

letter about a new amenity for voters and elected officials be shared with the Board of Directors.

- c) Orangevale View articles December 5 & 19, 2025 (pg. 12-14). Admin. Herz shared an article about the Let it Snow Project, the OVparks Polar Bear Plunge, and the Annual Tree Lighting event, which included photos of the new gingerbread decorating contest.

8. CONSENT CALENDAR

MOTION #3

- a) On a motion by Director Stickney, seconded by Director Montes, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for December 2025 (pg. 15-16)
- b) Budget Status Report for December 2025 (pg. 17-18)
- c) Revenue Report for December 2025 (pg. 19)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for December 2025 (pg. 20)
- b) Budget Status Report for December 2025 (pg. 21-22)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for December 2025 (pg. 23)
- b) Budget Status Report for December 2025 (pg. 24)

9. STANDING COMMITTEE REPORTS

- a) Administration & Finance – Meeting Recap from January 6 at 11:03 am (pg. 25-26)
 - Re-allocation of the impact fees that were incorrectly distributed were recommended to be transferred. Committee supported recommendation.
 - An audit with Final 9 will be scheduled to be completed by Director Brunberg and Manager Woodford.
 - Updating the District’s contribution to employee benefits Policy for 2027.
 - An initial review of the Operations, Policy and Procedures Manual was conducted, and a plan for the next round of edits was discussed.
 - The proposed cell tower lease renewal was discussed. We are currently awaiting a response to the counteroffer.
- b) Maintenance & Operation –Meeting in March TBD
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee –Meeting in Feb. TBD

10. ADMINISTRATOR’S REPORT

- a) Monthly Activity Report – December 2025 (pg. 27-32)
 - Foreman Fuhlrodt is celebrating his 40th anniversary with the District. Admin Herz would like to honor him by inviting him to the next Board Meeting and Director Montes suggested that

he attend the Best of Orangevale event. Foreman Fuhlrodt will also be recognized at the all-staff meeting on January 21 with a gift and a cake.

- On Dec 9, Admin Herz was a guest speaker at the monthly Kiwanis Club meeting where she talked about the new Orangevale Parks Fund and the Polar Bear Plunge.
- On Dec 10, Admin Herz attended training titled “SB 70 Brown Act Revamp.” All board members will be required to take two hours of finance training every two years along with harassment and ethics training. CAPRI and Vector Solutions are putting together an online version that will be available in a few months. It won’t be required until July with possibly longer grace period for standing board members.
- On Dec 18, Director Herz attended the PRISM Webinar with Admin Analyst Harling which discussed upcoming employment law developments.
- On Dec 19 Admin Herz, Manager Bain and Coordinator Vickers met with the TigerSharks parent board. Admin Herz will provide an update in February as a follow-up to the meeting.
- On Dec 22 Supervisory staff and analysts met with the Bamboo Quick Start Team and started the process of transitioning all HR hiring processes, onboarding and employee records into the new system.
- On Dec 3 Admin Herz attended the one-day MMNAC Politically Astute Leader training in San Jose.
- On Dec 9 Coordinators Vickers and Patton, both American Red Cross instructors, lead an in-house CPR class to certify and re-certify staff. This training has been contracted out in the past, however, conducting it in-house supports inter-departmental connections and reduces costs. Coordinators Vickers and Patton will also provide training for summer staff and for employees who were unable to attend on December 9. Director Montes asked whether the Board could be included in a future training session. Admin Herz will notify the Board if there is an opportunity. The certification covers community CPR/first aid with AED providing a more comprehensive level of training.
- On Dec 5 Annual Tree Lighting took place. Director Stickney asked for clarification on the number of people who attended, which was determined to be approximately 700 people.
- On Dec 12 OVparks participated in the Community Light Parade where Park Supt. Oropeza drove the tractor.
- On Dec 16 a staff appreciation event took place at Smart Axe and was organized by an internal committee of staff from each department. The event was a good team and confidence building experience.
- On Dec 20 the Let it Snow event took place where OVparks partnered with other community organizations. Children were able to shop for their own gifts, and families took home a box

of food donated by the Food Bank. Approximately 40 families and 120 children participated in the event.

Recreation report - Manager Bain reported that the floors and interior painting of the District buildings were completed during the month of December.

Parks report – Park Supt. Oropeza reported that no major trees were lost during the storms; however, two trees in the nature areas had to be removed because they were compromised. On December 24th, a light pole was reported to be down at the ball field near the Youth Center which resulted in damage to a corner of the fence. SMUD was contacted due to live wires on the fence. The pole was replaced and the lines were repaired; however, the fence has not yet been repaired. There was significant cleanup of branches and leaves due to the storms. OVparks staff also assisted the County by cleaning the culvert at Pecan Park.

Staff have been checking Sundance Nature Trail several times a week for homeless campsites. Pecan is also having issues with the homeless vandalizing the bathrooms.

On Dec 3 Manager Bain attended the Orangevale Business Watch Meeting. The POP and HOT teams are reportedly focusing on homeless problem-areas such as Cable Park; however, issues in the parks were not discussed. The e-bikes were also discussed. It was recommended that photos of offending cyclists be forwarded to our contact with the Sheriff's Department, who will attempt to identify the offenders and educate parents on applicable laws.

Park Supt. Oropeza reported that six e-bike signs have been torn down; replacement signs will be posted 12' high on the poles. Also discussed was reaching out to local e-bike retailers to raise awareness and publishing another article in the Orangevale View. Park Supt. Oropeza has also requested District's security service to increase patrols at Oak and Filbert.

A report was called in that the door to the storage area near the horse arena had been vandalized. Admin. Herz and Park Supt. Oropeza went to repair it and were confronted by Sheriff deputies who believed they were breaking in. After presenting proof of ORPD employment, e-bikes were seen in the park. When deputies attempted to confront the cyclists, they initially tried to flee but surrendered after one of the bikes became disabled. The cyclists were issued trespassing violations. While talking with deputies, Supt. Oropeza received a call that cars from the church across the street were parked in the Pecan Park lot preventing the gate from being locked. Deputies assisted with the issue.

**11. UNFINISHED
BUSINESS**

- a) Wildfire Prevention Update. (verbal): The grant is subsidizing 80% of the labor provided by the Conservation Corps. Ladder

fuel is being removed in addition to some buckeyes to prevent nearby oaks from being choked out. The District is handling extra cleanup near the neighboring fence.

- b) Front Door Update (verbal): The new front door at the Orangevale Community Center has been installed.
- c) New HR Management System Update (verbal): Recreation staff have begun using the new program with Admin. staff starting in a week. During the month of February employees will be using both the old and new systems. In the old system, employees were able to make changes to their hours, however the new system, employees will not have the same capabilities.
- d) Kenneth Grove Landscape Sculpture Outreach (verbal): Three community members committed to the meeting on Jan. 27th at 6 pm. Admin Herz will post information on the website in addition to community outreach with the date and time of the meeting. The goal is to form a committee of 3 to 5 people to help consult in the process. The District must decide if we want to partner with an organization such as Wide Open Walls. With a budget of \$16,000, the project may need to be completed in sections. Admin. Herz will explore potential available art grants. Director Meraz would like to attend.
- e) Streng Encroachment: Refused Certified Letter Addressed to 6967 Escallonia Drive (pg. 33-34): – The home with what appears to be a grave marker located on park property refused the certified letter that was attempted to be delivered. When cleanup of the area begins, the homeowner will be requested to remove the memorial marker.

12. NEW BUSINESS

- a) Reallocation of Impact Fees from the 2024/2025 Budget (pg. 35): On 02/07/25, \$342,000 of budgeted funds were transferred from Impact Fees (332i) to the General Fund (332A). \$83,178 of the transferred funds were intended to reimburse the General Fund for staff time, but the supporting documentation was insufficient to qualify for the usage of Impact Fees. The District's auditor, Larry Bain, recommends that \$83,173 be transferred back to the Impact Fees account. The Finance Committee reviewed this recommendation on 01/06/25 and supports the recommendation to transfer funds.

On 01/27/25, \$5,250 for Engineering expenditures were transferred from the Impact Fees fund (332i) to reimburse for the SCI Engineer's 5-year Findings Report, on the recommendation of Interim District Administrator Greg Foell. The funds were intended to reimburse the OLLAD (374A) and

Kenneth Grove (374B) assessments funds, where the expense had originally been applied, but instead it was reimbursed to the General Fund (332A). The District's auditor, Larry Bain, established a due to/from in his year-end reconciliation to account for the miss-coding in the reimbursement, and recommends that \$3,412.50 be transferred from the General Fund to OLLAD, and \$1,837.50 be transferred from the General Fund to Kenneth Grove. The Finance Committee reviewed this recommendation on 01/06/25 and supports the recommendation to transfer funds.

MOTION #4

On a motion by Director Montes, seconded by Director Brunberg, Reallocation of Impact Fees from the 2024/2025 Budget and \$3,412.50 be transferred from the General Fund to OLLAD, and \$1,837.50 be transferred from the General Fund to Kenneth Grove, was approved by a vote of 5-0-0 with Directors Brunberg, Montes, Presinal Stickney, and Meraz voting Aye. There were no Nays or Abstentions.

- b) Review and Approval of the 2027 Orangevale Recreation & Park District Health Benefits Policy for District Employees. (pg. 36-39): The Finance Committee met on 1/6/26 to discuss the topic and recommends the following changes:

- 1) A District contribution structure based on providing FT employees with full coverage of health premiums on the HDHP plans for all available plan-providers.
- 2) An equitable additional contribution of \$100, which FT employees can choose to apply towards Health Savings Accounts or HMO upgrades.
- 3) An increase in in-lieu stipend to \$250 for FT employees who are already insured and choose to waive District health insurance plans.

A "grandfather clause" would be applied to FT District employees who are currently enrolled in HMO health insurance plans. If approved, the policy update would be take effect on the insurance-calendar-year of 2027.

MOTION #5

On a motion by Director Montes, seconded by Director Stickney, Review and Approval of the 2027 Orangevale Recreation & Park District Health Benefits Policy for District Employees was approved by a vote of 5-0-0 with Directors Brunberg, Montes, Presinal, Stickney, and Meraz voting Aye. There were no Nays or Abstentions.

- c) Discuss the OV Parks Fund Tree Project at Orangevale Community Center Park (pg. 40-42): The goal of bringing in \$2,000 for the first year of the OV Parks Fund was exceeded

with the OVparks Polar Bear Plunge event. Additionally, a community member through a family trust is donating \$10,000 to help address the shade issues on the west side of the Community Center building. After meeting with a representative from the trust, it was decided that the donation will be used to purchase three trees. Purchase price of the trees includes planting and installation of a deep watering channel. OVparks will be responsible for installing the irrigation system. The goal is to have the trees planted by mid-February.

13. DIRECTOR AND STAFF COMMENTS

Park Supt. Oropeza – Thank you to his staff for all the cleanup after the storms. He reminded the Board that Big Day of Service is coming up. Thanks go to Easy Stumps for their sponsorship of the Tree Lighting.

Manager Woodford – Thank you to the staff who has been working so hard and picking up extra work and getting things done. Thank you to Jason Bain for all his help.

Admin Herz – The staff appreciation event was successful because initial skepticism turned into comradery, which also is a great example of the dynamic currently happening with staff. The implementation of the new HR software and establishment of the non-profit fund has caused some uncertainty, but everyone is putting hard work into these projects it achieve a positive outcome. Admin. Herz is looking forward to celebrating Foreman Fuhlrodt’s 40 years of service.

Director Meraz – Suggested discretion when reducing the buckeye population. Be aware of deer on Oak Ave. between Casa and Community Park. He enjoyed watching everyone interacting at the staff appreciation event.

Director Stickney – After the storms, the parks look good.

Director Montes – At the Great Park in Irvine there were a lot of great features which would be nice to have here, but their park lacked trees. Please let staff know her appreciation for all they do. Best of Orangevale’s 10-year anniversary is coming up.

Director Presinal – Please pass along her appreciation to the staff, especially with the storm cleanup. Good job to the staff working at the Polar Bear Plunge event, thank you for the leadership, communication, and making sure everyone was safe. The handling of the situation appeared seamless.

Director Brunberg – Staff did a great job with the cleanup after the storms. Great to hear the comments about the axe throwing and thankful for the leadership and thinking outside of the box.

**14. ITEMS FOR NEXT
AGENDA**

- a) Reply from American tower regarding our counteroffer for the new lease.
- b) Update on meeting with Tiger Sharks Board.
- c) Wildfire prevention update.

15. ADJOURNMENT

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:08 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Sharon Brunberg, Chairperson