

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 14, 2019**

**SPECIAL MEETING 5:30 PM
REGULAR MEETING 6:30 PM**

**LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

SPECIAL MEETING – 5:30 PM

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. NEW BUSINESS

a. Workshop to Discuss Board Governance, The Brown Act and the Public Records Act (Workshop)

7. ADJOURNMENT

REGULAR MEETING 6:30 PM

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. **MINUTES**
 - a. Approval of minutes of January 31, 2019 special meeting (pg 1-5)
 - b. Approval of minutes of February 14, 2019 meeting (pg 6-11)

7. **CORRESPONDENCE**
 - a. Confidential envelope – Attorney billing January 2018
 - b. County of Sacramento letter requesting nominations for the Sacramento County Treasury Oversight Committee (pg 12-14)

8. **CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- 8.1 **CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for February 2019 (pg 15-16)
 - b. Budget Status Report for February 2019 (pg 17-19)
 - c. Revenue Report for February 2019 (pg 20)

- 8.2 **OLLAD CONSENT MATTERS**
 - a. Ratification of Claims for February 2019 (pg 21-22)
 - b. Budget Status Report for February 2019 (pg 23-24)

- 8.3 **KENNETH GROVE CONSENT MATTERS**
 - a. Ratification of Claims for February 2019 (pg 25)
 - b. Budget Status Report for February 2019 (pg 26)

9. **NON-CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for February 2019 (pg 27)

10. **STANDING COMMITTEE REPORTS**
 - a. Administration & Finance
 - b. Maintenance & Operation
 - c. Recreation Committee
 - d. Personnel & Policy
 - e. Government
 - f. Planning Committee
 - g. Trails Committee
 - h. Ad Hoc

11. **ADMINISTRATOR'S REPORT**
 - a. Monthly Activity Report – February 2019 (pg 28-31)
 - b. Report on Electric Greenway Trail – Next Public Meeting Scheduled for April 9, 2019 (verbal)
 - c. Finance Committee Meeting scheduled for Friday, March 29th at 8:00 a.m. (verbal)

12. **UNFINISHED BUSINESS**

13. NEW BUSINESS

- a. Approval of the Agreement for Acquisition of Real Property, Easement for Public Roadway and Public Utilities, and Easement for Temporary Construction for 24 Months with the County of Sacramento at Youth Center Park for the construction of a Bus Stop and Hazel Avenue Sidewalk Improvements (pg 32-51)
- b. Approve Resolution 19-03-613 Resolution Allocating Park Development Fees and In-Lieu Fees to District Capital Projects (pg 52-53)
- c. Approval of Resolution 19-03-614, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) of the Orangevale Recreation and Park District (pg 54)
- d. Approval of Resolution 19-03-615, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District (pg 55)
- e. Approval of a Consultant to Provide Financing and Community Survey Services (pg 56-76)
- f. Approval of the Agreement with the Chamber of Commerce to hold the Orangevale Town Fair (Formerly Pow Wow Days) Event in Orangevale Community Park from May 31 – June 2, 2019 (pg 77-88)
- g. Approval of the Agreement with the Women Veterans Alliance to hold the Women Veterans Red, White & Blue Fun Run Event in Orangevale Community Park on May 18, 2019 (pg 89-100)
- h. Approval of Projects and Budget Allocation for the Big Day of Service on May 11, 2019 (pg 101-102)
- i. Approval of Quote from Abbey Carpet & Floor to Provide Flooring in the Orangevale Youth Center (pg 103-107)

14. DIRECTOR'S AND STAFF'S COMMENTS

15. ITEMS FOR NEXT AGENDA

16. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson