements to be constructed. With respect to expanded employment opportunity Benefit Category 4), a rating of one (1) point was

assigned since mini storage employment opportunities are negligible and industrial employment opportunities are driven by market factors unrelated to usage by people who also utilize the park and recreational improvements and the expanded recreation opportunities afforded by those facilities. Industrial parcels have been assigned a rating of two (2) in Benefit Category 6 regarding increased property value which is less than the five (5) points assigned in this category to commercial property because industrial parcels are not judged to increase in value as a result of construction of the proposed improvements to the same extent as will commercial properties. Industrial properties will not experience increased economic activity generated by users of the proposed facilities as will commercial properties, and therefore the value of such industrial parcels will be affected to a smaller degree than will the value of commercial parcels. With respect to the reduced cost of local government for law enforcement and public healthcare (Benefit Category 5), industrial and mini storage parcels were only assigned a rating of two (2), less than all other land use classes. Such parcels are perceived to benefit less in this area since many such parcel owners provide their own security and because industrial and mini storage uses are perceived to generate less law enforcement activity and cost than do commercial properties, particularly retail properties. On the other hand, industrial parcels should benefit from reduced costs of public healthcare in the same way and to the same general extent as will commercial properties. Therefore, a rating of two (2) points was assigned to industrial/mini storage uses in this Benefit Category 5.

The total point score for industrial/mini storage parcels is ten (10) points per assessable unit, reflecting the fact that these parcels will benefit less from the proposed improvements than will the other land use classes.

Land Use Class F: Exempt Parcels

This land use class includes all parcels which are classified as exempt from real property tax by the Sacramento County Tax Assessor and includes all parcels classified as exempt from this type of assessment by the Landscaping and Lighting Act of 1972. Therefore, vacant properties will not be assessed until they are put to some use. At the time that they are put to use, they will be assessed based on the land use category into which the vacant property falls.

Properties owned by governmental entities such as the federal government, State government, and other special districts, such as water districts, school districts, and fire districts, also will not be assessed. It has been determined that these parcels are not the type of property for which the park and recreational facilities funded with assessment proceeds were planned, designed, constructed, operated and maintained. The Board has determined that these publicly owned properties do not receive the same special benefits from the construction of these facilities as do the other land use classes described above. In addition public schools have entered into joint use agreements with the District which provide economic value to the District which offsets the cost of any incidental special benefits received by these publicly owned parcels. Likewise, property consisting of a railroad, gas, water, or electric utility right-of-way shall not be assessed, since such utility-

related property is not deemed to benefit at all from the construction of the proposed improvements. Finally, properties owned by churches, vacant and agricultural parcels will not be assessed.

Since the exempt land use class receives a zero point rating in all benefit categories, it is not included in the Benefit Assessment Matrix.

NON-RESIDENTIAL ASSESSMENT UNITS

In order to equalize the assessment among residential and non-residential land use classes in terms of the area of land to be benefited by the construction of the proposed improvements, an assessment methodology has been used to convert the acreage of each non-residential parcel into an equivalent number of single family residential parcels that could have been developed on each non-residential parcel but for the commercial and/or industrial use to which the parcel has been put. Approximately eighty-eight percent (88%) of the parcels within the proposed Assessment District are traditional single-family residential subdivision lots. The average gross density of these subdivisions is approximately 3.6 gross dwelling units per acre. Assuming ten percent (10%) of the gross acreage of a subdivision is consumed in public streets, the average net density of these subdivisions is approximately 4.0 dwelling units per net acre and the average residential lot size is approximately one-quarter acre. Accordingly, the number of assessment units for each commercial and industrial parcel has been determined by dividing the parcel acreage of each parcel by four. Therefore, each commercial and industrial parcel within the Assessment District will be assessed on a quarter acre basis and each one-quarter acre of each commercial and/or industrial parcel will generate a separate assessment. This methodology equalizes the assessment and the distribution of benefit between residential and non-residential parcels by insuring that each non-residential assessment unit represents essentially the same land area to be benefited by the construction of the improvements with assessment proceeds as the average single family residential parcel.

BENEFIT FACTOR INDEX

The Assessment Matrix also shows the Benefit Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Benefit Factor Index of 1.00. The Benefit Factor Index for other land use classes was determined by dividing the point total for each particular land use class by the point total for the single family/condominium residential class.

ASSESSMENT PER PARCEL

The total number of units (either dwelling unit or one-quarter acre parcel count) for each land use class was multiplied by its respective Benefit Factor Index to determine the number of Single Family Equivalent (SFE) assessment benefit units for each land use class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Assessment.

The final assessment per parcel was determined by multiplying the Base Assessment times the SFE units for the parcel.

BENEFIT ASSESSMENT MATRIX

In an effort to categorize the special benefit that each parcel of land would receive by the formation of a landscaping and lighting assessment district and the levying of an assessment to cover the improvements intended, a matrix of impacts was developed. The matrix follows this section. The matrix was developed as follows.

The determining factor as to how a benefit was derived was the use of the land as determined by the Sacramento County Assessor's Department. Each parcel is assigned a one digit code based upon the use of the property and in most cases, the zoning of the land. Using the Assessor's Code numbers, the various uses of land within the District boundaries were broken down into five different uses. It was determined that there are six different ways that a parcel of land can be benefited by enhancing the park system. Each different category of land use is affected differently by these types of benefit.

Each type of benefit was applied to each category of use and rated on a scale of one to five, with five being the most intense level of benefit. The number of points assigned by the rating is shown on the following page. The points for the six types of benefit were tallied and an overall number was determined for each category of land use. The resultant number is then used in assigning the annual assessment to the various parcels of land within the District boundaries. An annual check is made of property usage to ensure that the latest information is used in assigning the assessment levy.

ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT					
FISCAL YEAR 2018-19 ASSESSMENT					
BENEFIT ASSESSMENT MATRIX					
	Land Use Classes				
	Per Unit			Per 1/4 Acre	
	Single Family/ Condominium	Multi-Family	Mobile Home	Commercial	Industrial/ Mini-Storage
Enhanced recreation opportunities and expanded access to recreation facilities for residents, customers and guests	5	5	5	2	1
Preservation of open space, wildlife, scenery, views and other environmental benefits enjoyed by residents, customers and guests; protection of historical and cultural assets of the region.	5	5	5	1	1
Increased economic activity resulting in the attraction of customers and guests.	0	2	0	5	3
Expanded employment opportunities.	5	5	5	5	1
Reduced cost of local government in law enforcement and public health care.	5	3	3	4	2
Increased property values.	5	5	4	5	2
Total Points	25	25	22	22	10
Units/ 1/4 Acre	10,648	1,892	419	792	134
Benefit Factor Index	1.00	1.00	0.88	0.88	0.40
Single Family Equivalent Units (SFE)	10,648.00	1,892.00	368.72	696.96	53.60
Total SFE Units			13,659.28		
Annual Assessment Amount			\$573,689.76		
Base Assessment			\$42.00		
Assessment per Unit	\$42.00	\$42.00	\$36.96	\$36.96	\$16.80
Assessment per SFE	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
Assessment Subtotals	\$447,216.00	\$79,464.00	\$15,486.24	\$29,272.32	\$2,251.20
Total Assessment			\$573,689.76		

ASSESSMENT

WHEREAS, on March 8, 2018 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively "the Act"), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2018-19 is generally as follows:

SUMMARY COST ESTIMATE		FY 2018-19 Budget
Capital Improvements and Maintenance Expenditures	\$692,000	
Incidental Expenses	\$36,000	
Debt Service	\$1,200	
Salaries and Benefits	\$787,182	
TOTAL BUDGET		\$1,516,382
Less: Contributions		
District Contribution for General Benefits		(\$758,191)
District Contribution toward Special Benefits		(\$184,501)
NET AMOUNT TO ASSESSMENTS		\$573,690

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2018-19. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018-19 for each parcel or lot of land within the said Assessment District.

Dated: May 2, 2018

Engineer of Work



By _____

John W. Bliss, License No. C052091

ASSESSMENT DIAGRAM

The Assessment District includes all properties within the boundaries of the Orangevale Recreation and Park District. The area within the boundaries of the Park District is primarily developed for urban residential and commercial use.

The boundaries of the Parks Maintenance and Assessment District are displayed on the following Assessment Diagram.

FILED IN THE OFFICE OF THE ADMINISTRATOR OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, CALIFORNIA, THIS _____ DAY OF _____, 2018.

ADMINISTRATOR _____

RECORDED IN THE OFFICE OF THE ADMINISTRATOR OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, CALIFORNIA THIS _____ DAY OF _____, 2018.

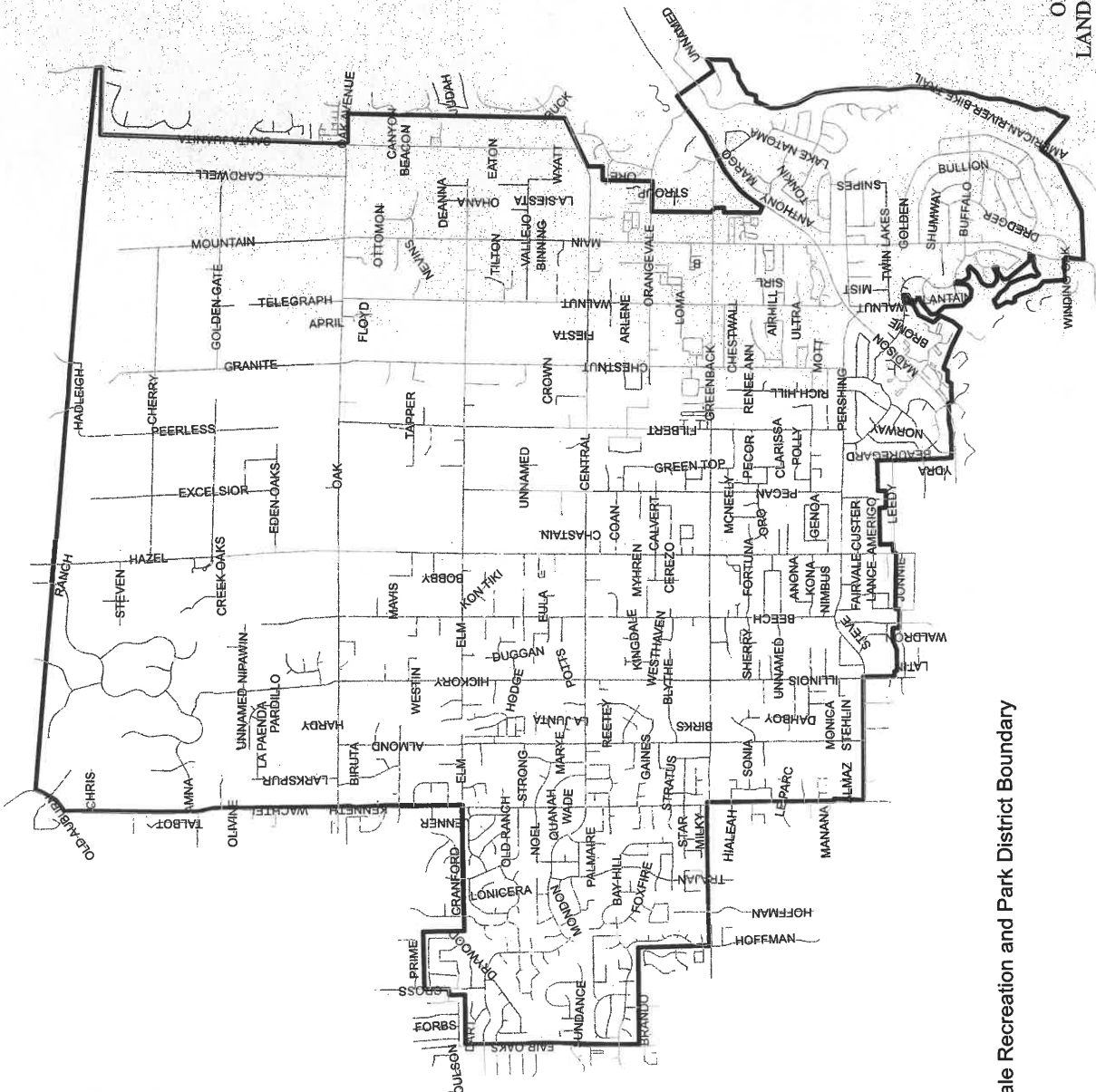
ADMINISTRATOR _____

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE DAY OF _____, 2018 FOR THE FISCAL YEAR 2018-19 AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF SACRAMENTO ON THE _____ DAY OF _____, 2018. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

ADMINISTRATOR _____

Note: REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF SACRAMENTO FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCELS SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

ORANGEVALE RECREATION & PARK DISTRICT LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT ASSESSMENT DIAGRAM



Legend

Orangevale Recreation and Park District Boundary

SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534

ASSESSMENT ROLL 2018-19

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Clerk of the Board and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

END NOTES

¹ Love, L. and Crompton, J. *Trends: Parks, Practice and Program*. Oxford University Press-USA. New York, NY. 1993.

² *1993 State of the Industry Report*. Widdekind, L. ed. The Outdoor Industry Association (The Outdoor Recreation Coalition of America and the Sporting Goods Manufacturers Association's Outdoor Products. pub.) Boulder CO. 1993.

³ *California Parks and Recreation*. The California Parks and Recreation Society, pub. Sacramento, CA. (<http://www.cprs.org>.)

⁴ PKF Consulting. San Francisco, CA. "Analysis of the Economic Impacts of the Northern Central Rail Trail." For the Greenways Commission, Maryland Department of Natural Resources, Annapolis, Maryland. June 1994.

⁵ Outdoor Recreation Resources Review Commission, *Outdoor Recreation For America: A Report To The President And The Congress*. January 2002.

⁶ Ibid. Smith, Van.

⁷ Ibid. California Parks and Recreation. 1997.

⁸ *Parks and Recreation*, National Recreation and Park Association, pub. Ashburn, Virginia. January 2001. (<http://www.nrpa.org/>)

⁹ National Park Service. NPS Technical Information Center. Washington D.C, 1983.

¹⁰ Report of the President Commission on Americans Outdoors, *U.S. Government Printing Office: Management*. Washington D.C. 1987.

¹¹ Crompton, J., Love L., More T., *An Empirical Study of the Role of Recreation, Parks and Open Space in Companies' (Re)Location Decisions*, *Journal of Park and Recreation Administration*, Spring, 1997, vol 15 no. 1, p p37, 40.

¹² Wylde, Boomers on the Horizon: Housing Preferences of the 55+ Market, *National Association of Home Builders*, 2002.

¹³ Ibid. NPS.

¹⁴ Ibid. NPRA. June 1985.

¹⁵ Knox v. City of Orland, 4 Cal.4th 132, 143 (1993) the Supreme Court of California.

¹⁶ Wilson v. Lambert (1898) 168 U.S. 611, 616 [42 L.Ed. 599, 601, 18S.Ct.217] the United States Supreme Court.

RESOLUTION # 18-06-599



**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ORANGEVALE RECREATION & PARK DISTRICT
ADOPTING THE KENNETH GROVE LANDSCAPING AND
LIGHTING ASSESSMENT DISTRICT
PRELIMINARY BUDGET FOR FISCAL YEAR 2018/2019**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2017/2018; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2018/2019, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 0
(2)	Services & Supplies	5,430
(3)	Other Charges	0
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	0
	(c) Equipment	0
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 5,430

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2018/2019 fiscal year:

ON A MOTION, by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 14th day of June 2018 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



RESOLUTION NO. 18-06-600

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE ORANGEVALE RECREATION & PARK DISTRICT
APPROVING THE ENGINEER'S REPORT,
CONFIRMING THE DIAGRAM AND ASSESSMENT,
AND ORDERING THE LEVY OF ASSESSMENT
FOR THE FISCAL YEAR 2018-19 FOR THE
KENNETH GROVE LANDSCAPING AND LIGHTING
ASSESSMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District (the "District"), County of Sacramento, State of California, that

WHEREAS, the formation of the Kenneth Grove Recreation and Park District Maintenance Assessment District (the "Assessment District"), pursuant to the provisions of the Landscaping and Lighting Act of 1972 has previously been ordered through Resolution 94-05-86A; and

WHEREAS, the purpose of financing certain park and recreation improvements and refurbishments, as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District, as described in the Engineer's Report; and

WHEREAS, by its Resolution No. 18-03-592, A Resolution Directing Preparation of the 2018-19 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Park District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 14, 2018 at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as



required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:
 - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
 - (c) the assessment of the total amount of the cost and expenses of the proposed



maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2018-19 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and



assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Kenneth Grove Landscaping and Lighting Assessment District.

9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

PASSED AND ADOPTED this 14th day of June 2018, by the following vote:

AYES :

NOES:

ABSENT:

ABSTAIN:

CHAIR, BOARD OF DIRECTORS

CLERK OF THE BOARD



ORANGEVALE RECREATION AND PARK DISTRICT

KENNETH GROVE ASSESSMENT DISTRICT

ENGINEER'S REPORT

JUNE 2018
FISCAL YEAR 2018-19

PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
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KENNETH GROVE ASSESSMENT DISTRICT

BOARD OF DIRECTORS

Michael Stickney, Chair
Lisa Montes, Vice Chair
Erica Swenson, Secretary
Sharon Brunberg, Director
Manie Meraz, Director

DISTRICT ADMINISTRATOR

Greg Foell

DISTRICT'S ATTORNEY

David W. McMurchie

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

FORMATION OF ASSESSMENT DISTRICT

The Kenneth Grove Assessment District was formed pursuant the Landscaping and Lighting Act of 1972 by the Orangevale Recreation and Park District commencing with Resolution No. 94-02-83 dated February 10, 1994 (hereinafter the "Resolution of Intention"). The Resolution of Intention provides the following: (1) formation of the Kenneth Grove Landscaping and Lighting Assessment District; and (2) a description of the improvements which the Assessment District is authorized to construct and maintain including the following: (a) installation of sound walls and other ornamental structures and facilities which are necessary or convenient for the maintenance or servicing of curbs, gutters, walls, sidewalks, paving, water irrigation, drainage or electrical facilities; and (b) land preparation such as grading, leveling, cutting and filling, sod landscaping, irrigation systems, sidewalks and drainage; and (c) the maintenance or servicing of all of the above including repair, removal or replacement of all or part of any improvement or other typical maintenance services.

The Engineer's Report, diagram and assessment and Resolution of Formation of the Kenneth Grove Landscaping and Lighting Assessment District was adopted by the Board of Directors of Orangevale Recreation and Park District by Resolution No. 94-05-86A on May 12, 1994. That resolution confirmed the findings in the Resolution of Intention and was adopted after a public hearing during which members of the public were offered the opportunity to protest against the formation of the Assessment District. The Resolution of Formation notes that the owners of the affected properties included within the proposed Assessment District have filed with the District written consents to the proposed formation of the Kenneth Grove Landscaping and Lighting Assessment District and the proposed levying of assessments as specified in the Engineer's Report. The Resolution of Formation included a provision that a perpetual contingency reserve fund be established in the amount of the first year's total assessment revenue to be paid by the developer by agreement in order to cover the costs of any contingencies which may occur throughout the duration of the Assessment District. The Resolution of Formation also provided that should any new subdivision be annexed into the Kenneth Grove Landscaping and Lighting Assessment District in the future, that a separate perpetual contingency reserve fund is required to be established for operations within that particular annexed area calculated as the amount of the first year's assessment levied against real property within that annexed area to be paid by the developer of the annexed area to fund contingencies with respect to maintenance and operations in future years with respect to the property annexed to the Assessment District.

The initial assessment levied upon each parcel of real property within the Kenneth Grove Assessment District for fiscal year 1994-95 was \$150.78 per parcel. The Kenneth Grove Assessment District has continued to levy the same annual assessment per parcel of \$150.78 per fiscal year from the date of formation to the present time.

The Kenneth Grove Assessment District was also formed for the purposes of providing park and recreational improvements in addition to landscape corridors and streetscapes to the residents of the assessment district. The Assessment District may utilize assessment revenue to fund these additional purposes in the future.

Exemptions from Proposition 218

Having been formed in 1994, the Kenneth Grove Assessment District assessments were existing on November 6, 1996, the effective date of Article XIID of the California Constitution (Proposition 218). Proposition 218 identified preexisting assessments which fell within one of four exemptions identified in section 5 of Article XIID as exempt from the procedures and approval process for assessments detailed in Proposition 218.

The four "exemptions" delineated in Proposition 218 that are applicable to the Kenneth Grove Assessment District are as follows:

- (1) Any assessment imposed exclusively to finance the capital cost or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control (Cal. Const., art. XIID, § 5, subd. (a)); and
- (2) Any assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed (Cal. Const., art. XIID, § 5, subd. (b)).

Both of these exemptions from the provisions of Proposition 218 apply to the Kenneth Grove Assessment District. First, the Assessment District was formed pursuant to a petition signed by all of the current owners of the real property subject to the assessment (the developer of the Kenneth Grove Subdivision) at the time the assessment was initially imposed which meets the requirements of California Constitution Article XIID, section 5(b).

In addition, the initial purpose of the assessment was to finance the capital costs and maintenance and operation costs for constructing sidewalks, sidewalk and street landscaping, irrigation and drainage to enhance the parcels of property comprising the Kenneth Grove Assessment District.

Both of these exemptions from the procedures and approval process for assessments specified in Proposition 218 have been satisfied within the Kenneth Grove Assessment District.

First, the exemption which is an assessment imposed by a petition signed by the persons owning all the parcels subject to the assessment at the time the assessment is initially imposed is evidenced by the Resolutions of the District and the written consents filed by the then current owners of the real property subject to the assessment in 1994 before the Assessment District was formed.

The second exemption available for capital and maintenance costs associated with sidewalks, streets, and landscaping and irrigation associated with sidewalks and streets is supported by case law decided under the provisions of California Constitution Article XIID, section 5(b) (hereinafter "Proposition 218"). The Board of Directors of the District has adopted the position that street and sidewalk landscaping is an integral part of "streets" and "sidewalks" and therefore an existing assessment for the maintenance of such landscaping is exempt under Proposition 218. Streets and Highways Code section 29 provides that "roadside planting and weed control" is included within the definition of construction and maintenance of streets.

The assessments levied within the Kenneth Grove Assessment District prior to the passage of Proposition 218 are exempt under both of these exceptions articulated in Proposition 218.

Those procedures and approval processes with respect to which the Kenneth Grove Assessment District is exempt are as follows:

- (1) Procedural requirements regarding the imposition of assessments including (a) identification of all parcels which will have special benefit conferred upon them by the improvements or services funded by the assessment; and (b) differentiation between "special benefit" and "general benefit" conferred on properties from the improvement and/or services funded with assessment proceeds; and (c) allocation of assessments per parcel dependent upon the proportion of special benefit to each property in relationship to the entirety of the costs of acquiring or constructing an improvement or of maintaining and operating such an improvement among the parcels to be assessed; and (d) the assessment on a parcel may not exceed the reasonable cost of the "proportional special benefit" conferred on that parcel by the improvements or services funded with assessment proceeds; and (e) procedural requirements including the 45-day mailed notice to property owners of the proposed assessment; an opportunity for property owners to protest by ballot against the proposed assessment at a public hearing; and prohibition of any assessment if a majority protest exists. A "majority protest" is defined as ballots from property owners submitted in opposition to the assessments amounting to more than 50% of the total ballots submitted by property owners, with ballots submitted weighted according to the proportional financial obligation for paying assessments for each affected parcel.

In light of the fact that the Kenneth Grove Assessment District was formed prior to the imposition of Proposition 218 on November 6, 1996 and complies with the definitions of two of the exemptions in Proposition 218 as specified above, the assessments levied within the Kenneth Grove Assessment District are exempt from the substantive and procedural requirements outlined above.

Despite that exemption, this Engineer's Report specifies the facts and circumstances demonstrating that the assessments levied within the Kenneth Grove Assessment District comply with the substantive requirements of Proposition 218.

SUBSTANTIVE REQUIREMENTS OF PROPOSITION 218**SILICON VALLEY TAXPAYERS ASSOCIATION, INC. v SANTA CLARA COUNTY OPEN SPACE AUTHORITY**

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

This Engineer's Report is consistent with the SVTA decision and with the requirements of Article 13C and 13D of the California Constitution because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property.

PLANS & SPECIFICATIONS

The work and improvements proposed to be undertaken by the Orangevale Recreation and Park District's Kenneth Grove Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements including landscape corridors, streetscapes and other park and recreational improvements. The plans and specifications for these improvements have been filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

FISCAL YEAR 2018-19 ESTIMATE OF COST AND BUDGET

ORANGEVALE RECREATION AND PARK DISTRICT Kenneth Grove Assessment District Estimate of Cost Fiscal Year 2018-19		<i>Total Budget</i>
Installation, Maintenance & Servicing Costs		
Improvements		\$0
Operating Expenses		
Ag/Horticulture Services & Supplies		\$500
Water		\$800
Fuel		\$600
Maintenance Contract		\$0
Subtotal		\$1,900
Incidental Expenses		
Advertising/Legal Notices		\$500
Administration & Inspection		\$1,130
Annual Engineer's Report		\$1,000
Professional Services		\$600
Other Expenses		\$298
Subtotal		\$3,528
Contribution to/(from) Reserves Fund Balance Available		
Contribution to (from) Contingency		\$0
Total Landscaping and Lighting Assessment District Budget		\$5,428
(Net Amount to be Assessed)		
Budget Allocation to Property		
Total Assessment Budget		\$5,428
Single Family Equivalent Benefit Units		36.00
Assessment per Single Family Equivalent Unit		\$150.78

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Assessment Diagram as included within this Engineer's Report. The method used for apportioning the assessment is based upon the proportional special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Park District's recreational facilities or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The Kenneth Grove Assessment District consists solely of residential parcels populated with single family residences which receive the benefit of sidewalks and streetscape landscaping constructed adjacent to major streets within the subdivision, which improvements were constructed by the developer of the subdivision and are maintained by the Kenneth Grove Assessment District. The Assessment District also was formed with the power to levy assessments for additional park and recreational improvements to serve the residents of the assessment district. All of the parcels within the boundaries of the

Assessment District enjoy close proximity to the sidewalk and streetscape improvements constructed and maintained with assessment proceeds. The Assessment District consists of only 36 parcels comprising the subdivision, and the improvements consisting of sidewalk and streetscape landscaping and maintenance uniquely benefit this small subdivision as a "special benefit." Existing improvements are not of sufficient magnitude to significantly benefit adjacent residential parcels located outside the Assessment District.

The following benefit categories summarize the types of special benefit to residential, parcels resulting from the installation, maintenance and servicing of existing sidewalk and streetscape landscaping improvements and future park and recreational improvements to be provided with the assessment proceeds. These categories of special benefit are summarized as follows:

- a. Extension of a walkable areas and green spaces for properties within close proximity to the Improvements.
- b. Proximity to improved sidewalks and streetscape landscaping and other park and recreational improvements.
- c. Access to improved sidewalks and landscaping and other park and recreational improvements constructed to serve the residents and property of the assessment district.
- d. Improved local views regarding sidewalk and streetscape landscaping and future park and recreational improvements.

In this case, the recent the SVTA decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA decision also provides specific guidance that landscape and park and recreational improvements are a direct advantage and special benefit to property that is proximate to such landscape and park and recreational improvements constructed and maintained with assessment proceeds:

the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the argument that these assessments comply with the provisions of Proposition 218, despite the fact that they are exempt from such constitutional requirements as set forth above.

Although it could be argued that there are no general benefits from these Improvements, it is possible that there are some visual benefits received by parcels which are not in the Assessment District. This is a measure of the general benefits to the public at large. We estimate this benefit to be no more than 5%.

Special Benefit	95%
General Benefit	5%
Total Benefit	100%

The maintenance and servicing of these Improvements is also partially funded, directly and indirectly, from other sources including the Orangevale Recreation and Park District, County of Sacramento, the local water provider, and the State of California. This funding may come in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the Assessment District. The sum total of this contribution exceeds the 5% minimum needed to offset any general benefit, as noted above.

Therefore, despite its exemptions from the procedural and substantive requirements of Proposition 218, the Kenneth Grove Assessment District complies with the substantive requirements of Proposition 218 regarding the differentiation between special benefit to properties within the assessment district from the improvements and maintenance funded with assessment proceeds and general benefit to properties outside the assessment district.

METHOD OF ASSESSMENT

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

ASSESSMENT APPORTIONMENT

The benefits from the Assessment District are deemed to be received by property on a dwelling unit basis, with equal benefit to each dwelling unit on a parcel. Therefore, all improved residential properties that represent a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and town homes are included in this category. Multi-family parcels are also assigned one SFE per dwelling unit. Property owned by the District does not benefit from the assessments and therefore is assigned zero SFE units. Currently, all assessed properties within the Assessment District are in single family residential use.

ASSESSMENT

WHEREAS, on March 8, 2018 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIII D of the California Constitution (collectively "the Act"), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2018-19 is generally as follows:

SUMMARY COST ESTIMATE		FY 2018-19 Budget
Capital Improvements and Maintenance Expenditures	\$1,900	
Incidental Expenses	\$3,528	
TOTAL BUDGET		\$5,428
Less: Contributions		
Contributions to/(from) Reserves and Contingency		\$0
NET AMOUNT TO ASSESSMENTS		\$5,428

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and

lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2018-19. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018-19 for each parcel or lot of land within the said Assessment District.

Dated: May 2, 2018

Engineer of Work

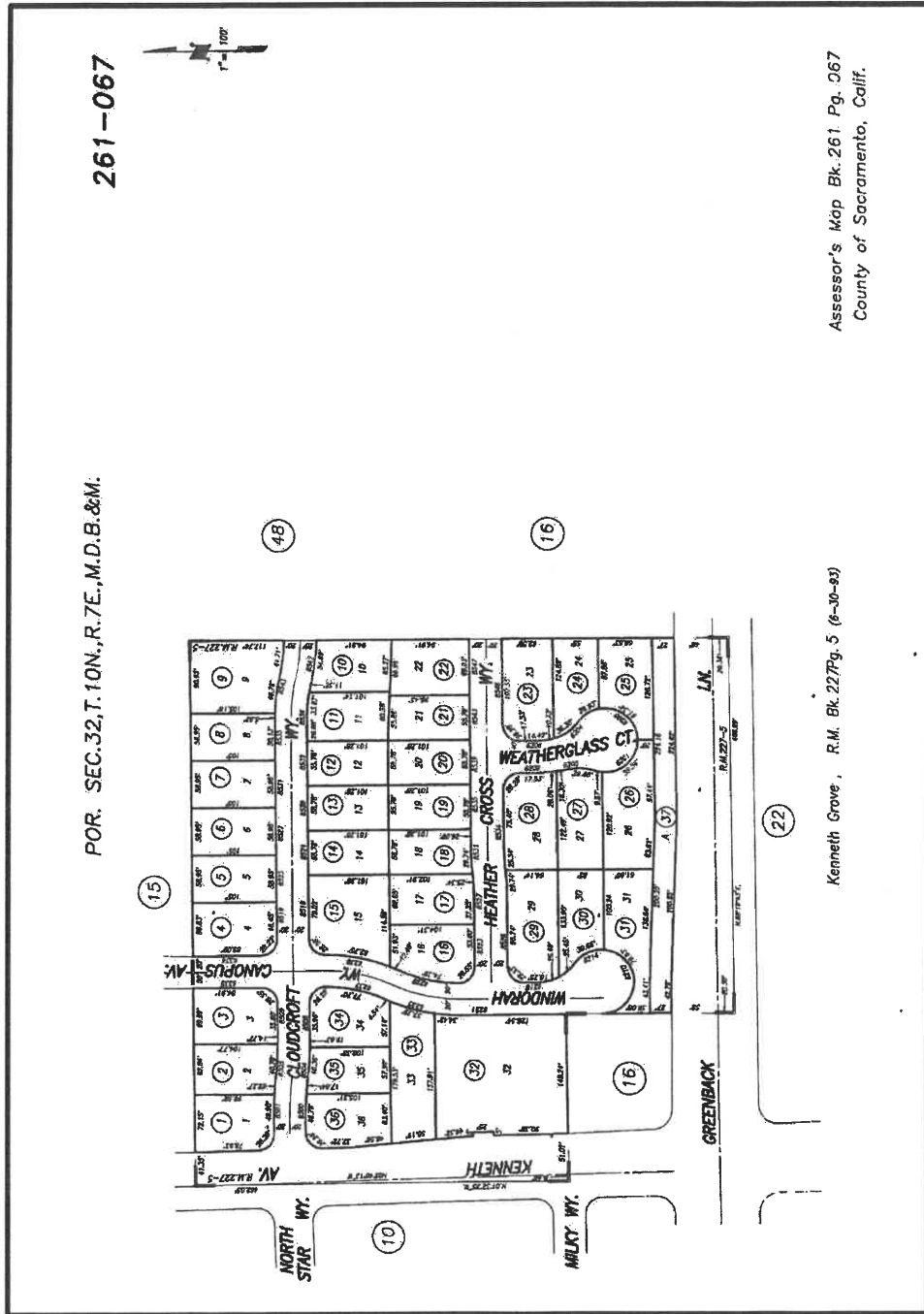


By _____

John W. Bliss, License No. C052091

ASSESSMENT DIAGRAM

The boundaries of the Assessment District are displayed on the Assessment Diagram below.



Assessor's Map Bk. 261 Pg. 067
County of Sacramento, Calif.

Kenneth Grove, R.M. Bk. 227Pg. 5 (6-30-83)

APPENDIX A - 2018-19 ASSESSMENT ROLL

ORANGEVALE RECREATION AND PARK DISTRICT Kenneth Grove Assessment District Assessment Roll 2018-19

Assessment Number & Assessor Parcel Number	Owner Name(s)	Site Address	SFE Units	Assessment
26106700010000	SHARLENE C DAVIDSON LIVING TRUST	8501 CLOUDCROFT WAY	1.00	150.78
26106700020000	BELMONTE FAMILY TRUST	8505 CLOUDCROFT WAY	1.00	150.78
26106700030000	PORTELA MANUEL R/IRIS M	8509 CLOUDCROFT WAY	1.00	150.78
26106700040000	JEFFRY A/CHERYL A QUANDT REVOCABLE TRUST	8519 CLOUDCROFT WAY	1.00	150.78
26106700050000	LEBAS ALBERT E/IRMA D	8523 CLOUDCROFT WAY	1.00	150.78
26106700060000	DALE BARTLETT DECEDENTS TRUST	8527 CLOUDCROFT WAY	1.00	150.78
26106700070000	GURWITZ DARLEEN M	8531 CLOUDCROFT WAY	1.00	150.78
26106700080000	JOHNSON JEAN F	8535 CLOUDCROFT WAY	1.00	150.78
26106700090000	PEDERSEN JAMES E/STACY	8543 CLOUDCROFT WAY	1.00	150.78
26106700100000	SEGURA TREADWELL TRUST	8542 CLOUDCROFT WAY	1.00	150.78
26106700110000	DAVID WRIGHT/CORSENE MURPHY LIVING TRUST	8538 CLOUDCROFT WAY	1.00	150.78
26106700120000	WAYNE/JERRIE STADTMAN 2007 REVOCABLE	8532 CLOUDCROFT WAY	1.00	150.78
26106700130000	ROUSSEL JENNIFER J/JOHN T	8528 CLOUDCROFT WAY	1.00	150.78
26106700140000	RAYMUS TRISHA	8524 CLOUDCROFT WAY	1.00	150.78
26106700150000	MCCANN FAMILY REVOCABLE TRUST	6238 WINDORAH WAY	1.00	150.78
26106700160000	PAMELA JEAN HEISLER REV TRUST	8523 HEATHER CROSS WAY	1.00	150.78
26106700170000	MAXIMA BARTLETT SURVIVORS TRUST	8527 HEATHER CROSS WAY	1.00	150.78
26106700180000	SHARLENE DAVIDSON LIVING TRUST	8531 HEATHER CROSS WAY	1.00	150.78
26106700190000	REIMCHE TROY ALAURA A	8535 HEATHER CROSS WAY	1.00	150.78
26106700200000	BALLUCH TIMOTHY L/JENNIFER A	8539 HEATHER CROSS WAY	1.00	150.78
26106700210000	LE NIKKI KHIETPHAN	8543 HEATHER CROSS WAY	1.00	150.78
26106700220000	MARK J CHRISTEN LIVING TRUST	8547 HEATHER CROSS WAY	1.00	150.78
26106700230000	MARK J CHRISTEN LIVING TRUST	6208 WEATHERGLASS CT	1.00	150.78
26106700240000	FORD THOMAS/PATRICIA A	6204 WEATHERGLASS CT	1.00	150.78
26106700250000	MAXIMA BARTLETT SURVIVORS TRUST	6200 WEATHERGLASS CT	1.00	150.78
26106700260000	LANDI ROBERT C	6201 WEATHERGLASS CT	1.00	150.78
26106700270000	GROVER MORRIS TRUST	6205 WEATHERGLASS CT	1.00	150.78
26106700280000	DIAZ GONZALEZ ARTURO/GONZALEZ ROSEANN	6209 WEATHERGLASS CT	1.00	150.78
26106700290000	STADLER SCOTT E/MARGARET M	6218 WINDORAH WAY	1.00	150.78
26106700300000	SHARLENE C DAVIDSON LIVING TRUST	6214 WINDORAH WAY	1.00	150.78
26106700310000	MELEOBELLE LP	6210 WINDORAH WAY	1.00	150.78
26106700320000	SMITH RODNEY R/KELLIE E/RICKEY R	6221 WINDORAH WAY	1.00	150.78
26106700330000	JOAN D OXFORD FAMILY TRUST	6225 WINDORAH WAY	1.00	150.78
26106700340000	SHARLENE C DAVIDSON LIVING TRUST	8508 CLOUDCROFT WAY	1.00	150.78
26106700350000	BALAKRISHNA VINOD/PERMA NARAYANASWAMY	8504 CLOUDCROFT WAY	1.00	150.78
26106700360000	CHAVEZ ALBERTO	8500 CLOUDCROFT WAY	1.00	150.78
26106700370000	ORANGEVALE RECREATION/PARK DISTRICT		0.00	0.00
TOTALS:			36.00	5428.08



RESOLUTION # 18-06-601

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION & PARK DISTRICT PROCLAIMING**



**AND THE MONTH OF JULY 2018 AS
PARKS MAKE LIFE BETTER!® MONTH**

Whereas, Parks and Recreation makes lives and communities better now and in the future; and

Whereas, it is established through statewide public opinion research, 98% of California households visit a local park at least once a year; two in three households visit a park once a month; 50% of households participate in an organized recreation program; and most park use is with family and friends; and

Whereas, residents value recreation as it provides positive alternatives for children and youth to reduce crime and mischief especially during nonschool hours; it promotes the arts, it increases social connections; aids in therapy; and promotes lifelong learning; and

Whereas, residents value their parks for access to outdoor spaces for children and adults to play and be active; exercise and group sports; and

Whereas, parks provide access to the serenity and the inspiration of nature and outdoor spaces as well as preserve and protect the historic, natural and cultural resources in our community; and

Whereas, thousands of the residents of Orangevale including children, youth, families, adults, seniors, businesses, community organizations, and visitors benefit from the wide range of parks, trails, open space, sports fields, tennis courts, facilities and programs including Orangevale Community Park, Orangevale Swimming Pool, Orangevale Community Center, Almond Park, etc. provided by Orangevale Recreation & Park District; and

Whereas, the Orangevale Recreation & Park District urges all its residents to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

Whereas, July is Parks & Recreation Month nationally,

THEREFORE BE IT RESOLVED, the Orangevale Recreation & Park District hereby proclaims July 2018 as Parks Make Life Better!® Month and in doing so, urges all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.

Approved this 14th day of June 2018

Michael Stickney, Chair Board of Directors

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



RESOLUTION NO. 18-06-602

**RESOLUTION OF THE ORANGEVALE
RECREATION & PARK DISTRICT
AMENDING THE DISTRICT SALARY SCHEDULE**

WHEREAS, the ORANGEVALE RECREATION & PARK DISTRICT (the “District”) a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1.

WHEREAS, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution;

WHEREAS, on August 20, 2015 the District adopted the Salary Resolution of Orangevale Recreation & Park District (the “Salary Resolution”) which established a basic compensation plan for all classifications of employees and adopted a salary schedule and compensation plan; and

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED
AS FOLLOWS:**

Section 1. The District hereby amends the salary and compensation plan attached as Exhibit A to the Salary Resolution by increasing the salary ranges stated therein by a two percent cost of living adjustment effective July 1, 2018. The salary schedule and compensation plan attached hereto as Exhibit A is hereby adopted and replaces the Exhibit A currently attached to the Salary Resolution.

Section 2. All other provisions of the Salary Resolution are still in full force and effect.

Section 3. Unless otherwise indicated, all provisions of this Resolution shall become effective as of the date it is adopted.



Passed and adopted this 14th day of June 2018, on motion by Director _____, seconded by Director _____ and by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

ORANGEVALE RECREATION & PARK DISTRICT

By _____
Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

EXHIBIT A

**ORANGEVALE RECREATION AND PARK DISTRICT
SALARY RANGE FULL TIME EMPLOYEES
2018/2019 Salary Range**

JOB TITLE	July 2018 + 2%								LONGEVITY			
	1	2	3	4	5	6	7	8	9	10 Yrs 5%	15 Yrs 5%	20 Yrs 5%
CAT POSITION	1	2	3	4	5	6	7	8	9			
1 District Administrator	6,727	7,063	7,416	7,787	8,177	8,585	9,015	9,465	9,939			
2 Park Supt., Rec Supt., Finance Supt.	80,723	84,759	88,997	93,447	98,119	103,025	108,176	113,585	119,265			
	5,175	5,433	5,705	5,990	6,290	6,604	6,934	7,281	7,645			
3 Finance/Personnel Mgr, Rec Manager	62,095	65,199	68,459	71,882	75,476	79,250	83,213	87,373	91,742			
	4,500	4,725	4,961	5,209	5,469	5,743	6,030	6,331	6,648			
4 Recreation Supervisor II	53,995	56,695	59,530	62,506	65,632	68,913	72,359	75,977	79,776			
	4,205	4,416	4,636	4,868	5,111	5,367	5,635	5,917	6,213			
5 Maint Wkr Foreman, Rec Supervisor I, Admin Services Super	50,463	52,986	55,635	58,417	61,338	64,405	67,625	71,006	74,557			
	4,005	4,205	4,416	4,636	4,868	5,111	5,367	5,635	5,917			
6 Recreation Coord, Maint Wkr III	48,060	50,463	52,986	55,635	58,417	61,338	64,405	67,625	71,006			
	3,337	3,504	3,680	3,864	4,057	4,260	4,473	4,696	4,931			
7 Maint Wkr II, Admin Serv Clerk II, Build Cust/Host II	40,050	42,052	44,155	46,363	48,681	51,115	53,671	56,354	59,172			
	3,034	3,186	3,345	3,512	3,688	3,872	4,066	4,269	4,483			
8 Maint Wkr I, Bldg Cust/Host, Rec/Clerk, Admin Serv Clerk I	36,409	38,229	40,141	42,148	44,255	46,468	48,792	51,231	53,793			
	2,571	2,700	2,835	2,977	3,125	3,282	3,446	3,618	3,799			
	30,855	32,398	34,018	35,719	37,505	39,380	41,349	43,416	45,587			

STAFF REPORT



DATE: 6-14-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF AGREEMENT WITH PATTISON & ASSOCIATES, INC. TO PROVIDE APPRAISAL SERVICES IN THE AMOUNT NOT TO EXCEED \$3,750 FOR THE ELECTRIC GREENWAY TRAIL PROJECT

RECOMMENDATION

Approve the Agreement with Pattison & Associates, Inc. to provide appraisal services in the amount not to exceed \$3,750 for the Electric Greenway Trail Project.

BACKGROUND

At the January 14, 2010 Board Meeting, the Board of Directors approved the contract with Warren Land Surveying to survey the three properties listed below. The survey work was completed, and square footage was determined for each of the properties at both the 20 feet and 30 feet trail distances. Appraisals were completed in 2010 however the District was unable to complete the sales agreements with the landowners at that time. The Electric Greenway Trail Project has been funded and is now in the design phase of the project. New appraisals are needed to determine a current fair market land value for each of the three properties. The current proposal for appraisal services includes providing a separate appraisal for each of the following three properties based on the survey information completed by Warren Land Surveying.

Parcel A: 259-0160-051, 6943 Escallonia Drive

Parcel B: 259-0160-048, 6931 Escallonia Drive

Parcel C: 259-0160-047, 6927 Escallonia Drive

Staff recommends approving the proposal from Pattison & Associates, Inc. in the amount of \$3,750.

RECOMMENDED MOTION

I move that we approve the Agreement with Pattison & Associates, Inc. to provide appraisal services in the amount not to exceed \$3,750 for the Electric Greenway Trail Project and authorize the District Administrator to execute all contract documents.

AGREEMENT FOR SERVICES

THIS AGREEMENT is made and entered into this 14th day of June, 2018, by and between ORANGEVALE RECREATION AND PARK DISTRICT, a political subdivision of the State of California, hereinafter referred to as "District" and Pattison & Associates, Inc., hereinafter referred to as "Consultant."

RECITALS

This Agreement is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

- A. District desires to engage the professional services of Consultant to perform such professional services as are specified in Section 1 hereof.
- B. Consultant agrees to provide such services to District in accordance with the terms and conditions of this Agreement, and represents and warrants to District that Consultant possesses the necessary licenses, skills, qualifications, personnel and equipment to provide such services, all for the benefit of District.
- C. The performance of such professional services by Consultant has been determined by District to be in the public interest.

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, District and Consultant agree as follows:

1. **Scope of Work.**

District engages the services of Consultant as an independent contractor to perform the work and render the services described below:

The Work consists of providing an acquisition appraisal report of the properties at 6927, 6931, and 6943 Escallonia Drive, Orangevale, CA 95662 for the acquisition of a 20 or 30 foot wide section of property of various lengths across the western portion of the said lots. Consultant shall (a) provide all labor, equipment, material, supplies, licenses, advice, consultation, analysis, administration, and preparation of policies, procedures and documents required or necessary to properly, competently and completely perform the Work provided by this Agreement; (b) determine the method, details and means of performing the Work provided by this Agreement; and (c) perform the Work provided by this Agreement in a manner commensurate with the highest professional standards of qualified and experienced personnel in Consultant's field.

The Consultant agrees to deliver at least two (3) copies of the appraisal report to the District within forty-five (45) days after the execution of the agreement by both District and Contractor. The Consultant shall not be required to give testimony or to attend any public or private

hearing in court with reference to the property unless a Supplemental Employment Agreement has been negotiated.

2. Payment.

A. In consideration for the services to be performed by Consultant, District agrees to pay Consultant the amount not to exceed \$3,750.

Consultant shall not be compensated for any services rendered nor reimbursed for any expenses incurred in excess of those authorized in by this Agreement unless agreed to and approved in advance by the Board of Directors and/or the District Administrator of District in writing.

Payment of compensation shall be paid by District within thirty (30) business days after receipt of an invoice for the Work actually performed.

If the Work is satisfactorily completed and the invoice is accurately computed, then District shall pay the invoice within thirty (30) days of its receipt. There shall be no compensation for extra or additional work or services by Consultant other than those specifically described in Section 1 hereof, unless approved in advance in writing by the District Administrator of District.

B. Consultant shall properly advise District as soon as reasonably practicable upon gaining knowledge of a condition, event or series of events that may affect the scope and/or cost of services to be provided pursuant to this Agreement. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing in the form of a Change Order for review and approval by the Board of Directors or District Administrator of District. In the event the District orders services added, deleted or reduced, compensation shall likewise be added, deleted or reduced by a fair and reasonable amount and Consultant shall only be compensated for services actually performed. A Change Order must itemize the additional fees and expenses, and if any, District shall pay Consultant for such additional work. District shall have no liability for payment to Consultant for any extra work performed by Consultant that is not documented by a written Change Order executed by the District Administrator or Board of Directors of District.

3. Term.

A. This Agreement shall take effect on the above date and shall continue in effect until completion of the Work contemplated by this Agreement to the satisfaction of District unless sooner terminated because of either of the following: (1) Consultant fails to perform the Work in diligently and as expeditiously as possible, consistent with the professional skill and care appropriate for the orderly progress of the Work; (2) Consultant shall have failed to complete the Work in accordance with the time limits specified hereto. The work shall be completed within forty-five (45) days after the execution of the contract. This time period may be extended by District for good cause shown by Consultant.

B. Time is of the essence in this Agreement.

C. This Agreement may be terminated for any or all portions of the Work by either party upon written notice to the other party in the event of a substantial failure of performance by such other party; or if District, by resolution of its Board of Directors, should deem it necessary or desirable to abandon or indefinitely postpone the prosecution of any part or all of the Work.

D. In the event of such abandonment, postponement or default by District, District shall pay to Consultant as full payment for all services performed and all expenses incurred under this Agreement, those amounts specified in a final invoice prepared by Consultant pursuant to the provisions of Section 2 hereof providing a detailed itemization of time spent performing services and expenses incurred for which reimbursement is requested through the date of notification of abandonment or postponement of the Work by District.

E. In the event of default in performance by Consultant, the provisions of Section 5 hereof shall apply.

4. Subcontractors and Subconsultants.

Consultant may employ licensed engineers and/or other consultants necessary in connection with the performance of the Work with the prior written consent of District. The services of such engineers and/or consultants shall be paid for at Consultant's own expense. Consultant agrees to coordinate the work of any such consultants or engineers retained by Consultant for the Work. It is understood by and between District and Consultant that said engineers and/or consultants shall not be considered employees or agents of District.

5. Default by Consultant.

If Consultant fails to expeditiously advance the Work, or performs work that does not comply with the requirements of this Agreement, or fails to perform any task or produce any documents required by this Agreement, or is guilty of any other material breach of the terms of this Agreement, District may (1) suspend payment until such time as the default is remedied by Consultant; or (2) by written notice to Consultant terminate Consultant's right to perform all or any portion of the Work. Consultant hereby agrees to pay District all damages sustained as a result of default by Consultant. If District terminates Consultant's right to perform the Work, District may have the work performed by others and charge the cost to Consultant. The cost of completion by District shall include reasonable reimbursement for additional executive and administrative expenses along with all damages for delay and other damages sustained by District as a result of Consultant's default. If the cost and expense of completing the Work, when added to the sum of amounts previously paid to Consultant under this Agreement and any amounts due but unpaid to Consultant at the time of such termination, exceed the contract price, District may deduct the amount of the excess from any such amounts then due Consultant. If the amount of such excess is larger than the amounts then due Consultant, Consultant shall immediately pay such excess or the balance thereof to District.

6. Ownership of Documents.

All documents prepared by Consultant under this Agreement shall be the exclusive property of District. By this Agreement, Consultant transfers all of its right, title and interest in such documents to District. To the extent any document prepared under this Agreement constitutes a copyrightable work, the Work under this Agreement shall be considered a work for hire and by this Agreement Consultant shall be deemed to transfer all rights, title and interest in the copyrightable work to District, including the exclusive copyright. Documents prepared by Consultant under this Agreement shall not be provided by Consultant to any other person without District's prior written approval with the exception of use of this report by the Designation Committee of the Appraisal Institute.

7. Compliance with Laws.

Consultant shall perform the Work in compliance with all applicable federal, state and local laws and regulations regarding safety of persons and property and their protection from damage, injury or loss, including applicable Cal-OSHA regulations. Consultant also shall possess and maintain all permits, licenses and certificates that may be required for it to perform the Work. Consultant shall comply with all laws and regulations as required by local, state and federal agencies regarding nondiscrimination including, but not limited to, Title VII of the Civil Right of 1964, the Americans with Disabilities Act, the Age Discrimination Employment Act of 1967, and the California Fair Employment and Housing Act. The Consultant is aware of the District's anti-harassment policy and agrees to abide by the policy, practices and procedures set forth and established by the District.

8. Indemnification.

Consultant shall indemnify, defend, protect, and hold harmless District, and its officers, employees, volunteers and agents from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) of every type and description to which it may be subjected or put to by reason of or resulting from: (1) the performance of or failure to perform the Work or any other obligations of this Agreement by Consultant or Consultant's subcontractors, agents or employees; (2) any alleged negligent act or omission of Consultant, or Consultant's subcontractors, agents or employees in connection with any acts performed or required to be performed pursuant to this Agreement. This indemnification is effective and shall apply whether or not any such action is alleged to have been caused in part by District as a party indemnified hereunder. This indemnification shall not include any claim arising from the sole negligence or willful misconduct of the District or its employees. Consultant's obligations under this indemnification provision shall survive the termination, or completion of Work, under this Agreement.

9. Insurance.

A. Types and Limits. Consultant at its sole cost and expense shall procure and maintain for the duration of this agreement the following types and limits of insurance:

<u>Type</u>	<u>Limits</u>	<u>Scope</u>
Commercial Public Liability and Property Damage	\$2,000,000 per occurrence	at least as broad as ISO CG 0001
Automobile Liability	\$2,000,000 per accident	at least as broad as ISO CA 0001, code 1 (any auto)
Errors and Omissions	\$1,000,000 per wrongful act	See Section 8 E
Workers' Compensation	statutory limits	
Employers' Liability	\$1,000,000 per accident	

B. Other Requirements. The public liability, property damage and automobile liability insurance furnished by Consultant shall name District as an additional insured and shall directly protect, as well as provide the defense for District, its officers, agents and employees as well as Consultant, and its subcontractors, agents, and employees, if any, from all suits, actions, damages, losses or claims of every type and description to which they may be subjected by reason of or resulting from Consultant's operations in the performance of the Work pursuant to this Agreement, and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Consultant. Said insurance shall also specify that it acts as primary insurance and District's insurance shall not contribute with Consultant's insurance. If Consultant fails to maintain such insurance, District may declare a default in the performance of this Agreement and exercise the remedies specified in Section 6 of this Agreement.

C. Consultant shall be permissibly self insured or shall carry full workers' compensation coverage for all persons employed, either directly or through subcontractors, in carrying out the Work contemplated by this Agreement and in accordance with the Workers' Compensation Act contained in the Labor Code of the State of California. If Consultant fails to maintain such insurance, District may declare a default in the performance of this Agreement and exercise the remedies specified in Section 5 of this Agreement.

D. Consultant agrees to furnish a certificate or certificates substantiating the fact that it has taken out the insurance set forth above for the period covered by the Agreement and all endorsements substantiating coverage of District and its agents and employees as additional insureds. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Each such certificate shall bear an endorsement precluding the cancellation or reduction in coverage of any policy covered by such certificate before the expiration of thirty (30) days after District shall receive notification of such cancellation or reduction.

E. Consultant, its officers, directors and employees, shall have errors and omissions insurance coverage which shall protect third parties, including but not limited to the District, its officers, directors, employees and agents from claims of damage due to alleged wrongful or negligent acts or omissions arising from Consultant's performance of the Work pursuant to the terms of this Agreement, whether such claims be made during or subsequent to the

term of this Agreement. Consultant hereby agrees to require any of its subconsultants to maintain similar errors and omissions coverage in compliance with this section.

10. Warranty.

Consultant agrees that the Work shall be performed in accordance with Exhibit A and the standard of care for similar professionals in California. Consultant unconditionally guarantees all workmanship furnished by Consultant under this Agreement, and agrees to correct to the satisfaction of District any and all such Work that may prove defective in workmanship. This warranty shall remain in effect for one year from the date of District's acceptance of the Work. This warranty does not excuse Consultant for any other liability related to defective work discovered after the warranty period.

Consultant shall indemnify District under this Agreement and hold District harmless from any and all losses, damages, liabilities and expenses resulting from breach of Consultant's representations and warranties contained in this Section 10. The provisions of this Paragraph shall survive any termination of the Agreement.

11. Independent Contractor.

The parties hereto agree that at all times during the term of this Agreement Consultant, Consultant's employees, subcontractor and agents hired to perform services pursuant to this Agreement are independent contractors and are not agents or employees of District. Consultant shall have control over the means, methods, techniques, sequences, and procedures for performing and coordinating the Work required by this Agreement. District shall have the right to control Consultant only insofar as the result of Consultant's services rendered pursuant to this Agreement. If, in the performance of this Agreement, any third parties are employed or contracted by Consultant, such employees or subcontractors shall be entirely and exclusively under the direction, supervision and control of Consultant. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other term of employment or contract shall be determined by Consultant, and District shall have no right or authority over such persons or the terms of their employment or contract.

Therefore, neither Consultant or any third persons employed by or contracted by Consultant to perform services pursuant to this Agreement shall be entitled to workers' compensation benefits from District should Consultant or any of its employees, agents or contractors sustain an injury in the course of performing services specified in this Agreement. Furthermore, neither Consultant nor any third persons or contractors employed by Consultant shall be entitled to any other benefits payable to employees of District. Consultant hereby agrees to defend and hold District harmless from any and all claims that may be made against District based on any contention by any third party that an employer/employee relationship exists or that a contractual relationship exists between District and that third party by reason of this Agreement. Consultant represents that it, and its employees, agents and contractors, if applicable, are properly licensed and will remain so during the progress of the Work contemplated by this Agreement.

12. Representative of District.

The District Administrator of District, or his or her designated representative, shall represent District in all matters pertaining to the services to be rendered under this Agreement, except where approval specifically is required by District's Board of Directors. All requirements pertaining to services to be rendered under this Agreement shall be submitted to the District Administrator. Consultant shall consult with the District Administrator on all matters relative to this Agreement and District shall cooperate with Consultant in all matters relative to this Agreement in such a manner as will result in the performance of the Work without delay.

13. Assignment.

Consultant shall not assign this Agreement or any interest in it, or any money due or to become due under it voluntarily, involuntarily or by operation of law without District's prior written consent. In the event of any such purported assignment without District's prior written consent, District shall have the right, in addition to all other rights provided by law, to terminate this Agreement by giving written notice to Consultant. If this Agreement is so terminated, District may contract for the completion of the Work or complete the Work itself. Damages will be computed in accordance with Section 5 of this Agreement. If this Agreement is so terminated pursuant to the provisions of this paragraph, Consultant agrees to waive and hereby does waive all other claims against District for profits, loss or damage because of such termination.

Unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any performance, duty, obligation or responsibility under this Agreement.

14. Records.

Consultant shall retain and maintain, for a period of not less than four (4) years following termination of this Agreement, all time records, accounting records and vouchers and all other records with respect to all matters concerning services performed, compensation paid, and expenses reimbursed pursuant to the terms of this Agreement. Consultant shall make available to District's agents for examination all such records and will permit District's agents to audit, examine and reproduce such records upon request by District at any time during normal business hours.

15. Entire Agreement.

This writing and the documents incorporated herein by reference as Exhibit A represents the sole, entire, exclusive and integrated contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. Each party to this Agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this Agreement or in the incorporated documents shall be valid or binding. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.

16. Successors and Assignment.

This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of District.

17. No Waiver of Rights.

Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default. No payment by District to Consultant shall be considered or construed to be an approval or acceptance of any Work or a waiver of any breach or default. The use by either party of any remedy specified herein for the enforcement of this Agreement is not exclusive and shall not deprive the party using such remedy of utilizing any remedy provided by law.

18. Severability.

If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.

19. Attorneys Fees.

In the event any arbitration, litigation or other action or proceeding of any nature between District and Consultant becomes necessary to enforce or interpret all or any portion of this Agreement, or in the event of any alleged breach by either party of any of the terms hereof, it is mutually agreed that the prevailing party will be entitled to an award of reasonable attorneys fees, costs and expenses from the other party. The prevailing party will be entitled to an award of attorneys fees in an amount sufficient to compensate the prevailing party for all attorneys fees incurred in good faith.

20. Governing Law.

This Agreement will be governed by and construed in accordance with the laws of the State of California.

21. **Notice.**

Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail addressed as follows:

District: Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662
Attention: Greg Foell

Consultant: Pattison & Associates, Inc.
2378 Maritime Drive, Suite 110
Elk Grove, CA 95758
Attention: Michael Pattison

Any party may change its address by notifying the other party of the change in the manner provided above.

ORANGEVALE RECREATION AND PARK DISTRICT

By: _____

Greg Foell
District Administrator

PATTISON & ASSOCIATES, INC.

By: _____

Michael Pattison

EXHIBIT A

PATTISON & ASSOCIATES, INC., CERTIFIED GENERAL APPRAISER

File

CONTRACT FOR SERVICES

This contract is binding upon Pattison & Associates, Inc., Real Estate Appraisals, 2378 Maritime Drive, Suite 110, Elk Grove, CA 95758 hereinafter referred to as **The Appraiser**, and the Orangevale Recreation and Park District, 6826 Hazel Ave., Orangevale, CA 95662 **The Client**.

The Appraiser agrees to provide a written:

- APPRAISAL REPORT
- HIGHEST AND BEST USE STUDY
- FEASIBILITY STUDY
- Partial Taking/Acquisition Appraisal Report

of the following properties at 6927, 6931, and 6943 Escallonia Dr. all in Orangevale CA 95662. being a portion of said parcels approximately 20-30 feet wide and of various lengths across the western portion of above said lots.

It will conform with and be subject to the requirements of the Code of professional Ethics and Standards of Professional Conduct of the Appraisal Institute and the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation, the standards of the International Right of Way Association and the standards of the American Society of Farm Managers and Rural Appraisers.

1. The Appraiser agrees to deliver at least three (3) copies of this report to **The Employer** within 45 days of execution of the contract by both **The Appraiser** and **The Employer**.
2. **The Appraiser's** fee will be a not to exceed amount of **\$3,750**
3. **The Appraiser** herein shall not be required to give testimony or to attend any public or private hearing in court with reference to the property unless a Supplemental Employment Agreement has been negotiated.

The Employer, Orangevale Recreation and Park District

Date

**The Appraiser Pattison & Associates, Inc.
Certified General Appraiser, CA Cert AG009699**

Date

Pattison & Associates, Inc.

Real Estate Appraisals

May 29, 2018

Mr. Greg Foell
District Administrator
Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662

Re: Revised Proposal, 3 Succinct Narrative Appraisal Reports, Pedestrian Throughway Project,
Woodmore Oaks Drive to Streng Avenue, Sacramento County, California

Dear Mr. Foell:

Thank you very much for considering our firm for the above referenced succinct narrative appraisals. These appraisals would be prepared for the Orangevale Recreation and Park District for acquisition purposes. The appraisals would meet Caltrans Right of Way Manual Guidelines for noncomplex parcel valuations utilizing a very succinct narrative appraisal, as well as the Uniform Standards of Professional Appraisal Practice (USPAP). Our firm is experienced in providing appraisals for government agencies and private firms throughout Northern California. Both Dwight and Michael are Certified General Appraisers by the State of California, Office of Real Estate Appraisers and are designated SR/WA by the International Right of Way Association. In addition, Dwight is designated IFAS by the National Association of Independent Fee Appraisers.

We will prepare a separate succinct narrative acquisition report for each of the three properties. Our fee for the above referenced appraisals will not exceed \$1,250 per property. This amounts to a total not to exceed of \$3,750. We can complete the appraisals within 45 days of your notice to proceed and finalizing of the contract. Please feel free to call us if you have any questions regarding this proposal. Once again, thank you for considering our firm for your appraisal needs.

Respectfully Submitted,

PATTISON & ASSOCIATES, INC.



Michael Pattison, SR/WA

2378 Maritime Drive, Suite 110 • Elk Grove, CA 95758

(916) 714-3010



RESOLUTION # 18-06-603

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION AND PARK DISTRICT
AUTHORIZING TRANSFER OF FUNDS FROM
THE PARK DEVELOPMENT FEE FUND (332I)
TO THE GENERAL FUND (332A)**

WHEREAS, the Orangevale Recreation and Park District has accumulated funds in the Park Development Fee Fund; and

WHEREAS, the Board of Directors of the Orangevale Recreation and Park District have approved the District Master Plan and the yearly capital improvement plan, as capital projects in the 2017/2018 fiscal year budget; and

WHEREAS, these specific improvements were budgeted with the intention of using funds from the Park Development Fee Fund.

WHEREAS, the total cost for these projects to be transferred is \$360,000.

Orangevale Community Center Update	\$150,000
Orangevale Community Park Pathway	\$150,000
Almond Park Shade Structure	\$60,000

NOW, THEREFORE BE IT RESOLVED AND ORDERED by the Board of Directors of the Orangevale Recreation and Park District that \$360,000 be transferred from the Park Development Fee Fund (332I), account number 5500000 into the General Fund (332A), Fund Center 9339332, revenue account #95952900 – In Lieu Transfer.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Orangevale Recreation and Park District Board of Directors this 14th day of June 2018 by the following vote to wit.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com