

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors July 9, 2020

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on July 9, 2020 at the District Office. Director Stickney called the meeting to order at 6:40 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,  
Directors absent: None  
Staff present: Greg Foell, District Administrator  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor  
Melyssa Woodford, Admin. Services Supervisor  
Nadia Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**  
On a motion by Director Stickney, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.  
**MOTION #1**
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**  
**MOTION #2**
  - a) Approval of Minutes of June 11, 2020 (pg 1-9): On a motion by Director Montes, seconded by Director Stickney, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.
7. **CORRESPONDENCE**
  - a) Confidential Envelope – Attorney Billing May 2020: To be addressed at the August 2020 Board of Directors Meeting.
8. **CONSENT CALENDAR**
  - a) To be addressed at the August 2020 Board of Directors Meeting.
- 8.1. **CONSENT MATTERS GENERAL FUND**
  - a) Ratification of Claims for June 2020
  - b) Budget Status Report for June 2020
  - c) Revenue Report for June 2020To be addressed at the August 2020 Board of Directors Meeting.

**8.2. OLLAD  
CONSENT  
MATTERS**

- a) Ratification of Claims for June 2020
- b) Budget Status Report for June 2020  
To be addressed at the August 2020 Board of Directors Meeting.

**8.3. KENNETH GROVE  
CONSENT  
MATTERS**

- a) Ratification of Claims for June 2020
- b) Budget Status Report for June 2020  
To be addressed at the August 2020 Board of Directors Meeting.

**9. NON-CONSENT  
MATTERS  
GENERAL FUND**

- a) To be addressed at the August 2020 Board of Directors Meeting.

**10. STANDING  
COMMITTEE  
REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: Recap of the June 26, 2020 meeting (pg10):

Admin Foell summarized tour of several parks within the OVparks District attended by Director Swenson, Director Stickney, Admin Foell and Supt. Oropeza. The tour included Orangevale Community Park including disk golf area of the park, and Pecan Park. Projects (items d & e) were briefly discussed. New horseshoe, gaga pit, and cornhole areas at Orangevale Community Park. A bird mitigation device installed on the shade structure is a huge improvement to alleviate bird droppings around the structure area. Playground structure is aging, and one section of spiral slide is damaged. Researching replacement possibilities as the current slide is no longer available. The current structure, which is approximately twenty years old, will need to be replaced within the next several years. Discussed potential installation of an additional restroom, which is designated in the current Master Plan, next to the existing playground at the Orangevale Community Park. The committee walked the entire loop of the disc golf course area of the Orangevale Community Park and discovered several areas of the concrete walkway in need of repair. Director Stickney recommended funding for the repairs be allocated in the upcoming budget. Director Stickney encouraged installation of the bridge, a project within the Master Plan, at the Pecan Park by October 2020. Admin Foell advised construction on the bridge cannot be conducted between October 15, 2020 through April 15, 2021 and will be difficult to begin prior to spring of 2021. Director Swenson advised the dog park is looking great and being well maintained. Restroom at Pecan Park is being kept clean however, requires approximately \$15,000 of repairs to improve for public before a new restroom can be built. Since the G.O. Bond has been delayed and grant funding is not available, the long-term goal of replacing the structure is not currently possible. In the interim, Admin Foell recommends allocating funding to provide necessary repairs to extend the life of the current structure. The existing plants in the Butterfly Garden are doing well. Resources will be provided to

assist volunteer Ellen Vigna with the addition of more plants in the area.

- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: Recap of the June 17, 2020 meeting (pg 11): Committee members Director Montes, Director Stickney, Admin Foell, Finance Supt. Von Aesch reviewed the sixteen applications received for the District Administrator position. The top seven applicants were selected for an interview. One has since accepted another position. The six applicants will be interviewed on July 20, 2020. The interview panel consists of Colin Miller, an Arden Park Administrator, Director Stickney, Finance Supt. Von Aesch, and Director Montes. Due to a schedule conflict, Director Stickney is unable to serve on the panel for the July 20<sup>th</sup> interviews. Director Meraz will attend in the place of Director Stickney (replaced by Director Brunberg due to a conflict). The final two or three candidates will be interviewed at a Special Closed Session Board Meeting on Thursday, July 23, 2020 at 5:30 p.m.

**11. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report – June 2020 (pg 12-16): Admin Foell advised of select programming beginning to be implemented at OVparks with the ability to adhere to any California State and Sacramento County restrictions and CDC guidelines. OVparks has an incredible staff working together through the challenges involved. San Juan Unified School District is planning to discuss and potentially approve a Fall 2020 school schedule at a July 16, 2020 meeting. Park districts are being called upon to assist with the daycare needs of parents if an altered school schedule is adopted. Stringent guidelines will be in place and need to be adhered to. OVparks will need to determine if costs associated with additional daycare programming can be covered and budget accordingly. Once SJUSD reaches a school schedule decision, surveys may be conducted to determine the daycare needs within the community. The Fire District has indicated a few requirements at the new property. Anticipating completion of necessary renovations at Buildings 1 and 2 within two to four weeks. The Cottage completion may be delayed. The Recreation Committee will plan to meet in early August prior to the August 20<sup>th</sup> final budget meeting.

Supervisor Woodford advised instructors for current programming have agreed to implement and enforce all CDC requirements and additional cleaning guidelines. Current programming includes Jazzercise, Karate, Youth and Adult Aikido, Tai Chi, Sports Camps, and Kinder Gymnastics. Contact sports have altered to a meet in a training capacity with social distancing parameters in place. Alterations have been made to insure there are no shared materials during programs. Classes with higher attendance will be held outside. Several virtual camps are available. The Lego class in August will run as a virtual camp if necessary. Supervisor Woodford appreciates the Front Office Staff, Recreation Supervisor Jason Bain and the Recreation Staff, Facilities and Maintenance for all their hard work and perseverance through the COVID-19 pandemic. The community input has been very supportive.

Recreation Supervisor Jason Bain advised Tigersharks training has begun. Approximately one hundred forty swimmers are meeting in small training groups. Private and group swim lessons are being offered during the evening only with smaller group sizes.

Recreation Coordinator Nadia Roberts advised Rec'ing Crew Daycamp Session 3 is currently underway. Four groups of twelve attended Session 1. Subsequent sessions are comprised of three groups of ten to accommodate State guideline adjustments. Camp activities encourage social distancing and individualized projects with additional sanitizing in place. Many activities of the daycamp are outdoors and masks are worn when social distancing is not feasible. Campers participate in walking field trips to various areas of the Orangevale Community Park including the Rock Amphitheater. Upcoming Session 4 is the Camp Olympics with the popular Tank Wars event. Sessions are filling up quickly. Nadia shared her appreciation to the Rec'ing Crew Staff for their hard work which has been instrumental to the success of the camp program.

b) Report on Electric Greenway Trail – (verbal): Admin Foell advised that four properties are in escrow. He has been in regular contact with lenders to facilitate the closing of those escrows.

c) Finance Committee Meeting – Scheduled for Friday, August 7<sup>th</sup> at 8:30 a.m. to discuss and make adjustments to the final budget. Rescheduled to Friday, July 31, 2020 at 8:30 am.

**12. UNFINISHED BUSINESS**

None discussed.

**13. NEW BUSINESS**

**MOTION #3**

a) Approval of the Agreement with Frank Babcock and Terror in the Night Halloween Productions to hold the Cementarium Haunted House at the Orangevale Community Center Park from October 9 thru November 7, 2020 (pg 17-33):

Admin Foell advised of interest by Frank Babcock and John Cortio to rent the undeveloped area of the Orangevale Community Center Park for the Terror in the Night Halloween Productions Cementarium Haunted House. Formerly located at the Sunrise Fun Center in Citrus Heights for six years and the Roseville Speedway for one year. Preparation time is needed to assemble their activity area. An entry fee is charged at the event. Admin Foell spoke with Ted Mitchell at the Sunrise Fun Center who provided a very positive reference for the event. Dave Smith at the Roseville Raceway indicated some communication issues and problems occurred in facilitating the event at the raceway last year. A setup charge of \$50 per day would be charged for 49 days for set up and preparation prior to the event. The proposed event would be held October 7<sup>th</sup> through November 7<sup>th</sup>, 2020 at \$182 per day as a special event rental for private groups. Cleanup to take place November 8<sup>th</sup> -22, 2020. A total of \$8,660 plus a \$2,000 deposit will be charged for the event to take place. Event coordinators are mindful of providing minimal impact to the neighbors. Frank Babcock addressed the board and summarized the request for consideration to rent the park grounds. The option of the Orangevale Community Center park as a potential viable location to hold the event was suggested to them by Lisa Montes. Director Stickney inquired about impact on parking areas. Director Montes suggested contacting Louis Pasteur Middle School as a possible overflow parking area if needed. Director Swenson inquired how late the event operates each night. Typically, operating hours of the event will be Sundays and Thursdays, 7 p.m. to 10 p.m. and 7 p.m. to midnight on Friday and Saturday nights. Thursday prior to Halloween the event would be held 7 p.m. to 11 p.m. Some concern was voiced regarding noise associated with the event late at night. Event to comply with the Sacramento County noise ordinance and social distancing guidelines in place due to COVID-19. Contract to indicate commencement on August 21, 2020. In the case of cancellation of the event due to COVID-19, the deposit will be forfeited as well as any daily fees paid prior to the event. Mr. Babcock clarified that the event for 2019 at the Roseville Raceway was not successful due to communication issues between the sales and leasing contact and management personnel. No issues of damage to the property, services calls, or injuries were reported. Supervisor Woodford advised the event website is quite thorough and informative.

On a motion by Director Meraz, seconded by Director Stickney, the Agreement with Frank Babcock and Terror in the Night Halloween Productions to hold the Cementarium Haunted House at the Orangevale Community Center Park from October 9 thru November 7, 2020 and authorize Admin Foell to execute the agreement with corrected date and any additional clarifications agreed to by Admin Foell and the applicant was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and

Swenson voting Aye. There were no Nays. Director Montes Abstained.

**MOTION #4**

- b) Public Hearing: Ordinance 20-05-004, Ordinance Amending Ordinance 18-11-003 to Add a Procedure for Tree Trimming, to the Ordinance Regulating Encroachments upon District Property to be Included in the Ordinance Code of the Orangevale Recreation and Park District (pg 34-43): Admin Foell advised of the ordinance public hearing to be held tonight and upon approval, would take affect thirty days after approval. Director Stickney opened the discussion to the public. No one addressed the board regarding the issue.

On a motion by Director Montes, seconded by Director Stickney, the Ordinance 20-05-004, Ordinance Amending Ordinance 18-11-003 to Add a Procedure for Tree Trimming, to the Ordinance Regulating Encroachments upon District Property to be Included in the Ordinance Code of the Orangevale Recreation and Park District was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

- c) Answers to Questions regarding the Citrus Heights Water District Annexation Project for Streng Avenue Park (verbal): Citrus Heights Water District has been in existence since 1920. The annexation would take place through LAFCO. Annexation is not required however, if OVparks decides to have water at the Streng property, annexation will need to take place. Annexation fees are raised slightly on an annual basis. Therefore, if the District decides to wait to annex, the fees may have increased slightly. Upon annexation and a meter is installed with necessary piping, a demand charge and charge for water used would be accrued. This subject to be revisited at a future board meeting. No action was taken.

**14. DIRECTOR AND STAFF COMMENTS**

Admin Foell extended his appreciation to Ken Benedict for his assistance with providing Facebook Live and YouTube accessibility for tonight's Board of Directors Meeting. He reiterated his appreciation for all the OVparks staff for their efforts in reopening selected programming amid the challenges of the COVID-19 requirements. Also extended appreciation to the public for their willingness to come out at support the available programs.

Supt. Oropeza expressed appreciation to the staff for their ongoing efforts and addressing public concerns and requests. Orangevale Community Park at Oak and Filbert has had ongoing issues with homeless encampments and the maintenance staff have addressed removal of debris left behind by the homeless. Two fires, both associated with homeless encampments, recently occurred at that

property within the nature area. Thank you to the Fire Department for their quick response to extinguish those fires.

Director Stickney mentioned the parks are looking well maintained and some activity is evident.

Director Montes extended her compliments and appreciation to the OVparks staff for all their hard work, creativity, and flexibility during the current circumstances.

Director Swenson shared her appreciation for the staff for all their hard work. She frequently visits Almond Park with her family and appreciates how beautiful it looks. Excited to see the park being utilized by many residents.

Director Brunberg extended her kudos to the staff for their efforts and creativity throughout the COVID-19 pandemic.

**15. ITEMS FOR NEXT AGENDA**

- a) Confidential Envelope – Attorney Billing May 2020
- b) Consent Matters 8.1-8.3
- c) Non-Consent Calendar Matters General Fund

**16. CLOSED SESSION**

- a. Closed Session pursuant to Government Code Section 54956.8  
Conference with Real Property Negotiators  
Property: 5960 Snipes Blvd., Orangevale, CA 95662  
Agency Negotiator: Greg Foell  
Negotiating Parties: Wanda Drinkwine  
Under Negotiation: Price and Terms

**17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**

Director Stickney resumed public session. No decision was made and direction was given to the District Administrator.

**18. ADJOURNMENT**

**MOTION #5**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:35 p.m. On a motion by Director Swenson, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

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Mike Stickney, Chairperson