

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors April 16, 2026

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on April 16, 2026 at the District Office. Director Brunberg called the meeting to order at 6:32 p.m.

Directors present: Brunberg, Stickney, Meraz, Montes
Directors absent: Presinal
Staff present: Becky Herz, District Administrator
Horacio Oropeza, Park Superintendent
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Stickney, seconded by Director Brunberg, the agenda was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Presinal was absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of the Regular Meeting on March 19, 2026 (pg 3-9): On a motion by Director Stickney seconded by Director Brunberg, the minutes were approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Montes voting Aye. There were no Nays or Abstentions. Director Presinal was absent.
7. **CORRESPONDENCE**
 - a) Communication with Morelli Law – Public Records Act Request (pg. 10-13):
Morelli Law submitted a PRA request concerning parking and towing policies, but there was confusion on their part as to who the request needed to be directed to. Admin. Herz clarified to the firm that the request would need to be sent to the County of Sacramento.
 - b) Communication from Tracy Corey - Parks Comments (pg. 14).
A message was received stating appreciation for the parks staff.
 - c) CARPD Board of Directors Call for Nominations (pg. 15-17):
No board members aspired to be nominated.
 - d) Orangevale View Articles March 13 & 27, 2026 (pg. 18):
Orangevale View included a front-page advertisement about OVparks Open House.

**8. CONSENT
CALENDAR**

MOTION #3

- a) On a motion by Director Meraz, seconded by Director Stickney, the consent calendar was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions. Director Presinal was absent.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for March 2026 (pg. 19)
b) Budget Status Report for March 2026 (pg 20-21)
c) Revenue Report for February and March 2026 (pg. 22)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for March 2026 (pg 23-24)
b) Budget Status Report for March 2026 (pg 25-26)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for March 2026 (pg 27)
b) Budget Status Report for March 2026 (pg 28)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #3

- a) Ratification of Claims for March 2026 (pg. 29):
Director Montes recused herself and left the meeting for this item. On a motion by Director Brunberg, seconded by Director Meraz, the non-consent calendar was approved by a vote of 3-0-2 with Directors Stickney, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: Next meeting scheduled for April 23 at 11:00 am.
- b) Maintenance and Operation: March 31 Meeting Recap. (pg 30-31). The committee reviewed the Fire mitigation plan that is underway in addition to signage that is being installed. The first review of the CIP was completed. The early draft of the Parks Maintenance Management Plan (PMMP) was reviewed with another draft to follow in September.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: Legal Services Review (verbal). Director Brunberg and Admin. Herz reviewed and refined the RFP which will be

reviewed one more time with Director Presinal before an RFP is published.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – March 2026 (pg. 32-38):

Admin Herz updated:

- Admin. Herz and Supt. Oropeza met with members of the disc golf community continuing to build the relationship.
- Admin. Herz toured the Placer Valley Soccer Complex in Roseville.
- Admin. Herz joined the CSDA Financial Committee. She also attended the NRPA quick guides meeting via zoom.
- Admin. Herz, Mgr. Bain and Supt. Oropeza met with Burkett's Pool Plastering to assess a hairline crack which was found not to be a structural issue and was repaired.
- LAFCo's Desire Fox toured the parks with Admin. Herz, to verify that OVParks is effectively providing parks and recreation to the community. This was part of a MSR which is required to be completed every five years.
- Admin. Herz met with Garland for a roof inspection.
- Admin. Herz and Manager Bain spoke with Orangevale Youth Soccer regarding a possible partnership to meet upcoming requirements for AED and CPR training for coaches. The long-term goal is to train more internal staff as instructors and be able to offer classes. Director Montes asked if OVParks could provide this service for other organizations such as softball and basketball that we partner with for programming and field rentals.
- Admin. Herz, Supt. Oropeza and PMII Arce attended the CPRS D2 awards where PMII Chris Stewart was honored for being awarded a scholarship.
- Admin. Herz also attended CSDA Spring Education Days in Sacramento.
- Recreation revenues are still trending low, however, staffing expenses are down as well.
- Park Supt. Oropeza advised that the recent wind and rain have required quite a bit of clean-up of downed branches. Reseeding and aerating of all the sports fields were all completed prior to the storms which will assist with the growth of new grass. The pool shower repair was completed without needing to use outside contractors. Outdoor shower head has been installed so the men's bathroom shower can be capped. Repairs to this restroom will take place at the end of the swim season.
- Admin. Herz shared photos from Adventure Crew Camp, along with images of this year's AARP volunteers who prepared over 400 tax returns. OVParks front desk employee Ciera Bailey was recognized with an in-house certificate as Taco Bell's biggest fan which coincided with a facility rental hosted by a Taco Bell franchise owner. After learning about

her enthusiasm, the manager gifted her merchandise from the franchise, and a photo capturing her with the certificate and gifts was shared.

- Additional photos included PMII Stewart at CPRS receiving his award, as well as snapshots from the Get Up and Go day trip to Oakland Zoo. Images highlighting community activities were also shared, including use of the softball and soccer fields, OVparks lifeguard training, the newly completed restroom, and one of the middle school basketball teams that participated this season were also included.
- There are two upcoming events, the OVparks Summer Open House and the OVparks Craft Fair.

b) SB 827 Training and Board Member Information (verbal): All Board members should have received an email from CSDA regarding the SB 827 financial training.

- The Advocacy and Administrator Section of California Park & Recreation Society is offering “Power Hour Lunches.” Administrator Herz is involved with the group that coordinates outreach to board members. Elected and appointed officials, as well as individuals in leadership roles, are encouraged to participate and advocate for the industry as a whole during these sessions. Administrator Herz noted that the first year of membership with CPRS is free for individuals and encouraged board members to join. Upcoming meeting topics include the roles of elected officials, appointed officials, and staff, as well as an overview of the Brown Act.

12. UNFINISHED BUSINESS

Wildfire Prevention Update. (verbal): Supt. Oropeza will be meeting with the Sacramento Conservation Corps on April 17, 2026; to review the two areas that have been completed and review the plans for the next three parks. This meeting will also help determine how much additional work can be completed within the remainder of this year.

Admin. Herz spoke with the goat-grazing contractor, and they are scheduled to begin their work mid-to-late May at Streng Park. The Rollingwood area is adjacent to an area where the County of Sacramento will be using the goats so grazing at this location will coincide with their schedule.

- a) Re-Roofing Building #1 Project Completion Report (pg. 39-41): A post roofing report was provided by Garland at the time of completion and final inspection.
- b) Kenneth Grove Update (verbal): Admin. Herz shared that there is a meeting scheduled for Monday 4/20 with the artist who will

create the mural. Admin. Herz and Supt. Oropeza met with Rory Merrill who will complete the landscape design for Kenneth Grove. OVparks will be partnering with a local church that will help with the installation of the landscaping in September. The long-term goal of the design is to have fewer plants and mulch, which will result in less erosion, easier maintenance, less staff time, and less water usage as prices increase. With these cost savings, there will be more opportunity for the area to continue to be beautified.

13. NEW BUSINESS

- a) Discussion of and Possible Action on Partnership with Orangevale Fair Oaks Arts. (pg. 42): Michael Cole from Orangevale Fair Oaks Arts, a startup nonprofit organization, attended the Recreation Committee meeting and discussed potential ways to partner with OVparks. The possibility of creating an art exhibit in the hallway of the Administration Building and painting a mural on the wall between the OVparks District office and Orangevale History Museum were two topics discussed. Directors Stickney and Montes stated that until the 501C3 was in place for the organization it would not be advisable for OVparks to enter into any type of partnership. The Board agreed to extend Admin Herz flexibility to grant limited use of OVparks facilities to Orangevale Fair Oaks Arts to hold meetings and generate community interest and form committees helping to establish the organization and their 501C3.
- b) Approval of Addendum “B” to the Lease Agreement with the Orangevale History Project to Extend Terms Through 2040 (pg. 43-44)

MOTION #4

On a motion by Director Brunberg seconded by Director Montes, the Approval of Addendum “B” to the Lease Agreement with the Orangevale History Project to Extend Terms Through 2040 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Presinal was absent.

- c) Approval of the Updated April 2026 Edition of the Orangevale Recreation & Park District Operational Policies and Procedures Manual ([Attached](#)). There are several updates recommended by the Finance Committee to the OPPM.

MOTION #5

On a motion by Director Montes seconded by Director Brunberg, the Approval of the Updated April 2026 Edition of the Orangevale Recreation & Park District Operational Policies and Procedures Manual ([Attached](#)) was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Presinal was absent.

- d) CIP Priorities Workshop for 2026/27 (pg. 45): The list of prioritizations was discussed:
1. Community Center roof.
 2. Community Center parking lot repairs which include crack repair, two overcoats, striping, ADA, fire lanes, and parking stalls all to be painted at the Community Center parking lot and the parking lot of buildings A and B
 3. Oak and Filbert parking lot repair
 4. HVAC/Thermostat
 5. Vehicle
 6. Youth Center Playground. Admin. Herz shared the image of a multi-generational obstacle course that she is proposing for the empty area at the Youth Center. The swings and slide were removed in 2018 and 2019 and there has been nothing in its place since the removal. This project is eligible for the use of Park Development Fees because it would be a brand new construction. A quality project can be achieved for \$150,000.00.

The Finance committee will meet to discuss the list and review funds.

14. DIRECTOR AND STAFF COMMENTS

Admin Herz mentioned: The pool is open for programs but not open to the public yet. DeDe Clark is the new OVparks Recreation Coordinator. She will be running camps, sports and special interest programs. Admin. Herz stated that she appreciates the way everyone has been pitching in and putting in the extra work needed to get the job done with the recent storms and upcoming Open House. She will be out of the country from April 29th to May 6th. Director Brunberg and Admin. Herz have been researching the archives and finding long-term funding information. Orangevale Summer Palooza is sponsoring Orangevale Parks Fund as one of their recipients of sales. If wristbands are purchased through OVparks or online, purchasers save \$8 and if they mention OVparks, \$5 will be donated to the Orangevale Parks Fund.

Manager Woodford advised OVparks Open House is on Aril 18th and the Spring Craft Fair is on May 9th. She stated that there are two new part-time employees at the front desk.

Park Maintenance Supt. Oropeza: Thanked his staff for all their hard work after the storms. There were six trees in all lost due to the storms so far.

Director Meraz mentioned: He noticed the County supplied sand in the community center parking lot was well stocked. While uploading information on his computer in the District office, prior to the Board Meeting, he overheard the employees at the front desk interacting with customers and observed that they were kind, considerate, and being good representations of public servants.

Director Montes advised that she would like to let the employees know how much they are appreciated. She also shared information about the upcoming Summer Palooza.

Director Brunberg advised she would like to thank the staff for all that they do.

**15. ITEMS FOR NEXT
AGENDA**

Preliminary Budget

16. ADJOURNMENT

MOTION #6

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:11 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions, Director Presinal was absent.

Sharon Brunberg, Chairperson