

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, OCTOBER 10, 2019**

**REGULAR MEETING 6:30 PM
LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Regular Meeting September 12, 2019 (pg 1-7)

7. CORRESPONDENCE

a. Sacramento Local Agency Formation Commission Selection of Special District Commissioner and Selection of Alternate Special District Commissioner (pg 8-25)

b. Email from resident Peg Pinard regarding the Electric Greenway Trail (pg 26-30)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for September 2019 (pg 31)

b. Budget Status Report for September 2019 (pg 32-34)

c. Revenue Report for September 2019 (pg 35)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for September 2019 (pg 36-37)

b. Budget Status Report for September 2019 (pg 38-39)

8.3 KENNETH GROVE CONSENT MATTERS

a. Ratification of Claims for September 2019 (pg 40)

b. Budget Status Report for September 2019 (pg 41)

9. **NON-CONSENT MATTERS GENERAL FUND**

10. **STANDING COMMITTEE REPORTS**

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

11. **ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – September 2019 (pg 42-46)
- b. Report on Electric Greenway Trail – (verbal)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**

- a. Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District (Pg 47-85)
- b. Approval of Quote from J&S Asphalt to Repair and Renovate the Basketball Court at the Youth Center Park (pg 86)
- c. Public Hearing and Approval of the Negative Declaration Pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects (pg 87-109)
- d. Approval of the Proposal from Warren Consulting Engineers, Inc. to provide Surveying Services including a Topographic Survey for the newly acquired Regency Baptist Church property at the Orangevale Community Center Park in the amount of \$13,020 (pg 110-115)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

16. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors September 12, 2019

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, September 12, 2019 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Greg Foell, District Administrator
Horatio Oropeza, Park Superintendent
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1
Director Brunberg requested removal of Item 13a. (Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District) from agenda. On a motion by Director Montes, seconded by Director Meraz, the agenda as amended, removing Item 13a., was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
MOTION #2
a) Approval of Minutes of August 15, 2019 Special Meeting (pg 1-7): On a motion by Director Montes seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

b) Approval of Minutes of August 29, 2019 Special Meeting (pg 8-9): On a motion by Director Montes seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #3

7. CORRESPONDENCE

MOTION #4

- a) Confidential Envelope – Attorney Billing July 2019: On a motion by Director Brunberg, seconded by Director Swenson, the attorney billing was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.
- b) Email correspondence commending Park Superintendent Horacio Oropeza and park staff for work with neighbors on a Pecan Park clean-up project (pg 10): Admin Foell summarized work accomplished at north border of Pecan Park. Park Supt. Oropeza thanked the volunteers that assisted at the half day clean-up project. The District's small tractor was used to clear out berry bushes, privets and vines with the volunteers help. The north fence line irrigation at Pecan Park will be addressed to keep the areas irrigated properly moving forward. Volunteers and OVparks maintenance staff worked well together. Volunteers in attendance stated they had a great time helping with this project and expressed how much they appreciated working with Park Supt. Oropeza and the staff. Admin Foell provided information regarding a grant application that was submitted under the Prop 68 Park Bond for completion of the approved Master Plan items at Pecan Park. Due to high per capita income and amount of park acres per thousand people in Orangevale, OVparks loses points when competing for the Prop 68 competitive grants. The District should be notified in the December or January timeframe.
- c) Email, correspondence and petition from residents Denae and Denton Hamilton regarding interest in a bike park (pg 11-17): Admin Foell summarized meeting with Denae and Denton Hamilton regarding their interest in constructing a BMX track in the District. Admin Foell explained prior issues with a former bike track at Pecan Park. Extensive community input to establish the current Master Plans for Pecan, Almond and OV Community Park did not include a site for a skate or BMX park. The only location to consider is Orangevale Community Center Park. The Master Plan in 2008 for Orangevale Community Center Park identified a skate park but not a BMX facility. Admin Foell indicated intent to revisit the 2008 Master Plan for Orangevale Community Center Park in the future to update plans and would invite community input at such time.
- d) Email and correspondence from Trees for Sacramento regarding the Electric Greenway Trail Project (pg 18-23): Jude Lamar with Trees for Sacramento, a citizen action group covering the entire Sacramento County spoke regarding the removal of trees in the Greenway Trail Project. Trees for Sacramento has requested City of Citrus Heights take additional measures to mitigate the loss of trees. Requesting OVparks conduct a public hearing in November

at OVparks convenience to specifically look at the impact of the project on OVparks property and Sundance Natural Area. Trees for Sacramento is citing loss of canopy, shade, protection from climate change and heat island effect to the community. The group questioned the need to implement a 10' wide trail with 2' shoulders and excavating 18" down through the oak forest. Concerned this will cause damage to the trees. Jude provided copies of the City of Citrus Heights arborist report and summary related to Tempo Park and Sundance Park trees affected by the pathway installation. Director Stickney and Admin Foell clarified that Tempo Park is not in OVparks jurisdiction. Sundance Natural Area and the open space area from the 7-11 store on Woodmore Oaks until Streng Avenue are in OVparks jurisdiction. Beyond Streng Avenue to C-Bar-C is the Sunrise Recreation & Park District jurisdiction. Admin Foell voiced appreciation of Jude's and the Trees for Sacramento's effort and emphasized that OVparks has been very attentive to minimize the impact on trees in the trail project area. Admin Foell advised it may be premature to have a public hearing regarding the subject prior to the draft design plans being completed. Once the draft plan is received, further communication can be made on mitigation and any additional issues can be addressed. Jude Lamar suggested a ramp over method rather than digging out trail or narrowing pathway through the natural area. Admin Foell emphasized the design team is aware of those suggestions and the need to build a long lasting, stable trail. Timeline for completing the draft trail design is toward the end of 2019 or early 2020. A public hearing would likely be conducted after draft trail design is received.

**8. CONSENT
CALENDAR

MOTION #5**

- a) On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes, voting Aye. There were no Abstentions or Nays.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for August 2019 (pg 24-25)
- b) Budget Status Report for August 2019 (pg 26-28)
- c) Revenue Report for August 2019 (pg 29)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for August 2019 (pg 30-32)
- b) Budget Status Report for August 2019 (pg 33-34)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for August 2019 (pg 35):
- b) Budget Status Report for August 2019 (pg 36)

9. NON-CONSENT

- a) Ratification of Claims for August 2019 (pg 37):

MATTERS
GENERAL FUND

MOTION #6

On a motion by Director Swenson seconded by Director Brunberg, the Ratification of Claims for August 2019 was approved by a vote of 4-0-1 with Directors Stickney, Swenson, Meraz, and Brunberg voting Aye and Director Montes Absenting. There were no Nays.

10. STANDING
COMMITTEE
REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee Recap – August 23, 2019 (pg 38):
Admin Foell mentioned continuing to look at funding and planning trails through Woodbridge Ranch and under the power line corridor on the east side of Hazel Avenue once Electric Greenway Trail Project construction is underway. The District is interested in applying for a Recreation Trails Grant to include and extend the Shackleton Woods trail to create an approximately one-mile trail at Orangevale Community Center Park. Directors Brunberg and Meraz commented that pedestrian horse trail lights are installed at Woodbridge Ranch entrance at Hazel Avenue intersection and also at the intersection at Casa Roble High School by the Orangevale Community Park.
- h) Ad Hoc: No report.

11. ADMINISTRATOR'S
REPORT

- a) Monthly Activity Report – August 2019 (pg 39-42):
Admin Foell advised OVparks Office Clerk Kathy Harling has stepped in to complete Board Meeting Minutes since the departure of the previous Minutes Clerk. Claims reports periodically include MTW to do miscellaneous items such as Prop 68 Grant, Pecan Park Master Plan map adjustments. MTW will also assist with cost estimates for upcoming grant application.
- b) Report on Electric Greenway Trail – (verbal):
Admin Foell gave an update and stated the process is incrementally moving along and negotiations are on-going with some of the landowners on Escallonia.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

- a) Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District (Pg 43-78): Removed from agenda to be discussed at next board meeting.
- b) Discussion regarding financing of District capital projects (verbal): Admin Greg Foell updated by providing a draft PowerPoint presentation. He invited any input on the presentation and reviewed what programs in our original 2011 District-wide Master Plan rated the highest for public interest in adding to programs and facilities. In order of interest: 1. Walking/biking trails/greenways. 2. Small neighborhood parks. 3. Small family picnic areas and shelters 4. Large community parks 5. Playground equipment 6. Outdoor swimming pool 7. Large picnic areas and shelters 8. Off-leash dog park (recently added dog park at Pecan Park) 9. Nature Centers. He stated the District plans to compare 2011 Master Plan interest list to the newer survey conducted recently. The staff plans to update the 2008 Orangevale Community Center Park Master Plan beginning Spring of 2020 which start with a revised draft master plan and then will include public outreach before a final plan is completed.
- c) Approve Resolution 19-09-637, Resolution Approving the Application for Grant Funds for the Recreation Trails and Greenways Grant Program (pg 79): Admin Foell summarized interest in applying for a grant to complete a trail at Orangevale Community Center Park. Main provision prior to approving this resolution is the District is responsible for a 20% match which will be approximately \$200,000-\$400,000. Anticipating over one million dollars to complete trail. Match funds would come from a combination of in lieu fees, park development fees, and general fund. On a motion by Director Montes seconded by Director Brunberg, the Resolution 19-09-637, Resolution Approving the Application for Grant Funds for the Recreation Trails and Greenways Grant Program were approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.
- d) Approval of Quote from Odell's Pump & Motor to Install a New Check Valve and Necessary Plumbing at the Swimming Pool (pg 80): Admin Foell advised check valve has been replaced previously however it has been problematic at the Pool. Recommending installing a higher quality valve and necessary

MOTION #7

MOTION #8

plumbing. On a motion by Director Swenson seconded by Director Brunberg, the Quote from Odell's Pump & Motor to Install a New Check Valve and Necessary Plumbing at the Swimming Pool was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

- e) Approval of the Notice of Intent to Adopt a Negative Declaration Pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects (pg 81-103): Admin Foell explained the need to complete the CEQA process allowing us to do any projects approved by the community and the Board regarding Pecan Park moving forward. Packet includes Notice of Determination, Negative Declaration, Initial Study and Explanations. Plan to post after tonight (9/12/19). Must post for 20 days prior to adopting. The CEQA documents were prepared by staff member Jade Von Aesch with assistance from Admin. Foell. On a motion by Director Brunberg seconded by Director Meraz, the Notice of Intent to Adopt a Negative Declaration Pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #9

14. DIRECTOR AND STAFF COMMENTS

Supervisor Woodford provided update to senior activities currently available including the new Morning Walk and Carving Memories. Upcoming events include the Parking Lot Sale on September 21st, Trunk or Treat on October 18th, and Kids Night Out. Thank you to Admin. Greg Foell for his support and hard work.

Park Supt. Oropeza thanked the volunteers for helping out with Pecan Park Clean-up. He highlighted the good service provided although limited resources at times. May want to consider a double wide mower at some point to accomplish more with one employee. No tractor has been acquired yet. Working with vendor to get all implements and the tractor delivered. May receive next week. Maintenance staff to attend the Equipment Expo on September 20th.

Admin Foell thanked the staff for their hard work. Accolades to Melyssa for her hard work on the Fall Activity Guide. Appreciation to Horacio and staff for their continued hard work.

Director Montes thanked the staff for the wonderful job they are doing.

Director Swenson emphasized looking forward to Fright Night.

Director Stickney appreciates all the efforts of the OVparks staff. He recognized Park Supt. Oropeza and the park maintenance staff during the recent period with one less staff member.

15. ITEMS FOR NEXT AGENDA

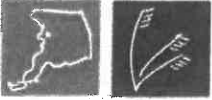
- a) Electric Greenway Trail Project
- b) Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District

16. ADJOURNMENT

MOTION #10

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:44 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson



Sacramento

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

DATE: September 24, 2019
TO: Special Districts' Selection Committee
FROM: Donald Lockhart, Executive Officer
RE: **Selection of Special District Commissioner**
Term of Office: January 1, 2020 to December 31, 2023
and Selection of Alternate Special District Commissioner
Term of Office: January 1, 2020 to December 31, 2021
for the Sacramento Local Agency Formation Commission

Pursuant to the provisions of Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting a Special District Commissioner [Office No. 6] and Alternate Special District Commissioner [for Offices No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

Please see the attached Ballot

Please select one candidate for Special District Commissioner and one candidate for Alternate Special District Commissioner.

**Please return the ballot to the LAFCo office no later than:
4:00 P.M. on THURSDAY, NOVEMBER 21, 2019**

To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the secretary or clerk of the board.

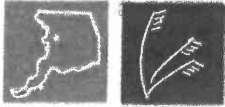
Any ballot received after the date specified above shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off selection held in the same format as the initial selection. The LAFCo Executive Officer will announce the results of the selection within seven days of the specified date.

If you have questions, please contact Sacramento LAFCo at (916) 874-6458.

Return ballot to:
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento, CA 95814

or e-mail to: **Diane.Thorpe@SacLAFCo.org**

Sacramento Local Agency Formation Commission • 1112 "I" Street; Suite 100 • Sacramento CA 95814 • (916)874-6458
www.saclafco.org



Sacramento

Ballot

LAFCo Special District Commissioner & Alternate

Commissioner & Alternate Commissioner

Please select one candidate from each COLUMN

Ballot A

Commissioner - Office No. 6

Please select **ONE** candidate **BELOW**

Jason Green
Rio Linda Elverta Community Water District

Michael Hanson
Arcade Creek Recreation & Park District

Lindsey Liebig
Herald Fire Protection District

Charlea Moore
Rio Linda Elverta Recreation & Park District

Elliot Mulberg
Florin Resource Conservation District

Gary Page
Fair Oaks Water District

Brandon Rose
Sacramento Municipal Utility District

Michael Yearwood
Cordova Recreation & Park District

Ballot B

Alternate Commissioner - for Offices No. 6 & 7

Please select **ONE** candidate **BELOW**

Jason Green
Rio Linda Elverta Community Water District

Michael Hanson
Arcade Creek Recreation & Park District

Lindsey Liebig
Herald Fire Protection District

Charlea Moore
Rio Linda Elverta Recreation & Park Dis-

Michael Yearwood
Cordova Recreation & Park District

Ballot must be received by **4:00 pm on Thursday November 21, 2019**

Special Districts must return the ballots to LAFCo by the date specified above. Any ballot received after the specified date shall not be valid. *The information below must be complete*

The candidate who receives the most votes will be determined the winner outright.

The LAFCo Executive Officer will announce the results of the election within seven days of the specified date.

Name of Special District

Street Address

Date of Meeting

District Phone Number

Signature of Secretary or Clerk of the Board

Phone Number

Print Name

E-mail Address



Jason A. Green

[REDACTED]
[REDACTED]

Seven-year resident of Rio Linda.

Appointed Board Member for Rio Linda Elverta Community Water District in February 2019.

Currently employed as an electrician in IBEW Local 340 and have been an electrician in the construction industry for 30-years.

President of the Rio Linda/Elverta Historical Society. Member of Rio Linda Grange and participate in several non-profit community benefit organizations, e.g. Rio Linda Food Closet.

Michael Hanson
[REDACTED]
Sacramento, CA 95841
[REDACTED]

SUMMARY

Information Technology Professional proven experience including roles as a manager, project manager, systems analyst, systems integrator and software developer of systems in the mainframe and midrange environments. Experienced in all stages of software development life cycle, from analysis through implementation. Successfully managed numerous projects and led teams in system & vendor selection, analysis of business requirements, vendor management, system development & implementation.

Strengths include:

- Project Manager
- Vendor Management
- Systems Integration
- Database Analysis
- Application Architecture
- System Analysis
- Software Development Lifecycle
- Managing Projects Across Technologies

Elected to Arcade Creek Recreation and Park District 2014

- Serve as Chair 2015
- Serve as director 2016
 - Lead in the Master Plan project
- Serve as Secretary/Treasurer 2017

PROFESSIONAL EXPERIENCE

CSAA IG, Glendale AZ **1993-Present**
Previously, CSAA, San Francisco, CA

AAA Membership and Insurance Co.

Project Manager **2002 – Present**

As an EDS/HP employee supporting CSAA (outsourced in 1996), led projects involved in mainframe upgrades and support activities.

- Created proposal to upgrade all application software to a consistent and supportable level. The application software would not be supported under the new operating system (the environment was scheduled to be upgraded). Worked with leadership to document proposal and create the accepted SOW. (Project size >65K staff hours)
- Managed teams' efforts associated with the application. Assumed role as the Technical Lead and Application Architect. Needed to allow concurrent business changes to occur while upgrading the infrastructure. Delivered a consolidated toolset for mainframe application support including the customized Configuration Management tool, the approach to managing DB2, and the build process itself.

- Reviewed infrastructure requirements and worked with senior management to create an accepted SOW to upgrade the system software.
- Managed a multi-stage mainframe software upgrade the environment to supported levels. Managed the efforts of EDS, Mphasis, and CSAA teams to upgrade the environment with minimal interruption to the business.
- Technical lead for the CSAA account for the mainframe portion of the Data Replication Project by providing stats and coordinating various teams. In addition, provided communication and follow-through for questions/concerns related to the midrange portion of the effort. Help to coordinate the efforts to deliver a successful data replication environment where the mainframe and midrange have replication in place for Disaster Recovery purposes.
- Manage mainframe hardware upgrades. Managed 4 mainframe CPU upgrades for the CSAA account. The scope included the coordination of the teams, the actual upgrade itself, and validation all components would continue to support the business/applications in the new environment as they did on the current hardware including the encryption coprocessor.
- Manage mainframe system software upgrades. Managed migrations from IBM OS/390 through z/OS 1.13, DB2 v7 through DB2 v10, and similar upgrades to CICS, Datacom, and the infrastructure in general. Each major upgrade required a level of acceptance testing and burn-in prior to moving the upgrades to production.

Team Lead

1996 – 2002

As a Systemhouse/MCI/WorldCom employee supporting CSAA (outsourced in 1996), led teams addressing improvements in the Travel/Touring and Membership area.

- Coordinated the install of the TripTik system developed by the AAA National team to automate the Tourbook and map process used to support members in their travels. This was a client-server app where workstations would communicate to a SUN Sparc back-office server.
- Lead the development of the processes internal to CSAA to handle “vanity cards.” This is the AAA VISA cards for the CSAA members which allowed them to autopay their membership. Later, added the capability to Autopay their insurance premiums as well.
- Scheduled to manage the Claims replacement project (HAL), a Client-Server application. Studied the architecture and status with the current PM who then was able to stay and complete the project.

Team Lead

1993 – 1996

Managed team supporting Travel and Touring

- Brought onboard to support the project replacing all Membership, Insurance, and Claims. The architecture of the system was client-server based with the data storage being DB2 on the mainframe and the client residing on workstations running OS/2 and communicating to the mainframe. Directed the efforts of the Membership team (and supported other team's efforts) related to productionalizing the system.

Education: BA in Management, St. Mary's College, Moraga CA.



Herald Fire Protection District

October 1, 2019

Dear Orangevale Recreation & Park District Board of Directors,

As a candidate for the open Independent Special District Commissioner and Alternate Commissioner vacancy, I wanted to introduce myself to you and your Board. I am currently the Chairperson of the Herald Fire Protection District Board of Directors and have been since April 2017. I have been a Board member since my appointment in December 2015 and elected to a four-year term in 2016. Throughout my tenure on the HFPD Board, it is no secret that our District has overcome many challenges and obstacles. I am proud of what we have accomplished in such a short amount of time, but more so in how our District is choosing to tackle new obstacles, including becoming more engaged within our community and industry. My decision to pursue this position, is purely from my desire to continue to give back to the community, represent our District and the various special districts in Sacramento County and to further be a voice for issues that uniquely affect us and our constituents.

As my resume describes, I am currently the Executive Director of the Sacramento County Farm Bureau, a non-profit, non-governmental organization representing farmers and ranchers in Sacramento County. I am well versed in issues focusing on the many facets of water, land use and planning, open space preservation and community development.

Additionally, I currently serve on Sacramento LAFCo's Special District Advisory Committee and on a working group focusing on protest thresholds with California LAFCo and the California Special Districts Association. I value the opportunity to participate in larger industry groups, while representing my small rural district. Through these collaborations, I am not only able to expand my own understanding of the challenges facing our Districts, but also discover how we can further partner on issues affecting all of us. These collaborations are key to developing strong working relationships and I look forward to continuing to expand my participation in these areas.

Special District representation on LAFCo is critical, as our District's services are vital to our communities. Whether we are focusing on fire prevention and suppression, recreational access, cemetery services or water service and delivery, our work is critical to the success and sustainability of our local communities and our larger network countywide. We each are an important component in our county, regardless of our size or influence, and our unique needs should be recognized and celebrated as an essential part of each of our communities.

I am available to meet with your Board and/or staff, should you have any questions about me, my background, or my commitment to representing special districts. I sincerely appreciate your consideration for this position and value the work you do in your community.

Sincerely,

Lindsey Liebzig, Chairman of Board of Directors
Herald Fire Protection District

12746 Ivie Road • Herald, California 95638
(209) 748-2322 • FAX (209) 748-2363 • www.heraldfire.com

Lindsey Liebig

Galt, CA 95632 | [REDACTED] | lindsey@heraldfire.com

Education

BACHELOR OF SCIENCE | 2008 | CAL POLY SAN LUIS OBISPO, CA

- Major: Agricultural Business
- Minor: Wine & Viticulture
- Concentration: Fair & Event Planning and Marketing

Experience

EXECUTIVE DIRECTOR | SACRAMENTO COUNTY FARM BUREAU | MARCH 2018 - PRESENT

- Manage all organizational functions including personnel, budget, legislative advocacy, communications and membership development.
- Responsible for event management for fundraising events, membership recruitment activities and business member development.
- Manage Board of Directors, committees and advisory groups within the organization.

PROGRAM DIRECTOR | CALIFORNIA FARM BUREAU FEDERATION | DECEMBER 2013 – MARCH 2018

- Managed the Young Farmers & Ranchers and Leadership Farm Bureau programs including committee development, leadership development, event planning and fundraising.
- Assisted with marketing campaigns and membership development efforts for the statewide organization.
- Responsible for organizing conferences, meetings and agricultural tours for members and legislative officials.

PROGRAM COORDINATOR | SACRAMENTO COUNTY FARM BUREAU | JANUARY 2012 – DECEMBER 2013

- Responsible for various member programs and events within the county including safety seminars, fundraising dinners, legislative tours and educational presentations.
- Responsible for organizing events, fundraising efforts and membership recruitment.

MARKETING CONSULTANT | CALIFORNIA SPECIALIZED TRAINING INSTITUTE | JUNE 2008 – JULY 2013

- Managed marketing efforts for the training division of the Governor's Office of Emergency Services.
- Responsible for course catalog, course marketing, website and social media functions.
- Assisted in curriculum development for federal grant funding applications.

Community Involvement

- Board Chair, Herald Fire Protection District – Elected to 4-year term in 2016
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO – 2019
- Alternate Representative, Sacramento Central Groundwater Authority – 2018 – present
- Member, Sacramento LAFCo Special District Advisory Committee – 2019
- President, Sacramento Farm Bureau Foundation for Ag Education – 2015 – present
- President, National Sigma Alpha Educational Foundation – 2019
- Past President, Sigma Alpha National Sorority – 2012-2016

Charlea R Moore

• Elverta, CA 95626

Applicant Statement for the Special District LAFCO Representative

I moved from Glassboro New Jersey to Rio Linda Elverta in 1981, along with my 3 year old daughter and my husband.

Almost immediately I became involved with Sacramento County Service Area #3 which was the forerunner of our current independant Parks and Recreation District serving the Rio Linda Elverta Communities. This involvement was the result of reading a statement in the local paper, indicating that the Parks Advisory Board had determined that there were sufficient equestrian trails in the area. I was very happy to advocate for additional trails and in the process begin my education in local governance processes.

Over the next several decades I was appointed to numerous County and Local advisory boards, steering committees and ad hoc committees. My interest expanded to include growth issues, flood issues and agriculture/suburban/urban issues.

I learned a great deal about how government works and how Special Districts fit into the process. I became a strong advocate for local governance after going through 3 incorporation attempts in the Rio Linda Elverta communities and in the education process I switched from anti-incorporation to pro-incorporation for unincorporated communities.

In about 1992 I was appointed to the RLE CPAC in and served during the Community Plan Update. I am familiar with the governance process and with procedures for arriving at a decision as a board member. I have served several terms on CPAC under four different County Supervisors since that initial appointment. All of these experiences were very educational for me.

In 2002 I successfully ran for the Rio Linda Elverta Recreation and Parks District. I truly enjoyed and have greatly benefited from the experience of becoming an elected board member. I ran again in 2016 and am currently serving as Secretary for the RLE Recreation and Parks District.

I believe that my history in the community and experience as an elected public official will be an asset for Special Districts as a LAFCO Special District Board member.

Thank you,

Charlea R. Moore



Gary Page

[REDACTED]
Fair Oaks, California 95628
[REDACTED]
[REDACTED]

Profile

Passionate to improve government services, for over 40 years, Gary is dedicated to public and community servant-leadership.

Formal Education

Eastern Michigan University:
Bachelor of Science Degree in Public Administration

Southern Illinois University at Edwardsville:
Master of Science Degree in Urban Affairs and Public Policy Analysis

“Real Work” Experience

US Air Force: Security Police and Law Enforcement
Gravel Pit: Sand Plant Operator
Sweat Shop (2 days): Molten metal pourer
Can Factory: Fork Lift Operator
General Motors Assembly Plant: Parts Production

Professional Experience

Current: California Department of Education - Education Programs Consultant
Illinois State Auditor General - Senior Management Auditor
California State Auditor General – Management Auditor
California Department of Education – Internal Auditor
Certified Fraud Examiner

Skills

Skilled at writing for various audiences and purposes

- State Legislatures for information/action
 - Organizational studies (management/systems/outcomes)
 - Legislation (bill analysis)
 - Program Advocacy (met with advocates/legislators)
- Local decision makers for desirable outcomes (Sacramento City Superintendent)
- General public for program awareness/promotion (TechWire contributor)
- School community for information/action (announcements/fundraisers)
- Teachers to establish and promote community/action (EdSynergy Publisher)
- Established non-profit foundation (501 c3) (Met Sacramento)
- Wrote school policies (Met Sacramento)
- Wrote model curriculum standards (California CTE)
- Wrote contract proposals and contracts (UC Davis C-STEM Center)

Leadership Team Experience

- Grassroots advocacy/representation/results
 - Fair Oaks Water District 3 Director
 - Royal Rangers (Wrote a federal grant to get land to build a Camp)
 - Neighborhood Association (Website - Built a Park – Park Day)
 - Sacramento County Alliance of Neighborhoods (Community Support)
 - Environmental Council of Sacramento (Won Smart Growth Policies)
 - Sacramento County Water Forum (Interest-based negotiation)
- Educational leadership
 - Team Lead: Coordinated Compliance Reviews
 - Met Sacramento (Board President/Treasurer/Secretary)
 - Alliance for California Computing Education for Students and Schools (ACCESS)
 - National Visiting Committee member (Mid-Pacific ICT)
 - ICT (Information and Communication Technologies) Sector Lead
 - Project Lead the Way (California)
 - C-STEM (UC Davis)
 - Exploring Computer Science (UCLA/LAUSD)

Technology and Social Media

- Website Designer/Developer (Responsive Web Design)
- ICT Sector Lead (CTE Sector and Pathways)
 - Information Support and Services
 - Networking
 - Software and Systems Development
 - Games and Simulation
- Listserv Publisher (3900 teachers/administrators)

www.EdSynergy.org Blog (Collaborating to Transform Education)

Responsive to Mobile

Search Engine Optimization

Twitter Feed with Re-Tweets

Easy to Maintain and Sustain (WordPress)

Worked with Google/Cisco/Adobe/Code.org to promote technologies

Issue Analysis/Problem Solving

Master's Degree in Public Policy Analysis

Issue Analysis

Program Design

Program Implementation

Program Evaluation

Performance/Management Auditor in Illinois and California

Legal Research

Gathering evidence (data) to support conclusions (findings)

Focus on Problem Identification (corrective actions)

Systems Focus

Input/Process/Output

Budget Systems

Reporting Systems

Systems include people!

BRANDON ROSE

Fair Oaks
[linkedin.com/in/brandonrose](https://www.linkedin.com/in/brandonrose) · [facebook.com/BrandonRoseSMUDDirector](https://www.facebook.com/BrandonRoseSMUDDirector)

Thank you for consideration as the Special District Commissioner to the Sacramento Local Agency Formation Commission (LAFCO). As fellow governing board members, I know you understand the vital role our special districts serve in Sacramento. Our agencies provide a diverse set of unique services across the County and we are called on time and time again when our communities are in need. I believe that as special districts, we have our hands on the pulse of our diverse populace and it is critical that our unique voice, insights and interests be strongly represented on the Commission. That is why I consider representing special districts on a regional body such as LAFCO a vitally important role. Please find my professional and academic qualifications as well as dedication to public service below. Thank you for your support and please don't hesitate to contact me directly at 916-844-5510 if I can be of service or you have any questions.

PUBLIC SERVICE

2017 – CURRENT

DIRECTOR, SACRAMENTO MUNICIPAL UTILITY DISTRICT, WARD 1

As a board member, I work with my fellow directors to establish policies and values about how the organization best represents the community. The Board sets the budget (\$1.75 billion), governance structures, the long-term strategic direction and monitors compliance. I actively engage the public, strategic partners and government organizations across a spectrum of issues.

2008 – 2017

DIRECTOR, FAIR OAKS RECREATION AND PARK DISTRICT

As an elected member of the Board of Directors and past chair, I worked in conjunction with the district administrator to determine long term policy development and strategic planning. As former chair of the Personnel and Management Committee I was responsible for updates to personnel policies as well as negotiations with the employees association and management. As chair of the Finance and Budget Committee, I direct the drafting and approval of the annual budget. In addition, as board chair, I focused on completion of a long term master plan.

2011 – 2019

CHAIR & SPECIAL DISTRICT REPRESENTATIVE, SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE

The Special District Representative is elected by the region's local governments to oversee the County's pooled investment funds, which total approximately \$4 billion. Duties include review of the annual investment policy; quarterly review of investments; and causation and review of an annual portfolio audit. Board Chair 2014-2018.

2010 – 2011

MEMBER, SPECIAL DISTRICT ADVISORY COMMITTEE; SACRAMENTO COUNTY LOCAL AGENCY FORMATION COMMISSION

The advisory committee provided a forum for valuable learning and information exchange with LAFCO staff.

WORK EXPERIENCE

2007 – CURRENT

AIR POLLUTION SPECIALIST, CALIFORNIA AIR RESOURCES BOARD

Duties in the Mobile Source Control Division include research, analysis and development of public health regulations including economic analysis, emission modeling as well as report, database, and training development. My current focus is on commercial fleet electrification and supporting the adoption of battery and fuel cell trucks and buses.

2004 – 2007

ENERGY SPECIALIST, CALIFORNIA ENERGY COMMISSION

I was lead for the Solar Rebate program's Performance Based Incentive pilot and managed the list of eligible equipment. In addition, I co-authored the New Solar Homes Partnership Program and the Emerging Renewables Program Guidebooks. I was a member of the California Solar Initiative Submetering Committee Working Group, as well as the Office of the State Fire Marshal Photovoltaic Building Standards Task Force. Activities included presenting at Solar Power International Conference, the California Council for Affordable Housing, and testifying at California Public Utilities Commission proceedings

2003 – 2004

RESEARCH ASSISTANT IV (HYDROLOGY), UC DAVIS

I conducted fluvial geomorphologic surveying and data collection of Sierra Nevada streams in the Feather River watershed as part of a larger CalFed Bay Delta effort.

1998 – 2002

ASSISTANT POOL MANAGER, SUNRISE RECREATION & PARK DISTRICT

Duties included working with the management team to ensure smooth operation of the aquatic division.

EDUCATION

2004

ENVIRONMENTAL POLICY ANALYSIS & PLANNING, UC DAVIS

Specialization in City and Regional Planning with a focus in Public Lands Management and Land Use Planning.

Study Abroad in Wilderness & Natural Area Management, University of Tasmania, Australia

MEMBERSHIPS

- Professional Engineers in California Government
- Young Professional in Energy
- Environmental Council of Sacramento (Past President)

Michael T. Yearwood

Rancho Cordova, CA 95670

Experience Summary:

Customer Service Leader with over ten years of experience with direct customer problem solving within the health insurance industry. Expert level experience with hiring, training, staff retention, process improvement projects, managing deadlines and increasing production of teams.

Health Net of California

2016-2019

Claims Supervisor - Performance Team

- Supervise a team of 17 Claims Analysts
- Coach and mentor staff to exceed expectations
- Responsible for talent and performance management of Claims Team
- Daily operational leadership and support through work distribution and monitoring
- Coordinate with scheduling to assist with daily forecast ensuring accurate staffing coverage
- Identify individual performance gaps to recommend and implement action plans that achieve desired result
- Monitor daily productivity through the Macess System
- Collaborate with peers and managers on process improvements

State of California - Health Benefits Exchange (Covered California)

2015-2016

Supervising Program Technician III

- Supervise a team of 15 Customer Service Representatives
- Coach and mentor staff to exceed expectations
- Assist representatives with questions regarding health plan options and policy and procedures
- Research and resolve escalated calls from consumers
- Monitor daily productivity through the IEX System
- Audit inbound calls through the Nice System
- Collaborate with peers and managers on process improvements

Vision Service Plan

2007-2015

Client Broker Representative - Inside Sales

- Assisted and resolved clients and brokers service issues
- Provided phone support and customer service to clients and brokers
- Provided e-mail coverage for Sales Team in their absence
- Implemented installation of new groups and pull-outs according to guidelines
- Processed renewals for clients according to guidelines
- Provided Resource Center support to clients and brokers

References available upon request

Michael Yearwood

Rancho Cordova, CA 95670

Service to My Community

Cordova Recreation and Park District (Board Chairperson)
2015-Present: Director

As a Cordova Recreation and Park District (CRPD) Board Member I am responsible for the budget and for setting policies that safeguard the vitality of the district. The five non-partisan members of the Board of Directors are elected to four-year terms by residents located within CRPD's boundaries. The elected board is held accountable to the following laws that govern public officials: The Brown Act, California Public Records Act, FPPC Reporting Requirements and biannual ethics training.

Specific functions and duties of my role as a Board Director are:

1. To perform its legal responsibility.
2. To set up by-laws, regulations and operation procedures
3. To select, employ, and if necessary, dismiss the District Administrator.
4. To control the operating budget, the financial plans and the insurance program.
5. To care and maintain property.
6. To be responsible for program.
7. To assure personnel policies.
8. To maintain good public relations.
9. To appoint, commission, supervise and receive reports from committees and the District Administrator.

BOARD MEMBERS RESPONSIBILITIES

1. Board members should understand the significance and importance of recreation in the community.
2. Board members should be aware of the relationship of the recreation services to other community services.
3. Board members should look objectively at their specific responsibility as board members and at local community recreation needs, and keep abreast of changing conditions, continuously reassessing their efforts and reasons for service.
4. Board members should have the courage to resist pressures of all types and insist upon high standards for their agencies, particularly in regard to competent, professional personnel.
5. Board members should be aware of their role as board members, acting in concert with their fellow board members without usurping the functions of the District Administrator.

Michael Yearwood

Rancho Cordova, CA 95670

Rancho Cordova Athletic Association

2013: Founding Member

2013-2015: Secretary

2016: CRPD Representative

Leadership Rancho Cordova

2014-2016: Governing Board

2014: Graduate of Class VIII

Rancho Cordova Youth Soccer Club (RCSC)

2002: Coach

2003: U-6 Age Coordinator

2004: Coach & U-8 Boys Age Coordinator

2005: Coach & U-8 Girls Age Coordinator

2006: Coach & U-6 Age Coordinator

2007-2009: Club Manager & Coach

2012: Coach

American River Youth Soccer League (ARYSL)

2007-2009: Board Member – RCSC Representative

2010: League Treasurer

Cordova Girls Softball League

2010-2011: League Vice President

2011-2012: League Vice President

2012-2013: Secretary

2013-2014: Secretary

2014-2015: NORCAL Representative

Folsom Cordova Unified School District

Cordova High School Site Council

2014-2015: Parent Representative

Cordova Lane Elementary School Site Council

1998-2006: Elected Parent Representative

Navigator Elementary School Site Council

2006-2008: Elected Parent Representative

Measure M & P Oversight Committees

2014-2016: Parent/PTSO Member Representative

Greg Foell

From: Peg <pinardmat@aol.com>
Sent: Thursday, September 19, 2019 3:18 PM
To: Greg Foell; Frost. Sue
Cc: Trees Sacramento; sacheronandegretrescue@gmail.com; sacramentosierraclub@gmail.com; Rosanna.Herber@smud.org; Stetson Luree; ECOS Office; rmburness@comcast.net; Brandon Rose
Subject: The question is "Do You Really Care?"

Please see that each of the Board member gets a copy of this communication. Thank you.

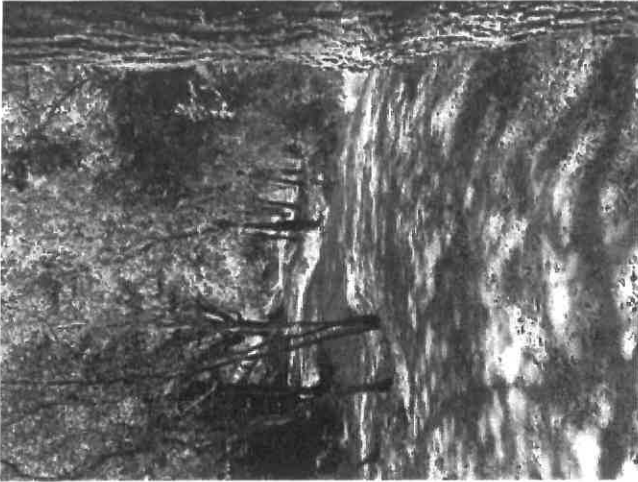
Do You Really Care?

I am asking this in all seriousness because the course that the proposed Electric Greenway Trail is taking is not going to do anything to help our children who we are hoping will be the primary beneficiaries of that trail. The problem is the width of the pavement and the course of the trail. No one is against having a multi-use trail. The real issue is that it can be done while causing the least amount of harm to the environment...and that's NOT WHAT IS BEING PROPOSED!

Citrus Heights staff is trying to reassure you that adjustments will be made after all the designs are done so you should just wait. You have to question why would anyone spend taxpayer's money to design something that they already knew has huge, major environmental impacts? If you were going to build a house, would you pay to have an architect design the "worse case" house? It only makes sense that you would hire someone to do the best job right up front and then take a look at what THAT plan looks like. And, as to the scale of your proposed house... let's assume that you have a 50x100 square foot lot. Would you spend your money telling your architect to build a 45x95 square foot house on it? Of course not! You would be instructing your architect to allow room for some yard space for the children to play, perhaps include a patio, a BBQ area, maybe even a place for some shade trees to offset the hot Sacramento heat. You could still build a house, but it would be in relation and in proportion to your given lot.

Well, that's what we have here in Orangevale with regard to this project. There is no need for the trail to be 14' wide (10 solid pavement and 2' on each side of decomposed granite) and trenched 1.5' deep. That is a description of the MAXIMUM coverage of the 'lot' and maximum damage to the environment. These are small existing woodland paths, on small existing urban forest lands. We are supposedly talking about pedestrian-oriented pathways and not for turning our peaceful open spaces into more city roads!

This scale is excessive and has the maximum impact to the surrounding trees and ecosystem. Look at the two trails below: The first one is Citrus Heights' own trail right off Sunrise, The second one is part of the existing unpaved trail through the Sundance Natural Area.



First of all, let's talk about double standard. If that trail was considered good for Citrus Heights and they didn't cut down their shade trees then why should we in Orangevale be treated any differently? If you approve a 14' wide trail through our natural woodland then our shade trees are going to come down! Does that seem fair to you?

Yet, this is what the Citrus Heights staff want you to approve wasting our taxpayer monies on. They are going to plan to cut down our trees but may 'save' a few if you wait until the design is all done. As all of you know, committing to spending hundreds of thousands of dollars on designing an unnecessarily wide and deeply-trenched trail means that *they don't really intend to change much at all.*

They say that one of their options is to replant trees - **where feasible**. Think about it. Would it surprise you to know that it's not going to be 'feasible' to even try to do a replacement of trees in the Sundance Natural Area? They would have to set up multiple irrigation systems and then maintain them for 3 years. There are no plans to do that. (Even if they tried, know that about 80-90% of newly planted saplings die.)

One of Citrus Heights' other options is to make money on every tree they cut down in our neighborhoods and it is allowed in their "Tree Ordinance". When they are underway and residents have grown tired of having to constantly monitor what the contractor is doing...what option do you think they are going to take?

Besides, you can't replace what these mature trees - the ones that have already survived many drought cycles and that provide huge benefits for shade and surrounding ambient temperature, transpiration and carbon sequestration - already give. **Not in our lifetime!...and probably not in our children's or grandchildren's either!** Even an oak tree that is only 6 in. in diameter is already approx. 25-30 years old!

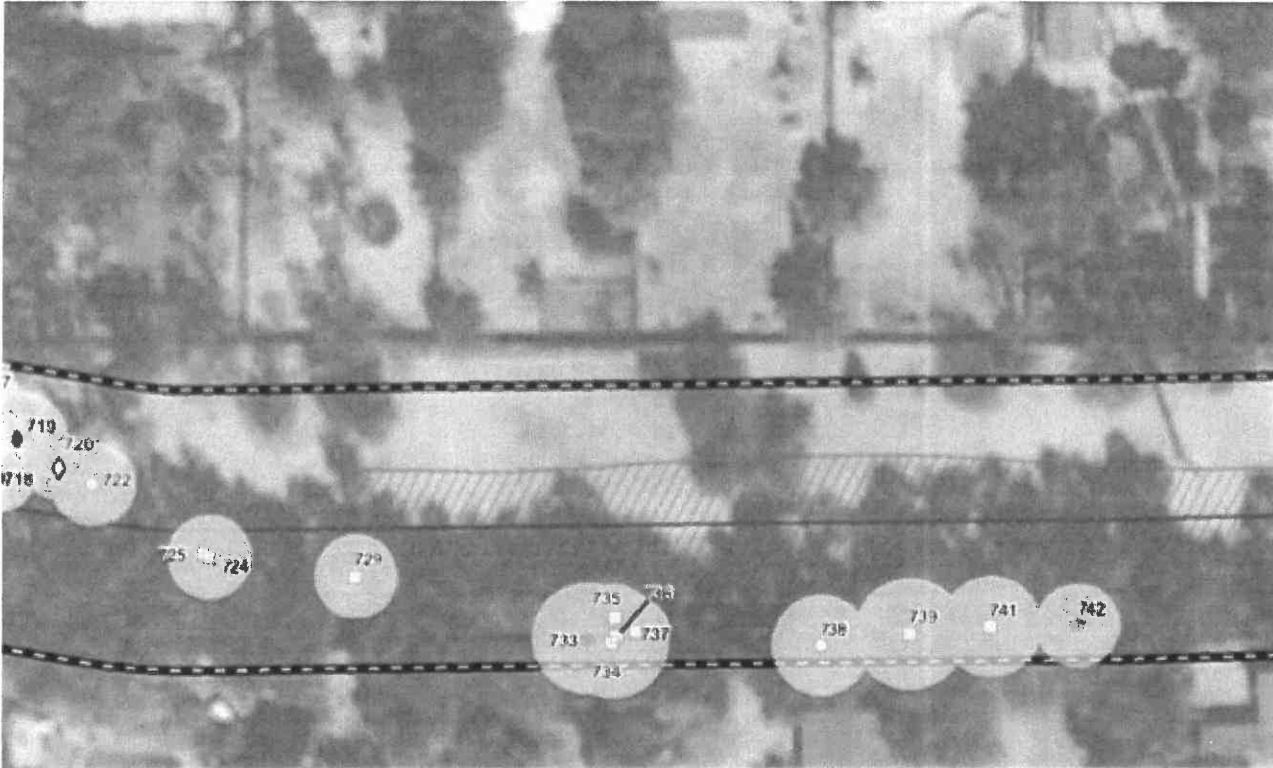
They give us the air we breathe - and the amount of that oxygen is in direct proportion to the size of the trees!

Once you lose these mature trees then there's no going back. The damage will be done. In this age of global warming, why would you even think of doing that? How can this even be a 'talking point' anymore? Around the world, so many countries are planting millions and millions of trees to try and make up for the impacts of global warming. And here we are, all too irresponsibly, planning to chop them down...hundreds and hundreds of them! — in only a 2.9 mile stretch! Again, why would this amount of environmental damage even be considered in any plan?

I am hoping that you care...and care enough to give feedback BEFORE all that money is spent on a plan that flies in the face of everything we say we care about - and are trying to teach our kids about being responsible residents of planet earth. Plan for the BEST possibility...not the other way around! Then we can examine what gets designed and put it to the test of public scrutiny to see if we could make it even better.

Let's look at a couple of pages below from the existing plan and I hope you will see what I mean. Please pardon the fuzziness of the pictures but that's as good as I could get copying the pictures from the MND (mitigated negative declaration). You can see the images more clearly if you go to the document itself. But I hope you'll 'get the picture' of what I am trying to show you as an example.

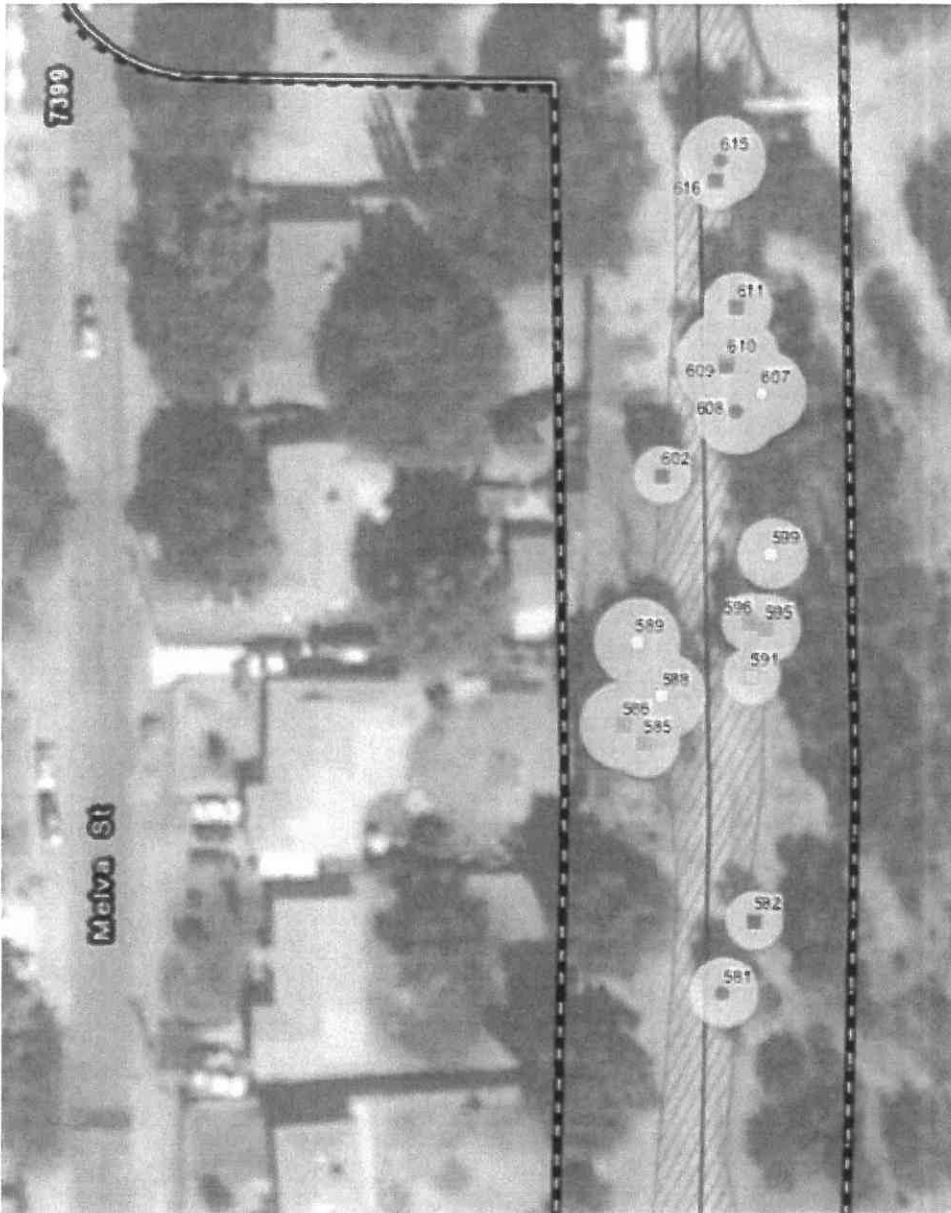
The orange cross-hatched area is the "Impact Area" and the solid red line is the "Trail Alignment" The green circles are the "Impacted Trees". All we are initially asking is to make the trails follow the LEAST impactful areas. You can see by the picture below that it would be so easy to have drawn the trail alignment around the trees. Any grade school child could have done that much! The direction to the designer/engineer should have been to **avoid as many trees as possible!** No where in all those documents is that direction even said. Instead, CH gave the direction for that 14' wide hardscape. Their plan would end-up bulldozing hundreds of trees and have a maximum negative affect on the environment. By giving those unnecessary, irresponsibly wide and deep dimensions and the straight-line path direction to the engineer, you will get exactly what was asked for...a worst case scenario!



You can see how easily it would have been to design the path of the trail AROUND the trees. If they had meandered an 8' trail around the trees to begin with we wouldn't be talking about such a huge impact.

The second important consideration is precisely the width of the trail. It doesn't need to be 14' wide. The narrower you can make it then the more flexibility you have to accomplish the meandering. AND the least impact you will have on the overall environment. By not asking for the BEST DESIGN you will be getting one that is an absolute waste of taxpayer money. Most of the trails through residential areas are, on the average, about 8' wide.

Here's another example from their MND. This is what they are asking their engineer to design. Why?" Again, why would you even ask to design such a straight line trail, a "worst case"? the meandering ability for the path is so obvious, why wouldn't you make that your first priority in design?



One of the other misleading common responses that CH staff keeps giving people who have inquired about the 14' width is that it is "needed for ADA compliance" - thinking that we will all just automatically nod our heads in agreement..because...well,, they should know, right? However, ADA law actually says that: "a multi-use trail specifically designed and designated for hiking and bicycling would be considered a pedestrian trail". And the guidelines for a such a trail , using their own chart (see chart below) is a minimum of 36". No one is saying that a wider trail isn't going to be better. But, that's a far cry from the city claiming that a paved area has to be 10' wide. The chart is even labeled "Greenways and Trails Program, ADA Accessibility Guidelines."

**Greenways and Trails Program
ADA Accessibility Guidelines**

KEY REQUIREMENTS FOR AN ACCESSIBLE TRAIL
(A lower standard, or exception, is allowed under certain conditions as noted.)

Clear tread width:	36" (exception: 32")
Openings:	½" maximum width (exception: ¼") on bridge abutments and boardwalks
Tread obstacles:	2" high maximum
Exceptions to tread obstacles:	<ul style="list-style-type: none">• 3" high where running slope and cross slope are 5% or less• 1" high where running slope and cross slope are greater than 5%

In conclusion, please be a little more critical of what you are being told by CH staff. You represent Orangevale residents and our children and grandchildren are entitled to the same respect for the environment - the shade, the oxygen, the carbon sequestration, etc. that CH gives itself.

You should be giving your comments as early in this process as possible, not at the end, so that we can have the best design, and not be in the position of having to go back and try to somehow fix a "worse case scenario".

Thank you for your time. My hope is that you will do the right thing in giving feedback now before so much time and money is spent on a "worst case" plan. It's not ok to just mouth the words of caring for our environment - as they say, "Actions Speak Louder Than Words!"

Please act now!

Sincerely,
Peg Pinard

p.s. There's so much more that can be said about this project's impacts, but if you don't even care this much then what's the point of saying anything more?

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
SEPTEMBER 30, 2019

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906250282	10124000	CALIF ASSOC FOR PARK & RE	Work Comp Insurance	9,313.00
1906257292	20202100	N3X MSP INC	Books/Periodical Services/Subscriptions	180.00
1906250297	20203900	CHRISTINA LEVEILLE	Employee Transportation	3.02
1906250298	20203900	LAUREL HARLING	Employee Transportation	2.90
1906250300	20203900	MEGAN BRENNAN	Employee Transportation	7.71
1906250308	20203900	SUSAN MYREN	Employee Transportation	79.58
1906257314	20203900	EMILY ROMINE	Employee Transportation	9.86
				103.07
1906252623	20205500	HUB INTERNATIONAL	Insurance-Long Term	278.78
1906250283	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	779.37
1906249260	20219700	SPRINT P C S	Telephone Services	55.78
1906249257	20219700	AT&T	Telephone Services	22.49
1906252575	20219700	COMCAST	Telephone Services	628.05
1906253499	20219700	AT&T	Telephone Services	19.68
				726.00
1906261824	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	240.76
1906261823	20253100	DAVID MCMURCHIE	Legal Services	5,141.00
1906253505	20257100	B AND P SECURITY INC	Security Services	360.00
1906252587	20259100	URBAN FUTURES INC	Other Professional Services	6,750.00
1906253510	20259100	MTW GROUP	Other Professional Services	375.00
1906261837	20259100	PATTISON & ASSOCIATES INC	Other Professional Services	4,000.00
				11,125.00
1906257292	20259101	N3X MSP INC	IT Services	500.00
1906257292	20281202	N3X MSP INC	Software	324.00
1906250287	20285100	STEVEN MIRANDA	Recreational Services	1,165.45
1906250288	20285100	RICHARD KOWALESKI	Recreational Services	144.00
1906250289	20285100	TERRY MASTEN	Recreational Services	80.00
1906250292	20285100	ALL-AROUND KIDS INC	Recreational Services	709.80
1906252600	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Services	319.67
1906252599	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Services	285.33
1906252594	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Services	696.33
1906252590	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Services	355.33
1906252650	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	105.00
1906257294	20285100	GRANIT BAY MARTIAL ARTS C	Recreational Services	112.00
1906261830	20285100	ALISON LLOYD	Recreational Services	117.00
1906261836	20285100	TERRY MASTEN	Recreational Services	108.00
1906261838	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	66.50
1906250285	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	950.00
1906263769	20285100	CAP CITY SPORTS ACADEMY L	Recreational Services	421.85
				5,636.26
1906250317	20285200	AMERICAN RIVER ACE HARDWA	Recreational Supplies	21.53
1906252582	20285200	WAL-MART STORES INC	Recreational Supplies	65.53
1906261831	20285200	LUCILLE COLQUHOUN	Recreational Supplies	1,327.21
				1,414.27
109829656	20281304	SACRAMENTO COUNTY	BOE Sales & Use Tax Audit 10/01/13-09/30/16 Refund	-177.17
109844934	20296200	SACRAMENTO COUNTY PARKING	QR BILLING AUG 2019 ORANGEVALE RPD	12.25
1906252615	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1906250497	41410100	MOTHER LODGE HOLDING COMPA	Land	25,000.00
1906252603	50557100	STATE OF CALIFORNIA	Fingerprint Services	64.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
SEPTEMBER 2019**

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditure to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	855,000.00	58472.4	193,992.76	661,007.24	77%
10112100	Salaries & Wages, Extra Help	430,000.00	20,700.63	173,545.31	256,454.69	60%
10112400	Salaries, Board members	12,000.00	800.00	1,800.00	10,200.00	85%
10121000	Retirement	230,000.00	16,452.20	53,507.61	176,492.39	77%
10122000	Social Security	100,000.00	6,030.35	28,015.02	71,984.98	72%
10123000	Group Insurance	240,000.00	20,166.67	58,679.25	181,320.75	76%
10124000	Worker's Comp. Ins	35,000.00	9,313.00	18,626.00	16,374.00	47%
10125000	Unemployment Insurance	25,000.00	584.58	6,886.74	18,113.26	72%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,927,000.00	132,519.83	535,052.69	1,391,947.31	72%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		757.42	742.58	50%
20202100	Books/Periodicals/Subscrip	1,000.00	180.00		1,000.00	100%
20202900	Business/Conference Expense	6,000.00		-	6,000.00	100%
20203500	Education/Training Serv.	7,000.00		1,993.25	5,006.75	72%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	1,000.00		-	1,000.00	100%
20203800	Employee Recognition	2,000.00		-	2,000.00	100%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	103.07	533.45	2,466.55	82%
20205100	Liability Insurance	60,000.00		29,041.50	30,958.50	52%
20205500	Rental Insurance	4,000.00	278.78	406.82	3,593.18	90%
20206100	Membership Dues	10,000.00		2,389.90	7,610.10	76%
20207600	Office Supplies	9,000.00	779.37	1,863.19	7,136.81	79%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		7.85	7,492.15	100%
20208102	Stamps	3,000.00		165.00	2,835.00	95%
20208500	Printing Services	28,000.00		-	28,000.00	100%
20210300	Agricultural/Horticultural Svc	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Sup	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditure to Date	Funds Available	% Left
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Disp Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	726.00	2,310.08	12,689.92	85%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00		351.82	4,648.18	93%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00	240.76	240.76	259.24	52%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	18,000.00		-	18,000.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00	5,141.00	16,456.50	(1,456.50)	-10%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00	360.00	360.00	4,640.00	93%
20259100	Other Professional Services	22,000.00	11,125.00	18,480.00	3,520.00	16%
20259101	Computer Consultants	8,000.00	500.00	1,500.00	6,500.00	81%
20281201	PC Hardware	10,000.00		118.80	9,881.20	99%
20281202	PC Software	6,000.00	324.00	324.00	5,676.00	95%
20281203	PC Supplies	1,000.00		-	1,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	190,000.00	5,636.26	45,101.51	144,898.49	76%
20285200	Recreational Supplies	40,000.00	1,414.27	14,579.60	25,420.40	64%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00	(177.17)	40.68	1,959.32	98%
20291100	System Development Services	3,000.00		-	3,000.00	100%
20296200	GS Parking Charges	200.00	12.25	22.75	177.25	89%
	SUB-TOTAL	527,550.00	26,643.59	137,044.88	390,505.12	74%
3000	OTHER CHARGES					
30321000	Interest Expense	14,000.00		-	14,000.00	100%
30322000	Bond/Loan Redemption	70,000.00	429.93	1,289.79	68,710.21	98%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	86,500.00	429.93	1,289.79	85,210.21	99%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditure to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	200,000.00	25,000.00	25,000.00	175,000.00	
42420200	Struc. & Improvements	268,500.00		8,680.60	259,819.40	97%
43430300	Vehicles/Equipment	0.00		-	0.00	-
	SUB-TOTAL	468,500.00	25,000.00	33,680.60	434,819.40	93%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	64.00	711.00	3,289.00	82%
	SUB-TOTAL	4,000.00	64.00	711.00	3,289.00	82%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	3,013,550.00	184,657.35	708,865.99	2,304,684.01	76%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2019/2020
SEPTEMBER 2019**

Account Number	Revenue Account	2019/2020 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000		0.00	1,340,000.00	0.00%
91910200	Prop. Taxes - Current Unsecured	40,000		0.00	40,000.00	0.00%
91910300	Supplemental Taxes Current	20,000		0.00	20,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,000		0.00	10,000.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	500		0.00	500.00	0.00%
91910600	Unitary Current Secured	12,000		0.00	12,000.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		0.00	1,000.00	0.00%
91914000	Penalty Costs - Prop. Tax	200		0.00	200.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	<i>1,423,700</i>	<i>0.00</i>	<i>0.00</i>	<i>1,423,700.00</i>	<i>0.00%</i>
94941000	Interest Income	14,000		0.00	14,000.00	0.00%
94942900	Building Rental Other	110,000	-1,100.00	31,287.96	78,712.04	28.44%
94943900	Cell Tower Leases	29,600		4,579.78	25,020.22	15.47%
94944800	Rec.Concessions Final 9	17,000		2,899.85	14,100.15	17.06%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	260,000		0.00	260,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		0.00	1,000.00	0.00%
96964600	Recreation Service Charges	505,000	-234.00	101,848.21	403,151.79	20.17%
96969700	Security Services	2,500		806.38	1,693.62	32.26%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		23.00	-23.00	
97973200	Recreation Contributionss	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		339.72	2,160.28	13.59%
97979000	Revenue - Other	500	55,608.00	55,738.22	-55,238.22	11147.64%
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	<i>957,100</i>	<i>54,274.00</i>	<i>197,523.12</i>	<i>759,576.88</i>	<i>20.64%</i>
	<i>TOTAL BUDGET AMOUNT</i>	<i>2,380,800</i>	<i>54,274.00</i>	<i>197,523.12</i>	<i>2,183,276.88</i>	<i>8.30%</i>

OLLAD EXPENDITURES
FOR THE MONTH ENDING
SEPTEMBER 30, 2019

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906257282	20210300	NORTHERN CALIFORNIA INALL	Agricultural/Horticultural Services	375.00
1906250317	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Material	143.32
1906263760	20211200	LOWES BUSINESS ACCOUNT	Building Maintenance Supply/Material	150.82
				294.14
1906249692	20212200	AQUA SOURCE INC	Chemical Supplies	3,942.36
1906250317	20213200	AMERICAN RIVER ACE HARDWA	Electrical Maintenance Supply	38.73
1906263767	20214100	THE DAVEY TREE EXPERT CO	Land Improvement Maintenance Services	10,860.00
1906250317	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supply	40.63
1906250281	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supply	761.11
1906250281	20215200	SCP DISTRIBUTORS LLC LINC	TAX ACCRUAL	0.01
				761.12
1906250317	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	228.24
1906257283	20218500	SAC METROPOLITAN AIR QUAL	Permit Charges	856.00
1906263761	20218500	COUNTY OF SACRAMENTO	Permit Charges	490.00
				1,346.00
1906249258	20219100	SMUD	Electricity	7,907.31
1906252580	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	211.40
1906249259	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/ Disposal Service	1,460.58
1906261864	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	113.70
1906261861	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	113.70
1906261841	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	113.70
1906261839	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	172.82
1906261820	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1906261821	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
				869.64
1906257281	20219800	ORANGE VALE WATER COMPAN\	Water	8,869.48
1906252586	20220600	AUTOZONE	Auto Maintenance Supply	2.68
1906257286	20220600	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Supply	101.78
1906261815	20220600	AUTOZONE	Auto Maintenance Supply	160.46
1700113692	20220600	AUTOZONE	Auto Maintenance Supply	-18.00
				246.92
1906250317	20222600	AMERICAN RIVER ACE HARDWA	Expendable Tools	78.58
1906249686	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,129.76
1906252583	20228100	SACRAMENTO FOR TRACTORS	Shop Equipment Maintenance Service	269.50
1906249690	20228200	GORDON COOK	Shop Equipment Maintenance Supply	110.96
1906249691	20228200	GORDON COOK	Shop Equipment Maintenance Supply	57.14
1906250317	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supply	31.37
				199.47

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
SEPTEMBER 2019

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditure	Expenditure to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		673.08	2,326.92	78%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		97.60	902.40	90%
20207603	Keys	1,500.00		145.79	1,354.21	90%
20210300	Agricultural/Horticultural Service	12,000.00	375.00	1,200.00	10,800.00	90%
20210400	Agricultural/Horticultural Supply	15,000.00		564.18	14,435.82	96%
20211200	Building Maint. Supplies	10,000.00	294.14	1,311.02	8,688.98	87%
20212200	Chemicals	35,000.00	3,942.36	15,985.83	19,014.17	54%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	38.73	694.24	1,305.76	65%
20214100	Land Improv. Maint. Service	34,000.00	10,860.00	10,860.00	23,140.00	68%
20214200	Land Improv. Maint. Supplies	46,000.00	40.63	146.69	45,853.31	100%
20215100	Mechanical System Maint. Ser	10,000.00		797.87	9,202.13	92%
20215200	Mechanical System Maint. Sup	3,000.00	761.12	875.35	2,124.65	71%
20216200	Painting Supplies	1,500.00		18.68	1,481.32	99%
20216700	Plumbing Maint. Service	1,000.00		199.00	801.00	80%
20216800	Plumbing Maint. Supplies	4,000.00		578.07	3,421.93	86%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	228.24	3,594.89	14,405.11	80%
20218500	Permit Charges	2,000.00	1,346.00	1,673.25	326.75	16%
20219100	Electricity	88,000.00	7,907.31	15,772.41	72,227.59	82%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	211.40	792.41	29,207.59	97%
20219300	Refuse Collection / Disposal Service	24,000.00	1,460.58	3,225.16	20,774.84	87%
20219500	Sewage Disposal Service	14,000.00	869.64	2,936.93	11,063.07	79%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	8,869.48	22,017.32	30,982.68	58%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00		265.69	5,734.31	96%
20220600	Auto Maintenance Supplies	6,000.00	246.92	628.97	5,371.03	90%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00	78.58	104.44	3,895.56	97%
20223600	Fuel & Lubricants	18,000.00	1,129.76	3,951.36	14,048.64	78%
20227500	Rent/Lease Equipment	5,000.00		150.00	4,850.00	97%
20228100	Shop Equip. Maint. Service	2,000.00	269.50	269.50	1,730.50	87%
20228200	Shop Equip. Maint. Supplies	7,000.00	199.47	1,081.78	5,918.22	85%
20229100	Other Equip. Maint. Service	2,500.00		273.32	2,226.68	89%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00	129.00	232.20	3,767.80	94%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	1,734.97	6,158.53	13,841.47	69%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		6,084.04	8,915.96	59%
20253100	Legal Services	18,000.00		-	18,000.00	100%
20257100	Security Services	20,000.00	1,980.00	5,579.19	14,420.81	72%
20259100	Other Professional Services	38,000.00	169.00	978.00	37,022.00	97%
20289800	Other Operating Expenses Sup.	3,500.00	-68.41	578.09	2,921.91	83%
	SUB-TOTAL	600,000.00	43,073.42	110,494.88	489,505.12	82%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditure	Expenditure to Date	Funds Available	% Left
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		126.00	1,174.00	90%
	SUB-TOTAL	1,300.00	-	126.00	1,174.00	90%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	172,000.00		56,034.05	115,965.95	0%
43430300	Equipment	110,000.00		4,468.34	105,531.66	0%
	SUB-TOTAL	282,000.00	-	60,502.39	221,497.61	0%
	GRAND TOTAL	883,300.00	43,073.42	171,123.27	712,176.73	81%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
SEPTEMBER 2019

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Ag/HorT Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	117.57	682.43	85%
20223600	Fuel & Lubricants	600.00	47.07	164.22	435.78	73%
20250500	Accounting Services	500.00		-	500.00	100%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Svc	500.00		-	500.00	100%
20289900	Other Operating Exp - Svc	300.00	(2.64)	(2.64)	302.64	101%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	83.62	279.15	5,148.85	95%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	83.62	279.15	5,148.85	95%

STAFF REPORT



DATE: 10-10-19

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – SEPTEMBER 2019

ADMINISTRATION

- Administrator Foell and Supervisor Bain held a conference call with NFC
- Administrator Foell and Park Supt. Oropeza met with MTW Architects to discuss the landscape plans for the Orangevale Community Center Park.
- Staff toured the Regency Baptist Church property.
- Administrator Foell met with the new General Manager at Carmichael Recreation & Park District, Mike Blondino.
- Administrator Foell participated in the CARPD Legislative Committee conference call.
- Administrator Foell met with Joanie Cahill and her Girl Scout Troop to discuss locating a Little Free Library at Pecan Park.
- Administrator Foell and Park Superintendent Oropeza met with the California Conservation Corps to discuss projects at several District park sites.
- Finance/HR Supt. Von Aesch and Finance Clerk Myren attended a Prop 68 grant workshop.

RECREATION

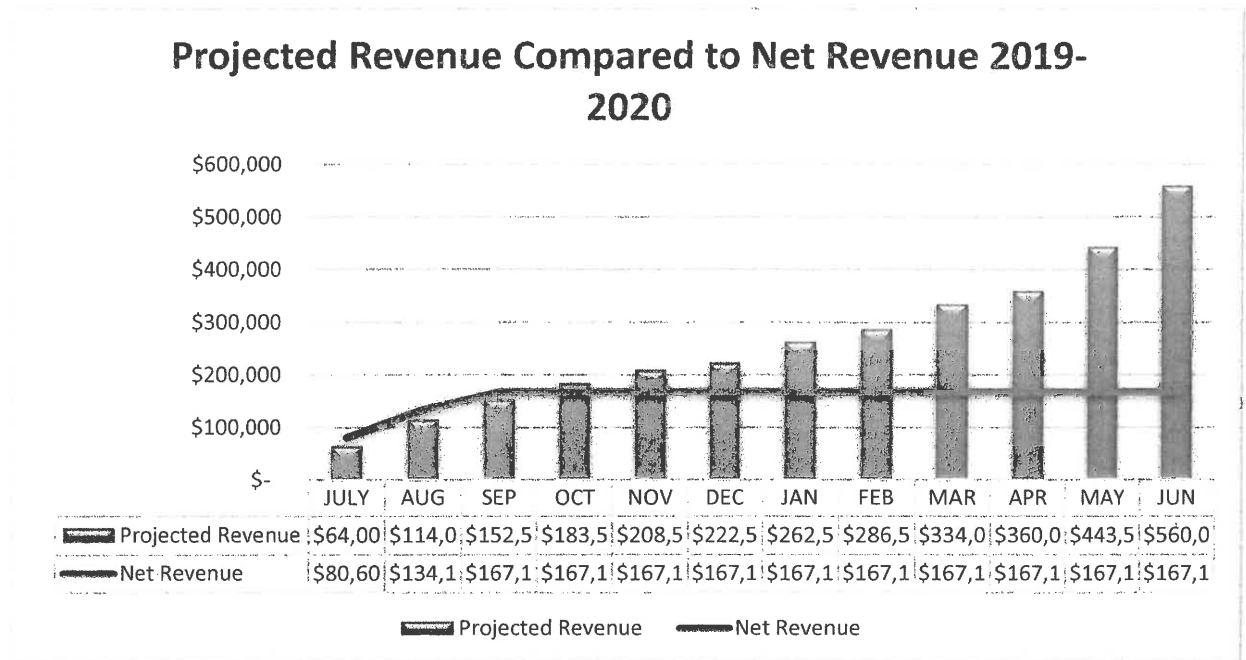
- Supervisor Bain attended VFCAL Meeting
- Coordinator Roberts and Specialist Romine attended YTRS Meeting
- Coordinator Roberts Attended Lunch and Learn

September Activities	Enrollment	Attendance		Gross Revenue
Aquatics				
Full Moon & Sunset Paddlers	2		\$	122.00
Kayaking for Boomers 50+	9		\$	645.00
Classes Sub Total	11	0	\$	767.00
Classes				
Aiki Jujitsu Self Defense	10		\$	541.00
Aikido Teen/Adult	10		\$	1,389.00
Aikido Youth	6		\$	531.00
American Mahjong	4		\$	21.00
Artist Studio	31		\$	1,765.00
Babysitting CPR	1		\$	37.00
Ballet - Baby	6		\$	258.00
Ballet - Pre-Ballet	2		\$	87.00
Child and Babysitting Safety	1		\$	62.00
Crafty Mondays		14		
Dance - Beginning Salsa	3		\$	126.00
Dance - Foxtrot	2		\$	107.00
Dance - Waltz	2		\$	104.00
Golf Clinic	7		\$	430.00
Green Ball Tennis Clinic	4		\$	244.00

Gymnastics - KinderGym	1		\$	153.00
Gymnastics – Parent Participation	4		\$	568.00
Gymnastics - Tot Gymnastics	5		\$	722.00
Jazzercise		253		
Karate - Preschool	5		\$	613.00
Karate - SA Shotokan	8		\$	1,195.00
Kids Ninja	1		\$	142.00
Learn To Crochet	3		\$	201.00
Mens 50+ basketball	7		\$	294.00
New Star Children's Theatre	3		\$	894.00
Sunset Chef	9		\$	210.00
Tai-Chi Chuan	2		\$	96.00
Top Notch	78		\$	9,906.00
TwirlSport Tumbling	4		\$	364.00
Ukulele	41		\$	41.00
Yoga for Grown-Ups	7		\$	539.00
Classes Sub Total	257	267	\$	21,099.00
Events				
Fall Rummage Sale	29		\$	830.00
Events Sub Total	29	0	\$	830.00
Preschool				
Kinder Kidz	21		\$	5,530.00
Orange Blossoms	17		\$	4,025.00
Rec'ing Crew Sub Total	38	0	\$	9,555.00
SENIORS				
Bridge	72		\$	72.00
M.O.V.E. mid-day movie		12		
Morning Walk		5		
Senior Lunches		196		
Seniors Sub Total	72	213	\$	72.00
Trips				
Hearst Castle Overnight	5		\$	2,418.00
Trips Sub Total	5	0	\$	2,418.00
GRAND TOTAL	412	480	\$	34,741.00

September Gross Revenue Recap –September OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$33,022, \$5,478 under the projected amount. September recreation revenue came in at \$38,372, \$3,372 above the projected amount and facility revenue in came in at \$-5,351, \$8,851 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in September.*

The graph below shows the projected compared to net revenue showing revenue for the first quarter of the fiscal year coming in \$14,692 above projections.



PROGRAM HIGHLIGHTS

- We had another successful Rummage Sale, there were 29 sellers and hundreds of people coming through to buy.
- Top Notch Basketball started off to another successful season with 78 players

UPCOMING EVENTS

- October 11, Kids Night Out
- October 18, Family Fright Night
- November 2, Kids Night Out
- November 15 & 16, Holiday Craft Fair

SECURITY

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: 2019-09-01 to 2019-09-30

Almond Park

Notice To Appear Issued

- 1) Date/Time: 2019-09-25 17:10
- Violation 1: 9.36.061(a)(4) SCO Animal leash, Severity: Inf

Parking Citations Issued

- 1) Date/Time: 2019-09-12 18:19
- V1: 5200(a) CVC Display of two license plates required
- 2) Date/Time: 2019-09-12 18:14
- V1: 4000(a) CVC No current registration
- 3) Date/Time: 2019-09-30 18:03
- V1: 4000(a) CVC No current registration

Off Property

Notice To Appear Issued

1) Date/Time: 2019-09-22 14:36

Violation 1: 22450 CVC Stop sign violation, Severity: Inf

2) Date/Time: 2019-09-06 22:45

Violation 1: 23109 c CVC EXHIBITION OF SPEED, Severity: Mis

3) Date/Time: 2019-09-14 16:29

Violation 1: 21806 CVC Failure to Yield to Emergency Vehicle, Severity: Inf

Violation 2: 26708(A)(1) CVC Window Tint, Severity: Inf

OV Community Center

Parking Citations Issued

1) Date/Time: 2019-09-25 16:33

V1: 4000(a) CVC No current registration

2) Date/Time: 2019-09-25 16:38

V1: 4000(a) CVC No current registration

3) Date/Time: 2019-09-30 17:31

V1: 4000(a) CVC No current registration

OV Community Park (Disc Golf)

Parking Citations Issued

1) Date/Time: 2019-09-25 16:49

V1: 4000(a) CVC No current registration

V2: 5200(a) CVC Display of two license plates required

V3: 5204(a) CVC Current registration tabs not properly displayed

Pecan Park

Notice To Appear Issued

1) Date/Time: 2019-09-21 15:38

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

PARKS

Park Infrastructure

All Parks

- Nelson continues to do monthly playground inspections and takes care of repairs on site if necessary.
 - All pivot point claps and seats were replaced from Oak and Filbert playground swings.
 - All pivot point clamps were replaced from Almond big playground swings.
- Staff repaired 60 feet of fence at Oak and Filbert and Horse Arena.
- Staff removed graffiti from Pecan, Horse Arena, and Orangevale Community Park. (X5 from all parks).

Mechanics

- Lucas and Doug replaced the fuel pump to the Dodge 2500 truck.
- Staff replaced the front brakes to the Ford Ranger truck
- Staff repaired the front caster to the Kubota F3060
- The AC was serviced by staff on the Dodge Dakota.
- Staff serviced the tractor and replaced air filters.

Park Irrigation

All Parks

- Staff continues to water all planted trees.
- Staff repaired 1 broken main line at Norma Hamlin and 3 lateral lines at Community Center Park.
- Staff repaired 2 valves at Almond Park.
- Staff replaced 9 sprinklers at various parks of the District.

Park Grounds

All Parks

- Staff continues with regular detail maintenance in all parks and park restrooms.

- Staff pruned several trees at Orangevale Community Park and Almond Park.
- Staff pruned several shrubs at the Community Center Park.
- Staff removed 3 mid-size hanging branches from Almond Park.

Other Reports

- Staff continues to assist Recreation in Youth Center building rental, programed classes and schedule events.
 - Horse arena special event-Horse Show
 - Rummage Sale at Orangevale Community Center.
- Staff installed a new camera system at the maintenance shop.
- Staff attended the CPRS District 2 Equipment Expo at Elk Grove Park. Orangevale Recreation and Park District took first place in the "rodeo" competition. Congratulations to the Staff!

STAFF REPORT



DATE: October 10, 2019
TO: Board of Directors
FROM: Greg Foell, District Administrator
SUBJECT: **REVIEW AND CONSIDER APPROVAL OF THE PROPOSED JOINT USE AGREEMENT FOR SCHOOL AND PARK DISTRICT FACILITIES BETWEEN THE SAN JUAN UNIFIED SCHOOL DISTRICT AND THE ORANGEVALE RECREATION AND PARK DISTRICT**

RECOMMENDATION

Approve the proposed Joint Use Agreement for School and Park District facilities between the San Juan Unified School District and the Orangevale Recreation and Park District.

BACKGROUND/SUMMARY

The Orangevale Recreation and Park District (OVparks) has a long history of collaboration with the San Juan Unified School District (SJUSD) and currently have four joint-use agreements. These agreements have expired or will soon expire and both agencies desired to update to a current form of agreement. The proposed agreement will supersede the prior agreements with a comprehensive facility use agreement that maintains the integrity of the former agreements while updating to current language and policies.

The prior agreements were specific to four school sites including the old Orangevale Open (Currently the Golden Valley Charter School – Orchard School), Coleman Elementary (Currently the California Montessori Project), Pasteur Middle School, and Palisades (Currently the Golden Valley Charter School – River School). The length of each agreement were as follows:

<u>School</u>	<u>Beginning Date</u>	<u>Expiration</u>	<u>Auto Renewal Date</u>
Orangevale Open	5/25/95	5/25/15	5/25/25
Coleman Elementary			
Parcel 1 (W Soccer & 2 LL)	9/14/89	9/14/09	9/14/14
Parcel 2 (E Soccer)	9/14/89	9/14/09	
Palisades	5/27/92	5/27/12	5/27/17
Pasteur Middle School	6/14/94	6/14/14	6/14/19

Palisades School

In 1992, OVparks and SJUSD entered into an agreement to develop and maintain facilities at Palisades School. OVparks renovated two tennis courts on the site, in addition to installation of irrigation systems, new turf areas, and landscaping. Currently, OVparks maintains the turf area and tennis courts at the site. In the past, OVparks utilized the school multi-purpose room in the afternoon and evening for a few youth recreational programs but is currently is not using the indoor facilities. OVparks also manages the scheduling of the outdoor fields during non school hours for community use. The primary user of the fields is the Orangevale Youth Soccer Club.

Pasteur Middle School

In 1994, OVparks and SJUSD entered into an agreement to develop facilities at Pasteur Middle School including irrigation systems, a youth baseball field and youth soccer field on school property. Currently, the OVparks maintains the facilities and turf of the youth baseball and youth soccer field. OVparks also manages the scheduling of the two outdoor fields during non school hours for community use. Currently, the primary users of these fields are the Orangevale Youth Soccer Club and the Orangevale Pony Baseball League. Historically, OVparks has utilized the Pasteur multi-purpose room, for recreational programs, primarily youth basketball and middle school sports programs and continues to do so each year.

Coleman Elementary School

In 1989, OVparks and SJUSD entered into an agreement to develop and improve turf areas, including the installation of irrigation systems, consisting of two youth softball fields and youth soccer fields on the Thomas Coleman School property. Currently, the OVparks maintains the facilities and turf of the youth softball and youth soccer field. OVparks also manages the scheduling of the outdoor fields during non school hours for community use. The primary users of these fields are the Orangevale Youth Soccer Club and American River Girls Softball League (formally Orangevale Girls Softball).

Old Orangevale Open

In 1995, OVparks and SJUSD entered into an agreement to develop park property adjacent to Orangevale Open School, expanding turf areas, that are open to school and community use year-round. The facility is maintained by SJUSD. Since the soccer fields are on District property, SJUSD manages the scheduling of those fields.

Co-Sponsored Programs with SJUSD

OVparks has cosponsored the Middle School Sports programs with the San Juan Unified School District since 1992. In approximately 2012 SJUSD withdrew from co-sponsorship and the local park districts have run the program exclusively since then. OVparks coordinates the programs at Orangevale Open, Pasteur Middle School, and Carnegie Middle School as well working with the Golden Valley Charter School at Palisades. SJUSD continues to provide facilities for the programs.

OVparks was previously a partner with SJUSD in the Bridges afterschool program at Ottoman School. OVparks provided recreation leaders along with supervision and administrative support for the program. The District received reimbursement for staff costs through San Juan which is provided through a series of state and federal grants for afterschool programs. OVparks ended our portion of the program in 2016.

OVparks has hosted many SJUSD school events at the Orangevale Community Center over the years including Casa Roble High School Awards Night, Pasteur Middle School Awards nights, end-of-year school parties, Casa Roble Grad Nights, Casa FFA fundraiser, Middle School Basketball playoffs, Middle School Sports end-of-year meetings, and Pasteur Middle School teacher workshops.

Through the cooperation of SJUSD, OVparks has also been able to utilize various Orangevale school sites for youth recreation programs.

Staff has requested language changes to clarify when the fee schedules will come into effect based on comments from the Board of Directors. The language changes will be presented at the meeting if approved by SJUSD.

RECOMMENDED MOTION

I move we approve the proposed Joint Use Agreement for School and Park District facilities between the San Juan Unified School District and the Orangevale Recreation and Park District and authorize the District Administrator to execute the agreement.

JOINT USE AGREEMENT

This Joint Use Agreement (“Agreement”) is entered into as of _____ (“Effective Date”) by and between San Juan Unified School District, a public school district organized and existing under the laws of the State of California (“District”) and Orangevale Recreation and Park District, a public recreation and park district and a political subdivision of the State of California located in Sacramento County (“Park District,” and together with the District, “Parties”).

RECITALS

WHEREAS, District and Park District desire to enter into a joint use agreement for use of each other’s Facilities, defined herein below;

WHEREAS, the Parties previously entered into the following agreements (the “Prior Agreements”):

- September 14, 1989 Agreement
- July 1, 1991 Use of School Facilities, Addendum
- May 27, 1992 Agreement
- June 14, 1994 Agreement
- May 25, 1995 Joint Use Agreement

WHEREAS, the Parties now wish to establish one comprehensive agreement, superseding all prior agreements, that addresses the Parties’ respective use of each other’s Facilities for youth activities and programs at the sites identified in *Exhibit A* to this Agreement;

WHEREAS, California Education Code sections 10900, et seq., empower District and Park District to cooperate with each other and enter into agreements for the purpose of organizing, promoting, and conducting programs for community recreation; establishing a system of playgrounds and recreation; and acquiring, constructing, improving, maintaining, and operating recreational centers;

WHEREAS, Education Code section 17077.40 further authorizes the District to enter into joint use agreements with community organizations for the purposes of constructing libraries, multipurpose rooms and gymnasiums on school campuses where these facilities are used jointly for both school and community purposes, and to provide State funding for such properties, as the District has utilized such resources in the past in relation to the Prior Agreements and certain facilities that are the subject of this Agreement;

WHEREAS, the Parties have determined the terms of the Prior Agreements have been fulfilled and the Parties desire to modify the terms of such Prior Agreements consistent with this Agreement; and

WHEREAS, the Parties desire to contract for the use and maintenance of each other's Facilities for youth educational and community recreation purposes and for potential future improvements and construction of Facilities by Park District on District property.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the Parties agree as follows:

1. **Facilities.** This Agreement sets forth the terms of use by the Parties of certain Facilities either owned or developed and constructed by the other party located at the sites listed in *Exhibit A* attached hereto. The terms "Facility" or "Facilities" refer only to a facility or facilities located at the sites identified in *Exhibit A* including, any offices, multi-purpose rooms, classrooms, gymnasiums, playfields, playgrounds, stadiums, performing arts centers, turf fields, tracks, and swimming pools located on District property, and excluding all weight rooms located at District Facilities. The term "Facilities" also includes all improvements such as playfields and related recreational equipment, playgrounds, irrigation, landscaping, fencing, paths, drinking fountains, and other improvements constructed on District property by Park District pursuant to the Prior Agreements, and in the future, which shall be considered Park District Facilities for the purposes of this Agreement. Other real property owned by either party not expressly identified in *Exhibit A* ("Other Property") shall not be considered Facilities subject to the terms of this Agreement. Use of Other Property shall be subject to separate agreement between the Parties. Use of Facilities for adult recreational programs shall not be subject to the terms of this Agreement and shall be subject to separate agreement between the Parties.
2. **Term.** The term of this Agreement shall commence on _____, 2019 ("Effective Date") and shall be for five (5) years the Initial Term"). This Agreement will automatically renew for five (5) additional five (5) year terms (each one, a "Renewal Term") upon expiration of the initial term or the then current term.
3. **Superseding All Prior Agreements.** This Agreement sets forth the entire understanding of the Parties relating to the Facilities, and supersedes all prior understandings relating to them, whether written or oral including but not limited to the Prior Agreements. The Prior Agreements are hereby deemed terminated and shall have no further effect. There are no obligations, commitments, representations, or warranties relating to the Facilities except those expressly set forth in this Agreement.
4. **Priority of Use.**
 - a. To facilitate scheduling of the Facilities in a manner consistent with this section and to address other issues that may arise, the Parties shall meet quarterly during the months of February, May, August, and November to determine the Facilities needed by each party ("Coordination Meeting"). Each party shall provide a list to the other party of anticipated Facility use

for youth activities and programs for the upcoming quarter prior to the Coordination Meeting.

- b. **District Facilities.** The District shall have exclusive use of District Facilities on all days in which school is in session from 7:30 am to 4:00 pm (“Regular School Hours”), absent any other agreement between the Parties determined pursuant to the District’s permit request process. The District shall have priority use of all Other Property owned by District. The Park District shall have priority use over all parties except the District for youth activities and recreational programs at District Facilities, subject to making a request for facilities pursuant to Section 4a hereof. Adult activities and recreational programs offered by Park District shall not have priority use over other parties and shall be scheduled in accordance with the District’s permit request process outlined in the Use of School Facilities and Grounds Handbook, attached hereto as *Exhibit B*.
- c. **Park District Facilities.** Park District shall have priority use of all Park District Facilities over all parties including the District, except that the District shall have priority use of all Park District Facilities adjacent to District schools during Regular School Hours. The District shall have priority use over all parties except the Park District, subject to making a request for facilities in a manner consistent with Section 4a hereof.

5. **Facility Use Costs.** Except for weekdays from 7:00 am to 9:00 pm, each party shall pay for direct costs of weekend and non-school day use of Facilities in accordance with the fee structure outlined in the District’s Use of School Facilities and Grounds Handbook, attached hereto as *Exhibit B*, and the Park District’s fee structure attached hereto as *Exhibit C*. Notwithstanding payment for direct costs, if applicable, Park District shall pay direct use fees for use of District swimming pools, performing arts centers, stadiums, turf fields and tracks in accordance with the fee structure outlined *Exhibit B*. Similarly, notwithstanding payment of direct costs, if applicable, District shall pay direct use fees for use of Park District swimming pools in accordance with the fee structure outlined in Exhibit C. At each Coordination Meeting, the Parties shall determine any additional fees owed for use of the Facilities during the upcoming year and the using party shall remit payment for such fees no later than thirty (30) days prior to any such scheduled event pursuant to the facility use process outlined in the Use of School Facilities and Grounds handbook.

6. **No Third Party Users.** All programs operated, sponsored or approved at a District Facility by Park District, and all programs operated, sponsored or approved at a Park District Facility by District, shall be conducted under the direct supervision and control of the party operating or sponsoring the program.. Neither party shall permit any third party user to operate a program or otherwise use the Facilities as part of using party’s use under this Agreement. For purposes of this Agreement, a third party user is any individual, organization, or other entity seeking to conduct any program not operated, sponsored or approved by either Party. For purposes of this Agreement, a third party user

does not include any individual, organization, club, league or other entity engaged in youth recreational activities and programs whose activities have been approved and implemented by Park District by means of any of the Prior Agreements. Any third party use of the Facilities shall, instead, be coordinated and approved by the District with respect to District Facilities, and by Park District with respect to Park District Facilities.

7. **Alcoholic Beverages and Smoking.** The use and/or possession of tobacco, alcohol, and/or controlled substances are prohibited in or on District Facilities at all times. Smoking is prohibited on Adjacent Park Facilities during Regular School Hours but shall be permitted on Park District Facilities consistent with Park District policy.

8. **Custodial.** After use, each party shall return the Facility to its condition prior to the party's use. Except for weekdays from 7:00 am thru 9:00 pm, if restrooms are open during use or other routine custodial service is required, the party using the Facility shall provide custodial services unless another arrangement is mutually agreed upon and confirmed in writing. If either party fails to return the Facility to its condition prior to the party's use, the party causing such failure shall pay for the costs associated with performing routine custodial services. The party managing the Facility shall invoice the using party within thirty (30) days of such activity. The using party shall pay any invoice within thirty (30) days of receipt.

9. **Utilities and Maintenance.**

a. Each party shall generally pay for all utilities and maintenance of its own Facilities. However, if use of the Facilities causes extraordinary utility usage or wear on the Facilities, the party causing such extraordinary impacts shall pay for the costs associated with their activity as agreed upon mutually by both Parties. The party owning and/or managing the Facility shall invoice the using party within thirty (30) days of such activity. The using party shall pay any invoice within thirty (30) days of receipt. At the Coordination Meeting, the Parties shall discuss any anticipated events that will impact utility and maintenance costs.

b. Park District shall maintain the following Park District Facilities:

- Orangevale Community Park (Louis Pasteur Middle School Soccer/Baseball Field - northwest corner)
- Palisades Park (Sports Fields and Tennis Courts at Palisades Elementary)
- Orangevale Sports Fields (Golden Valley Charter School – Orchard School)
- Coleman Sports Fields (Thomas Coleman Elementary)

10. **Security.** All Facilities shall be maintained in a secure manner by the using party. An employee of the using party shall be responsible for opening and locking the Facility, and setting any alarms (as applicable) after each use. Neither party shall duplicate keys to any Facility or provide copies of keys to any third parties or other users that are not employees of the Parties.

11. **Damage to Property.** Park District shall be responsible for the cost of repair and/or replacement of any damage to District Facilities, including fixtures and improvements that are lost, damaged, or stolen during and/or as the result of Park District's use of District Facilities, normal wear and tear excepted. The Park District shall promptly notify District upon Park District's actual knowledge of any loss or damage to the District Facilities of which the Park District becomes aware during and/or in conjunction with Park District's use of same.

District shall be responsible for the cost of repair and/or replacement of any damage to Park Facilities, including fixtures and improvements that are lost, damaged, or stolen during and/or as the result of District's use of Park District's Facilities, normal wear and tear excepted. The District shall promptly notify Park District upon District's actual knowledge of any loss or damage to the Park District's Facilities of which the District becomes aware during and/or in conjunction with District's use of same.

12. **Improvements.** For so long as this Agreement is in place, Park District may make additional capital or non-capital improvements, including but not limited to construction of fields, play apparatuses, and installation of irrigation, to any District Facility, subject to a separate agreement with the District. Such improvements constructed or installed by Park District on District property, including those installed pursuant to the Prior Agreements, shall be considered Park District Facilities pursuant to this Agreement. The separate agreement shall address, at a minimum, responsibility for all costs associated with any improvements, responsibility for compliance with California Environmental Quality Act (CEQA), the Division of State Architects (DSA), the Department of Toxic Substances Control (DTSC), or the California Department of Education (CDE), and the terms of construction delivery including contracting with the architect and contractor.

13. **Indemnity.** To the fullest extent permitted by law, Park District shall indemnify, defend and hold harmless District and each of District's officers, directors, officials, governing board, board members, employees, and authorized volunteers and agents from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (Collectively "Claims"), including cost of defense, settlement, arbitration, and reasonable attorneys' fees, sustained by any person or to any person or to any property in, on, or about the Facilities resulting in injuries to or death of persons, including but not limited to employees of either party hereto, and damage to or destruction of property, including but not limited to the Facilities, arising out of, or resulting from the acts or omissions of Park District, its officers, directors, officials, governing board, board members, employees, authorized volunteers and agents, contractors, invitees, or guests.

To the fullest extent permitted by law, District shall indemnify, defend and hold harmless Park District and each of Park District's officers, directors, officials, employees, and authorized volunteers and agents from and against any and all Claims, including cost of defense, settlement, arbitration, and reasonable attorneys' fees, sustained by any person or to any person or to any property in, on, or about the Facilities resulting in injuries to or

death of persons, including but not limited to employees of either party hereto, and damage to or destruction of property, including but not limited to the Facilities, arising out of, or resulting from the acts or omissions of District, its officers, directors, officials, governing board, board members, employees, authorized volunteers and agents, contractors, invitees, or guests.

It is the intention of the Parties that the provisions of this Indemnity be interpreted to impose on each party responsibility to the other for the liability arising out of and caused by the acts and omissions of their officers, directors, officials, employees, authorized volunteers and agents, contractors, invitees or guests. It is also the intention of the Parties that, where comparative fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any Claims attributable to the fault of that party, its officers, directors, officials, employees, authorized volunteers and agents, contractors, invitees, or guests.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Parties. Nothing in this section shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party. The provisions of this section shall survive the expiration or termination of the Agreement.

14. **Insurance.** Each party, at its sole cost and expense, shall carry commercial policies of insurance, or self-insure, its activities in connection with this Agreement, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, for comprehensive general liability, which will insure District or Park District, as applicable, against liability for injury or death of persons and damage to the Facilities, as applicable. Each policy shall be for not less than \$2,000,000 per occurrence for any one person injured or killed, and not less than \$4,000,000 for property damage, and shall be maintained on an occurrence basis. Each party agrees to provide the other proof of such coverages and additional insured endorsements on an annual basis, naming the other party as "additional insured" where appropriate and shall also provide thirty (30) days' advance written notice of any cancellation, termination or lapse of any of the insurance or self-insurance coverages. Failure to maintain insurance as required in this Agreement is a material breach of contract and may be grounds for termination of the Agreement.

15. **Termination.** Either party may terminate this Agreement upon one (1) year written notice to the other party at any time, for any reason. Termination shall relieve both Parties of any further obligations under this Agreement.

16. **Compliance with Law; Limitations Upon Use.** Each party agrees to comply with all federal, state and local laws, statutes, codes, ordinances, rules, regulations, policies and requirements (collectively, "Law") regarding their respective use of the Facilities under this Agreement. The Parties further agree that they shall not cause Facilities to be used, occupied, or improved under this Agreement in any manner or for any purpose that is in any way in violation of any Law. If any license, permit, or other governmental authorization is required for either party's lawful use of the Facilities, such affected party

shall procure and maintain same to the extent required by Law. Each party shall be solely and completely responsible for the safety of all persons and property associated with their respective use of the Facilities, and all materials, equipment, and supplies provided by such party during said use shall fully conform to all applicable Law.

17. **Fingerprinting.** Park District is required to submit fingerprints of any employee, applicant for employment or volunteer for a position having supervisory or disciplinary authority over any minor to the Department of Justice (“DOJ”) in accordance with, Public Resources Code section 5164. Park District agrees that any employees or volunteers who are not allowed by law to come into contact with District students as a result of said fingerprinting and screening shall be prohibited from employment or volunteer activities at the District’s Facilities during Regular School Hours and during District events conducted in Park District Facilities.

18. **Disputes.** If a dispute arises relating to the interpretation of, enforcement of, or compliance with the terms of this Agreement, the Parties shall first attempt to resolve such dispute through informal discussions or other alternative means. Any party may convene such discussions by written notice, and shall reasonably accommodate the other party with respect to scheduling any such discussion. If the dispute is not resolved in this manner within thirty (30) days of such written notice, it shall be referred to mediation in which both Parties must participate for a period not to exceed an additional thirty (30) days. This dispute resolution process shall be undertaken in good faith and exhausted prior to judicial review. However, compliance with this process does not waive any party’s obligation to comply with, or right to assert as a defense, any applicable statutes of limitation or administrative procedures. The Parties may agree in writing to toll any applicable statutes of limitation for such period as may reasonably be necessary to complete the dispute resolution process outlined in this section.

19. **Successors and Assignees.** All terms and conditions of this Agreement shall be binding upon all successors-in-interest, only to the extent that a different school district or public agency is the successor-in-interest. If either party sells any or all of the Facilities subject to this Agreement, the terms of this Agreement shall remain in full force and effect as to any remaining Facilities not sold, but the availability of use of the Facility being sold shall not run with the land and notwithstanding Section 13, this Agreement shall automatically terminate as to that Facility upon sale of a Facility to a third party. Any sale of a Facility subject to this Agreement by either Party shall comply with those surplus property disposal statutes which provide a priority right of acquisition of such Facility to certain public agencies and affordable housing entities, including the parties to this Agreement.

20. **Headings.** The headings of this Agreement are for convenience purposes only and shall not limit or define the meaning of the provisions of this Agreement.

21. **Governing Law and Venue.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of California applicable to contracts to be performed wholly within this State. Any dispute arising from the terms and conditions of

this Agreement shall be heard by a court of competent jurisdiction located within Sacramento County.

22. **Attorneys' Fees and Costs.** Any party may bring a suit or proceeding to enforce or require performance of the terms of this Agreement, and each party in that suit or proceeding shall be responsible for its own attorney's fees and costs.

23. **Construction.** The singular includes the plural, "shall" is mandatory, and "may" is permissive. The Parties acknowledge and agree that each of the Parties and each of the Parties' attorneys have participated fully in the negotiation and drafting of this Agreement. In cases of uncertainty as to the meaning, intent or interpretation of any provision of this Agreement, the Agreement shall be construed without regard to which of the Parties caused, or may have caused, the uncertainty to exist. No presumption shall arise from the fact that particular provisions were or may have been drafted by a specific party, and prior versions or drafts of this Agreement may be used to interpret the meaning or intent of this Agreement or any provision thereof.

24. **Notices.** Any notice to be given hereunder to either party shall be in writing and shall be given either by personal delivery (including express or courier service), by e-mail, by receipt-confirmed facsimile, by registered or certified mail, with return receipt requested and postage prepaid (excluding electronic messaging) and addressed as follows:

To District:

San Juan Unified School District
Attn.: Assistant Superintendent Facilities,
Operations, Transportation
6135 Sutter Avenue
Carmichael, CA 95608

With a copy to Legal Counsel:

Linda C. T. Simlick
General Counsel
P.O. Box 477
Carmichael, CA 95609-0477
lsimlick@sanjuan.edu

Megan E. Macy and Lauren Kawano
LOZANO SMITH
1 Capitol Mall, Suite 640
Sacramento, CA 95814
mmacy@lozanosmith.com
lkawano@lozanosmith.com

To Park District:

Greg Foell
Administrator
6826 Hazel Avenue
Orangevale, CA 95662
greg@ovparks.com
With a copy to Legal Counsel:

David W. McMurchie
MCMURCHIE LAW
100 Northolt Court
Folsom, CA 95630
dmcurchie@mcmurchie.com

25. **No Further Assurances.** Nothing in this Agreement, whether express or implied, is intended to or shall do any of the following: (a) confer any benefits, rights or remedies under or by reason of this Agreement on any persons or entities other than the express Parties to this Agreement; (b) relieve or discharge the obligation or liability of any person not an express party to this Agreement; or (c) give any person not an express party to this Agreement any right of subrogation or action against any party to this Agreement.

26. **Amendments and Waivers.** No amendment of, supplement to, or waiver of any obligations under this Agreement shall be enforceable or admissible unless set forth in writing signed by the party against which enforcement or admission is sought or signed by both Parties.

27. **Entire Agreement.** Consistent with Section 2, this Agreement sets forth the entire understanding of the Parties relating to the transactions it contemplates, and supersedes all prior understandings relating to them, whether written or oral. There are no obligations, commitments, representations, or warranties relating to them except those expressly set forth in this Agreement.

28. **Severability.** If any provision of this Agreement is held invalid, void or unenforceable by a court of competent jurisdiction, but the remainder of the Agreement can be enforced without failure of material consideration to any party, then this Agreement shall not be affected and it shall remain in full force and effect, unless amended or modified by mutual consent of the Parties.

29. **Execution in Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and counterpart signature pages may be assembled to form a single document which shall be deemed an original document.

30. **Authority to Sign.** By signing below, each of the signatories represents and warrants that he or she has been duly authorized to execute this Agreement on behalf of the party on whose behalf he or she is signing.

31. **Represented by Counsel.** Each party hereto acknowledges that it has been represented by legal counsel, or had the opportunity to obtain legal counsel and consciously chose not to obtain it, in the negotiation, drafting, and execution of this Agreement.

[Signatures on Following Page]

IN WITNESS WHEREOF, this Agreement has been entered into, by and between the District and Park District as of the last date set forth below.

SAN JUAN UNIFIED SCHOOL DISTRICT

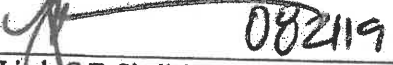
By: _____

Name: _____

Its: Assistant Superintendent Facilities, Operations, Transportation

Date: _____, 2019

APPROVED AS TO FORM


Linda C.T. Simlick Date
General Counsel, SJUSD

ORANGEVALE RECREATION AND PARK DISTRICT

By: _____

Name: _____

Its: Park District Manager

Date: _____, 2019

EXHIBIT A

San Juan Unified School District Sites:

- 1) **Andrew Carnegie Middle School**
- 2) **Thomas Coleman Elementary**
- 3) **Sacramento Learning Tree Academy (Filbert)**
- 4) **Green Oaks Fundamental Elementary**
- 5) **Oakview Community Elementary**
- 6) **Ottomon Elementary**
- 7) **Palisades Elementary**
- 8) **Louis Pasteur Middle School**
- 9) **Pershing Elementary**
- 10) **Trajan Elementary**
- 11) **Casa Roble Fundamental High School**

Orangevale Recreation and Park District Sites:

- 1) **Orangevale Community Park (Louis Pasteur Middle School Soccer/Baseball Field
- northwest corner)**
- 2) **Palisades Park (Sports Fields and Tennis Courts at Palisades Elementary)**
- 3) **Orangevale Sports Fields (Golden Valley Charter School – Orchard School)**
- 4) **Coleman Sports Fields (Thomas Coleman Elementary)**
- 5) **Almond Park**
- 6) **Norma Hamlin Park**
- 7) **Orangevale Community Center Park**

- 8) Pecan Park**
- 9) Rollingwood Natural Area**
- 10) Streng Natural Area**
- 11) Sundance Natural Area**
- 12) Youth Center Park**

EXHIBIT B

[Insert Use of School Facilities Handbook]



San Juan
Unified School District

Use of School Facilities and Grounds Handbook

916-971-5790 | CivicPermits@sanjuan.edu

Updated January, 2019



Contents

Use of School Facilities and Grounds	3
Types of Facility and Grounds Use	3
User Group Classification	4
Schedule of Fees	7
Insurance Requirements	8
Use of Facilities Permit Request Application Process	8
Important Facility and Grounds Use Information.....	9
The Performing Arts Rental Policies and Procedures	13
Theater Rules.....	13

Use of School Facilities and Grounds

Thank you for your interest in using San Juan Unified School District ("SJUSD") facilities and grounds. SJUSD works with hundreds of community organizations to make available school buildings/grounds for public, literary, scientific, recreational, or educational meetings, or for the discussion of matters of general or public interest.

The handbook is designed to help users of SJUSD facilities and grounds to determine if their event/program qualifies to use school facilities or grounds, how to submit a Facilities or Grounds Use application, an overview of the fee structure, review of the insurance requirements and other important information. We encourage you to read the entire handbook before submitting your application.

We hope you find this information helpful in processing your application request. If you have any suggestions for improvement, please email us at CivicPermits@sanjuan.edu.

This facilities and grounds handbook follows the applicable law as defined in the California Education Code sections 10900 through 10914.5 and sections 38130 through 38138, referred to as the "Civic Center Act".

Types of Facility and Grounds Use

School facilities and grounds, subject to SJUSD policies and regulations, may be made available to citizens and community groups as a civic center for the following purposes (Education Code § 38131.):

1. Public, literary, scientific, recreational, educational or public agency meetings.
2. The discussion of matters of general or public interest.
3. The conduct of religious services for temporary periods, on a one-time basis or renewal basis, by any church or religious organization.
4. Child care programs to provide supervision and activities for children of preschool and elementary school age.
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies.
6. Supervised recreational activities including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious belief or denomination.
7. A community youth center.
8. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization.
9. Other purposes deemed appropriate by the governing board.
10. State laws prohibit the use of school facilities and grounds for subversive, immoral, offensive, or harmful purposes. State laws also limit the use of the school facilities and grounds for denominational or sectarian activities. The use of the school facilities and grounds shall not be granted to persons, forums, corporations, groups, clubs, or associations which:
 - (a) May, by use, be reasonably expected to expose the property of SJUSD to damage through riot, mob action, or violence of any kind.
 - (b) Use the property in a manner which will be adverse to the best interest of SJUSD.
 - (c) Use of facilities and grounds for a purpose not consistent with the Civic Center Act and/or adopted Board Policies.

11. Groups or persons using school facilities and grounds under the provisions of this policy shall be liable for any property damages caused by the activity. The Board shall charge the amount necessary to repair the damages and may deny the group further use of the school facilities and grounds (Education Code § 38134).

User Group Classification

The priorities for renting facilities and grounds will be determined by SJUSD for any Facilities or Grounds Use requests other than SJUSD instructional and related activities based on the following classifications. Additional fees beyond rental fees may be required for all users. (See "Schedule of Fees," p. 7.)

Category 1: Civic and Program Partner Events

Events that are Monday through Friday (excluding holidays) will generally have no charge. These events support a direct relationship to SJUSD programs for youth; and have no gate fee, event admission, or fundraising component. Category 1 includes:

- Activities and programs of SJUSD directly related to SJUSD's instructional and educational program
- Activities or events designed to serve the youth and citizens of SJUSD, which are planned and directed by school-related programs, including parent clubs
- Events that do not require payment of membership fees, event fees, or gate fees
- Public meetings/hearings or elections
- Student based charitable fund-raising events (funds must be run through student body)
- Community advisory councils
- Events by Boy Scouts, Girl Scouts, or community colleges and their related organizations
- Supervised recreational activities including, but not limited to, local youth sports known as recreational, supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination (such as little league, softball league, football league, and other league sports)

SJUSD FEES:

Application fee

Nutrition Service fee (if applicable)

Category 2: Community Event

Activities under this category will be charged a fee based on the direct cost to SJUSD. Please note, Category 1 events that are held on Saturday, Sunday or holidays will be charged a direct cost fee. Category 2 includes:

- Charitable fund-raising activities run through the Associated Student Body ("ASB"), which are beneficial to SJUSD programs and require net receipts of admission fees or gate fees to be expended for the welfare of SJUSD students only *
- Events run by organizations, agencies, associations, clubs, or groups that use school facilities or grounds and whose primary purpose is to provide programs and/or services without serving as a funding source for the organization, agency, association, club, or group
- Events with no direct ties to SJUSD programs
- Local recreational youth programs on Saturday or Sunday
- Athletic events, competitions, or performances for youth (not known as recreational-type programs)
- Community events, events by service organizations park district's with MOU's, church events, theater/music /dance practices and programs
- PTA, boosters and other affiliation group events on Saturday, Sunday, or holidays *

SJUSD FEES:

Application fee

HVAC fee

Nutrition Service fee

Custodial fee

Stadium: lighting, sound system, scoreboards

Performing Arts Center: sound system, lighting

Scoreboards

Direct use fee

* No direct use fee

Category 3: Fair Market Event

Organizations, agencies, associations, clubs, persons, or groups that use SJUSD facilities or grounds for business purposes or revenue generation. *These events are not necessarily youth focused and provide no direct support to SJUSD programs.*

- Events requiring payment of membership fees, event participation fees, or gate fees
- Fundraising events where the funding **is not** run through the ASB
- 3rd party athletic events, competitions, performances, and tournaments **not** run through the ASB, elementary school parent teacher organizations, or any organization with direct ties to SJUSD where all funds benefit SJUSD only
- Adult-focused programs
- For profit events or personal finance-generating events
- Activities by organizations, agencies, associations, clubs, persons, or groups selling any product or service, or conducting any other type of commercial business or function
- Events by organizations, agencies, associations, clubs, persons, or groups where admission fees are charged or contributions are solicited and the net receipts are not expended for the welfare of SJUSD students or for charitable purposes

SJUSD FEES:

Application fee

HVAC fee

Nutrition Service fee

Custodial fee

Stadium: lighting, sound system, scoreboards

Performance Art Center: sound system, lighting

Scoreboards

Fair Market fee

Schedule of Fees

An annual non-refundable application fee of \$20.00, per applicant and per school, is required. Certain rental fees do not apply to Category 1 events.

Facility	Category 2 Direct Cost per hour	Category 3 Fair Market Cost per hour	Utility Lights/HVAC Cost per hour
Aquatic Center (March-October)	\$55.00	\$120.00	n/a
Aquatic Center (November-February)	\$80.00	\$160.00	n/a
Athletic Field – Recreational Only	\$6.00		
Athletic Field (Elementary or Middle School)	\$12.00	\$24.00	n/a
Athletic Field (Jr. Varsity High School)	\$17.00	\$33.00	n/a
Athletic Field (Varsity High School)	\$22.00	\$44.00	n/a
Cafeteria (High School)	\$29.00	\$60.00	\$10.00
Classrooms	\$13.00	\$31.00	\$5.00
Concession Stands	\$15.00	\$30.00	n/a
Flex Room (Small)	\$20.00	\$40.00	\$10.00
Flex Room (Large)	\$25.00	\$50.00	\$15.00
Gym (Small)	\$33.00	\$66.00	\$20.00
Gym (Large)	\$55.00	\$110.00	\$25.00
Hardcourt	\$4.00	\$8.00	n/a
Kitchens	\$15.00	\$30.00	n/a
Library/Music Room/Dance Room	\$17.00	\$39.00	\$5.00
Locker Rooms	\$15.00	\$30.00	n/a
Multipurpose Room (Elementary School)	\$29.00	\$58.00	\$10.00
Multipurpose Room (Middle School)	\$33.00	\$66.00	\$10.00
Parking Lot	\$17.00	\$33.00	n/a
Restrooms	\$10.00	\$20.00	n/a
Stadiums	\$80.00	\$150.00	\$25.00
Tennis Court Complex	\$17.00	\$33.00	n/a
Turf Fields/ Track	\$50.00	\$100.00	n/a

Additional Fees (three-hour minimum):

- Custodian: \$41.50 per hour
- Nutrition Services: \$32.50 per hour
- Audio Visual Technician: \$50.00 per hour
- Contracted Audio Visual Technician: \$120.00 per hour
- Utility cost, if applicable

Accepted Payment Types:

Cash is only accepted for the application fee, all other payments must be made in Check form to San Juan Unified School District

Insurance Requirements

SJUSD requires a certificate of insurance showing the policy is written on a per occurrence basis without aggregate limits. San Juan Unified School District must be listed as the certificate holder and as the additional insured with a copy of the endorsement attached. A copy of the certificate and endorsement must be uploaded into Civic Permits before a permit is approved.

Each Occurrence	\$1,000,000
Damage to Rented Premises/Fire Damage	minimum \$100,000
Medical Expenses	Any coverage
Personal & Adv. Injury	Any coverage
General Aggregate	\$2,000,000
Products Comp/Op Aggregate	\$1,000,000

Food Handling Requirements

All Snack bar use will require a Manager Certification and each person working in the snack bar will need a food handling certificate to be uploaded into the Civic Permit system prior to use. Each person working in the snack bar will be required to have their food handling certificate on them. Any violations and/or fines assessed to the school district will be charged to the user group, and may affect future use of the facilities.

Pursuant to SB 602 enacted into law in 2010 and SB 303 in 2011, Health and Safety Code 113790 et seq., ("California Food Handler Card Law"), food handlers, as defined, will be required to obtain a food handler card after taking a food safety training course and passing an assessment. This document was compiled by a stakeholder working group comprised of members of the California Retail Food Safety Coalition (CRFSC), the California Conference of Directors of Environmental Health (CCDEH), the California Restaurant Association (CRA) and the American National Standards Institute (ANSI).

To view the Food Handler Card Law, visit: Senate Bill 303 or go to http://www.leginfo.ca.gov/pub/11-12/bill/sen/sb_0301-0350/sb_303_bill_20110906_chaptered.

If you are looking to take the Manager Certification and Food Handling Certificate below is a link.

<https://www.servsafe.com/ServSafe-Food-Handler>

Use of Facilities Permit Request Application Process

To request the use of a SJUSD facility or grounds, an authorized representative of the requesting organization, agency, association, club, or group must create an account in Civic Permits. Civic Permits is an online system that SJUSD partners with to facilitate the permitting process for SJUSD (<https://www.sanjuan.edu/civicpermits>). Once an account is created, an authorized representative must submit all dates, times and locations of use requested and upload the required insurance documents, written authorization from group (if applicable), statement indicating that the group will uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts, and life guard certificate(s) (if renting a pool). If applicable, all fees must be paid **BEFORE** the permit will be approved and usage of our facilities is permitted. An **APPROVED** use permit must be present at all times during the event.

The Facilities Business Department is responsible for processing the permits, scheduling custodial and nutrition service workers, calculating fees, and creating an invoice in Civic Permits.

When fees have been paid and the proper required documentation is received, the Facilities Business Department will approve the permit in Civic Permits. The user must print out its permit and have the permit on-hand during the event. A potential user must submit its permit request through Civic Permits at least fourteen (14) working days prior to event. If requests are turned in less than 14 working days prior, there is no guarantee rental will be approved. Permit requests can only be made 6 months in advance.

Approval or Denial of a Use of Facilities Permit

Approval of Permit

Once a permit request is submitted, it is sent to the site Use of Facilities administrator for review.

- If Custodial is needed, the permit request is passed on to Custodial at the site for approval.
- If Nutrition services are needed, the permit request is passed on to Nutrition service worker at the site for approval.
- If athletic space is needed, the permit request is passed on to the site's Athletic director for space availability.

Once all site staff have reviewed the permit request, it is processed through the Facilities Business Department for final approval.

- Insurance is checked
- Event eligibility is determined
- Invoice is created
- Approval is granted

Denial of Permit

The Facilities Business Department cannot approve any requests if:

- the request is incomplete or has not met the conditions outlined in "User Groups Use of Facilities and Grounds Application Procedures" section of the manual;
- the request to reserve space contains a material misrepresentation or materially false statement;
- the request is not received sufficiently in advance of the proposed event or activity to permit necessary evaluation and to determine the appropriate location. In general, if the request is received at least fourteen (14) business days prior to the proposed event, timing should not be a factor;
- the use or activity intended by the request is prohibited by law or proposes behaviors or conduct proscribed as prohibited in this policy;
- the applicant has previously damaged facilities or grounds and has not paid for repairs;
- the applicant has a previously committed significant or repeated violation of these policies;
- the use or activity would present an unreasonable health or safety danger; or
- the request to use facilities or grounds conflicts with a preexisting reservation and no reasonable alternative time or place is available.
- If the request is to hold birthdays, weddings, or funerals.

Permit Must Be On-Hand During Event

If approved, the user must print out its permit in Civic Permits and have the permit on-hand during the event.

Important Facility and Grounds Use Information

Access

Entry for the rental group on the day and time of scheduled use requires the presence of the user group or a designated and approved representative.

- A representative of the user group, approved by both the user group and the Facilities Business Department, must be present throughout the user group's entire use of the facility or grounds.
- The user group may not enter the facility or grounds before the rental is scheduled to begin. This includes, but is not limited to the following purposes: catering, set-up, loading equipment or scenery, dressing room and restroom use.
- If the user group must have equipment delivered or picked-up at times other than their scheduled use, arrangements must be made in advance with the Facilities Business Department. The user group will be billed for the time involved in the delivery/pick-up. Delivery vehicles should make deliveries to the loading dock area.

Advertising (non-school affiliated organizations)

No signage, posters, flyers or advertisements for any event may be posted in or on the facilities or grounds without the prior approval of the Facilities Business Department. If permission is granted, the user group is responsible for installing and removing the promotional materials.

Animals

Animals of all types and kinds are prohibited on all District facilities and grounds except as provided below:

- Service animals accompanying a disabled person (or service animals in training) are uniformly and automatically exempted from this policy in accordance with the Americans with Disabilities Act, 28 CFR Part 35 et seq., and applicable state law.
- It is the express intention of SJUSD that this policy meets requirements of the California Vehicle Code § 21113.

Appeals Process

This process will allow the user to request a change in event category. An appeal may be submitted to the Facilities Business Department for review. The request must be in writing and state why you feel your category should be changed. You will be notified within ten (10) business days of SJUSD's decision.

Availability

Facilities not available for public use or rental use include computer labs and weight rooms. SJUSD does not rent facilities or grounds on weekends before and during school holidays.

Cafeteria Use

Use of school kitchens may be granted to eligible groups when such use will not interfere with the regular school nutrition services program. **When the kitchen area is used, a nutrition services employee must be assigned to ensure sanitation, safety, and proper operation of equipment.** This employee will act in a supervisory capacity only. The user group is responsible for preparation and cleanup. (See "Schedule of Fees," p. 7.)

Cancellations

Please notify the Facilities Business Department of an event cancellation one week prior to the event. Failure to notify may result in forfeit of fees associated with the event/use.

Complaints

Any complaints regarding a permitted user's event that are directly in violation of any of the articles of the Use of School Facilities and Grounds Handbook, Board Policy 1330, or Administrative Regulation 1330, may result in suspension or revocation of use permits.

Compliments/Comments

Any compliments, comments, or concerns regarding your event may be submitted via email or telephonically to our Facilities Business Department.

Custodial

See "Schedule of Fees," p. 7.

Damages

Applicant will be financially liable for any damage or loss of equipment during facilities or grounds usage. All labor needed to fix or reverse damage will be charged to the user group at cost plus 15%.

Decorations

Any decorating, covering up, or changes to the facility or grounds shall be approved prior to the event. Installation and removal of decorations shall be the sole responsibility of the user.

- All decorations must be flameproof or fire retardant and may not be hung from light fixtures, ceilings, heat detectors, emergency lights, exit signs, acoustical ceiling tiles or applied to the floor.
- The use of cellophane, all tapes, nails, staples, screws, and similar materials is not allowed on walls, ceilings, theater seats, furniture, or floors. Insufficient removal of any items will result in additional cleaning charges.
- All plants, trees, and shrubs must be in waterproof containers and must be carefully placed so as not to damage floors, tables, or block fire exits.
- Rice, birdseed, confetti, hay bales, and similar items are not permitted on any SJUSD facilities or grounds, or surrounding sidewalks and parking lots.

SJUSD Representative

SJUSD personnel shall be assigned to a user group commensurate with the type of permit category, hours of operation and use of District facilities and grounds.

Employees

Individuals not working in their capacity as a SJUSD employee who wish to rent SJUSD facilities must go through the normal use permit process. The schedule of fees is applicable to the potential user requesting the facility.

Equipment

No structures may be erected (including tents) or assembled on school premises, nor may any extraordinary electrical, mechanical, or other equipment be brought thereon.

Field Use

User groups who use outside facilities or grounds shall have the option of using SJUSD restroom facilities or renting Porta-Potties.

- If rental is for a period in excess of four hours, the user group will be required to pay for the use of restroom facilities or Porta-Potties.
- If choosing to use SJUSD restroom facilities, a SJUSD representative must be present during the entire event and the appropriate fees for this service must be paid prior to the event.
- If the user group chooses to rent Porta-Potties, the user group assumes full responsibility for them.
- The user group must show proof of Porta-Potties rental to the site administrator at least one working day prior to the event.
- The user group must also inform custodial of the delivery and removal dates for the Porta-Potties. The user group must secure the Porta-Potties to the greatest extent possible. This includes adding a padlock and chaining to the fence to avoid tipping.

Use of SJUSD Operated Stadiums

All stadium events are subject to the SJUSD's Stadium Governing Committee's approval. Potential user groups may use the track when such use does not impair the condition for student use, does not conflict with use by schools of the SJUSD and is consistent with the SJUSD's stadium guidelines outlined in Administrative Regulation 3513. The stadium governing committee shall be the determining body regarding the use of the track and stadium stands by potential user groups. Vehicles of all types, except authorized vehicles, are prohibited from using the track at any time.

Fireworks

Fireworks sales, displays or use are strictly prohibited on school grounds.

Fire Safety

At no time may the maximum occupancy be exceeded. The use of smoke machines, fog, haze, etc. is not allowed on any facility since the use of such items interferes with the building's fire detection system. All scenery, props and draperies

must be flame-proofed before installation. The use of any pyrotechnics or open flame at any time is strictly prohibited on SJUSD properties. All grills or similar items must be at least 20 feet away from any structure.

Gambling

Gambling on the premises is prohibited. Gambling shall be defined as any game of skill, chance or raffle, played with cards or any other device for money or any other representative item of value.

Key Control

Key control is mandatory. Under no circumstances is a non-SJUSD individual or a student authorized to be in possession of keys to SJUSD facilities or grounds unless authorized. Control of keys shall remain in sole care, custody and control of approved individuals. Grand master keys must be secured to the greatest extent possible and never loaned to students or non-SJUSD individuals. If keys on loan are lost, it is the user group's responsibility to pay to re-key the entire facility.

Pool Use:

Lifeguard certificate is required and must be added to civic center permits prior to usage.

Priority

SJUSD reserves the right to change requested dates/times at any time when that use will interfere with regular school programs/activities.

Revocation of Permit

Any violations of law, SJUSD policy and/or procedure will result in the immediate revocation of the use permit and removal of the user group from SJUSD property.

- Applications will also be denied if past history of use by an organization has resulted in:
 - Violation of Board Policy
 - Inconvenience for school use
 - Damages to property
 - Consistent lack of supervision
 - Adverse behavior
 - Non-payment of fees
- The user group shall be responsible for the orderly conduct of all persons using the facility or grounds during the event. SJUSD reserves the right to remove, or have removed, any person behaving in an unlawful, disrespectful, or objectionable manner. Fights, vandalism, or destructive behavior on the part of any member of a user group or its audience will be grounds for immediate cancelation of the event and all future events by the user group. In this case, all fees will be forfeited.
- Smoking/tobacco products, consumption of alcoholic beverages and use of weapons, including knives, firearms, or explosives are not permitted on District property.

School Equipment

A use permit does not authorize the use of certain SJUSD, or student body equipment. Arrangements for supervision and operation of any equipment shall be made by the applicant with the school administrator. SJUSD recommends "checking in and out" equipment with the site representative to ensure equipment is in working order before and after the event.

Summer Use

Requests for summer use of facilities and grounds must be submitted to the site administrator beginning May 15th and before the end of the school year.

Yearly Renewal

Applications are valid for a period of one year, ending on the last day of the SJUSD's fiscal period, June 30th. USE PERMITS MUST BE RENEWED EACH YEAR.

Waiver of Rental Fees

Rental Fees can only be waived by the Facilities Business Department. Custodial and utilities fees still apply.

The Performing Arts Rental Policies and Procedures

Theater Rental Rates:

	Category 2 Direct Cost per hour	Category 3 Fair Market Cost per hour	Utility/Lights Cost per hour	HVAC Cost per hour
Facility Rental Fee	\$125.00	\$250.00	\$25.00	\$25.00
Black Box Theatre	\$29.00	\$60.00	\$10.00	\$10.00
Audio Visual Technician*	\$120.00	\$120.00	n/a	n/a
Custodial/Supplies*	\$41.50	\$41.50	n/a	n/a
Nutrition Services*	32.50	32.50	n/a	n/a

* 3-Hour Minimum Required, Per Day

Contracted Audio Visual Technician: \$120.00 per hour

Equipment Rental:

	Category 2 Direct Cost	Category 3 Fair Market Cost
Grand Piano – Per Day	\$200.00	\$200.00
Chairs – Per Item, Per Day	\$1.00	\$1.00
Music Stands – Per Item, Per Day	\$1.00	\$1.00

Theater Rules

Important Information

It is the responsibility of the user to ensure a safe environment by following and enforcing SJUSD theater rules.

General Safety

- No running is permitted in the theater or the theater lobby.
- No feet are permitted on the theater chairs.
- No sitting on tables or counters.
- No leaning against or standing on handrails.

Fire Safety

- At no time may the maximum seating occupancy in the theater auditorium be exceeded. Seating occupancy is as follows:
 - Mesa Verde High School– 665
 - Rio Americano High School– 356
 - San Juan High School –759
 - El Camino Fundamental High School– 605
- The user group will not obstruct or restrict the use of any doors, exits, hallways or aisles in the facility.

Facility Use

- Food and beverages are permitted in the lobby and the green room only. No food or beverage is permitted in the audience seating area or on the stage. Bottled water is the only exception to this rule.
- Receptions involving the serving of food and drink prior to or following events require approval from the Facilities Business Department and must be arranged in advance. Additional charges will apply if additional cleaning is required.
- The SJUSD retains the right to all concessions within its facilities and grounds. If a user group is granted permission to sell concessions or merchandise the following rules and restrictions will apply:
 - Advance notice of intent to sell concessions must be given to the Facilities Business Department no less than fourteen (14) days prior to the event.
 - All items for sale must be approved by the Facilities Business Department in advance.
 - All items for sale must be related to the event. No merchandising or retail sales of items unrelated to an event or performance is allowed.
 - The SJUSD reserves the right to restrict or not permit the sale of any items at the sole discretion of the Facilities Business Department.

Coordination

- The user group or its designated representative must coordinate the needs of all aspects of the user group's event with the Facilities Business Department.
- To ensure protection of all in-house equipment and the professional presentation of events, all user groups are required to utilize the theater technical staff for their events, at the rates outlined in the Theater Rental Rates.
- No changes or modifications to the fixed equipment or facilities may be made, nor may any equipment be removed from the theater or altered. Any structural or electrical changes may be made only by theater staff with the Facilities Business Department's approval and only by qualified staff or licensed contractors. All labor needed to make such changes and reverse them will be charged to the user group at the technical staff rate or, in the case of an outside contractor, cost plus 15%.
- All scenic units, props, and electrical equipment, etc. provided by the user group are subject to a safety inspection by the Facilities Business Department or its designated representative. The SJUSD reserves the right to prohibit the use of any scenery, property, or equipment that is deemed to be unsafe. Equipment judged to be unsafe must be brought up to minimum standards or be removed from the premises.
- Specialized needs for lights or sound must be arranged at least two weeks in advance with the Facilities Business Department. A three-hour daily minimum is required for use of technician.
- No tripods, cable, or equipment of any kind will be allowed in the audience seating area without the prior approval of the Facilities Business Department. Under no circumstances shall the view of the audience be obstructed.
- The theater facility will not be used for long-term storage of sets, props or costumes. Run-of-event storage will be provided as available and by prior arrangement with the Facilities Business Department. Items left in the facility after the rental becomes the property of the SJUSD unless previous arrangements have been made with the Facilities Business Department. The SJUSD assumes no responsibility for stored or abandoned property or materials at any time. The user group will be

responsible for any costs associated with the removal and/or disposal of abandoned property or materials.

- All sound checks on performance days must be conducted at least sixty (60) minutes before the show. No exceptions to this rule will be permitted.
- No user group or member is permitted in the theater control booth without the permission of theater staff.
- For reasons of safety, no one with the user group under the age of 18 years may be onstage without adult supervision. User groups with large numbers of children must maintain a minimum ratio of one adult for every ten children on the stage. If a minor's presence is not immediately required on the stage for rehearsal or performance they should be waiting in the green room or dressing rooms and not on the stage.

Important Reminders

It is the responsibility of the facility or grounds user to be familiar with board policy and administrative regulation for facility use and the articles of this handbook.

SJUSD sites may not allow use of their facilities or grounds without an APPROVED permit.

User groups are not authorized to use the facilities or grounds without an APPROVED permit.

All use requests must be processed through Civic Permits on the San Juan Unified School District Website. Facilities cannot be reserved at school site.

If you have any questions or need clarification please contact the Facilities Business Department at 916-971-5790 or email @ CivicPermits@sanjuan.edu

Annual Review of the Use of Facilities Policy

The Use of School Facilities and Grounds handbook is reviewed annually by SJUSD staff and the SJUSD's Facilities Committee.

EXHIBIT C
Orangevale Recreation and Park District
2018-2019 Fee Schedule
Exhibit A

BUILDING/ROOM RENTAL FEES

Orangevale Community Center 6826 Hazel Ave		Classification			
		Standard	Civic/Non Profit	Civic/Non Profit Youth Serving	
	Min Rental	Rental	<i>per hour unless noted</i>		
Auditorium (AUD) Mon-Thurs	4 hr.	Rate	\$144	\$122	\$116
		Resident Rate	\$116	\$98	\$92
Kitchen Use with Auditorium	Concurrent	Rate (Flat)	\$139	\$132	\$132
Auditorium - Sporting Event M-Th (no set-up & no food)	2 hr.	Rate	\$72	\$61	\$57
		Resident Rate	\$57	\$48	\$45
Auditorium (AUD) Friday-Sunday	4 hr.	Rate	\$173	\$147	\$139
		Resident Rate	\$139	\$118	\$111
Kitchen Use with Auditorium	Concurrent	Rate (Flat)	\$139	\$132	\$132
Auditorium - Sporting Event Fri-Sun (no set-up & no food)	2 hr.	Rate	\$87	\$73	\$69
		Resident Rate	\$69	\$59	\$55
Meeting Room (MR) Mon-Thur	2 hr.	Rate	\$79	\$67	\$63
		Resident Rate	\$62	\$53	\$50
Meeting Room (MR) Fri-Sun	4 hr.	Rate	\$102	\$86	\$81
		Resident Rate	\$85	\$72	\$68
Kitchen Use with Meet Rm	Concurrent	Rate (Flat)	\$139	\$132	\$132
Meeting Room w/Aud rental (if 4 hrs. or less & no food service)	Concurrent w/Aud	Rate (Flat)	\$155	\$131	\$124
		Resident Rate	\$125	\$106	\$100
Meeting Room w/Aud rental (if over 4 hrs. OR food service)	Concurrent w/Aud	Rate (Flat)	\$311	\$263	\$249
		Resident Rate	\$249	\$212	\$200
Classroom (CR)	2 hr.	Rate (Hourly)	\$35	\$35	\$35
Classroom w/Aud or MR rental (no set-up & no food served)	Concurrent w/rental	Rate (Flat)	\$35	\$35	\$35
Classroom w/Aud or MR rental (with food served in room)	Concurrent w/rental	Rate (Flat)	\$69	\$69	\$69
Classroom Mon - Thur Only	1 hr.	Rate	n/a	n/a	Free w/service project

Orangevale Activity Building
6818 Hazel Ave

Activity Building (AB) Mon-Thur	2 hr.	Rate	\$79	\$67	\$63
		Resident Rate	\$62	\$53	\$50
Activity Building (AB) Fri-Sun	4 hr.	Rate	\$102	\$86	\$81
		Resident Rate	\$85	\$72	\$68

Youth Center
6745 Hazel Ave

Youth Center (YC) Mon-Thur	2 hr.	Rate	\$47	\$40	\$38
		Resident Rate	\$37	\$31	\$30
Youth Center (YC) Fri-Sun	4 hr.	Rate	\$47	\$40	\$38
		Resident Rate	\$37	\$31	\$30
Kitchen Use	<i>Concurrent</i>	Rate	Included	Included	Included

PICNIC/OUTDOOR FACILITY RENTAL FEES

Orangevale Community Park 7301 Filbert	Rental Period	Rental	Classification		
			Standard	Civic/Non Profit Youth Serving	Public Education
			Daily Rate		
Family Picnic Shelter (FPS) (Covered pad, 4 tables, BBQ)	Day	Rate	\$83	n/a	M-F School Yr no charge
		Resident Rate	\$69	n/a	
Group Picnic Shelter (GPS) (Covered pad, 12 tables, BBQ)	Day	Rate	\$250	n/a	M-F School Yr no charge
		Resident Rate	\$208	n/a	
Pavillon (PAV) (Covered pad, Band Stand, Dance Area, BBQ - 6 tables)	Day	Rate	\$166	n/a	n/a
		Resident Rate	\$139	n/a	n/a
Horse Arena Use of Arena, Warm-up, Stands, Ann. Booth. No services/no prep.	Day	Rate	\$250	\$208	n/a
		Resident Rate	\$208	\$173	n/a
Stone Amphitheater Staging and seating. No electricity or water available.	Day	Rate	\$83	no charge	no charge
		Resident Rate	\$69	no charge	no charge

Almond Park - 5901 Almond		Rental Period	Rental	Daily Rate		
Family Picnic Shelter (FPS) (Covered pad, 4 tables, BBQ)	Day	Rate	\$83	n/a	M-F School Yr no charge	
		Resident Rate	\$69	n/a		
Sand Volleyball Courts (2 Courts Available)	Day	Rate	\$14	n/a	n/a	
		Resident Rate	\$12	n/a		
Tennis Courts (2 Courts Available)	2 Hours	Rate	\$14	n/a	n/a	
		Resident Rate	\$12	n/a		

Pecan Park - 5945 Pecan		Rental Period	Rental	Daily Rate		
Pickleball Courts (2 Courts Available)	2 hours	Rate	\$14	n/a	n/a	
		Resident Rate	\$12	n/a		
Tennis Court (1 Court Available)	2 hours	Rate	\$14	n/a	n/a	
		Resident Rate	\$12	n/a		

Palisades Park - 9601 Lake Natoma		Rental Period	Rental	Daily Rate		
Tennis Courts (2 Courts Available)	2 hours	Rate	\$14	n/a	n/a	
		Resident Rate	\$12	n/a		

ATHLETIC FIELD RENTAL FEES

Orangevale Community Center Park 6826 Hazel

	Rental Period	Rental	Classification	
			Standard	Local Youth Sports Organization
Softball Field (SBFN or SBFS) No prep	Hourly	Rate	\$18	n/a
		Resident Rate	\$14	\$14
Softball Field (SBFN or SBFS) No prep	Day (8am-8pm)	Rate	\$139	n/a
		Resident Rate	\$104	\$104
Soccer Field (SF) No prep	Hourly	Rate	\$18	n/a
		Resident Rate	\$14	\$14
Soccer Field (SF) No prep	Day (8am-8pm)	Rate	\$139	n/a
		Resident Rate	\$104	\$104

Orangevale Community Park 6826 Hazel

Soccer Field (SF) No prep	Hourly	Rate	\$14	No rental fee Maint fee
Soccer Field (SF) No prep	Day (8am-8pm)	Rate	\$118	No rental fee Maint fee

**Orangevale Youth Center Park
6826 Hazel**

Baseball Field (SF) No prep	Hourly	Rate	\$14	No rental fee Maint fee
Baseball Field (SF) No prep	Monthly	Rate	n/a	No rental fee Maint fee

All Other District Parks

	Rental Period	Rental	Standard	Local Youth Sports Organizations
Athletic Fields No prep	Hourly	Rate	14	No rental fee Maint fee

San Juan Schools w/Joint Use Agreements

	Rental Period	Rental	Standard	Local Youth Sports Organizations
Athletic Fields No prep	Hourly	Rate	n/a	No rental fee Maint fee applies

SWIMMING POOL RENTAL FEES

**Orangevale Community Pool
6826 Hazel Ave**

	Rental Period	Rental	Classification		
			Standard	Civic/Non Profit & C/NP Youth Serving	Public Education
Exclusive Use Pool Party			Use Rate		
Up to 100 guests <i>(includes lifeguards)</i>	2 hr.	Rate	\$335	\$300	\$255
		Resident Rate	\$300	\$285	
Up to 100 guests <i>(includes lifeguards)</i>	3 hr.	Rate	\$470	\$425	\$350
		Resident Rate	\$425	\$400	
101 to 300 guests <i>(includes lifeguards)</i>	2 hr.	Rate	\$420	\$390	\$340
		Resident Rate	\$390	\$370	
101 to 300 guests <i>(includes lifeguards)</i>	3 hr.	Rate	\$590	\$540	\$470
		Resident Rate	\$540	\$520	

Pool Party Place (during Public Swim)	Rental Period	Rental	Use Rate		
2 tables reserved w/ 8 per table & 10 youth admission & 1 adult	2 hr.	Rate	\$75	\$75	\$75

Pool Rental - Special Use	Min Rental Period	Rental	Rate		
Pool	4 hr.	Rate	\$80/hour		
Lifeguard			\$16/hour/lifeguard		
Utilities			actual cost for out of season use		

SPECIAL EVENT FACILITY RENTAL FEES

Orangevale Community Pool
6826 Hazel Ave

		Classification			
		Standard	Civic/Non Profit Youth Serving	Public Education	
Horse Arena	Rental Period	Rental	Daily Rate		
Use of Arena, warm up, stands, Ann Booth. No services/ no prep	Day	Rate	\$250	\$208	n/a
		Resident Rate	\$208	\$173	n/a

Disc Golf Course Exclusive Course Rental	Day	Rate	\$250	n/a	n/a
		Resident Rate	\$208	n/a	n/a
Non-exclusive or fundraising tournaments for course improvements.	Day	Rate	\$0	n/a	n/a

Special Event Rental Guidelines The District Board of Directors has given the District Administrator or designee authorization to negotiate rates different from these guidelines based on the type of event, impact to the park, and requested services.	Day	0-50	\$173	\$145	\$145
		51-200	\$347	\$289	\$289
		201-500	\$635	\$520	\$520
		Over 500	\$1,040	\$866	\$866

SERVICE FEES

Staffing Charges -	Minimum Hours	Billable Hourly Rate
Facility Host	2	\$20
Lifeguard	2	\$16
Custodian/Maintenance Worker	2	\$35
Overtime	-	1.5 x the listed rate

Security - Contracted

Security Guard	4	\$37/hr. per guard
Park Police	2	\$60/hr. per officer

Field and Maintenance Services

Softball Field Water, Drag, &	-	\$60/per field
Field Striping	-	\$70/per field
Arena Rototill	-	\$60/per

Field Maintenance Offset Fee

	Minimum Hours	Billable Hourly Rate
Athletic Fields	Monthly	\$110/per field

Utility Services

Electricity - Indoor	Special Use/Event	\$15/outlet
Electricity - Outdoor	Special Use/Event	\$100/day
Electricity - Outdoor	OVC Pavilion	\$50/day
Bin for Trash	Special Use/Event	direct cost
Water Access	Special Use/Event	negotiated

Additional Charges

	Standard	Civic Non Profit Public Education Local Youth Sports Local Government
Copy Fee	\$0.25/page	\$0.25/page
Electronic Reader Board Message	\$40 per message	\$20 per Message
Outdoor Alcohol Permit	\$50	-
Room Set-up/Clean-up Fee	n/a	\$50
Insurance - Contracted	per yearly agreement w/company + \$20 processing fee	per yearly agreement w/company + \$20 processing fee

RENTAL DEPOSIT FEES

Indoor Facilities

Facility	Type of Deposit	# of Guests	No Alcohol	w/Alcohol	Youth Orient w/Alcohol
Orangevale Community Ctr Entire Building	Cleaning /Damage	<i>room capacity</i>	\$600	\$700	\$900
Orangevale Community Ctr Auditorium	Cleaning /Damage	<i>room capacity</i>	\$300	\$400	\$500
Orangevale Community Ctr Meeting Room	Cleaning /Damage	<i>room capacity</i>	\$200	\$300	\$400
Orangevale Community Ctr Classroom	Cleaning /Damage	<i>room capacity</i>	\$100	n/a	n/a
Activity Building	Cleaning /Damage	<i>room capacity</i>	\$200	\$300	\$400
Orangevale Youth Ctr	Cleaning /Damage	<i>room capacity</i>	\$200	\$300	\$400

Outdoor Facilities

Facility	Type of Deposit	# of Guests	No Alcohol	w/Alcohol
Orangevale Community Park Amphitheater	Cleaning /Damage	<i>facillty capacity</i>	\$100	\$200
All District Parks	Special Use/Event	<i>per contract</i>	\$500	\$500

District Equipment

Type of Equipment	Type of Deposit	Fee
Softball Bases	Damage/Security	\$50/set
Misc Equipment	Damage/Security	\$100
Flat Screen TV w/ DVD or Projector	Rental Fee	\$30
16 Foot Screen Rental	Rental Fee	\$30
Portable Speaker w/ Mic	Rental Fee	\$20
Coffee Pot	Rental Fee	\$5
Coffee Pot w/ Coffee	Rental Fee	\$15



To: ORANGEVALE RECREATION & PARK DISTRICT	Phone: 916-988-4373	Date: 08/12/2019
Address: 6826 HAZEL AVE ORANGEVALE, CA 95662	Fax: 916-988-3496	Job Name: YOUTH CENTER BASKETBALL COURT
Contact: HORACIO OROPEZA	Rqst No: 29561-29882	Address: 6745 HAZEL AVE. OARNGEVALE, CA 95662-____
JS Job #:		

ALL MATERIAL AND LABOR NEEDED TO:

1. ROUGHEN AND FILL RAISED/SUNKEN JOINT AREA WITH CEMENTICIOUS MATERIALS. (APPROX. 21-SF.)
2. GRIND PARK DEPTS. CRACKFILL WORK.
3. ACID WASH AND NEUTRALIZE EXISTING CONCRETE SURFACE.
4. APPLY A PRIME COAT TO EXISTING CONCRETE SURFACE.
5. APPLY TWO COATS OF ACRYLIC COLOR COATING TO APPROX. 2,875-SF.
6. STRIPE FULL COURT BASKETBALL COURT PER COURT SIZE.

**COLORS TO BE DETERMINE.
 PREVAILING WAGE INCLUDED**

**OPTION: GRIND AND FILL APPROX. 201-LF OF RAISED CRACKS AND FILL WITH NOVA BOND AND SAND/AGGREGATE. AND 60LF. WITH NOVA CAULK.
 OPTION TOTAL: \$985.00**

Estimate Summary Info:	
Estimate Total:	\$5,692.00
Estimate Terms:	net30
Estimator:	Roy Sampson
Authorized Signature:	<input type="checkbox"/>

ACCEPTANCE - the above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in the Summary Info box to the left.
 I HEREBY ACCEPT ALL SPECIFICATIONS ABOVE AND HAVE SEEN AND READ THE CONDITIONS AND INFORMATION, AND BY SIGNING AGREE TO ACCEPT ALL CONDITIONS AND INFORMATON.

Signature: _____ Date: _____

STAFF REPORT



DATE: 10-10-19

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: PUBLIC HEARING TO CONSIDER ADOPTION OF A NEGATIVE DECLARATION PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR THE PECAN PARK MASTER PLAN PROJECTS

RECOMMENDATION

Conduct the public hearing to consider adoption of a Negative Declaration pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects.

BACKGROUND

The District has applied for a competitive grant through the Proposition 68 Bond Measure to complete the projects approved as part of the Pecan Park Master Plan. The CEQA Initial Study and Proposed Negative Declaration were prepared, noticed in the Orangevale View, and posted on the District website and were available at the District Office. The notice was also mailed to all residences that border Pecan Park. The public hearing was to be heard at the October 12, 2019 Board of Directors meeting. The public hearing will accept comments from the public regarding the proposed projects identified in the Pecan Master Plan for Pecan Park. After hearing the public comments the Board will determine if the Negative Declaration should be approved. Once the Negative Declaration is approved a Notice of Determination will be filed with the Sacramento County Clerk. The District will then wait for a 30 day period before continuing the construction plans for the project.

RECOMMENDED MOTION

I move we approve the Initial Study and adopt the Negative Declaration Pursuant to the California Environmental Quality Act for the Pecan Park Master Plan Projects.

NOTICE OF INTENT TO ADOPT NEGATIVE DECLARATION

ENDORSED
SACRAMENTO COUNTY

Lead Agency: Orangevale Recreation & Park District

SEP 16 2019

Contact: Greg Foell

Telephone: (916) 988-4373

DONNA ALLED, CLERK/RECORDER
BY  DEPUTY

SUBJECT: Notice of Intent to Adopt Negative Declaration Pursuant to Section 21092 and 21092.3 of the Public Resources Code and CEQA Guidelines Section 15072

Project Title: Pecan Park Master Plan Projects

Project Location: Pecan Park, 5945 Pecan Avenue, Orangevale, California.

Project Description: These projects are part of the District adopted Master Plan for Pecan Park and consists of the following: 1. Construction of a park pathway which will connect existing pathways and provide a looped path around the park. The path will add 1,400 linear feet (8,811 sq. ft.) of a concrete path and 530 linear feet (3,200 sq. ft.) of decomposed granite/crushed rock pathway. The path requires minimal grading and will follow the existing contours of the park. 2. Renovation of existing bathrooms to upgrade for safety and energy efficiency. They will remain in their existing location and will be a similar size. 3. One new clear span bridge will be installed over the existing creek to connect a pathway on each side of the creek. Two existing bridges will be renovated. 4. Construction of a picnic area, with four tables, a shade structure and barbeque pit. 5. Construction of an expanded play area with new playground equipment. 6. Grading, irrigation, and construction of a U-8 soccer field.

Negative Declaration: A copy of the proposed Negative Declaration and supporting documents are available for review on the District's web site at <http://www.ovparks.com> and at the District's office at 6826 Hazel Avenue, Orangevale, California.

Written comments on the Negative Declaration must be addressed to:

Greg Foell
District Administrator
Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, California, 95662.

Comments may also be sent by fax to (916) 988-3496 or by email to greg@ovparks.com.

Comments on the Negative Declaration will be received from Thursday, September 12, 2019 until 5:00 pm on Thursday, October 10, 2019.

Public Hearing: On Thursday, October 10, 2019 at 6:30 p.m., the Board of Directors of the Orangevale Recreation & Park District will conduct a public hearing to consider adoption of a Negative Declaration pursuant to the California Environmental Quality Act (CEQA). The hearing will be held in the District Office, 6826 Hazel Avenue, Orangevale, California.

ORANGEVALE RECREATION & PARK DISTRICT
6826 Hazel Avenue
Orangevale, CA 95662

PROJECT TITLE: Pecan Park Renovation Project

PROJECT LOCATION:

Pecan Park
5945 Pecan Avenue
Orangevale, CA 95662

APPLICANT:

Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662
(916) 988-4373
greg@ovparks.com

CONTACT PERSON:

Greg Foell, District Administrator
(916) 988-4373
greg@ovparks.com

PROJECT DESCRIPTION: Pecan Park Renovation Project including:

1. Construction of a park pathway which will connect existing pathways and provide a looped path around the park. The path will add 1,400 linear feet (8,811 sq. ft.) of a concrete path and 530 linear feet (3,200 sq. ft.) of decomposed granite/crushed rock pathway. The path requires minimal grading and will follow the existing contours of the park.
2. Renovation of existing bathrooms to upgrade for safety and energy efficiency. They will remain in their existing location and will be a similar size.
3. One new clear span bridge will be installed over the existing creek to connect a pathway on each side of the creek. Two existing bridges will be renovated.
4. Construction of a picnic area, with four tables, a shade structure and barbeque pit.
5. Construction of an expanded play area with new playground equipment.
6. Construction of a U-8 soccer field.

**NOTICE OF DETERMINATION OF
ADOPTION OF NEGATIVE DECLARATION BY
ORANGEVALE RECREATION & PARK DISTRICT**

NOTICE IS HEREBY GIVEN that on October 10, 2019, the Orangevale Recreation & Park District (the "District"), as lead agency, adopted a Negative Declaration in accordance with the California Environmental Quality Act for the Pecan Park Renovation Project (the "Project"), as described below:

1. Construction of a park pathway which will connect existing pathways and provide a looped path around the park. The path will add 1,400 linear feet (8,811 sq. ft.) of a concrete path

and 530 linear feet (3,200 sq. ft.) of decomposed granite/crushed rock pathway. The path requires minimal grading and will follow the existing contours of the park.


2. Renovation of existing bathrooms to upgrade for safety and energy efficiency. They will remain in their existing location and will be a similar size.
3. One new clear span bridge will be installed over the existing creek to connect a pathway on each side of the creek. Two existing bridges will be renovated.
4. Construction of a picnic area, with four tables, a shade structure and barbeque pit.
5. Construction of an expanded play area with new playground equipment.
6. Construction of a U-8 soccer field.

The Project is to be constructed at Pecan Park located at 5945 Pecan Avenue in Orangevale, California and will be known as Pecan Park Renovation Project.

A Negative Declaration including an Initial Study has been prepared pursuant to the provisions of the California Environmental Quality Act (CEQA) and was circulated for public comment for a period of twenty (20) days after the publication, and mailing to interested parties of the District's Notice of Intention to Adopt Negative Declaration dated September 12, 2019. At its public meeting on October 10, 2019, the Board of Directors of District reviewed the findings in the Initial Study, reviewed public comments received during the public comment period, reviewed the terms and conditions of the proposed Negative Declaration and approved the Negative Declaration and approved the Project. Based on its review of these factors, the Board of Directors of District has specifically found that there is no substantial evidence that the Project will have a significant effect on the environment. Mitigation measures were not made a condition of the Project approval. The Negative Declaration can be reviewed at the District offices located at 6826 Hazel Avenue, Orangevale, California, 95662 and can also be reviewed on the District's website at www.ovparks.com.

Dated:

ORANGEVALE RECREATION & PARK
DISTRICT

By  _____

INITIAL STUDY

Environmental Checklist Form

1. Project title and assessor's parcel number: Pecan Park Renovation Project
Parcel numbers: 223-0232-017 & 223-0232-018
2. Lead agency name and address:
Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662
3. Contact person and phone number: Greg Foell, District Administrator (916) 988-4373
4. Project location: 5945 Pecan Avenue, Orangevale, California
5. Project sponsor's name and address:
Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662
6. General plan designation: Park 7. Zoning: Recreation
8. Description of project: (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation. Attach additional sheets if necessary.)
This project is part of the District adopted Master Plan for Pecan Park.
 - 1) Construction of a park pathway which will connect existing pathways and provide a looped path around the park. The path will add 1,400 linear feet (8,811 sq. ft.) of a concrete path and 530 linear feet (3,200 sq. ft.) of decomposed granite/crushed rock pathway. The path requires minimal grading and will follow the existing contours of the park.
 - 2) Renovation of existing bathrooms to upgrade for safety and energy efficiency. They will remain in their existing location and will be a similar size.
 - 3) One new clear span bridge will be installed over the existing creek to connect a pathway on each side of the creek. Two existing bridges will be renovated.
 - 4) Construction of a picnic area, with four tables, a shade structure and barbeque pit.
 - 5) Construction of an expanded play area with new playground equipment.
 - 6) Construction of a U-8 soccer field.

9. Surrounding land uses and setting: Briefly describe the project's surroundings:
The Project is located in Pecan Park, which is surrounded by a residential neighborhood with an elementary school located within two blocks.
10. Other public agencies whose approval is required (e.g., permits, financing approval, or participation agreement.)
No other public agencies approval is required for this project.

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- ___ Aesthetics
- ___ Agriculture Resources
- ___ Air Quality
- ___ Biological Resources
- ___ Cultural Resources
- ___ Geology /Soils
- ___ Greenhouse Gas Emissions
- ___ Hazards & Hazardous Materials
- ___ Hydrology/Water Quality
- ___ Land Use/Planning
- ___ Mineral Resources
- ___ Noise
- ___ Population/Housing
- ___ Public Services
- ___ Recreation
- ___ Transportation/Traffic
- ___ Utilities/Service Systems
- ___ Mandatory Findings of Significance

DETERMINATION: (To be completed by the Lead Agency)

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- ___ I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- ___ I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.

Initial Study – Pecan Park Renovation

I find that the proposed project MAY have a “potentially significant impact” or “potentially significant unless mitigated” impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Signature *Max Full* Date 9/12/19

Signature _____ Date _____

EVALUATION OF ENVIRONMENTAL IMPACTS:

- 1) A brief explanation is required for all answers except “No Impact” answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A “No Impact” answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A “No Impact” answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- 2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- 3) Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. “Potentially Significant Impact” is appropriate if there is substantial evidence that an effect may be significant. If there are one or more “Potentially Significant Impact” entries when the determination is made, an EIR is required.
- 4) “Negative Declaration: Less Than Significant With Mitigation Incorporated” applies where the incorporation of mitigation measures has reduced an effect from “Potentially Significant Impact” to a “Less Than Significant Impact.” The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section (5), Earlier Analyses, may be cross-referenced).
- 5) Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:
 - a) Earlier Analysis Used. Identify and state where they are available for review.
 - b) Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
 - c) Mitigation Measures. For effects that are “Less than Significant with Mitigation Measures Incorporated,” describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.

- 6) Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or pages where the statement is substantiated.
- 7) Supporting Information Sources: A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
- 8) This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.
- 9) The explanation of each issue should identify:
 - a) the significance criteria or threshold, if any, used to evaluate each question; and
 - b) the mitigation measure identified, if any, to reduce the impact to less than significance

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
I. AESTHETICS -- Would the project: a) Have a substantial adverse effect on a scenic vista?			X	This will not be an issue as this park does not reside on a vista.
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?			X	This will not be an issue as this park does not reside within a state scenic highway.
c) Substantially degrade the existing visual character or quality of the site and its surroundings?			X	The existing visual character will be added to by renovating the old bathroom and playground, while also adding multiple landscape features
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?			X	The project will include installing additional safety lighting along the park pathway for safety of park patrons. This additional lighting would not adversely affect day or nighttime views in the area.

II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the project:	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?			X	The project will not be developing any Farmland for this project, just renovating existing park acreage.
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?			X	There will be no zoning conflicts as we will be improving an already established piece of land.
c) Conflict with existing zone for, or cause rezoning of, forest land (as defined in Public Resources Code Section 12220(g)), timberland (as defined by Public Resources Code Section 4526, or timberland zoned Timberland Production (as defined by Government Code Section 51104(g))?			X	This will not be an issue as the project is not zoned as forest land and no land is being rezoned.
d) Result in loss of forest land or conversion of forest land to non-forest use?			X	This renovation will not result in the loss of forest and convert forest land to non-forest use as we will be utilizing the existing park acreage.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use, or conversion of forest land to non-forest use?			X	There will be no changes in the existing park acreage that will interfere with any Farmland.
III. AIR QUALITY -- Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?			X	None of the recreation features being installed will have a negative impact on the environment. The trees planted in place of the dead ones will in fact improve the air quality.
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?			X	None of the renovations will violate any air quality standards or contribute negatively to the air quality of this area besides some minor dust clouds on occasion.
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?			X	None of the features created during the renovation will give off any pollutants.
d) Expose sensitive receptors to substantial pollutant concentrations?			X	There are no sensitive receptors on the land and if there were, they would not be exposed to any harmful pollutants.
e) Create objectionable odors affecting a substantial number of people?			X	None of the materials we use in construction or any of the plants we use off any offensive odors.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
<p>IV. BIOLOGICAL RESOURCES -- Would the project:</p>				
<p>a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?</p>			X	<p>The only species modification that will occur is the removal of invasive plant species and the replanting of native species, both of which will not have any adverse effects to the habitat or local animals.</p>
<p>b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?</p>			X	<p>There will be not any adverse effects to any natural community in the park.</p>
<p>c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?</p>			X	<p>The park we are renovating is not in a federally protected wetland.</p>
<p>d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?</p>			X	<p>This park is not situated in any migratory corridors and renovation should not affect the migration patterns of any local species.</p>
<p>e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?</p>			X	<p>None of the plant removal that we will be doing will violate any of the preservation policies or local ordinances.</p>
<p>f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?</p>			X	<p>None of the landscaping or construction being performed will conflict with any local, regional, state conservation plan.</p>

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
V. CULTURAL RESOURCES -- Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in '15064.5?			X	There are no historical resources on this land that will be affected by the renovations being done.
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to '15064.5?			X	This will not be an issue as there are no archeological resources on the property that would be affected adversely.
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?			X	This will not be an issue as there are no unique paleontological resources or geological features on the park property.
d) Disturb any human remains, including those interred outside of formal cemeteries?			X	There are no human remain on the park property, therefore none will be disturbed.
VI. GEOLOGY AND SOILS -- Would the project:				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.			X	This will not be an issue as Pecan Park is not located near any active earthquake faults.
ii) Strong seismic ground shaking?			X	There are no faults near Pecan park that would cause significant seismic ground shaking, at the most we would get a faint quake from a seismic event many miles away.
iii) Seismic-related ground failure, including liquefaction?			X	There will be no strong seismic events occurring in this area, therefore no seismic-related ground failure will be occurring.
iv) Landslides?			X	This area has never had a landslide as the region is very flat.
b) Result in substantial soil erosion or the loss of topsoil?			X	This area will have some natural erosion but any project-induced erosion will be offset so as to not disturb the creek environment in the park.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?			X	The park is located on solid ground that is not unstable or at all susceptible to landslides.
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?			X	The soil in this area has a moderate potential for expansiveness that can be mitigated to acceptable levels through geotechnical engineering.
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?			X	The renovated bathrooms will have proper drainage and disposal techniques that will be up to code with the environmental and safety laws of California.
VII. GREENHOUSE GAS EMISSIONS -- Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?			X	Nothing in the park will generate greenhouse gas emissions.
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?			X	Nothing in the park will conflict with any plans or regulations to reduce greenhouse gas emissions.
VIII. HAZARDOUS AND HAZARDOUS MATERIALS -- Would the project:				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?			X	No significant hazard to the public will be occur for the duration of the renovation or afterward.
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?			X	The construction occurring on the park will not release hazardous materials into the environment that could harm the public or surrounding environment.
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within			X	There is an existing school within a quarter mile, but we will not be dealing with any hazardous emissions or handling hazardous materials during this construction.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
one-quarter mile of an existing or proposed school?				
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?			X	None of the renovation work being done will produce or use any hazardous materials.
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?			X	This will not be an issue as project is not located within airport land or near an airport.
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?			X	This will not be an issue as the park is not located within the vicinity of a private airstrip.
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?			X	The renovation of the park will not interfere with any emergency plans as this is not a site utilized for emergency response or evacuation.
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?			X	This park is not located within a wildland area and does not pose the threat of spreading fires through the area.
IX. HYDROLOGY AND WATER QUALITY -- Would the project:				
a) Violate any water quality standards or waste discharge requirements?			X	No water quality or waste discharge requirements will be violated through the renovation and subsequent maintenance of the restrooms or project area.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?			X	The construction will not interfere with the natural ground water as none of the construction will affect the natural drainage system of the park.
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?			X	Our renovations will not interfere with the existing drainage pattern in the park.
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?			X	We will not be altering or interfering with the current course of the creek running through the park, and therefore will not result in any abnormal flooding on or off site.
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?			X	No excess runoff water will be created through the renovation or maintenance of the park, therefore it will not overwhelm the storm drainage system or be polluted runoff.
f) Otherwise substantially degrade water quality?			X	All contaminated water runoff from park renovations or the existing bathrooms will be appropriately filtered and disposed of.
g) Place housing within a 100-year flood hazard area as mapped on a Federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?			X	This will not be an issue as the park is not located within a flood zone.
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?			X	This will not be an issue as the park is not situated in a flood zone.
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including			X	This will not be an issue as there are no levees or dams located with the park.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
flooding as a result of the failure of a levee or dam?				
j) Inundation by seiche, tsunami, or mudflow?			X	This will not be an issue as the park is not located in an area that experiences seiches, tsunamis, or mudflows.
X. LAND USE AND PLANNING -- Would the project:				
a) Physically divide an established community?			X	Renovation the park will not divide an established community as it will stay in the same location it has been within the established community.
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?			X	The project is consistent with the District Master Plan and the Pecan Park Master Plan.
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?			X	The landscaping and construction that we do within the park will not interfere with any existing habitat/community conservation plan.
XI. MINERAL RESOURCES -- Would the project:				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?			X	This will not be an issue as there are no known mineral resources located within the park.
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?			X	There are no known mineral resources located within the park.
XII. NOISE BB Would the project result in:				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?			X	No increase in noise levels above standards established.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?			X	None.
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?			X	The only noise created will be intermittent throughout the day through the construction period which will stop well before the park closes. No permanent increase in ambient noise levels due to the project.
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?			X	None after project completion.
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?			X	N/A
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?			X	N/A
XIII. POPULATION AND HOUSING -- Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?			X	None.
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?			X	None.
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?			X	None.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
XIV. PUBLIC SERVICES -- Would the project:				
a) Result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:			X	
Fire protection?			X	None.
Police protection?			X	None.
Schools?			X	None.
Parks?			X	None.
Other public facilities?			X	None.
XV. RECREATION -- Would the project:				
a) Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?			X	The project would increase the recreational opportunities for the community.
b) Include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?			X	None.
XVI. TRANSPORTATION/TRAFFIC -- Would the project:				
a) Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the			X	The project will not impact the circulation system.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?				
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?			X	None.
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?			X	None.
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?			X	None.
e) Result in inadequate emergency access?			X	No changes are proposed that would impact emergency access.
f) Result in inadequate parking capacity?			X	The park has adequate parking capacity for the planned renovation.
g) Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?			X	None.
XVII. UTILITIES AND SERVICE SYSTEMS -- Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?			X	No changes in wastewater treatment needs.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?			X	None.
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?			X	The project will not expand needs for storm water drainage facilities.
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?			X	Water supplies are available through the Orange Vale Water Company.
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?			X	No increases in wastewater treatment demand.
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?			X	No changes.
g) Comply with federal, state, and local statutes and regulations related to solid waste?			X	All regulations will be complied with.
XVIII. MANDATORY FINDINGS OF SIGNIFICANCE – Does the project:				
a) Have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of			X	None.

California history or prehistory?	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant or No Impact	Comments
b) Have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?			X	None.
c) Have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?			X	None.

SUPPORTING INFORMATION SOURCES

The following is a list of Supporting Information Sources utilized by District staff in evaluating whether the Project poses any potential environmental impacts as set forth in the Initial Study-Environmental Checklist Form. These Supporting Information Sources include, but are not limited to, the following sources:

Sacramento County General Plan; District Master Plan; applicable zoning ordinances; applicable park impact fee ordinances; project feasibility studies; park preliminary design criteria and documents, etc.

STAFF REPORT



DATE: 10-10-19

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF THE PROPOSAL FROM WARREN CONSULTING ENGINEERS, INC. TO PROVIDE SURVEYING SERVICES INCLUDING A TOPOGRAPHIC SURVEY FOR THE NEWLY ACQUIRED REGENCY BAPTIST CHURCH PROPERTY AT THE ORANGEVALE COMMUNITY CENTER PARK IN THE AMOUNT OF \$13,020

RECOMMENDATION

Approve the proposal from Warren Consulting Engineers, Inc. to provide surveying services including a topographic survey for the newly acquired Regency Baptist Church property at the Orangevale Community Center Park in the amount of \$13,020.

BACKGROUND

The District recently acquired the 3.76 acre Regency Baptist Church property and is in the process of getting quotes to update the Orangevale Community Center Park Master Plan. The current park master plan was completed in 2008 and with the acquisition of the new parcels needs to be updated. The first step in moving forward with an update of the master plan is to survey the newly acquired property to include it into the electronic drawings for the 25.53 acre park. This will allow the district to prepare planning documents as well as future construction documents for the site.

RECOMMENDED MOTION

I move we approve the proposal from Warren Consulting Engineers, Inc. to provide surveying services including a topographic survey for the newly acquired Regency Baptist Church property at the Orangevale Community Center Park in the amount of \$13, 020 and authorize the District Administrator to execute the contract documents.



Warren Consulting Engineers, Inc.

September 27, 2019

Email :greg@ovparks.com

Greg Foell
District Administrator
Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale CA 95662

RE: PROPOSAL FOR THE SURVEYING SERVICES FOR REGENCY CHURCH PROPERTY

Dear Greg,

We are pleased to submit for your review and consideration our proposal for the above referenced project. The scope of work consists of:

- 2. **Topographic Survey**
 - A. Provide a topographic survey of the project site, per attached sketch and checklist.
 - B. Provide wet signed survey and electronic files.

Fee: \$13,020.00

Items not included in this proposal are:

- 1. Title report.
- 2. Easement preparation.
- 3. Underground utility location.
- 4. Location of sprinklers.

Billing will be monthly basis for work completed within that month. Payments shall be received 30 days after receipt of billing invoice.

If this proposal is acceptable, please sign and return one copy.

Sincerely,

Accepted: _____

Martin J. Gee
Martin J. Gee

Date: _____

MJG/tlb
19P.300
1117 Windfield Way, Ste. 110 El Dorado Hills, CA 95762
Phone: 916-985-1870 Fax: 916-985-1877 Email: wce@wceinc.com

TOPOGRAPHIC SURVEY CHECKLIST

DATE: 09/27/19

TO: Greg Foell
PROJECT: Survey of Regency Church Property
LOCATION: 2230 Lomitas Avenue, Santa Rosa, CA 95404
APN: _____
OWNER: Orangevale Recreation and Parks District
ADDRESS: 6826 Hazel Avenue, Orangevale, CA 95662

ITEMS NEEDED FROM OWNER

- 1. Title Report – **NEEDED WITH NOTICE TO PROCEED.**
- 2. Permission to Enter Site
- 3. Contact Person and Phone Number
- 4. Owner to provide as built or design drawings of existing facilities on-site if available. **NEEDED WITH NOTICE TO PROCEED**

DRAWINGS

- 5. Scale of finished drawing shall be 1" = 20'.
- 6. Finish drawing shall be a signed bond paper plot.
- 7. CD AutoCAD disk, 2018 Release.

ELEVATION BASIS

- 8. Based on County/City benchmark.
- 9. Based on previous survey.
- 10. Assumed elevation.

BOUNDARY

- 11. Property line bearings, dimensions, reference points, and other pertinent data.
- 12. Locate and identify monuments and markers found.
- 13. Set a monument at each change in boundary course when no monument is existing, and file record survey with the County.
- 14. Indicate easements, rights of way, and encroachments on and immediately adjacent to the right of way.

- 15. Boundary will be as shown from record information.
- 16. Establish a minimum of two temporary benchmarks within the area surveyed.

TOPOGRAPHY

- 17. Contour interval shall be 1 foot, in nonpervious areas.
- 18. Point elevation grid interval shall be 50 feet, approximate.
- 19. Indicate special point elevations as may be required to provide complete land surface picture (i.e., high points, swales, etc.).
- 20. Indicate surface water conditions including ditches, drainage channels, ponds, and natural courses.
- 21. Other: _____

PLANIMETRIC

- 22. Location and floor elevation of all permanent structures, at all exterior doors.
- 23. Location and floor elevation of all permanent structures, at all exterior doors at building elevation within survey area.
- 24. Indicate miscellaneous walks, roads, structures, paving, fences, etc.
- 25. Show individual trees with diameters larger than 4 inches. If trees are numerous, indicate perimeter of dripline.
- 26. Ground elevation at tree trunk.
- 27. Indicate tree dripline, ground elevation at four quadrants of tree dripline.
- 28. Indicate tree dripline, no ground elevation.
- 29. Show location and elevation of all right of way improvements, such as curbs, gutters, edge of paving within survey area.
- 30. Show above ground utilities and elevation of top of subsurface utility structures.

UNDERGROUND

NOTE: It is the responsibility of the Owner to provide access to and/or unbolt structures, and clean drain structures to expose pipes prior to field survey.

- 31. Indicate size, location and invert elevation of accessible subsurface piping. Individual conduit in utility boxes or vaults will not be identified.
- 32. Indicate size, location and invert elevation of subsurface piping and conduit available in existing records.
- 33. Indicate size, location and type of construction of visible wells, septic tanks, pumps, basements and similar subsurface improvements, active or abandoned.
- 34. Indicate areas of irrigation utilizing subsurface systems, showing system layout where available.
- 35. Information on subsurface improvements within street right of way as outlined in Item 29.
- 36. Information on subsurface improvements within street right of way as outlined in Item 30.
- 37. Owner to provide as built or design drawings of existing facilities on-site, if available.
- 38. Other:
- 39. See attached sketch.
- 40. See attached material.
- 41. Direct proposal to Architect.
- 42. Direct proposal to Owner.

Comments: _____

