

**ORANGEVALE RECREATION & PARK DISTRICT
PERSONNEL AND POLICY COMMITTEE MEETING
FRIDAY, FEBRUARY 28, 2025
2:00 PM**

**LOCATION:
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVENUE, ORANGEVALE, CA 95662**

1. CALL TO ORDER

2. PUBLIC DISCUSSION

Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.

3. RECAP MINUTES FROM 05/30/24 MEETING

4. UNFINISHED BUSINESS

a. Update on the implementation of the 9/80 work schedule option.

5. NEW BUSINESS

a. Review of the first draft of the Personnel Policy Manual proposed updates for 2025, including:

- Updates to formatting and Table of Contents
- Discussion of policy updates

b. Discuss a plan and timeline for updating the Operational Policies and Procedures Manual.

6. DIRECTOR'S AND STAFF'S COMMENTS

7. ITEMS FOR NEXT AGENDA

8. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said meeting, and to enforce the rules of the meeting.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney