

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, DECEMBER 13, 2018**

REGULAR MEETING 6:30 PM

**LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of November 8, 2018 meeting (pg 1-7)

7. CORRESPONDENCE

a. Confidential envelope – Attorney billing October 2018

b. Letter from the Sacramento Local Agency Formation Commission (LAFCo) inviting nominations for the Special District Advisory Committee (SDAC) (pg 8-10)

c. Letter from Segal Consulting to the Sacramento County Employees' Retirement System (SCERS) regarding Seven Year Projection of Employer Contribution Rates (pg 11-18)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for October 2018 (pg 19-20)

b. Budget Status Report for October 2018 (pg 21-23)

c. Revenue Report for October 2018 (pg 24)

d. Ratification of Claims for November 2018 (pg 25-26)

e. Budget Status Report for November 2018 (pg 27-29)

f. Revenue Report for November 2018 (pg 30)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for October 2018 (pg 31-32)

b. Budget Status Report for October 2018 (pg 33-34)

c. Ratification of Claims for November 2018 (pg 35)

d. Budget Status Report for November 2018 (pg 36-37)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for October 2018 (pg 38)
- b. Budget Status Report for October 2018 (pg 39)
- c. Ratification of Claims for November 2018 (pg 40)
- d. Budget Status Report for November 2018 (pg 41)

9. NON-CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for October 2018 (pg 42)

10. STANDING COMMITTEE REPORTS

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

11. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – November 2018 (pg 43-46)
- b. Update on the Land Swap with San Juan Unified School District (verbal)
- c. Update on Sacramento Metropolitan Fire District Surplus Land Sale (verbal)
- d. Electric Greenway Trail - Public Meeting Scheduled for January 8, 2019 (verbal)
- e. Update on Hazel Avenue Sidewalk Improvement Project (verbal)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Oath of Office for Newly Elected Board Members (Presentation)
- b. Public Hearing: Consideration of Approval of Pay to Play at the Shady Oaks Disc Golf Course (pg 47-54)
- c. Approval of Resolution 18-12-611, Resolution Establishing Classes of Regular Employment and Salary Ranges (pg 55-74)
- d. Approval of Clarification Regarding the District High Deductible Health Plan Employee Premium Payment (pg 75)
- e. Approval of Agreement with MTW Landscape Architects for On-call Services in the amount not to exceed \$9,000 (pg 76-77)
- f. Election of Officers for 2019

14. DIRECTOR'S AND STAFF'S COMMENTS

15. ITEMS FOR NEXT AGENDA

16. CLOSED SESSION

- a. Closed Session pursuant to Government Code Section 54957
Public Employee Performance Evaluation: District Administrator

17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

18. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors November 8, 2018

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, November 8, 2018 at the District Office.

Director Stickney called the Closed Session to order at 5:35 p.m.

Directors present: Meraz, Swenson, Brunberg, Stickney, and Montes
Staff present: Greg Foell, District Administrator
Horacio Oropeza, Park Superintendent
Jennifer Von Aesch, Finance/HR Superintendent

3. **CLOSED SESSION** a) Closed Session Pursuant to Government Code Section 54957:
Evaluation of Employee Performance: Park Maintenance III
4. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION** No action was taken but direction was given to staff. Closed Session ended at 6:10 p.m.

Director Stickney called the Open Session to order at 6:35 p.m.

Directors present: Meraz, Swenson, Brunberg, Stickney, and Montes
Staff present: Greg Foell, District Administrator
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Jennifer Von Aesch, Finance/HR Superintendent
Melyssa Woodford, Administrative Services Supervisor

7. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
8. **APPROVAL OF AGENDA** On a motion by Director Montes, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.
MOTION #1
9. **PUBLIC DISCUSSION** There was no public discussion.
10. **MINUTES** a) Approval of Minutes of September 13, 2018 Meeting (pg 1-6):
On a motion by Director Meraz, seconded by Director Brunberg, the minutes were approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye.
MOTION #2

There were no Abstentions or Nays.

MOTION #3

- b) Approval of Minutes of October 11, 2018 Meeting (pg 7-12): On a motion by Director Meraz, seconded by Director Swenson, the minutes were approved by a vote of 4-0-1 with Directors Swenson, Brunberg, Meraz, and Montes voting Aye. Director Stickney Abstained. There were no Nays.

11. CORRESPONDENCE

MOTION #4

- a) Confidential Envelope – Attorney Billing September 2018: On a motion by Director Montes, seconded by Director Meraz, the attorney billing was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #5

- b) California Association for Park & Recreation Indemnity (CAPRI) Election Ballot for 2018 (pg 13-27): For the Upper 1/3, the Board nominated Scott Holbrook. On a motion by Director Montes, seconded by Director Stickney, the ballot was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #6

For the Middle 1/3, the Board nominated Colin Miller. On a motion by Director Brunberg, seconded by Director Meraz, the ballot was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

12. CONSENT CALENDAR

No consent items were discussed.

12.1 CONSENT MATTERS GENERAL FUND

No report.

12.2. OLLAD CONSENT MATTERS

No report.

12.3. KENNETH GROVE CONSENT MATTERS

No report.

13. NON-CONSENT MATTERS GENERAL FUND

No report.

14. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
b) Maintenance and Operation: No report.

- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc Disc Golf Committee – Recap of October 10, 2018 Meeting (pg 28-29): Directors Meraz and Montes attended this meeting. The Board reviewed the minutes for this meeting and Director Montes asked that her last name be edited to be spelled correctly.

15. ADMINISTRATOR’S REPORT

- a) Monthly Activity Report – October 2018 (pg 30-33): Admin. Foell said this has been a busy month. The District was still working on the Electric Greenway Project, and the first community meeting will be in January 2019. This trail will be from Sunrise Marketplace to Wachtel. Director Stickney enjoyed the Halloween event. The tree lighting event is on December 7th.
- b) Update on the Land Swap with San Juan Unified School District (verbal): Admin. Foell will sign the final documents soon.
- c) Update on Sacramento Metropolitan Fire District Surplus Land Sale (verbal): Metro Fire’s Economic Development Manager, Jeff Frye told the District that they were the only entity expressing interest in this sale of the fire station on Main Avenue. The District wanted to inquire into the sale to see if it would benefit the District.

16. UNFINISHED BUSINESS

None discussed.

**17. NEW BUSINESS
MOTION #7**

- a) Public Hearing: Ordinance 18-11-003, Adopt Ordinance Regulating Encroachments Upon District Property to be Included in the Ordinance Code of the Orangevale Recreation & Park District (pg 34-49): Admin. Foell summarized the ordinance and its wording and gave an example of a past application within the District. A resident had built a fence on park property and negotiated with the District to pay a fee in order to revise their fence line. He recommended the District adopt this ordinance.

The public hearing was officially opened and closed, with no public comments made.

On a motion by Director Montes, seconded by Director Swenson, the ordinance was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye.

There were no Abstentions or Nays.

MOTION #8

- b) Public Hearing: Approval of the Orangevale Community Park Master Plan (pg 50-62): Admin. Foell noted that the Board has had several Board meetings discussing this topic, as well as community meetings and public outreach. He felt the District had received good feedback and some changes have been made as a result. Admin. Foell clarified that the current horse trails were not being removed. The District will be changing some accessibility aspects in the park to be ADA friendly. For example, a more accessible pathway will be built from Elm Avenue to the horse arena. One aspect of the plan is to have a trail and small parking lot near the horse arena to open more access to the interior of the park. Peter Larimer, the District's landscape architect, presented the Master Plan. He summarized the Master Plan objectives which included making a Master Plan based on community and Board feedback, a finance list to prioritize needs and wants of the community and District, and to provide pathways and playgrounds. The Oak and Filbert area will include a destination playground including fitness equipment, water spray park, shade structures, and additional picnic tables. This park area also included a new horse pathway and additional restroom. The Filbert Avenue nature area will have more developed natural trails and educational components. Oak Avenue nature area will be renovated in order to reactivate it as an educational nature trail and inviting part amenity. The horse arena will include an accessible route to the amphitheater and other nearby areas which would include a small parking lot and small one lane pathway. The playground would include logs and rocks and have more natural looking elements. The Elm Avenue entrance would provide a more accessible and safer route for school age students, in addition to ADA accessibility. The disc golf area included provisions for a parking expansion and new restroom. The tennis court will be renovated.

A question was asked about the play structure being so close to the horse arena and horse trails, and about the safety of the children being that close to the horses. Another attendee felt that putting horse trails and pedestrian and car pathways may be unsafe for the public, especially children. She also felt that the play structure was too close to the horse arena because it would distract the horses from being trained properly. Director Meraz recommended visual barriers around the horse arena. Director Stickney explained that this Master Plan will take years to complete, as money becomes available. Director Montes explained that ADA access was an important part of the plan. Several individuals discussed paving the Oak Avenue parking lot instead of using gravel. Admin. Foell noted that Oak Avenue was scheduled to be repaved in 2019, and he had requested the County also pave the park entrance.

The public hearing was officially opened.

A member of the public expressed that they were concerned about safety.

Dave Aguilar was concerned about safety at the horse arena. He also questioned as to why they want to attract more people, and he said he moved to Orangevale due to the ruralness of the area. The Board reiterated they were only wanting to make the park more accessible for ADA reasons. He recommended they pave less roads.

Susie Hurst said there were 5,000 horses in Orangevale, and there are no other areas where they can use their horses.

Patti Bell appreciated the Board's efforts and is interested in having the equestrian lifestyle at the park maintained.

Kris Ranallo felt this neighborhood was special, because of the ruralness and peace. She does not want Orangevale to become like Roseville.

Debbie Atabaha asked what it meant for the Board to approve the Master Plan. Admin. Foell said it meant to approve the concepts that were being discussed. In the future, the concepts would become more detailed before actually being done.

Kimberly Crocco was also concerned about safety of the public. She was pleased they were including equestrians in the park plans. She said the Oak and Filbert area was being utilized and did not need more tables.

Andrea Silva showed the Board a picture of her horse, River. She utilizes the horse arena and round pen to train him. She understood the need and want for the playground and ADA accessibility, but suggested it be done on the other side of the park.

Sally Crocco waived her request to speak. Caroline spoke, and was worried about the safety of children and horses interacting too closely together. A child may cause a horse to react in a dangerous way. She appreciates the plans being made but wanted to come up with a better solution to accommodate everyone.

Jalaina Ogden thought Orangevale was a great horse community and a combination of rural and urban. She also stressed safety.

Giovanni Cox appreciated the park but she was concerned about the roads and parking lots being recommended.

Nathan Beech, a landscape architect, said there was a flaw in the

plan because a horse facility should not be near a park. Horses, children, and cars do not interact well together.

Steve Grabenauer asked what the District would do if they had unlimited money to spend. Director Stickney would like to build a pathway from Orangevale to Folsom Lake.

Heidi Guirch had horses and ran a daycare. She felt putting a playground near horses could result in a bad situation.

Brittany Borsch was a member of 4H and stated they used the horse arena to improve their riding. She was concerned about young children riding horses, and horses being that close to children playing. There are also horse shows at the arena and they must provide available parking.

Mary Blue had a horse, and she entered the park near the proposed playground near the round pen. She added that she felt most of the Master Plan contained great ideas. She also commented that the sprinklers do not work in the horse arena.

Gail worked for Orangevale Happenings, and she felt the advertisement of the Master Plan was done well. She recommended the public attend more meetings.

Debbie moved to Orangevale because of the horse friendly community. She also walked dogs in the park, and she would like a designated space for off-leash dogs.

The Public Hearing was officially closed.

Director Meraz recommended to the public that they keep stating their opinion on wanting to remain a horse community. He reiterated that the Master Plan was a conceptual outline. Director Montes loved that Orangevale had a horse area and was an equestrian community. She felt they should find solutions to accommodate everyone's wants and needs. Director Swenson appreciated the public's comments and agreed they should not have a playground near the horse arena. Director Brunberg assisted in developing horse trails in Orangevale. She suggested the horse owners be responsible owners and only take the horses they know would be comfortable into certain areas. She felt the District facilities were not meant to be a training facility, but as a facility for the community to enjoy with their horses and to share with other community members. Director Stickney said the Board was interested in having trails and developing more trails to connect surrounding communities with Orangevale. Director Montes encouraged the attendees to attend more meetings.

On a motion by Director Brunberg, seconded by Director Meraz, the Master Plan was approved by a vote of 3-2-0 with Directors

Brunberg, Meraz, and Stickney voting Aye and Directors Swenson and Montes voting Nay. There were no Abstentions.

18. DIRECTOR AND STAFF COMMENTS

Supervisor Bain said they had a craft fair coming up soon, as well as the Polar Bear Plunge.

Recreation Supervisor Oropeza will be attending Maintenance Management School in Southern California.

Coordinator Woodford had 22 attendees in the travel program.

Director Stickney was pleased with the Halloween events. He thanked everyone, including Peter Larimer.

Admin. Foell spoke of the items for the next agenda.

Director Swenson thanked the staff for their hard work.

Director Montes appreciated all of the staff and their work.

Director Meraz was excited about the craft fair. He also talked about the issues involving electric scooters.

Director Brunberg heard more employees were participating in the high deductible healthcare plan. She also asked to have the sprinklers checked at the horse arena.

19. ITEMS FOR NEXT AGENDA

- a) County of Sacramento Hazel Avenue Sidewalk Improvement Project: The County was purchasing a piece of property and the plans will be submitted to the Board. He would like the Board's advice regarding fencing between the playground and bus stop.
- b) Disc Golf Pay to Play
- c) District Finance Plan Options: Annually in May, the Board had been updating their capital project list, beginning from the Master Plan in 2008.

20. ADJOURNMENT

MOTION #9

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:30 p.m. On a motion by Director Brunberg, seconded by Director Montes, the motion to adjourn was approved by a vote of 5-0-0 with Directors Swenson, Brunberg, Meraz, Stickney, and Montes voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939
www.saclafco.org

DATE: November 14, 2018
TO: Independent Special Districts
SUBJECT: **Nominations for Membership on SDAC**

You are cordially invited to nominate a Member of your Board to join the Special District Advisory Committee (SDAC). The purpose of the Committee is to provide Sacramento LAFCo with input on issues related to Special Districts, as well as to receive information on issues before the Commission.

The SDAC membership of seventeen is composed of the two LAFCo Special District Commissioners, and the Alternate Special District Commissioner, and representatives from recreation and park, fire, water, flood control, cemetery and other types of special districts. SDAC members serve 2 year terms without compensation. There will be seven (7) vacant seats for **Office "B" (1/19 - 12/20)** on the Committee. New members will be selected by the SDAC *Sub-committee on Membership* from the pool of nominees provided by the Special Districts, subject to confirmation by the Commission.

SDAC meetings are held quarterly on the fifth Tuesday, or as needed. The SDAC meets at 7 PM @ the SMUD Administrative HQ in Sacramento.

A nomination form is attached. If you wish to nominate a member of your Board, please complete the form and return it to me no later than **Monday, December 17, 2018.**

Please feel free to contact me by email or phone if you have questions about this process.

Sincerely,
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Donald J. Lockhart, AICP
Executive Officer
(916) 874-6458
Donald.Lockhart@SacLAFCo.org

Enclosure: Nomination Form

Donald J. Lockhart AICP, Executive Officer; Diane Thorpe, Commission Clerk
www.saclafco.org



**SPECIAL DISTRICT ADVISORY COMMITTEE
Nomination Form**

*Recommendation to the **SDAC Selection Committee***

In accordance with the bylaws of the Special District Advisory Committee, the
Governing Board of the _____ District

nominates _____ (Board Member)

Mobile# _____ for the following position on the SDAC:

Office "B" -two year term (ends 12/31/20)

Signature: _____
Board Chairperson

Date: _____

ATTEST:

District Manager or District Secretary

Please print e-mail address

Please attach resume of Nominee with CONTACT INFORMATION.

Please send completed nominations to:

Donald J. Lockhart, AICP, Executive Officer.
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento CA 95814
Donald.Lockhart@SacLAFCo.org

Donald J. Lockhart AICP, Executive Officer; Diane Thorpe, Commission Clerk
www.saclafco.org



Sacramento LAFCo Special District Advisory Committee Membership Roster October, 2018

OFFICE "A" 1/18 – 12/19

Initial	First	Last	District	Phone	Form 700	Email address
	Rich	Lozano	Cosumnes CSD			
	Michael	Hanson	Arcade Creek R&PD			
	Becky	McDaniel	Rio Linda/ Elverta R&PD			
	Bill	Andrews	Arden Park R&PD			
	Greg	Fishman	SMUD			
	Michael	Yearwood	Cordova R&P District			
	Steve	Johns	American River FCD			

OFFICE "B" TERMS 1/19 – 12/20

	Vacant		ALL			

OFFICE "C" COMMISSIONERS

	Paul	Green, Jr. (Alt.)	Rio Linda/ Elverta Comm. Water District			
	Gay	Jones	Sacramento Metropolitan Fire District			
	Ron	Greenwood (Chair)	Carmichael Water District			

VIA EMAIL

November 26, 2018

Mr. Eric Stern
Chief Executive Officer
Sacramento County Employees' Retirement System
980 9th Street, Suite 1900
Sacramento, CA 95814-2738

**Re: Sacramento County Employees' Retirement System
Seven-Year Projection of Employer Contribution Rates**

Dear Eric:

As requested, we have prepared a seven-year projection of estimated employer contributions for SCERS. This projection is generally derived from the June 30, 2018 actuarial valuation. Other key assumptions and methods are detailed below. **It is important to understand that these results are entirely dependent on those assumptions. Actual results as determined in future actuarial valuations will differ from these results. In particular, actual investment returns and actual salary levels different than assumed can have a significant impact on future contribution rates.**

RESULTS

The estimated contribution rate changes shown on the next page apply to the average employer contribution rate for all of SCERS' employers in the aggregate. For purposes of this projection, the rate changes that are reflected are due to:

- (1) recognition of investment gains and losses under the actuarial asset smoothing methodology;¹
- (2) gains due to investment income earned on the excess of the Market Value of Assets (MVA) over the Actuarial Value of Assets (AVA) (and losses when the opposite situation occurs, i.e., when the MVA is less than the AVA);
- (3) contribution gains and losses which occur from the scheduled delay in the implementation of new rates until 12 months after the actuarial valuation date;

¹ As of June 30, 2018, there were \$128.9 million in net deferred investment gains.

- (4) impact of fully amortizing the Unfunded Actuarial Accrued Liability (UAAL) layer related to the 2010 Early Retirement Incentive Program for the Sacramento County Law Enforcement Managers Association (LEMA) starting with the June 30, 2020 valuation;
- (5) anticipated contribution increases which occur from the three-year phase-in of the impact of the new actuarial assumptions on the employer UAAL contribution rates starting with the June 30, 2017 actuarial valuation; and
- (6) subsequent contribution losses due to the three-year phase-in.

In preparing the above rate changes for the next several years, we have not taken into account the gradual savings in Normal Cost that would become available as active members in the legacy tiers are replaced by new members in the CalPEPRA tiers.

EMPLOYER RATE CHANGES FOR TOTAL PLAN

The following table provides the year-to-year rate changes from each of the above components and the cumulative rate change over the seven-year projection period. Again, due to the scheduled delay in implementing new rates, these rate changes will become effective 12 months following the actuarial valuation date shown in the table. To obtain the estimated average employer contribution rate at each successive valuation date (such as those provided for the “Total Plan” projection in Exhibit B4), these cumulative rate changes should be added to the average employer rate with the three-year phase-in, as found in our June 30, 2018 actuarial valuation.

The rate changes shown below represent the changes in average rate for the total plan.

Table One							
Rate Change Component	Valuation Date (6/30)						
	2019	2020	2021	2022	2023	2024	2025
(1) Investment (Gains)/Losses	-0.17%	-0.17%	0.38%	-0.02%	-0.60%	-0.20%	0.00%
(2) (Gain)/Loss of Investment Income on Difference Between MVA and AVA	-0.06%	-0.05%	-0.04%	-0.06%	-0.06%	-0.01%	0.00%
(3) 12-Month Rate Delay	0.03%	0.01%	-0.01%	0.02%	0.00%	-0.05%	-0.02%
(4) LEMA UAAL Layer Fully Amortized	0.00%	-0.06%	0.00%	0.00%	0.00%	0.00%	0.00%
(5) Increase due to Three-year Phase-in	1.95%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
(6) Contribution Loss due to Three-year Phase-in	<u>0.28%</u>	<u>0.14%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Incremental Rate Change	2.03%	-0.13%	0.33%	-0.06%	-0.66%	-0.26%	-0.02%
Cumulative Rate Change	2.03%	1.90%	2.23%	2.17%	1.51%	1.25%	1.23%

EMPLOYER RATE CHANGES FOR EACH OF THE COST GROUPS

The rate changes for each of the Miscellaneous and Safety cost groups will vary depending primarily on the size of each group's assets and liabilities relative to its payroll. The ratio of each group's assets to payroll is sometimes referred to as the Asset Volatility Index (AVI). A higher AVI results in more volatile contributions and can result from the following factors:

- More generous benefits
- More retirees
- Older workforce
- Shorter careers
- Higher funded ratio

Exhibit A shows the AVI for SCERS' cost groups along with the "relative AVI" which is the AVI for that specific cost group divided by the average AVI for the total plan. Using these ratios we have estimated the rate change due to these generally investment related gains and losses as provided in items (1), (2) and (3) of Table One on page 2 of this letter for each individual cost group by multiplying the rate changes in Table One for the total plan by the relative AVI for each cost group.² The rate change for item (4) of Table One was allocated entirely to County Safety. After accounting for items (1), (2), (3) and (4), we estimated the rate changes related to the three-year phase-in in items (5) and (6) of Table One by allocating to the cost groups the actual contribution rate impact of the phase-in amounts for each of those cost groups. These estimated rate changes for each cost group are shown in Exhibit A. Finally, the cumulative rate impact of the changes for each of the cost groups are provided in Exhibits B1 through B3.

In developing the rates for the Miscellaneous cost group in Exhibits A and B, we have expanded the rates for that cost group to delineate between the different rates paid by the County, Superior Court and other District employers as those rates are presented in the June 30, 2018 valuation. Rio Linda Elverta Recreation and Parks District is not responsible for paying any changes in UAAL contribution rates due to deferred investment gains/losses and assumption changes identified in the June 30, 2017 valuation (i.e., a portion of item (1)). However, they are responsible for paying any actuarial gains/losses from all causes after that valuation (i.e., items (2), (3) and (6)).

² Note that because we have estimated the allocation of the rate changes across the cost groups, the actual rate changes by group may differ from those shown in the exhibit, even if the plan-wide average rate changes are close to those shown above.

KEY ASSUMPTIONS AND METHODS

The projection is based upon the following assumptions and methods:

- June 30, 2018 non-economic assumptions remain unchanged.
- June 30, 2018 retirement benefit formulas remain unchanged.
- June 30, 2018 1937 Act and CalPEPRA statutes remain unchanged.
- UAAL amortization method remains unchanged (i.e., 20-year layers, level percent of pay).
- June 30, 2018 economic assumptions remain unchanged, including the 7.00% investment earnings assumption.
- We have assumed that returns of 7.00% are actually earned on a market value basis for each of the next seven plan years beginning July 1, 2018.
- Active payroll grows at 3.25% per annum.
- Deferred investment gains and losses are recognized per the asset smoothing schedule shown on page 6 of the June 30, 2018 actuarial valuation. Deferred investment gains and losses established before July 1, 2017 are funded as a level percentage of the System's total active payroll excluding the active payroll from Rio Linda Elverta Recreation and Parks District. Deferred investment gains and losses established after June 30, 2017 are funded as a level percentage of the System's total active payroll (including the active payroll from Rio Linda Elverta Recreation and Parks District).
- The amount in the Contingency Reserves remains unchanged (i.e., the Contingency Reserve will not be restored to 3% nor will it be used to offset any future actuarial losses).
- The Asset Volatility Index (AVI) used for these projections is based on the June 30, 2018 actuarial valuation and is assumed to stay constant during the projection period.
- All other actuarial assumptions used in the June 30, 2018 actuarial valuation are realized.
- The projections do not reflect any changes in the employer contribution rates that could result due to future changes in the demographics of SCERS' active members or decreases in the employer contribution rates that might be due to new hires going into CalPEPRA tiers as applicable.

OTHER CONSIDERATIONS

Finally, we emphasize that projections, by their nature, are not a guarantee of future results. The modeling projections are intended to serve as illustrations of future financial outcomes that are based on the information available to us at the time the modeling is undertaken and completed, and the agreed-upon assumptions and methodologies described herein. Emerging

Mr. Eric Stern
November 26, 2018
Page 5

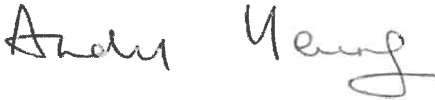
results may differ significantly if the actual experience proves to be different from these assumptions or if alternative methodologies are used. Actual experience may differ due to such variables as demographic experience, the economy, stock market performance and the regulatory environment.

Unless otherwise noted, all of the above calculations are based on the June 30, 2018 actuarial valuation results including the participant data and actuarial assumptions on which that valuation was based. That valuation and these projections were completed under the supervision of Andy Yeung, ASA, MAAA, Enrolled Actuary.

I am a member of the American Academy of Actuaries and I meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion herein.

Please let us know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Andy Yeung". The signature is written in black ink and is positioned above the printed name.

Andy Yeung

MYM/bqb
Enclosures

Exhibit A
Sacramento County Employees' Retirement System
Estimated Employer Rate Changes by Cost Group (CG) Based on June 30, 2018 Valuation
(\$'000's)

	Miscellaneous				Safety County	Total Plan
	County	Court	Districts	Total		
Market Value of Assets (MVA)	\$699,935	\$47,928	\$32,285	\$6,059,513	\$3,192,424	\$9,251,937
Projected Payroll for 2018/2019	7.77	7.77	7.77	\$780,148	\$227,667	\$1,007,815
Asset Volatility Index (AVI) = MVA/Payroll	0.85	0.85	0.85	7.77	14.02	9.18
Relative Asset Volatility Index (AVI) = CG AVI / Total Plan AVI				0.85	1.53	1.00
Rate Change due to (1), (2) and (3) as shown in Table One						
Estimated Incremental Rate Change as of 6/30/2019	-0.17%	-0.17%	-0.17%	-0.16%	-0.30%	-0.20%
Estimated Incremental Rate Change as of 6/30/2020	-0.17%	-0.17%	-0.17%	-0.17%	-0.32%	-0.21%
Estimated Incremental Rate Change as of 6/30/2021	0.28%	0.28%	0.27%	0.28%	0.49%	0.33%
Estimated Incremental Rate Change as of 6/30/2022	-0.05%	-0.05%	-0.05%	-0.05%	-0.10%	-0.06%
Estimated Incremental Rate Change as of 6/30/2023	-0.56%	-0.56%	-0.55%	-0.56%	-1.01%	-0.66%
Estimated Incremental Rate Change as of 6/30/2024	-0.22%	-0.22%	-0.22%	-0.22%	-0.39%	-0.26%
Estimated Incremental Rate Change as of 6/30/2025	-0.02%	-0.02%	-0.02%	-0.02%	-0.03%	-0.02%
Rate Change due to (4) as shown in Table One						
Estimated Incremental Rate Change as of 6/30/2019	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2020	0.00%	0.00%	0.00%	0.00%	-0.29%	-0.06%
Estimated Incremental Rate Change as of 6/30/2021	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2022	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2023	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2024	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2025	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Rate Change due to (5) and (6) as shown in Table One						
Estimated Incremental Rate Change as of 6/30/2019	1.62%	1.62%	1.55%	1.61%	4.32%	2.23%
Estimated Incremental Rate Change as of 6/30/2020	0.10%	0.10%	0.10%	0.10%	0.27%	0.14%
Estimated Incremental Rate Change as of 6/30/2021	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2022	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2023	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2024	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Estimated Incremental Rate Change as of 6/30/2025	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Cumulative Rate Change as of 6/30/2019	1.45%	1.45%	1.38%	1.45%	4.02%	2.03%
Cumulative Rate Change as of 6/30/2020	1.38%	1.38%	1.31%	1.38%	3.68%	1.90%
Cumulative Rate Change as of 6/30/2021	1.66%	1.66%	1.58%	1.66%	4.17%	2.23%
Cumulative Rate Change as of 6/30/2022	1.61%	1.61%	1.53%	1.61%	4.07%	2.17%
Cumulative Rate Change as of 6/30/2023	1.05%	1.05%	0.98%	1.05%	3.06%	1.51%
Cumulative Rate Change as of 6/30/2024	0.83%	0.83%	0.76%	0.83%	2.67%	1.25%
Cumulative Rate Change as of 6/30/2025	0.81%	0.81%	0.74%	0.81%	2.64%	1.23%

**Exhibit B3
Sacramento County Employees' Retirement System
Projection of Estimated Employer Contribution Rates - Other Miscellaneous Districts**

Valuation Date Fiscal Year	June 30, 2017 2018-19	June 30, 2018 2019-20	June 30, 2019 2020-21	June 30, 2020 2021-22	June 30, 2021 2022-23	June 30, 2022 2023-24	June 30, 2023 2024-25	June 30, 2024 2025-26	June 30, 2025 2026-27
Miscellaneous District									
Galt Arno Cemetery District and Fair Oaks Cemetery District									
Tier 3 Members	29.18%	30.34%	31.74%	31.67%	31.95%	31.90%	31.34%	31.12%	31.10%
Tier 5 Members	22.55%	23.88%	25.28%	25.21%	25.49%	25.44%	24.88%	24.66%	24.64%
Orangevale Recreation and Parks District									
Tier 3 Members	26.92%	28.67%	30.07%	30.00%	30.28%	30.23%	29.67%	29.45%	29.43%
Tier 5 Members	25.34%	27.22%	28.62%	28.55%	28.83%	28.78%	28.22%	28.00%	27.98%
Rio Linda Elverta Recreation and Parks District									
Tier 3 Members	9.37%	9.81%	9.79%	9.67%	9.45%	9.45%	9.45%	9.45%	9.45%
All Other Districts									
Tier 1 Members	30.00%	31.67%	33.07%	33.00%	33.28%	33.23%	32.67%	32.45%	32.43%
Tier 3 Members	31.97%	33.68%	35.08%	35.01%	35.29%	35.24%	34.68%	34.46%	34.44%
Tier 5 Members	25.34%	27.22%	28.62%	28.55%	28.83%	28.78%	28.22%	28.00%	27.98%
All Miscellaneous District Categories Combined	29.81%	31.32%	32.70%	32.63%	32.90%	32.85%	32.30%	32.08%	32.06%

Note: These rates are after reflecting the three-year phase-in of the impact of the assumption changes on the employer's UAAL contribution rate.

**Orangevale Recreation and Parks District
Projected Employer Contribution Rates**

		FISCAL YEAR										
		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27		
Miscellaneous Tier												
6.30.17 Actuarial Valuation Projected Rates	Tier 3	26.92%	28.96%	30.77%	31.09%	31.63%	31.81%	31.46%	31.43%			
	Tier 5	25.34%	27.38%	29.19%	29.51%	30.05%	30.23%	29.88%	29.85%			
6.30.18 Actuarial Valuation Projected Rates	Tier 3	26.92%	28.67%	30.07%	30.00%	30.28%	30.23%	29.67%	29.45%	29.43%		
	Tier 5	25.34%	27.22%	28.62%	28.55%	28.83%	28.78%	28.22%	28.00%	27.98%		
Difference	Tier 3	0.00%	-0.29%	-0.70%	-1.09%	-1.35%	-1.58%	-1.79%	-1.98%			
	Tier 5	0.00%	-0.16%	-0.57%	-0.96%	-1.22%	-1.45%	-1.66%	-1.85%			

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
OCTOBER 31, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906052019	10124000	CALIF ASSOC FOR PARK & RE	Work Comp Insurance	7,861.25
1906050441	20202100	US BANK CORPORATE PAYMENT	Books/Periodicals/Subscriptions	210.18
1906050441	20202900	US BANK CORPORATE PAYMENT	Business Confrence Expense	716.96
1906050441	20203500	US BANK CORPORATE PAYMENT	Ed/Training Service	1,600.00
1906037707	20203900	DANIEL RODRIGUEZ	Employee Transportation	38.15
1906037706	20203900	JENNIFER VON AESCH	Employee Transportation	34.88
1906044535	20203900	HORACIO OROPEZA	Employee Transportation	32.70
1906045591	20203900	CHELSEA MCADAM	Employee Transportation	2.29
1906044537	20203900	EMILY ROMINE	Employee Transportation	14.12
1906044536	20203900	SUSAN MYREN	Employee Transportation	81.53
1906044534	20203900	GREGORY A FOELL	Employee Transportation	26.05
				229.72
1906031530	20207600	BURKETT'S OFFICE SUPPLY	Office Supplies	1,234.27
1906050566	20208100	GREG FOELL/JASON BAIN PETTY CASH	Postal Service	28.22
1906050441	20208500	US BANK CORPORATE PAYMENT	Printing Services	52.80
1906035004	20219700	AT&T	Telephone Service	21.69
1906037595	20219700	SPRINT P C S	Telephone Service	36.85
1906043900	20219700	COMCAST	Telephone Service	613.36
1906053997	20219700	AT&T	Telephone Service	21.76
				693.66
5001884417	20244300	THE PERMANENTE MEDICAL GR	Medical Service	140.00
5107532607	20244300	MEDTOX LABORATORIES	Medical Service	36.98
				176.98
1906037624	20256200	DESIREE BROWN	Transcribing Service	115.00
1906041917	20259101	ROBERT PORTER	Computer Consultants	500.00
1906041917	20281203	ROBERT PORTER	PC Supplies	291.60
1906033130	20285100	ALISON LLOYD	Recreational Services	288.00
1906034997	20285100	ADRIAN JANSSEN VAN VUUREN	Recreational Services	651.00
1906034988	20285100	TERRY MASTEN	Recreational Services	48.00
1906034985	20285100	RICHARD KOWALESKI	Recreational Services	54.00
1906037705	20285100	GRANIT BAY MARTIAL ARTS C	Recreational Services	112.00
1906037634	20285100	KORI SCOTT	Recreational Services	420.00
1906037627	20285100	ALL-AROUND KIDS INC	Recreational Services	613.90
1906037626	20285100	STEVEN MIRANDA	Recreational Services	812.50
1906037623	20285100	ALL-AROUND KIDS INC	Recreational Services	403.90
1906041901	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	52.50
1906041913	20285100	CLINT LEMAY	Recreational Services	331.50
1906041868	20285100	NICOLE SMITH	Recreational Services	400.00
1906041878	20285100	DANIEL WINE	Recreational Services	1,350.00
1906041885	20285100	RAQUEL VINA	Recreational Services	400.00
1906044515	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Services	329.33
1906044519	20285100	ALL STAGE CANINE DEVELOPM	Recreational Services	136.50
1906044522	20285100	HOLLY COVALT HOLT	Recreational Services	230.40
1906044517	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Services	526.33
1906050441	20285100	US BANK CORPORATE PAYMENT	Recreational Services	148.05
1906050571	20285100	MELANIE SKINNER	Recreational Services	135.00
1906050572	20285100	LARAY FORD	Recreational Services	400.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
OCTOBER 2018**

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	835,000.00	59,157.81	243,344.67	591,655.33	71%
10112100	Salaries & Wages, Extra Help	390,000.00	15,299.77	171,871.42	218,128.58	56%
10112400	Salaries, Board members	12,000.00	500.00	2,200.00	9,800.00	82%
10121000	Retirement	210,000.00	13,416.72	59,873.04	150,126.96	71%
10122000	Social Security	90,000.00	5,602.93	31,395.93	58,604.07	65%
10123000	Group Insurance	235,000.00	17,876.40	67,369.30	167,630.70	71%
10124000	Worker's Comp. Ins	60,000.00	7,861.25	15,722.50	44,277.50	74%
10125000	Unemployment Insurance	25,000.00	393.12	7,726.39	17,273.61	69%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,857,000.00	120,108.00	599,503.25	1,257,496.75	68%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00	242.00	882.69	617.31	41%
20202100	Books/Periodicals/Subscrip	750.00	210.18	210.18	539.82	72%
20202900	Business/Conference Expense	5,000.00	716.96	2,032.48	2,967.52	59%
20203500	Education/Training Serv.	3,500.00	1,600.00	1,600.00	1,900.00	54%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	2,000.00		-	2,000.00	100%
20203800	Employee Recognition	2,000.00		-	2,000.00	100%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	229.72	529.09	2,470.91	82%
20205100	Liability Insurance	43,000.00		23,554.00	19,446.00	45%
20205500	Rental Insurance	4,000.00		128.04	3,871.96	97%
20206100	Membership Dues	8,000.00		7,180.00	820.00	10%
20207600	Office Supplies	9,000.00	1,234.27	1,707.86	7,292.14	81%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	6,500.00	28.22	1,978.22	4,521.78	70%
20208102	Stamps	3,000.00		147.40	2,852.60	95%
20208500	Printing Services	28,000.00	52.80	4,517.80	23,482.20	84%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	1,000.00		528.00	472.00	47%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	1,000.00		-	1,000.00	100%

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Servi	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	693.66	2,759.10	12,240.90	82%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	500.00		-	500.00	100%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		417.92	82.08	16%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		175.91	824.09	82%
20244300	Medical Services	200.00	176.98	310.47	(110.47)	-55%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	18,000.00		-	18,000.00	100%
20252500	Engineering Services	6,000.00		1,935.00	4,065.00	68%
20253100	Legal Services	15,000.00		1,158.50	13,841.50	92%
20256200	Transcribing Services	1,000.00	115.00	418.00	582.00	58%
20257100	Security Services	5,000.00		1,098.75	3,901.25	78%
20259100	Other Professional Services	10,000.00		17,898.14	(7,898.14)	-79%
20259101	Computer Consultants	6,000.00	500.00	2,000.00	4,000.00	67%
20281201	PC Hardware	10,000.00		4,284.79	5,715.21	57%
20281202	PC Software	6,000.00		638.60	5,361.40	89%
20281203	PC Supplies	1,000.00	291.60	291.60	708.40	71%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	180,000.00	9,487.91	50,812.16	129,187.84	72%
20285200	Recreational Supplies	40,000.00	4,705.32	14,166.67	25,833.33	65%
20289800	Other Operating Exp - Supplies	2,000.00		(443.00)	2,443.00	122%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		-	3,000.00	100%
20296200	GS Parking Charges	200.00	7.00	21.00	179.00	90%
	SUB-TOTAL	476,300.00	20,291.62	142,939.37	333,360.63	70%
3000	OTHER CHARGES					
30321000	Interest Expense	14,000.00	13,498.34	13,498.34	501.66	4%
30322000	Bond/Loan Redemption	70,000.00	63,745.15	64,605.01	5,394.99	8%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	86,500.00	77,243.49	78,103.35	8,396.65	10%

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land			-		
42420200	Struc. & Improvements	270,000.00		-	270,000.00	100%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	270,000.00	-	-	270,000.00	100%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	203.00	861.00	3,139.00	78%
	SUB-TOTAL	4,000.00	203.00	861.00	3,139.00	78%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,693,800.00	217,846.11	821,406.97	1,872,393.03	70%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2018/2019
OCTOBER 2018**

Account Number	Revenue Account	2018/2019 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000		0.00	1,340,000.00	0.00%
91910200	Prop. Taxes - Current Unsecured	40,000		0.00	40,000.00	0.00%
91910300	Supplemental Taxes Current	10,000		0.00	10,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,000		0.00	10,000.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	500		0.00	500.00	0.00%
91910600	Unitary Current Secured	12,000		0.00	12,000.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		0.00	1,000.00	0.00%
91914000	Penalty Costs - Prop. Tax	200		0.00	200.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	<i>1,413,700</i>	<i>0.00</i>	<i>0.00</i>	<i>1,413,700.00</i>	<i>0.00%</i>
94941000	Interest Income	4,000	772.00	772.00	3,228.00	19.30%
94942900	Building Rental Other	100,000	9,286.95	43,994.18	56,005.82	43.99%
94943900	Cell Tower Leases	19,600	1,968.00	9,803.34	9,796.66	50.02%
94944800	Rec.Concessions Final 9	17,000	3,507.62	7,446.81	9,553.19	43.80%
94945900	Other Vending Devices	2,000		0.00	2,000.00	0.00%
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	270,000		0.00	270,000.00	
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		946.18	53.82	94.62%
96964600	Recreation Service Charges	485,000	29,533.17	171,185.05	313,814.95	35.30%
96969700	Security Services	2,500		2,648.20	-148.20	105.93%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-	45.34	1,161.69	-1,161.69	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500	294.00	611.65	1,888.35	24.47%
97979000	Revenue - Other	500	1.00	249.75	250.25	49.95%
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	<i>919,100</i>	<i>45,408.08</i>	<i>238,818.85</i>	<i>680,281.15</i>	<i>25.98%</i>
	<i>TOTAL BUDGET AMOUNT</i>	<i>2,332,800</i>	<i>45,408.08</i>	<i>238,818.85</i>	<i>2,093,981.15</i>	<i>10.24%</i>

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
NOVEMBER 30, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906069342	20200500	US BANK CORPORATE PAYMENT	Advertising	1,096.89
1906069342	20202100	US BANK CORPORATE PAYMENT	Books/Periodicals/Subscriptions	205.74
1906069342	20202900	US BANK CORPORATE PAYMENT	Business/Conference	1,830.00
1906055157	20203900	CHELSEA MCADAM	Employee Transportation	8.07
1906063639	20203900	ASHLEY TAPIA	Employee Transportation	38.53
1906063640	20203900	ANNE-METTE VEILSTRUP	Employee Transportation	8.72
1906063641	20203900	EMILY ROMINE	Employee Transportation	7.09
1906063642	20203900	SUSAN MYREN	Employee Transportation	104.64
				167.05
1906062564	20205500	HUB INTERNATIONAL	Insurance-Long Term	171.38
1906062570	20205500	HUB INTERNATIONAL	Insurance-Long Term	301.48
				472.86
1906053989	20206100	SAM'S CLUB DIRECT CML	Membership Dues	30.00
1906069342	20206100	US BANK CORPORATE PAYMENT	Membership Dues	155.00
				185.00
1906069342	20207600	US BANK CORPORATE PAYMENT	Office Supplies	4.31
1906067532	20208100	US POSTAL SERVICE	Postal Service	2,312.50
1906069342	20208100	US BANK CORPORATE PAYMENT	Postal Service	6.20
				2,318.70
1906069342	20208102	US BANK CORPORATE PAYMENT	Stamps	150.00
1300692232	20208102	STAMPS	Stamps	-1.00
				149.00
1906058054	20219700	SPRINT P C S	Telephone Service	36.92
1906063607	20219700	COMCAST	Telephone Service	613.36
1906063609	20219700	AT&T	Telephone Service	19.26
				669.54
1906054023	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	196.92
1906063626	20256200	DESIREE BROWN	Transcribing Services	88.00
1906067533	20257100	TIN STAR SECURITY CO	Security Service	250.00
1906063636	20259100	PLACER TITLE COMPANY	Other Professional Services	2,376.00
1906062581	20259101	ROBERT PORTER	Computer Consultants	500.00
1906062581	20281201	ROBERT PORTER	PC Hardware	291.60
1906062581	20281202	ROBERT PORTER	PC Software	92.50
1906054025	20285100	HOLLY COVALT HOLT	Recreational Services	172.80
1906055137	20285100	BRENDAN CHASE	Recreational Services	7,345.60
1906055141	20285100	TERRY MASTEN	Recreational Services	60.00
1906055143	20285100	DANIEL CRANDALL	Recreational Services	241.50
1906055148	20285100	JUST 4 KICKS SACRAMENTO I	Recreational Services	1,595.00
1906055149	20285100	ALISON LLOYD	Recreational Services	288.00
1906062588	20285100	RICHARD KOWALESKI	Recreational Services	60.00
1906062554	20285100	JOHN REIBIN	Recreational Services	750.00
1906063645	20285100	JULIEN FISH	Recreational Services	800.00
1906063612	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	49.00

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
NOVEMBER 30, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906063620	20285100	GRANIT BAY MARTIAL ARTS C	Recreational Services	308.00
1906063621	20285100	BRIANA DAGOSTINI CHEEK	Recreational Services	200.00
1906063622	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	1,010.25
1906063623	20285100	LOVELL NIX	Recreational Services	400.00
1906063629	20285100	STEVEN MIRANDA	Recreational Services	614.25
1906063631	20285100	CARRIE VICKREY	Recreational Services	400.00
1906067535	20285100	CLINT LEMAY	Recreational Services	312.00
1906069342	20285100	US BANK CORPORATE PAYMENT	Recreational Services	146.41
				14,752.81
1906053989	20285200	SAM'S CLUB DIRECT CML	Recreational Supplies	58.04
1906054017	20285200	TOLLEFSON AND ASSOCIATES	Recreational Supplies	18.26
1906069342	20285200	US BANK CORPORATE PAYMENT	Recreational Supplies	755.08
1906069342	20285200	US BANK CORPORATE PAYMENT	Tax Accrual	20.12
				851.50
109580875	20296200	SAC COUNTY PARKING	QR BILLING OCT 2018 ORANGEVALE P	21.00
1906063634	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1906062584	50557100	STATE OF CALIFORNIA	Fingerprint Services	64.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
NOVEMBER 2018**

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	835,000.00	52,820.20	296,164.87	538,835.13	65%
10112100	Salaries & Wages, Extra Help	390,000.00	12,798.28	184,669.70	205,330.30	53%
10112400	Salaries, Board members	12,000.00	700.00	2,900.00	9,100.00	76%
10121000	Retirement	210,000.00	12,578.10	72,451.14	137,548.86	65%
10122000	Social Security	90,000.00	4,942.02	36,337.95	53,662.05	60%
10123000	Group Insurance	235,000.00	16,992.10	84,361.40	150,638.60	64%
10124000	Worker's Comp. Ins	60,000.00		15,722.50	44,277.50	74%
10125000	Unemployment Insurance	25,000.00	338.83	8,065.22	16,934.78	68%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,857,000.00	101,169.53	700,672.78	1,156,327.22	62%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00	1,096.89	1,979.58	(479.58)	-32%
20202100	Books/Periodicals/Subscrip	750.00	205.74	415.92	334.08	45%
20202900	Business/Conference Expense	5,000.00	1,830.00	3,862.48	1,137.52	23%
20203500	Education/Training Serv.	3,500.00		1,600.00	1,900.00	54%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	2,000.00		-	2,000.00	100%
20203800	Employee Recognition	2,000.00		-	2,000.00	100%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	167.05	696.14	2,303.86	77%
20205100	Liability Insurance	43,000.00		23,554.00	19,446.00	45%
20205500	Rental Insurance	4,000.00	472.86	600.90	3,399.10	85%
20206100	Membership Dues	8,000.00	185.00	7,365.00	635.00	8%
20207600	Office Supplies	9,000.00	4.31	1,712.17	7,287.83	81%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	6,500.00	2,318.70	4,296.92	2,203.08	34%
20208102	Stamps	3,000.00	149.00	296.40	2,703.60	90%
20208500	Printing Services	28,000.00		4,517.80	23,482.20	84%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	1,000.00		528.00	472.00	47%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00			500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	1,000.00		-	1,000.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	669.54	3,428.64	11,571.36	77%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	196.92	614.84	4,385.16	88%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		175.91	824.09	82%
20244300	Medical Services	200.00		310.47	(110.47)	-55%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	18,000.00		-	18,000.00	100%
20252500	Engineering Services	6,000.00		1,935.00	4,065.00	68%
20253100	Legal Services	15,000.00		1,158.50	13,841.50	92%
20256200	Transcribing Services	1,000.00	88.00	506.00	494.00	49%
20257100	Security Services	5,000.00	250.00	1,348.75	3,651.25	73%
20259100	Other Professional Services	10,000.00	2,376.00	20,274.14	(10,274.14)	-103%
20259101	Computer Consultants	6,000.00	500.00	2,500.00	3,500.00	58%
20281201	PC Hardware	10,000.00	291.60	4,576.39	5,423.61	54%
20281202	PC Software	6,000.00	92.50	731.10	5,268.90	88%
20281203	PC Supplies	1,000.00		291.60	708.40	71%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	180,000.00	14,752.81	65,564.97	114,435.03	64%
20285200	Recreational Supplies	40,000.00	851.50	15,018.17	24,981.83	62%
20289800	Other Operating Exp - Supplies	2,000.00		(443.00)	2,443.00	122%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		-	3,000.00	100%
20296200	GS Parking Charges	200.00	21.00	42.00	158.00	79%
	SUB-TOTAL	480,800.00	26,519.42	169,458.79	311,341.21	65%
3000	OTHER CHARGES					
30321000	Interest Expense	14,000.00		13,498.34	501.66	4%
30322000	Bond/Loan Redemption	70,000.00	429.93	65,034.94	4,965.06	7%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	86,500.00	429.93	78,533.28	7,966.72	9%
4000	FIXED ASSETS					

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expenditures to Date	Funds Available	% Left
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	270,000.00		-	270,000.00	100%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	270,000.00	-	-	270,000.00	100%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	64.00	925.00	3,075.00	77%
	SUB-TOTAL	4,000.00	64.00	925.00	3,075.00	77%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,698,300.00	128,182.88	949,589.85	1,748,710.15	65%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2018/2019
NOVEMBER 2018**

Account	Revenue Account	2018/2019 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000		0.00	1,340,000.00	0.00%
91910200	Prop. Taxes - Current Unsecured	40,000		0.00	40,000.00	0.00%
91910300	Supplemental Taxes Current	10,000		0.00	10,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,000		0.00	10,000.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	500		0.00	500.00	0.00%
91910600	Unitary Current Secured	12,000		0.00	12,000.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		0.00	1,000.00	0.00%
91914000	Penalty Costs - Prop. Tax	200		0.00	200.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	<i>1,413,700</i>	<i>0.00</i>	<i>0.00</i>	<i>1,413,700.00</i>	<i>0.00%</i>
94941000	Interest Income	4,000		772.00	3,228.00	19.30%
94942900	Building Rental Other	100,000	166.91	44,161.09	55,838.91	44.16%
94943900	Cell Tower Leases	19,600	643.78	10,447.12	9,152.88	53.30%
94944800	Rec.Concessions Final 9	17,000		7,446.81	9,553.19	43.80%
94945900	Other Vending Devices	2,000		0.00	2,000.00	0.00%
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	270,000		0.00	270,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		946.18	53.82	94.62%
96964600	Recreation Service Charges	485,000	16,545.52	187,730.57	297,269.43	38.71%
96969700	Security Services	2,500	-233.00	2,415.20	84.80	96.61%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		1,161.69	-1,161.69	
97973200	Recreation Contributionss	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		611.65	1,888.35	24.47%
97979000	Revenue - Other	500		249.75	250.25	49.95%
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	<i>919,100</i>	<i>17,123.21</i>	<i>255,942.06</i>	<i>663,157.94</i>	<i>27.85%</i>
	<i>TOTAL BUDGET AMOUNT</i>	<i>2,332,800</i>	<i>17,123.21</i>	<i>255,942.06</i>	<i>2,076,857.94</i>	<i>10.97%</i>

OLLAD EXPENDITURES
FOR THE MONTH ENDING
OCTOBER 31, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906050441	20206100	US BANK CORPORATE PAYMENT	Membership Dues	150.00
1906040668	20207603	AMERICAN RIVER ACE HARDWA	Keys	2.69
1906044505	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Services	450.00
1906033082	20211200	LOWES BUSINESS ACCOUNT	Building Maintenance Supply/Materials	588.83
1906040668	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Materials	157.58
1906050441	20211200	US BANK CORPORATE PAYMENT	Building Maintenance Supply/Materials	17.22
				763.63
1906033082	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supplies	30.70
1906041861	20214200	NIMBUS LANDSCAPING MATERI	Land Improvement Maintenance Supplies	21.11
1906041863	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supplies	157.87
				209.68
1906033101	20215100	KENDRICK BOILER WORKS INC	Mechanical Systems Maintenance Service	763.75
1906037620	20215100	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Service	569.41
				1,333.16
1906040668	20216800	AMERICAN RIVER ACE HARDWA	Plumbing Maintenance Supplies	31.84
1906050559	20216800	FERGUSON ENTERPRISES INC	Plumbing Maintenance Supplies	45.45
				77.29
1906033094	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	57.15
1906033091	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	2,365.59
1906040668	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	44.15
1906044508	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	46.58
				2,513.47
1906035003	20219100	SMUD	Electricity	6,968.31
1906054012	20219100	SMUD	Electricity	6,175.30
				13,143.61
1906037612	20219200	COUNTY OF SACRAMENTO	Natural Gas/LPG/Fuel Oil	841.93
1906037590	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	1,572.33
				2,414.26
1906041369	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	1,651.76
1906041864	20219700	AT&T	Telephone Service	18.96
1906043904	20219800	SAN JUAN WATER DISTRICT	Water	269.84
1906043908	20219800	SAN JUAN WATER DISTRICT	Water	97.80
1906043924	20219800	ORANGE VALE WATER COMPANY	Water	4,733.70
1906050441	20219800	US BANK CORPORATE PAYMENT	Water	51.18
				5,152.52
1906044502	20220600	CARQUEST	Auto Maintenance Supply	436.38
1906044502	20220600	CARQUEST	TAX ACCRUAL	1.02
				437.40
1906040668	20222600	AMERICAN RIVER ACE HARDWA	Expendable Tools	29.08
1906038391	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,209.37
1906044502	20223600	CARQUEST	Fuel/Lubricants	74.88
1906044502	20223600	CARQUEST	TAX ACCRUAL	0.40
				1,284.65

OLLAD EXPENDITURES
FOR THE MONTH ENDING
OCTOBER 31, 2018

1906034974	20228100	CSLS INC	Shop Equip Maint Service	34.50
1906040668	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supplies	56.22
1906044502	20228200	CARQUEST	Shop Equipment Maintenance Supplies	172.28
1906044502	20228200	CARQUEST	TAX ACCRUAL	0.18
				228.68
1906033087	20229200	TOLLEFSON AND ASSOCIATES	Other Equipment Maintenance Supply	95.36
1906031530	20232200	BURKETT'S OFFICE SUPPLY	Custodial Supplies	549.32
1906040668	20232200	AMERICAN RIVER ACE HARDWA	Custodial Supplies	13.98
				563.30
1906044495	20253100	DAVID MCMURCHIE	Legal Services	4,134.00
1906041857	20257100	FULTON-EL CAMINO REC & PA	Security Services	770.00
1906033089	20259100	NEIGHBORLY PEST MANAGEMEN	Other Professional Services	169.00
1906050556	20259100	MTW GROUP	Other Professional Services	3,007.00
				3,176.00
1906040780	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	85.68
1906040702	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	166.80
1906040697	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	281.66
1906040691	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	85.68
1906040687	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	91.22
1906040684	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	80.14
1906040682	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	17.88
1906040678	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	48.90
1906040694	30345000	SACRAMENTO COUNTY	Tax/Licenses/Assess	184.42
				1,042.38

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
OCTOBER 2018

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	2,000.00	2.69	2.69	1,997.31	100%
20206100	Membership Dues	1,000.00	150.00	150.00	850.00	85%
20210300	Agricultural/Horticultural Service	12,000.00	450.00	1,837.50	10,162.50	85%
20210400	Agricultural/Horticultural Supply	15,000.00		701.03	14,298.97	95%
20211200	Building Maint. Supplies	10,000.00	763.63	1,756.84	8,243.16	82%
20212200	Chemicals	30,000.00		11,903.80	18,096.20	60%
20213100	Electrical Maint. Service	6,000.00		8,645.64	(2,645.64)	-44%
20213200	Electrical Maint. Supplies	2,000.00		254.80	1,745.20	87%
20203500	Education/Training Service	3,000.00		-	3,000.00	100%
20214100	Land Improv. Maint. Service	20,000.00		-	20,000.00	100%
20214200	Land Improv. Maint. Supplies	46,000.00	209.68	3,279.76	42,720.24	93%
20215100	Mechanical System Maint. Ser	10,000.00	1,333.16	1,333.16	8,666.84	87%
20215200	Mechanical System Maint. Sup	3,000.00		742.30	2,257.70	75%
20216200	Painting Supplies	1,500.00		63.98	1,436.02	96%
20216700	Plumbing Maint. Service	1,000.00		260.00	740.00	74%
20216800	Plumbing Maint. Supplies	4,000.00	77.29	722.43	3,277.57	82%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	2,513.47	7,899.15	10,100.85	56%
20218500	Permit Charges	2,000.00		1,741.75	258.25	13%
20219100	Electricity	83,000.00	13,143.61	36,658.28	46,341.72	56%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	2,414.26	3,779.26	26,220.74	87%
20219300	Refuse Collection / Disposal Service	24,000.00	1,651.76	6,762.03	17,237.97	72%
20219500	Sewage Disposal Service	14,000.00		3,129.48	10,870.52	78%
20219800	Water	51,000.00	5,152.52	27,885.62	23,114.38	45%
20219900	Telephone System Maintenance	3,000.00	18.96	18.96	2,981.04	99%
20220500	Auto Maintenance Service	6,000.00		112.51	5,887.49	98%
20220600	Auto Maintenance Supplies	6,000.00	437.40	1,333.62	4,666.38	78%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00	29.08	29.08	3,970.92	99%
20223600	Fuel & Lubricants	18,000.00	1,284.65	5,749.44	12,250.56	68%
20227500	Rent/Lease Equipment	5,000.00		288.30	4,711.70	94%
20228100	Shop Equip. Maint. Service	2,000.00	34.50	79.45	1,920.55	96%
20228200	Shop Equip. Maint. Supplies	7,000.00	228.68	2,139.73	4,860.27	69%
20229100	Other Equip. Maint. Service	2,500.00		221.67	2,278.33	91%
20229200	Other Equip. Maint. Supplies	4,000.00	95.36	1,434.72	2,565.28	64%
20231400	Clothing/Personal Supplies	4,000.00		242.56	3,757.44	94%
20232200	Custodial Supplies	20,000.00	563.30	3,594.47	16,405.53	82%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		9,130.76	5,869.24	39%
20253100	Legal Services	18,000.00	4,134.00	14,161.50	3,838.50	21%
20257100	Security Services	16,000.00	770.00	4,281.98	11,718.02	73%
20259100	Other Professional Services	38,000.00	3,176.00	19,904.46	18,095.54	48%
20289800	Other Operating Expenses Sup.	3,500.00		222.09	3,277.91	94%

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expenditures to Date	Funds Available	% Left
	SUB-TOTAL	567,000.00	38,634.00	182,454.80	384,545.20	68%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,200.00	1,042.38	1,199.43	0.57	0%
	SUB-TOTAL	1,200.00	1,042.38	1,199.43	0.57	0%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	110,000.00		-	110,000.00	0%
43430300	Equipment	70,000.00		-	70,000.00	0%
	SUB-TOTAL	180,000.00	-	-	180,000.00	0%
	GRAND TOTAL	748,200.00	39,676.38	183,654.23	564,545.77	75%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
NOVEMBER 30, 2018

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906069342	20211200	US BANK CORPORATE PAYMENT	Building Maintenance Supply/Material	86.20
1906063819	20212200	AQUA SOURCE INC	Chemical Supplies	271.88
1906054018	20213100	TYCO FIRE SECURITY US MAN	Electrical Maintenance Service	818.00
1906053982	20213200	LOWES BUSINESS ACCOUNT	Electrical Maintenance Supply	145.92
1906053982	20213200	LOWES BUSINESS ACCOUNT	Tax Accrual	0.02
1906069342	20213200	US BANK CORPORATE PAYMENT	Electrical Maintenance Supply	77.33
				223.27
1906053982	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supply	41.44
1906063832	20214200	JET MULCH INC	Land Improvement Maintenance Supply	3,346.80
1906063841	20214200	NIMBUS LANDSCAPING MATERI	Land Improvement Maintenance Supply	21.11
1906063843	20214200	NIMBUS LANDSCAPING MATERI	Land Improvement Maintenance Supply	42.22
				3,451.57
1906063803	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical System Maintenance Supply	48.28
1906063811	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical System Maintenance Supply	116.12
				164.40
1906069342	20216700	US BANK CORPORATE PAYMENT	Plumbing Maintenance Service	350.00
1906053982	20218200	LOWES BUSINESS ACCOUNT	Irrigation Supplies	4.90
1906057757	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	2,974.46
1906057755	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	2,460.24
1906054019	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1906054020	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1906067511	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	513.92
				869.64
1906067507	20219800	ORANGE VALE WATER COMPANY	Water	3,868.44
1906069342	20219800	US BANK CORPORATE PAYMENT	Water	38.53
				3,906.97
1906057741	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,618.85
1906072289	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supply	177.08
1906072289	20228200	GOLD COUNTRY TRACTOR INC	Tax Accrual	0.83
				177.91
1906054021	20231400	UNIFIRST CORPORATION	Clothing/Personal Supplies	120.91
1906053989	20232200	SAM'S CLUB DIRECT CML	Custodial Supplies	113.25
1906054021	20232200	UNIFIRST CORPORATION	Custodial Supplies	78.36
1906063930	20232200	STATE INDUSTRIAL PRODUCTS	Custodial Supplies	1,079.84
				1,271.45
1906063845	20257100	SACRAMENTO VALLEY ALARM S	Security Service	134.19
1906063846	20259100	NEIGHBORLY PEST MANAGEMEN	Other Professional Services	169.00
1906067529	20259100	MTW GROUP	Other Professional Services	1,074.00
				1,243.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
NOVEMBER 2018

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	2,000.00		2.69	1,997.31	100%
20206100	Membership Dues	1,000.00		150.00	850.00	85%
20210300	Agricultural/Horticultural Service	12,000.00		1,837.50	10,162.50	85%
20210400	Agricultural/Horticultural Supply	15,000.00		701.03	14,298.97	95%
20211200	Building Maint. Supplies	10,000.00	86.20	1,843.04	8,156.96	82%
20212200	Chemicals	30,000.00	271.88	12,175.68	17,824.32	59%
20213100	Electrical Maint. Service	6,000.00	818.00	9,463.64	(3,463.64)	-58%
20213200	Electrical Maint. Supplies	2,000.00	223.27	478.07	1,521.93	76%
20203500	Education/Training Service	3,000.00		-	3,000.00	100%
20214100	Land Improv. Maint. Service	20,000.00		-	20,000.00	100%
20214200	Land Improv. Maint. Supplies	46,000.00	3,451.57	6,731.33	39,268.67	85%
20215100	Mechanical System Maint. Ser	10,000.00		1,333.16	8,666.84	87%
20215200	Mechanical System Maint. Sup	3,000.00	164.40	906.70	2,093.30	70%
20216200	Painting Supplies	1,500.00		63.98	1,436.02	96%
20216700	Plumbing Maint. Service	1,000.00	350.00	610.00	390.00	39%
20216800	Plumbing Maint. Supplies	4,000.00		722.43	3,277.57	82%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	4.90	7,904.05	10,095.95	56%
20218500	Permit Charges	2,000.00		1,741.75	258.25	13%
20219100	Electricity	83,000.00		36,658.28	46,341.72	56%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	2,974.46	6,753.72	23,246.28	77%
20219300	Refuse Collection / Disposal Service	24,000.00	2,460.24	9,222.27	14,777.73	62%
20219500	Sewage Disposal Service	14,000.00	869.64	3,999.12	10,000.88	71%
20219800	Water	51,000.00	3,906.97	31,792.59	19,207.41	38%
20219900	Telephone System Maintenance	3,000.00		18.96	2,981.04	99%
20220500	Auto Maintenance Service	6,000.00		112.51	5,887.49	98%
20220600	Auto Maintenance Supplies	6,000.00		1,333.62	4,666.38	78%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		29.08	3,970.92	99%
20223600	Fuel & Lubricants	18,000.00	1,618.85	7,368.29	10,631.71	59%
20227500	Rent/Lease Equipment	5,000.00		288.30	4,711.70	94%
20228100	Shop Equip. Maint. Service	2,000.00		79.45	1,920.55	96%
20228200	Shop Equip. Maint. Supplies	7,000.00	177.91	2,317.64	4,682.36	67%
20229100	Other Equip. Maint. Service	2,500.00		221.67	2,278.33	91%
20229200	Other Equip. Maint. Supplies	4,000.00		1,434.72	2,565.28	64%
20231400	Clothing/Personal Supplies	4,000.00	120.91	363.47	3,636.53	91%
20232200	Custodial Supplies	20,000.00	1,271.45	4,865.92	15,134.08	76%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		9,130.76	5,869.24	39%
20253100	Legal Services	18,000.00		14,161.50	3,838.50	21%
20257100	Security Services	16,000.00	134.19	4,416.17	11,583.83	72%
20259100	Other Professional Services	38,000.00	1,243.00	21,147.46	16,852.54	44%
20289800	Other Operating Expenses Sup.	3,500.00		222.09	3,277.91	94%
	SUB-TOTAL	567,000.00	20,147.84	202,602.64	364,397.36	64%

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditure	Expeditures to Date	Funds Available	% Left
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,200.00		1,199.43	0.57	0%
	SUB-TOTAL	1,200.00	-	1,199.43	0.57	0%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	110,000.00		-	110,000.00	0%
43430300	Equipment	70,000.00		-	70,000.00	0%
	SUB-TOTAL	180,000.00	-	-	180,000.00	0%
	GRAND TOTAL	748,200.00	20,147.84	203,802.07	544,397.93	73%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
OCTOBER 2018

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	156.76	643.24	80%
20223600	Fuel & Lubricants	600.00	50.39	227.89	372.11	62%
20250500	Accounting Services	500.00		-	500.00	100%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,430.00	89.58	1,384.65	4,045.35	75%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,430.00	89.58	1,384.65	4,045.35	75%

**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2018/2019
NOVEMBER 2018**

Account Number	Expenditure Account	Budgeted 2018/2019	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	195.95	604.05	76%
20223600	Fuel & Lubricants	600.00		227.89	372.11	62%
20250500	Accounting Services	500.00		-	500.00	100%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,430.00	39.19	1,423.84	4,006.16	74%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,430.00	39.19	1,423.84	4,006.16	74%

STAFF REPORT



DATE: 12-13-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – NOVEMBER 2018

ADMINISTRATION

- Administrator Foell and Board Member Montes attended the Orangevale Community Council meeting at the Orangevale Grange on November 9th.
- Administrator Foell executed the documents for the land swap with SJUSD on November 9th.
- Administrator Foell met with a developer regarding the Holden property. The proposal is for 2-acre home sites.
- The District audit was conducted for Fiscal 2017/18.
- Administrator Foell and Park Superintendent Oropeza met with Aaron Cochran and Tom Carden regarding projects for the 2019 Big Day of Service.
- Administrator Foell was interviewed as part of making a promotional video about the Electric Greenway Trail Project.
- Administrator Foell, Supervisor Woodford and Administrative Clerk Leveille took part in the CAPRI Webinar on Certificates of Insurance and Contractual Language.
- Peter Larimer from MTW and Park Superintendent Oropeza completed the irrigation audit for Pecan Park in preparation for completion of as-built drawings.
- Administrator Foell and the District's attorney Vicki Hartigan participated in a conference call with Crown Castle representatives regarding extending their cell tower lease.
- Administrator Foell and Park Superintendent Oropeza met with a Crown Castle representative at the T-Mobile cell tower site to discuss a possible expansion of services.
- Administrator Foell met with playground representatives to discuss the playground renovation at the Youth Center.
- Administrator Foell attended the Sacramento County Employees Retirement System (SCERS) Employer Forum.
- Administrator Foell attended an open house for retiring CAPRI and CARPD Administrator Pat Cabulagan.

RECREATION

November Activities	Enrollment	Attendance	Gross Revenue
Classes			
Aerial Silks Skills	5		\$ 666.00
Aiki Jujitsu	8		\$ 423.00
Aikido Teen/Adult	6		\$ 846.00
Aikido Youth	4		\$ 286.00
Babysitting CPR	2		\$ 74.00
Ballet - Baby	6		\$ 192.00
Ballet - Pre Ballet	5		\$ 163.00
Dance - Cha Cha	1		\$ 32.00
Gymnastics - Parent Participation	2		\$ 208.00
Gymnastics - Tot	2		\$ 208.00

Jazzercise		222	
Karate - Preschool	2		\$ 277.00
Karate - SA Shotokan	11		\$ 1,537.00
Mini Ninja	1		\$ 82.00
Parkour & Free Running	1		\$ 135.00
Sunset Chef	8		\$ 179.00
Tai-Chi Chuan	3		\$ 132.00
Top Notch Holiday Basketball	18		\$ 1,860.00
TwirlSport Cheer	4		\$ 214.00
TwirlSport Tumbling	10		\$ 529.00
Ukulele	53		\$ 53.00
Yoga for Grown-Ups	7		\$ 353.00
Classes Sub Total	159	222	\$ 8,449.00
Events			
Family Fright Night			
Kids Night Out			
Events Sub Total	0	0	\$ -
Preschool			
Kinder Kidz	20		\$ 5,410.00
Orange Blossoms	20		\$ 4,565.00
Preschool Sub Total	40		\$ 9,975.00
SENIORS			
Bridge	77		\$ 72.00
M.O.V.E. mid day movie		7	
Senior Lunches		108	
Seniors Sub Total	77	115	\$ 72.00
GRAND TOTAL	276	337	\$ 18,496.00

November Gross Revenue Recap – November OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$16,254, \$8,746 under the projected amount. November recreation revenue came in at \$ 16,088, \$1,912 under the projected amount and facility revenue in came in at \$167, \$6,833 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in November.*

PROGRAM HIGHLIGHTS

- Nov 2: Pajama Night - 11 participants, we had several returning kids from previous Kids Night Out.
- Nov 16/17: Holiday Craft Fair - Over 800+ people walked through the Holiday Craft Fair.

UPCOMING EVENTS

- December 7, Tree Lighting
- January 1, Polar Bear Plunge

SECURITY

**Fulton-El Camino Park District Police Department
Monthly Status Report for: Orangevale Recreation and Park District**

Reporting Period: 2018-10-01 to 2018-10-31

NOTICE TO APPEAR ISSUED:

2018-10-17 21:17 OV Community Center

V1: 9.36.067 SCO Park Hours Severity: Inf

V2: 9.36.067 SCO Park Hours Severity: Inf

V3: 9.36.067 SCO Park Hours Severity: Inf

2018-10-14 10:03 Pecan Park

V1: 9.36.061(a)(4) SCO Animal leash Severity: Inf

PARKING VIOLATIONS ISSUED:

2018-10-14 10:57 OV Community Center

V1: 5204(a) CVC Current registration tabs not properly displayed

2018-10-14 10:45 OV Community Center

V1: 4000(a) CVC No current registration

2018-10-14 10:39 OV Community Center

V1: 5200(a) CVC Display of two license plates required

2018-10-14 10:30 OV Community Center

V1: 5200(a) CVC Display of two license plates required

2018-10-14 10:34 OV Community Park

V1: 4000(a) CVC No current registration

2018-10-11 18:07 Pecan Park

V1: 5204(a) CVC Current registration tabs not properly displayed

2018-10-14 10:20 Pecan Park

V1: 5204(a) CVC Current registration tabs not properly displayed

2018-10-14 10:14 Pecan Park

V1: 5200(a) CVC Display of two license plates required

2018-10-14 09:37 Pecan Park

V1: 4000(a) CVC No current registration

2018-10-14 09:28 Pecan Park

V1: 4000(a) CVC No current registration

WARNINGS ISSUED:

2018-10-11 18:20 Almond Park

Violation: 9.36.061(a)(4)SCO

2018-10-14 10:54 OV Community Center

Violation: 9.36.061(a)(4)SCO

Reporting Period: 011/01/2018 to 11/30/2018

NOTICE TO APPEAR ISSUED:

2018-11-03 02:00 OV Community Center

V1: 2800.2 CVC Evading - Fel Severity: Fel

V2: 14601.1(a) CVC Suspended License Severity: Mis

V3: 1203.2 PC Violation of Probation Severity: Mis

PARKING VIOLATIONS ISSUED:

2018-11-15 15:32 OV Community Center

V1: 4000(a) CVC No current registration

2018-11-07 17:20 Pecan Park

V1: 4000(a) CVC No current registration

V2: 5200(a) CVC Display of two license plates required

2018-11-15 15:19 Pecan Park

V1: 5200(a) CVC Display of two license plates required

PARKS

Park Infrastructure

All Parks

- Nelson continues to do playground inspections and takes care of repairs on site if necessary.
- Nelson and Curtis replaced 5 bollards at Disk Golf and Orangevale Community Park.
- Staff replaced basketball nets at Pecan Park basketball court.
- Staff replaced a dog park bag dispenser.
- Curtis and Nelson repaired two tripping hazards at the Community Center walkway and Oak and Filbert nature area trail.
- Curtis, Nelson and Doug removed two large play equipment concrete footings from the youth center playground.
- Doug and Horacio removed several large branches damming up two areas of the creek at the Sundance Natural Area.
- Doug and Horacio patched some areas of the lower roof at the OV Community Center.

Mechanics

- Lucas continues to do basic maintenance on all vehicles.
- Lucas repaired the air bag system in the Ford Ranger truck.
- Lucas changed the oil on the Ford Ranger extended cab.
- Lucas inspected the light tower in preparation to the tree lighting event.
- Lucas fixed the 18-inch chainsaw

Park Irrigation

All Parks

- Nelson worked on the irrigation watering the east side of the back-parking lot to OV Community Park.
- Curtis and Nelson continue to monitor the pool chemicals and assist in the basis maintenance of the pool.
- Nelson and other staff continue hand watering approximately 120 young trees every two weeks.
- Horacio is now monitoring the irrigation system.
- Staff repaired a valve at Orangevale Community Park and Almond Park.
- Staff replaced 2 Sprinklers at Pecan Park and Palisades soccer field.
- All irrigation has been turned off.
- Nelson replaced the antenna to the Disk Golf irrigation controller.

Park Grounds

All Parks

- Staff continues with detail maintenance in all parks (cleaning mowing, edging and blowing-biweekly only).
- Nelson fertilized the large and small dog park area.
- Doug and Horacio pruned a tree at Sundance that was overhanging Fair Oaks Blvd.
- Staff has been cleaning all storm drains to prevent flooding.

Other Reports

- Horacio Attended the Maintenance Management School (one-week attendance).
- Bruce attended the Maintenance Management School (one-week attendance).
- Doug, Nelson and Curtis assisted in the decoration of the Christmas Tree.
- Doug and Curtis assisted in the set-up and clean-up for the Craft Fair.
- Staff continues leaf abatement and leaf mulching in several District parks.

STAFF REPORT



DATE: 12-13-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **PUBLIC HEARING: CONSIDERATION OF APPROVAL OF PAY TO PLAY AT THE SHADY OAKS DISC GOLF COURSE**

RECOMMENDATION

Conduct public hearing regarding consideration of approval of Pay to Play at the Shady Oaks Disc Golf Course.

BACKGROUND

Orangevale Recreation and Park District

Shady Oaks Disc Golf Course

Pay to Play Business Plan

1st Draft – 4/12/18 (Board Meeting) Black

2nd Draft – 10/4/18 (Ad Hoc Committee Meeting) Red

Updated 10/10/18 (Ad Hoc Committee Meeting Comments) Blue

Updated 12/07/18 (Board Meeting 12/13/18) Orange

Pay to Play at the Shady Oaks Disc Golf Course was initially discussed informally approximately five years ago when the District was considering possible solutions to the overflow parking needs at the disc golf parking lot. A lack of parking was observed at certain times of the week and during certain times of the year that required overflow parking on grass areas near the entrance to the park. These needs were greater on weekends and later in the afternoon during soccer and baseball season when the park was busy with both disc golfers and parents accessing the fields at Pasteur Middle School. The District conducted some initial research on Pay to Play at that time with the help of former Final 9 Sports owner Jim Oates. District staff determined not to pursue Pay to Play as a funding option at that time. This periodic need for additional parking has continued and the addition of other needs has caused the District to reconsider Pay to Play as a funding option. The other needs identified include renovating the bathrooms, addressing environmental challenges including tree pruning and erosion issues, and the potential positive impact of additional security and enforcement of park regulations.

The fact that Pay to Play is becoming a more accepted practice in areas like Southern California, the Midwest, and East Coast has also been a factor in reconsidering the option. There is one Pay to Play Disc Golf Course in Sacramento at the Sunrise Golf & Disc Golf Course in Citrus Heights, however, there are plans to close the course for development purposes.

In considering Pay to Play at the Shady Oaks Disc Golf Course, the District outlined the critical points to consider at the September 12, 2017 Board of Director's meeting. The Board determined to appoint an Ad Hoc Committee to investigate the logistics of considering Pay to Play. The committee met on February 2, 2018 and recommended to the Board that staff craft a community survey to gather information from the public and to draft a business plan discussing the major areas of the proposal. The Board of Directors approved the committee's recommendation at the March 8, 2018 meeting. The Ad

Hoc committee then met on April 4, 2018. The committee approved the survey instrument and recommended the survey, budget estimates, and business plan be presented to the Board of Directors. The Board considered the item at the April 12, 2018 meeting. The Board discussed the business plan, fee structure, and proposed budgets based on the level of fees collected. The Board increased the amounts for the annual passes. The survey language was approved, and staff was directed to distribute the surveys. The item was discussed again at the June 7th and July 12th, 2018 meetings and public comments were taken. The major objections to Pay to Play from the public hearings and surveys included: 1) Difficulty in insuring people pay considering how open the course is; 2) Precedence of the first Pay to Play course in the area and the potential for other courses to follow in the future; 3) The potential for club members to not be as actively involved in policing the course and completing projects for course improvement if they have to Pay to Play; 4) Pay to Play would eliminate those that couldn't afford to pay the fee; and 5) Could result in more course vandalism due to frustration with having to pay a fee; 6) Could result in patrons trying to play before or after Final 9 Sports hours of operation; and 7) Shady Oaks Disc Golf Club Members should receive yearly pass resident rates if Pay to Play is instituted. The advantages expressed were: 1) The fees collected would be accounted for in a separate "Enterprise Fund" exclusively for the maintenance, security, and improvement of the Shady Oaks Disc Golf Course; 2) Larger projects such as a new restroom and expanded parking lot along with smaller maintenance and improvement projects would be able to be accomplished over time; and 3) Additional resources would be available for course marshal's and a stronger police presence. Staff has prepared the following updated information for the Board's consideration.

The Ad Hoc Committee Meeting was held on October 10, 2018. The following is a re-cap of the meeting.

- a. Administrator Foell welcomed the twelve attendees and began by summarizing the history of Pay to Play to date and the reasons for considering establishing a Pay to Play at Shady Oaks. Reasons included; generating funding for development of the disc golf facilities, parking lot expansion, restroom renovations, environmental improvements, and marshalling/security at the course. He also noted the ongoing contribution of the Shady Oaks Disc Golf Club to clean, police, build, and organize various benefits.
- b. Administrator Foell reviewed the proposed budget, adding that Pay to Play cannot work unless Bruce and Jenny Knisley from Final 9 Sports – the Disc Golf Course Concessionaire agree to increase their hours and staffing, accept revenue, issue passes, etc.
- c. A group discussion followed about the cost that other sports and activities pay to rent fields, the similarities and differences of their circumstances and how it related to our disc golf course and the potential for Pay to Play.
- d. Administrator Foell had everyone introduce themselves and share their connection and interest. The consensus was against Pay to Play, and most if not all agreed that the needs were real and something must be figured out to cover costs.
- e. Other fund-raising ideas were tossed out: pay for parking, bake sales, donation box, tee advertising, volunteer work days.
- f. Director Montes suggested Shady Oaks become a non-profit to allow them to apply for grants and scholarships. This would enable them to better collaborate with OVparks to complete projects.
- g. Director Montes recommended the Board cease pursuing Pay to Play and look at other avenues for acquiring resources for the desired projects.
- h. Administrator Foell summarized that based on the public that have participated in the Pay to Play discussion, the great majority have been against Pay to Play at the disc golf course. Administrator Foell then discussed how the idea originated including the need to have more park patrols to better control alcohol and marijuana use, and to finance large projects like the rest room and parking lot improvements which would be very difficult to fund in other ways. Also, that the high amount of foot traffic on the course continues to require more attention and resources to environmental issues.

- i. A comment was made that it's illegal to drink and smoke marijuana on the course and the increased fine due to the proximity of the school. It was suggested that this is the highest visited location in the District.
- j. Director Montes made a motion to recommend to the full Board to withdraw the proposal for Pay to Play for the Disc Golf Course and direct the District Administrator and staff to work with the Disc Golf Club and other members of the community to find alternative ways to meet the District's goals, which Director Meraz seconded.
- k. The committee moved this to the full Board for discussion and a vote at the December 2018 meeting.

Legal Authority to Charge Use Fees at the Shady Oaks Disc Golf Course

The District's attorney has provided the following description of the legal authority to charge use fees at the Shady Oaks Disc Golf Course:

Public Resources Code Section 5789.5 provides that:

(a) A board of directors may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. No fee shall exceed the costs reasonably borne by the district in providing the service or enforcing the regulation for which the fee is charged.

Course Capital Projects and Course Administration Priorities

District staff has established five major areas of need at the disc golf course.

- 1) Construct an Additional 30 Parking Stalls (\$150,000)
- 2) Upgrade the Restroom to Four Unisex Stalls (\$150,000)
- 3) Environmental Improvements – Defined Walkways on Fairways (1st 100 feet Off Tee Pads), Erosion Control, Tree Care/Pruning, Walking Bridges (\$25,000/yr.)
- 4) Create a Marshalling Program to Enforce Course Etiquette, Conduct Small Maintenance Projects, and Insure Payment (\$7,000/yr.)
- 5) Increase Police Patrols to Enforce Park Regulations and Better Control Alcohol and Marijuana Use on the Course (\$23,000/yr.)

1) Construct an Additional 30 Parking Stalls

Constructing additional parking stalls will provide the public with more adequate parking at the site, reduce impacts on street parking in local neighborhoods, and improve the aesthetics at the entrance to the course.

2) Upgrade the Restroom to Four Unisex Stalls

The current restroom was constructed over 35 years ago and is in need of upgrades.

3) Environmental Improvements

The course would benefit from several environmental improvements. Defining fairway walkways on at least six holes would reduce the wide foot traffic prints and allow more grasses and vegetation to gain a foothold improving both the look, feel, and erosion impacts on the course. Additional erosion control in the form of steps, barriers, etc. would provide more opportunities to establish grasses and vegetation and reduce erosion on the course. The oak woodland could use additional attention in the form of pruning out deadwood and planting and caring for young trees to insure the sustainability of the valuable resource. The addition and maintenance of walking bridges would add to the safety for participants and improving the environment by focusing foot traffic.

4) Course Marshalls to Promote Course Etiquette and Insure Payment

Course Marshalls would play an important roll in a Pay to Play system. Their responsibilities would include promoting players to follow course etiquette standards, conduct small course maintenance projects, and check to insure players have paid to play.

5) Security and Park Regulation Enforcement

OVparks contracts with the Fulton-El Camino Police Department to provide security/patrol services at District Parks in addition to the services provided by the Sacramento County Sheriff's Department. They are currently budgeted at approximately five hours per week. Budget constraints have limited the hours these services are utilized. Under Pay to Play the hours could be increased up to 8 hours per week at a cost of approximately \$23,000 per year. The park police enforce park and vehicle regulations.

Additional Items/Topics

Fee Structure

The fee structure proposed would include a choice for players to pay a daily fee from \$3 to \$5 per day or pay for a yearly pass that would have both a resident rate (from \$70-\$100/yr.) and non-resident rate (from \$130-\$150/yr.) A lost pass fee of \$25 would be charged for residents and \$50 for non-residents. Players 16 years of age or younger would be free of charge.

Auditing Financial Statements

The collection of daily receipts will necessitate a yearly audit and a strong method for accounting for the revenue collected. Numerically sequenced registration bands that can be matched to the number of paid patrons on daily reports appears to be the best method for tracking receipts. To have the auditor conducting the District yearly audit to include this in the scope of work is estimated at \$2,000 per year.

Pay to Play Program Administration

A challenge of the Pay to Play concept is the additional cost associated with collecting the fees. The yearly passes would be collected by the District Office and would add very little cost beyond the initial outlay for a photo ID machine and associated supplies (~\$3,000). Collection of the daily fees however, will require Final 9 Sports to be open for business for significantly longer hours and will necessitate them receiving an administration fee to compensate for the increased labor and logistics of administering the collection of fees. The cost for the additional hours and administration is approximately 20% of the fees collected.

Recommendation of Ad Hoc Committee

The Ad Hoc Committee voted to recommend to the Board of Directors to withdraw the proposal for Pay to Play for the Disc Golf Course and to direct the District Administrator and staff to work with the Disc Golf Club and other members of the community to find alternative ways to meet the District's goals.

Attached for review are four six-year budget projections. They vary based on higher to lower revenue projections.

RECOMMENDED MOTION

None. Motion determined after public hearing and discussion.

**OVparks Disc Golf Course Pay to Play - Business Plan Budget Projection
Scenario A-1 (Highest Revenue Estimate/Concessionaire Staffing & Fee Collection)**

INCOME	Budget 2019/20	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
Beginning Balance	0	63,400.80	130,540.40	44,918.80	106,536.00	165,392.00
Daily Pass - Weekday M-Fri	\$3/day x 400/wk x 50wks	60,000	60,000	60,000	60,000	60,000
Daily Pass - Weekend Sat-Sun	\$5/day x 300/wk x 50wks	75,000	75,000	75,000	75,000	75,000
Yearly Pass - Residents & Shady Oaks Members	30 x \$70	2,100	2,100	2,100	2,100	2,100
Yearly Pass - Residents	10 x \$100	1,000	1,000	1,000	1,000	1,000
Yearly Pass - Non-Residents & Shady Oaks	50 x \$130	6,500	6,500	6,500	6,500	6,500
Yearly Pass - Non-Residents	100 x \$150	15,000	15,000	15,000	15,000	15,000
Total Revenue	159,600	159,600	159,600	159,600	159,600	159,600
Total Revenue and Beginning Balance	159,600	223,001	290,140	204,519	266,136	324,992
EXPENSES						
Environmental Improvements (Yearly)		22,000	22,000	22,000	22,000	22,000
Defined Walkways on Fairways (6 Total, 1/yr.)	1st 100 Feet Off Tee Pads	7,000	7,000	7,000	7,000	7,000
Erosion Control	Stairs/Barriers/Vegetation	2,000	2,000	2,000	2,000	2,000
Tree Care/Pruning/Planting	Contract Pruning	12,000	12,000	12,000	12,000	12,000
Walking Bridges		1,000	1,000	1,000	1,000	1,000
Capital Projects (One Time)		0	150,000	0	0	150,000
Parking Lot Expansion (Approx. 30 Stalls)		0	150,000	0	0	0
Restroom Renovation (4 Unisex)		0	0	0	0	150,000
Police Patrols/Enforcement (Yearly)	Approx. 7 hrs/wk	20,020	20,020	20,020	20,020	20,020
Concessionaire Administration		44,179	46,940	49,702	52,463	55,224
Course Marshalls (Yearly) (\$1/yr Increase)	Wkends, 8 hrs x 52wks x16	6,656	7,072	7,488	7,904	8,320
Additional Hours Winter (\$1/yr Increase)	2hrs/day X 17wks X \$16	3,808	4,046	4,284	4,522	4,760
Additional Hours Summer (\$1/yr Increase)	6hrs/day X 35wks X \$16	23,520	24,990	26,460	27,930	29,400
Concessionaire Administration Fee	30 Percent	10,195	10,832	11,470	12,107	12,744
Misc. Expenses		10,000	3,500	3,500	3,500	3,500
Supplies	Badge Maker, Bands, etc.	3,000	1,000	1,000	1,000	1,000
Attorney Fees	Set-up / Agreement	5,000	500	500	500	500
Audit	Yearly	2,000	2,000	2,000	2,000	2,000
Total Expenses		96,199	92,460	245,222	97,983	250,744
Ending Balance		63,401	130,540	44,919	165,392	74,248

**OVparks Disc Golf Course Pay to Play - Business Plan Budget Projection
Scenario B-1 Middle Revenue Estimate/Concessionaire Staffing & Fee Collection)**

	Budget 2019/20	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
INCOME						
Beginning Balance	0	51,510.80	99,760.40	152,248.80	44,976.00	91,942.00
Daily Pass - Weekday M-Fri	48,750	48,750	48,750	48,750	48,750	48,750
Daily Pass - Weekend Sat-Sun	62,500	62,500	62,500	62,500	62,500	62,500
Yearly Pass - Residents & Shady Oaks Members	2,100	2,100	2,100	2,100	2,100	2,100
Yearly Pass - Residents	1,000	1,000	1,000	1,000	1,000	1,000
Yearly Pass - Non-Residents & Shady Oaks	6,500	6,500	6,500	6,500	6,500	6,500
Yearly Pass - Non-Residents	15,000	15,000	15,000	15,000	15,000	15,000
Total Revenue	135,850	135,850	135,850	135,850	135,850	135,850
Total Revenue and Beginning Balance	135,850	187,361	235,610	288,099	180,826	227,792
EXPENSES						
Environmental Improvements (Yearly)	13,000	20,000	13,000	20,000	13,000	20,000
Defined Walkways on Fairways (6 Total, 1/2yrs)	0	7,000	0	7,000	0	7,000
Erosion Control	2,000	2,000	2,000	2,000	2,000	2,000
Tree Care/Pruning/Planting	10,000	10,000	10,000	10,000	10,000	10,000
Walking Bridges	1,000	1,000	1,000	1,000	1,000	1,000
Capital Projects (One Time)	0	0	0	150,000	0	0
Parking Lot Expansion (Approx. 30 Stalls)	0	0	0	150,000	0	0
Restroom Renovation (4 Unisex)	0	0	0	0	0	0
Police Patrols/Enforcement (Yearly)	17,160	17,160	17,160	17,160	17,160	17,160
Concessionaire Administration	44,179	46,940	49,702	52,463	55,224	55,224
Course Marshalls (Yearly) (\$1/yr Increase)	6,656	7,072	7,488	7,904	8,320	8,320
Additional Hours Winter (\$1/yr Increase)	3,808	4,046	4,284	4,522	4,760	4,760
Additional Hours Summer (\$1/yr Increase)	23,520	24,990	26,460	27,930	29,400	29,400
Concessionaire Administration Fee	10,195	10,832	11,470	12,107	12,744	12,744
Misc. Expenses	10,000	3,500	3,500	3,500	3,500	3,500
Supplies	3,000	1,000	1,000	1,000	1,000	1,000
Attorney Fees	5,000	500	500	500	500	500
Audit	2,000	2,000	2,000	2,000	2,000	2,000
Total Expenses	84,339	87,600	83,362	243,123	88,884	95,884
Ending Balance	51,511	99,760	152,249	44,976	91,942	131,908

**OVparks Disc Golf Course Pay to Play - Business Plan Budget Projection
Scenario C-1 Lowest Revenue Estimate/Concessionaire Staffing & Fee Collection)**

INCOME	Budget 2019/20	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
Beginning Balance	0	37,786	72,353	111,200	140,328	173,736
Daily Pass - Weekday M-Fri	\$3/day x 250/wk x 50wks	37,500	37,500	37,500	37,500	37,500
Daily Pass - Weekend Sat-Sun	\$5/day x 200/wk x 50wks	50,000	50,000	50,000	50,000	50,000
Yearly Pass - Residents & Shady Oaks Members	30 x \$70	2,100	2,100	2,100	2,100	2,100
Yearly Pass - Residents	10 x \$100	1,000	1,000	1,000	1,000	1,000
Yearly Pass - Non-Residents & Shady Oaks	50 x \$130	6,500	6,500	6,500	6,500	6,500
Yearly Pass - Non-Residents	100 x \$150	15,000	15,000	15,000	15,000	15,000
Total Revenue	112,100	112,100	112,100	112,100	112,100	112,100
Total Revenue and Beginning Balance	112,100	149,886	184,453	223,300	252,428	285,836
EXPENSES						
Environmental Improvements (Yearly)		13,500	6,500	13,500	6,500	13,500
Defined Walkways on Fairways (6 Total, 1/2 yrs)	1st 100 Feet Off Tee Pads	7,000	0	7,000	0	7,000
Erosion Control	Stairs/Barriers/Vegetation	1,000	1,000	1,000	1,000	1,000
Tree Care/Pruning/Planting	Contract Pruning	5,000	5,000	5,000	5,000	5,000
Walking Bridges		500	500	500	500	500
Capital Projects (One Time)		0	0	0	0	150,000
Parking Lot Expansion (Approx. 30 Stalls)		0	0	0	0	150,000
Restroom Renovation (4 Unisex)		0	0	0	0	0
Police Patrols/Enforcement (Yearly)	Approx. 5 hrs/wk	14,300	14,300	14,300	14,300	14,300
Concessionaire Administration		43,514	46,233	48,953	51,672	54,392
Course Marshalls (Yearly) (\$1/yr Increase)	Wkends, 8 hrs x 48wks x16	6,144	6,528	6,912	7,296	7,680
Additional Hours Winter (\$1/yr Increase)	2hrs/day X 17wks X \$16	3,808	4,046	4,284	4,522	4,760
Additional Hours Summer (\$1/yr Increase)	6hrs/day X 35wks X \$16	23,520	24,990	26,460	27,930	29,400
Concessionaire Administration Fee	30 Percent	10,042	10,669	11,297	11,924	12,552
Misc. Expenses		10,000	3,500	3,500	3,500	3,500
Supplies	Badge Maker, Bands, etc.	3,000	1,000	1,000	1,000	1,000
Attorney Fees	Set-up / Agreement	5,000	500	500	500	500
Audit	Yearly	2,000	2,000	2,000	2,000	2,000
Total Expenses		74,314	77,533	73,253	82,972	78,692
Ending Balance		37,786	72,353	111,200	140,328	173,736

**OVparks Disc Golf Course Pay to Play - Business Plan Budget Projection
Scenario D-1 Variation on Revenue/Concessionaire Staffing & Fee Collection
Only Direct Costs**

		Budget 2019/20	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
INCOME							
Beginning Balance		0	6,256	6,293	3,610	-1,792	-9,914
Daily Pass - Weekday M-Fri	\$3/day x 125/wk x 50wks	18,750	15,000	15,000	15,000	15,000	15,000
Daily Pass - Weekend Sat-Sun	\$5/day x 100/wk x 50wks	25,000	18,750	18,750	18,750	18,750	18,750
Yearly Pass - Residents & Shady Oaks Members	30 x \$70	2,100	2,100	2,100	2,100	2,100	2,100
Yearly Pass - Residents	10 x \$100	1,000	1,000	1,000	1,000	1,000	1,000
Yearly Pass - Non-Residents & Shady Oaks	50 x \$130	6,500	6,500	6,500	6,500	6,500	6,500
Yearly Pass - Non-Residents	100 x \$150	15,000	15,000	15,000	15,000	15,000	15,000
Total Revenue		68,350	58,350	58,350	58,350	58,350	58,350
Total Revenue and Beginning Balance		68,350	64,606	64,643	61,960	56,558	48,436
DIRECT EXPENSES							
Police Patrols/Enforcement (Yearly)	Approx. 3 hrs/wk	8,580	8,580	8,580	8,580	8,580	8,580
Concessionaire Administration							
Course Marshalls (Yearly) (\$1/yr Increase)	Wkends, 8 hrs x 48wks x16	6,144	6,528	6,912	7,296	7,680	7,680
Additional Hours Winter (\$1/yr Increase)	2hrs/day X 17wks X \$16	3,808	4,046	4,284	4,522	4,760	4,760
Additional Hours Summer (\$1/yr Increase)	6hrs/day X 35wks X \$16	23,520	24,990	26,460	27,930	29,400	29,400
Concessionaire Administration Fee	30 Percent	10,042	10,669	11,297	11,924	12,552	12,552
Misc. Expenses							
Supplies	Badge Maker, Bands, etc.	3,000	3,000	3,500	3,500	3,500	3,500
Attorney Fees	Set-up / Agreement	5,000	500	500	500	500	500
Audit	Yearly	2,000	2,000	2,000	2,000	2,000	2,000
Total Expenses		62,094	58,313	61,033	63,752	66,472	66,472
Ending Balance		6,256	6,293	3,610	-1,792	-9,914	-18,036



RESOLUTION NUMBER 18-12-611

**RESOLUTION OF THE ORANGEVALE
RECREATION & PARK DISTRICT
ESTABLISHING CLASSES OF REGULAR
EMPLOYMENT AND SALARY RANGES**

WHEREAS, the ORANGEVALE RECREATION & PARK DISTRICT (the "District") a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1.

WHEREAS, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution;

WHEREAS, the District became a Participating Employer in the Sacramento County Employees' Retirement Systems (SCERS) on or about May 1, 1984.

WHEREAS, the District has entered into a Special District Agreement dated January 22, 1987 (the "Agreement") with the County of Sacramento (the "County") for the provision of health, welfare and retirement benefits to its employees as provided for therein; and

WHEREAS, Orangevale Recreation & Park District determined eligibility for employment benefits, including membership in SCERS, based on County of Sacramento practices that were formalized in a resolution passed by the Sacramento County Board of Supervisors on or about March 3, 1987, and the incorporated Special District Agreement, attached as Exhibit A to this resolution and incorporated by reference.

WHEREAS, On or about June 20, 2018, the SCERS Board of Retirement adopted a Membership Policy, attached as Exhibit B to this resolution and incorporated by reference.

WHEREAS, the District hereby adopts the SCERS Membership Policy as of the date of this resolution and will henceforth rely on the terms of the SCERS Membership Policy to determine eligibility of District employees to become members of SCERS.

WHEREAS, the District has evaluated its current job classifications and determined which classifications are eligible for SCERS membership. Attached as Exhibit C-1 and C-2 to this resolution and incorporated by



reference is a list of all District classifications. Those classifications eligible and not eligible for SCERS membership are identified in Exhibit C-1 and C-2.

WHEREAS, the District feels it is in the best interests of the District and its employees to establish a basic compensation plan for all classifications of employment and to set forth the classes of employees entitled to health and retirement benefits pursuant to the Agreement; and

WHEREAS, this Resolution shall be known as, and may be cited as the “Salary Resolution of Orangevale Recreation and Park District”.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

Section 1. Basic Compensation Plan. The District hereby establishes a basic compensation plan for all employees in all of the classifications of employment as described in Section 3 of this resolution to be effective as of the date the resolution is adopted.

Section 2. Definitions: The following terms as used in this Resolution shall, unless the context clearly indicates otherwise, have the respective meanings set forth herein. Words used in the present tense include in the future, except where the natural construction of this Resolution otherwise indicates. Words in the singular number include the plural, words in the plural number include the singular, and the word “shall” is mandatory and not directory.

1. **“Class”** means a position or group of positions having comparable duties, responsibilities and qualifications which have been approved as a class by the Board of Directors.

2. **“Class specification”** means the official description of a class including:

a. The title;

b. A statement of the duties and responsibilities; and

c. The employment standards, such as education, experience, knowledge, skills and abilities, which may be required of applicants for employment in the class.

3. **“Classification plan”** means the arrangement of positions in classes, together with the titles and specifications describing each class.

4. **“Continuous employment”** means employment uninterrupted from the date of appointment, except by authorized absence.

5. **“Employee”** means a person holding a position with the District.



6. **“Extra help employee”** means any employee who is employed for a period of short duration, whether part-time or full-time, in a position which either is designated as extra help in the annual salary resolution or publicly available pay schedule or is not contained therein.

7. **“Hourly rate”** means the amount of individual compensation, for a full hour’s service, which either is computed by dividing monthly salary by the number of working hours in a month or is specifically established in the annual salary resolution or publicly available pay schedule.

8. **“Intermittent employee”** means an employee who is not appointed to a permanent position, is not a Regular Employee, and whose service is irregular, periodic, and recurrent at intervals not to exceed the full-time equivalent of nine (9) months employment in any calendar year. Intermittent employees shall not acquire permanent employee status.

9. **“Layoff”** means the involuntary termination from a class of a permanent or probationary employee without fault on the part of the employee, because of lack of work, lack of funds, or in the interest of economy.

10. **“Monthly salary”** means the amount of individual compensation, for a full month of service, which is established specifically in the annual salary resolution or publicly available pay schedule.

11. **“Non-Career Employee”** means a non-Regular Part-Time, Extra-Help, Intermittent, Seasonal, or Temporary Employee as those terms are defined herein

12. **“Part-time employee”** means any employee who is assigned to normally work substantially less than 8 hours per day or 40 hours per week during the employee’s period of employment.

A part-time employee may be either a “Regular Part-Time” employee assigned to work in a permanent position who is eligible for benefits provided in this Resolution, or a “non-Regular Part-Time” employee who is not appointed to a permanent position, is not a Regular employee, and who is ineligible for benefits provided in this Resolution, if hired with an agreement between the employee and the Participating Employer that the employee will work less than 1566 hours per year.

13. **“Permanent employee”** means a person who has completed the introductory period of six months in a permanent position.

14. **“Permanent position”** means any position established in this Resolution, the District’s Classification Plan, the annual salary resolution, or publicly available pay schedule, as permanent.

15. **“Position”** means any combination of duties regularly assigned to be performed by one person.



16. **“Regular employee”** means any officer or employee in the classified or unclassified service who occupies a permanent position established in accordance with the Classification Plan, annual salary ordinance or publicly available pay schedule, and who is assigned to work either full-time, or part-time for at least 20 hours per week (1044 hours per year), or any elected official.

17. **“Seasonal employee”** means an employee who is not appointed to a permanent position, who is not a Regular Employee, and whose service is irregular, periodic, and recurrent at intervals in order to fill a temporary need usually related to the time of year. Seasonal employees shall not acquire permanent employee status.

18. **“Temporary employee”** means an employee who has been appointed to a position which is of limited duration for less than 1566 hours per year.

19. **“Year”** means the twelve (12) consecutive months of the calendar year January 1 through December 31.

Section 3. Salary Schedule and Compensation Plan. The salary schedule and compensation plan attached hereto as Exhibit C-1 and C-2 is hereby adopted.

Section 4. Benefits. Pursuant to the Special District Agreement, the District and its employees are subject to the same eligibility requirements and general rules for health and welfare benefits, and participation in the Sacramento County Employees Retirement System (“SCERS”) in the same manner as they apply to the County and its employees. Regular full-time and regular part-time (twenty hours or more per week) employees shall be eligible for enrollment in the group plans and SCERS. In accordance with the Special District Agreement, and the Sacramento County Code, rules and regulations, the following classes of employees are not considered “permanent” and/or “regular” full-time and/or part-time employees, and are ineligible for enrollment in the group plans and SCERS:

1. Non--Career Employees, including non-Regular Part-Time temporary, intermittent, seasonal, or extra-help employees with an agreement between the employee and the Participating Employer that the employee will work less than 1566 hours per year;

2. Volunteers;

3. Employees working in an “on-call” status and not occupying a position considered by the District to be a “permanent” position.

4. Employees who occupy a position that is not classified as a permanent or career-type position.



5. An employee who is eligible to waive, and has executed a valid waiver of SCERS membership.

6. An employee who is a retired member of SCERS and who satisfies the requirements of Government Code Section 7522.56 to serve a Participating Employer without reinstatement from retirement.

7. Specific classifications of employees not considered “regular” and/or “permanent” employees and therefore not eligible for participation in the District’s health, welfare and retirement benefits are set forth in Exhibit C-2 and incorporated herein by this reference.

Section 5. Personnel Policies and Procedures. All employees shall be subject to, and comply with the District’s personnel policies and procedures as amended and revised from time to time by the District’s Board of Directors.

Section 6. Validity. If any section, subsection, paragraph, sentence, clause or phrase of this Resolution is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution. The Board of Directors of the Orangevale Recreation and Park District hereby declares that it would have passed and does hereby enact this Resolution and each section, subsection, paragraph, sentence, clause and phrase hereof, irrespective of the fact that any one (1) or more sections, subsections, paragraphs, sentences, clauses, or phrases be declared invalid or unconstitutional.

Section 7. Implementation. Unless otherwise indicated, all provisions of this Resolution shall become effective as of the date the resolution is adopted.

The District Administrator is authorized to create a table of class titles, pay rates and salary schedules consistent with actions taken by the Board of Directors authorizing such titles and rates of pay.

Passed and adopted this 13th day of December 2018, on motion by:

- YES:
- NOES:
- ABSENT:
- ABSTAIN:

ORANGEVALE RECREATION & PARK DISTRICT

By _____
Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

RESOLUTION NUMBER 186-121-61109

**RESOLUTION OF THE ORANGEVALE
RECREATION & PARK DISTRICT
ESTABLISHING CLASSES OF REGULAR
EMPLOYMENT AND SALARY RANGES**

WHEREAS, the ORANGEVALE RECREATION & PARK DISTRICT (the “District”) a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1.

WHEREAS, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution;

WHEREAS, the District became a Participating Employer in the Sacramento County Employees’ Retirement Systems (SCERS) on or about May 1, 1984.

WHEREAS, the District has entered into a Special District Agreement dated January 22, 1987 (the “Agreement”) with the County of Sacramento (the “County”) for the provision of health, welfare and retirement benefits to its employees as provided for therein; and

WHEREAS, Orangevale Recreation & Park District determined eligibility for employment benefits, including membership in SCERS, based on County of Sacramento practices that were formalized in a resolution passed by the Sacramento County Board of Supervisors on or about March 3, 1987, and the incorporated Special District Agreement, attached as Exhibit A to this resolution and incorporated by reference.

WHEREAS, On or about June 20, 2018, the SCERS Board of Retirement adopted a Membership Policy, attached as Exhibit B to this resolution and incorporated by reference.

WHEREAS, the District hereby adopts the SCERS Membership Policy as of the date of this resolution and will henceforth rely on the terms of the SCERS Membership Policy to determine eligibility of District employees to become members of SCERS.

WHEREAS, the District has evaluated its current job classifications and determined which classifications are eligible for SCERS membership. Attached as Exhibit C-1 and C-2 to this resolution and incorporated by

reference is a list of all District classifications. Those classifications eligible and not eligible for SCERS membership are identified in Exhibit C-1 and C-2.

WHEREAS, the District feels it is in the best interests of the District and its employees to establish a basic compensation plan for all classifications of employment and to set forth the classes of employees entitled to health and retirement benefits pursuant to the Agreement; and

WHEREAS, this Resolution shall be known as, and may be cited as the “Salary Resolution of Orangevale Recreation and Park District”.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

Section 1. Basic Compensation Plan. The District hereby establishes a basic compensation plan for all employees in all of the classifications of employment as described in Section 3 of this resolution to be effective as of the date the resolution is adopted.

Section 2. Definitions: The following terms as used in this Resolution shall, unless the context clearly indicates otherwise, have the respective meanings set forth herein. Words used in the present tense include in the future, except where the natural construction of this Resolution otherwise indicates. Words in the singular number include the plural, words in the plural number include the singular, and the word “shall” is mandatory and not directory.

1. **“Class”** means a position or group of positions having comparable duties, responsibilities and qualifications which have been approved as a class by the Board of Directors.

2. **“Class specification”** means the official description of a class including:

a. The title;

b. A statement of the duties and responsibilities; and

c. The employment standards, such as education, experience, knowledge, skills and abilities, which may be required of applicants for employment in the class.

3. **“Classification plan”** means the arrangement of positions in classes, together with the titles and specifications describing each class.

4. **“Continuous employment”** means employment uninterrupted from the date of appointment, except by authorized absence.

5. **“Employee”** means a person holding a position with the District.

6. **“Extra help employee”** means any employee who is employed for a period of short duration, whether part-time or full-time, in a position which either is designated as extra help in the annual salary resolution or publicly available pay schedule, or is not contained therein.

7. **“Hourly rate”** means the amount of individual compensation, for a full hour’s service, which either is computed by dividing monthly salary by the number of working hours in a month or is specifically established in the annual salary resolution or publicly available pay schedule.

8. **“Intermittent employee appointments”** means an employee who is not appointed to a permanent position, is not a Regular Employee, and whose service is irregular, periodic, and recurrent at intervals not to exceed appointment made where no permanent full-time position exists, but where funds are provided to maintain adequate coverage of work for short periods of time at frequent intervals, or where positions are of a recurring nature. Intermittent appointments shall not exceed the full-time equivalent of nine (9) months employment in any calendar year. Intermittent employees ~~Persons appointed under this rule~~ shall not acquire permanent employee ~~permanent~~ status.

9. **“Layoff”** means the involuntary termination from a class of a permanent or probationary employee without fault on the part of the employee, because of lack of work, lack of funds, or in the interest of economy.

10. **“Monthly salary”** means the amount of individual compensation, for a full month of service, which is established specifically in the annual salary resolution or publicly available pay schedule.

11. **“Non-Career Employee”** means a non-Regular Part-Time, Extra-Help, Intermittent, Seasonal, or Temporary Employee as those terms are defined herein.

~~12.~~ **“Part-time employee”** ~~for the purposes of this Resolution,~~ means any employee who is assigned to normally work substantially less than 8 hours per day or 40 hours per week ~~thirty-two hours of work~~ during the employee’s period of employment.

A part-time employee may be either a “Regular Part-Time” employee assigned to work in a permanent position who is eligible for benefits provided in this Resolution, or an “non-Regular Part-Time employee who is not appointed to a permanent position, is not a Regular employee, and who is extra help” employee, ineligible for benefits provided in this Resolution, if hired with an agreement between the employee and the Participating Employer that the employee will work less than 1566 hours per year. ~~a And eligibility of such employee for the benefits provided in this Resolution shall be determined accordingly.~~

~~13.~~ **“Permanent employee”** means a person who has completed the introductory period of six months ~~into~~ a permanent position.

143. **“Permanent position”** - means any position established in this Resolution, the District’s Classification Plan, the annual salary resolution, or publicly available pay schedule, as permanent.

154. **“Position”** means any combination of duties regularly assigned to be performed by one person.

165. **“Regular employee”** -means any officer or employee in the classified or unclassified service who occupies a permanent position established in accordance with the Classification Plan, annual salary ordinance or publicly available pay schedule, and who is assigned to work either full-time, or part-time for at least 20 hours per week (1044 hours per year), or any elected official. ~~whether part-time or in the class which is designated as permanent or career type employment; any elected official and his or her exempt deputy or assistant; and any regular employee who temporarily transfers to a temporary position.~~

176. **“Seasonal employee appointment”** means an employee who is not appointed to a permanent position, who is not a Regular Employee, and whose service is irregular, periodic, and recurrent at intervals in order to fill a temporary need usually related to the time of year. ~~Seasonal employees shall not acquire permanent employee status-s.Short-term appointment to fill a temporary need, usually related to a time of the year. A seasonal appointment shall not exceed the full-time equivalent of nine months employment in any calendar year. Persons appointed under this rule shall not acquire permanent status.~~

17. ~~“Separation” means any termination of employment. Separation from employment of a temporary employee or the return of a regular employee from a temporary upgrade to the immediate former class in which the employee held permanent status does not constitute a layoff.~~

18. ~~“Temporary appointment” means an appointment of limited duration and which may not exceed one day less than six months, and which are not recurrent. Time spent under such appointment shall not constitute a part of the probationary period.~~

189. **“Temporary employee”** means an employee who has been appointed to a position which is of limited duration for less than 1566 hours per year, other than a permanent position.

19. “Year” means the twelve (12) consecutive months of the calendar year January 1 through December 31.

20. ~~“Vacancy or vacant position” means any unfilled position.~~

Section 3. Salary Schedule and Compensation Plan. The salary schedule and compensation plan attached hereto as Exhibit [C-1](#) and [C-2](#) is hereby adopted.

Section 4. Benefits. Pursuant to the Special District Agreement, the District and its employees are subject to the same eligibility requirements and general rules for health and welfare benefits, and participation in the Sacramento County Employees Retirement System (“SCERS”) in the same manner as they apply to the County and its employees. Regular full-time and regular part-time (twenty hours or more per week) employees shall be eligible for enrollment in the group plans and SCERS. In accordance with the Special District Agreement, and the Sacramento County Code, rules and regulations, the following classes of employees are not considered “permanent” and/or “regular” full-time and/or part-time employees, and are ineligible for enrollment in the group plans and SCERS.:

1. Non--Career Employees, including non-Regular Part-Time temporary, intermittent, seasonal, or extra-help employees with an agreement between the employee and the Participating Employer that the employee will work less than 1566 hours per year;

2. Volunteers;

3. Employees working in an “on-call” status and not occupying a position considered by the District to be a “permanent” position.

4. Employees who occupy a position that is not classified as a permanent or career-type position.

5. An employee who is eligible to waive, and has executed a valid waiver of SCERS membership.

6. An employee who is a retired member of SCERS and who satisfies the requirements of Government Code Section 7522.56 to serve a Participating Employer without reinstatement from retirement.

75. Specific classifications of employees not considered “regular” and/or “permanent” employees and therefore not eligible for participation in the District’s health, welfare and retirement benefits are set forth in Exhibit C-2A and incorporated herein by this reference.

Section 5. Personnel Policies and Procedures. All employees shall be subject to, and comply with the District’s personnel policies and procedures as amended and revised from time to time by the District’s Board of Directors.

Section 6. Validity. If any section, subsection, paragraph, sentence, clause or phrase of this Resolution is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution. The Board of Directors of the Orangevale Recreation and Park District hereby declares that it would have passed and does hereby enact this Resolution and each section, subsection, paragraph, sentence, clause and phrase hereof, irrespective of the fact that any one (1) or more sections, subsections, paragraphs, sentences, clauses, or phrases be declared invalid or unconstitutional.

Section 7. Implementation. Unless otherwise indicated, all provisions of this Resolution shall become effective as of the date the resolution is adopted.

The District Administrator is authorized to create a table of class titles, pay rates and salary schedules consistent with actions taken by the Board of Directors authorizing such titles and rates of pay.

Passed and adopted this 138th day of ~~December~~November 2018, on motion by:

YES:

NOES:

ABSENT:

ABSTAIN:

ORANGEVALE RECREATION & PARK DISTRICT

By _____
Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

EXHIBIT A

RESOLUTION NO. 87-265

BE IT RESOLVED AND ORDERED that the Chairperson of the Board of Supervisors be and he is hereby authorized and directed to execute a Special District Agreement to participate in County Employee Benefit, ^{Programs} in the form hereto attached, on behalf of the COUNTY OF SACRAMENTO, a political subdivision of the State of California, with ORANGEVALE RECREATION AND PARK DISTRICT

FILED

In accordance with Section 25103 of the Government Code of the State of California a copy of this document has been delivered to the Chairman of the Board of Supervisors, County of Sacramento.

MAR 03 1987

MAR 03 1987

BOARD OF SUPERVISORS
Shirley A. Williams
CLERK OF THE BOARD

Robert Johnson
Chairperson, Board of Supervisors

and to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Supervisor S. SMOLEY, seconded by Supervisor I. COLLIN, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this 3rd day of March, 1987, by the following vote, to wit:

- AYES: Supervisors, I. Collin, G. Johnson, S. Smoley, J. Streng, T. Johnson
- NOES: Supervisors, None
- ABSENT: Supervisors, None

Robert Johnson

Chairperson of the Board of Supervisors of Sacramento County, California

(SEAL)

ATTEST: *Shirley A. Williams*
Clerk of the Board of Supervisors

SPECIAL DISTRICT AGREEMENT

The conditions under which a district in the County of Sacramento would be allowed to participate in the County's Benefit Programs are as follows:

1. The district and all its employees are subject to the same eligibility requirements and all the general rules governing the County group health, life, and dental insurance plans. All coverages and options made available to County employees must be made available to district employees. The plan will cover only regular full-time and regular part-time (20 hours or more per week) employees. No temporary, seasonal, volunteer, or extra-help employees may be covered. The district and its employees are subject to these and similar rules in precisely the same manner as they apply to the County and its employees.
2. The district is required to pay at a minimum the following as an employer contribution on behalf of each eligible employee.
 - a. The employee only premium of the least expensive health plan other than the Sacramento County Catastrophic Health Plan.
 - b. The premium of the County Employees' Dental Plan.
 - c. The premium to cover Basic Life Insurance (first \$2,000 of coverage).
3. The district and its employees must be willing to accept any changes in the future. The County is obligated to negotiate the group insurance benefits and cost sharing with County employee organizations recognized to represent County employees. It is very likely that future changes in the plan will take place under conditions that will make it impractical for the County to consult or notify the district or its employees prior to the making of decisions to change the County plan. In other words, the district and its employees must be willing to accept whatever plans and arrangements are agreed to by the County and its employees. The only recourse would be to get out of the plans at some future date if the district no longer wishes to participate.
4. A district must be a member of the Sacramento County Employees' Retirement Plan before being eligible to participate in the County's benefit programs. Districts who elect to participate in the Sacramento County Employees' Retirement Plan will be given a pre-employment physical examination by the County medical physician in the Employee Health Office of the Department of Personnel Management. The district will be required to reimburse the County for the full cost of the medical examinations. District employees will be subject to the same medical standards which apply to persons seeking County employment in a position with physical demands comparable to those of the job involved in the District. A separate agreement providing for such services including cost reimbursement between the district and County must be approved by the Board of Supervisors prior to the scheduling of the employee pre-placement medical examination, immunizations, or other medical services as agreed to.

SPECIAL DISTRICT AGREEMENT CONTINUED

5. Since it is a requirement that the district participate in all phases of the group insurance program under the same set of underwriting rules and to the same extent as applies to the County, it follows that district employees must be offered all lines of County coverages in order for the district to participate in any. If the district withdraws from any one of the County's insurance programs, the remaining programs will also be cancelled on the same date.
6. Districts are eligible to participate only if they keep their funds in the County Treasury and pay them through the County Auditor.
7. A district may not sponsor any other group health plan or medical, life, or dental insurance plan which is in competition with the plans offered under the County program.
8. A district with less than five regular employees is ineligible; a district may be required to provide evidence of insurability for certain plans.
9. A district that withdraws from participation in the County's benefit programs will not be eligible to participate in the programs for a period of 10 years from the withdrawal date.
10. The County will charge for all of the actual costs to administer the benefit programs on behalf of the district.
11. This agreement may be terminated by either the District or County upon thirty days' advance written notice served by the terminating party upon the non-terminating party.

This district understands the above conditions and agrees to abide by them.

Lianna S. Eneart

DISTRICT ADMINISTRATOR
ORANGEVALE RECREATION AND PARK DISTRICT

1/22/87
DATE

If required by your Board of Directors, the lines below are for their signatures of approval.

Robert M. Keill - Chairman
Anthony E. Piccolini Director
Michael H. ... Director

Toby Johnson
TOBY JOHNSON, CHAIRPERSON MAR 03 1987
SACRAMENTO COUNTY BOARD OF SUPERVISORS



MEMBERSHIP POLICY

Revision Date:

Policy Number: 008

Revision Number:

PURPOSE

The purpose of this policy is to establish an employee's eligibility for membership in SCERS. Once approved by the Board, this policy shall be operative beginning January 1, 2019.

OBJECTIVE

The retirement and related benefits administered by SCERS are part of the comprehensive benefits package that Participating Employers provide for their eligible employees. SCERS benefit design and funding is structured for longer-term, career employees. Participating Employers have a variety of other types of positions for employing personnel on a non-regular part-time, temporary, seasonal, or intermittent basis. These employees typically work less than a full-time equivalent each year and are generally not employed long term in these "non-career" types of positions.

The objective of this policy is to ensure all eligible employees are properly enrolled in SCERS membership and provide for the exclusion of employees from SCERS membership while working in non-career positions for the same Participating Employer, and to clarify existing law under California Government Code Sections 31550, et seq. and SCERS regulations with respect to the persons who are eligible for SCERS membership.

DEFINITIONS

As used in this policy the terms below have the following meaning:

Extra Help Employee – An employee who is employed for a period of short duration, whether part-time or full-time, in a position which is either designated as extra help in the annual salary ordinance or publicly available pay schedule, or is not contained therein.

Intermittent Employee – A County employee who is not appointed to a permanent position and who is not a Regular Employee whose service is irregular, periodic, and recurrent at intervals not to exceed the full-time equivalent of nine (9) months employment in a year.

Non-Career Employee – For ease of reference in this policy, means a non-Regular Part-time, Extra-Help, Intermittent, Seasonal, or Temporary Employee as those terms are defined herein.

Participating Employer – The County of Sacramento, the Superior Court in Sacramento County, and the special district employers that have taken formal action to provide the retirement and related benefits administered by SCERS to their eligible employees.

Part-Time Employee – An employee who is hired to work substantially less than 8 hours per day or 40 hours per week during the employee's period of employment.

Permanent Position – A position established in the annual salary ordinance or publicly available pay schedule, excluding a position established to accomplish a specific project which is limited in its duration.

Regular Employee – An officer or employee of a Participating Employer who occupies a permanent position established in accordance with the annual salary ordinance or publicly available pay schedule and who is assigned to work full-time or to work part-time for at least 20 hours per week (1,044 hours per year), or any elected official.

Seasonal Employee – An employee who is not appointed to a permanent position and who is not a Regular Employee whose service is irregular, periodic, and recurrent at intervals.

Temporary Employee – An employee whose appointment to a position is of limited duration for less than 1,566 hours per year.

Year – The twelve (12) consecutive months of a calendar year January 1st through December 31st.

POLICY

All persons eligible to be members of SCERS who have not executed a valid waiver of membership must be enrolled as members of SCERS, and persons ineligible for membership must be excluded from SCERS membership.

A. Mandatory Membership

A Regular Employee not expressly excluded from membership as provided in Section C of this policy shall become a member of SCERS on the first day of employment in a position requisite for membership.

B. Optional Membership

A Regular Employee first hired in a position requisite for SCERS membership after attaining the age of sixty (60) years may irrevocably waive membership in SCERS by submitting to SCERS within sixty (60) days of beginning employment a written and signed waiver of membership on a form prescribed by SCERS.

An elective officer may file a written declaration with SCERS to establish SCERS membership, which will be effective on the first day of the calendar month following the filing of a declaration. Within 60 days after the expiration of the elective officer's term of office or within 60 days after the officer ceases to hold the office, the officer

may rescind the declaration and withdraw from SCERS membership, and all contributions paid by the officer as a SCERS member shall be refunded. Any elective officer who does not declare in writing his or her intention to become a member of SCERS as required by Government Code Section 31553 is ineligible for SCERS membership.

C. Excluded from Membership

An employee of a Participating Employer who is described by one or more of the following conditions is ineligible for membership and shall not be enrolled as a member of SCERS:

1. The employee is eligible to waive, and has executed a valid waiver of, SCERS membership.
2. The employee is a retired member of SCERS who satisfies the requirements of Government Code Section 7522.56 to serve a Participating Employer without reinstatement from retirement.
3. A Non-Career Employee hired with an agreement between the employee and the Participating Employer that the employee will work less than 1,566 hours per year.
4. SCERS may determine an employee's eligibility for SCERS membership based on the actual number of hours worked by the employee.

APPLICATION

The governing documents in effect for a Participating Employer may establish a threshold number of hours worked per year at which a Non-Career Employee is eligible for SCERS membership, provided that the threshold hours for SCERS membership is less than 1,566 hours worked per year. The Participating Employer must notify SCERS in writing within 30 days of the date the Participating Employer modifies the threshold hours for SCERS membership for its Non-Career Employees.

Each Participating Employer is responsible for determining, in accordance with this policy, which of the Participating Employer's employees are eligible for membership in SCERS and is responsible for enrolling those eligible employees into SCERS membership.

A Non-Career Employee hired with an agreement between the employee and the Participating Employer that the employee will work less than 1,566 hours per year is properly excluded from SCERS membership.

If a Non-Career employee properly excluded from SCERS membership under Section C at the outset of employment actually works 1,566 or more hours in a year, the employee shall be enrolled into SCERS membership as of the employee's first working day of the calendar year during which the employee worked the threshold hours or more, and the employee shall continue as a member of SCERS for all subsequent service with that Participating

Employer. The Board may consider whether an employee's work hours exceeded the threshold hours per year for SCERS membership due to administrative oversight.

SCERS may periodically review a Participating Employer's payroll practices as authorized by Government Code Section 31543 to assure compliance with this policy.

When a Participating Employer fails to comply with the requirements of this policy, the Board will exercise its discretion to decide an employee's eligibility for membership and determine an appropriate correction procedure based on the facts of each case.

BACKGROUND

The County Employees' Retirement Law authorizes a county retirement board to include in its regulations provisions for the exemption or exclusion from membership, in the discretion of the board, of "persons whose tenure is temporary, seasonal, intermittent, or for part time only, or persons whose compensation is fixed at a rate by the day or hour." [Government Code Section 31527(e)].

Chapter 3 of SCERS Bylaws contains broad provisions describing the employees who are eligible for, and those who are excluded from, membership in SCERS. More specificity is needed at the administrative policy level for Participating Employers to consistently and correctly apply the standards for SCERS membership to their employees.

This policy was established to clarify the SCERS membership standards, describe their application, and define the roles and responsibilities of Participating Employers and SCERS to ensure the membership standards are correctly applied, and provide for corrective action when necessary.

RESPONSIBILITIES

Executive Owner: Chief Benefits Officer

POLICY HISTORY

Date	Description
08-01-2018	Renumbered from 065
06-20-2018	Board adopted new policy

EXHIBIT C - 1
SCERS Eligible Employee Classifications

ORANGEVALE RECREATION AND PARK DISTRICT
SALARY RANGE FULL TIME EMPLOYEES
2018/2019 Salary Range

CAT	POSITION	July 2018								LONGEVITY			
		1	2	3	4	5	6	7	8	9	10 Yrs 5%	15 Yrs 5%	20 Yrs 5%
1	District Administrator	6,794	7,134	7,491	7,865	8,258	8,671	9,105	9,560	10,038			
		81,530	85,607	89,887	94,381	99,101	104,056	109,258	114,721	120,457			
2	Park Supt., Rec Supt., Finance Supt.	5,226	5,488	5,762	6,050	6,353	6,670	7,004	7,354	7,722			
		62,716	65,851	69,144	72,601	76,231	80,043	84,045	88,247	92,659			
3	Finance/Personnel Mgr, Rec Manager	4,545	4,772	5,010	5,261	5,524	5,800	6,090	6,395	6,714			
		54,535	57,262	60,125	63,131	66,288	69,602	73,083	76,737	80,573			
4	Recreation Supervisor II	4,247	4,460	4,683	4,917	5,163	5,421	5,692	5,976	6,275			
		50,968	53,516	56,192	59,001	61,951	65,049	68,301	71,716	75,302			
5	Maint Wkr Foreman, Rec Supervisor I, Admin Services Super	4,045	4,247	4,460	4,683	4,917	5,163	5,421	5,692	5,976			
		48,541	50,968	53,516	56,192	59,001	61,951	65,049	68,301	71,716			
6	Recreation Coord, Maint Wkr III	3,371	3,539	3,716	3,902	4,097	4,302	4,517	4,743	4,980			
		40,450	42,473	44,597	46,826	49,168	51,626	54,207	56,918	59,764			
7	Maint Wkr II, Admin Serv Clerk II, Build Cust/Host II	3,064	3,218	3,379	3,547	3,725	3,911	4,107	4,312	4,528			
		36,773	38,612	40,542	42,569	44,698	46,933	49,280	51,743	54,331			
8	Maint Wkr I, Bldg Cust/Host, Rec/Clerk, Admin Serv Clerk I	2,597	2,727	2,863	3,006	3,157	3,314	3,480	3,654	3,837			
		31,164	32,722	34,358	36,076	37,880	39,774	41,762	43,850	46,043			

EXHIBIT C – 2
SCERS Non-Eligible Employee Classifications
Orangevale Recreation and Park District
Temporary/Seasonal Salary Schedule

2019

Job Titles	Step A	Step B	Step C	Step D
Rec. Leader I / Office Assistant I Lifeguard I /Swim Team Assistant I	\$12.00	\$12.25	\$12.50	n/a
Rec. Leader II / Office Assistant II/Finance Clerk Sr Lifeguard/Swim Instructor/ Swim Team Assistant II Facility Host I / Seasonal Maintenance Worker I	\$12.50	\$12.75	\$13.00	n/a
Senior Rec. Leader / Office Assistant III/Finance Clerk II Assistant Pool Manager/Assistant Swim Team Coach Facility Host II / Seasonal Maintenance Worker II	\$13.00	\$13.25	\$13.50	\$13.75
Recreation Specialist/Finance Clerk III Pool Manager/Swim Team Coach Seasonal Maintenance Worker III	\$14.00	\$14.50	\$15.00	\$15.50
Recreation Specialist II, Recreation Specialist – Pre-school	\$16.00	\$16.50	\$17.00	\$17.50

STAFF REPORT



DATE: 12-13-18

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF CLARIFICATION REGARDING THE DISTRICT HIGH DEDUCTIBLE HEALTH PLAN EMPLOYEE PREMIUM PAYMENT

RECOMMENDATION

Approve the clarification regarding the District high deductible health plan employee premium payment.

BACKGROUND

At the October Board of Directors meeting the Board approved a policy to contribute a portion of the District savings associated with employees changing from an HMO health plan to a high deductible health plan to an employee's health savings account. During the District audit it was brought to staff's attention that the motion needed to make an additional statement for clarity. The October motion was approved as follows: "I move we approve the District contribute the savings associated with employees changing from an HMO health plan to a high deductible plan, to an employee's Health Savings Account (HSA) under the following schedule: District contribute 75% of its savings into HSA accounts for the first year an employee enrolls, 50% in the second year they continue in the high deductible plan and 25% in year three and thereafter that they are enrolled in the high deductible plan." The motion did not include a statement regarding an employee's benefit amount if a high deductible plan is selected. Staff is requesting that the Board clarify the District's benefit amount for employee's that select a high deductible health plan as follows.

I move that the District pay an employee's high deductible premium up to the amount approved each year for the family medical benefit.

This will clarify the policy in relation to the overall premium payment.

RECOMMENDED MOTION

I move that the District pay an employee's high deductible premium up to the amount approved each year for the family medical benefit.

FEE PROPOSAL/AGREEMENT

PART 1 PROJECT DESCRIPTION

1.1	PROJECT TITLE AND LOCATION:	
	Orangevale Recreation and Park District – On call Landscape Architecture Services Orangevale City Sacramento County Client #:	
	The undersigned agree to the Project Description, Scope of Services, Compensation, and Terms and Conditions as described in Parts 1-3 of the following proposal and in the following attachments: ▶ Time and Expense Fee Schedule ▶ Exhibit A (Scope of Work) ▶ Exhibit B (Other Terms and Conditions) Both parties shall have the right to terminate this Agreement at any time upon 48 hours written notice to the other party. In the event of termination, Consultant shall be entitled to payment of its fees for services rendered through the effective date of termination and to reimbursements of expenditure made by it for the project through the effective date of termination; and the Client's license to use the Consultant's Instruments of Service as described in Exhibit B, section B.1, shall be terminated.	
1.2	SUBMITTED BY (CONSULTANT)	
	MTWgroup 2707 K Street, Suite 201 Sacramento, CA 95816	▶ Peter Larimer, ASLA, LEED® AP Principal Landscape Architect (LA 5284) 916/369-3990 ph ▶ peter@mtwgroup.com date
1.3	ACCEPTED BY (CLIENT)	
	Greg Foell Orangevale Recreation and Park District 6826 Hazel Avenue Orangevale, CA 95662	▶ Authorized Signature 916/988-4373 ph ▶ greg@ovparks.com date
1.4	PROJECT UNDERSTANDING:	Project Budget: Lds: Project Area: Lds:
	The project consists of landscape architecture services for various small projects per the direction from the park district. There are several projects that are already ready for work that would fall under this service. Those projects are as follows: (1) schematic design for an accessible pathway to the existing tennis courts at Almond Park, (2) schematic design for an accessible pathway to the playground and basketball court at the Youth Center, (3) assistance preparing preliminary budgeting for a list of capital improvement projects, (4) provide assistance as requested for the Electric Greenway master plans for Sundance Natural Area and Streng Open Space. The Client will provide construction budget, base information, and electronic copies of architectural drawings for use by the Consultant.	

PART 2 LANDSCAPE ARCHITECTURAL SERVICES

2.1 SCOPE OF SERVICES

The Consultant will visit the project site to become familiar with the observable conditions and constraints of the project, if warranted, and will provide design and layout of planting and/or sprinkler irrigation in the phases designated below. See Exhibit A (or Master Agreement) for a full description of the work to be performed in the designated phases.

Investigation, **Schematic Design**, Preliminary Design, Design Development, **Contract Documents**, **Bid and Negotiation**, **Construction Administration**.

- ▶ The Consultant will submit progress sets of Contract Documents at the following intervals: _____
- ▶ Record Documents [are] [are not] included.
- ▶ Delivery Method: Design-Bid-Build Design-Build. Lease/Leaseback
- ▶ Other: CHPS LEED _____

ITEMS NOT INCLUDED

The items listed below are not included in the Consultant's scope of work (see also Exhibit B.4 or Master Agreement):

Pre-design & Modified Generic Plans	Topographic Survey	Site Lighting
Underground Investigation	Geological Investigations	Paving & Fountain
Printing of Contract Documents	Soils Test (Ag. Suitability & Soil Sterilants)	Signage
Location of Underground Utilities	Out-of-Town Meetings & Presentations	Rendering Drawings
Environmental Impact Report	Grading & Drainage	Arborist Report
Agency Plan Checking & Permit Fees		

PART 3 COMPENSATION

3.1 COMPENSATION

The fee for services described above shall be a paid on a Time and Materials basis Not to Exceed the amount of **Nine Thousand Dollars (\$9,000.00)**.

<p>_____ <i>Orangevale Recreation and Park District - On call Landscape Architecture Services</i></p>	<p><i>Consultant</i></p>		<p><i>Client</i></p>		<p><i>FEE PROPOSAL P088-1803 December 5, 2018 - Page 2 4/05/05</i></p>
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