

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
TUESDAY, APRIL 16, 2024**

**SPECIAL MEETING 6:00 PM
LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. **CALL TO ORDER**
2. **ROLL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **PUBLIC DISCUSSION**
Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.
6. **CORRESPONDENCE**
 - a. 2024 CARPD Conference Scholarship Award (pg. 1)
7. **NEW BUSINESS**
 - a. Approve the Bids for the Driveway & Pathway Projects Connecting the South Section of Community Center Park with the North Section of the Park (pg. 2-30)
 - b. Discuss and Prioritize the District's Capital Improvement and Capital Replacement Projects (pg. 31-36)
8. **DIRECTOR'S AND STAFF'S COMMENTS**
9. **CLOSED SESSION**
 - a. Closed Session pursuant to Government Code Section 54957
District Administrator Evaluation
10. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**
11. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney



March 27, 2024

Becky Herz
Orangevale Recreation & Park District
Email: becky@ovparks.com

VIA EMAIL ONLY

RE: 2024 CARPD Conference Scholarship Award

Dear Becky,

On behalf of California Association of Recreation and Park Districts (“CARPD”), thank you for applying for a Conference Scholarship. The CARPD Awards Committee had several deserving scholarship applications to review, and we are pleased to inform you that you were selected to receive a full scholarship (registration and hotel accommodations) for the CARPD 2024 Annual Conference! The scholarship includes your registration and hotel accommodations arriving May 22nd and departing May 25th. Your scholarship also includes paid lunch on Thursday and Friday, receptions for Wednesday and Friday evenings, and dinner at the CARPD Awards Banquet on Thursday. Congrats!

As a scholarship winner, you are expected to attend all sessions at the Conference including the General Membership meeting. You are also asked to provide a one-page testimonial of the benefits of the CARPD Conference within 2 weeks following the Conference.

We know you have already registered, so we will be arranging for a refund of your registration and will be advising the hotel that the room reservation will be under our bill. Finally, if you are bringing a guest and would like them to have access to all of the meals, receptions, and banquets, there is a \$50.00 guest meal fee that you can pay online during the registration.

Again, congratulations on receiving a scholarship for the CARPD 2024 Annual Conference. We look forward to seeing you in Santa Rosa!

Sincerely,

Matthew Duarte
Executive Director

STAFF REPORT



DATE: 4/16/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

**SUBJECT: APPROVE THE BIDS FOR THE DRIVEWAY & PATHWAY PROJECTS
CONNECTING THE SOUTH SECTION OF COMMUNITY CENTER
PARK WITH THE NORTH SECTION OF THE PARK**

NOTICE:

Pages 2-30 are under engineer review and will be available at the April 16, 2024 Special Board Meeting.

STAFF REPORT



DATE: 4/16/24

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: DISCUSS AND PRIORITIZE THE DISTRICT'S CAPITAL IMPROVEMENT AND CAPITAL REPLACEMENT PROJECTS

RECOMMENDATION

Discuss and prioritize the District's capital improvement and capital replacement projects.

BACKGROUND

23/24 Priorities: The District has a working document titled "OV Parks Project List 23/24" that is utilized to track project-specific financial information for the 2023/24 FY Budget. This document, updated on April 10, 2024, will be reviewed by the Board of Directors for discussion and prioritization.

24/25 Priorities: The District has a working document titled "OV Parks Possible Project List for 24/25" that is utilized to prioritize future projects as part of the 2024/25 FY Budget creation process. This document, updated on April 10, 2024, will be reviewed by the Board of Directors for discussion and prioritization.

Capital Improvement Priorities: Contracted landscape and architecture firm MTW Group has provided the District with a document titled "ORPD Capital Improvements" that is utilized to identify the probably cost of construction for Master Plan projects and other capital improvement project for future funding sources including possible grants and bonds. This document, updated on April 10, 2024, will be reviewed by the Board of Directors for discussion and prioritization.

RECOMMENDED MOTIONS

None

ATTACHMENTS

OV Parks Project List 23/24
OV Parks Possible Project List for 24/25
ORPD Capital Improvements

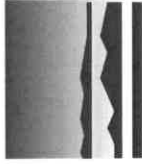
OV Parks Project List 23/24 updated April 10, 2024

Capital Improvement Project	Cost Est.	Budget Acct	Actuals	Difference	Status	Notes
1 Driveway at Community Center Park	\$436K	\$50K = Gen Fund \$42K = Park Dev (+\$198K = Grant)	\$26,242 = Gen Fund \$364,735 = Driveway \$78,515 = Pathways = extra/seed/cont \$+	\$0	May '24-July '25	Combine project going to Board on April 16
2 Pathways/Trails at Community Center Park	\$130K - \$257K	\$230K = Park Dev.			DONE	Added Slide Defered-Maint. to project
3 Swimming Pool Repairs	\$760,000	\$412K = Gen Fund \$228K = OLLAD \$120K = In Lieu	\$416,227 = Gen Fund \$233,000 = OLLAD \$120K = In Lieu	(\$9,227)	DONE	
3a Slide Gel Coat and Paint	\$20-25K	0 = OLLAD	\$22,878 = OLLAD	(\$22,878)	DONE	
4 Arcade Cripple Creek Trail: Boulders and post & cable	\$18,000	\$18K = OLLAD	\$17,580 = OLLAD	\$420	DONE	
5 New Roof at Community Center (metal roof only)	\$330,000	\$330K = Gen Fund	\$336,404 = Gen Fund	(\$6,404)	April '24	
6 Replace 2 HVAC Units at Community Center	\$47,000 ea.	\$94K = OLLAD	0	\$94,000	On Hold	Moving to 24/25 Budget and adding 3rd HVAC
7 New Roof at Kidz Korner	\$40,000	\$35K = OLLAD	\$38750 = OLLAD	(\$3,750)	Done	
8 Parking Lot Repair (all parks except Comm. Center)	\$95,000	\$0 = OLLAD			April-June 24	Currently assessing cost and funds
9 Youth Center Park Concrete and ADA Work	\$50,000	\$50K = OLLAD	\$21,563 = OLLAD	\$28,437	Done	
10 Ongoing Concrete Repairs at Community Park	\$20,000	\$20K = OLLAD	\$1,600 + = OLLAD	\$18,400	Disc Golf in May '24 OCP on Hold	Disc Golf Hole #1 Scheduled for May, walkway On Hold
11 Shade structure at Outdoor Stage of Community Center	\$5,000	\$5K = Park Dev. (+\$25K donations)	0	\$5,000	ON HOLD	Requires more funds, possible move to 24/25 Budget
12 New Flooring at Pool Building	15,000	\$15K = OLLAD	\$17,453 = OLLAD	(\$2,453)	DONE	Added Kitchen Floor to project
13 Almond Tennis Court Maintenance	9,000	\$9K = OLLAD	0	\$9,000	ON HOLD	Anticipate exceeding budget by \$1K - \$4K
14 Vehicles / Equipment	30,000	\$30K = Gen Fund	\$23,000 = Gen Fund \$7,000 = Gen Fund	\$0	One Truck Purchased, adding Pool Vac	Plan to purchase Pool Vacuum and utilize approx 100% of budget
				\$110,545		

TOTALS	\$1.66M - \$1.78M	Gen Fund = \$792K OLLAD = \$569K Park Dev = \$304K In-Lieu = \$120K	Key Known Spending Spending TBA	Key Done In Progress Not started On Hold

OV Parks Possible Project List for 24/25 - updated April 10, 2024

<u>Priority</u>	<u>OV Parks Recommended CIP for FY 24/25</u>	<u>Est. Financial Allocation</u>	<u>New or Deferred Maint</u>	<u>Notes</u>	<u>Budget Area</u>	<u>Board Priority</u>
1	Pool Covers (\$4100 each x2)	8,200	DM	Reduces heat loss	GF - 2852	
1	AEDs (\$1700 each x3)	5,100	New	Safety	GF - 2444	
1	2 Mowers	45,000	New	Reduces staff time	GF - 4303	
1	HVAC at CCP (\$47K x3)	150,000	DM	Improvement for Rentals	OLLAD - 4202	
1	General Playground Repairs	18,000	DM	Safety	OLLAD - 2898	
3	Kenneth Grove Improvements	16,000	New	Separate Budget	KG - 4202	
2	Turbin Bower	9,000	New	for ACCT	OLLAD - 4303	
2	Parking Lot Repair (Community Center Park)	70,000	DM	Wrap-up driveway project	OLLAD - 4202	
2	Almond and Pecan Court Repair	35,000	DM	Needed Maint	GF - 4202	
		356,300				
1	Driveway Project moved to next budget	\$200K - \$455K	New	Starting in 23/24	GF - 4202	
2	Shade at Community Center Theater	80,000	New	Rotray \$25,000 grant		
2	New Small Playground at OV Community Park	55,000	DM	Infrastructure + Safety		
2	Concrete work at OV Community Park	20,000	DM	Needed Maint		
2	Replace Remaining Roof at Community Center (not metal roof)	133,000	DM	Needed Maint		
2	Outdoor Sport Court Repair (OCP Tennis/Pickleball, Pecan Basketball, Youth Cntr. Basketball)	38,500	DM	Needed Maint		
2	Streng Park Trails (or Master Plan only)	10,000	New	Long-term planning		
3	New Roof at Youth Center	55,000	DM	Infrastructure		
3	Almond Park Tot Lot Surfacing Replacement	28,600	DM	Infrastructure + Safety		
3	3rd group of Pool Covers (\$3500 each x3)	10,500	DM	Reduces heat loss		
3	Additional Parking Lot Repairs	TBA	DM	Needed Maint		
3	Additional HVAC Replacement	TBA	DM	Improvement for Rentals		
3	Additional General Playground Repairs	15,000	DM	Safety		
3	Remodel a Public Restroom Building (Disc Golf or Pecan)	22,000	DM	Needed Maint		
4	Surveillance Eqpt for Pool	18,000	New	Security		
4	Additional Vehical(s)	35,000	DM	Needed Maint		
4	Trail enhancement	TBA	DM	Infrastructure		
4	Disc Golf (soil erosion, tee boxes, practice area)	275,000	DM	Infrastructure		
4	Replace a Playground (Almond or Comm. Park)	165,000	DM	Infrastructure + Safety		
4	Replace 6" water-line at Filbert	30,000	DM	Infrastructure		
5	Add a New Bridge at Pecan Park	44,000	New	Infrastructure		
5	Repair Palisades Tennis Courts or Convert to Other Purpose	35,200	DM	Needed Maint		



MTW
group

LANDSCAPE ARCHITECTURE AND PLANNING

PROBABLE COST OF CONSTRUCTION

Date: 4/10/2024

MTW No: 18-060.2

ORPD Capital Improvements

The following opinion is based upon previous Master Plans prepared for each site

PECAN PARK

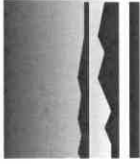
1. Accessible pathway improvements
2. Bridge
3. Concrete walk from dog park to NE corner 6' (MP Alt 1 + 2)
4. New playground equipment and expansion of play apparatus area
5. and concrete
6. New restroom and demolition of existing restroom
7. Irrigation for old BMX Area
8. Irrigation for remaining lawn areas including the soccer field
9. Parking Lot Infrastructure

Quantity	Unit	2025 price	Priority
64,000	Allowance	\$ 80,000	
30,000	Allowance	\$ 37,500	
2,650	L.F. @ \$90	\$ 298,125	
175,000	Allowance	\$ 218,750	
120,000	Allowance	\$ 150,000	
150,000	Allowance	\$ 187,500	
20,000	S.F. @ \$2	\$ 50,000	
110,000	S.F. @ \$1.50	\$ 206,250	
1,600	S.F. @ \$100	\$ 160,000	
Subtotal		\$ 1,388,125	

ALMOND PARK

1. Tennis Court Renovation
2. New Restroom
3. Basketball Court Half Court Striping and new Asphalt
4. New Playground Equip at Northern Playground Area
5. Top off of bark surfacing at Northern Playground Area
6. New Playground Equip/Surfacing at Picnic Area
7. New Surfacing at Picnic Area Playground
8. Replace Sand Volleyball Court, Netting, Hosebib
9. Small Shade Structures at picnic areas

Quantity	Unit	2025 price	Priority
17,000	S.F. @ \$3	\$ 63,750	
200,000	Allowance	\$ 250,000	
20,000	Allowance	\$ 25,000	
150,000	Allowance	\$ 187,500	
8,300	S.F. @ \$0.50	\$ 5,188	
100,000	Allowance	\$ 125,000	
3,400	S.F. @ \$20	\$ 85,000	
30,000	Allowance	\$ 37,500	
2	EA @ \$40,000	\$ 100,000	



MTW *g r o u p*

LANDSCAPE ARCHITECTURE AND PLANNING

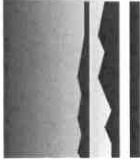
10. New site furnishings
11. Shade Sails over playgrounds
12. Rock Border at Street (8' o.c)
13. Exercise Stations with Concrete Pad

10,000	Allowance	\$	12,500	
30,000	Allowance	\$	37,500	
80	Each @	\$275	27,500	
50,000	Allowance	\$	62,500	
Subtotal			\$	1,018,938

COMMUNITY CENTER PARK

1. Property B - Covered Soccer Field
2. Property D - Pool Complex Expansion with Splash Pad
3. Property E1 - Existing Playfield Perimeter Pathway
4. Property E2 - Existing Playground Renovation
5. Property E3 - Community Center Bldg Entrance
6. Property E4 - Wedding Pavilion
7. Property E5 - Skate Park / Pump Track
8. Property E6 - Parking Lot Expansion
9. Property E7 - Ampitheater
10. Community Center HVAC
11. Community Center Roofing (Flat Portion)
12. ADA Improvements (Path of Travel, Parking Lots)
13. 6920-6930 Hazel Avenue Improvements
14. Infrastructure
15. Softball Renovations
16. North Property Renovations (church area)
17. Additional Misc Site Amenities
18. Pickleball Cts with Lights (6)

Quantity	Unit	2025 price	Priority
2,909,786	2020 Data x 25%	\$ 3,637,233	
1,850,182	2020 Data x 25%	\$ 2,312,728	
717,188	2009 Data x 55%	\$ 1,165,431	
277,011	2009 Data x 55%	\$ 450,143	
179,264	2009 Data x 55%	\$ 291,304	
257,127	2009 Data x 55%	\$ 417,831	
1,237,585	2020 Data x 25%	\$ 1,546,981	
309,035	2009 Data x 30%	\$ 502,182	
263,247	2009 Data x 30%	\$ 427,776	
75,000	Allowance	\$ 93,750	
175,000	Allowance	\$ 131,250	
200,000	Allowance	\$ 250,000	
1,500,000	Allowance	\$ 1,875,000	
1,499,818	2020 Data x 25%	\$ 1,874,773	
4,375,230	2020 Data x 25%	\$ 5,469,038	
268,700	2020 Data x 25%	\$ 335,875	
2,936,680	2020 Data x 25%	\$ 3,670,850	
1,000,000	Allowance	\$ 1,000,000	
Subtotal			\$ 25,452,143



MTW
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LANDSCAPE ARCHITECTURE AND PLANNING

YOUTH CENTER PARK

1. Property F - Youth Center Playground
2. Youth Center building renovations
3. Youth Center PARK renovations
4. Shop Expansion
5. Kids Klub Renovations

Quantity	Unit	2025 price	Priority
679,643	Partial = 2009 x 75%	\$ 662,652	
2,400	S.F. @	\$ 420,000	
1,431,125	2020 Data x 25%	\$ 1,788,906	
150,000	Allowance	\$ 187,500	
250,000	Allowance	\$ 250,000	
Subtotal		\$ 3,309,058	

SUNDANCE AND STRENG CORRIDORS

1. Signage and furnishings
2. Streng - develop single-track trails

Quantity	Unit	2025 price	Priority
35,000	Allowance	\$ 35,000	
20,000	Allowance	\$ 20,000	
Subtotal		\$ 55,000	

ORANGEVALE COMMUNITY PARK

1. Oak and Filbert Active Recreation Area
2. Filbert Avenue Nature Area
3. Oak Avenue Nature Area
4. Horse Arena Area
5. Elm Avenue Entrance
6. Disc Golf Resources
7. Sports Field Renovations
8. Irrigation Improvements

Quantity	Unit	2025 price	Priority
2,331,800	Allowance	\$ 2,914,750	
169,200	Allowance	\$ 211,500	
228,000	Allowance	\$ 285,000	
624,500	Allowance	\$ 780,625	
293,100	Allowance	\$ 366,375	
634,700	Allowance	\$ 793,375	
400,000	Allowance	\$ 400,000	
300,000	Allowance	\$ 300,000	
Subtotal		\$ 6,051,625	

TOTAL \$ 37,274,889