

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, AUGUST 20, 2020**

**REGULAR MEETING 6:30 PM
LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

- a. Approval of minutes of the Regular Meeting July 9, 2020 (pg 1-7)
- b. Approval of minutes of the Special Meeting July 23, 2020 (pg 8-9)
- c. Approval of minutes of the Special Meeting July 30, 2020 (pg 10-11)
- d. Approval of minutes of the Special Meeting August 4, 2020 (pg 12-13)

7. CORRESPONDENCE

- a. Confidential envelope – Attorney billing May 2020 and June 2020
- b. Confirmation of Administrator Foell's Response to Question from Terry Benedict dated July 17, 2020 (verbal)
- c. Letter of appreciation from Jim Miller representing the AARP Tax-Aide program to staff members Kathy Harling, Melyssa Woodford, Christina Kelley, Megan Brennan, Sue Maren, Jennifer Von Aesch, Nadia Roberts, and Jason Bain commending them for their work supporting the program that helped 260 clients complete their taxes (pg 14)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for June 2020 (pg 15)
- b. Budget Status Report for June 2020 (pg 16-18)
- c. Revenue Report for June 2020 (pg 19)
- d. Ratification of Claims for Period 13 2020 (pg 20)
- e. Budget Status Report for Period 13 2020 (pg 21-23)
- f. Revenue Report for Period 13 2020 (pg 24)
- g. Ratification of Claims for July 2020 (pg 25)
- h. Budget Status Report for July 2020 (pg 26-28)
- i. Revenue Report for July 2020 (pg 29)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for June 2020 (pg 30-31)
- b. Budget Status Report for June 2020 (pg 32-33)
- c. Ratification of Claims for Period 13 2020 (pg 34)
- d. Budget Status Report for Period 13 2020 (pg 35-36)
- e. Ratification of Claims for July 2020 (pg 37)
- f. Budget Status Report for July 2020 (pg 38)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for June 2020 (pg 39)
- b. Budget Status Report for June 2020 (pg 40)
- c. Ratification of Claims for Period 13 2020 (pg 41)
- d. Budget Status Report for Period 13 2020 (pg 42)
- e. Ratification of Claims for July 2020 (pg 43)
- f. Budget Status Report for July 2020 (pg 44)

9. NON-CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for July 2020 (pg 45)

10. STANDING COMMITTEE REPORTS

- a. Administration & Finance – Recap of the July 31, 2020 meeting (pg 46)
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

11. ADMINISTRATOR’S REPORT

- a. Monthly Activity Report – July 2020 (pg 47-50)
- b. Report on Electric Greenway Trail – (verbal)
- c. Discussion regarding Board Committees and Meeting Frequency (verbal)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Approval of the Special Use Agreement with the Orangevale Chamber of Commerce, for the “Put Your Money Where Your Mouth Is!” Food Truck Extravaganza at Orangevale Community Center Park on September 18, and October 2, 2020 (pg 51-54)
- b. Public Hearing: Approval of Resolution 20-08-653, Resolution Adopting the Orangevale Recreation and Park District Final Budget for Fiscal Year 2020/21 (pg 55-72)
- c. Public Hearing: Approval of Resolution 20-08-654, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2020/21 (pg 73-79)
- d. Public Hearing: Approval of Resolution 20-08-655, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2020/21 (pg 80-84)
- e. Approval of Resolution 20-08-656, Resolution Approving the Revision of the District’s Reserve Designations in Accordance with GASB 54 (pg 85-90)
- f. Approve the Quote from S.E. Technologies, Inc. to Provide a Fire Alarm System at the Cottage Building at 6930 Hazel Avenue in the amount of \$14,851 (pg 91)
- g. Approve the Agreement with Exclusive Exteriors to Provide Landscaping at Building 1 at 6920 Hazel Avenue in the Amount of \$14,627 (pg 92-107)

- h. Approve the Agreement with Exclusive Exteriors to Provide ADA Concrete Work at the Cottage Building 6930 Hazel Avenue in the Amount of \$9,623 (pg 108-123)
- i. Discussion Regarding Programming for New Facilities at Orangevale Community Center Park and Approval of Rental Rates for the Facilities (Pg 124-125)

14. DIRECTOR'S AND STAFF'S COMMENTS

15. ITEMS FOR NEXT AGENDA

16. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors July 9, 2020

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on July 9, 2020 at the District Office. Director Stickney called the meeting to order at 6:40 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Greg Foell, District Administrator
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor
Nadia Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Stickney, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES** a) Approval of Minutes of June 11, 2020 (pg 1-9): On a motion by Director Montes, seconded by Director Stickney, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.
MOTION #2
7. **CORRESPONDENCE** a) Confidential Envelope – Attorney Billing May 2020: To be addressed at the August 2020 Board of Directors Meeting.
8. **CONSENT CALENDAR** a) To be addressed at the August 2020 Board of Directors Meeting.
- 8.1. **CONSENT MATTERS GENERAL FUND** a) Ratification of Claims for June 2020
b) Budget Status Report for June 2020
c) Revenue Report for June 2020
To be addressed at the August 2020 Board of Directors Meeting.

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for June 2020
- b) Budget Status Report for June 2020
To be addressed at the August 2020 Board of Directors Meeting.

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for June 2020
- b) Budget Status Report for June 2020
To be addressed at the August 2020 Board of Directors Meeting.

**9. NON-CONSENT
MATTERS
GENERAL FUND**

- a) To be addressed at the August 2020 Board of Directors Meeting.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: Recap of the June 26, 2020 meeting (pg10):

Admin Foell summarized tour of several parks within the OVparks District attended by Director Swenson, Director Stickney, Admin Foell and Supt. Oropeza. The tour included Orangevale Community Park including disk golf area of the park, and Pecan Park. Projects (items d & e) were briefly discussed. New horseshoe, gaga pit, and cornhole areas at Orangevale Community Park. A bird mitigation device installed on the shade structure is a huge improvement to alleviate bird droppings around the structure area. Playground structure is aging, and one section of spiral slide is damaged. Researching replacement possibilities as the current slide is no longer available. The current structure, which is approximately twenty years old, will need to be replaced within the next several years. Discussed potential installation of an additional restroom, which is designated in the current Master Plan, next to the existing playground at the Orangevale Community Park. The committee walked the entire loop of the disc golf course area of the Orangevale Community Park and discovered several areas of the concrete walkway in need of repair. Director Stickney recommended funding for the repairs be allocated in the upcoming budget. Director Stickney encouraged installation of the bridge, a project within the Master Plan, at the Pecan Park by October 2020. Admin Foell advised construction on the bridge cannot be conducted between October 15, 2020 through April 15, 2021 and will be difficult to begin prior to spring of 2021. Director Swenson advised the dog park is looking great and being well maintained. Restroom at Pecan Park is being kept clean however, requires approximately \$15,000 of repairs to improve for public before a new restroom can be built. Since the G.O. Bond has been delayed and grant funding is not available, the long-term goal of replacing the structure is not currently possible. In the interim, Admin Foell recommends allocating funding to provide necessary repairs to extend the life of the current structure. The existing plants in the Butterfly Garden are doing well. Resources will be provided to

assist volunteer Ellen Vigna with the addition of more plants in the area.

- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: Recap of the June 17, 2020 meeting (pg 11): Committee members Director Montes, Director Stickney, Admin Foell, Finance Supt. Von Aesch reviewed the sixteen applications received for the District Administrator position. The top seven applicants were selected for an interview. One has since accepted another position. The six applicants will be interviewed on July 20, 2020. The interview panel consists of Colin Miller, an Arden Park Administrator, Director Stickney, Finance Supt. Von Aesch, and Director Montes. Due to a schedule conflict, Director Stickney is unable to serve on the panel for the July 20th interviews. Director Meraz will attend in the place of Director Stickney (replaced by Director Brunberg due to a conflict). The final two or three candidates will be interviewed at a Special Closed Session Board Meeting on Thursday, July 23, 2020 at 5:30 p.m.

11. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – June 2020 (pg 12-16): Admin Foell advised of select programming beginning to be implemented at OVparks with the ability to adhere to any California State and Sacramento County restrictions and CDC guidelines. OVparks has an incredible staff working together through the challenges involved. San Juan Unified School District is planning to discuss and potentially approve a Fall 2020 school schedule at a July 16, 2020 meeting. Park districts are being called upon to assist with the daycare needs of parents if an altered school schedule is adopted. Stringent guidelines will be in place and need to be adhered to. OVparks will need to determine if costs associated with additional daycare programming can be covered and budget accordingly. Once SJUSD reaches a school schedule decision, surveys may be conducted to determine the daycare needs within the community. The Fire District has indicated a few requirements at the new property. Anticipating completion of necessary renovations at Buildings 1 and 2 within two to four weeks. The Cottage completion may be delayed. The Recreation Committee will plan to meet in early August prior to the August 20th final budget meeting.

Supervisor Woodford advised instructors for current programming have agreed to implement and enforce all CDC requirements and additional cleaning guidelines. Current programming includes Jazzercise, Karate, Youth and Adult Aikido, Tai Chi, Sports Camps, and Kinder Gymnastics. Contact sports have altered to a meet in a training capacity with social distancing parameters in place. Alterations have been made to insure there are no shared materials during programs. Classes with higher attendance will be held outside. Several virtual camps are available. The Lego class in August will run as a virtual camp if necessary. Supervisor Woodford appreciates the Front Office Staff, Recreation Supervisor Jason Bain and the Recreation Staff, Facilities and Maintenance for all their hard work and perseverance through the COVID-19 pandemic. The community input has been very supportive.

Recreation Supervisor Jason Bain advised Tigersharks training has begun. Approximately one hundred forty swimmers are meeting in small training groups. Private and group swim lessons are being offered during the evening only with smaller group sizes.

Recreation Coordinator Nadia Roberts advised Rec'ing Crew Daycamp Session 3 is currently underway. Four groups of twelve attended Session 1. Subsequent sessions are comprised of three groups of ten to accommodate State guideline adjustments. Camp activities encourage social distancing and individualized projects with additional sanitizing in place. Many activities of the daycamp are outdoors and masks are worn when social distancing is not feasible. Campers participate in walking field trips to various areas of the Orangevale Community Park including the Rock Amphitheater. Upcoming Session 4 is the Camp Olympics with the popular Tank Wars event. Sessions are filling up quickly. Nadia shared her appreciation to the Rec'ing Crew Staff for their hard work which has been instrumental to the success of the camp program.

b) Report on Electric Greenway Trail – (verbal): Admin Foell advised that four properties are in escrow. He has been in regular contact with lenders to facilitate the closing of those escrows.

c) Finance Committee Meeting – Scheduled for Friday, August 7th at 8:30 a.m. to discuss and make adjustments to the final budget. Rescheduled to Friday, July 31, 2020 at 8:30 am.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

MOTION #3

a) Approval of the Agreement with Frank Babcock and Terror in the Night Halloween Productions to hold the Cementarium Haunted House at the Orangevale Community Center Park from October 9 thru November 7, 2020 (pg 17-33):

Admin Foell advised of interest by Frank Babcock and John Cortio to rent the undeveloped area of the Orangevale Community Center Park for the Terror in the Night Halloween Productions Cementarium Haunted House. Formerly located at the Sunrise Fun Center in Citrus Heights for six years and the Roseville Speedway for one year. Preparation time is needed to assemble their activity area. An entry fee is charged at the event. Admin Foell spoke with Ted Mitchell at the Sunrise Fun Center who provided a very positive reference for the event. Dave Smith at the Roseville Raceway indicated some communication issues and problems occurred in facilitating the event at the raceway last year. A setup charge of \$50 per day would be charged for 49 days for set up and preparation prior to the event. The proposed event would be held October 7th through November 7th, 2020 at \$182 per day as a special event rental for private groups. Cleanup to take place November 8th -22, 2020. A total of \$8,660 plus a \$2,000 deposit will be charged for the event to take place. Event coordinators are mindful of providing minimal impact to the neighbors. Frank Babcock addressed the board and summarized the request for consideration to rent the park grounds. The option of the Orangevale Community Center park as a potential viable location to hold the event was suggested to them by Lisa Montes. Director Stickney inquired about impact on parking areas. Director Montes suggested contacting Louis Pasteur Middle School as a possible overflow parking area if needed. Director Swenson inquired how late the event operates each night. Typically, operating hours of the event will be Sundays and Thursdays, 7 p.m. to 10 p.m. and 7 p.m. to midnight on Friday and Saturday nights. Thursday prior to Halloween the event would be held 7 p.m. to 11 p.m. Some concern was voiced regarding noise associated with the event late at night. Event to comply with the Sacramento County noise ordinance and social distancing guidelines in place due to COVID-19. Contract to indicate commencement on August 21, 2020. In the case of cancellation of the event due to COVID-19, the deposit will be forfeited as well as any daily fees paid prior to the event. Mr. Babcock clarified that the event for 2019 at the Roseville Raceway was not successful due to communication issues between the sales and leasing contact and management personnel. No issues of damage to the property, services calls, or injuries were reported. Supervisor Woodford advised the event website is quite thorough and informative. On a motion by Director Meraz, seconded by Director Stickney, the Agreement with Frank Babcock and Terror in the Night Halloween Productions to hold the Cementarium Haunted House at the Orangevale Community Center Park from October 9 thru November 7, 2020 and authorize Admin Foell to execute the agreement with corrected date and any additional clarifications agreed to by Admin Foell and the applicant was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and

Swenson voting Aye. There were no Nays. Director Montes Abstained.

MOTION #4

- b) Public Hearing: Ordinance 20-05-004, Ordinance Amending Ordinance 18-11-003 to Add a Procedure for Tree Trimming, to the Ordinance Regulating Encroachments upon District Property to be Included in the Ordinance Code of the Orangevale Recreation and Park District (pg 34-43): Admin Foell advised of the ordinance public hearing to be held tonight and upon approval, would take affect thirty days after approval. Director Stickney opened the discussion to the public. No one addressed the board regarding the issue.

On a motion by Director Montes, seconded by Director Stickney, the Ordinance 20-05-004, Ordinance Amending Ordinance 18-11-003 to Add a Procedure for Tree Trimming, to the Ordinance Regulating Encroachments upon District Property to be Included in the Ordinance Code of the Orangevale Recreation and Park District was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

- c) Answers to Questions regarding the Citrus Heights Water District Annexation Project for Streng Avenue Park (verbal): Citrus Heights Water District has been in existence since 1920. The annexation would take place through LAFCO. Annexation is not required however, if OVparks decides to have water at the Streng property, annexation will need to take place. Annexation fees are raised slightly on an annual basis. Therefore, if the District decides to wait to annex, the fees may have increased slightly. Upon annexation and a meter is installed with necessary piping, a demand charge and charge for water used would be accrued. This subject to be revisited at a future board meeting. No action was taken.

14. DIRECTOR AND STAFF COMMENTS

Admin Foell extended his appreciation to Ken Benedict for his assistance with providing Facebook Live and YouTube accessibility for tonight's Board of Directors Meeting. He reiterated his appreciation for all the OVparks staff for their efforts in reopening selected programming amid the challenges of the COVID-19 requirements. Also extended appreciation to the public for their willingness to come out at support the available programs.

Supt. Oropeza expressed appreciation to the staff for their ongoing efforts and addressing public concerns and requests. Orangevale Community Park at Oak and Filbert has had ongoing issues with homeless encampments and the maintenance staff have addressed removal of debris left behind by the homeless. Two fires, both associated with homeless encampments, recently occurred at that

property within the nature area. Thank you to the Fire Department for their quick response to extinguish those fires.

Director Stickney mentioned the parks are looking well maintained and some activity is evident.

Director Montes extended her compliments and appreciation to the OVparks staff for all their hard work, creativity, and flexibility during the current circumstances.

Director Swenson shared her appreciation for the staff for all their hard work. She frequently visits Almond Park with her family and appreciates how beautiful it looks. Excited to see the park being utilized by many residents.

Director Brunberg extended her kudos to the staff for their efforts and creativity throughout the COVID-19 pandemic.

15. ITEMS FOR NEXT AGENDA

- a) Confidential Envelope – Attorney Billing May 2020
- b) Consent Matters 8.1-8.3
- c) Non-Consent Calendar Matters General Fund

16. CLOSED SESSION

- a. Closed Session pursuant to Government Code Section 54956.8 Conference with Real Property Negotiators
Property: 5960 Snipes Blvd., Orangevale, CA 95662
Agency Negotiator: Greg Foell
Negotiating Parties: Wanda Drinkwine
Under Negotiation: Price and Terms

17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

Director Stickney resumed public session. No decision was made and direction was given to the District Administrator.

18. ADJOURNMENT

MOTION #5

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:35 p.m. On a motion by Director Swenson, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of the Special Meeting of the Board of Directors July 23, 2020

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on July 23, 2020 at the District Office. Director Stickney called the meeting to order at 5:32 p.m.

Directors present: Stickney, Swenson, Meraz, Montes, Brunberg (Arrived at 5:35 p.m.)
Directors absent: None
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, HR/Finance Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was not conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Montes, seconded by Director Swenson, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Montes voting Aye. Director Brunberg was absent. There were no Nays or Abstentions.
MOTION #1
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
Director Brunberg arrives (5:35 p.m.)
6. **CLOSED SESSION**
 - a. Closed Session pursuant to Government Code Section 54957
District Administrator Employment Interviews

Administrator Foell and Superintendent Von Aesch left the room and the Board interviewed the three candidates.
7. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION** Director Stickney resumed public session. Direction was given to the District Administrator to provide a conditional offer of employment to one of the candidates.
8. **NEW BUSINESS**
 - a. Direction to staff and attorney regarding the appointment of the new District Administrator (The item was not discussed.)
9. **DIRECTOR'S AND STAFF'S COMMENTS** None.
10. **ITEMS FOR NEXT AGENDA** None mentioned.

11. ADJOURNMENT

MOTION #2

With no further business to discuss, the special meeting of the Board of Directors was adjourned at 8:35 p.m. On a motion by Director Montes, seconded by Director Swenson, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of the Special Meeting of the Board of Directors July 30, 2020

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on July 30, 2020 at the District Office. Director Stickney called the meeting to order at 5:38 p.m.

Directors present: Stickney, Swenson, Meraz, Montes, Brunberg
Directors absent: None
Staff present: Greg Foell, District Administrator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was not conducted.

4. **APPROVAL OF AGENDA** On a motion by Director Swenson, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **CLOSED SESSION** a. Closed Session pursuant to Government Code Section 54957 District Administrator Employment

Administrator Foell left the room.

7. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION** Director Stickney resumed public session. No action was taken. Direction was given to the District Administrator.

8. **DIRECTOR'S AND STAFF'S COMMENTS** None.

9. **ITEMS FOR NEXT AGENDA** None mentioned.

10. ADJOURNMENT

MOTION #2

With no further business to discuss, the special meeting of the Board of Directors was adjourned at 6:29 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of the Special Meeting of the Board of Directors August 4, 2020

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on August 4, 2020 at the District Office. Director Stickney called the meeting to order at 5:33 p.m.

Directors present: Stickney, Swenson, Meraz, Montes, Brunberg
Directors absent: None
Staff present: Greg Foell, District Administrator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was not conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Montes, seconded by Director Swenson, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **CLOSED SESSION** a. Closed Session pursuant to Government Code Section 54957 District Administrator Employment

Administrator Foell left the room.
7. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION** Director Stickney resumed public session. No action was taken. Direction was given to the District Administrator.
8. **DIRECTOR'S AND STAFF'S COMMENTS** None.
9. **ITEMS FOR NEXT AGENDA** None mentioned.

10. ADJOURNMENT

MOTION #2

With no further business to discuss, the special meeting of the Board of Directors was adjourned at 6:20 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

July 16, 2020

Mr. Greg Foell, Administrator
Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662

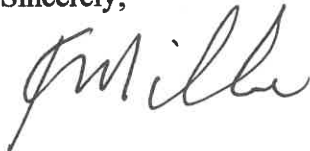
Mr. Foell,

Your staff's assistance and cooperation played a large role in making a rather tumultuous 2020 tax season (2019 tax year) successful for the AARP Tax-Aide program. The COVID-19 coronavirus impacted our overall productivity from previous years. However, the willingness of everyone associated with Community Center nonetheless continues to make Orangevale one of our districts highest performing locations. By taking client calls for reservations directly, creating appointment schedules, adjusting when necessary and providing thoughtful attention to our room set up eases the tax preparation anxiety for our clients and creates a remarkable work environment for our counselors.

I would like to especially commend Kathy Harling, Melyssa Woodford, Christina Kelley, Megan Brennan, Sue Maren, Jennifer Von Aesch, Nadia Roberts and Jason Bain. Their support and role in interacting with our clients and maintaining our work area made it possible for us to provide free assistance to over 260 clients. Thus, saving them significant expense for which many of them commented on how much they appreciate the assistance from the Community Center staff. I have under separate cover communicated my heartfelt thanks to them.

I sincerely hope that the pandemic that has affected all of us this year will have abated and we will be able to continue hosting the AARP Tax-Aide program next year. I have no doubt that we will be able to work with your staff to accommodate any health and safety protocols that may arise for the good of our clients and all of us.

Sincerely,



Jim Miller
AARP Orangevale Site Coordinator
jimm6342@gmail.com

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
JUNE 30, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906412020	20200500	US BANK NATIONAL ASSOCIAT	Advertising	374.50
1906412020	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	79.99
1906412924	20203900	SUSAN MYREN	Employee Transportation	56.35
1906412923	20203900	JENNIFER VON AESCH	Employee Transportation	56.35
				112.70
1906412020	20207600	US BANK NATIONAL ASSOCIAT	Office Supplies	69.89
1906412921	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	266.81
				336.70
1906412020	20208100	US BANK NATIONAL ASSOCIAT	Postal Service	16.95
1906412020	20208102	US BANK NATIONAL ASSOCIAT	Stamps	110.00
1906407702	20219700	AT&T	Telephone Service	21.32
1906412897	20219700	SPRINT P C S	Telephone Service	17.72
1906416781	20219700	AT&T	Telephone Service	19.23
1906416478	20219700	COMCAST	Telephone Service	600.51
1906420821	20219700	COMCAST	Telephone Service	341.61
				1,000.39
1906416827	20253100	DAVID MCMURCHIE	Legal Services	2,014.00
1906412020	20259100	US BANK NATIONAL ASSOCIAT	Other Professional Services	30.00
1906420840	20259100	KENNETH BENEDICT	Other Professional Services	300.00
				330.00
1906407859	20285100	STEVE KNUTSEN	Recreational Services	200.00
1906407858	20285100	RONIT MUKHERJEE	Recreational Services	200.00
1906407857	20285100	DANIEL WINE	Recreational Services	400.00
1906412020	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	104.10
1906412919	20285100	ROBERT HENDRY III	Recreational Services	976.50
1906416830	20285100	MICHAEL ALMEDA	Recreational Services	200.00
1906416833	20285100	JOHN WALTON	Recreational Services	2,410.00
				4,490.60
1906412020	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	131.38
1906420838	20285200	LIFE-ASSIST INC	Recreational Supplies	699.25
				830.63
1906416822	20289900	OV COPY INC	Other Operating Expense Services	39.79
1906412920	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1906407855	42420200	S E TECHNOLOGIES INC	Structures & Improvements	565.00
1906407854	42420200	S E TECHNOLOGIES INC	Structures & Improvements	3,735.00
1906407853	42420200	NICHOLAS ROBERTS	Structures & Improvements	2,030.76
1906407850	42420200	NICHOLAS ROBERTS	Structures & Improvements	1,239.46
1906412918	42420200	COREY VON AESCH	Structures & Improvements	840.00
1906420867	42420200	LOWES BUSINESS ACCOUNT	Structures & Improvements	404.48
				8,814.70

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
JUNE 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	866,000.00	57,024.88	741,506.56	124,493.44	14%
10112100	Salaries & Wages, Extra Help	430,000.00	7,879.73	303,184.55	126,815.45	29%
10112400	Salaries, Board members	12,000.00	800.00	6,800.00	5,200.00	43%
10121000	Retirement	230,000.00	16,032.49	206,890.98	23,109.02	10%
10122000	Social Security	100,000.00	4,984.43	79,685.10	20,314.90	20%
10123000	Group Insurance	240,000.00	20,734.04	243,583.50	(3,583.50)	-1%
10124000	Worker's Comp. Ins	35,000.00		34,019.00	981.00	3%
10125000	Unemployment Insurance	25,000.00	166.60	14,245.80	10,754.20	43%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,938,000.00	107,622.17	1,629,915.49	308,084.51	16%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00	374.50	2,102.38	(602.38)	-40%
20202100	Books/Periodicals/Subscrip	1,000.00	79.99	3,371.95	(2,371.95)	-237%
20202900	Business/Conference Expense	6,000.00		360.00	5,640.00	94%
20203500	Education/Training Serv.	7,000.00		1,993.25	5,006.75	72%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	1,000.00		-	1,000.00	100%
20203800	Employee Recognition	2,000.00		855.20	1,144.80	57%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	112.70	2,286.86	713.14	24%
20205100	Liability Insurance	60,000.00		58,083.00	1,917.00	3%
20205500	Rental Insurance	4,000.00		1,488.18	2,511.82	63%
20206100	Membership Dues	10,000.00		10,869.66	(869.66)	-9%
20207600	Office Supplies	9,000.00	336.70	4,721.60	4,278.40	48%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00	16.95	249.65	7,250.35	97%
20208102	Stamps	3,000.00	110.00	1,210.95	1,789.05	60%
20208500	Printing Services	28,000.00		5,128.50	22,871.50	82%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	1,000.39	11,306.88	3,693.12	25%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00		1,774.70	3,225.30	65%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		113.49	86.51	43%
20250500	Accounting Services	8,000.00		4,952.80	3,047.20	38%
20250700	Assessment/Collection Service	18,000.00		17,878.92	121.08	1%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	75,000.00	2,014.00	70,436.50	4,563.50	6%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		1,140.00	3,860.00	77%
20259100	Other Professional Services	52,000.00	330.00	36,426.57	15,573.43	30%
20259101	Computer Consultants	8,000.00		5,525.00	2,475.00	31%
20281201	PC Hardware	10,000.00		1,984.88	8,015.12	80%
20281202	PC Software	6,000.00		324.00	5,676.00	95%
20281203	PC Supplies	1,000.00		552.50	447.50	45%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	190,000.00	4,490.60	128,520.01	61,479.99	32%
20285200	Recreational Supplies	40,000.00	830.63	29,710.58	10,289.42	26%
20289800	Other Operating Exp - Supplies	2,000.00		30.77	1,969.23	98%
20289900	Other Operating Exp - Services	2,000.00	39.79	480.47	1,519.53	76%
20291100	System Development Services	3,000.00		2,758.35	241.65	8%
20296200	GS Parking Charges	200.00		89.25	110.75	55%
	SUB-TOTAL	617,550.00	9,736.25	406,726.85	210,823.15	34%
3000	OTHER CHARGES					
30321000	Interest Expense	29,500.00		28,648.49	851.51	3%
30322000	Bond/Loan Redemption	87,000.00	429.93	85,474.39	1,525.61	2%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
	SUB-TOTAL	119,000.00	429.93	114,122.88	4,877.12	4%
4000	FIXED ASSETS					
41410100	Land	200,000.00		74,710.04	125,289.96	
42420200	Struc. & Improvements	268,500.00	8,814.70	105,006.41	163,493.59	61%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	468,500.00	8,814.70	179,716.45	288,783.55	62%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00		973.66	3,026.34	76%
	SUB-TOTAL	4,000.00	-	973.66	3,026.34	76%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	3,147,050.00	126,603.05	2,331,455.33	815,594.67	26%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2019/2020
JUNE 2020**

Account Number	Revenue Account	2019/2020 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000	17,756.18	1,359,637.09	-19,637.09	101.47%
91910200	Prop. Taxes - Current Unsecured	40,000	385.26	50,682.93	-10,682.93	126.71%
91910300	Supplemental Taxes Current	20,000	7,262.76	33,864.07	-13,864.07	169.32%
91910400	Prop. Taxes Sec. Delinquent	10,000		9,614.99	385.01	96.15%
91910500	Prop. Taxes Supp. Delinq.	500		2,067.38	-1,567.38	413.48%
91910600	Unitary Current Secured	12,000		13,637.01	-1,637.01	113.64%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		69.36	-69.36	
91913000	Prop. Tax Prior - Unsecured	1,000	61.35	677.95	322.05	67.80%
91914000	Penalty Costs - Prop. Tax	200	48.52	233.88	-33.88	
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,423,700	25,514.07	1,470,484.66	-46,784.66	103.29%
94941000	Interest Income	14,000		12,308.64	1,691.36	87.92%
94942900	Building Rental Other	110,000	-489.80	50,641.14	59,358.86	46.04%
94943900	Cell Tower Leases	29,600	2,821.70	31,551.28	-1,951.28	106.59%
94944800	Rec.Concessions Final 9	17,000	6,615.77	22,267.95	-5,267.95	130.99%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000	1,945.47	12,969.80	2,030.20	86.47%
95952900	In-Lieu Taxes	260,000	130,188.88	136,805.70	123,194.30	52.62%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000	971.45	3,989.07	-2,989.07	398.91%
96964600	Recreation Service Charges	505,000	25,603.03	282,826.92	222,173.08	56.01%
96969700	Security Services	2,500		1,777.63	722.37	71.11%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		3,828.25	-3,828.25	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		1,476.72	1,023.28	59.07%
97979000	Revenue - Other	500	134.07	5,275.38	-4,775.38	1055.08%
98987000	Issuance of Debt	-	0.00	55,608.00	-55,608.00	#DIV/0!
	SUB-TOTAL OTHER MISC. INCOM	957,100	167,791	621,326.48	335,773.52	64.92%
	TOTAL BUDGET AMOUNT	1,423,700	193,304.64	2,091,811.14	-668,111.14	146.93%

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
JUNE 30, 2020 - Period 13

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906427610	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	132.98
1906427610	20202900	US BANK NATIONAL ASSOCIAT	Business Conference Expense	149.00
1906426969	20203900	SUSAN MYREN	Employee Transportation	58.77
1906430036	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	241.35
1906426261	20219700	AT&T	Telephone Service	22.52
1906430061	20219700	SPRINT P C S	Telephone Service	30.79
				53.31
1906426306	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	100.35
1906427610	20250500	US BANK NATIONAL ASSOCIAT	Accounting Services	99.98
1906426484	20285100	HOLLY COVALT HOLT	Recreational Services	157.20
1906427610	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	-41.50
1906430042	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	73.95
				189.65
1906427610	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	1,018.45
1906427610	20285200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	3.70
1906432016	20285200	WAL-MART STORES INC	Recreational Supplies	83.58
				1,105.73
110087796	20296200	SACRAMENTO COUNTY PARKING	QR BILLING JUN 2020 ORANGEVALE F	1.75
1906426303	42420200	CSLS INC	Structures & Improvements	1,516.61
1906426483	42420200	HOME DEPOT USA INC	Structures & Improvements	165.63
1906427610	42420200	US BANK NATIONAL ASSOCIAT	Structures & Improvements	687.15
1906432007	42420200	AMERICAN RIVER ACE HARDWA	Structures & Improvements	98.83
				2,468.22
1906430039	50557100	STATE OF CALIFORNIA	Fingerprinting Service	128.00

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
PERIOD 13 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	866,000.00		741,506.56	124,493.44	14%
10112100	Salaries & Wages, Extra Help	430,000.00		303,184.55	126,815.45	29%
10112400	Salaries, Board members	12,000.00		6,800.00	5,200.00	43%
10121000	Retirement	230,000.00		206,890.98	23,109.02	10%
10122000	Social Security	100,000.00		79,685.10	20,314.90	20%
10123000	Group Insurance	240,000.00		243,583.50	(3,583.50)	-1%
10124000	Worker's Comp. Ins	35,000.00		34,019.00	981.00	3%
10125000	Unemployment Insurance	25,000.00		14,245.80	10,754.20	43%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,938,000.00	-	1,629,915.49	308,084.51	16%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		2,102.38	(602.38)	-40%
20202100	Books/Periodicals/Subscrip	1,000.00	132.98	3,504.93	(2,504.93)	-250%
20202900	Business/Conference Expense	6,000.00	149.00	509.00	5,491.00	92%
20203500	Education/Training Serv.	7,000.00		1,993.25	5,006.75	72%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	1,000.00		-	1,000.00	100%
20203800	Employee Recognition	2,000.00		855.20	1,144.80	57%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	58.77	2,345.63	654.37	22%
20205100	Liability Insurance	60,000.00		58,083.00	1,917.00	3%
20205500	Rental Insurance	4,000.00		1,488.18	2,511.82	63%
20206100	Membership Dues	10,000.00		10,869.66	(869.66)	-9%
20207600	Office Supplies	9,000.00	241.35	4,962.95	4,037.05	45%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		249.65	7,250.35	97%
20208102	Stamps	3,000.00		1,210.95	1,789.05	60%
20208500	Printing Services	28,000.00		5,128.50	22,871.50	82%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	53.31	11,360.19	3,639.81	24%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	100.35	1,875.05	3,124.95	62%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		113.49	86.51	43%
20250500	Accounting Services	8,000.00	99.98	5,052.78	2,947.22	37%
20250700	Assessment/Collection Service	18,000.00		17,878.92	121.08	1%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	75,000.00		70,436.50	4,563.50	6%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		1,140.00	3,860.00	77%
20259100	Other Professional Services	52,000.00		36,426.57	15,573.43	30%
20259101	Computer Consultants	8,000.00		5,525.00	2,475.00	31%
20281201	PC Hardware	10,000.00		1,984.88	8,015.12	80%
20281202	PC Software	6,000.00		324.00	5,676.00	95%
20281203	PC Supplies	1,000.00		552.50	447.50	45%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	190,000.00	189.65	128,709.66	61,290.34	32%
20285200	Recreational Supplies	40,000.00	1,105.73	30,816.31	9,183.69	23%
20289800	Other Operating Exp - Supplies	2,000.00		30.77	1,969.23	98%
20289900	Other Operating Exp - Services	2,000.00		480.47	1,519.53	76%
20291100	System Development Services	3,000.00		2,758.35	241.65	8%
20296200	GS Parking Charges	200.00	1.75	91.00	109.00	55%
	SUB-TOTAL	617,550.00	2,132.87	408,859.72	208,690.28	34%
3000	OTHER CHARGES					
30321000	Interest Expense	29,500.00		28,648.49	851.51	3%
30322000	Bond/Loan Redemption	87,000.00		85,474.39	1,525.61	2%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
	SUB-TOTAL	119,000.00	-	114,122.88	4,877.12	4%
4000	FIXED ASSETS					
41410100	Land	200,000.00		74,710.04	125,289.96	
42420200	Struc. & Improvements	268,500.00	2,468.22	107,474.63	161,025.37	60%
43430303	Vehicles/Equipment	0.00		-	0.00	0%
	SUB-TOTAL	468,500.00	2,468.22	182,184.67	286,315.33	61%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	128.00	1,101.66	2,898.34	72%
	SUB-TOTAL	4,000.00	128.00	1,101.66	2,898.34	72%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	3,147,050.00	4,729.09	2,336,184.42	810,865.58	26%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2019/2020
PERIOD 13 2020**

Account Number	Revenue Account	2019/2020 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000	2,696.28	1,362,333.37	-22,333.37	101.67%
91910200	Prop. Taxes - Current Unsecured	40,000		50,682.93	-10,682.93	126.71%
91910300	Supplemental Taxes Current	20,000	2,956.36	36,820.43	-16,820.43	184.10%
91910400	Prop. Taxes Sec. Delinquent	10,000		9,614.99	385.01	96.15%
91910500	Prop. Taxes Supp. Delinq.	500		2,067.38	-1,567.38	413.48%
91910600	Unitary Current Secured	12,000	10.24	13,647.25	-1,647.25	113.73%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		69.36	-69.36	
91913000	Prop. Tax Prior - Unsecured	1,000		677.95	322.05	67.80%
91914000	Penalty Costs - Prop. Tax	200	0.55	234.43	-34.43	
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	1,423,700	5,663.43	1,476,148.09	-52,448.09	103.68%
94941000	Interest Income	14,000	14,592.51	26,901.15	-12,901.15	192.15%
94942900	Building Rental Other	110,000		50,641.14	59,358.86	46.04%
94943900	Cell Tower Leases	29,600		31,551.28	-1,951.28	106.59%
94944800	Rec.Concessions Final 9	17,000		22,267.95	-5,267.95	130.99%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		12,969.80	2,030.20	86.47%
95952900	In-Lieu Taxes	260,000		136,805.70	123,194.30	52.62%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		3,989.07	-2,989.07	398.91%
96964600	Recreation Service Charges	505,000	-1,526.00	281,300.92	223,699.08	55.70%
96969700	Security Services	2,500		1,777.63	722.37	71.11%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		3,828.25	-3,828.25	
97973200	Recreation Contributionss	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		1,476.72	1,023.28	59.07%
97979000	Revenue - Other	500		5,275.38	-4,775.38	1055.08%
98987000	Issuance of Debt	-	0.00	55,608.00	-55,608.00	#DIV/0!
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	957,100	13,067	634,393	322,707.01	66.28%
	<i>TOTAL BUDGET AMOUNT</i>	2,380,800	18,730	2,110,541	270,258.92	88.65%

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
JULY 2020

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	890,000.00	83,479.16	83,479.16	806,520.84	91%
10112100	Salaries & Wages, Extra Help	390,000.00	31,677.82	31,677.82	358,322.18	92%
10112400	Salaries, Board members	12,000.00	900.00	900.00	11,100.00	93%
10121000	Retirement	240,000.00	24,930.50	24,930.50	215,069.50	90%
10122000	Social Security	100,000.00	8,836.37	8,836.37	91,163.63	91%
10123000	Group Insurance	265,000.00	20,734.04	20,734.04	244,265.96	92%
10124000	Worker's Comp. Ins	45,000.00	10,750.00	10,750.00	34,250.00	76%
10125000	Unemployment Insurance	25,000.00	943.15	943.15	24,056.85	96%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,967,000.00	182,251.04	182,251.04	1,784,748.96	91%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		-	1,500.00	100%
20202100	Books/Periodicals/Subscrip	1,000.00		-	1,000.00	100%
20202900	Business/Conference Expense	4,000.00		-	4,000.00	100%
20203500	Education/Training Serv.	5,000.00		-	5,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,000.00		-	2,000.00	100%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00		-	3,000.00	100%
20205100	Liability Insurance	86,000.00	42,620.00	42,620.00	43,380.00	50%
20205500	Rental Insurance	4,000.00		-	4,000.00	100%
20206100	Membership Dues	10,000.00	2,600.00	2,600.00	7,400.00	74%
20207600	Office Supplies	9,000.00		-	9,000.00	100%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		-	7,500.00	100%
20208102	Stamps	3,000.00		-	3,000.00	100%
20208500	Printing Services	28,000.00		-	28,000.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	969.50	969.50	14,030.50	94%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00		-	5,000.00	100%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00	276.21	276.21	223.79	45%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	18,000.00		-	18,000.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00	1,272.00	1,272.00	18,728.00	94%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		-	5,000.00	100%
20259100	Other Professional Services	22,000.00	1,512.50	1,512.50	20,487.50	93%
20259101	Computer Consultants	8,000.00		-	8,000.00	100%
20281201	PC Hardware	10,000.00		-	10,000.00	100%
20281202	PC Software	6,000.00		-	6,000.00	100%
20281203	PC Supplies	1,000.00		-	1,000.00	100%
20281900	Elections	0.00		-	0.00	0%
20285100	Recreational Services	170,000.00	137.00	137.00	169,863.00	100%
20285200	Recreational Supplies	35,000.00	1,164.00	1,164.00	33,836.00	97%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		-	3,000.00	100%
20296200	GS Parking Charges	200.00		-	200.00	100%
	SUB-TOTAL	528,550.00	50,551.21	50,551.21	477,998.79	90%
3000	OTHER CHARGES					
30321000	Interest Expense	40,000.00		-	40,000.00	100%
30322000	Bond/Loan Redemption	115,000.00	429.93	429.93	114,570.07	100%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	157,500.00	429.93	429.93	157,070.07	100%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	70,000.00	8,505.97	8,505.97	61,494.03	88%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	100%
	SUB-TOTAL	100,000.00	8,505.97	8,505.97	91,494.03	91%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00		-	4,000.00	100%
	SUB-TOTAL	4,000.00	-	-	4,000.00	100%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,757,050.00	241,738.15	241,738.15	2,515,311.85	91%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2020/2021
JULY 2020**

Account Number	Revenue Account	2020/2021 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,400,000		0.00	1,400,000.00	0.00%
91910200	Prop. Taxes - Current Unsecured	45,000		0.00	45,000.00	0.00%
91910300	Supplemental Taxes Current	20,000		0.00	20,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,000		0.00	10,000.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	500		0.00	500.00	0.00%
91910600	Unitary Current Secured	12,000		0.00	12,000.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		0.00	1,000.00	0.00%
91914000	Penalty Costs - Prop. Tax	200		0.00	200.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,488,700	0.00	0.00	1,488,700.00	0.00%
94941000	Interest Income	14,000		0.00	14,000.00	0.00%
94942900	Building Rental Other	60,000	2,064.86	2,064.86	57,935.14	3.44%
94943900	Cell Tower Leases	29,600		0.00	29,600.00	0.00%
94944800	Rec.Concessions Final 9	15,000		0.00	15,000.00	0.00%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	100,000		0.00	100,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		0.00	1,000.00	0.00%
96964600	Recreation Service Charges	400,000	28,041.26	28,041.26	371,958.74	7.01%
96969700	Security Services	2,000		0.00	2,000.00	0.00%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		0.00	0.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		0.00	2,500.00	0.00%
97979000	Revenue - Other	500	4.00	4.00	496.00	0.80%
	SUB-TOTAL OTHER MISC. INCOME	639,600	30,110.12	30,110.12	609,489.88	4.71%
	TOTAL BUDGET AMOUNT	2,128,300	30,110.12	30,110.12	2,098,189.88	1.41%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
JUNE 30, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906416786	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Service	412.50
1906415691	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Materials	2.49
1906407848	20212200	AQUA SOURCE INC	Chemical Supplies	3,942.36
1906407839	20212200	LESLIES POOLMART INC	Chemical Supplies	138.66
1906412020	20212200	US BANK NATIONAL ASSOCIAT	Chemical Supplies	116.00
				4,197.02
1906420867	20213200	LOWES BUSINESS ACCOUNT	Electrical Maintenance Supply	22.52
1906415691	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supply	273.63
1906416802	20214200	NUTRIEN AG SOLUTIONS INC	Land Improvement Maintenance Supply	905.10
1906420829	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supply	50.86
1906420827	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supply	305.39
1906420867	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supply	82.35
				1,617.33
1906412912	20216800	FERGUSON ENTERPRISES INC	Plumbing Maintenance Supply	90.15
1906412910	20216800	FERGUSON ENTERPRISES INC	Plumbing Maintenance Supply	26.58
				116.73
1906407843	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	212.58
1906407846	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	606.42
1906407841	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	140.40
1906412907	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	541.96
1906415691	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	25.37
1906416799	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	117.22
1906420830	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	122.91
1906420867	20218200	LOWES BUSINESS ACCOUNT	Irrigation Supplies	71.20
				1,838.06
1906412903	20219100	SMUD	Electricity	5,375.46
1906416783	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	192.11
1906412905	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	1,706.10
1906407682	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	259.23
1906412020	20219800	US BANK NATIONAL ASSOCIAT	Water	17.03
1906416780	20219800	ORANGE VALE WATER COMPANY	Water	5,087.12
1906416461	20219800	SAN JUAN WATER DISTRICT	Water	125.05
1906416476	20219800	SAN JUAN WATER DISTRICT	Water	23.00
				5,252.20
1906409065	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,037.13
1906407748	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supply	389.32
1906412020	20228200	US BANK NATIONAL ASSOCIAT	Shop Equipment Maintenance Supply	296.66
1906412020	20228200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.06
1906415691	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supply	28.19
1906420824	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supply	185.05
1906420824	20228200	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	0.86
1906420822	20228200	GENERAL PARTS DISTRIBUTIO	Shop Equipment Maintenance Supply	285.96
				1,186.10
1906420831	20231400	UNIFIRST CORPORATION	Clothing/Personal Supplies	463.81

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
JUNE 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		898.24	2,101.76	70%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		225.80	274.20	55%
20207602	Signs	1,000.00		169.88	830.12	83%
20207603	Keys	1,500.00		176.74	1,323.26	88%
20210300	Agricultural/Horticultural Service	12,000.00	412.50	5,175.00	6,825.00	57%
20210400	Agricultural/Horticultural Supply	15,000.00		2,247.71	12,752.29	85%
20211200	Building Maint. Supplies	10,000.00	2.49	7,498.12	2,501.88	25%
20212200	Chemicals	35,000.00	4,197.02	29,752.56	5,247.44	15%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	22.52	1,703.70	296.30	15%
20214100	Land Improv. Maint. Service	34,000.00		38,847.40	(4,847.40)	-14%
20214200	Land Improv. Maint. Supplies	46,000.00	1,617.33	7,967.03	38,032.97	83%
20215100	Mechanical System Maint. Ser	10,000.00		8,726.51	1,273.49	13%
20215200	Mechanical System Maint. Sup	3,000.00		2,109.48	890.52	30%
20216200	Painting Supplies	1,500.00		1,259.80	240.20	16%
20216700	Plumbing Maint. Service	1,000.00		199.00	801.00	80%
20216800	Plumbing Maint. Supplies	4,000.00	116.73	1,803.01	2,196.99	55%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	1,838.06	9,988.23	8,011.77	45%
20218500	Permit Charges	2,000.00		2,998.25	(998.25)	-50%
20219100	Electricity	88,000.00	5,375.46	62,515.38	25,484.62	29%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	192.11	17,113.22	12,886.78	43%
20219300	Refuse Collection / Disposal Service	24,000.00	1,706.10	21,055.20	2,944.80	12%
20219500	Sewage Disposal Service	14,000.00	259.23	12,659.55	1,340.45	10%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	5,252.20	56,337.35	(3,337.35)	-6%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00		715.53	5,284.47	88%
20220600	Auto Maintenance Supplies	6,000.00		3,836.18	2,163.82	36%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		837.04	3,162.96	79%
20223600	Fuel & Lubricants	18,000.00	1,037.13	13,788.65	4,211.35	23%
20227500	Rent/Lease Equipment	5,000.00		4,912.81	87.19	2%
20228100	Shop Equip. Maint. Service	2,000.00		269.50	1,730.50	87%
20228200	Shop Equip. Maint. Supplies	7,000.00	1,186.10	5,597.65	1,402.35	20%
20229100	Other Equip. Maint. Service	2,500.00		273.32	2,226.68	89%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00	463.81	2,308.93	1,691.07	42%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	561.50	16,252.92	3,747.08	19%
20250500	Accounting Services	3,000.00		2,722.40	277.60	9%
20252500	Engineering Services	15,000.00		10,634.04	4,365.96	29%
20253100	Legal Services	18,000.00		-	18,000.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20257100	Security Services	20,000.00	2,005.00	19,399.19	600.81	3%
20259100	Other Professional Services	38,000.00	9,272.00	48,012.41	(10,012.41)	-26%
20289800	Other Operating Expenses Sup.	3,500.00		1,635.88	1,864.12	53%
	SUB-TOTAL	600,000.00	35,517.29	422,623.61	177,376.39	30%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
JUNE 30, 2020 - Period 13

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906432025	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Service	450.00
1906432007	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Material	108.15
1906426286	20212200	SCP DISTRIBUTORS LLC LINC	Chemical Supplies	36.29
1906432007	20212200	AMERICAN RIVER ACE HARDWA	Chemical Supplies	-3.87
				32.42
1906426478	20214200	ROSS RECREATION EQUIPMENT	Land Improvement Maintenance Supply	505.98
1906426288	20214200	NUTRIEN AG SOLUTIONS INC	Land Improvement Maintenance Supply	1,400.75
1906427610	20214200	US BANK NATIONAL ASSOCIAT	Land Improvement Maintenance Supply	42.10
1906427610	20214200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	3.26
1906432007	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supply	44.23
				1,996.32
1906432007	20216200	AMERICAN RIVER ACE HARDWA	Painting Supplies	26.43
1906432007	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	145.41
1906426255	20219100	SMUD	Electricity	5,789.23
1906429962	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	435.94
1906429958	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	1,618.10
1906427610	20219800	US BANK NATIONAL ASSOCIAT	Water	29.63
1906429965	20220600	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Supply	47.40
1906432007	20220600	AMERICAN RIVER ACE HARDWA	Auto Maintenance Supply	67.85
				115.25
1906428571	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	982.19
1906426279	20228200	GORDON COOK	Shop Equipment Maintenance Supply	133.92
1906432007	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supply	105.22
				239.14
1906426465	20232200	STATE INDUSTRIAL PRODUCTS	Custodial Supplies	409.52
1906426481	20232200	HOME DEPOT USA INC	COVID19 Custodial Supplies	64.22
1906430036	20232200	BURKETTS OFFICE SUPPLY IN	Custodial Supplies	1,149.73
1906432018	20232200	HOME DEPOT USA INC	COVID19 Custodial Supplies	36.85
				1,660.32
1906426283	20259100	NEIGHBORLY PEST MANAGEMEN	Other Professional Services	169.00
1906432022	20259100	FIRECODE SAFETY EQUIPMENT	Other Professional Services	515.75
1906432029	20259100	MTW GROUP	Other Professional Services	380.00
				1,064.75

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
PERIOD 13 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		898.24	2,101.76	70%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		225.80	274.20	55%
20207602	Signs	1,000.00		169.88	830.12	83%
20207603	Keys	1,500.00		176.74	1,323.26	88%
20210300	Agricultural/Horticultural Service	12,000.00	450.00	5,625.00	6,375.00	53%
20210400	Agricultural/Horticultural Supply	15,000.00		2,247.71	12,752.29	85%
20211200	Building Maint. Supplies	10,000.00	108.15	7,606.27	2,393.73	24%
20212200	Chemicals	35,000.00	32.42	29,784.98	5,215.02	15%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00		1,703.70	296.30	15%
20214100	Land Improv. Maint. Service	34,000.00		38,847.40	(4,847.40)	-14%
20214200	Land Improv. Maint. Supplies	46,000.00	1,996.32	9,963.35	36,036.65	78%
20215100	Mechanical System Maint. Ser	10,000.00		8,726.51	1,273.49	13%
20215200	Mechanical System Maint. Sup	3,000.00		2,109.48	890.52	30%
20216200	Painting Supplies	1,500.00	26.43	1,286.23	213.77	14%
20216700	Plumbing Maint. Service	1,000.00		199.00	801.00	80%
20216800	Plumbing Maint. Supplies	4,000.00		1,803.01	2,196.99	55%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	145.41	10,133.64	7,866.36	44%
20218500	Permit Charges	2,000.00		2,998.25	(998.25)	-50%
20219100	Electricity	88,000.00	5,789.23	68,304.61	19,695.39	22%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	435.94	17,549.16	12,450.84	42%
20219300	Refuse Collection / Disposal Service	24,000.00	1,618.10	22,673.30	1,326.70	6%
20219500	Sewage Disposal Service	14,000.00		12,659.55	1,340.45	10%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	29.63	56,366.98	(3,366.98)	-6%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00		715.53	5,284.47	88%
20220600	Auto Maintenance Supplies	6,000.00	115.25	3,951.43	2,048.57	34%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		837.04	3,162.96	79%
20223600	Fuel & Lubricants	18,000.00	982.19	14,770.84	3,229.16	18%
20227500	Rent/Lease Equipment	5,000.00		4,912.81	87.19	2%
20228100	Shop Equip. Maint. Service	2,000.00		269.50	1,730.50	87%
20228200	Shop Equip. Maint. Supplies	7,000.00	239.14	5,836.79	1,163.21	17%
20229100	Other Equip. Maint. Service	2,500.00		273.32	2,226.68	89%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00		2,308.93	1,691.07	42%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	1,660.32	17,913.24	2,086.76	10%
20250500	Accounting Services	3,000.00		2,722.40	277.60	9%
20252500	Engineering Services	15,000.00		10,634.04	4,365.96	29%
20253100	Legal Services	18,000.00		-	18,000.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20257100	Security Services	20,000.00		19,399.19	600.81	3%
20259100	Other Professional Services	38,000.00	1,064.75	49,077.16	(11,077.16)	-29%
20289800	Other Operating Expenses Sup.	3,500.00		1,635.88	1,864.12	53%
	SUB-TOTAL	600,000.00	14,693.28	437,316.89	162,683.11	27%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		1,199.95	100.05	8%
	SUB-TOTAL	1,300.00	-	1,199.95	100.05	8%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	172,000.00		84,342.39	87,657.61	51%
43430300	Equipment	110,000.00		106,129.69	3,870.31	4%
	SUB-TOTAL	282,000.00	-	190,472.08	91,527.92	0%
	GRAND TOTAL	883,300.00	14,693.28	628,988.92	254,311.08	29%

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT

BUDGET EXPENDITURE DETAIL

FISCAL YEAR 2020/2021

JULY 2020

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		-	3,000.00	100%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		-	1,000.00	100%
20207603	Keys	1,500.00		-	1,500.00	100%
20210300	Agricultural/Horticultural Service	12,000.00		-	12,000.00	100%
20210400	Agricultural/Horticultural Supply	15,000.00		-	15,000.00	100%
20211200	Building Maint. Supplies	10,000.00		-	10,000.00	100%
20212200	Chemicals	35,000.00	4,405.77	4,405.77	30,594.23	87%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00		-	2,000.00	100%
20214100	Land Improv. Maint. Service	48,000.00	1,750.00	1,750.00	46,250.00	96%
20214200	Land Improv. Maint. Supplies	35,000.00	932.66	932.66	34,067.34	97%
20215100	Mechanical System Maint. Ser	10,000.00	127.50	127.50	9,872.50	99%
20215200	Mechanical System Maint. Sup	3,000.00		-	3,000.00	100%
20216200	Painting Supplies	1,500.00		-	1,500.00	100%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	4,000.00		-	4,000.00	100%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00		-	18,000.00	100%
20218500	Permit Charges	2,000.00		-	2,000.00	100%
20219100	Electricity	82,000.00		-	82,000.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00		-	30,000.00	100%
20219300	Refuse Collection / Disposal Service	24,000.00		-	24,000.00	100%
20219500	Sewage Disposal Service	14,000.00		-	14,000.00	100%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	6,488.84	6,488.84	46,511.16	88%
20219900	Telephone System Maintenance	3,000.00	1,332.00	1,332.00	1,668.00	56%
20220500	Auto Maintenance Service	6,000.00	352.75	352.75	5,647.25	94%
20220600	Auto Maintenance Supplies	6,000.00		-	6,000.00	100%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		-	4,000.00	100%
20223600	Fuel & Lubricants	18,000.00		-	18,000.00	100%
20227500	Rent/Lease Equipment	5,000.00		-	5,000.00	100%
20228100	Shop Equip. Maint. Service	2,000.00		-	2,000.00	100%
20228200	Shop Equip. Maint. Supplies	7,000.00		-	7,000.00	100%
20229100	Other Equip. Maint. Service	2,500.00		-	2,500.00	100%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00	124.19	124.19	3,875.81	97%
20232100	Custodial Service	0.00	640.67	640.67	(640.67)	#DIV/0!
20232200	Custodial Supplies	20,000.00		-	20,000.00	100%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		-	15,000.00	100%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	20,000.00		-	20,000.00	100%
20259100	Other Professional Services	38,000.00	1,009.41	1,009.41	36,990.59	97%
20289800	Other Operating Expenses Sup.	3,500.00		-	3,500.00	100%
	SUB-TOTAL	589,000.00	17,163.79	17,163.79	571,836.21	97%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00	85.09	85.09	1,214.91	93%
	SUB-TOTAL	1,300.00	85.09	85.09	1,214.91	93%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	140,000.00		-	140,000.00	0%
43430300	Equipment	75,000.00		-	75,000.00	0%
	SUB-TOTAL	215,000.00	-	-	215,000.00	0%
	GRAND TOTAL	805,300.00	17,248.88	17,248.88	788,051.12	98%

KENNETH GROVE EXPENDITURES
FOR THE MONTH ENDING
JUNE 30, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906416780	20219800	ORANGE VALE WATER COMPANY	Water	39.19
1906409065	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	43.21

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
JUNE 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	474.20	325.80	41%
20223600	Fuel & Lubricants	600.00	43.21	504.29	95.71	16%
20250500	Accounting Services	500.00		524.80	(24.80)	-5%
20252500	Engineering Services	1,000.00		650.00	350.00	35%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		(2.64)	302.64	101%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	82.40	2,150.65	3,277.35	60%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	82.40	2,150.65	3,277.35	60%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
PERIOD 13 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00		474.20	325.80	41%
20223600	Fuel & Lubricants	600.00	40.92	545.21	54.79	9%
20250500	Accounting Services	500.00		524.80	(24.80)	-5%
20252500	Engineering Services	1,000.00		650.00	350.00	35%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		(2.64)	302.64	101%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	40.92	2,191.57	3,236.43	60%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	40.92	2,191.57	3,236.43	60%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
JULY 2020

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	39.19	760.81	95%
20223600	Fuel & Lubricants	600.00		-	600.00	100%
20250500	Accounting Services	500.00		-	500.00	100%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	39.19	39.19	5,388.81	99%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	39.19	39.19	5,388.81	99%

**ORANGEVALE RECREATION & PARK DISTRICT
FINANCE COMMITTEE MEETING RECAP
FRIDAY, JULY 31, 2020
8:30 AM**

**MEETING LOCATION:
District Office – Meeting Room
6826 Hazel Avenue
Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 8:39 a.m.
Roll call: Director Brunberg, Director Stickney, Administrator Foell, Finance/HR Superintendent Von Aesch, Park Superintendent Oropeza, Recreation Supervisor Bain and Administrative Supervisor Woodford.*
2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**
 - A. Discussion of Actuals for 2019/20 Fiscal Year
Administrator Foell advised that while a 400k deficit was projected, end of this year ended with only 226k deficit. A small amount of the previous 300k in lost revenue due to the cancelations because of COVID19 was made up in activities that could still run while adhering to social distancing and safe practices. Participants discussed the newest changes regarding what activities/facilities/events can open-up and guidelines on how to provide safety and cleanliness. Administrator Foell advised that the County is projecting a 4% increase in taxes and the District budgeted a 3% increase.
 - B. Discussion of Revenue Estimates and Expense Reduction Potential for 2020/21 Fiscal Year
Administrator Foell recapped the reduction in several part-time staff positions in order to cut costs, as well as, the one day per month furlough which began July 1, 2020 for all full-time staff. With these expense reductions, the District plans to keep the deficit low as possible, projecting an approximate 200k deficit for the end of 2020/21.
 - C. Capital Replacement, Capital Projects, and ADA Projects Discussion
Administrator Foell advised that the primary focus this year will be maintaining facilities. Participants discussed the need of resurfacing the pool and painting and re-roofing the community center. Additionally, there is work which must be completed in order to use the new property at 6920/30 Hazel. This work would qualify to be funded from the Park Development Fees.
 - D. Discussion of District Employee Salaries and Benefits
Administrator Foell reported that Superintendent Von Aesch performed a preliminary full-time salary scale evaluation in the spring which revealed that the District was not meeting the minimum 25th Percentile goal. Due to COVID 19 and the deficit, the discussion will be put on hold until next spring. Part-time salaries will continue to rise due to the yearly increase in the minimum wage. The Western States Cost of Living increase from March of 2019 to March of 2020 was 2.4%. The approved 1% COLA began July 1, 2020.
 - E. Discussion of the 2020/21 Final Budget
Administrator Foell gave an overview of the current budget status and financial position of the District with updates on the effects of the COVID19. The projected income from tax revenue from Sacramento County is 4%, with 3% used as a more conservative budget figure. He stated that the District should remain conservative in spending throughout this fiscal year and watch closely the impact of COVID and the recession potential on property taxes. He recommends adopting this budget and revisiting again in February to consider what if any changes should be considered.
5. **DIRECTOR'S AND STAFF'S COMMENTS**
6. **ITEMS FOR NEXT AGENDA**
7. **ADJOURNMENT** *The meeting was adjourned at 9:43 a.m.*

STAFF REPORT



DATE: 8-20-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – JULY 2020

ADMINISTRATION

- Administrator Foell participated in five County Administrators Zoom meetings to discuss actions surrounding reopening recreation and park programs and facilities for the public.
- Administrator Foell and Park Superintendent Oropeza met with a resident on Drywood Way regarding a tree extending onto their property.
- Administrator Foell participated in an Orangevale Community Council Zoom meeting.
- Administrator Foell met with representative from the City of Citrus Heights and the project team for the Electric Greenway Trail to discuss tree mitigation, bridge construction, and lighting.
- Jason Bain met with Fire District representative for the re-inspection of the three new buildings at Orangevale Community Center Park.
- A Finance Committee meeting was held on July 31st.

RECREATION

The recreation staff continue to work through the different hurdles that COVID-19 has created. We are working on creating a camp for kids so working parents have a place for their kids to complete their school requirements and a safe place to keep them busy when not in school. Staff is looking to add classes that can be taught in a social distancing environment.

July	Enrollment	Attendance	Gross Revenue
Aquatics			
Kayaking for Boomers 50+	1		\$ 74.00
Swim Lessons Session 1	55		\$ 4,131.00
Swim Lessons Session 2	84		\$ 6,384.00
TigerSharks Training	109		\$ 11,177.75
Aquatics Sub Total	249	0	\$ 21,766.75
Classes			
Aikido	9		\$ 951.00
All Sorts of Sports Summer Camp	9		\$ 1,182.00
All Sorts of Sports Summer Jr. Acad	8		\$ 1,054.00
Internet Drivers Education	4		\$ 124.00
Karate - Preschool	2		\$ 304.00
Karate - Sa Shotokan	5		\$ 812.00
Pee Wee Basketball	2		\$ 114.00
Tai-Chi Chuan	5		\$ 213.00
Top Notch Basketball	5		\$ 500.00
Classes Sub Total	49	0	\$ 5,254.00
Day Camps			
Recing Crew Session 3	31		\$ 4,872.00
Recing Crew Session 4	30		\$ 5,157.00
Reccing Crew Session 5	33		\$ 5,342.00
Reccing Crew Session 6	24		\$ 3,990.00
Wiggles & Giggles Session 3	12		\$ 444.00
Wiggles & Giggles Session 4	12		\$ 444.00
Wiggles & Giggles Session 5	12		\$ 444.00
Day Camps Sub Total	154	0	\$ 20,693.00
GRAND TOTAL	452	0	\$ 47,713.75

July Gross Revenue Recap – July OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$28,580, \$35,420 under the projected amount. July recreation revenue came in at \$26,515, \$21,485 under the projected amount and facility revenue in came in at 2,065, \$13,935 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in July.*

Fulton-El Camino Park District Police Department
Reporting Period: 2020-07-01 to 2020-07-31

Almond Park

Notice To Appear Issued

1) Date/Time: 2020-07-27 18:09

Violation 1: 16028(a) CVC No Insurance, Severity: Inf

Violation 2: 14601.1(a) CVC Suspended License, Severity: Mis

Off Property

Notice To Appear Issued

1) Date/Time: 2020-07-26 14:47

Violation 1: 12500(a) CVC Unlicensed Driver, Severity: Inf

OV Community Center

Parking Citations Issued

1) Date/Time: 2020-07-12 16:24

V1: 4000(a) CVC No current registration

2) Date/Time: 2020-07-27 17:20

V1: 5200(a) CVC Display of two license plates required

OV Community Park

Parking Citations Issued

1) Date/Time: 2020-07-30 17:57

V1: 4000(a) CVC No current registration

OV Community Park (Disc Golf)

Parking Citations Issued

1) Date/Time: 2020-07-27 17:26

V1: 4000(a) CVC No current registration

2) Date/Time: 2020-07-27 17:30

V1: 4000(a) CVC No current registration

3) Date/Time: 2020-07-27 17:23

V1: 5200(a) CVC Display of two license plates required

4) Date/Time: 2020-07-29 15:17

V1: 5200(a) CVC Display of two license plates required

5) Date/Time: 2020-07-29 15:20

V1: 5200(a) CVC Display of two license plates required

6) Date/Time: 2020-07-29 15:25

V1: 5200(a) CVC Display of two license plates required

V2: 5204(a) CVC Current registration tabs not properly displayed

7) Date/Time: 2020-07-29 15:38

V1: 5200(a) CVC Display of two license plates required

8) Date/Time: 2020-07-29 15:32

V1: 4000(a) CVC No current registration

Pecan Park

Notice To Appear Issued

1) Date/Time: 2020-07-27 16:48

Violation 1: 16028(a) CVC No Insurance, Severity: Inf

Violation 2: 14601.1(a) CVC Suspended License, Severity: Mis

Parking Citations Issued

1) Date/Time: 2020-07-04 08:30

V1: 5200(a) CVC Display of two license plates required

PARKS

Park Infrastructure

All Parks

- Staff continues to do monthly playground inspections and takes care of repairs on site if necessary.
- Staff removed graffiti from Pecan Park. The entire exterior of Pecan restrooms was painted.
- Staff continues to take care of the pool maintenance.
 - Pool acid pump and chemical hoses replaced.
- Staff repaired 30 feet and replaced 15 feet of fence at Orangevale Community Park.

Mechanics

- Staff repaired and welded a new support brace to the back of the brush hog.
- Staff replaced the radiator on Chevy truck.
- Staff replaced the key assembly and the starter to the Dodge Dakota truck.

- Staff replaced the radiator and alternator to the Ranger truck.

Park Irrigation

- All irrigation systems are on.
- Staff replaced 3 valves and two were rebuilt at Palisades and Community Center Park.
- Staff replaced 42 sprinklers at various parks of the District.

Park Grounds

All Parks

- Staff continues with regular detail maintenance in all parks and park restrooms.
- Staff removed two broken branches from the Community Center Parking lot.
- Staff spot sprayed in several parks of the District and softball fields.

Other Reports

- Staff continues to assist in the new property fire inspection and is working on fixing the non-compliant items.
- Staff mowed all open space at the new property for weed control and fire prevention (second mow).

STAFF REPORT



DATE: 8-20-20

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

SUBJECT: APPROVAL OF THE AGREEMENT WITH THE ORANGEVALE CHAMBER OF COMMERCE, FOR THE "PUT YOUR MONEY WHERE YOUR MOUTH IS!", FOOD TRUCK EXTRAVAGANZA AT ORANGEVALE COMMUNITY CENTER PARK ON SEPTEMBER 18, AND OCTOBER 2, 2020

RECOMMENDATION

Approve the Special Use Agreement, with the Orangevale Chamber of Commerce, to rent the Orangevale Community Center Park area, for the "Put Your Money Where Your Mouth Is!", Food Truck Extravaganza benefitting the 2020 Honorary Mayors Campaign on September 18, and October 2, 2020.

BACKGROUND

The Orangevale Chamber of Commerce would like to use the Community Center Park to host a "Put Your Money Where Your Mouth Is!", food truck extravaganza on three Fridays, September 18 and October 2 to help benefit the 2020 Honorary Mayors Campaign. They are encouraging the public to come out and get food from any of the four food trucks, with a portion of the proceeds benefitting the 2020 Honorary Mayors Campaign. With COVID-19 it is has been difficult for non-profits to raise money. This event would help in their fund raising while supporting small businesses and allowing for people to eat out in a safe social distancing event.

Event fees would be \$152 per day for a total of \$304 for the two Fridays.

RECOMMENDED MOTION

I move that we approve the agreement with The Orangevale Chamber of Commerce, to rent Orangevale Community Center Park area, for the "Put Your Money Where Your Mouth Is!", Food Truck Extravaganza benefitting the 2020 Honorary Mayors Campaign on September 18, and October 2, 2020.



Supplemental Special Use Application

This Special Use/Special Event Application shall be submitted in addition and as a supplement to the Standard Use of Facilities Application. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

DATE OF APPLICATION: August 13, 2020

CONTACT INFORMATION

Name of Applicant: Lisa Montes
Address: 8897 Greenback Lane City/State/Zip: Orangevale Ca 95662
Phone #: 916.988.1875 Email: Lisa@orangevalechamber.com
Sponsoring Organization/Company: Orangevale Chamber of Commerce
Type of Organization: [X] Non Profit [] Private [] Corporation [] Other
Name of Event Organizer: Lisa Montes
Organization Web Site: www.orangevalechamber.com Organization Email: Lisa@orangevalechamber.com

EVENT DETAILS

Event Name: Put Your Money Where Your Mouth Is! A Food Truck Extravaganza Benefitting 2020 Honorary Mayors Campaign
Type of Event: [] Concert [] Festival [] Celebration [X] Run/Walk [X] Other Food Trucks
Event Location: Orangevale Community Park 6826 Hazel Ave, Orangevale
Purpose of Event: To bring the community together while still able to social distance and fundraise for the 2020 Honorary Mayors Campaign
Overall Estimated Attendance: 75 Daily Adults 65 Children 10
How does the community of Orangevale benefit from this event? Encourage the public to visit the Community Center and get food from any of the four food trucks on site. With a portion of the proceeds benefiting the 2020 Honorary Mayors Campaign.

Is this a Public or Private event? [X] Public [] Private [] Other
Has this event been produced before? [] Yes [X] No If yes, previous attendance:
If yes, list previous name, date and location of event:

Description of Event - Provide a detailed description of your event (i.e. listing of activities, entertainment, and vendors that will be included in your event, listing of any special equipment and structures, etc. You may attach additional pages or materials as needed. We would like make this available to the public on September 18, October 2, 2020. With COVID19 it has been difficult for non-profits to raise money. Food Trucks are an option with safe social distancing participation that everyone can enjoy. We hope that the Orangevale Recreation and Parks District will join us in being a partner of the event that encourage the public to visit the facility and support the Orangevale Chamber of Commerce and candidate's charity of choice for this annual tradition.

Set-Up – List below the days/dates needed to set up the event.

Day 1: Day of Week Friday Date September 18 2020 Start Time 3pm End Time 4pm
 Day 2: Day of Week Friday Date October 2 2020 Start Time 3 pm End Time 4 pm

Event Dates – List below the days/dates of the event.

Day 1: Day of Week Friday Date September 18 2020 Start Time 4pm End Time 8pm
 Day 2: Day of Week Friday Date October 2 2020 Start Time 4pm End Time 8pm
 Day 3: Day of Week Friday Date October 18 2020 Start Time 4pm End Time 8pm
 Day 4: Day of Week _____ Date _____ Start Time _____ End Time _____

Tear-Down Dates – List below the days/dates needed to tear-down the event.

Day 1: Day of Week Friday Date September 18 2020 Start Time 8pm End Time 8:30 pm
 Day 2: Day of Week Friday Date October 2 2020 Start Time 8pm End Time 8:30 pm

EVENT SITE PLAN/MAP

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 1/2" x 11" or 8 1/2" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

EVENT ACTIVITY PLAN

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

Entertainment

- Amplified Music – Live Hours – Start _____ End _____
- Amplified Music – Recorded Hours – Start _____ End _____
- Carnival Booths/Rides Hours – Start _____ End _____
- Other _____ Hours – Start _____ End _____

Sporting Activities

- Type _____ Hours – Start _____ End _____
- Type _____ Hours – Start _____ End _____

Vendors

- Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
- Merchandise.....Must follow local & state laws
- Alcoholic Beverages.....Requires ABC & District permit and security

Equipment

Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.

- Stage(s) Dance Floor(s) Portable Seating
- Fencing Tents & Canopies Portable Hand Wash Station
- Electrical Generators Portable Restrooms Other _____
- Animals on event grounds – Petting zoo, pony rides, horses, etc Explain: _____
- Vehicles on event grounds – car show, etc Explain: _____
- I request overnight camping. Explain: _____
- Public Address, Microphone, Loud Speaker(s)
- I request access to Orangevale Recreation & Park District water source
- I request Access to Orangevale Recreation & Park District electric source

INSURANCE

You will be required to provide appropriate insurance coverage as listed in the permit agreement. How do you plan to provide the required insurance for your event? Own Insurance

ALCOHOL MANAGEMENT PLAN

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the

alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor underage drinking, and if you have an alcohol sponsor(s).

***For events with expected attendance of over 200 per day,
the following plans need to be submitted on a separate sheet.***

PARKING & TRAFFIC MANAGEMENT PLAN

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

SANITATION, WASTE & UTILITY PLAN

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

STAFFING PLAN

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

EMERGENCY AND SAFETY PLAN

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

EVENT MARKETING PLAN

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

NOTIFICATION PLAN

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

Statement of Responsibility for Liability or Damage/Receipt of Rules & Regulations User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities. I, Lisa Montes (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE:  _____ **DATE:** August 13 2020



Final Budget Message - 2020/21

The District experienced a tax growth of approximately four percent or \$55,000 in the 19/20 fiscal year which met budget projections. The County is projecting a growth rate of approximately four percent for the 20/21 fiscal year. Staff is budgeting a three percent increase and anticipates a slight reduction in the growth rate over the next two years. Net recreation program revenues were on pace to exceed projections until COVID-19 stopped all recreation programming on March 15, 2020 and the District refunded programs, events and rental fees for the District's spring and summer programming. With the State and County slowly easing restrictions on gatherings, we are hopeful to begin programming again with the necessary precautions of social distancing and other guidelines requested by State and County officials. It is uncertain how the new guidelines and the public's reaction to the virus will affect program participation in the upcoming months.

It is certain that the District will face some programmatic and financial challenges including: Attracting patrons to participate and come back to recreation programs; Addressing the cost of continuing minimum wage increases; Anticipating the ongoing economic and participation impact of COVID-19; Understanding the impact of increased unemployment; and Looking at the future impact of a possible downturn in property values and resultant lower revenues from taxes. In addition, maintaining net revenues will continue to be particularly challenging over the next several years. The District will continue to evaluate the public's ability and willingness to pay higher fees to offset increased program costs.

The District will be conservative in capital expenditures budgeting which will be focused on maintaining existing infrastructure. The purchase of property for the Electric Greenway Trail and the Regency Baptist Church combined with significant revenue losses from COVID-19 resulted in deficit spending of \$225,643 for Fiscal 19/20. The 2020/21 Preliminary Budget includes part-time staffing reductions for the Recreation and Parks Division and full-time staff furloughs of 96 hours or 12 days per year. The District anticipates a deficit in Fiscal 2020/21 in the amount of approximately \$200,000. The District still maintains a "high target" amount for its fund balance as identified in the District Master Plan to avoid dry period financing.

Costs for full-time salaries and benefits are estimated to rise modestly due to the yearly staff step increases and the yearly increase in health insurance premiums. We are projecting health insurance rates to increase again in 2021 with a seven percent increase (based on "best guess" input from the County). The actual rates for 2021 have not been published to date. The Sacramento County Employees Retirement



System (SCERS) rates as per SCERS actuarial studies will continue to increase for the next several years.

The 2020/21 Final Budget is not recommending any increase in full-time positions. The District is limiting the use of part-time staff until an increase in participation and revenue warrants additional staffing. Part-time salaries will see the most significant wage increases as the minimum wage increased to \$13.00 per hour on 1/1/20 and will increase again to \$14.00 on 1/1/21. These increases in salary will continue to require increases to program fees. The Bureau of Labor Statistics Cost of Living Index (CPI) for the Western Region for the year (March 2019-March 2020) was 2.4 percent. As directed by the Board, staff has included a one percent COLA adjustment in the preliminary budget. Each one percent adjustment represents approximately \$14,000 including benefits. Most service and supply costs (goods and services) are estimated to rise slightly as are utility costs. The District lowered budget amounts in several service and supply categories.

The District's capital replacement plan has established replacement costs at approximately \$284,000 per year to keep facilities in good repair. Our ADA survey added additional projects to the District's list of replacement projects. These projects are primarily funded from the OLLAD assessment district. A small number of high priority projects will be funded in the 2020/21 fiscal year due to budget constraints. Additional capital improvement projects have been identified through the park master plan process. These proposed projects are primarily funded through Park In-Lieu Fees and the Park Development Fees which are limited in scope. One of the major challenges for the District is to have resources for larger facility renovations and land development. The District will need to identify a project to utilize the Proposition 68 Per Capita Funds. The grant is \$177,952 and requires a match of \$44,488 for a total project cost of \$222,240. The District continues to evaluate the potential for a General Obligation Bond to fund a portion of the capital improvement needs identified in the park master plan documents.

Sincerely,

Greg Foell
District Administrator

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

Orangevale Recreation and Park District
Budget vs Actual Carryover - FY 18/19 to FY 20/21

General Fund, OLLAD, Kenneth Grove, In Lieu Park Dedication, Park Development Fee

	Budget 18/19	Actual 18/19	18/19 Carryover	Budget 19/20	Actual 19/20	19/20 Carryover	Budget 20/21	Est. Act 20/21	20/21 Carryover
332A - GENERAL FUND									
Beginning Year Fund Balance	1,038,862	1,038,862		1,161,075	1,161,075		935,431	935,431	
Taxation	1,388,700	1,411,778	23,078	1,423,700	1,476,148	52,448	1,488,700	1,488,700	-
Rentals/Interest/Other	142,600	195,021	52,421	170,600	131,362	(39,238)	118,600	118,600	-
In Lieu/Grants/HOPTEERS	285,000	116,888	(168,112)	275,000	149,776	(125,225)	115,000	115,000	-
Charges for Service/Rec. Fees/Misc	476,500	518,128	41,628	511,500	353,256	(158,244)	406,000	406,000	-
Total Revenue	2,292,800	2,241,815	(50,985)	2,380,800	2,110,541	(270,259)	2,128,300	2,128,300	-
Salaries & Benefits	1,832,000	1,504,306	327,694	1,938,000	1,629,915	308,085	1,967,000	1,967,000	-
Services & Supplies	499,800	426,768	73,032	617,550	408,860	208,690	528,550	528,550	-
Capital Improvement	360,500	188,529	171,971	591,500	297,409	294,091	261,500	261,500	-
Prior Year Adjustment									
Total Expenses	2,692,300	2,119,602	572,698	3,147,050	2,336,184	810,866	2,757,050	2,757,050	-
Year End Fund Balance	639,362	1,161,074.82	521,713	394,825	935,431	540,607	306,681	306,681	-
Year End Fund Balance > or < Previous Yr		122,213			(225,643)			(628,750)	
Total Less FB, In Lieu/Grants & Capital Imp	(324,000)	193,853	517,853	(449,750)	(78,010)	371,740	(482,250)	(482,250)	-
332A - General Reserve	545,014	545,014	(0)	545,014	545,014	-	545,014	545,014	-
374A - OLLAD - GENERAL FUND									
Beginning Year Fund Balance	429,183	429,183		514,282	514,282		458,624	458,624	
Revenues	557,000	583,228		557,000	573,331		557,000	557,000	
Expenses - Services & Supplies	567,000	449,460	(117,540)	614,000	437,317	(176,683)	589,000	589,000	-
Other Charges - Bond Redemption/Interest	1,200	1,199	(1)	1,300	1,200	(100)	1,300	1,300	-
Capital Improvement	180,000	47,470	(132,530)	282,000	190,472	(91,528)	215,000	215,000	-
Total Expenses	748,200	498,129	(250,071)	897,300	628,989	(268,311)	805,300	805,300	-
Year End Fund Balance	237,983	514,282.14	276,299	173,982	458,624.18	284,642	210,324	210,324	
374A - OLLAD - General Reserve		311,713			311,713			311,713	
374B - Kenneth Grove - GENERAL FUND									
Beginning Year Fund Balance	10,272	10,272		13,589	13,589		17,164	17,164	
Revenues	5,430	5,775		5,428	5,766		5,428	5,428	
Expenses - Services & Supplies & Capital Imp.	5,430	2,458		5,428	2,192		5,428	5,428	
Year End Fund Balance	10,272	13,588.99	3,316.99	13,589	17,164	3,575	17,164	17,164	
374B - Kenneth Grove - General Reserve		5,932			5,932			5,932	
88C - In Lieu Park Dedication Fund									
	28,657	128,100		15,606	143,706		-	143,706	
332I - Park Development Fee Fund									
	(36,660)	444,670		(63,297)	381,373		(100,000)	281,373	



RESOLUTION # 20-08-653

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, ADOPTING THE GENERAL FUND FINAL BUDGET FOR FISCAL YEAR 2020/2021

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2019/2020; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2020/2021, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 1,967,000
(2)	Services & Supplies	528,550
(3)	Other charges	157,500
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	70,000
	(c) Equipment	30,000
(5)	Expenditure transfers	4,000
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 2,757,050

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed final budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2020/2021 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 20th day of August 2020 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

- ATTACHMENTS:
- Financing Requirements Summary Schedule
 - Expenditure Detail Schedule
 - Revenue Detail Schedule
 - Long-Term Loan Schedule
 - Fixed Asset Schedule
 - Appropriations Limit Schedule

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



APPROPRIATIONS LIMIT SCHEDULE

ORANGEVALE RECREATION AND PARK DISTRICT
FISCAL YEAR: 2020/2021

WHEREAS, the voters of the State of California on November 6, 1979 added Article XIII B to the California State Constitution placing various limitations on the appropriations of state and local government; and

WHEREAS, Article XIII B provide that the appropriations limit for Fiscal Year 2020-21 is calculated by adjusting the base year appropriations limit of Fiscal Year 2019-20 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein; and

WHEREAS, the District has complied with the provisions of Article XIII B and Section 79 et seq. of the Government Code in determining the appropriation limit for the Fiscal Year 1978-79;

NOW, THEREFORE, the Board of Directors of the Orangevale Recreation and Park District does resolve as follows:

Section 1. The appropriations limit for Fiscal Year 2020-21 shall be \$4,042,037 for the District.

Section 2. The District's proceeds from taxes are projected at \$1,488,700 which is less than the appropriations limit.

ORANGEVALE RECREATION & PARK DISTRICT
FISCAL YEAR 2020-2021 FINAL BUDGET
SACRAMENTO COUNTY FY 2020-2021 BUDGET INPUT DOCUMENTS

FINAL BUDGET DOCUMENTS

FISCAL YEAR 2020-2021 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FINANCING REQUIREMENTS SCHEDULE FOR FUND 332A

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 1,967,000	<u>ESTIMATED REVENUE</u>	<u>(2,128,300)</u>
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 528,550	<u>RESERVES TO BE DECREASED</u>	
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	
<u>REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-
<u>INTEREST AND ASSESSMENTS</u>	\$ 155,000	<u>OTHER RESERVE DECREASE</u>	
<u>JUDGEMENTS/DA</u>	2,500		
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 157,500	<u>TOTAL RESERVES TO BE DECREASED</u>	-
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	<u>(628,750)</u>
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>	
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	70,000	<u>TOTAL AVAILABLE FINANCING</u>	\$ <u>(2,757,050)</u>
<u>OBJECT 43 - EQUIPMENT</u>	30,000		
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 100,000		
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ 4,000	<u>FUND EQUITY SCHEDULE</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	<u>RESERVES</u>	
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>	545,014
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>	
<u>GENERAL RESERVES</u>		<u>TOTALS</u>	
<u>OTHER RESERVES</u>			
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 2,757,050	<u>BALANCE AS OF 7/01/20</u>	545,014
<u>TOTAL DIFFERENCE:</u>	-	<u>INCREASES</u>	-
		<u>DECREASES</u>	545,014
			-
			-
		\$ 935,431	\$ 628,750
		\$ 1,480,445	\$ 628,750
			\$ 851,695
			\$ 851,695

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
10111000	SALARIES & WAGES - REGULAR EMPLOYEES	612,447	696,324	866,000	741,507	890,000	0	890,000
10112100	SALARIES & WAGES - EXTRA HELP	237,437	291,043	430,000	303,185	390,000	0	390,000
10112400	BOARD MEMBERS STIPEND	6,500	7,800	12,000	6,800	12,000	0	12,000
10121000	RETIREMENT - EMPLOYER COST	142,494	182,077	230,000	206,891	240,000	0	240,000
10122000	OASDHI - EMPLOYER COST	63,699	74,946	100,000	79,685	100,000	0	100,000
10123000	GROUP INS - EMPLOYER COST	210,373	212,330	240,000	243,584	265,000	0	265,000
10124000	WORKERS COMP INS - EMPLOYER COST	56,394	23,323	35,000	34,019	45,000	0	45,000
10125000	SUI INS - EMPLOYER COST	14,411	16,462	25,000	14,246	25,000	0	25,000
10127000	DENTAL CARE - RETIREES	0	0	0	0	0	0	0
10128000	HEALTH CARE - RETIREES	0	0	0	0	0	0	0
		1,343,754	1,504,306	1,938,000	1,629,915	1,967,000	0	1,967,000
		Object 10						
20200500	ADVERTISING/LEGAL NOTICES	1,161	2,355	1,500	2,102	1,500	0	1,500
20202100	BOOKS/PERIODICALS/SUBSCRIPTIONS	239	2,612	1,000	3,505	1,000	0	1,000
20202900	BUSINESS/CONFERENCE EXPENSE	2,601	6,673	6,000	509	4,000	0	4,000
20203500	EDUCATION & TRAINING SERVICES	1,325	4,573	7,000	1,993	5,000	0	5,000
20203600	EDUCATION & TRAINING SUPPLIES	24	0	1,000	0	500	0	500
20203700	TUITION REIMBURSEMENT	0	0	1,000	0	500	0	500
20203800	EMPLOYEE RECOGNITION	659	948	2,000	855	2,000	0	2,000
20203802	RECOGNITION ITEMS	0	0	500	0	500	0	500
20203803	RECOGNITION EVENTS	0	0	500	0	500	0	500

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
20203900	EMPLOYEE TRANSPORTATION	2,636	2,518	3,000	2,346	3,000	0	3,000
20205100	LIABILITY INSURANCE	38,320	43,267	60,000	58,083	80,000	6,000	86,000
20205500	RENTAL INSURANCE	3,036	1,179	4,000	1,488	4,000	0	4,000
20206100	MEMBERSHIP DUES	4,975	9,509	10,000	10,870	10,000	0	10,000
20207600	OFFICE SUPPLIES	5,737	5,570	9,000	4,963	9,000	0	9,000
20207602	SIGNS	1,720	0	500	0	500	0	500
20207603	KEYS	0	0	350	0	350	0	350
20208100	POSTAL SERVICES	6,109	6,704	7,500	250	7,500	0	7,500
20208102	STAMPS	1,422	878	3,000	1,211	3,000	0	3,000
20208500	PRINTING SERVICES	17,086	15,400	28,000	5,129	28,000	0	28,000
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	500
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	1,000	0	1,000	0	1,000
20211200	BUILDING MAINTENANCE SUPPLIES	(80)	0	500	0	500	0	500
20212200	CHEMICALS	0	0	500	0	500	0	500
20213100	ELECTRICAL MAINTENANCE SERVICE	0	0	400	0	400	0	400
20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	678	0	500	0	500	0	500
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	344	0	500	0	500	0	500
20216100	PAINTING SERVICES	0	0	0	0	0	0	0
20216200	PAINTING SUPPLIES	0	0	500	0	500	0	500
20216700	PLUMBING MAINTENANCE SERVICE	0	0	400	0	400	0	400
20216800	PLUMBING MAINTENANCE SUPPLIES	0	0	500	0	500	0	500

**EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT**

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
20218100	CONSTRUCTION SERVICES	0	0	500	0	500	0	500
20218200	CONSTRUCTION SUPPLIES	0	16	500	0	500	0	500
20218500	PERMIT CHARGES	0	0	3,000	0	3,000	0	3,000
20219100	ELECTRICITY	0	0	500	0	500	0	500
20219200	NATURAL GAS / LPG / FUEL OIL	0	0	500	0	500	0	500
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	0	0	500	0	500	0	500
20219500	SEWAGE DISPOSAL SERVICE	0	0	500	0	500	0	500
20219700	TELEPHONE SERVICE	8,367	8,491	15,000	11,360	15,000	0	15,000
20219800	WATER	0	35	1,000	0	1,000	0	1,000
20219900	TELEPHONE SYSTEM MAINTENANCE	0	95	500	0	500	0	500
20220500	AUTOMOTIVE MAINTENANCE SERVICE	0	0	500	0	500	0	500
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	500
20222600	EXPENDABLE TOOLS	0	0	500	0	500	0	500
20223600	FUEL & LUBRICANTS	0	0	500	0	500	0	500
20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	0	0	1,000	0	1,000	0	1,000
20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	1,597	1,875	5,000	1,875	5,000	0	5,000
20227500	RENTS/LEASES EQUIPMENT	0	0	500	0	500	0	500
20228100	SHOP EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	500

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 20-21	Changes	Final Budget
		Actuals	Actuals	Budget	Actuals	Prelim Budget		
20231400	CLOTHING/PERSONAL SUPPLIES	86	0	2,000	0	2,000	0	2,000
20232100	CUSTODIAL SERVICES	0	0	1,000	0	1,000	0	1,000
20232200	CUSTODIAL SUPPLIES	1,417	0	1,000	0	1,000	0	1,000
20244300	MEDICAL SERVICE	189	481	200	113	200	0	200
20250500	ACCOUNTING SERVICES	4,725	4,725	8,000	5,053	8,000	0	8,000
20250700	ASSESSMENT/COLLECTION SERVICES	17,449	17,630	18,000	17,879	18,000	0	18,000
20251900	ARCHITECTURAL SERVICES	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	0	1,935	6,000	0	6,000	0	6,000
20253100	LEGAL SERVICES	8,280	44,854	75,000	70,437	20,000	0	20,000
20256200	TRANSCRIBING SERVICES	1,169	1,321	1,000	0	1,000	0	1,000
20257100	SECURITY SERVICES	3,532	2,149	5,000	1,140	5,000	0	5,000
20259100	OTHER PROFESSIONAL SERVICES	8,501	19,739	52,000	36,427	22,000	0	22,000
20259101	COMPUTER CONSULTANTS	5,000	7,065	8,000	5,525	8,000	0	8,000
20281201	PC HARDWARE	0	6,855	10,000	1,985	10,000	0	10,000
20281202	PC SOFTWARE	2,768	901	6,000	324	6,000	0	6,000
20281203	PC SUPPLIES	89	292	1,000	553	1,000	0	1,000
20281900	REGISTRATION SERVICES (ELECTIONS)	364	2,008	0	0	0	0	0
20285100	RECREATIONAL SERVICES	139,408	163,332	190,000	128,710	170,000	0	170,000
20285200	RECREATIONAL SUPPLIES	28,798	37,861	40,000	30,816	35,000	0	35,000
20289800	OTHER OPERATING EXPENSE - SUPPLIES	0	(389)	2,000	31	2,000	0	2,000
20289900	OTHER OPERATING EXPENSE - SERVICES	40	383	2,000	480	2,000	0	2,000
20291100	SYSTEM DEVELOPMENT SERVICE	2,758	2,758	3,000	2,758	3,000	0	3,000
20296200	GS PARKING CHARGES	84	169	200	91	200	0	200

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 20-21
		Actuals	Actuals	Budget	Actuals	Prelim Budget	Final Budget
	Object 20	322,612	426,768	617,550	408,860	522,550	528,550
30321000	INTEREST EXPENSE	16,485	13,498	29,500	28,648	40,000	40,000
30322000	BOND/LOAN REDEMPTION	65,936	68,044	87,000	85,474	115,000	115,000
30345000	TAX/LIC/ASSESSMENTS	0	310	2,500	0	2,500	2,500
	Object 30	82,421	81,853	119,000	114,123	157,500	157,500
41410100	LAND	0	0	200,000	74,710	0	0
	Object 41	0	0	200,000	74,710	0	0
42420100	BUILDINGS	0	0	0	0	0	0
42420200	STRUCTURES	201,621	104,493	268,500	107,475	60,000	70,000
	Object 42	201,621	104,493	268,500	107,475	60,000	70,000
43430300	VEHICLES/EQUIPMENT - OTHER	6,500	0	0	0	30,000	30,000
	Object 43	6,500	0	0	0	30,000	30,000
50557100	FINGERPRINTING SERVICE	2,260	2,182	4,000	1,102	4,000	4,000
	Object 59	2,260	2,182	4,000	1,102	4,000	4,000

**EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT**

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9339332	1,959,168	2,119,602	3,147,050	2,336,184	2,741,050	16,000	2,757,050
	FUND TOTAL 332 A	1,959,168	2,119,602	3,147,050	2,336,184	2,741,050	16,000	2,757,050

REVENUE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim. Budget	Changes	FY 20-21 Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
91910100	PROP TAX CUR SEC	\$ (1,235,951)	\$ (1,301,883)	(1,340,000)	(1,362,333)	(1,400,000)	0	(1,400,000)
91910200	PROP TAX CUR UNSEC	(43,617)	(47,637)	(40,000)	(50,683)	(45,000)	0	(45,000)
91910300	PROP TAX CUR SUP	(34,628)	(36,453)	(20,000)	(36,820)	(20,000)	0	(20,000)
91910400	PROPERTY TAX SECURED DELINQ.	(8,682)	(9,678)	(10,000)	(9,615)	(10,000)	0	(10,000)
91910500	PROPERTY TAX SUPPLE DELINQ.	(1,554)	(1,908)	(500)	(2,067)	(500)	0	(500)
91910600	PROPERTY TAX UNITARY	(14,179)	(13,390)	(12,000)	(13,647)	(12,000)	0	(12,000)
91912000	PROP TAX REDEMP	(66)	(54)	0	(69)	0	0	0
91913000	PROP TAX PR UNSEC	(1,300)	(527)	(1,000)	(678)	(1,000)	0	(1,000)
91914000	PROP TAX PENALTIES	(248)	(249)	(200)	(234)	(200)	0	(200)
91919900	TAXES - OTHER	0	0	0	0	0	0	0
	Object 91	\$ (1,340,225)	\$ (1,411,778)	\$ (1,423,700)	\$ (1,476,148)	\$ (1,488,700)	\$ -	\$ (1,488,700)
94941000	INTEREST INCOME	(14,962)	(31,677)	(14,000)	(26,901)	(14,000)	0	(14,000)
94942900	BUILDING RENTAL OTHER	(106,104)	(116,157)	(110,000)	(50,641)	(60,000)	0	(60,000)

REVENUE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 20-21	Changes	FY 20-21
		Actuals	Actuals	Budget	Actuals		Prelim. Budget
94943900	GROUND LEASES (CELL TOWERS)	(31,476)	(31,341)	(29,600)	(31,551)	0	(29,600)
94944800	REC. CONCESSION (FINAL 9)	(17,659)	(15,845)	(17,000)	(22,268)	0	(15,000)
94945900	VENDING MACHINES	(1)	0	0	0	0	0
94949000	CONCESSIONS OTHER	0	0	0	0	0	0
Object 94		(170,202)	(195,021)	(170,600)	(131,361.52)	0	(118,600)
95952200	HOMEOWNER PROP TAX RELIEF	(13,687)	(13,314)	(15,000)	(12,970)	0	(15,000)
95952900	IN LIEU TRANSFER	(371,893)	(103,574)	(260,000)	(136,806)	(10,000)	(100,000)
95956900	STATE AID	0	0	0	0	0	0
Object 95		(385,580)	(116,888)	(275,000)	(149,776)	(10,000)	(115,000)
96963313	MISCELLANEOUS OTHER FEES	(5,556)	(4,201)	(1,000)	(3,989)	0	(1,000)
96964600	RECREATION SERVICE CHGS	(442,409)	(504,893)	(505,000)	(281,301)	0	(400,000)
96969700	SECURITY SERVICES	(4,570)	(4,628)	(2,500)	(1,778)	0	(2,000)
Object 96		(452,534)	(513,721)	(508,500)	(287,068)	0	(403,000)
97973000	DONATIONS/CONTRIBUTIONS	1,945	(2,120)	0	(3,828)	0	0

REVENUE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 20-21	Final Budget
		Actuals	Actuals	Budget	Actuals	Prelim. Budget	Changes	
97974000	INSURANCE PROCEEDS	(3,364)	(1,573)	(2,500)	(1,477)	(2,500)	0	(2,500)
97979000	MISCELLANEOUS OTHER REVENUES	(2,114)	(714)	(500)	(60,883)	(500)	0	(500)
97979900	PRIOR YEAR	0	0	0	0	0	0	0
	Object 97	(3,533)	(4,407)	(3,000)	(66,188)	(3,000)	0	(3,000)
98986200	ASSET SALE PROCEEDS - SP DIST	0	0	0	0	0	0	0
	Object 98	0	0	0	0	0	0	0
	FUND CENTER 9339332	(2,352,074)	(2,241,815)	(2,380,800)	(2,110,541)	(2,118,300)	(10,000)	(2,128,300)
	FUND TOTAL 332A	(2,352,074)	(2,241,815)	(2,380,800)	(2,110,541)	(2,118,300)	(10,000)	(2,128,300)

**ORANGEVALE RECREATION AND PARK DISTRICT
FIXED ASSETS TO BE ACQUIRED
FISCAL YEAR 2020/21**

8/12/2020

	Capital Improvement			
DESCRIPTION	Land	Building	Structures & Improve.	Equipment
COMMITMENT	41410100	42420100	42420200	43430300
Fund 332A (General)				
Pecan - ADA Bridge & Trail			30,000	
New Buildings Equipment/ADA			40,000	30,000
Total (332A) 2020/21	-	-	70,000	30,000
Fund 374A (OLLAD)				
Community Ctr. - Mech. Heating/AC			15,000	
Community Ctr. - Painting			60,000	
Community Ctr. - Roofing			-	
Asphalt Resurfacing			20,000	
Hazel Tennis Court Resurfacing			30,000	
Hazel Tennis Court Light Panel			15,000	
Wide Area Mower				75,000
Total (OLLAD) 2020/21	-	-	140,000	75,000
Fund 374B (Kenneth Grove)				
Total (KG)	-	-	-	-

LONG-TERM LOAN SCHEDULE

FISCAL YEAR 2020-2021

ORANGEVALE RECREATION & PARK DISTRICT

1 DESCRIPTION	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
Pecan Ave. Property Purchase (INTEREST)	332A	7,074.99	3,623.06
Pecan Ave. Property Purchase (PRINCIPLE)	332A	69,738.58	73,190.51
Pecan Avenue Property	332A	76,813.57	76,813.57
TOTAL of LONG TERM DEBT:		76,813.57	76,813.57

Shackelton Woods formerly referred to as Grant Property.

2 DESCRIPTION	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
6920 & 6930 Hazel Ave Property Purchase (INTEREST)	332A	31,427.50	317,768.80
6920 & 6930 Hazel Ave Property Purchase (PRINCIPLE)	332A	36,000.00	940,000.00
Pecan Avenue Property	332A	67,427.50	1,257,768.80
TOTAL of LONG TERM DEBT:		67,427.50	1,257,768.80

Orangevale Community Center Park formerly Regency Baptist Church

RESOLUTION # 20-08-654



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT FINAL BUDGET FOR FISCAL YEAR 2020/2021

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2019/2020; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the final budget for the fiscal year 2020/2021, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 0
(2)	Services & Supplies	589,000
(3)	Other Charges	1,300
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	140,000
	(c) Equipment	75,000
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 805,300

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed final budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2020/2021 fiscal year:

ON A MOTION, by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 20th day of August 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

FISCAL YEAR 2020-2021 FINAL BUDGET
Orangevale Recreation & Park District
FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>	<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
	<u>ESTIMATED REVENUE</u>	<u>\$</u>
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	-	\$ (557,000)
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 589,000	
<u>OBJECT 30 - OTHER FINANCING USES</u>		
<u>LOAN AND LEASE REPAYMENTS</u>		
<u>INTEREST AND PRINCIPAL</u>		
<u>TAXES/LICENSES/ASSESSMENTS</u>		
<u>JUDGEMENTS/DAMAGES</u>	0	
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 1,300	-
<u>OBJECT 40 - FIXED ASSETS</u>		(248,300)
<u>OBJECT 41 - LAND ACQUISITION</u>		-
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	140,000	
<u>OBJECT 43 - EQUIPMENT</u>	75,000	\$ (805,300)
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 215,000	
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>		
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>		
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>		
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>		
<u>OBJECT 80 - OTHER COMMODITIES</u>		
<u>PROVISIONS FOR RESERVE INCREASES</u>		
<u>GENERAL RESERVES</u>		
<u>OTHER RESERVES</u>		
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 805,300	
<u>TOTAL DIFFERENCE:</u>		
	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	
	<u>OVER/UNDER LIMIT</u>	
		<u>ADJUSTED FUND BALANCE</u>
		<u>311,713</u>
		<u>210,324</u>
		<u>522,037</u>

EXPENDITURE DETAIL SCH. - FY 2020-21 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
374A OLLAD								
20203500	EDUCATION/TRAINING SERVICE	0	2,138	3,000	898	3,000	0	3,000
20206100	MEMBERSHIP DUES	0	295	1,000	0	1,000	0	1,000
20207600	OFFICE SUPPLIES	372	140	500	226	500	0	500
20207602	SIGNS	0	28	1,000	170	1,000	0	1,000
20207603	KEYS	133	3	1,500	177	1,500	0	1,500
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	4,913	5,475	12,000	5,625	12,000	0	12,000
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	7,931	1,643	15,000	2,248	15,000	0	15,000
20211200	BUILDING MAINTENANCE SUPPLIES	11,119	5,875	10,000	7,606	10,000	0	10,000
20212200	CHEMICALS	29,669	36,894	35,000	29,785	35,000	0	35,000
20213100	ELECTRICAL MAINTENANCE SERVICE	1,578	9,464	6,000	0	6,000	0	6,000
20213200	ELECTRICAL MAINTENANCE SUPPLIES	1,410	520	2,000	1,704	2,000	0	2,000
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	4,290	2,135	48,000	38,847	20,000	28,000	48,000
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	36,590	23,210	46,000	9,963	35,000	0	35,000
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	1,897	6,646	10,000	8,727	10,000	0	10,000
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	4,193	2,790	3,000	2,109	3,000	0	3,000
20216200	PAINTING SUPPLIES	1,200	182	1,500	1,286	1,500	0	1,500
20216700	PLUMBING MAINTENANCE SERVICE	0	2,333	1,000	199	1,000	0	1,000
20216800	PLUMBING MAINTENANCE SUPPLIES	5,183	2,636	4,000	1,803	4,000	0	4,000
20218100	IRRIGATION SERVICES	0	0	2,000	0	2,000	0	2,000
20218200	IRRIGATION SUPPLIES	16,678	11,012	18,000	10,134	18,000	0	18,000
20218500	PERMIT CHARGES	3,803	3,384	2,000	2,998	2,000	0	2,000
20219100	ELECTRICITY	72,079	81,854	88,000	68,305	82,000	0	82,000

EXPENDITURE DETAIL SCH. - FY 2020-21 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
374A OLLAD								
20219200	NATURAL GAS / LPG / FUEL OIL	17,053	26,413	30,000	17,549	30,000	0	30,000
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	18,111	20,825	24,000	22,673	24,000	0	24,000
20219500	SEWAGE DISPOSAL SERVICE	12,032	11,754	14,000	12,660	14,000	0	14,000
20219700	TELEPHONE SERVICE	0	0	3,000	0	3,000	0	3,000
20219800	WATER	48,367	50,500	53,000	56,367	53,000	0	53,000
20219900	TELEPHONE SYSTEM MAINTENANCE	1,332	1,332	3,000	0	3,000	0	3,000
20220500	AUTOMOTIVE MAINTENANCE SERVICE	4,377	994	6,000	716	6,000	0	6,000
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	8,792	2,080	6,000	3,951	6,000	0	6,000
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	609	41	500	0	500	0	500
20222600	EXPENDABLE TOOLS	2,954	4,275	4,000	837	4,000	0	4,000
20223600	FUEL & LUBRICANTS	11,926	13,987	18,000	14,771	18,000	0	18,000
20227500	RENTS/LEASES EQUIPMENT	7,539	3,777	5,000	4,913	5,000	0	5,000
20228100	SHOP EQUIPMENT MAINTENANCE SERVICES	41	79	2,000	270	2,000	0	2,000
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	9,346	7,703	7,000	5,837	7,000	0	7,000
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	51	222	2,500	273	2,500	0	2,500
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	4,007	1,555	4,000	0	4,000	0	4,000
20231400	CLOTHING/PERSONAL SUPPLIES	0	1,793	4,000	2,309	4,000	0	4,000
20232100	CUSTODIAL SERVICES	0	676	0	0	0	0	0
20232200	CUSTODIAL SUPPLIES	17,539	14,933	20,000	17,913	20,000	0	20,000
20250500	ACCOUNTING SERVICES	2,600	2,600	3,000	2,722	3,000	0	3,000
20252500	ENGINEERING SERVICES	10,969	18,407	15,000	10,634	15,000	0	15,000
20253100	LEGAL SERVICES	7,165	14,162	18,000	0	10,000	0	10,000

EXPENDITURE DETAIL SCH. - FY 2020-21 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
374A OLLAD								
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	0
20257100	SECURITY SERVICES	13,513	18,672	20,000	19,399	20,000	0	20,000
20259100	OTHER PROFESSIONAL SERVICES	33,285	31,899	38,000	49,077	38,000	0	38,000
20259101	OTHER PROFESSIONAL SERVICES - COMPUTER	196	0	0	0	0	0	0
20289800	OTHER OPERATING EXPENSE - SUPPLIES	4,889	2,119	3,500	1,636	3,500	0	3,500
20296200	GS PARKING CHARGES	0	0	0	0	0	0	0
	Object 20	439,729	449,460	614,000	437,316.89	561,000	28,000	589,000
30321000	INTEREST EXPENSE	0	0	0	0	0	0	0
30322000	BOND/LOAN REDEMPTION	0	0	0	0	0	0	0
30345000	TAX/LIC/ASSESSMENTS	1,109	1,199	1,300	1,200	1,300	0	1,300
	Object 30	1,109	1,199	1,300	1,200	1,300	0	1,300
42420100	BUILDINGS	0	0	0	0	0	0	0
42420200	STRUCTURES	19,030	47,470	172,000	84,342	95,000	45,000	140,000
	Object 42	19,030	47,470	172,000	84,342	95,000	45,000	140,000
43430300	EQUIPMENT	54,041	0	110,000	106,130	75,000	0	75,000

EXPENDITURE DETAIL SCH. - FY 2020-21 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
374A OLLAD								
	Object 43	54,041	0	110,000	106,130	75,000	0	75,000
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379374	513,909	498,129	897,300	628,989	732,300	73,000	805,300
	FUND TOTAL 374 A	513,909	498,129	897,300	628,989	732,300	73,000	805,300

REVENUE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim. Budget	Changes	FY 20-21 Final Budget
374A	OLLAD							
94941000	INTEREST INCOME	(8,996)	(15,676)	(2,000)	(12,915)	(2,000)	0	(2,000)
94942900	BUILDING RENTAL OTHER	0	0	0	0	0	0	0
	Object 94	(8,996)	(15,676)	(2,000)	(12,915)	(2,000)	0	(2,000)
96960300	SPECIAL ASSESSMENT	(567,734)	(567,552)	(555,000)	(560,416)	(555,000)	0	(555,000)
96964600	RECREATION SVC C	0	0	0	0	0	0	0
	Object 96	(567,734)	(567,552)	(555,000)	(560,416)	(555,000)	0	(555,000)
	FUND CENTER 9379374	(576,730)	(583,228)	(557,000)	(573,331)	(557,000)	0	(557,000)
	FUND TOTAL 374 A	(576,730)	(583,228)	(557,000)	(573,331)	(557,000)	0	(557,000)

RESOLUTION # 20-08-655



**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE ORANGEVALE RECREATION & PARK DISTRICT
ADOPTING THE KENNETH GROVE LANDSCAPING AND
LIGHTING ASSESSMENT DISTRICT
FINAL BUDGET FOR FISCAL YEAR 2020/2021**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2019/2020; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the final budget for the fiscal year 2020/2021, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 0
(2)	Services & Supplies	5,428
(3)	Other Charges	0
(4)	Fixed Assets:	
	(a) Land	0
	(b) Structures & Improvements	0
	(c) Equipment	0
(5)	Expenditure transfers	0
(6)	Contingencies	0
(7)	Provision for reserve increases	0
	TOTAL BUDGET REQUIREMENTS	\$ 5,428

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments.

BE IT FURTHER RESOLVED that the proposed final budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2020/2021 fiscal year:

ON A MOTION, by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 20th day of August 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

FISCAL YEAR 2020-2021 FINAL BUDGET

Orangevale Recreation & Park District **FINANCING REQUIREMENTS SCHEDULE FOR FUND 374B** KENNETH GROVE ASSESSMENT DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>	<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	ESTIMATED REVENUE \$ (5,428)
OBJECT 20 - SERVICES AND SUPPLIES	RESERVES TO BE DECREASED \$ 5,428.00
OBJECT 30 - OTHER FINANCING USES	GENERAL RESERVES DECREASE -
LOAN AND LEASE REPAYMENTS	
INTEREST AND PRINCIPAL	ENCUMBRANCE DECREASE -
TAXES/LICENSES/ASSESSMENTS	OTHER RESERVES DECREASE -
JUDGMENTS/DAMAGES	
TOTAL OBJECT 30 - OTHER FINANCING USES	TOTAL RESERVES TO BE DECREASED -
OBJECT 40 - FIXED ASSETS	FUND BALANCE AVAILABLE DECREASE \$ -
OBJECT 41 - LAND ACQUISITION	ESTIMATED LONG-TERM LOAN PROCEEDS -
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	TOTAL AVAILABLE FINANCING \$ (5,428)
OBJECT 43 - EQUIPMENT	
TOTAL OBJECT 40 - FIXED ASSETS	\$ -
OBJECT 50 - FUNDS TRANSFERS OUT	
OBJECT 59 - FUNDS TRANSFERS IN	
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT	
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES	
OBJECT 80 - OTHER COMMODITIES	
PROVISIONS FOR RESERVE INCREASES	
GENERAL RESERVES	FUND EQUITY SCHEDULE BALANCE AS OF 7/01/20 5,932
OTHER RESERVES	RESERVES -
TOTAL BUDGETARY REQUIREMENT	GENERAL 5,932
TOTAL DIFFERENCE:	ENCUMBRANCE -
	OTHER FUND BALANCE -
	AVAILABLE \$ 17,164 \$ 5,428 \$ 5,428 \$ 17,164
	TOTALS \$ 23,096 \$ 23,096
	ADJUSTED FUND BALANCE 5,932
	INCREASES -
	DECREASES -
	APPROPRIATIONS LIMIT \$ 5,428
	APPROPRIATIONS SUBJECT TO LIMIT \$ 5,428
	OVER/UNDER LIMIT \$ 23,096

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
20200500	ADVERTISING/LEGAL NOTICES	0	0	500	0	500	0	500
20207600	OFFICE SUPPLIES	0	0	100	0	100	0	100
20207602	SIGNS	0	0	48	0	48	0	48
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	500
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	0	0	0	0	0
20216200	PAINTING SUPPLIES	0	0	0	0	0	0	0
20219800	WATER	470	431	800	474	800	0	800
20220500	AUTO MAINTENANCE SERVICES	0	0	0	0	0	0	0
20223600	FUEL & LUBRICANTS	487	527	600	545	600	0	600
20228200	SHOP EQ MAINT SUPP	0	0	0	0	0	0	0
20250500	ACCOUNTING SERVICES	500	500	500	525	500	0	500
20250700	ASSESSMENT/COLLECTION SERVICES	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	0	1,000	1,000	650	1,000	0	1,000
20253100	LEGAL SERVICES	0	0	100	0	100	0	100
20256200	TRANSCRIBING SERVICES	0	0	150	0	150	0	150
20259100	OTHER PROFESSIONAL SERVICES	0	0	500	0	500	0	500
20289900	OTHER OPERATING EXPENSE - SERVICES	0	0	300	-3	300	0	300
20291500	COMPASS COSTS	5	0	300	0	300	0	300
20296200	GS PARKING CHARGES	0	0	30	0	30	0	30
Object 20		1,462	2,458	5,428	2,192	5,428	0	5,428
42420200	STRUCTURES	0	0	0	0	0	0	0
Object 42		0	0	0	0	0	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379375	1,462	2,458	5,428	2,192	5,428	0	5,428
	FUND TOTAL 374 B	1,462	2,458	5,428	2,192	5,428	0	5,428

REVENUE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Budget	FY 19-20 Actuals	FY 20-21 Prelim Budget	Changes	FY 20-21 Final Budget
FUND KENNETH GROVE							
94941000 INTEREST INCOME	(198)	(383)	(28)	(386)	(28)	0	(28)
Object 94	(198)	(383)	(28)	(386)	(28)	0	(28)
96960300 SPECIAL ASSESSMENT	(5,375)	(5,392)	(5,400)	(5,380)	(5,400)	0	(5,400)
Object 96	(5,375)	(5,392)	(5,400)	(5,380)	(5,400)	0	(5,400)
FUND CENTER 9379375	(5,573)	(5,775)	(5,428)	(5,766)	(5,428)	0	(5,428)
FUND TOTAL 374 B	(5,573)	(5,775)	(5,428)	(5,766)	(5,428)	0	(5,428)



ORANGEVALE
RECREATION &
PARK DISTRICT

RESOLUTION # 20-08-656

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION AND PARK DISTRICT
APPROVING THE REVISION OF THE DISTRICT'S
RESERVE DESIGNATIONS IN ACCORDANCE
WITH GASB 54**

WHEREAS, the Government Standards Accounting Board (GASB) has issued Statement No.54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Board of Directors has determined that compliance with GASB 54 will clearly define new fund balance classifications; identify the Board as the highest decision-making level of authority; identify authority and action that lead to committed and assigned fund balances; establish spending priority; and establish a minimum fund balance policy; and

WHEREAS, the Board of Directors of the Orangevale Recreation and Park District, by Resolution 11-10-451 adopted a fund balance policy for financial statement reporting; and

WHEREAS, the Board of Directors desires to update the reserve designations for the fiscal year ending June 30, 2020.

NOW, THEREFORE BE IT RESOLVED, the Board of Directors authorizes the District Administrator to revise the reserve designations in accordance with GASB 54 for the fiscal year ending June 30, 2020 according to the table outlined in Exhibit A.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Orangevale Recreation and Park District Board of Directors this 20th day of August 2020 by the following vote to wit.

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

EXHIBIT A

**Orangevale Recreation and Park District
Reserve Fund Allocation - Fiscal 2020/21**

Orangevale Recreation and Park District -	
General Fund 332A	
Reserve Fund Category	
Unrestricted	
<i>Assigned</i>	
Capital Replacement - Swimming Pool @ 7/1/10	150,000
Change in Swimming Pool Reserve for 2010/11	50,000
Swimming Pool @ 7/1/11	200,000
Swimming Pool @ 7/1/12	200,000
Swimming Pool @ 7/1/13	200,000
Swimming Pool @ 7/1/14	200,000
Swimming Pool @ 7/1/15	200,000
Swimming Pool @ 7/1/16	200,000
Swimming Pool @ 7/1/17	200,000
Swimming Pool @ 7/1/18	200,000
Swimming Pool @ 7/1/19	200,000
Swimming Pool @ 7/1/20	200,000
Capital Replacement - Community Center @ 7/1/11	150,000
Capital Replacement - Community Center @ 7/1/12	150,000
Capital Replacement - Community Center @ 7/1/13	150,000
Capital Replacement - Community Center @ 7/1/14	150,000
Capital Replacement - Community Center @ 7/1/15	150,000
Capital Replacement - Community Center @ 7/1/16	150,000
Capital Replacement - Community Center @ 7/1/17	150,000
Capital Replacement - Community Center @ 7/1/18	150,000
Capital Replacement - Community Center @ 7/1/19	150,000
Capital Replacement - Community Center @ 7/1/20	150,000
Capital Replacement - Parking Lots & Pathways @ 7/1/11	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/12	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/13	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/14	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/15	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/16	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/17	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/18	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/19	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/20	50,000
Capital Replacement - Park Equipment @ 7/1/11	145,014
Capital Replacement - Park Equipment @ 7/1/12	145,014
Capital Replacement - Park Equipment @ 7/1/13	145,014
Capital Replacement - Park Equipment @ 7/1/14	145,014
Capital Replacement - Park Equipment @ 7/1/15	145,014

Capital Replacement - Park Equipment @ 7/1/16	145,014
Capital Replacement - Park Equipment @ 7/1/17	145,014
Capital Replacement - Park Equipment @ 7/1/18	145,014
Capital Replacement - Park Equipment @ 7/1/19	145,014
Capital Replacement - Park Equipment @ 7/1/20	145,014
Total Assigned (General Reserve) @ 7/1/11	545,014
Total Assigned (General Reserve) @ 7/1/12	545,014
Total Assigned (General Reserve) @ 7/1/13	545,014
Total Assigned (General Reserve) @ 7/1/14	545,014
Total Assigned (General Reserve) @ 7/1/15	545,014
Total Assigned (General Reserve) @ 7/1/16	545,014
Total Assigned (General Reserve) @ 7/1/17	545,014
Total Assigned (General Reserve) @ 7/1/18	545,014
Total Assigned (General Reserve) @ 7/1/19	545,014
Total Assigned (General Reserve) @ 7/1/20	545,014
2011/12 Fiscal Budget (Fund Balance) @ 7/1/11	568,400
2012/13 Fiscal Budget (Fund Balance) @ 7/1/12	576,800
2013/14 Fiscal Budget (Fund Balance) @ 7/1/13	559,600
2014/15 Fiscal Budget (Fund Balance) @ 7/1/14	370,086
2015/16 Fiscal Budget (Fund Balance) @ 7/1/15	441,900
2016/17 Fiscal Budget (Fund Balance) @ 7/1/16	429,800
2017/18 Fiscal Budget (Fund Balance) @ 7/1/17	344,300
2018/19 Fiscal Budget (Fund Balance) @ 7/1/18	399,500
2019/20 Fiscal Budget (Fund Balance) @ 7/1/19	643,750
2019/20 Fiscal Budget (Fund Balance) @ 7/1/20	628,750
<i>Unassigned Balance as of 7/1/2011</i>	457,775
<i>Unassigned Balance as of 7/1/2012</i>	248,785
<i>Unassigned Balance as of 7/1/2013</i>	132,287
<i>Unassigned Balance as of 7/1/2014</i>	144,691
<i>Unassigned Balance as of 7/1/2015</i>	181,736
<i>Unassigned Balance as of 7/1/2016</i>	309,467
<i>Unassigned Balance as of 7/1/2017</i>	301,657
<i>Unassigned Balance as of 7/1/2018</i>	639,362
<i>Unassigned Balance as of 7/1/2019</i>	517,325
<i>Unassigned Balance as of 7/1/2020</i>	306,681

Orangevale Landscaping and Lighting Assessment District (OLLAD)	
Reserve Fund Category	
Restricted: Debt Service Reserve @ 7/1/10	211,810
Increase 2010/11	0
Decrease 2010/11 - Close of Acquisition Account	-1,974
Restricted: Debt Service Reserve @ 7/1/11	209,836
Increase/Decrease 2011/12	0
Restricted: Debt Service Reserve @ 7/1/12	209,836
Increase/Decrease 2012/13	-209,836
Restricted: Debt Service Reserve @ 7/1/13	0
Unrestricted	

<i>Assigned</i>	
Debt Service & OLLAD Maintenance @ 7/1/10	385,530
Increase 2010/11	21,915
Debt Service & OLLAD Maintenance @ 7/1/11	407,445
Increase/Decrease 2011/12	17,733
Debt Service & OLLAD Maintenance @ 7/1/12	425,178
Increase/Decrease 2012/13	39,735
Debt Service & OLLAD Maintenance @ 7/1/13	464,913
Increase/Decrease 2013/14	130,149
Debt Service & OLLAD Maintenance @ 7/1/14	595,063
Increase/Decrease 2014/15	-67,743
Debt Service & OLLAD Maintenance @ 7/1/15	527,320
Increase/Decrease 2015/16	13,034
Debt Service & OLLAD Maintenance @ 7/1/16	540,354
Increase/Decrease 2016/17	138,134
Debt Service & OLLAD Maintenance @ 7/1/17	678,488
Increase/Decrease 2017/18	43,091
Debt Service & OLLAD Maintenance @ 7/1/18	721,579
Increase/Decrease 2018/19	104,416
Debt Service & OLLAD Maintenance @ 7/1/19	825,995
Increase/Decrease 2019/20	-55,658
Debt Service & OLLAD Maintenance @ 7/1/20	770,337

Kenneth Grove Landscaping and Lighting Assessment District 374B	
Reserve Fund Category - used for the Kenneth Grove Landscape	
Unrestricted	
<i>Assigned: Kenneth Grove Maintenance@ 7/1/10</i>	34,986
<i>Increase/Decrease 2010/11</i>	-4,742
<i>Assigned: Kenneth Grove Maintenance@ 7/1/11</i>	30,244
<i>Increase/Decrease 2011/12</i>	-11
<i>Assigned: Kenneth Grove Maintenance@ 7/1/12</i>	30,233
<i>Increase/Decrease 2012/13</i>	3,508
<i>Assigned: Kenneth Grove Maintenance@ 7/1/13</i>	33,741
<i>Increase/Decrease 2013/14</i>	577
<i>Assigned: Kenneth Grove Maintenance@ 7/1/14</i>	34,319
<i>Increase/Decrease 2014/15</i>	-387
<i>Assigned: Kenneth Grove Maintenance@ 7/1/15</i>	33,932
<i>Increase/Decrease 2015/16</i>	-26,042
<i>Assigned: Kenneth Grove Maintenance@ 7/1/16</i>	7,890
<i>Increase/Decrease 2016/17</i>	4,204
<i>Assigned: Kenneth Grove Maintenance@ 7/1/17</i>	12,094
<i>Increase/Decrease 2017/18</i>	4,110
<i>Assigned: Kenneth Grove Maintenance@ 7/1/18</i>	16,204
<i>Increase/Decrease 2018/19</i>	6,892
<i>Assigned: Kenneth Grove Maintenance@ 7/1/19</i>	19,521
<i>Increase/Decrease 2019/20</i>	3,575

Assigned: Kenneth Grove Maintenance@ 7/1/20	23,096
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Developer In-Lieu Fees - 88C	
Reserve Fund Category as per Govt. Code Section 66477	
Restricted @ 7/1/10	154,662
Developer Deposits and Interest 2010/11	761
Reduction 2010/11 as per Resolution 10-07-423 & 11-02-431	-79,214
Restricted @ 7/1/11	76,209
Developer Deposits and Interest 2011/12	60,846
Reduction 2011/12 as per Resolution 11-08-450	-47,740
Restricted @ 7/1/12	89,314
Developer Deposits and Interest 2012/13	618
Reduction 2012/13 as per Resolutions	0
Restricted @ 7/1/13	89,932
Developer Deposits and Interest 2013/14	114,718
Reduction 2013/14 as per Resolutions	-8,806
Restricted @ 7/1/14	195,844
Developer Deposits and Interest 2014/15	6,125
Reduction 2014/15 as per Resolutions	0
Restricted @ 7/1/15	201,969
Developer Deposits and Interest 2015/16	63,696
Reduction 2015/16 as per Resolutions	0
Restricted @ 7/1/16	265,665
Developer Deposits and Interest 2016/17	7,269
Reduction 2016/17 as per Resolutions	-175,000
Restricted @ 7/1/17	97,934
Developer Deposits and Interest 2017/18	1,509
Reduction 2017/18 as per Resolutions	0
Restricted @ 7/1/18	99,443
Developer Deposits and Interest 2018/19	28,657
Reduction 2018/19 as per Resolutions	0
Restricted @ 7/1/19	128,101
Developer Deposits and Interest 2019/20	15,606
Reduction 2019/20 as per Resolutions	0
Restricted @ 7/1/20	143,707

Park Development Fees - 332 I	
Reserve Fund Category as per Govt. Code Section 66000 et seq.	
Restricted @ 7/1/10	0
Developer Deposits and Interest 2010/11	6,366
Reduction 2010/11	0
Restricted @ 7/1/11	6,366
Developer Deposits and Interest 2011/12	56,152
Reduction 2011/12	0
Restricted @ 7/1/12	62,518
Developer Deposits and Interest 2012/13	202,306
Reduction 2012/13	-15,736

Restricted @ 7/1/13	249,089
Developer Deposits and Interest 2013/14	271,536
Reduction 2013/14	0
Restricted @ 7/1/14	520,624
Developer Deposits and Interest 2014/15	112,495
Reduction 2014/15	0
Restricted @ 7/1/15	633,120
Developer Deposits and Interest 2015/16	89,230
Reduction 2015/16	0
Restricted @ 7/1/16	722,350
Developer Deposits and Interest 2016/17	105,978
Reduction 2016/17	-75,000
Restricted @ 7/1/17	753,328
Developer Deposits and Interest 2017/18	88,002
Reduction 2017/18	-360,000
Restricted @ 7/1/18	481,330
Developer Deposits and Interest 2018/19	66,914
Reduction 2018/19	-103,574
Restricted @ 7/1/19	444,670
Developer Deposits and Interest 2019/20	73,509
Reduction 2019/20	-136,806
Restricted @ 7/1/20	381,373

S. E. Technologies, Inc.

C10 Lic # 757271 CA Lic # ACO 5396 CA Small Business #1582320 DIR #1000001580

P.O. Box 60615
Sacramento, CA 95860
(916) 487-5484
Fax: (916) 570-2347

PROPOSAL

July 14, 2020

To: Orangevale Recreation & Park Dist
Attn: Greg Foell
Subj: Fire Alarm System, Cottage Building

S. E. Technologies, Inc. is pleased to submit this proposal for Installation of Fire Alarm System at the Cottage Building located at 6930 Hazel Avenue, Orangevale, CA. Services to include:

- 1.) Installation of One (1) Silent Knight 6820 EVS Alarm Control Panel
- 2.) Installation of Three (3) Silent Knight Combination Smoke/Carbon Monoxide Detectors.
- 3.) Installation of Four (4) Silent Knight Surface Mount Smoke Detectors
- 4.) Installation of Three (3) Silent Knight Sounder Bases
- 5.) Installation of Three (3) Silent Knight Heat Detectors
- 6.) Installation of One (1) Silent Knight Addressable Monitor Module
- 7.) Installation of One (1) Silent Knight Manual Pull Station
- 8.) Installation of Two (2) Thermotech Heat Detectors
- 9.) Installation of Four (4) Fire Alarm Ceiling Speaker/Strobes.
- 10.) Installation of Two (2) Fire Alarm Exterior Speakers.
- 11.) Installation of Three (3) Fire Alarm Ceiling Strobes.
- 12.) Installation of Seven (7) Silent Knight 6" Bases
- 13.) Installation of One (1) Silent Knight Intelligent 50w Amplifier
- 14.) S.E. Technologies, Inc. to provide the Plans and Permit, Programming and Testing of System.

S.E. Technologies, Inc. to provide All Equipment, Materials, Labor, Tools and Transportation for the sum of \$14,851.00

Sincerely,

Larry Staub
S. E. Technologies, Inc.

ACCEPTANCE

X	<i>Greg Foell</i>	District Administrator
	Name	Title
X	Greg Foell	7/24/20
	Printed Name	Date

Note: This proposal may be withdrawn by Seller if not accepted with in 90 days.

AGREEMENT

This Agreement is made and entered into this 20th day of August 2020, between Owner, ORANGEVALE RECREATION AND PARK DISTRICT, a political subdivision of the State of California, hereinafter referred to as the “District” and EXCLUSIVE EXTERIORS, hereinafter referred to as “Contractor”. Contractor will conduct, on behalf of the District, a project consisting of Landscaping Around the Front and South Side of Building 1 (the “Project”). The Project is located at the Orangevale Community Center Park, 6930 Hazel Avenue, Orangevale, California.

RECITALS

WHEREAS, the Board of Directors of District have adopted the Uniform Public Construction Cost Accounting Act, Public Contract Code Section 22000, et seq., (the “Act”) which allows the District to complete projects by negotiated contract, by purchase order, or be the employees of the District by force account for projects up to Sixty Thousand Dollars (\$60,000.00); and

WHEREAS, the District determined that the cost of the Project would be under Sixty Thousand Dollars (\$60,000.00); and

WHEREAS, Contractor, has submitted an informal bid for the performance of the work; and

NOW THEREFORE, in consideration of the promises contained herein, it is mutually agreed between the parties hereto as follows:

CONTRACT DOCUMENTS

1. The following documents are by this reference incorporated into, made a part of this Agreement, and collectively referred to herein as the “Contract Documents”: The construction proposal of Contractor and required insurance certificates.

It is understood and agreed that all said Contract Documents are intended to cooperate so that any work called for in one document and not mentioned in the other, or vice-versa, is to be executed the same as if mentioned in all Contract Documents, so that the true meaning of all documents when taken together shall control the work pursuant to this Agreement. In the event of ambiguity or conflict in the provisions of the Contract Documents, the terms of this Agreement shall take precedence over all other Contract Documents.

If Contractor should perceive an error, omission, or conflict in the Contract Documents, it will promptly notify the District representative in writing. The District representative will promptly resolve conflicts, errors and omissions by written instructions, which Contractor will promptly follow. If Contractor proceeds with work based on error, omission or conflict in the Contract Documents, without instructions from the District, it will be at the risk and expense of Contractor.

SCOPE OF WORK

2. Contractor hereby agrees to furnish all labor, materials, equipment, appliances, mechanical workmanship, transportation, communication, scaffolding, hoisting, supervision, and coordination to complete in a workman-like manner, the following work:

A) Landscape the front and south side of Building 1 at Orangevale Community Center Park based on the plans and specifications of MTW Landscape Architects. The project will provide the labor and material for planting, irrigation, and bark.

B) Ground preparation will be provided by OVparks.

INVESTIGATION BY CONTRACTOR

3. Contractor has thoroughly investigated the job sites. The contract price includes all work, in compliance with all applicable building codes, laws and regulations.

COMPLETION

4. Contractor shall be required to begin work twenty-one (21) calendar days after written notification to that effect by the District, and to complete work in accordance with the Contract Documents to the satisfaction of the District within thirty (30) calendar days from said written notice.

PAYMENT

5. The District agrees, in consideration of the work to be performed herein and subject to the terms and conditions hereof, to pay Contractor all sums of money which may become due to Contractor in accordance with the terms of Contractor's bid and proposal and this Agreement, to wit: \$14,627. No payment made under this Agreement shall be construed to be an acceptance of defective work or improper materials.

No payment will be made until defective work and materials have been removed, replaced and made good in accordance with the Contract Documents. In any event, payment made shall not be construed to be an acceptance of defective work or improper materials, and Contractor shall be required to remove, replace and/or repair any defective work and materials at its own expense.

Contractor shall provide to the District an Unconditional Waiver and Release for every subcontractor and/or entity providing materials and supplies on the job prior to release of final payment. The Unconditional Waiver and Release shall be in the form attached as Exhibit A to this Agreement. Thirty-five (35) calendar days from and after the issuance of the Notice of Completion, the balance of the contract price remaining unpaid will be paid to Contractor under certificate issued by the District, provided there are no mechanic's liens of record or stop notices in effect at that time, or defective work to be repaired.

If at any time during the progress of the work or before the final payment is made, any stop notice or other lien or claim of lien is filed, or notification to withhold money for labor or material furnished by Contractor under this Agreement is served on the District, the District shall have the right to withhold from any monies due Contractor, an amount sufficient to discharge

any or all such liens or claims. Releases or receipted vouchers in settlement of these liens or claims satisfactory to the District must be furnished to the District by Contractor before the withheld money will be paid to Contractor. If Contractor has not settled the stop notice, liens or claims within a reasonable time, not to exceed thirty (30) days from and after such stop notice, lien or claim is made, the District shall have the right to make a claim on Contractor's bond for payment of such stop notices, liens or claims. The District shall also have the right, but shall not be obliged, to discharge any or all such stop notices, liens or claims out of money withheld from Contractor. The District reserves the right to make payments to Contractor in the form of checks payable jointly to Contractor and to any of its subcontractors or suppliers that have asserted a stop notice or claim of mechanic's lien against the District. Any monies held in retention or otherwise by the District shall not be considered monies due and owing to Contractor until final payment is made pursuant to this Section 5, and all amounts have been deducted for any and all damages assessed pursuant to the provisions of this Agreement and/or monies expended by the District to complete the work as set forth in and contemplated by the Contract Documents.

PREVAILING WAGES

6. Pursuant to the provisions of Section 1774, et seq. of the Labor Code of the State of California, it shall be mandatory for Contractor, and any subcontractor working under Contractor, to pay all workers, laborers and mechanics employed in the execution of this work not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the work or any part of the work contemplated by this Agreement. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection at the office of the District.

Pursuant to Labor Code Section 1775, Contractor shall forfeit, as penalty to the District, an amount of not more than Fifty Dollars (\$50.00) for each calendar day, or portion thereof, for each worker paid less than the stipulated prevailing rates for any work done pursuant to this Agreement by Contractor or any subcontractor working under Contractor. The amount of the penalty shall be determined by the Labor Commissioner and shall be based on consideration of the Contractor's mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages, the previous record of the Contractor in meeting his or her prevailing wage obligations, or Contractor's willful failure to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages is not excusable if the Contractor had knowledge of his or her obligations under the Labor Code. In addition to said penalty, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Contractor.

Contractor shall post, at each job site, a copy of such prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations.

Contractor and each subcontractor under Contractor shall keep an accurate payroll record showing name, address, social security number, work classification, straight-time and overtime hours worked each day and week, and the actual per diem wages paid to each person certified in a trade or a craft, for each apprentice, worker, or other employee of Contractor or subcontractor performing a part of the work contemplated by this Agreement. Contractor shall provide or make available for inspection, a certified copy of such payroll records as specified in Section 1776 of the Labor Code of the State of California. Attention is directed to Section 1777.5 of the Labor Code of the State of California concerning the employment of apprentices, and Contractor is required to comply with the provisions of that section.

EIGHT HOUR DAY LIMITATION

7. Contractor agrees that eight (8) hours labor shall constitute a day's work, and no worker, in the employ of the Contractor, or any subcontractor, doing or contracting to do any part of the work under this Agreement, shall be required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week; provided that subject to California Labor Code Section 1815, a worker may perform work in excess of eight (8) hours per day or forty (40) hours per week at not less than one and one-half times the basic rate of pay.

Except as provided above for overtime, Contractor shall forfeit as a penalty to District the sum of Twenty-Five Dollars (\$25.00) for each worker employed in the execution of this Agreement by Contractor or by any subcontractor under it for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one day and forty (40) hours in any one calendar week in violation of California Labor Code Sections 1810 through 1815.

INSURANCE

8. Contractor shall carry and maintain during the life of this Agreement, such public liability, property damage and contractual liability insurance and workers' compensation insurance as specified below:

A. Public Liability, Property Damage and Contractual Liability Insurance. Contractor shall furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in a minimum amount of not less than a combined single limit of One Million Dollars (\$1,000,000.00) for one or more persons injured and property damaged in each occurrence.

The public liability and property damage insurance furnished by Contractor shall also name the District as an additional insured and shall directly protect, as well as provide the defense for the District, its officers, agents and employees, as well as Contractor, all subcontractors and suppliers, if any, from all suits, actions, damages, losses or claims of every type and description to which they may be subjected by reason of, or resulting from Contractor's operations in the performance of the work pursuant to this Agreement, and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Contractor. Said insurance shall also specify that it acts as primary insurance.

If Contractor fails to maintain such insurance, the District may take out insurance to cover damages of the above-mentioned classes for which the District might be held liable on account of Contractor failing to pay such damages, and deduct and retain the amount of the premiums for such insurance from any sums due Contractor under this Agreement. Failure of the District to obtain such insurance shall in no way relieve Contractor from any of its responsibilities to acquire insurance under this Agreement.

B. Workers' Compensation Insurance. Contractor shall be permissibly self-insured or shall carry full workers' compensation insurance coverage for all persons employed, either directly or through subcontractors, in carrying out the work contemplated by this Agreement, in accordance with the Workers' Compensation Act contained in the Labor Code of the State of California.

If Contractor fails to maintain such insurance, the District may take out insurance to cover any compensation which the District might be liable to pay under the provisions of the Workers' Compensation Act by reason of an employee of Contractor being injured or killed while engaged in the course and scope of his employment. The District may deduct and retain the amount of the premiums for such insurance from any sums due Contractor under this Agreement. Failure of the District to obtain such insurance shall in no way relieve Contractor from any of his responsibilities to obtain such insurance pursuant to this Agreement.

By execution of this Agreement, Contractor certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Contractor agrees to furnish to the District a certified copy of the insurance policies it has taken out for public liability, property damage and workers' compensation insurance set forth above for the period covered by this Agreement. Such insurance shall be placed with an insurance carrier acceptable to the District under terms satisfactory to the District. Said certified policies of insurance shall be furnished to the District prior to commencing the work contemplated by this Agreement. Each such certified policy shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such cancellation or reduction.

Should Contractor fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

INDEMNIFICATION

9. Contractor shall assume the defense of, and indemnify and save harmless, the District, its officers, employees and agents, and each and every one of them from and against all actions, liability, damages, claims, losses or expenses of every type and description to which it may be subjected or put to by reason of or resulting from: (1) the performance of, or failure to perform, the work or any other obligations of this Agreement by Contractor, any subcontractor or Contractor's agents or employees; (2) any alleged negligent act or omission of Contractor, any subcontractor, Contractor's agents or employees, in connection with any acts performed or required to be performed pursuant to this Agreement; (3) any dangerous or defective condition arising or resulting from any of the actions or omissions of Contractor, Contractor's agents or employees in carrying out the provisions of this Agreement. This indemnification is effective and shall apply whether or not any such action is alleged to have been caused in part by the District as a party indemnified hereunder. This indemnification shall not include any claim arising from the sole negligence or willful misconduct of the District or its employees.

CHANGE ORDERS

10. The District may, without invalidating this Agreement, order changes in the scope of the work to be performed by Contractor consisting of additions, deletions or modifications in the nature and extent of the work to be performed pursuant to the Contract Documents. If these additions, deletions or changes cause an increase or reduction in the cost of the work to be performed, then such increase or reduction in cost shall be mutually agreed upon by both parties and the contract sum, as well as the contract time shall be adjusted accordingly. Any such adjustment in the contract sum shall be calculated by using the same basis Contractor used for calculating its base bid. Contractor shall furnish a detailed itemization of the proposed contract price adjustment and any such change in the work and adjustment of the contract price and/or contract time shall be authorized only by written change order signed by Contractor, Architect, and the District after approval by the District's Board of Directors. The contract sum as well as the contract time shall be changed only by such a written change order. In the event Contractor encounters work that exceeds the estimated quantities upon which its bid is based, Contractor shall notify the District and/or Architect of the discrepancy. Contractor shall apply for a Change Order reflecting any such additional quantities within ten (10) days of encountering same. A failure by Contractor to do so shall result in a waiver by Contractor to any right to compensation for such additional quantities.

WARRANTY

11. Contractor agrees that the work shall be performed in accordance with the Contract Documents and industry standards. Contractor unconditionally guarantees all materials and workmanship furnished under this Agreement, and agrees to replace at its sole cost and expense, and to the satisfaction of District, any and all materials which may be defective through faulty, improper or inferior workmanship or materials. Contractor shall repair or replace to the satisfaction of District any or all such work that may prove defective in workmanship or materials, ordinary wear and tear excepted, together with any other work which may be damaged or displaced in so doing. This guarantee shall remain in effect for one (1) year from the date of District's acceptance of the work. This guarantee does not excuse Contractor for any other liability related to defective work discovered after the guarantee period. Contractor shall transfer to District all

manufacturer and supplier warranties relating to the work, if any, upon completion of the work and prior to the final payment.

In the event of failure to comply with the above stated conditions within a reasonable time, District may have the defective work repaired and made good at the expense of Contractor who will pay the costs and charges therefore immediately upon demand, including any reasonable management and administrative costs, and engineering, legal and other consultant fees incurred by District in enforcing this guarantee.

CORRECTION OF WORK AND BACK CHARGES

12. Contractor will immediately, upon written orders of the District and/or Architect, correct any defect or deficiency in the work, equipment or materials. The District may withhold from Contractor, any amounts it reasonably estimates to be necessary for the correction of defective work if Contractor fails to repair and/or replace such defective work after request by the District and/or Architect.

CLEANUP

13. Contractor will continuously clean the job site, and keep it in a safe, orderly and neat condition. At the completion of the work, the entire job site will be left in a broom-clean condition.

CONCEALED CONDITIONS

14. Contractor has examined the job site, the Contract Documents and the applicable building codes, laws and regulations as well as any applicable laws and regulations of any and all utilities, that govern the conduct of the work, and has made such investigation as it deems appropriate. The contract price includes full compensation for all efforts to be expended by Contractor obtaining any and all approvals of the governing water, electricity, gas and other utility companies, and in dealing with any concealed, underground, known and/or unknown conditions.

CONTRACTOR AS INDEPENDENT CONTRACTOR

15. The parties hereto agree that at all times during the term of this Agreement, Contractor and Contractor's employees hired to perform services pursuant to this Agreement are independent contractors and are not agents or employees of the District. Contractor shall be solely responsible for and have control over means, methods, techniques, sequences, and procedures for performing the services required by this Agreement and for coordinating all portions of the work required by this Agreement. The District shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement. If, in the performance of this Agreement, any third persons are employed by Contractor, such persons shall be entirely and exclusively under the direction, supervision and control of Contractor and Contractor shall be responsible for the actions of any such third persons. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other terms of employment shall be determined by Contractor, and the District shall have no right or authority over such persons or the terms of their employment.

Neither Contractor nor any third persons employed by Contractor to perform services pursuant to this Agreement shall be entitled to workers' compensation benefits from the District should Contractor or any of its employees sustain an injury in the course of performing services specified in this Agreement. Furthermore, neither Contractor nor any third persons employed by Contractor shall be entitled to any other benefits payable to employees of the District. The District is not required to make any deductions from the compensation payable to Contractor under the provisions of Contractor's bid. Contractor hereby agrees to defend and hold the District harmless from any and all claims that may be made against the District based on any contention by any third party that an employer/employee relationship exists between the District and that third party by reason of this Agreement. Contractor further agrees to defend and hold the District harmless from any and all claims that may be made against the District by any third party based on any failure of the Contractor to fulfill its obligations contractual or otherwise, to any such third party.

Contractor represents that it, and its subcontractors, are properly licensed and will remain so during the progress of the work.

DEFAULT BY CONTRACTOR

16. If Contractor fails to expeditiously advance the project, or installs work that does not comply with the requirements of the Contract Documents, fails to comply with any provision of law regarding the payment of employees, subcontractors and/or any third parties providing materials, equipment or supplies provided to the project, or fails to otherwise promptly pay for work or materials supplied to the project, or is guilty of any other material breach of the terms of this Agreement, the District may: (1) suspend payment until such time as the default is remedied by Contractor; or (2) by written notice to Contractor, terminate Contractor's right to perform all or any portion of the work. Contractor hereby agrees to pay the District all damages sustained as a result of default by Contractor. If the District terminates Contractor's right to perform the work, the District may have the work performed by others, or may complete the work itself, and charge the cost to Contractor. The cost of completion by the District shall include reasonable reimbursement for additional executive and administrative expense along with all damages for delay, including liquidated damages, and other damages sustained by the District as a result of Contractor's default. The District may deduct from any and all monies owing to the Contractor, either by virtue of this Agreement or any other agreements between the District and the Contractor, any and all damages and/or costs of completion assessed by the District against the Contractor pursuant to the provision of this Agreement.

SAFETY

17. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work contemplated by this Agreement. Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to: (1) employees; (2) the project itself and materials and equipment to be incorporated therein; and (3) other property at the site or adjacent thereto. Contractor shall give notices and comply with applicable laws, ordinances, rules, regulations and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury or loss. Contractor will indemnify the District and hold it harmless against all claims, liability, loss and expense, including attorney's fees and costs caused by or contributed to

unsafe conduct tolerated by Contractor or any of its subcontractors.

MISCELLANEOUS PROVISIONS

18. Contractor shall not assign this Agreement or any interest in it, or any money due or to become due under it voluntarily, involuntarily or by operation of law without the District's prior written consent. In the event of any such purported assignment without the District's prior written consent, the District shall have the right, in addition to all other rights provided by law, to terminate this Agreement by giving written notice to Contractor. If this Agreement is so terminated, the District may contract for the completion of the work or complete the work itself. If the cost and expense of completing the work, when added to the sum of amounts previously paid Contractor under this Agreement and any amounts due but unpaid to Contractor at the time of such termination, exceed the contract price, the District may deduct the amount of the excess from any such amounts then due Contractor. If the amount of such excess is larger than the amounts then due Contractor, Contractor shall immediately pay such excess or the balance thereof to the District, failing which recourse may be made immediately to Contractor's bond. If the Agreement is so terminated, Contractor agrees to waive and hereby does waive all other claims against the District for profits, loss, or damage because of such termination.

19. In the event of litigation between the parties, or if a party becomes involved in litigation because of wrongful acts of the other party, the prevailing or innocent party shall be entitled to an award of reasonable attorney's fees from the other party. The prevailing party will be entitled to an award of attorney's fees in an amount sufficient to compensate the prevailing party for all attorney's fees incurred in good faith.

20. It is expressly hereby agreed that time is of the essence of this Agreement including all Contract Documents incorporated herein.

21. This Agreement shall be governed and construed according to the laws of the State of California.

22. This Agreement, together with all Contract Documents expressly incorporated herein by reference, supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the rendering of services by Contractor to the District, and contains all of the covenants and agreements between the parties with respect to such services. Each party to this Agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this Agreement or in the other Contract Documents shall be valid or binding.

23. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or Agreements shall in no way bar, stop or prevent the District from terminating this Agreement thereafter, either for such or for any subsequent violation of any such term, condition or covenant. The filing of a notice of completion or acceptance of the project shall not be, or shall not be construed to be a waiver of any breach of any term, covenant or condition of this Agreement

24. This Agreement shall inure to the benefit and bind the successors and assigns of the respective parties hereto.

25. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

26. The terms of this Agreement may be modified only in writing by mutual agreement on signature of the District and Contractor. Said amendment shall be attached to this Agreement.

27. Any notices to be given pursuant to this Agreement by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid, with return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by written notice to the other. Notices delivered personally shall be deemed communicated as of the date of actual receipt. Mailed notice shall be deemed communicated as of the date of deposit in the mail.

IN WITNESS WHEREOF, the ORANGEVALE RECREATION AND PARK DISTRICT has, caused this Agreement to be signed by the District Administrator of said Board of Directors and Contractor has executed this Agreement on the date and year first above written.

ORANGEVALE RECREATION AND PARK DISTRICT,
a political subdivision of the State of California

By _____
Greg Foell, District Administrator

EXCLUSIVE EXTERIORS

By _____
Rory Merrill
Contractor's License Number: 667484

EXHIBIT A

UNCONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____

Unconditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. The claimant has been paid in full.

Exceptions

This document does not affect the following:
Disputed claims for extras in the amount of: \$ _____

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

EXHIBIT B

UNCONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

PAYMENT NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____
Through Date: _____

Unconditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. The claimant has received the following progress payment:
\$ _____

Exceptions

This document does not affect the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

EXHIBIT C

CONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____

Conditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. This document is effective only on the Claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: _____
Amount of Check: _____
Check Payable To: _____

Exceptions

This document does not affect the following:
Disputed claims for extras in the amount of: \$ _____

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

EXHIBIT D

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES THE CLAIMANT’S LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____
Through Date: _____

Conditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. This document is effective only on the Claimant’s receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: _____
Amount of Check: _____
Check Payable To: _____

Exceptions

This document does not affect the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: _____
Amount(s) of unpaid progress payment(s): _____
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

Exclusive Exteriors

P.O. Box 469
Orangevale, CA 95662

(916) 806-8426

August 10, 2020

ORPD
6826 Hazel Ave.
Orangevale, Ca

Re: 6930 Hazel Ave. landscape bid

Landscape for the front and south side of the existing building based on the landscape design provided by ORPD. The labor and material are provided for planting, irrigation and bark. Ground preparation is to be provided by ORPD.

\$14627.00

Thank you,
Rory Merrill
Lic# 667484
916-806-8426 cell

AGREEMENT

This Agreement is made and entered into this 20th day of August 2020, between Owner, ORANGEVALE RECREATION AND PARK DISTRICT, a political subdivision of the State of California, hereinafter referred to as the "District" and EXCLUSIVE EXTERIORS, hereinafter referred to as "Contractor". Contractor will conduct, on behalf of the District, a project consisting of ADA Sidewalk at the Cottage Building (the "Project"). The Project is located at the Orangevale Community Center Park, 6920 Hazel Avenue, Orangevale, California.

RECITALS

WHEREAS, the Board of Directors of District have adopted the Uniform Public Construction Cost Accounting Act, Public Contract Code Section 22000, et seq., (the "Act") which allows the District to complete projects by negotiated contract, by purchase order, or be the employees of the District by force account for projects up to Sixty Thousand Dollars (\$60,000.00); and

WHEREAS, the District determined that the cost of the Project would be under Sixty Thousand Dollars (\$60,000.00); and

WHEREAS, Contractor, has submitted an informal bid for the performance of the work; and

NOW THEREFORE, in consideration of the promises contained herein, it is mutually agreed between the parties hereto as follows:

CONTRACT DOCUMENTS

1. The following documents are by this reference incorporated into, made a part of this Agreement, and collectively referred to herein as the "Contract Documents": The construction proposal of Contractor and required insurance certificates.

It is understood and agreed that all said Contract Documents are intended to cooperate so that any work called for in one document and not mentioned in the other, or vice-versa, is to be executed the same as if mentioned in all Contract Documents, so that the true meaning of all documents when taken together shall control the work pursuant to this Agreement. In the event of ambiguity or conflict in the provisions of the Contract Documents, the terms of this Agreement shall take precedence over all other Contract Documents.

If Contractor should perceive an error, omission, or conflict in the Contract Documents, it will promptly notify the District representative in writing. The District representative will promptly resolve conflicts, errors and omissions by written instructions, which Contractor will promptly follow. If Contractor proceeds with work based on error, omission or conflict in the Contract Documents, without instructions from the District, it will be at the risk and expense of Contractor.

SCOPE OF WORK

2. Contractor hereby agrees to furnish all labor, materials, equipment, appliances, mechanical workmanship, transportation, communication, scaffolding, hoisting, supervision, and coordination to complete in a workman-like manner, the following work:

A) Construct a five-foot concrete sidewalk from the NW corner of the asphalt parking lot to the existing landing and a five foot concrete sidewalk from the new sidewalk to the rear entry patio area.

B) All labor and materials included for the demolition and disposal of the existing concrete sidewalks to be replaced, installation of a compacted AB base and rebar reinforcement.

INVESTIGATION BY CONTRACTOR

3. Contractor has thoroughly investigated the job sites. The contract price includes all work, in compliance with all applicable building codes, laws and regulations.

COMPLETION

4. Contractor shall be required to begin work twenty-one (21) calendar days after written notification to that effect by the District, and to complete work in accordance with the Contract Documents to the satisfaction of the District within thirty (30) calendar days from said written notice.

PAYMENT

5. The District agrees, in consideration of the work to be performed herein and subject to the terms and conditions hereof, to pay Contractor all sums of money which may become due to Contractor in accordance with the terms of Contractor's bid and proposal and this Agreement, to wit: \$9,623. No payment made under this Agreement shall be construed to be an acceptance of defective work or improper materials.

No payment will be made until defective work and materials have been removed, replaced and made good in accordance with the Contract Documents. In any event, payment made shall not be construed to be an acceptance of defective work or improper materials, and Contractor shall be required to remove, replace and/or repair any defective work and materials at its own expense.

Contractor shall provide to the District an Unconditional Waiver and Release for every subcontractor and/or entity providing materials and supplies on the job prior to release of final payment. The Unconditional Waiver and Release shall be in the form attached as Exhibit A to this Agreement. Thirty-five (35) calendar days from and after the issuance of the Notice of Completion, the balance of the contract price remaining unpaid will be paid to Contractor under certificate issued by the District, provided there are no mechanic's liens of record or stop notices in effect at that time, or defective work to be repaired.

If at any time during the progress of the work or before the final payment is made, any stop notice or other lien or claim of lien is filed, or notification to withhold money for labor or material furnished by Contractor under this Agreement is served on the District, the District

shall have the right to withhold from any monies due Contractor, an amount sufficient to discharge any or all such liens or claims. Releases or receipted vouchers in settlement of these liens or claims satisfactory to the District must be furnished to the District by Contractor before the withheld money will be paid to Contractor. If Contractor has not settled the stop notice, liens or claims within a reasonable time, not to exceed thirty (30) days from and after such stop notice, lien or claim is made, the District shall have the right to make a claim on Contractor's bond for payment of such stop notices, liens or claims. The District shall also have the right, but shall not be obliged, to discharge any or all such stop notices, liens or claims out of money withheld from Contractor. The District reserves the right to make payments to Contractor in the form of checks payable jointly to Contractor and to any of its subcontractors or suppliers that have asserted a stop notice or claim of mechanic's lien against the District. Any monies held in retention or otherwise by the District shall not be considered monies due and owing to Contractor until final payment is made pursuant to this Section 5, and all amounts have been deducted for any and all damages assessed pursuant to the provisions of this Agreement and/or monies expended by the District to complete the work as set forth in and contemplated by the Contract Documents.

PREVAILING WAGES

6. Pursuant to the provisions of Section 1774, et seq. of the Labor Code of the State of California, it shall be mandatory for Contractor, and any subcontractor working under Contractor, to pay all workers, laborers and mechanics employed in the execution of this work not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the work or any part of the work contemplated by this Agreement. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection at the office of the District.

Pursuant to Labor Code Section 1775, Contractor shall forfeit, as penalty to the District, an amount of not more than Fifty Dollars (\$50.00) for each calendar day, or portion thereof, for each worker paid less than the stipulated prevailing rates for any work done pursuant to this Agreement by Contractor or any subcontractor working under Contractor. The amount of the penalty shall be determined by the Labor Commissioner and shall be based on consideration of the Contractor's mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages, the previous record of the Contractor in meeting his or her prevailing wage obligations, or Contractor's willful failure to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages is not excusable if the Contractor had knowledge of his or her obligations under the Labor Code. In addition to said penalty, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Contractor.

Contractor shall post, at each job site, a copy of such prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations.

Contractor and each subcontractor under Contractor shall keep an accurate payroll record showing name, address, social security number, work classification, straight-time and overtime hours worked each day and week, and the actual per diem wages paid to each person certified in a trade or a craft, for each apprentice, worker, or other employee of Contractor or subcontractor performing a part of the work contemplated by this Agreement. Contractor shall provide or make available for inspection, a certified copy of such payroll records as specified in Section 1776 of the Labor Code of the State of California. Attention is directed to Section 1777.5 of the Labor Code of the State of California concerning the employment of apprentices, and Contractor is required to comply with the provisions of that section.

EIGHT HOUR DAY LIMITATION

7. Contractor agrees that eight (8) hours labor shall constitute a day's work, and no worker, in the employ of the Contractor, or any subcontractor, doing or contracting to do any part of the work under this Agreement, shall be required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week; provided that subject to California Labor Code Section 1815, a worker may perform work in excess of eight (8) hours per day or forty (40) hours per week at not less than one and one-half times the basic rate of pay.

Except as provided above for overtime, Contractor shall forfeit as a penalty to District the sum of Twenty-Five Dollars (\$25.00) for each worker employed in the execution of this Agreement by Contractor or by any subcontractor under it for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one day and forty (40) hours in any one calendar week in violation of California Labor Code Sections 1810 through 1815.

INSURANCE

8. Contractor shall carry and maintain during the life of this Agreement, such public liability, property damage and contractual liability insurance and workers' compensation insurance as specified below:

A. Public Liability, Property Damage and Contractual Liability Insurance. Contractor shall furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in a minimum amount of not less than a combined single limit of One Million Dollars (\$1,000,000.00) for one or more persons injured and property damaged in each occurrence.

The public liability and property damage insurance furnished by Contractor shall also name the District as an additional insured and shall directly protect, as well as provide the defense for the District, its officers, agents and employees, as well as Contractor, all subcontractors and suppliers, if any, from all suits, actions, damages, losses or claims of every type and description to which they may be subjected by reason of, or resulting from Contractor's operations in the performance of the work pursuant to this Agreement, and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Contractor. Said insurance shall also specify that it acts as primary insurance.

If Contractor fails to maintain such insurance, the District may take out insurance to cover damages of the above-mentioned classes for which the District might be held liable on account of Contractor failing to pay such damages, and deduct and retain the amount of the premiums for such insurance from any sums due Contractor under this Agreement. Failure of the District to obtain such insurance shall in no way relieve Contractor from any of its responsibilities to acquire insurance under this Agreement.

B. Workers' Compensation Insurance. Contractor shall be permissibly self-insured or shall carry full workers' compensation insurance coverage for all persons employed, either directly or through subcontractors, in carrying out the work contemplated by this Agreement, in accordance with the Workers' Compensation Act contained in the Labor Code of the State of California.

If Contractor fails to maintain such insurance, the District may take out insurance to cover any compensation which the District might be liable to pay under the provisions of the Workers' Compensation Act by reason of an employee of Contractor being injured or killed while engaged in the course and scope of his employment. The District may deduct and retain the amount of the premiums for such insurance from any sums due Contractor under this Agreement. Failure of the District to obtain such insurance shall in no way relieve Contractor from any of his responsibilities to obtain such insurance pursuant to this Agreement.

By execution of this Agreement, Contractor certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Contractor agrees to furnish to the District a certified copy of the insurance policies it has taken out for public liability, property damage and workers' compensation insurance set forth above for the period covered by this Agreement. Such insurance shall be placed with an insurance carrier acceptable to the District under terms satisfactory to the District. Said certified policies of insurance shall be furnished to the District prior to commencing the work contemplated by this Agreement. Each such certified policy shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such cancellation or reduction.

Should Contractor fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

INDEMNIFICATION

9. Contractor shall assume the defense of, and indemnify and save harmless, the District, its officers, employees and agents, and each and every one of them from and against all actions, liability, damages, claims, losses or expenses of every type and description to which it may be subjected or put to by reason of or resulting from: (1) the performance of, or failure to perform, the work or any other obligations of this Agreement by Contractor, any subcontractor or Contractor's agents or employees; (2) any alleged negligent act or omission of Contractor, any subcontractor, Contractor's agents or employees, in connection with any acts performed or required to be performed pursuant to this Agreement; (3) any dangerous or defective condition arising or resulting from any of the actions or omissions of Contractor, Contractor's agents or employees in carrying out the provisions of this Agreement. This indemnification is effective and shall apply whether or not any such action is alleged to have been caused in part by the District as a party indemnified hereunder. This indemnification shall not include any claim arising from the sole negligence or willful misconduct of the District or its employees.

CHANGE ORDERS

10. The District may, without invalidating this Agreement, order changes in the scope of the work to be performed by Contractor consisting of additions, deletions or modifications in the nature and extent of the work to be performed pursuant to the Contract Documents. If these additions, deletions or changes cause an increase or reduction in the cost of the work to be performed, then such increase or reduction in cost shall be mutually agreed upon by both parties and the contract sum, as well as the contract time shall be adjusted accordingly. Any such adjustment in the contract sum shall be calculated by using the same basis Contractor used for calculating its base bid. Contractor shall furnish a detailed itemization of the proposed contract price adjustment and any such change in the work and adjustment of the contract price and/or contract time shall be authorized only by written change order signed by Contractor, Architect, and the District after approval by the District's Board of Directors. The contract sum as well as the contract time shall be changed only by such a written change order. In the event Contractor encounters work that exceeds the estimated quantities upon which its bid is based, Contractor shall notify the District and/or Architect of the discrepancy. Contractor shall apply for a Change Order reflecting any such additional quantities within ten (10) days of encountering same. A failure by Contractor to do so shall result in a waiver by Contractor to any right to compensation for such additional quantities.

WARRANTY

11. Contractor agrees that the work shall be performed in accordance with the Contract Documents and industry standards. Contractor unconditionally guarantees all materials and workmanship furnished under this Agreement, and agrees to replace at its sole cost and expense, and to the satisfaction of District, any and all materials which may be defective through faulty, improper or inferior workmanship or materials. Contractor shall repair or replace to the satisfaction of District any or all such work that may prove defective in workmanship or materials, ordinary wear and tear excepted, together with any other work which may be damaged or displaced in so doing. This guarantee shall remain in effect for one (1) year from the date of District's acceptance of the work. This guarantee does not excuse Contractor for any other liability related to defective work discovered after the guarantee period. Contractor shall transfer to District all

manufacturer and supplier warranties relating to the work, if any, upon completion of the work and prior to the final payment.

In the event of failure to comply with the above stated conditions within a reasonable time, District may have the defective work repaired and made good at the expense of Contractor who will pay the costs and charges therefore immediately upon demand, including any reasonable management and administrative costs, and engineering, legal and other consultant fees incurred by District in enforcing this guarantee.

CORRECTION OF WORK AND BACK CHARGES

12. Contractor will immediately, upon written orders of the District and/or Architect, correct any defect or deficiency in the work, equipment or materials. The District may withhold from Contractor, any amounts it reasonably estimates to be necessary for the correction of defective work if Contractor fails to repair and/or replace such defective work after request by the District and/or Architect.

CLEANUP

13. Contractor will continuously clean the job site, and keep it in a safe, orderly and neat condition. At the completion of the work, the entire job site will be left in a broom-clean condition.

CONCEALED CONDITIONS

14. Contractor has examined the job site, the Contract Documents and the applicable building codes, laws and regulations as well as any applicable laws and regulations of any and all utilities, that govern the conduct of the work, and has made such investigation as it deems appropriate. The contract price includes full compensation for all efforts to be expended by Contractor obtaining any and all approvals of the governing water, electricity, gas and other utility companies, and in dealing with any concealed, underground, known and/or unknown conditions.

CONTRACTOR AS INDEPENDENT CONTRACTOR

15. The parties hereto agree that at all times during the term of this Agreement, Contractor and Contractor's employees hired to perform services pursuant to this Agreement are independent contractors and are not agents or employees of the District. Contractor shall be solely responsible for and have control over means, methods, techniques, sequences, and procedures for performing the services required by this Agreement and for coordinating all portions of the work required by this Agreement. The District shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement. If, in the performance of this Agreement, any third persons are employed by Contractor, such persons shall be entirely and exclusively under the direction, supervision and control of Contractor and Contractor shall be responsible for the actions of any such third persons. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other terms of employment shall be determined by Contractor, and the District shall have no right or authority over such persons or the terms of their employment.

Neither Contractor nor any third persons employed by Contractor to perform services pursuant to this Agreement shall be entitled to workers' compensation benefits from the District should Contractor or any of its employees sustain an injury in the course of performing services specified in this Agreement. Furthermore, neither Contractor nor any third persons employed by Contractor shall be entitled to any other benefits payable to employees of the District. The District is not required to make any deductions from the compensation payable to Contractor under the provisions of Contractor's bid. Contractor hereby agrees to defend and hold the District harmless from any and all claims that may be made against the District based on any contention by any third party that an employer/employee relationship exists between the District and that third party by reason of this Agreement. Contractor further agrees to defend and hold the District harmless from any and all claims that may be made against the District by any third party based on any failure of the Contractor to fulfill its obligations contractual or otherwise, to any such third party.

Contractor represents that it, and its subcontractors, are properly licensed and will remain so during the progress of the work.

DEFAULT BY CONTRACTOR

16. If Contractor fails to expeditiously advance the project, or installs work that does not comply with the requirements of the Contract Documents, fails to comply with any provision of law regarding the payment of employees, subcontractors and/or any third parties providing materials, equipment or supplies provided to the project, or fails to otherwise promptly pay for work or materials supplied to the project, or is guilty of any other material breach of the terms of this Agreement, the District may: (1) suspend payment until such time as the default is remedied by Contractor; or (2) by written notice to Contractor, terminate Contractor's right to perform all or any portion of the work. Contractor hereby agrees to pay the District all damages sustained as a result of default by Contractor. If the District terminates Contractor's right to perform the work, the District may have the work performed by others, or may complete the work itself, and charge the cost to Contractor. The cost of completion by the District shall include reasonable reimbursement for additional executive and administrative expense along with all damages for delay, including liquidated damages, and other damages sustained by the District as a result of Contractor's default. The District may deduct from any and all monies owing to the Contractor, either by virtue of this Agreement or any other agreements between the District and the Contractor, any and all damages and/or costs of completion assessed by the District against the Contractor pursuant to the provision of this Agreement.

SAFETY

17. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work contemplated by this Agreement. Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to: (1) employees; (2) the project itself and materials and equipment to be incorporated therein; and (3) other property at the site or adjacent thereto. Contractor shall give notices and comply with applicable laws, ordinances, rules, regulations and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury or loss. Contractor will indemnify the District and hold it harmless against all claims, liability, loss and expense, including attorney's fees and costs caused by or contributed to

unsafe conduct tolerated by Contractor or any of its subcontractors.

MISCELLANEOUS PROVISIONS

18. Contractor shall not assign this Agreement or any interest in it, or any money due or to become due under it voluntarily, involuntarily or by operation of law without the District's prior written consent. In the event of any such purported assignment without the District's prior written consent, the District shall have the right, in addition to all other rights provided by law, to terminate this Agreement by giving written notice to Contractor. If this Agreement is so terminated, the District may contract for the completion of the work or complete the work itself. If the cost and expense of completing the work, when added to the sum of amounts previously paid Contractor under this Agreement and any amounts due but unpaid to Contractor at the time of such termination, exceed the contract price, the District may deduct the amount of the excess from any such amounts then due Contractor. If the amount of such excess is larger than the amounts then due Contractor, Contractor shall immediately pay such excess or the balance thereof to the District, failing which recourse may be made immediately to Contractor's bond. If the Agreement is so terminated, Contractor agrees to waive and hereby does waive all other claims against the District for profits, loss, or damage because of such termination.

19. In the event of litigation between the parties, or if a party becomes involved in litigation because of wrongful acts of the other party, the prevailing or innocent party shall be entitled to an award of reasonable attorney's fees from the other party. The prevailing party will be entitled to an award of attorney's fees in an amount sufficient to compensate the prevailing party for all attorney's fees incurred in good faith.

20. It is expressly hereby agreed that time is of the essence of this Agreement including all Contract Documents incorporated herein.

21. This Agreement shall be governed and construed according to the laws of the State of California.

22. This Agreement, together with all Contract Documents expressly incorporated herein by reference, supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the rendering of services by Contractor to the District, and contains all of the covenants and agreements between the parties with respect to such services. Each party to this Agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this Agreement or in the other Contract Documents shall be valid or binding.

23. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or Agreements shall in no way bar, stop or prevent the District from terminating this Agreement thereafter, either for such or for any subsequent violation of any such term, condition or covenant. The filing of a notice of completion or acceptance of the project shall not be, or shall not be construed to be a waiver of any breach of any term, covenant or condition of this Agreement

24. This Agreement shall inure to the benefit and bind the successors and assigns of the respective parties hereto.

25. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

26. The terms of this Agreement may be modified only in writing by mutual agreement on signature of the District and Contractor. Said amendment shall be attached to this Agreement.

27. Any notices to be given pursuant to this Agreement by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid, with return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by written notice to the other. Notices delivered personally shall be deemed communicated as of the date of actual receipt. Mailed notice shall be deemed communicated as of the date of deposit in the mail.

IN WITNESS WHEREOF, the ORANGEVALE RECREATION AND PARK DISTRICT has, caused this Agreement to be signed by the District Administrator of said Board of Directors and Contractor has executed this Agreement on the date and year first above written.

ORANGEVALE RECREATION AND PARK DISTRICT,
a political subdivision of the State of California

By _____
Greg Foell, District Administrator

EXCLUSIVE EXTERIORS

By _____
Rory Merrill
Contractor's License Number: 667484

EXHIBIT A

UNCONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____

Unconditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. The claimant has been paid in full.

Exceptions

This document does not affect the following:
Disputed claims for extras in the amount of: \$ _____

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

EXHIBIT B

UNCONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

PAYMENT NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____
Through Date: _____

Unconditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. The claimant has received the following progress payment:
\$ _____

Exceptions

This document does not affect the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

EXHIBIT C

CONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____

Conditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. This document is effective only on the Claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: _____
Amount of Check: _____
Check Payable To: _____

Exceptions

This document does not affect the following:
Disputed claims for extras in the amount of: \$ _____

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

EXHIBIT D

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES THE CLAIMANT’S LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____
Through Date: _____

Conditional Waiver and Release

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. This document is effective only on the Claimant’s receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: _____
Amount of Check: _____
Check Payable To: _____

Exceptions

This document does not affect the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
Date(s) of waiver and release: _____
Amount(s) of unpaid progress payment(s): _____
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: _____
Claimant's Title: _____
Date of Signature: _____

Exclusive Exteriors

P.O. Box 469
Orangevale, CA 95662

(916) 806-8426

August 10, 2020

ORPD
6826 Hazel Ave.
Orangevale, Ca

Re: 6930 Hazel Ave. concrete bid

5' concrete sidewalk from the NW corner of the asphalt parking lot (near Hazel Ave.) to the existing entry landing and a 5' concrete sidewalk from the new 5' concrete sidewalk to the rear entry patio area. All labor and materials included for the demolition and disposal of the existing concrete sidewalks to be replaced, installation of a compacted AB base and rebar reinforcement.

\$9623.00

Thank you,
Rory Merrill
Lic# 667484
916-806-8426 cell

STAFF REPORT



DATE: 8-20-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: DISCUSSION REGARDING PROGRAMMING FOR NEW FACILITIES AT ORANGEVALE COMMUNITY CENTER PARK AND APPROVAL OF RENTAL RATES FOR THE FACILITIES

RECOMMENDATION

Provide staff with direction regarding programming plans and rental rates for the new facilities at Orangevale Community Center Park and approve rental rates for the facilities.

BACKGROUND

Staff is in the process of completing renovations, landscaping, ADA improvements, and fire code improvements to Building 1, 2, and the Cottage at Orangevale Community Center Park. The recreation staff has developed draft rental fees and program plans for the Boards consideration.

MOTION TO CONSIDER

I move we approve the rental rates for Building 1, 2, and the Cottage at Orangevale Community Center Park.

FACILITY FEES FOR NEW BUILDINGS - DRAFT

* Need capacities

Rev 5/4/20

Resident is approx 80% of Non-Res
 Civic/Non-Profit is approx 85% of Standard
 Youth Serving is approx 80% of Standard

			Classification		
			Standard	Civic/Non Profit	Civic/Non Profit Youth Serving
BUILDING 1					
XXXX Hazel Ave			<i>per hour unless noted</i>		
BUILDING 1 (B1) Mon-Thur	2 hr	Rate	\$118	\$100	\$80
		Resident Rate	\$95	\$81	\$76
BUILDING 1 (B1) Fri-Sun	4 hr	Rate	\$149	\$126	\$101
		Resident Rate	\$119	\$101	\$95

			Classification		
			Standard	Civic/Non Profit	Civic/Non Profit Youth Serving
BUILDING 2					
XXXX Hazel Ave			<i>per hour unless noted</i>		
Building 2 (B2) Mon-Thur	2 hr	Rate	\$83	\$71	\$66
		Resident Rate	\$65	\$55	\$52
Building 2 (B2) Fri-Sun	4 hr	Rate	\$107	\$91	\$86
		Resident Rate	\$79	\$67	\$63
Kitchen Use	<i>Concurrent</i>	Rate (Flat)	\$85	\$72	\$68
Bldg 2 w/ Bldg 1 rental (if 4 hrs or less & no food service)	<i>Concurrent w/ rental</i>	Rate (Flat)			
		Resident Rate			
Bldg 2 w/ Bldg 1 rental (if over 4 hrs OR food service)	<i>Concurrent w/ rental</i>	Rate (Flat)			
		Resident Rate			

			Classification		
			Standard	Civic/Non Profit	Civic/Non Profit Youth Serving
Cottage					
XXXX Hazel Ave			<i>per hour unless noted</i>		
Cottage (CT) Mon-Thur	2 hr	Rate	\$68	\$58	\$54
		Resident Rate	\$55	\$47	\$44
Cottage (CT) Fri-Sun	4 hr	Rate	\$99	\$84	\$79
		Resident Rate	\$79	\$67	\$63
Kitchen Use	<i>Concurrent</i>	Rate	Included	Included	Included
Cottage w/ Bldg 1 or Bldg 2 rental (if 4 hrs or less & no food service)	<i>Concurrent w/ rental</i>	Rate (Flat)			
		Resident Rate			
Cottage w/ Bldg 1 or Bldg 2 rental (if over 4 hrs OR food service)	<i>Concurrent w/ rental</i>	Rate (Flat)			
		Resident Rate			