

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors April 18, 2024

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on April 18, 2024 at the District Office. Director Stickney called the meeting to order at 6:33 p.m.

Directors present: Stickney, Montes, Presinal
Directors absent: Brunberg, Meraz
Staff present: Becky Herz, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Montes, seconded by Director Stickney, the agenda was approved by a vote of 3-0-0 with Directors Stickney, Presinal, and Montes voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
MOTION #2 Approval of Minutes of the Regular Meeting on March 21, 2024 (pg 1-9): On a motion by Director Montes, seconded by Director Stickney, the minutes were approved by a vote of 3-0-0 with Directors Stickney, Montes, and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.
7. **CORRESPONDENCE**
MOTION #3
 - a) Confidential envelope – Attorney billing for February 2024:
On a motion by Director Montes, seconded by Director Stickney, the Confidential envelope – Attorney billing for February 2024 was approved by a vote of 3-0-0 with Directors Stickney, Presinal, and Montes, voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.
 - b) Orangevale View March 8, and March 22, 2024 (pg. 10-11):
Admin Herz shared the half page advertisements of upcoming summer programs as well as the obituary published for Charlie Clark, previous OVparks Board Member.

- c) California Parks and Recreation Association – District 2 Awards and Installation Banquet Brochure: Cover & page 6 (pg. 12):
Admin Herz shared the professional networking event, attended by several from OVparks, which honored Recreation Specialist Kim Vickers as an outgoing Board Member who served a term as the Recreation Therapist Section Representative for the District Wide CPRS Board.
- d) Big Day of Service (pg. 13-15): Admin Herz and Supt. Oropeza to email a link to the Board of Directors to sign up for one of the OVparks projects available if interested.
- e) Arcade Cripple Creek Trail: Trailblaze Grand Opening (pg. 16):
Director Stickney & Meraz will provide a three minute presentation on the benefits of trails systems for parks. OVparks will host a water station at Streng Park with community outreach on the single-track concept at that site. Director Montes voiced interest in measuring the trail to potentially coordinate a 5k run event.

8. CONSENT CALENDAR

MOTION #4

On a motion by Director Montes, seconded by Director Stickney, the consent calendar was approved by a vote of 3-0-0 with Directors Stickney, Presinal, and Montes, voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for March 2024 (pg 17-18)
- b) Budget Status Report for March 2024 (pg 19-21)
- c) Revenue Report for March 2024 (pg 22)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for March 2024 (pg 23-24)
- b) Budget Status Report for March 2024 (pg 25-26)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for March 2024 (pg 27)
- b) Budget Status Report for March 2024 (pg 28)

9. NON-CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for March 2024 (pg. 29)
This agenda item was tabled until the May BOD Meeting.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: Meeting scheduled for May 9th at 9am.
- b) Maintenance and Operation: No report.

- c) Recreation Committee: Minutes from March 21 meeting (pg. 30-31): Admin Herz reported several events were reviewed. Four of the events were presented to and approved by the Board at the March board meeting. An additional event was sent back to the applicant for discussion of an alternate date for their event. The applicant has since secured a venue for their event at another location.
- d) Personnel & Policy: Meeting to be scheduled the last week of May.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – March 2024 (pg 32-37): Admin Herz and Recreation Supervisor Bain attended the CPRS District 2 Youth and Teen Recreation Services Presentation for its focus on preschool as the District looks for new ideas to increase preschool enrollment in the upcoming year.

Admin Herz, Supt. Oropeza, and Supervisor Bain attended meetings this month with SafeSlide, the Arcade Cripple Creek Ribbon Cutting team, the Orangevale Rotary regarding the potential shade structure for the stage at OCC, and planning meetings regarding the Big Day of Service.

Admin Herz met with the Orangevale History Project to connect with them regarding the group Wide Open Walls potentially providing a mural on their Conex box.

Admin Herz, Supt. Oropeza, Supervisor Woodford, and Director Stickney met with neighbors at the Coyote Court easement to assess the property. Park Maintenance will be conducting regular cleanups at the property.

Admin Herz shared photos of the AARP Tax Service, hosted by OVparks for approximately three months each year, to provide free tax preparation for seniors in the community.

Admin Herz shared photos of Adventure Camps, Lifeguard Training, and Pecan Park restroom renovations. The slide renovation at the pool has been completed and looks great.

Park Supt. Oropeza advised of the Pecan Park restroom renovations completed which cost approximately \$3,200.

Park Maintenance Staff have been busy with graffiti cleanup on the fencing and the bridge at Sundance & Streng Parks. Homeless issues are being addressed as they occur. FEC Park Police may be requested to provide additional patrols if needed. The City of Citrus Heights is developing an MOU to address issues that arise at the Arcade-Cripple Creek Trail. Signage at the trail indicate contacting the City of Citrus Heights to disseminate maintenance concerns or questions to the correct entity. At the request of the Board, Admin Herz to have the OVparks attorney review the draft of the City of Citrus Heights MOU.

Director Stickney requested Supt. Oropeza research options available to replace the existing drinking fountain at the Youth Center due to potential safety issues.

Recreation Supervisor Jason Bain advised of the OVparks Summer Open House scheduled for Saturday, April 20th, 12-1:30pm, to kick-off the summer program enrollments.

12. UNFINISHED BUSINESS

a) Pool Slide repair/restoration (verbal): Admin Herz advised that this project has been completed and looks beautiful.

b) Written Public Comment Concerning the Sundance Park Entrance at Coyote Court (pg. 38-63): Admin Herz shared the emails retrieved regarding the Sundance Park Entrance at Coyote Court with the Board for review.

13. NEW BUSINESS

a) Approve Resolution 24-04-718, Resolution of the Board of Directors of the Orangevale Recreation & Park District Honoring Charlie Clark for his Service as a Director on the Board of Directors and his Dedicated Service to the Community of Orangevale (pg. 64-65)

MOTION #5

On a motion by Director Montes, seconded by Director Stickney, the Resolution of the Board of Directors of the Orangevale Recreation & Park District Honoring Charlie Clark for his Service as a Director on the Board of Directors and his Dedicated Service to the Community of Orangevale, was approved by a vote of 3-0-0 with Directors Stickney, Montes and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

b) Approve Resolution 24-04-719, Resolution calling the General District Election to be consolidated with the presidential General Election on November 5, 2024 (pg.66-71)

This is paperwork required for general election for three seats opening up. The incumbents are Directors Stickney, Meraz, and Montes. Admin Herz will have the associated paperwork signed by the secretary in a timely manner and filed with the appropriate government agencies.

MOTION #6

On a motion by Director Montes, seconded by Director Stickney, the Resolution calling the General District Election to be consolidated with the presidential General Election on November 5, 2024, was approved by a vote of 3-0-0 with Directors Stickney, Montes and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

- c) CARPD Board of Directors Call for Nominations (pg. 72-75)
Admin Herz provided information regarding spots available for the Board of Directors.
- d) Approval of the Purchase of a Wave 140 Robotic Pool Cleaner (pg.76-77) Purchase of a new pool cleaner was originally slated for next year. Funding is available in the Equipment and Vehicles budget for this fiscal year. Purchasing this equipment now will save staff time during several months of peak season due to a reduction of manual vacuuming of the pool. Admin Herz thanked Supervisor Bain for putting the proposal together for this purchase.

MOTION #7

On a motion by Director Presinal, seconded by Director Stickney, the Approval of the Purchase of a Wave 140 Robotic Pool Cleaner from Lincoln Aquatic for the amount of \$6,356.44, and authorize the District Administrator to execute the proposal, was approved by a vote of 3-0-0 with Directors Stickney, Montes and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

- e) Approval of the Quotes for Up To Four Parking Lot Improvement Projects at Orangevale Recreation & Park District Parks (pg. 78): Each of the four parking lot projects will be voted on for approval specifying which company to complete the work and preference of one or two seal coats.

Parking Lot Resurfacing Quotes

<u>Company</u>	<u>Almond</u>	<u>Pecan</u>	<u>Disk Golf</u>	<u>Youth Center</u>
Sierra Asphalt	\$9,175	\$5,250	\$7,550	\$9,775
Add alt. 2 coats	\$12,775	\$8,750	\$10,250	\$14,625
MGE Grading	\$13,675	\$8,380	\$11,768	\$18,002
Add alt. 2 coats	\$19,815	\$11,158	\$16,768	\$26,222
T & S West*	*	*	*	*

*incomplete quotes

Quotes have not been obtained for any additional work at Pecan Park. If a quote for replacement of the drinking fountain at Youth Center Park exceeds \$5,000, Admin Herz will bring to the Board for approval at a future BOD meeting.

MOTION #8

1) On a motion by Director Presinal, seconded by Director Stickney, the Sierra Asphalt quote for the Pecan Park parking lot improvement project to include two coats of sealant, and direct the District Administrator to execute the proposal, was approved by a vote of 3-0-0 with Directors Stickney, Montes and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

MOTION #9

2) On a motion by Director Presinal, seconded by Director Stickney, the Sierra Asphalt quote for the Almond Park parking lot improvement project to include two coats of sealant, and direct the District Administrator to execute the proposal, was approved by a vote of 3-0-0 with Directors Stickney, Montes and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

MOTION #10

3) On a motion by Director Presinal, seconded by Director Stickney, the Sierra Asphalt quote for the Orangevale Community Shady Oaks Park parking lot improvement project to include two coats of sealant, and direct the District Administrator to execute the proposal, was approved by a vote of 3-0-0 with Directors Stickney, Montes and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

MOTION #11

4) On a motion by Director Presinal, seconded by Director Stickney, the Sierra Asphalt quote for the Youth Center parking lot improvement project to include two coats of sealant, and direct the District Administrator to execute the proposal, was approved by a vote of 3-0-0 with Directors Stickney, Montes and Presinal voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

f) Update on projects (verbal):

- The roof is currently being replaced at the Orangevale Community Center. Some dry rot was discovered around most of the vent areas. The additional cost to repair those areas will not be significant.
- Admin Herz will meet with John Isom from Isom Advisors tomorrow to review priorities and finalize wording of the bond. An outreach team will be created to begin sharing the information with the community. Feedback obtained from the community will be provided in the June BOD meeting.

- Admin Herz has not received a response to the engineer questions. She will work with Peter Larimer from MTW Group to go to RFP on the driveway and trails projects. OVparks will not be charged for any issues already addressed. This project is anticipated to go out to bid in May or June.

14. DIRECTOR AND STAFF COMMENTS

Supervisor Bain advised the pool covers should be received by Memorial Day. Additional pool covers will be purchased after July 1st to be included in the 2024/25 fiscal year.

Finance/HR Supt. Von Aesch advised she is preparing for onboarding of summer personnel and the upcoming 2024/25 fiscal year budget finalization.

Parks Supt. Oropeza advised irrigation will be turned on in targeted areas. He expressed appreciation to the staff and community for all their assistance in keeping the parks clean and maintained.

Director Stickney mentioned the mowing at the Orangevale Community Center Park looks especially good.

Director Montes expressed disappointment that she will miss the OVparks Open House event.

15. ITEMS FOR NEXT AGENDA

- a) Preliminary Budget
- b) Engineer's Reports
- c) Small playground replacement at Orangevale Community Park
- d) Large playground slide replacement at Orangevale Community Park
- e) Ratification of Claims for March 2024

16. ADJOURNMENT

MOTION #12

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:36 p.m. On a motion by Director Presinal, seconded by Director Stickney, the adjournment was approved by a vote of 3-0-0 with Directors Stickney, Presinal, and Montes, voting Aye. There were no Nays or Abstentions. Directors Brunberg and Meraz were absent.

Mike Stickney, Chairperson