

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors

May 21, 2026

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on May 21, 2026 at the District Office. Director Brunberg called the meeting to order at 6:33 p.m.

Directors present:	Brunberg, Stickney, Meraz
Directors absent:	Presinal, Montes
Staff present:	Becky Herz, District Administrator Horacio Oropeza, Park Superintendent Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Meraz, seconded by Director Stickney, the agenda was approved by a vote of 3-0-2 with Directors Stickney, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.
MOTION #1
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES** a) Approval of Minutes of the Regular Meeting on April 16, 2026 (pg 4-10): On a motion by Director Stickney seconded by Director Meraz, the minutes were approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.
MOTION #2
7. **CORRESPONDENCE** a) Communication from Steven Miranda – Support for Playground(pg 11): Letter of support for the idea of a playground at Youth Center Park.
b) Communication from David Dill – Support for Playground (pg 12): Letter of support for the idea of a playground at Youth Center Park.
c) Communication from Kody Shirk – Support for Playground (pg 13): Letter from President of Fair Oaks Orangevale Little League expressing his enthusiasm for a playground at Youth Center Park.

Director Stickney questioned the official name of the park at the Youth Center. Admin. Herz stated that the name has not been made official and there is protocol which must be followed. Director Stickney would like to go through the steps to officially name the park.

- d) Communication from Luca Fontana – Eagle Scout Project Proposal (pg 14): Student who reached out to Park Supt. Oropeza about a ropes project in one of the parks. Concern about vandalization and upkeep of maintenance was expressed by Director Brunberg.
- e) Communication with John Diaz – Public Records Act Request (pg 15): A request was submitted by John Diaz for the photo taken of him after his child was riding an E-bike on the soccer field by Admin. Herz. When informed that park rules prohibit bicycles and E-bikes from being used on the soccer field, the individual became displeased and attempted to argue with Admin. Herz. Due to the escalating nature of the interaction, Admin. Herz took a photograph for documentation. The individual questioned the absence of signs stating the rule. Admin Herz explained that signage had previously been installed but had been vandalized.
- f) Communication with William Franco III - Community Garden (pg 16): Present at the meeting was William Franco III, who has served as Commander of the Veterans Affiliate Council for the past eleven years and has been involved in veterans' services for twenty-four years. Mr. Franco presented a proposal for "Operation Green Haven," a project to develop a portion of the north side of Norma Hamlin Park into a community garden. The garden would provide a therapeutic outdoor space where veterans and community members could garden, work the grounds, and enjoy a quiet environment. Superintendent Oropeza noted that irrigation infrastructure would need to be extended from the south side of the park to the proposed garden site. The Board directed Administrator Herz to research available options and present findings and recommendations at a future board meeting.
- g) Orangevale View articles April 10 & 24, 2026 (pg 17): The View featured an article about the new swim coach along with the advertisement listing programs being offered by the District.
- h) Communication with Matt Hedges – Chief of Staff for Supervisor Rosario Rodriguez – Letters of Support for the Greenback Lane Project (pg 18-51): Matt Hedges is accumulating letters of for the street improvement project on Greenback from Chestnut to Folsom. Board members who are residents of Orangevale can sign a letter as a resident, and the Board can direct Administrator Herz to sign a letter on behalf of OVparks.

MOTION #3

On a motion by Director Stickney seconded by Director Brunberg, the letter in support of the Greenback Lane Project on behalf of OVparks District was approved.

**8. CONSENT
CALENDAR**

MOTION #4

- i) LaFCo Budget for Fiscal Year 2026-27 (pg 52-57): Admin. Herz provided the LaFCo budget to the Board for their information.

- a) On a motion by Director Brunberg, seconded by Director Stickney, the consent calendar was approved by a vote of 3-0-2 with Directors Stickney, Brunberg, and Meraz Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for April 2026 (pg 58-59)
b) Budget Status Report for April 2026 (pg 60-61)
c) Revenue Report for April 2026

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for April 2026 (pg 63-64)
b) Budget Status Report for April 2026 (pg 65-66)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for April 2026 (pg 67)
b) Budget Status Report for April 2026 (pg 68)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #5

- a) Ratification of Claims for April 2026 (pg. 69):
On a motion by Director Brunberg, seconded by Director Meraz, the non-consent calendar was approved by a vote of 3-0-2 with Directors Stickney, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration & Finance –
April 23 Meeting Recap (pg 70-72): May 22nd is that date that has been set for the audit with Final 9. Also discussed was the plan to transfer funds from the Park Development Fund to the General Fund for building purchase payments that have been made over the last five years. The preliminary budget was reviewed, and small adjustments were made. Admin. Herz had not recommended a COLA due to the upcoming salary study, but at the request of the Committee a 1% COLA was agreed upon.

May 13 Meeting Recap (pg 73): The Committee and staff met via zoom with Blair Aas from SCI who gave a history and training on park development fees. This helped clarify and answer questions. Additionally, staff learned that OVparks can post additional reports on the website to improve transparency.

- b) Maintenance & Operation: No report.
c) Recreation Committee: No report.
d) Personnel & Policy: No report.

- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: Legal Services Review (verbal). Admin. Herz was able to contact nine law firms, including current council, to notify them of the RFP that was posted, and encourage them to review the information. The Ad Hoc committee will develop an evaluation rubric and will report back to the Board with a recommendation.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – April 2026 (pg 79-79):

Admin Herz shared that she was invited to sit on an interview panel with Sunrise Recreation & Park District.

Admin. Herz, PM II Arce, and Supt. Oropeza met with planners and muralists at Kenneth Grove to discuss the project.

Admin. Analyst Myren attended a zoom with the County regarding the year end closing procedures and timelines. The budget information instructions were delayed due to technical difficulties.

CAPRI has been offering a series of professional development workshops for staff. Administrator Herz and Superintendent Oropeza participated in a workshop focused on park inspections. Managers Bain and Woodford, along with Superintendent Oropeza, attended a workshop on conducting investigations. Superintendent Oropeza also participated in a full-day workshop presented by the California Special Districts Association (CSDA), which provided supervisory tools, motivational strategies, and techniques for improving communication with staff.

Administrator Herz shared that she has implemented one-on-one meetings with her staff every other month. Staff members then meet with their own teams to discuss a series of facilitated questions. She noted that this process has created additional opportunities for interaction, idea-sharing, and strengthening communication and working relationships throughout the organization.

There was an all staff meeting on April 21st with safety training and a team building activity. Employee anniversaries were also recognized at the meeting which was a suggestion by the “Culture Club” internal committee. The annual OVparks Open House went well. Manager Woodford noted that Coordinator Vickers put a lot of effort into adjusting the layout, so the customer flow was much better than in the past.

Recreation report shows that Tiger Sharks' enrolment is still low, however the front desk is still receiving calls of interest. Recreation revenue is still trending low and projected budget goals do not look like they will be met, however staffing and supply expenses are down, helping to offset the decrease in revenue. OV Parks Fund has allotted a \$2,000 budget for the year in scholarship money and at this time, there are 5 children enrolled through the program.

Supt. Oropeza advised that more trees were lost with the last storm at the disc golf course, but most of the damage was branches that came down. The grass was sprayed for clover to prevent bees and potential bee stings. Director Stickney requested that there be a weekly check at the pool for wasp nests. The Parks Dept. has been busy prepping the pool for opening and getting ready for Big Day of Service. Supt. Oropeza shared that he hired a new seasonal employee and is getting ready to hire another one. Director Stickney voiced his concern about the property between the Orangevale History Project and the Community Center and the need for weed abatement.

Photos of the Orangevale Women's Club Bunco event held at the Community Center, OVparks Open House event, a broken water line, a ballet recital, lifeguard training class, and tree cleanup are included in the board pack.

b) Board Member Training and Information (Verbal): No board members have completed the finance training yet. Director Brunberg requested the link for the training to be re-sent. The next "Power Hour Lunch" that is put on by the advocacy section of CPRS will be on Monday, June 8th. Matt Duarte from CAPRI will be presenting on the Brown Act.

12. UNFINISHED BUSINESS

a) Wildfire Prevention Update. (verbal): The work at Orangevale Community Park has been completed and the Conservation Corps crew will be moving over to Shackelton Woods.

The goats did a great job at Streng and now the parks crew will follow up with trash removal.

b) Kenneth Grove Update (verbal and pg 80-82): Social media posts put out by OVparks on the mural received 2.2 thousand likes/loves, 376 comments, and 70 shares – which really showed the support of the community. The remaining available funds will be used for erosion control. This portion of the project will be completed in September when we partner with a volunteer group. A \$5,000 donation fell through so a suggestion to start a Go Fund Me account helped to bring in \$3,000 which allowed artists to complete the mural and add a few extra amenities. The unpainted portion of the wall will be a project for the future when funding is available.

13. NEW BUSINESS

- a) Approval of Resolution 26-05-756, a Resolution authorizing Transfer of Funds from the Park Development Fund to the General Fund (pg 83-84). Director Brunberg and Admin. Herz found that \$217,867.20 of loan payments made over the past 5 years are eligible for reimbursement from the Park Development Fund to the General Fund. From this point on, approximately \$43,000 in Park Development fees can be used annually towards the building portion of the loan payment for the new property purchase.

MOTION #6

On a motion by Director Brunberg seconded by Director Meraz, the Resolution 26-05-756, a Resolution authorizing Transfer of Funds from the Park Development Fund to the General Fund (pg 83-84) was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- b) Approval of Resolution 26-05-757, a Resolution of Intention to Levy Assessments for Fiscal Year 2026-27, Preliminary Approving the Engineer's Report and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 85-87 and Attachment A).

MOTION #7

On a motion by Director Brunberg seconded by Director Stickney, the Resolution 26-05-757 a Resolution of Intention to Levy Assessments for Fiscal Year 2026-27, Preliminary Approving the Engineer's Report and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- c) Approval of Resolution 26-05-758, a Resolution of Intention to Levy Assessments for Fiscal Year 2026-27, Preliminary Approving the Engineer's Report and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (KG) (pg 88-89 and Attachment B).

MOTION #8

On a motion by Director Brunberg seconded by Director Stickney, the Resolution 26-05-758, a Resolution of Intention to Levy Assessments for Fiscal Year 2026-27, Preliminary Approving the Engineer's Report and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (KG) was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- d) Approval of Resolution 26-05-759, a Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for the General Fund for Fiscal Year 2026-27, (pg 90-92 and Attachment C).

MOTION #9

On a motion by Director Brunberg seconded by Director Meraz, the Resolution 26-05-759, a Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for the General Fund for Fiscal Year 2026-27 was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- e) Approval of Resolution 26-05-760, a Resolution Adopting the Orangevale Landscape and Lighting Assessment District Preliminary Budget for Fiscal Year 2026/27, (pg. 93-94 and Attachment C).

MOTION #10

On a motion by Director Brunberg seconded by Director Stickney, the Resolution 26-05-760, a Resolution Adopting the Orangevale Landscape and Lighting Assessment District Preliminary Budget for Fiscal Year 2026/27 was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- f) Approval of Resolution 26-05-761, a Resolution Adopting the Kenneth Grove Landscape and Lighting Assessment District Preliminary Budget for Fiscal Year 2026/27, (pg. 95-96 and Attachment C)).

MOTION #11

On a motion by Director Brunberg seconded by Director Meraz, the Resolution 26-05-761, a Resolution Adopting the Kenneth Grove Landscape and Lighting Assessment District Preliminary Budget for Fiscal Year 2026/27 was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- g) California Special District Association – Sacramento Area Chapter Formation Approval. (pg. 97). CSDA is in the process of establishing a Sacramento Area Chapter. Admin. Herz is part of the organizing committee. The local chapter would provide networking opportunities and resource sharing amongst local special districts. Meetings will be held quarterly at which Admin. Herz would act as the District's representative and Director Brunberg as substitute. Currently there are no membership dues for the area chapter.

MOTION #12

On a motion by Director Brunberg seconded by Director Stickney, the California Special District Association – Sacramento Area Chapter Formation Approval was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- h) Approval of the Agreement with Jennifer Claassen with Clipped in For Life to Rent Orangevale Community Park for a Sacramento Cyclocross Event on October 10-11, 2026. (pg. 98-110). Clint Foster, Director of Clipped in For Life, attended the meeting and presented the organization's proposed changes to the event course map. Director Brunberg tabled the item until a future Board Meeting, so additional options for the course route could be considered. Supt. Oropeza will review the proposed maps, and also suggested rotating the course to the south side of the disc golf course to reduce potential impacts associated with using the same trails each year.
- i) Approval of the Agreement with American Cancer Society to Host Relay for Life of Sacramento at the Orangevale Community Park on September 12, 2026. (pg. 111-122).

MOTION #13

On a motion by Director Brunberg seconded by Director Meraz, the Approval of the Agreement with American Cancer Society to Host Relay for Life of Sacramento at the Orangevale Community Park on September 12, 2026 was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

17. DIRECTOR AND STAFF COMMENTS

Administrator Herz recognized several staff milestones and accomplishments. She acknowledged the one-year anniversaries of PMII Stewart and PMII Arce. She noted that Stewart has taken the lead on several unique construction projects, as well as irrigation improvements, and has done an outstanding job. Arce was recognized for his excellent work in maintaining and enhancing the District's landscaping.

Administrator Herz also highlighted the contributions of PMII Lucas Lilly, who was assigned responsibility for the pool two years ago and has significantly improved maintenance and facility operations. PMII Curtis Bryant was recognized for his continued dedication to mowing operations and for serving as a mentor to part-time staff. Foreman Fuhlrodt was acknowledged for his preparations to implement fire breaks in advance of the fire season.

Herz commented that the Parks Department team, which has undergone considerable personnel changes and replaced several experienced employees, is functioning exceptionally well under the leadership of Superintendent Oropeza.

She also recognized the one-year anniversaries of Administrative Analysts Harling and Myren. Herz noted that the division of HR and Finance roles two separate employees has strengthened the District's system of checks and balances and has proven to be a positive organizational change. She expressed her appreciation for Manager Woodford and her team for the adaptability and professionalism demonstrated throughout the transition.

In addition, Herz acknowledged the leadership Manager Bain has shown in implementing the District's new human resources software system. She also recognized Custodian Danny Rodriguez for his work on a list of facility and operational improvement projects that he developed in collaboration with Manager Bain.

Finally, Administrator Herz thanked Director Brunberg for identifying an opportunity to utilize Park Development Fees to reimburse property loan payments, providing a financial benefit to the District.

Manager Woodford thanked all the staff that helped make the OVparks Open House a great event. She also thanked Admin. Herz for giving the staff the opportunity to take online classes and gain new information.

Park Supt. Oropeza thanked his staff for all their help with Big Day of Service, the cleanup after the storms and helping to keep the parks looking great.

Director Meraz mentioned that the parks look great and the hedging does too.

Director Brunberg stated she is impressed with everything that is getting done during the busy time of year and it is great to see the teamwork amongst the staff.

Director Stickney expressed his concern about the District's low revenue numbers.

**18. ITEMS FOR NEXT
AGENDA**

- a) Public Hearings for OLLAD and KG Assessment Districts.
- b) District Salary Schedule
- c) District Administrator Performance check-in
- d) New Recreation Coordinator introduction
- e) Cyclocross map options

19. ADJOURNMENT

MOTION #

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:28 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the adjournment was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

Sharon Brunberg, Chairperson