

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, SEPTEMBER 12, 2019**

**REGULAR MEETING 6:30 PM**

**LOCATION:  
6826 Hazel Ave.  
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of minutes of the Regular Meeting August 15, 2019 (pg 1-7)
- a. Approval of minutes of the Special Meeting August 29, 2019 (pg 8-9)

**7. CORRESPONDENCE**

- a. Confidential envelope – Attorney billing July 2019
- b. Email correspondence commending Park Superintendent Horacio Oropeza and park staff for work with neighbors on a Pecan Park clean-up project (pg 10)
- c. Email, correspondence and petition from residents Denae and Denton Hamilton regarding interest in a bike park (pg 11-17)
- d. Email and correspondence from Trees for Sacramento regarding the Electric Greenway Trail Project (pg 18-23)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for August 2019 (pg 24-25)
- b. Budget Status Report for August 2019 (pg 26-28)
- c. Revenue Report for August 2019 (pg 29)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for August 2019 (pg 30-32)
- b. Budget Status Report for August 2019 (pg 33-34)

**8.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for August 2019 (pg 35)
- b. Budget Status Report for August 2019 (pg 36)

9. **NON-CONSENT MATTERS GENERAL FUND**

a. Ratification of Claims for August 2019 (pg 37)

10. **STANDING COMMITTEE REPORTS**

a. Administration & Finance

b. Maintenance & Operation

c. Recreation Committee

d. Personnel & Policy

e. Government

f. Planning Committee

g. Trails Committee – Trails Committee Recap – August 23, 2019 (pg 38)

h. Ad Hoc

11. **ADMINISTRATOR'S REPORT**

a. Monthly Activity Report – August 2019 (pg 39-42)

b. Report on Electric Greenway Trail – (verbal)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**

a. Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District (Pg 43-78)

b. Discussion regarding financing of District capital projects (verbal)

c. Approve Resolution 19-09-637, Resolution Approving the Application for Grant Funds for the Recreation Trails and Greenways Grant Program (pg 79)

d. Approval of Quote from Odell's Pump & Motor to Install a New Check Valve and Necessary Plumbing at the Swimming Pool (pg 80)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

16. **ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors August 15, 2019

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, August 15, 2019 at the District Office. Director Stickney called the Closed Session meeting to order at 6:00 p.m. and resumed Regular Session meeting to order at 6:32 p.m.

Directors present: Swenson, Stickney, Brunberg, Montes, Meraz (arrived 6:08 p.m.)  
Directors absent: None  
Staff present: Greg Foell, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Melyssa Woodford, Admin. Services Supervisor

### 3. CLOSED SESSION

a) Closed Session pursuant to Government Code Section 54956.8  
Conference with Real Property Negotiators  
Property: 6930 Hazel Avenue, Orangevale, CA 95662  
Agency Negotiator: Greg Foell  
Negotiating Parties: Regency Baptist Church  
Under Negotiation: Price and Terms

Directors present: Swenson, Stickney, Brunberg, Montes, Meraz (arrived 6:08 p.m.)  
Directors absent: None  
Staff present: Greg Foell, District Administrator

### 4. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

Director Stickney resumed open session.  
Director Stickney stated that no action was taken on this matter.  
Direction was given to the District Administrator.

#### MOTION #1

On a motion by Director Stickney, seconded by Director Montes, the Closed Session was adjourned by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.

### 5. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

### 8. APPROVAL OF AGENDA

#### MOTION #2

On a motion by Director Montes, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.

**9. PUBLIC DISCUSSION**

No one wished to address the Board during public discussion.

**10. MINUTES**

**MOTION #3**

- a) Approval of minutes of Regular Meeting July 11, 2019 (pg 1-5):  
On a motion by Director Montes, seconded by Director Brunberg, the minutes were approved by a vote of 3-0-2 with Directors, Meraz, Brunberg, and Montes voting Aye. Directors Swenson and Stickney Abstained. There were no Nays.

**MOTION #4**

- b) Approval of minutes of Special Meeting July 25, 2019 (pg 6-7):  
On a motion by Director Montes, seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Swenson, Stickney, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

**11. CORRESPONDENCE**

**MOTION #5**

- a) Confidential envelope – Attorney billing June 2019:  
On a motion by Director Brunberg, seconded by Director Stickney, the attorney billing was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.
- b) Letter from the Sacramento Local Agency Formation Commission accepting nominations for the Special District Commissioner for Office No. 6 and Alternate Special District Commissioner for Office No. 6 & 7 (pg 8-10):  
No interest indicated.
- c) San Juan Unified School District Certificate of Appreciation as a Most Valuable Partner (pg 11):  
Recognized OVparks with Certificate of Appreciation during their award ceremony. OVparks was not present.

**12. CONSENT CALENDAR**

**MOTION #6**

- a) On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar (12.1-12.3) was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays.

**12.1 CONSENT MATTERS GENERAL FUND**

- a) Ratification of Claims for Period 13 2019 (pg 12)  
b) Budget Status Report for Period 13 2019 (pg 13-15)  
c) Revenue Report for Period 13 2019 (pg 16)  
d) Ratification of Claims for July 2019 (pg 17-18)  
e) Budget Status Report for July 2019 (pg 19-21)  
f) Revenue Report for July 2019 (pg 22)

**12.2 OLLAD CONSENT MATTERS**

- a) Ratification of Claims for Period 13 2019 (pg 23)  
b) Budget Status Report for Period 13 2019 (pg 24-25)  
c) Ratification of Claims for July 2019 (pg 26)  
d) Budget Status Report for July 2019 (pg 27)

**12.3.KENNETH GROVE**  
**CONSENT**  
**MATTERS**

- a) Budget Status Report for Period 13 2019 (pg 28)
- b) Ratification of Claims for July 2019 (pg 29)
- c) Budget Status Report for July 2019 (pg 30)

**13. NON-CONSENT**  
**MATTERS**  
**GENERAL FUND**

**MOTION #7**

- a) Ratification of Claims for Period 12 2019 (pg 31)  
On a motion by Director Brunberg, seconded by Director Stickney, the ratification of claims for period 12, 2019 (pg 31) approved by a vote of 4-0-1 with Directors Swenson, Stickney, Meraz, and Brunberg voting Aye. Director Montes abstained. There were no Nays.

**14. STANDING**  
**COMMITTEE**  
**REPORTS**

- a) Administration and Finance:  
Finance Committee Recap – August 2, 2019 (pg 32)  
Admin Foell advised of Capital Replacement, Capital Projects, and ADA Project discussion.  
Increased Capital Budget by \$14,000 for maintaining natural areas which provides approximately one week of service from California Conservation Corp. One week of service already in budget. However, additional week would provide utilization of the CCC each season to systematically go through open space areas. Sheriffs crew have not been available. Will continue to utilize Sheriff crew as they are available.  
Also discussed Employee Salaries and Benefits, and cost of living increases. Projections are made based on a full year. Committee discussed and decided on 2.8% cost of living increase if approved in the final budget. This would mean an additional COLA in the amount of .8 of one percent for the final budget. SCERS (Sacramento County Employee Retirement System) is increasing as anticipated. Employee rates with the District's participation in the CAL PEPRA (Retirement Reform Legislation) are increasing slightly. OVparks has two tiers: Tier 3 Full Time Employees (hired prior to January 1, 2013) and Tier 5 Full Time Employees (hired after January 1, 2013). Increasing .08% and .03% respectively. Preliminary budget: Tax revenue ended up with approximately 6% increase which was anticipated.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.

h) Ad Hoc: No report.

**15. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report – July 2019 (pg 33-37): Admin. Foell summarized current ongoing activity. Admin. Foell advised grant paperwork has been submitted. Expect to hear result December or January timeframe. Recognized Jennifer Von Aesch and her daughter Jade Von Aesch as instrumental in coordinating the preliminary writing of the application and submission of documents. Working to complete CEQA documents for projects so they will be ready to implement. Still pursuing Outdoor Exercise Equipment Grant received, however, postponing implementation until next calendar year. Recreation and facility revenues have met projections this year. Minimum wage increases have been compensated for by program fee adjustments. Admin Foell cited great enrollment in Rec'ing Crew program this summer. Recognized Jason Bain for his supervision of the Rec'ing Crew and Emily Romine, Recreation Specialist, for a tremendous job coordinating the Rec'ing Crew program. Ice Cream Social participation increased this year and went very well. TigerSharks celebrated 20<sup>th</sup> season with a first place Championship. Admin Foell received Board of Directors questions regarding citations issued. Admin Foell will look into if revenue is received for citations issued on as well as off OVparks properties. Horacio advised maintenance staff assisted with the volunteer Disc Golf cleanup effort. Irrigation controls have been changed from solar clocks to battery clocks at Norma Hamlin Park. The fallen tree at Sundance Park has been removed. Resident affected was displaced for approximately five months. OVparks has a \$2,000 deductible and insurance will cover the remaining cost. Board of Directors noted parks and fields look great and well maintained, complimenting maintenance staff for their efforts.
- b) Report on Electric Greenway Trail CEQA Public Hearing – (verbal) Admin. Foell provided an update. Met with resident last week and OVparks is moving forward with a sales agreement. Anticipates it will be finalized within the next month or two.
- c) Holiday Office Closure-December 23<sup>rd</sup> thru January 1<sup>st</sup> (verbal) Resume normal office on Thursday, January 2, 2020. January board meeting will be held on January 16, 2020 instead of January 9<sup>th</sup>.

**16. UNFINISHED BUSINESS**

None discussed.

17. NEW BUSINESS

**MOTION #8**

a) Discussion and Possible Approval of a Cost of Living Adjustment for District Staff (pg 38): On a motion by Director Brunberg, seconded by Director Montes, the Cost of Living Adjustment of .8% for District Staff was approved effective August 25, 2019 by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays.

**MOTION #9**

b) Public Hearing: Approval of Resolution 19-08-630, Resolution Adopting the Orangevale Recreation and Park District Final Budget for Fiscal Year 2019/20 (pg 39-54): Admin Foell highlighted health benefit rate increases. Jennifer Von Aesch advised on negotiations and probable future health benefit rate increases. No additional full-time employees are planned at this time. Salary increase of \$1.00 per hour for part-time employees will be effective January 1, 2020 with an additional \$1.00 per hour increases per year for two additional years. Admin Foell advised of need to address Youth Center Basketball Court resurfacing. Repair and resurfacing will cost approximately \$5,000. Playground installation to be postponed until next fiscal year. A competitive grant for 1.3 million dollars for Pecan Park has been applied for. The public hearing was opened by Director Stickney. With no public wishing to speak on the subject, Director Stickney closed the public hearing. On a motion by Director Brunberg, seconded by Director Montes, the Resolution 19-08-630, Resolution Adopting the Orangevale Recreation and Park District Final Budget for Fiscal Year 2019/20, was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays.

**MOTION #10**

c) Public Hearing: Approval of Resolution 19-08-631, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2019/20 (pg 55-61): The public hearing was opened by Director Stickney. With no public wishing to speak on the subject, Director Stickney closed the public hearing. On a motion by Director Brunberg, seconded by Director Montes, the Resolution 19-08-631, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2019/20 was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays.

**MOTION #11**

d) Public Hearing: Approval of Resolution 19-08-632, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2019/20 (pg 62-66): Admin Foell advised the resolution is correct but states Preliminary Budget (pg 62) which should state Final Budget. The public hearing was opened by Director Stickney. With no public wishing to speak on the subject, Director Stickney closed the public hearing. On a motion by Director Swenson, seconded by Director Brunberg, the Resolution 19-08-632, Resolution Adopting the Kenneth Grove Landscaping and Lighting

Assessment District Final Budget for Fiscal Year 2019/20 was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays.

**MOTION #12**

- e) Approval of Resolution 19-08-633, Resolution Amending the District Salary Schedule (pg 67-69): On a motion by Director Montes, seconded by Director Stickney, the Resolution 19-08-633, Amending the District Salary Schedule was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays.

**MOTION #13**

- f) Approval of Resolution 19-08-634, Resolution Approving the Revision of the District's Reserve Designations in Accordance with GASB 54 (pg 70-75): On a motion by Director Brunberg, seconded by Director Swenson, the Resolution 19-08-634, Resolution Approving the Revision of the District's Reserve Designations in Accordance with GASB 54 was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays

**MOTION #14**

- g) Consideration of Debt Management Policy and Approval of Resolution 19-08-635, Resolution Adopting the Debt Management Policy (pg 76-82): Admin Foell advises that this is a legislative change. On a motion by Director Brunberg, seconded by Director Swenson, the Resolution 19-08-635 to Adopt the Debt Management Policy was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays

**MOTION #15**

- h) Consider for Approval the Agreement for Purchase and Sale of Real Property between Regency Baptist Church as Seller and the District as Buyer for the Real Property Located at 6920-6930 Hazel Avenue, Orangevale, CA (Supplement): Admin Foell requests to address at a Special Meeting to be held on Thursday, August 29, 2019 at 6:00 p.m. On a motion by Director Swenson, seconded by Director Montes, the special meeting be held on August 29, 2019 at 6:00 p.m. to discuss the Agreement for Purchase and Sale of Real Property between Regency Baptist Church as Seller and the District as Buyer for the Real Property Located at 6920-6930 Hazel Avenue, Orangevale, CA, was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, Montes, voting Aye. There were no Abstentions or Nays.
- i) Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District (Supplement): Discussion regarding viability of continuing the joint use agreement in the future will be considered at a future meeting before November 2019.



**18. DIRECTOR AND STAFF COMMENTS**

Park Supt. Oropeza thanked staff for all their hard work.

Finance/HR Supt. Von Aesch advised she will be meeting with the staff regarding benefit changes. Open enrollment begins at the end of September through October.

Admin Foell indicated summer programming went very well. Kudos to Staff for their hard work.

Director Montes expressed appreciation to the OVparks Front Office Staff and Maintenance for all their hard work. Extended invitation to attend the Decades concert at the Orangevale Grange on August 16, 2019 at 6:00 p.m.

Director Swenson expressed appreciation to the OVparks Staff.

Director Stickney commented on looking forward to welcoming new OVparks Recreation Coordinator employee Nadia Khkhokhar Roberts at a future board meeting.

Director Meraz extended appreciation to all who assisted in the successful facilitation of the Ice Cream Social and Hot Dog Hoe Down Events.

**19. ITEMS FOR NEXT AGENDA**

Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District

**20. ADJOURNMENT**

**MOTION #20**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:48 p.m. On a motion by Director Swenson, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Brunberg, Meraz, Montes, Stickney, and Swenson voting Aye. There were no Abstentions or Nays.

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Mike Stickney, Chairperson

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Special Meeting of Board of Directors August 29, 2019

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, August 29, 2019 at the District Office. Director Stickney called the meeting to order at 6:28 p.m.

Directors present: Swenson, Stickney, Brunberg, Montes, Meraz  
Directors absent: None  
Staff present: Greg Foell, District Administrator  
Horacio Oropeza, Park Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was not conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Meraz, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.  
**MOTION #1**
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **NEW BUSINESS**
  - a) Consider for Approval the Agreement for Purchase and Sale of Real Property between Regency Baptist Church as Seller and the District as Buyer for the Real Property Located at 6920-6930 Hazel Avenue, Orangevale, CA (pg 1-17): Administrator Foell discussed the minor changes made to the agreement which the Board was considering. Attorney McMurchie also discussed the agreement and recommended the purchase in the amount of \$917,500. On a motion by Director Montes, seconded by Director Meraz, the Agreement for Purchase and Sale of Real Property between the Regency Baptist Church as Seller and the District as Buyer was approved by a rollcall vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.
  - b) Approval of Resolution 19-08-636 Resolution of the Orangevale Recreation and Park District Approving a Site Lease, and a Lease Agreement; Making Certain Determinations Relating Thereto; and Authorizing Certain Other Actions in Connection Therewith (pg 18-155): Attorney McMurchie explained the method of financing through the California Special District Association (CSDA) finance corporation. Rick Brandis from Brandis Tallman LLC made a presentation on the financing structure. The Board requested that Rick Brandis request the lender consider a shorter  
**MOTION #2**  
  
**MOTION #3**

prepayment period with no penalty (currently ten years). On a motion by Director Brunberg, seconded by Director Swenson, Resolution 19-08-636 with authority given to the District Administrator to sign documents was approved by a rollcall vote of 5-0-0 with Directors Swenson, Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.

7. **DIRECTOR AND STAFF COMMENTS**

No items were discussed.

8. **ITEMS FOR NEXT AGENDA**

No items were discussed.

9. **ADJOURNMENT**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:00 p.m. On a motion by Director Swenson, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Brunberg, Meraz, and Montes, voting Aye. There were no Abstentions or Nays.

**MOTION #4**

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Mike Stickney, Chairperson

## Greg Foell

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**From:** Bethany Morton <bethanymorton@hotmail.com>  
**Sent:** Monday, August 19, 2019 1:51 PM  
**To:** Greg Foell  
**Cc:** Horacio Oropeza; Craig Morton  
**Subject:** Appreciation for Pecan Park Work - Friday, August 16th

Hello Greg,

Craig and I wanted to reach out and express our appreciation for the excellent work that Horacio and his team did last Friday by helping to clear away all of the berry bushes and privets along our fence line (and our neighbors, the Smith's) at Pecan Park. They all worked very hard to complete the job that day, even when the outside temperature was hotter than normal.

Originally we were hoping to salvage and protect the oleanders, but the vines had gotten so thick that they were choking out the other plants. It made more sense to get rid of all the shrubbery, which was less dangerous than manually attempting to eliminate only the berries. Horacio's team used tractors, chippers and manual tools to get everything knocked down and mulched. They applied chemicals to help kill off the berries and privets afterwards.

One of our main objectives for the day was to locate the sprinkler lines, that were buried underneath the berry vines. Once those vines were removed, the team was able to find and mark the sprinklers. They plan to replace some of the sprinkler heads and make sure everything is working correctly so they can ultimately plant new grass and begin watering the back portion of the field closest to our homes.

They also promised to return and grind down the remaining privet stumps to make it easier to maintain the area during their weekly maintenance visits. We agreed that the best way to prevent the return of the invasive berry vines and privets would be to work together and continue having regular communication.

Thank you for letting the team spend extra time at the park to help resolve these concerns. They were a pleasure to work with and we look forward to an ongoing partnership.

Sincerely,

Bethany Morton  
bethanymorton@hotmail.com  
cell: 916-276-3580

Sent from my iPad

## Greg Foell

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**From:** Denae Hamilton <denae8816@gmail.com>  
**Sent:** Tuesday, August 27, 2019 10:14 AM  
**To:** Greg Foell  
**Subject:** Bike park/ Agenda

Hi my name is Denae Hamilton I am a resident of Orangevale, I sent a email to the board yesterday however I wanted to go into more detail with you.

I would like to get something put on the agenda to discuss with you and your team. Myself and many members of the community would like to get a bike park put back into our community. Pecan park had one many years ago it was there for over 20 years or so. It was taken out and was suppose to be relocated and never did. There are many parks in Orangevale that have the space and are not backed up to peoples homes.

This is extremely important for our youth. We want a healthy outlet for the kids that are not so much into basketball, soccer, disk gold etc. There are so many children who need a healthy outlet or their families can afford team sports. We want to get these kids off the couch and away from the blue light screens. If our kids have a place to go that is a good outlet and to keep them busy they are more likely to stay out of trouble and that is a proven fact.

We have a huge support from people here in Orangevale and surrounding areas. I have testimonials of kids that grew up at pecan bike park and how it negatively effected them when it was removed. We have a friend willing to donate the dirt needed and trackers to build it. We have an engineer that will make the plans and specs for the track. We are willing to do fundraisers and whatever it takes to make this happen.

I was contacted by a community member who informed me that THIS WILL NOT HAPPEN. Due to her experience with the board. She gave up do to lack of communication on your part. I am here to let you know I will not give up nor the hundreds of people who have already signed my petition. We have already received 250 people who have signed in less then 24 hrs and that number is growing.

I will be attending the meeting on September 12th as well as many other community member's. I am not looking for a quick resolve, I know this could take a very long time to make something like this happen, however, we as a community expect a response in some form. A discussion, communication, compromise and solution. If this does not happen this will go as far as the media to get the attention it deserves. I have done a lot of research and will continue to do so. I have pulled your 2019-2020 budget and will be going over this in detail.

Thank you for your time and consideration.

Best regards

Denae Hamilton.

## Bring Back a Bike Park to Orangevale

Hi my name is Dena Hamilton I am a resident of Orangevale. Myself and many members of the community would like to get a bike park put back into our community. This is my boyfriends dream to make this happen for our youth. From age 6 to 16 he would be at the pecan bike park every single day until it was shut down and so many others. Pecan park had one many years ago it was there for over 20 years or so. It was taken out and was suppose to be relocated and never did. There are many parks in Orangevale that have the space and are not backed up to people's homes.

This is extremely important for our youth. We want a healthy outlet for the kids that are not so much into basketball, soccer, disk golf etc. There are so many children who need a healthy outlet or their families can afford team sports. We want to get these kids off the couch and away from the blue light screens. If our kids have a place to go that is a good outlet and to keep them busy they are more likely to stay out of trouble and that is a proven fact. The pecan bike park kept a lot of kids out of trouble, kept them away from gangs and gave them a sense of purpose and belonging. With everything that is going on today with our youth like suicide, school shooting etc lets give them something that has meaning. This not only would help our youth but our community. The crime rate with youth will go down. If we put something like a bike park where the homeless are trashing that will push them out of the area.

We have a huge support from people here in Orangevale and surrounding areas. I have testimonials of kids that grew up at pecan Bike Park and how it negatively affected them when it was removed. We have a friend Jon Brown who is the CEO of Fantasyscapes who is willing to donate the dirt needed and trackers and build it. We have an engineer that will make the plans and specs for the track. We are willing to do fundraisers and whatever it takes to make this happen. That cuts cost down. Also this would be a self maintained park. Designated day of the week for maintained where parents and kids come and maintain the track. This has been successful at other parks like the Elk Grove bike park.

We have started an online petition and have received over 800 people who have signed in less then 4 days and we plan on making flyers and going out into the community. The response we have gotten and the support is so amazingly over whelming. We have a Facebook group page if you would like to visit. Bring back a BMX park to Orangevale.

I will be attending the meeting on September 12th as well as many other community members'. I am not looking for a quick resolve; I know this could take a very long time to make something like this happen, however, we as a community expects a response in some form. A discussion, communication, compromise and solution.

# change.org

Recipient: Orangevale parks and recreation, orangevale chamber

Letter: Greetings,

Bring back Orangevale bike track for the kids.

# Comments

Name	Location	Date	Comment
Morgan Brugger	San Carlos, CA	2019-08-26	"I grew up at this park, we didn't do drugs or drink, we were kids and enjoyed being a kid there!!! We had a blast and kids should be able to experience the fun we did!"
Tabatha Buttram	Elk Grove, CA	2019-08-26	"Kids need a place to ride and hang out"
Denae Hamilton	Orangevale, CA	2019-08-26	"Thank you all for your support."
Lynette Loverock	Orangevale, CA	2019-08-26	"This is a perfect spot. Orangevale/Fair oaks area kids would love this...!!💎?#💎"
Ryan Lester	US	2019-08-26	"The best activity for kids to keep 'em off the couch and off the video games. I did it when I was a kid and have a lifetime of memories."
Michael Montgomery	Owings Mills, US	2019-08-26	"Orangevale Landmark"
Anthony Kelley	Sacramento, CA	2019-08-26	"I grew up in Orangevale and fair oaks went to the bmx track at pecan park multiple times a week keeping kids involved in something positive keeps them out of trouble"
Theresa Brumfield	Orangevale, CA	2019-08-26	"Bike and skate park."
Andrea Scollay	Folsom, CA	2019-08-26	"I have a kid who races BMX and it would be awesome to have a practice spot back in OV!"
Brenda Vasquez	Orangevale, CA	2019-08-26	"OV needs more things for our children to do."
Matt Brown	Citrus Heights, CA	2019-08-26	"A track would be a great way to help keep kids out of trouble & since my step kids race bmx they would love another track to practice/race on.... they need more things for kids to do to have fun & build self esteem & bmx has been great for my step kids."
Kirsten Grigonis	San Francisco, CA	2019-08-26	"My kids would love to have another local place to ride at."
Keith CoBen	Elk Grove, CA	2019-08-26	"Folsom, Sacramento, Elk Grove, Truckee, South Lake Tahoe and others have bike parks. Why not Orangevale?"
Randall Gwinn	Elk Grove, CA	2019-08-27	"I played a small roll in helping with Elk Grove's bike park and I still get parents thanking me. The positive impacts far out weigh any negatives and provide a safe place for our kids to ride."
manny williams	Richmond, CA	2019-08-27	"Kids need a safe place to play and practice"
Joe Castro	Roseville, CA	2019-08-27	"Bubba said too and it is for a good reason"
Benjamin Goodloe	Orangevale, CA	2019-08-27	"My kids race, I raced, it's a great family sport for both boys and girls as both my kids ride."
Denton Davis	Orangevale, US	2019-08-27	"I grew up riding the bmx park in orangevale..... My best memories Are at that Track. There's not a lot to do here ov.....so let's get our children a bmx track back...that way are youth can get outside make



Name	Location	Date	Comment
			great memories and learn better Social skills....the majority of kids just sit at home and play video games...let's make a change"
Phillip McKinney	Orangevale, CA	2019-08-27	"We need more places in Orangevale for kids to do outside activities."
Robert Rangel	Sacramento, US	2019-08-27	"Racing and Riding bmx saved my life from gangs and drugs. Cycling inspired me to be a better me. Tnks"
Steve Higan	Citrus Heights, US	2019-08-27	"I rode the box park in Orangevale for years and my kids would love to do it too. It was sad to see it go, kids need more activities to do to get them outside"
Ryan Huson	Orangevale, CA	2019-08-27	"It was a great place to go when I grew up."
Julene Cornejo	US	2019-08-27	"A bike trail would be a healthy activity for our youth. ♦"
chris ernst	Carmichael, CA	2019-08-27	"Everything is more fun in real life."
Katherine Piehl	Merced, CA	2019-08-27	"The kids need the bike path."
Joy Jackson	Granite Bay, CA	2019-08-27	"A bike park would be so good for the kids!"
David Lodermeier	Sacramento, US	2019-08-27	"The kids needs a place to ride BMX, keep them on a track and not the streets."
Patty green	Carmichael, CA	2019-08-27	"I used to take my kids there. Kids need more places and opportunities for healthy outdoor activities."
Alicia Medlock	Sacramento, CA	2019-08-27	"Alicia Medlock"
Jared Poindexter	Sacramento, CA	2019-08-27	"This track was a staple of my childhood. Our children need opportunities to get outside and challenge themselves both physically and mentally and this track would do just that."
Gale Casey	Citrus Heights, CA	2019-08-27	"Keep kids doing outside activities and less electronics!"
BJ Curwen	Reno, NV	2019-08-27	"I myself rode that track for many years as a kid growing up!!"
Kevin Durst	Sacramento, CA	2019-08-27	"I used to ride the track at pecan park the jumps behind kragen right down to the doubles at the junior high off elm. Bring bike park back to ov"
Shannon R.	North Highlands, US	2019-08-27	"I grew up in Orangevale and kids need safer places to ride their bikes and get some outside exercise."
Patrick Brann	Citrus Heights, CA	2019-08-27	"All the neighborhood kids and myself growing up that's what we waited for every weekend was to jump on our bikes and go hit the track. It became our hobby and our lifestyle riding our bikes everywhere, and eventually started building our own jumps when the track closed. This is a must!"
Elizabeth Neeley	Citrus Heights, CA	2019-08-27	"Great outdoor activity"

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Comment</b>
Kelly Hilton	Orangevale, CA	2019-08-27	"There's a huge open space where the track used to be, now it's filled with homeless doing drugs. Let's give the kids something to do.. I'm sure we can get volunteers to help with the work!"
Nicole Brann	Citrus Heights, CA	2019-08-27	"Let them play!"
beverly kirkpatrick	Citrus Heights, CA	2019-08-27	"Kids need something to do without electronics."
Gina Walley	Orangevale, CA	2019-08-27	"This is amazing let's do this"
Jesse McAsey	Orangevale, CA	2019-08-27	"I used to race the track at Pecan park as a kid. It's a great healthy outlet for kids. Also would be nice to add a Skatepark as well樂"
James Wilson	Rocklin, CA	2019-08-27	"A homeless camp with trash and drugs or a bike track where kids can ride? Hmmm seems like a no brainer! I spent an insane amount of time at this track, kept me out of trouble. Bring it back!"
Rick Schoephoerster	Redwood City, CA	2019-08-28	"Kids need places to play and be active. I grew up riding bikes and still ride endurance events."
Connie McAlister	Orangevale, CA	2019-08-28	"I think we need things like this for children in Orangevale."
Jeff Willims	Orangevale, US	2019-08-28	"I rode on the track as a kid and want me kids to also have the track so they can get outside and not play video games"
Cody Miller	Folsom, CA	2019-08-28	"Bring it back !!!"
Mark Rae	Citrus Heights, US	2019-08-28	"My son shane rae raced on the original track,it would be pretty cool to have something like that again."
Tabitha Miller	Sacramento, CA	2019-08-28	"I think this is a great idea"
Danielle Goodloe	Orangevale, CA	2019-08-28	"Our kids should have a fun and safe place to ride. There are basketball courts, tennis courts, soccer fields, etc. Riding BMX and racing are sports too!"
Chris Pace	Orangevale, CA	2019-08-28	"It is a great thing for kids."
Tristan Kincaid	Ell grove, US	2019-08-28	"Biking is a cheap and easy way to get kids outdoors and have fun."
Robert Springer	North Highlands, CA	2019-08-28	"Support!"
Jenna McAsey	Davis, CA	2019-08-28	"It's an important recreation for these stars!"
Lisa Coatney	US	2019-08-28	"My boyfriend's family always played there and kids need to get out more."
ROBIN CHAMBERS	Grass Valley, CA	2019-08-28	"Kids need great outlets."
Nick Tuana	Copperopolis, US	2019-08-28	"More opportunities for safe outdoor activities."

<b>Name</b>	<b>Location</b>	<b>Date</b>	<b>Comment</b>
Joshua Garwood	Citrus Heights, US	2019-08-28	"I was blown away when I found out the Pecan Park BMX track was flattened!!! Let's do what we can to get kids back outside and spending time with great people!!!"
Andrea Lewis	Sunland-Tujunga, CA	2019-08-28	"I grew up on this track and it's awesome and good for kids !"
Damion Gershey	Sacramento, CA	2019-08-28	"BMX has been a life saving and life changing activity throughout my life and want as many as possible to enjoy the same benefits that I have"
Robert Chapman	Sacramento, CA	2019-08-28	"The kids in our community need an outlet besides video games!"
Marcus Hickison	Sacramento, US	2019-08-28	"I loved racing pecan park when I was a kid. Get it built!"
George Davis	Orangevale, CA	2019-08-28	"Kids need a place to ride, feel safe, and meet other kids that share a passion. It creates a culture, and friendships that will last for years. I fully support this!"
James Hickison	Concord, CA	2019-08-28	"I used to race this track as a kid"
James Russell	Olivehurst, CA	2019-08-28	"Great for kids"
Josh Barnard	US	2019-08-28	"DO ITTTTT"
Mario Romo	Antioch, US	2019-08-28	"Ppl need a place to ride and it will ge good to have a skate/bmx park to ride"
Jeanne Belknap	Santa Cruz, CA	2019-08-28	"Jeanne Belknap"
Nadine Ross	Sacramento, CA	2019-08-28	"My son was heart broken when the bike park was torn down. We had a petition then and it failed. Kids need a safe place to exercise and socialize."
Chris Butler	Citrus Heights, CA	2019-08-28	"Chris butler"
Michelle Green	San Carlos, CA	2019-08-28	"This is the park by my grandmothers house and we used to have so much fun riding there as kids. It would be amazing to see it come back so kids can enjoy it like I did as a child"
Rebecca Cabanas	Fremont, CA	2019-08-28	"Rebecca Cabanas"
VALERIE SCHMIDT	Pleasant Hill, CA	2019-08-29	"Bike parks are a great way to get your kids outside, being active and making friends!"
James Wright	Colton, CA	2019-08-29	"Bikes are good for kids."
Shawn Peterson	Citrus Heights, CA	2019-08-29	"It's the best outlet for youth."

## Greg Foell

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**From:** Trees Sacramento <trees4sacto@sbcglobal.net>  
**Sent:** Friday, September 06, 2019 10:57 AM  
**To:** Greg Foell  
**Subject:** Electric Greenway Bike Trail  
**Attachments:** CHEG7.26.19.pdf; Trail Alignment Exhibits 3.pdf; Trail Alignment Exhibits 2 (1).pdf

Dear Board of the Orangevale Parks and Recreation District, Michael Stickney, Chair, Sharon Brunberg, Manie Merza, Lisa Montes and Erica Svenson,

We are a countywide group of citizen volunteers advocating for tree preservation. You are partners in a project with City of Citrus Heights as the lead agency, which will construct a bike trail through Orangevale Parks and specifically the Sundance Natural Area. The trail construction will remove 300 trees and have impacts on at least another 300. We have written the attached letter to Citrus Heights, the County and SMUD requesting that the final design be altered to reduce impact. The 14 foot wide (10 feet paved) trail with 18 inch excavation should be modified to maintain trees.

We are requesting that you set a hearing to consider the trail design and impacts to your parks, and provide the public with an opportunity to be heard. We ask that you, as a partner that must approve the construction of the trail in your parks, seek assurances from City of Citrus Heights to reduce impacts of this project. Please keep us informed of any opportunity to address you about this project.

Please review our attached letter.

We are also attaching the alignment as it goes through Sundance Natural Area.

Trees for Sacramento  
[trees4sacto@sbcglobal.net](mailto:trees4sacto@sbcglobal.net)  
Contact: Jude Lamare, 916 769 2857

Trees for Sacramento  
[trees4sacto@sbcglobal.net](mailto:trees4sacto@sbcglobal.net)  
Contact: Jude Lamare, 916 769 2857

# Trees for Sacramento

Trees4sacto@sbcglobal.net

July 26, 2019

Mayor, Council and City Manager, City of Citrus Heights  
Chair, Members of Board, General Manager, SMUD  
County Board of Supervisors and County Executive Officer

**Re: Support Dramatic Decrease in Tree Removal for CH Electric Greenway Bike Trail**

Dear Mayor and Council and Manager City of Citrus Heights, Sacramento County Board and CEO, and SMUD Board of Directors and General Manager:

Trees for Sacramento is a citizen advocacy group with a focus on preserving and increasing the tree canopy in the Sacramento region. The June 26, 2019 adoption by the City of Citrus Heights of a Mitigated Negative Declaration for removal of up to 300 trees and pruning of 300 more to enable construction of a bikeway is an unnecessary and significant decrease in local tree canopy. We were unaware of this project until after it was adopted.

## **Lost Tree Benefits**

There are many, many benefits from the trees proposed for removal and reduction. An in lieu fee does not compensate for the value of a removed tree. A tree replacement program will take decades to replace the benefits from the trees to be removed. Among the benefits is the shade on the trail now used. Given the climate crisis, the removal of trees, particularly mature trees, reduces the ability of the region to absorb carbon and it takes decades for replacement trees to provide the same environmental services that mature trees do. Trees also help absorb rain water in heavy rains and their roots help reduce erosion and runoff. California is predicted to experience years of heavy rains alternating with years of increasing drought ahead. So we urge you to take every measure and make every effort to reduce the loss of trees from this project.

## **Mitigation Design and Bikeway Design**

Reducing the footprint of the bike trail will be the most effective way to reduce mitigation costs and loss of tree benefits. The final design of the bikeway should be guided by a better understanding of how much the bikeway design should be altered to achieve the best balance between bike trail and tree preservation.

In order to do this, you should fully examine what the proposed design would require for mitigation and then consider how to reduce the impact of the bike trail to avoid removing trees and thereby reduce the mitigation cost. The mitigation requirement is

quite clear (inch for inch replacement), but the magnitude of the mitigation effort is nowhere disclosed. This could lead to some serious miscalculations in the final design of the bike trail. Decision makers and the public need to know what would be required to mitigate as specified in the MND for the proposed 14 foot wide trail with a 1 ½ foot excavation — how many trees, where planted, and what costs for stewardship for three years? Will the grant received fully cover these costs?

Please hold a public hearing to disclose the total number of tree diameter inches that would be removed, the total number and size of replacement trees that would be required to offset the inches lost, and the number of acres of open land required to grow these replacement trees to an equivalent canopy and spacing. The cost of three years of irrigation should also be disclosed. Please identify and make public the location of available suitable lands that can be used for mitigation, including any cost for the land. This information is not disclosed in the MND. Neither you nor the public is aware of the feasibility, scale and cost of the proposed mitigation program. If you were aware, then we believe you would examine more closely the necessity of reducing the size and impact of a 14 foot wide trail with a 1 -1/2 foot excavation.

Once you understand the size of the mitigation responsibility you have committed to, define a preferred mitigation program that would be feasible. Then work backward to redesign the project to reduce its impact on trees and fit the feasible mitigation program. That will give you the parameters in tree loss avoidance that must be met by the project..

### **Engage a Team Effort**

We strongly urge you to form a team with SMUD and the County of Sacramento Tree Coordinator to reach consensus on how the project can be designed to minimize tree loss, and how the tree replacement program can be achieved. Involve bike advocates as well as tree advocates in open dialogue about realistic design standards and goals for the project that will avoid tree loss.

### **Additional Principles**

Principles we believe should be included in the tree removal/ replacement plan are:

1. No in lieu fees. Fees are not mitigation. Only trees in the ground can mitigate for tree loss. Fee programs invariably result in unspent mitigation funds and violate CEQA.
2. Tree replacement should be achieved within the corridor where trees are removed and where shade can be provided to the trail.
3. Tree replacement should utilize locally sourced acorns and meet standards of tree spacing to achieve the same canopy coverage at maturity.
4. Trail design should maximize conservation of the existing tree resource, including
  - a. trail width and depth of excavation should be varied to preserve oaks;

b. trail should meander or be split where needed to avoid removal of oaks;

c. trail should be ramped where needed to avoid root impacts or root pruning;

5. No removal of trees because of "poor" condition (exceptions may be considered if after a full risk assessment of the tree is performed, an arborist recommends removal);

6. Before the project is cleared for permitting, the City shall demonstrate that it has identified available and suitable land to receive mitigation trees to equal the tree diameter inches to be removed.

Please make every effort to reduce tree and canopy loss from this project. You may communicate with us at [trees4sacto@sbcglobal.net](mailto:trees4sacto@sbcglobal.net) or 916 769 2857.

Sincerely,



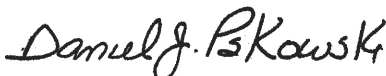
Kate Riley



Jude Lamare



Karen Jacques

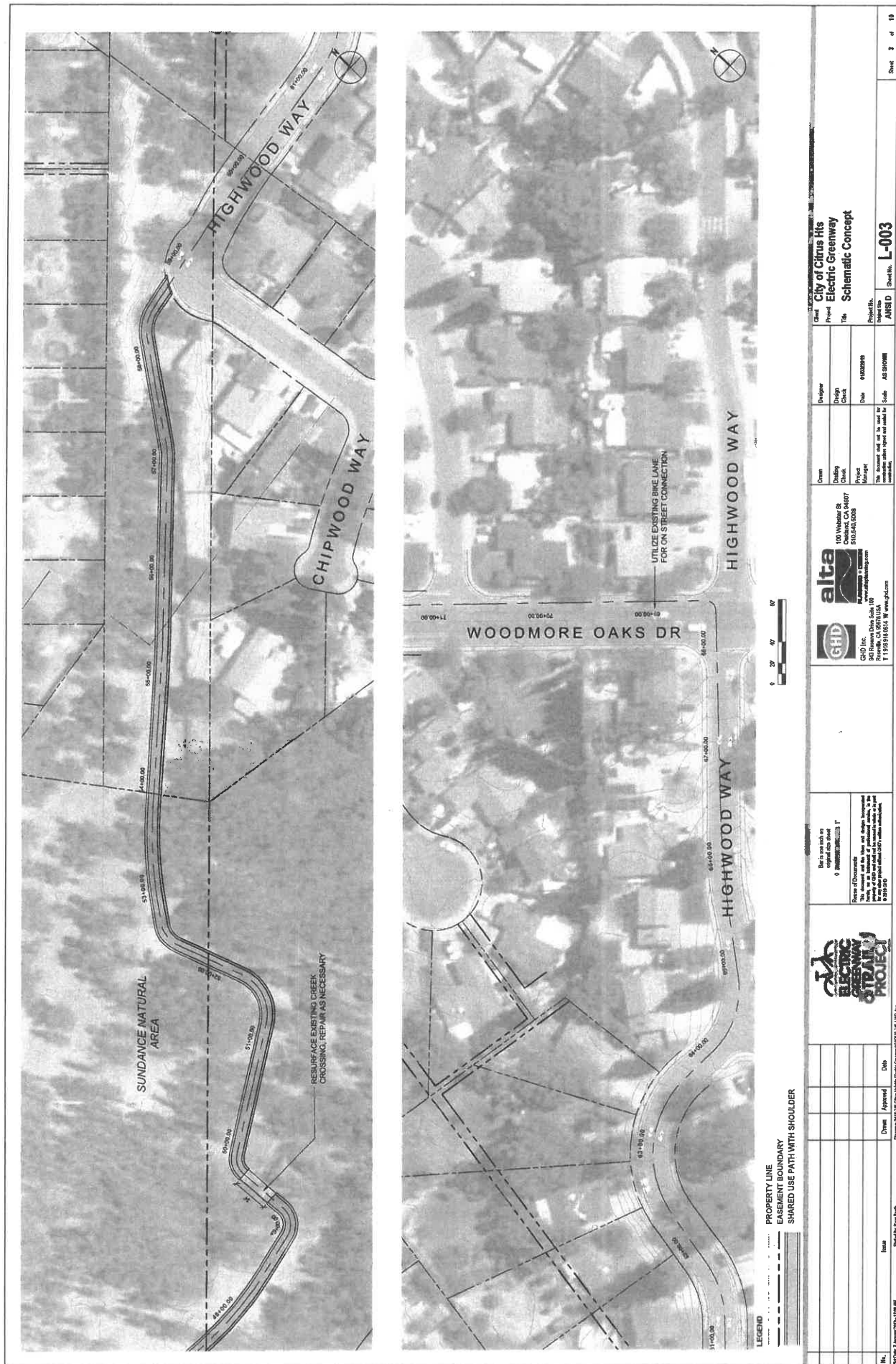


Dan Pskowski



Jim Pacht

C: media list  
Leslie Blomquist, CH Senior Engineer  
Ray Tretheway, Sacramento Tree Foundaiton  
Barbara Leary, Sacramento Group, Sierra Club  
Laurie Litman, 350 Sacramento  
Inga Olson, Sacramento Climate Coalition  
Alex Reagan, Environmental Council of Sacramento  
Clare Williams, County of Sacramento, Tree Coordinator  
Donna Lofton, Special Assistant to the SMUD Board of Directors



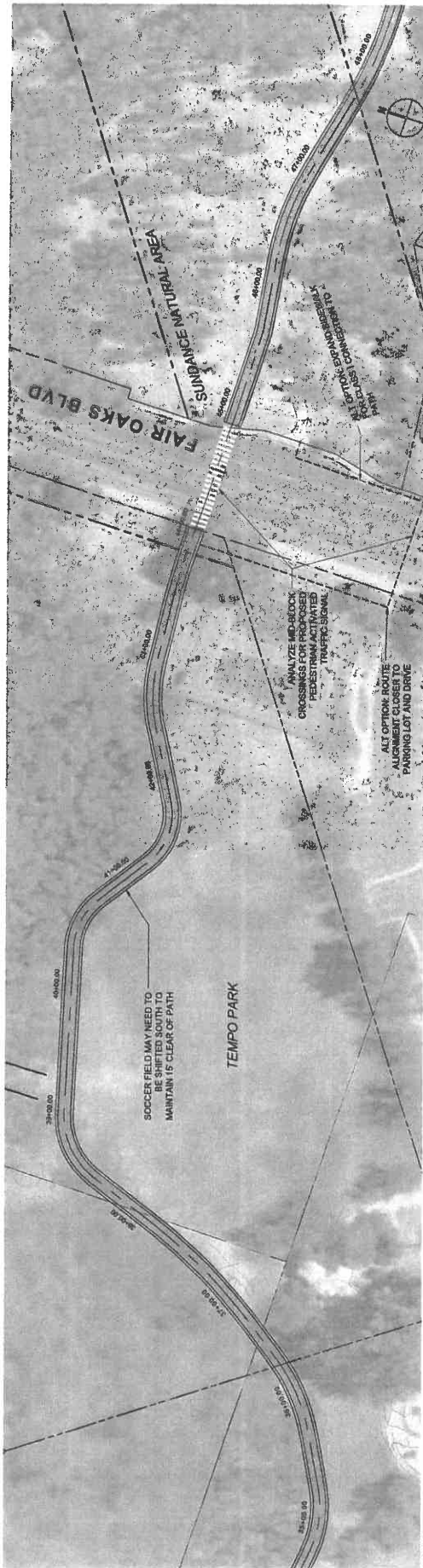
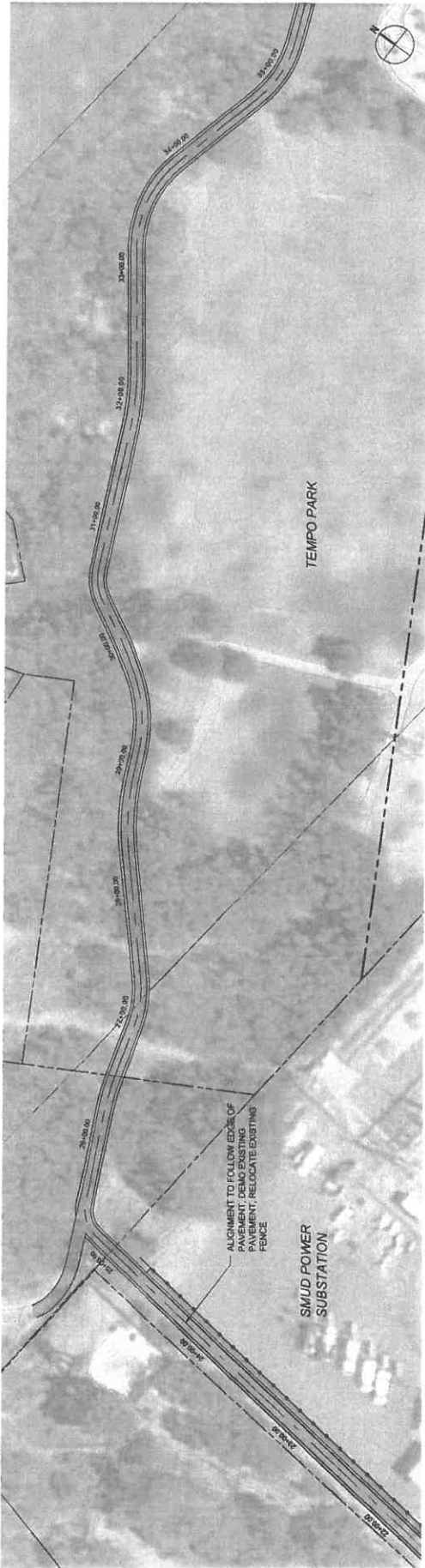
LEGEND  
 PROPERTY LINE  
 EASEMENT BOUNDARY  
 SHARED USE PATH WITH SHOULDER

0 20 40 60  
 Feet

1/16" = 1' AS SHOWN  
 1/8" = 1' AS SHOWN  
 1/4" = 1' AS SHOWN  
 1/2" = 1' AS SHOWN  
 3/4" = 1' AS SHOWN  
 1" = 1' AS SHOWN

Client	City of Citrus Hills	Project	Electric Greenway	Design	Design	Drawn	100 W. Main St. Citrus Hills, CA 92707 310.540.0008 www.altaprojects.com
Project Title	Schematic Concept	Design	AS SHOWN	Checked	AS SHOWN	Checked	AS SHOWN
Scale	AS SHOWN	Date	09/23/19	Project	AS SHOWN	Project	AS SHOWN
Sheet No.	L-003	Scale	AS SHOWN	Project	AS SHOWN	Project	AS SHOWN
Sheet	3 of 18	Scale	AS SHOWN	Project	AS SHOWN	Project	AS SHOWN





**LEGEND**

- PROPERTY LINE
- EASEMENT BOUNDARY
- SHARED USE PATH WITH SHOULDER



Rev.	Date	Issue	Drawn	Approved	Disc.



Be it covenanted, agreed and warranted that the undersigned hereby certifies that the information contained herein is true and correct to the best of their knowledge and belief.

Drawn by: JJA

**GHD**  
 GHD Inc.  
 8410 Wilshire Blvd, Suite 100  
 Beverly Hills, CA 90211  
 T 310.981.9614, M 310.981.9614

**alta**  
 100 Wilshire St  
 Suite 100  
 Beverly Hills, CA 90211  
 T 310.981.9614, M 310.981.9614

Drawn	Checked	Design	Design
Quality	Checked	Checked	Checked
Project	Project	Date	Scale
Altitude	Altitude	08/22/19	AS SHOWN

Client: City of Citrus Hills  
 Project: Electric Greenway  
 Title: Schematic Concept

Project No.: ANRS D  
 Sheet No.: L-002  
 Sheet 2 of 10

GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
AUGUST 31, 2019

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906246490	20200500	US BANK NATIONAL ASSOCIAT	Advertising	500.42
1906234092	20202100	N3X MSP INC	Books/Periodicals/Subscriptions	175.00
1906232834	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	197.99
1906246490	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodical Services	192.49
				<b>565.48</b>
1906232834	20203500	US BANK NATIONAL ASSOCIAT	Education/Training Services	1,026.00
1906246490	20203500	US BANK NATIONAL ASSOCIAT	Education/Training Services	715.00
				<b>1,741.00</b>
1906234684	20203900	SUSAN MYREN	Employee Transportation	79.58
1906234680	20203900	EMILY ROMINE	Employee Transportation	17.40
1906234679	20203900	CHRISTINA LEVEILLE	Employee Transportation	13.92
1906234685	20203900	SHEILA KING	Employee Transportation	23.43
1906234683	20203900	JASON BAIN	Employee Transportation	118.67
1906239747	20203900	DANIEL RODRIGUEZ	Employee Transportation	4.06
1906239746	20203900	LA RISSA CLARK	Employee Transportation	4.97
1906239745	20203900	ASHLEY TAPIA	Employee Transportation	8.15
1906239744	20203900	ANNE-METTE VEILSTRUP	Employee Transportation	0.96
1906239756	20203900	SUSAN MYREN	Employee Transportation	30.24
1906239755	20203900	JENNIFER VON AESCH	Employee Transportation	29.20
1906239753	20203900	JASON BAIN	Employee Transportation	4.97
1906239750	20203900	EMILY ROMINE	Employee Transportation	7.68
1906239734	20203900	AMANDA LELAND	Employee Transportation	7.54
1906239740	20203900	CHELSEA MCADAM	Employee Transportation	6.66
1906239741	20203900	GREGORY A FOELL	Employee Transportation	22.49
				<b>379.92</b>
1906227959	20206100	CALIFORNIA ASSOCIATION OF	Membership Dues	2,500.00
1906232834	20206100	US BANK NATIONAL ASSOCIAT	Membership Dues	19.95
1906246490	20206100	US BANK NATIONAL ASSOCIAT	Membership Dues	19.95
1300722057	20206100	CPRS ADJUSTMENT	Membership Dues	-150.00
				<b>2,389.90</b>
1906234670	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	521.53
1906232834	20207600	US BANK NATIONAL ASSOCIAT	Office Supplies	13.18
				<b>534.71</b>
1906246490	20208100	US BANK NATIONAL ASSOCIAT	Postal Services	7.85
1906232834	20208102	US BANK NATIONAL ASSOCIAT	Stamps	165.00
1906227898	20219700	AT&T	Telephone Service	22.51
1906233618	20219700	SPRINT P C S	Telephone Service	266.54
1906237077	20219700	AT&T	Telephone Service	19.89
1906237079	20219700	COMCAST	Telephone Service	628.05
				<b>936.99</b>
1906227931	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	179.36
1906245655	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	172.46
				<b>351.82</b>
1906223877	20259100	SMITH & ASSOCIATES INC	Other Professional Services	4,500.00
1906227957	20259100	GOLDEN STATE HOME INSPECT	Other Professional Services	2,555.00
1906239714	20259100	MTW GROUP	Other Professional Services	300.00
				<b>7,355.00</b>
1906234092	20259101	N3X MSP INC	IT Services	500.00

GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
AUGUST 31, 2019

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906223873	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	84.00
1906223875	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	451.50
1906223879	20285100	NATIONAL ACADEMY OF ATHLE	Recreational Services	810.00
1906227929	20285100	STEVEN MIRANDA	Recreational Services	536.25
1906227900	20285100	ANDREW MARYATT	Recreational Services	2,034.00
1906234458	20285100	ALL STAGE CANINE DEVELOPM	Recreational Services	136.50
1906234173	20285100	KORI SCOTT	Recreational Services	150.00
1906234163	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	899.00
1906234153	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	24.65
1906234151	20285100	DANIEL CRANDALL	Recreational Services	1,179.30
1906234147	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	24.50
1906234146	20285100	RICHARD KOWALESKI	Recreational Services	96.00
1906234143	20285100	MELANIE SKINNER	Recreational Services	918.00
1906234675	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	24.50
1906234669	20285100	CLINT LEMAY	Recreational Services	364.00
1906232834	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	1,456.75
1906239720	20285100	GRANIT BAY MARTIAL ARTS C	Recreational Services	644.00
1906239717	20285100	ALL-AROUND KIDS INC	Recreational Services	526.40
1906239715	20285100	JOHN WALTON	Recreational Services	1,900.00
1906239711	20285100	ATHLACTON HOLDINGS LLC	Recreational Services	9,990.00
1906239723	20285100	SAN JUAN UNIFIED SCHOOL D	Recreational Services	120.00
1906239726	20285100	KELLY WARD	Recreational Services	78.00
1906239730	20285100	BRENDAN CHASE	Recreational Services	1,563.00
1906242597	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	101.50
1906242595	20285100	FOLSOM CORDOVA UNIFIED SC	Recreational Services	534.00
1906242593	20285100	ALISON LLOYD	Recreational Services	249.00
1906245665	20285100	PRINT PROJECT MANAGERS IN	Recreational Services	4,920.50
1906245663	20285100	GREG FOELL OR JASON BAIN	Recreational Services	20.09
1906245666	20285100	LEILA GARCES	Recreational Services	78.00
1906245668	20285100	TAYEHS MANAGEMENT CO	Recreational Services	936.00
1906246490	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	1,491.00
				<b>32,340.44</b>
1906223881	20285200	US POSTAL SERVICE	Recreational Supplies	2,300.00
1906227850	20285200	SAM'S CLUB DIRECT CML	Recreational Supplies	1,394.14
1906237113	20285200	WAL-MART STORES INC	Recreational Supplies	652.37
1906232834	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	2,581.33
1906232834	20285200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	5.24
1906245674	20285200	SAM'S CLUB DIRECT CML	Recreational Supplies	920.27
1906245663	20285200	GREG FOELL OR JASON BAIN	Recreational Supplies	133.49
1906246490	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	1,984.29
1906246490	20285200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.01
				<b>9,971.14</b>
1906232834	20289900	US BANK NATIONAL ASSOCIAT	Other Operating Expenses - Services	20.00
109809850	20296200	SAC COUNTY PARKING	QR BILLING JULY 2019 ORANGEVALE	10.50
1906234673	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1906233628	42420200	HOME DEPOT USA INC	Structures & Improvements	71.28
1906234161	42420200	RORY MERRILL	Structures & Improvements	8,219.00
				<b>8,290.28</b>
1906227952	50557100	SAFI LLC	Fingerprint Service	94.50
1906239725	50557100	STATE OF CALIFORNIA	Fingerprint Service	64.00
1906245663	50557100	GREG FOELL OR JASON BAIN	Fingerprint Service	72.50
				<b>231.00</b>

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
BUDGET EXPENDITURE DETAIL  
FISCAL YEAR 2019/2020  
AUGUST 2019**

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>1000</b>	<b>SALARIES &amp; EMPLOYEE BENEFITS</b>					
10111000	Salaries & Wages, Regular	855,000.00	82,829.28	135,520.36	719,479.64	84%
10112100	Salaries & Wages, Extra Help	430,000.00	96,288.71	152,844.68	277,155.32	64%
10112400	Salaries, Board members	12,000.00	500.00	1,000.00	11,000.00	92%
10121000	Retirement	230,000.00	23,125.22	37,055.41	192,944.59	84%
10122000	Social Security	100,000.00	13,653.23	21,984.67	78,015.33	78%
10123000	Group Insurance	240,000.00	20,167.37	38,512.58	201,487.42	84%
10124000	Worker's Comp. Ins	35,000.00		9,313.00	25,687.00	73%
10125000	Unemployment Insurance	25,000.00	3,978.01	6,302.16	18,697.84	75%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<b><i>SUB-TOTAL</i></b>	<b>1,927,000.00</b>	<b>240,541.82</b>	<b>402,532.86</b>	<b>1,524,467.14</b>	<b>79%</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	1,500.00	757.42	757.42	742.58	50%
20202100	Books/Periodicals/Subscrip	1,000.00	565.48	907.03	92.97	9%
20202900	Business/Conference Expense	6,000.00		-	6,000.00	100%
20203500	Education/Training Serv.	7,000.00	1,741.00	1,993.25	5,006.75	72%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	1,000.00		-	1,000.00	100%
20203800	Employee Recognition	2,000.00		-	2,000.00	100%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	379.92	430.38	2,569.62	86%
20205100	Liability Insurance	60,000.00		29,041.50	30,958.50	52%
20205500	Rental Insurance	4,000.00		128.04	3,871.96	97%
20206100	Membership Dues	10,000.00	2,389.90	2,389.90	7,610.10	76%
20207600	Office Supplies	9,000.00	534.71	1,083.82	7,916.18	88%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00	7.85	7.85	7,492.15	100%
20208102	Stamps	3,000.00	165.00	165.00	2,835.00	95%
20208500	Printing Services	28,000.00		-	28,000.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	936.99	1,584.08	13,415.92	89%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	351.82	351.82	4,648.18	93%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	18,000.00		-	18,000.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		11,315.50	3,684.50	25%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		-	5,000.00	100%
20259100	Other Professional Services	22,000.00	7,355.00	7,355.00	14,645.00	67%
20259101	Computer Consultants	8,000.00	500.00	1,000.00	7,000.00	88%
20281201	PC Hardware	10,000.00		118.80	9,881.20	99%
20281202	PC Software	6,000.00		-	6,000.00	100%
20281203	PC Supplies	1,000.00		-	1,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	190,000.00	34,034.44	39,465.25	150,534.75	79%
20285200	Recreational Supplies	40,000.00	9,971.14	13,165.33	26,834.67	67%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00	20.00	217.85	1,782.15	89%
20291100	System Development Services	3,000.00		-	3,000.00	100%
20296200	GS Parking Charges	200.00	10.50	10.50	189.50	95%
	<b>SUB-TOTAL</b>	<b>527,550.00</b>	<b>59,721.17</b>	<b>111,488.32</b>	<b>416,061.68</b>	<b>79%</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	14,000.00		-	14,000.00	100%
30322000	Bond/Loan Redemption	70,000.00	429.93	859.86	69,140.14	99%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	<b>SUB-TOTAL</b>	<b>86,500.00</b>	<b>429.93</b>	<b>859.86</b>	<b>85,640.14</b>	<b>99%</b>

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>4000</b>	<b>FIXED ASSETS</b>					
41410100	Land	200,000.00		-	200,000.00	
42420200	Struc. & Improvements	268,500.00	8,290.28	8,680.60	259,819.40	97%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	<b>SUB-TOTAL</b>	<b>468,500.00</b>	<b>8,290.28</b>	<b>8,680.60</b>	<b>459,819.40</b>	<b>98%</b>
<b>5000</b>	<b>INTERFUND CHARGES</b>					
50557100	Fingerprinting Service	4,000.00	231.00	647.00	3,353.00	84%
	<b>SUB-TOTAL</b>	<b>4,000.00</b>	<b>231.00</b>	<b>647.00</b>	<b>3,353.00</b>	<b>84%</b>
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	<b>GRAND TOTAL</b>	<b>3,013,550.00</b>	<b>309,214.20</b>	<b>524,208.64</b>	<b>2,489,341.36</b>	<b>83%</b>



**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
REVENUE STATEMENT  
FISCAL YEAR 2019/2020  
AUGUST 2019**

Account Number	Revenue Account	2019/2020 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000		0.00	1,340,000.00	0.00%
91910200	Prop. Taxes - Current Unsecured	40,000		0.00	40,000.00	0.00%
91910300	Supplemental Taxes Current	20,000		0.00	20,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,000		0.00	10,000.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	500		0.00	500.00	0.00%
91910600	Unitary Current Secured	12,000		0.00	12,000.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		0.00	1,000.00	0.00%
91914000	Penalty Costs - Prop. Tax	200		0.00	200.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<b><i>SUB-TOTAL TAXES 9100</i></b>	<b><i>1,423,700</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>	<b><i>1,423,700.00</i></b>	<b><i>0.00%</i></b>
94941000	Interest Income	14,000		0.00	14,000.00	0.00%
94942900	Building Rental Other	110,000	12,261.81	32,387.96	77,612.04	29.44%
94943900	Cell Tower Leases	29,600	1,968.00	4,579.78	25,020.22	15.47%
94944800	Rec. Concessions Final 9	17,000	2,899.85	2,899.85	14,100.15	17.06%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	260,000		0.00	260,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		0.00	1,000.00	0.00%
96964600	Recreation Service Charges	505,000	40,669.39	102,082.21	402,917.79	20.21%
96969700	Security Services	2,500		806.38	1,693.62	32.26%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-	19.00	23.00	-23.00	
97973200	Recreation Contributionss	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500	225.56	339.72	2,160.28	13.59%
97979000	Revenue - Other	500		130.22	369.78	26.04%
	<b><i>SUB-TOTAL OTHER MISC. INCOME</i></b>	<b><i>957,100</i></b>	<b><i>58,043.61</i></b>	<b><i>143,249.12</i></b>	<b><i>813,850.88</i></b>	<b><i>14.97%</i></b>
	<b><i>TOTAL BUDGET AMOUNT</i></b>	<b><i>2,380,800</i></b>	<b><i>58,043.61</i></b>	<b><i>143,249.12</i></b>	<b><i>2,237,550.88</i></b>	<b><i>6.02%</i></b>

OLLAD EXPENDITURES  
FOR THE MONTH ENDING  
AUGUST 31, 2019

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906239710	20203500	SCP DISTRIBUTORS LLC LINC	Education/Training Services	395.00
1906246490	20203500	US BANK NATIONAL ASSOCIAT	Education/Training Services	278.08
				<b>673.08</b>
1906232834	20207602	US BANK NATIONAL ASSOCIAT	Signs	<b>97.60</b>
1906234077	20207603	CSLS INC	Keys	128.40
1906233622	20207603	AMERICAN RIVER ACE HARDWA	Keys	17.39
				<b>145.79</b>
1906242581	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Service	<b>375.00</b>
1906223797	20210400	GORDON COOK	Agriculture/Horticulture Supply	190.66
1906223862	20210400	SITEONE LANDSCAPE SUPPLY	Agriculture/Horticulture Supply	373.52
				<b>564.18</b>
1906223648	20211200	LOWES BUSINESS ACCOUNT	Building Maintenance Supply/Material	20.52
1906233622	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Material	208.99
1906245707	20211200	LOWES BUSINESS ACCOUNT	Building Maintenance Supply/Material	787.37
				<b>1,016.88</b>
1906234062	20212200	AQUA SOURCE INC	Chemical Supplies	3,942.36
1906234063	20212200	AQUA SOURCE INC	Chemical Supplies	298.34
1700112743	20212200	AQUA SOURCE INC	Chemical Supplies	-40.00
1700112550	20212200	AQUA SOURCE INC	Chemical Supplies	-40.00
1700112436	20212200	AQUA SOURCE INC	Chemical Supplies	-40.00
1906242584	20212200	AQUA SOURCE INC	Chemical Supplies	3,942.36
1906242553	20212200	LESLIES POOLMART INC	Chemical Supplies	38.05
				<b>8,101.11</b>
1906242556	20213200	SCP DISTRIBUTORS LLC LINC	Electrical Maintenance Supply	563.45
1906245707	20213200	LOWES BUSINESS ACCOUNT	Electrical Maintenance Supply	92.06
				<b>655.51</b>
1906234066	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supply	90.13
1906239483	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supply	40.03
1906245707	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supply	-56.10
1906246490	20214200	US BANK NATIONAL ASSOCIAT	Land Improvement Maintenance Supply	32.00
				<b>106.06</b>
1906234083	20215100	FIRECODE SAFETY EQUIPMENT	Mechanical Systems Maintenance Service	95.90
1906242555	20215100	FIRECODE SAFETY EQUIPMENT	Mechanical Systems Maintenance Service	701.97
				<b>797.87</b>
1906234086	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supply	<b>114.23</b>
1906233622	20216200	AMERICAN RIVER ACE HARDWA	Painting Supply	<b>18.68</b>
1906223799	20216800	LESLIES POOLMART INC	Plumbing Maintenance Supply	23.46
1906233628	20216800	HOME DEPOT USA INC	Plumbing Maintenance Supply	366.14
1906233622	20216800	AMERICAN RIVER ACE HARDWA	Plumbing Maintenance Supply	138.14
1906232834	20216800	US BANK NATIONAL ASSOCIAT	Plumbing Maintenance Supply	50.33
				<b>578.07</b>
1906223802	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	413.77
1906223863	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	98.95
1906234067	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	157.02
1906233622	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	6.45



OLLAD EXPENDITURES  
FOR THE MONTH ENDING  
AUGUST 31, 2019

1906239488	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	957.52
1906242527	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	240.79
1906242526	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	125.33
1906242525	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	46.49
				<b>2,046.32</b>
1906245653	20218500	COUNTY OF SACRAMENTO	Permit Charges	<b>181.00</b>
1906227893	20219100	SMUD	Electricity	<b>7,865.10</b>
1906232950	20219200	PACIFIC GAS AND ELECTRIC	Nat Gas/LPG/Fuel Oil	276.02
1300722057	20219200	PACIFIC GAS AND ELECTRIC	Nat Gas/LPG/Fuel Oil	-97.31
				<b>178.71</b>
1906232974	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	<b>1,764.58</b>
1906227897	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	377.48
1906227896	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	464.45
1906242523	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1906242522	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
				<b>1,197.65</b>
1906237078	20219800	SAN JUAN WATER DISTRICT	Water	318.02
1906237082	20219800	ORANGE VALE WATER COMPANY	Water	7,062.34
1906232834	20219800	US BANK NATIONAL ASSOCIAT	Water	36.05
1906246490	20219800	US BANK NATIONAL ASSOCIAT	Water	49.55
				<b>7,465.96</b>
1906246490	20220500	US BANK NATIONAL ASSOCIAT	Auto Maintenance Service	<b>265.69</b>
1906242590	20220600	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Supply	<b>382.05</b>
1906233628	20222600	HOME DEPOT USA INC	Expendable Tools	<b>25.86</b>
1906223866	20223600	LUCAS LILLY	Fuel/Lubricants	10.00
1906234056	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,547.84
				<b>1,557.84</b>
1906232834	20227500	US BANK NATIONAL ASSOCIAT	Rent/Lease Equipment	<b>150.00</b>
1906234089	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supply	836.08
1906233622	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supply	24.77
1906239707	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supply	21.36
1906239707	20228200	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	0.10
				<b>882.31</b>
1906234077	20229100	CSLS INC	Other Equipment Maintenance Service	<b>273.32</b>
1906239468	20231400	UNIFIRST CORPORATION	Clothing/Personal Supplies	<b>103.20</b>
1906223796	20232200	NELSONS BUILDING MAINTENA	Custodial Supply	351.83
1906223865	20232200	STATE INDUSTRIAL PRODUCTS	Custodial Supply	783.58
1906223864	20232200	STATE INDUSTRIAL PRODUCTS	Custodial Supply	411.76
1906223648	20232200	LOWES BUSINESS ACCOUNT	Custodial Supply	130.81
1906233628	20232200	HOME DEPOT USA INC	Custodial Supply	2,193.31
1906233622	20232200	AMERICAN RIVER ACE HARDWA	Custodial Supply	82.43
1906239468	20232200	UNIFIRST CORPORATION	Custodial Supply	78.36
1906245707	20232200	LOWES BUSINESS ACCOUNT	Custodial Supply	138.70
				<b>4,170.78</b>



**ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2019/2020**  
**AUGUST 20119**

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20203500	Education/Training Service	3,000.00	673.08	673.08	2,326.92	78%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00	97.60	97.60	902.40	90%
20207603	Keys	1,500.00	145.79	145.79	1,354.21	90%
20210300	Agricultural/Horticultural Service	12,000.00	375.00	825.00	11,175.00	93%
20210400	Agricultural/Horticultural Supply	15,000.00	564.18	564.18	14,435.82	96%
20211200	Building Maint. Supplies	10,000.00	1,016.88	1,016.88	8,983.12	90%
20212200	Chemicals	35,000.00	8,101.11	12,043.47	22,956.53	66%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	655.51	655.51	1,344.49	67%
20214100	Land Improv. Maint. Service	34,000.00		-	34,000.00	100%
20214200	Land Improv. Maint. Supplies	46,000.00	106.06	106.06	45,893.94	100%
20215100	Mechanical System Maint. Ser	10,000.00	797.87	797.87	9,202.13	92%
20215200	Mechanical System Maint. Sup	3,000.00	114.23	114.23	2,885.77	96%
20216200	Painting Supplies	1,500.00	18.68	18.68	1,481.32	99%
20216700	Plumbing Maint. Service	1,000.00		199.00	801.00	80%
20216800	Plumbing Maint. Supplies	4,000.00	578.07	578.07	3,421.93	86%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	2,046.32	3,366.65	14,633.35	81%
20218500	Permit Charges	2,000.00	181.00	327.25	1,672.75	84%
20219100	Electricity	88,000.00	7,865.10	7,865.10	80,134.90	91%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	178.71	581.01	29,418.99	98%
20219300	Refuse Collection / Disposal Service	24,000.00	1,764.58	1,764.58	22,235.42	93%
20219500	Sewage Disposal Service	14,000.00	1,197.65	2,067.29	11,932.71	85%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	7,465.96	13,147.84	39,852.16	75%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00	265.69	265.69	5,734.31	96%
20220600	Auto Maintenance Supplies	6,000.00	382.05	382.05	5,617.95	94%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00	25.86	25.86	3,974.14	99%
20223600	Fuel & Lubricants	18,000.00	1,557.84	2,821.60	15,178.40	84%
20227500	Rent/Lease Equipment	5,000.00	150.00	150.00	4,850.00	97%
20228100	Shop Equip. Maint. Service	2,000.00		-	2,000.00	100%
20228200	Shop Equip. Maint. Supplies	7,000.00	882.31	882.31	6,117.69	87%
20229100	Other Equip. Maint. Service	2,500.00	273.32	273.32	2,226.68	89%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00	103.20	103.20	3,896.80	97%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	4,170.78	4,423.56	15,576.44	78%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00	6,084.04	6,084.04	8,915.96	59%
20253100	Legal Services	18,000.00		-	18,000.00	100%
20257100	Security Services	20,000.00	1,894.19	3,599.19	16,400.81	82%
20259100	Other Professional Services	38,000.00	169.00	809.00	37,191.00	98%
20289800	Other Operating Expenses Sup.	3,500.00	646.50	646.50	2,853.50	82%

<b>Account Number</b>	<b>Expenditure Account</b>	<b>Budgeted 2019/2020</b>	<b>Current Expenditures</b>	<b>Expenditures to Date</b>	<b>Funds Available</b>	<b>% Left</b>
	<b>SUB-TOTAL</b>	<b>600,000.00</b>	<b>50,548.16</b>	<b>67,421.46</b>	<b>532,578.54</b>	<b>89%</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		126.00	1,174.00	90%
	<b>SUB-TOTAL</b>	<b>1,300.00</b>	<b>-</b>	<b>126.00</b>	<b>1,174.00</b>	<b>90%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	172,000.00	44,539.05	56,034.05	115,965.95	0%
43430300	Equipment	110,000.00		4,468.34	105,531.66	0%
	<b>SUB-TOTAL</b>	<b>282,000.00</b>	<b>44,539.05</b>	<b>60,502.39</b>	<b>221,497.61</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>883,300.00</b>	<b>95,087.21</b>	<b>128,049.85</b>	<b>755,250.15</b>	<b>86%</b>



**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT  
BUDGET EXPENDITURE DETAIL  
FISCAL YEAR 2019/2020  
AUGUST 2019**

<b>Account Number</b>	<b>Expenditure Account</b>	<b>Budgeted 2019/2020</b>	<b>Current Expenditures</b>	<b>Expenditures to Date</b>	<b>Funds Available</b>	<b>% Left</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	78.38	721.62	90%
20223600	Fuel & Lubricants	600.00	64.49	117.15	482.85	80%
20250500	Accounting Services	500.00		-	500.00	100%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	<b>SUB-TOTAL</b>	<b>5,428.00</b>	<b>103.68</b>	<b>195.53</b>	<b>5,232.47</b>	<b>96%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>5,428.00</b>	<b>103.68</b>	<b>195.53</b>	<b>5,232.47</b>	<b>96%</b>



**ORANGEVALE RECREATION & PARK DISTRICT  
TRAILS COMMITTEE MEETING RECAP  
FRIDAY, AUGUST 23, 2019  
8:30 AM**

**LOCATION:  
Orangevale Community Center  
6826 Hazel Avenue  
Orangevale, CA 95662**

1. **CALL TO ORDER** *Meeting called to order at 8:37 a.m.  
Director Brunberg, Director Meraz, Administrator Foell, Superintendent Von Aesch*
2. **PUBLIC DISCUSSION**  
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**
  - A. Review Trail Project Priorities  
*Administrator Foell reviewed the big picture for the District wide projects and for the inner District park trails. The committee went through each of the District Trail Projects by priority and discussed next steps for each of the projects. It was determined that keeping the momentum of the Electric Greenway Trail Project was an important next step. The Directors asked staff to explore the next steps for continuing from the end of the Electric Greenway project at Wachtel east through Woodbridge Ranch to Hazel Avenue.*
  - B. Electric Greenway Trail  
*The committee discussed the current status of the Electric Greenway Trail. Director Meraz added information that was gained at the Citrus Heights meeting in July. The increased potential for homeless activity along the trail was of concern for some attendees. It appears to be a growing issue throughout the County. Both Directors expressed support for the Trail stating that it was positive for everyone and that numerous small trail connections were in process throughout the County.*
  - C. Escallonia Properties  
*Administrator Foell informed the committee that progress has been made regarding the purchase of the easements for the Escallonia properties. All owners are now participating in conversations regarding the trail. The District is waiting on an updated appraisal for the properties.*
  - D. Trail Master Plan  
*Administrator Foell informed the Committee that SJUSD updated the Pasteur Middle School Safe Routes to School master plan. They included from Elm to Central on Pecan as a priority project. He also stated that the District submitted a Prop 68 grant for completion of the Pecan Park pathway. If granted, the project will allow the completion of the outer and an inner trail at Pecan Park. Admin. Foell briefly discussed the District's Trail Master Plan and the need for an update in the near future to bring current.*
5. **DIRECTOR'S AND STAFF'S COMMENTS**
6. **ITEMS FOR NEXT AGENDA**
7. **ADJOURNMENT** *The meeting was adjourned at 9:50 a.m.*



# STAFF REPORT



DATE: 9-12-19

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – AUGUST 2019**

## ADMINISTRATION

- The Finance Committee met on August 2<sup>nd</sup> with Directors Stickney and Brunberg, Admin. Foell, Supt. Von Aesch, Supt. Oropeza, and Supervisors Bain and Woodford in attendance.
- Administrator Foell met with Director Montes to discuss community contacts for future correspondence.
- Administrative Clerk Kathy Harling began working as the Districts minutes clerk.
- The staff submitted a competitive grant through the Proposition 68 Statewide Park Development and Community Revitalization Program for Pecan Park. Jade Von Aesch took the lead on writing and coordinating the submittal of the grant with assistance from Finance Supt. Von Aesch, Finance Clerk Myren, MTW - Peter Larimer and Admin. Foell.
- Administrator Foell met with an Escallonia resident regarding the Electric Greenway Trail.
- Staff conducted a site tour of the Regency Baptist Church.
- Administrator Foell toured the parks with new Recreation Coordinator Nadia Roberts.
- The Trail Committee met with Directors Brunberg and Meraz, Superintendent Von Aesch and Administrator Foell in attendance.
- A SMUD representative audited the light conversion project at the District.
- Administrator Foell met with residents Denae and Denton Hamilton regarding the District considering constructing a BMX bike facility.

## RECREATION

- Coordinator Roberts and Specialist Romine attended CPRS Lunch and Learn.

August Activities	Enrollment	Attendance	Gross Revenue
<b>Classes</b>			
Aikido Teen/Adult	5		\$ 554.00
Aikido Youth	13		\$ 911.00
American Mahjong	5		\$ 24.00
Babysitting CPR	1		\$ 37.00
Ballet - Baby	3		\$ 129.00
Ballet - Pre Ballet	2		\$ 82.00
Bronco Baseball	29		\$ 405.00
Child and Babysitting Safety	2		\$ 114.00
Dance - Beginning Salsa	2		\$ 84.00
Dance - Hustle	1		\$ 62.00
Dance - Night Club Two Step	3		\$ 192.00
Jazzercise		331	
Karate - SA Shotokan	12		\$ 1,840.00
Middle School Flag Football	12		\$ 1,344.00
Middle School Volleyball	160		\$ 17,920.00
Mini Ninja	2		\$ 167.00

Pediatric CPR & First Aid	2		\$	154.00
Sunset Chef	6		\$	138.00
Ukulele	73		\$	73.00
Yoga for Grown-Ups	7		\$	339.00
<b>Classes Sub Total</b>	<b>340</b>	<b>331</b>	<b>\$</b>	<b>24,569.00</b>
<b>Events</b>				
Hot Dog Hoe Down	187		\$	580.00
Kids Night Out	16		\$	358.00
<b>Events Sub Total</b>	<b>203</b>	<b>0</b>	<b>\$</b>	<b>938.00</b>
<b>Rec'ing Crew</b>				
Session 8	67		\$	10,743.00
<b>Rec'ing Crew Sub Total</b>	<b>67</b>	<b>0</b>	<b>\$</b>	<b>10,743.00</b>
<b>SENIORS</b>				
Bridge	82		\$	82.00
M.O.V.E. mid day movie		16		
Morning Walk		5		
Senior Lunches		221		
<b>Seniors Sub Total</b>	<b>82</b>	<b>242</b>	<b>\$</b>	<b>82.00</b>
<b>Trips</b>				
Feather Falls Casino	3		\$	90.00
<b>Trips Sub Total</b>	<b>3</b>		<b>\$</b>	<b>90.00</b>
<b>GRAND TOTAL</b>	<b>695</b>	<b>573</b>	<b>\$</b>	<b>36,422.00</b>

**August Gross Revenue Recap** – August OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$53,566, \$3,566 above the projected amount. August recreation revenue came in at \$40,718, \$718 above the projected amount and facility revenue in came in at \$12,848, \$2,848 above the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in August.*

#### PROGRAM HIGHLIGHTS

- We had another successful Hot Dog Hoe Down and it was well attended with 187 people attending.
- Our Kids Night Out is continuing to be successful with 16 kids attending.

#### UPCOMING EVENTS

- September 21, Fall Rummage Sale
- October 11, Kids Night Out
- October 18, Family Fright Night

## **SECURITY**

### **Fulton-El Camino Park District Police Department Monthly activity report for: Orangevale Recreation and Park District Reporting Period: 2019-08-01 to 2019-08-31**

#### **Almond Park**

##### **Notice To Appear Issued**

1) Date/Time: 2019-08-08 19:47

Violation 1: 16028(a) CVC No Insurance, Severity: Inf

Violation 2: 16028(a) CVC No Insurance, Severity: Inf

Violation 3: 9.36.065(d) SCO vehicle park off road, Severity: Inf

2) Date/Time: 2019-08-08 19:11

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

3) Date/Time: 2019-08-23 13:50

Violation 1: 16028(a) CVC No Insurance, Severity: Inf

Violation 2: 12500(a) CVC Unlicensed Driver, Severity: Mis

Violation 3: 4000(a) CVC No current registration, Severity: Inf

Violation 4: 9,36.065(g) SCO vehicle repair, Severity: Inf

4) Date/Time: 2019-08-23 13:33

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

Violation 2: 11364 HS Paraphernalia, Severity: Inf

5) Date/Time: 2019-08-23 13:42

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

Violation 2: 11364 HS Paraphernalia, Severity: Mis

##### **Parking Citations Issued**

1) Date/Time: 2019-08-08 19:31

V1: 9.36.065(d) SCO Failure to park in designated area

2) Date/Time: 2019-08-08 19:34

V1: 4000(a) CVC No current registration

##### **Off Property**

##### **Notice To Appear Issued**

1) Date/Time: 2019-08-03 17:00

Violation 1: 12500(a) CVC Unlicensed Driver, Severity: Inf

2) Date/Time: 2019-08-04 22:00

Violation 1: 12500(a) CVC Unlicensed Driver, Severity: Mis

Violation 2: 4000(a) CVC No current registration, Severity: Inf

Violation 3: 22450 CVC Stop sign violation, Severity: Inf

Violation 4: 16028(a) CVC No Insurance, Severity: Inf

3) Date/Time: 2019-08-03 14:56

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

Violation 2: 1203.2 PC Violation of Probation, Severity: Mis

4) Date/Time: 2019-08-24 19:57

Violation 1: 21453(a) CVC Red Light Violation, Severity: Inf

5) Date/Time: 2019-08-16 20:51

Violation 1: 14601.1(a) CVC Suspended License, Severity: Inf

Violation 2: 22350 CVC Basic speed law, Severity: Inf

Violation 3: 4000(a) CVC No current registration, Severity: Inf

##### **Onsite Arrests Made**

1) Date/Time: 2019-08-01 16:15

V1: 3056 PC Parole Violation Severity: Fel

V2: 148(a)(1) PC Resist, Delay, Obstruct a Peace Officer Severity: Mis

V3: 1203.2 PC Violation of Probation Severity: Mis

2) Date/Time: 2019-08-14 23:00

V1: 23109 c CVC EXHIBITION OF SPEED Severity: Mis

3) Date/Time: 2019-08-01 16:15

V1: 3056 PC Parole Hold Severity: Fel

#### **OV Community Center**

##### **Parking Citations Issued**

1) Date/Time: 2019-08-08 18:31

V1: 5200(a) CVC Display of two license plates required

#### **Pecan Park**

##### **Notice To Appear Issued**

1) Date/Time: 2019-08-23 12:45

Violation 1: 9,36.065(g) SCO vehicle repair, Severity: Inf

Violation 2: 4000(a) CVC No current registration, Severity: Inf

##### **Parking Citations Issued**

1) Date/Time: 2019-08-23 12:43

V1: 4000(a) CVC No current registration

## **PARKS**

### **Park Infrastructure**

#### **All Parks**

- Nelson continues to do monthly playground inspections and takes care of repairs on site if necessary.
- Doug repaired several feet of chain link fence at OCCP and Youth Center.
- Staff removed graffiti from Pecan, Horse Arena, and Orangevale Community Park.

#### **Mechanics**

- Lucas code scanned and tuned up the 2003 Ford Ranger truck.
- Staff repaired 2 flat tires and replaced a tire on the mower trailer.
- Staff replaced the fuel pump on Kubota mower F3060.
- Staff repaired a wheel axle on Kubota mower 1211
- Lucas recharged the AC on the Dodge Dakota.
- Staff repaired a fracture on the mower deck on the Kubota 331 mower.
- Staff replaced the taillights to the Ford Ranger truck.
- Staff repaired the gear box to Kubota 331 mower.

### **Park Irrigation**

#### **All Parks**

- Staff continues to water all planted trees.
- Staff replaced 3 valves and installed a new battery-operated clock at Norma Hamlin.
- Staff traced and found 3 valves at Almond Park
- Staff replaced 13 sprinklers at various parks of the District.
- Staff installed and connected a new clock at the Horse Arena rock amphitheater.
- Staff rebuild 4 pool sand filter pumps with new gasket seals.
- Staff replaced 3 valves at Orangevale Community Park, Palisades and Oak and Filbert.

### **Park Grounds**

#### **All Parks**

- Staff continues with regular detail maintenance in all parks and park restrooms.
- Staff pruned several trees at Orangevale Community Park, Youth Center and Pecan Park.
- Staff pruned several shrubs at the Community Center and Youth Center.
- Staff installed a new post and chain at the Disk Golf overflow parking lot entrance.
- Staff removed the soft material from the entrance to Disk Golf overflow parking and filled it with road base material and mix dirt.

### **Other Reports**

- Staff continues to assist Recreation in Youth Center building rental, programed classes and schedule events.
- Staff worked with Davey Tree in the removal of the large fallen tree at Sundance Park.

## JOINT USE AGREEMENT

This Joint Use Agreement (“Agreement”) is entered into as of \_\_\_\_\_ (“Effective Date”) by and between San Juan Unified School District, a public school district organized and existing under the laws of the State of California (“District”) and Orangevale Recreation and Park District, a public recreation and park district and a political subdivision of the State of California located in Sacramento County (“Park District,” and together with the District, “Parties”).

### RECITALS

WHEREAS, District and Park District desire to enter into a joint use agreement for use of each other’s Facilities, defined herein below;

WHEREAS, the Parties previously entered into the following agreements (the “Prior Agreements”):

- September 14, 1989 Agreement
- July 1, 1991 Use of School Facilities, Addendum
- May 27, 1992 Agreement
- June 14, 1994 Agreement
- May 25, 1995 Joint Use Agreement

WHEREAS, the Parties now wish to establish one comprehensive agreement, superseding all prior agreements, that addresses the Parties’ respective use of each other’s Facilities for youth activities and programs at the sites identified in *Exhibit A* to this Agreement;

WHEREAS, California Education Code sections 10900, et seq., empower District and Park District to cooperate with each other and enter into agreements for the purpose of organizing, promoting, and conducting programs for community recreation; establishing a system of playgrounds and recreation; and acquiring, constructing, improving, maintaining, and operating recreational centers;

WHEREAS, Education Code section 17077.40 further authorizes the District to enter into joint use agreements with community organizations for the purposes of constructing libraries, multipurpose rooms and gymnasiums on school campuses where these facilities are used jointly for both school and community purposes, and to provide State funding for such properties, as the District has utilized such resources in the past in relation to the Prior Agreements and certain facilities that are the subject of this Agreement;

WHEREAS, the Parties have determined the terms of the Prior Agreements have been fulfilled and the Parties desire to modify the terms of such Prior Agreements consistent with this Agreement; and

WHEREAS, the Parties desire to contract for the use and maintenance of each other's Facilities for youth educational and community recreation purposes and for potential future improvements and construction of Facilities by Park District on District property.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the Parties agree as follows:

1. Facilities. This Agreement sets forth the terms of use by the Parties of certain Facilities either owned or developed and constructed by the other party located at the sites listed in *Exhibit A* attached hereto. The terms "Facility" or "Facilities" refer only to a facility or facilities located at the sites identified in *Exhibit A* including, any offices, multi-purpose rooms, classrooms, gymnasiums, playfields, playgrounds, stadiums, performing arts centers, turf fields, tracks, and swimming pools located on District property, and excluding all weight rooms located at District Facilities. The term "Facilities" also includes all improvements such as playfields and related recreational equipment, playgrounds, irrigation, landscaping, fencing, paths, drinking fountains, and other improvements constructed on District property by Park District pursuant to the Prior Agreements, and in the future, which shall be considered Park District Facilities for the purposes of this Agreement. Other real property owned by either party not expressly identified in *Exhibit A* ("Other Property") shall not be considered Facilities subject to the terms of this Agreement. Use of Other Property shall be subject to separate agreement between the Parties. Use of Facilities for adult recreational programs shall not be subject to the terms of this Agreement and shall be subject to separate agreement between the Parties.

2. Term. The term of this Agreement shall commence on \_\_\_\_\_, 2019 ("Effective Date") and shall be for five (5) years the Initial Term"). This Agreement will automatically renew for five (5) additional five (5) year terms (each one, a "Renewal Term") upon expiration of the initial term or the then current term.

3. Superseding All Prior Agreements. This Agreement sets forth the entire understanding of the Parties relating to the Facilities, and supersedes all prior understandings relating to them, whether written or oral including but not limited to the Prior Agreements. The Prior Agreements are hereby deemed terminated and shall have no further effect. There are no obligations, commitments, representations, or warranties relating to the Facilities except those expressly set forth in this Agreement.

4. Priority of Use.

- a. To facilitate scheduling of the Facilities in a manner consistent with this section and to address other issues that may arise, the Parties shall meet quarterly during the months of February, May, August, and November to determine the Facilities needed by each party ("Coordination Meeting"). Each party shall provide a list to the other party of anticipated Facility use

for youth activities and programs for the upcoming quarter prior to the Coordination Meeting.

- b. **District Facilities.** The District shall have exclusive use of District Facilities on all days in which school is in session from 7:30 am to 4:00 pm (“Regular School Hours”), absent any other agreement between the Parties determined pursuant to the District’s permit request process. The District shall have priority use of all Other Property owned by District. The Park District shall have priority use over all parties except the District for youth activities and recreational programs at District Facilities, subject to making a request for facilities pursuant to Section 4a hereof. Adult activities and recreational programs offered by Park District shall not have priority use over other parties and shall be scheduled in accordance with the District’s permit request process outlined in the Use of School Facilities and Grounds Handbook, attached hereto as *Exhibit B*.
- c. **Park District Facilities.** Park District shall have priority use of all Park District Facilities over all parties including the District, except that the District shall have priority use of all Park District Facilities adjacent to District schools during Regular School Hours. The District shall have priority use over all parties except the Park District, subject to making a request for facilities in a manner consistent with Section 4a hereof.

5. **Facility Use Costs.** Except for weekdays from 7:00 am to 9:00 pm, each party shall pay for direct costs of weekend and non-school day use of Facilities in accordance with the fee structure outlined in the District’s Use of School Facilities and Grounds Handbook, attached hereto as *Exhibit B*, and the Park District’s fee structure attached hereto as *Exhibit C*. Notwithstanding payment for direct costs, if applicable, Park District shall pay direct use fees for use of District swimming pools, performing arts centers, stadiums, turf fields and tracks in accordance with the fee structure outlined *Exhibit B*. Similarly, notwithstanding payment of direct costs, if applicable, District shall pay direct use fees for use of Park District swimming pools in accordance with the fee structure outlined in Exhibit C. At each Coordination Meeting, the Parties shall determine any additional fees owed for use of the Facilities during the upcoming year and the using party shall remit payment for such fees no later than thirty (30) days prior to any such scheduled event pursuant to the facility use process outlined in the Use of School Facilities and Grounds handbook.

6. **No Third Party Users.** All programs operated, sponsored or approved at a District Facility by Park District, and all programs operated, sponsored or approved at a Park District Facility by District, shall be conducted under the direct supervision and control of the party operating or sponsoring the program.. Neither party shall permit any third party user to operate a program or otherwise use the Facilities as part of using party’s use under this Agreement. For purposes of this Agreement, a third party user is any individual, organization, or other entity seeking to conduct any program not operated, sponsored or approved by either Party. For purposes of this Agreement, a third party user

does not include any individual, organization, club, league or other entity engaged in youth recreational activities and programs whose activities have been approved and implemented by Park District by means of any of the Prior Agreements. Any third party use of the Facilities shall, instead, be coordinated and approved by the District with respect to District Facilities, and by Park District with respect to Park District Facilities.

7. Alcoholic Beverages and Smoking. The use and/or possession of tobacco, alcohol, and/or controlled substances are prohibited in or on District Facilities at all times. Smoking is prohibited on Adjacent Park Facilities during Regular School Hours but shall be permitted on Park District Facilities consistent with Park District policy.

8. Custodial. After use, each party shall return the Facility to its condition prior to the party's use. Except for weekdays from 7:00 am thru 9:00 pm, if restrooms are open during use or other routine custodial service is required, the party using the Facility shall provide custodial services unless another arrangement is mutually agreed upon and confirmed in writing. If either party fails to return the Facility to its condition prior to the party's use, the party causing such failure shall pay for the costs associated with performing routine custodial services. The party managing the Facility shall invoice the using party within thirty (30) days of such activity. The using party shall pay any invoice within thirty (30) days of receipt.

9. Utilities and Maintenance.

- a. Each party shall generally pay for all utilities and maintenance of its own Facilities. However, if use of the Facilities causes extraordinary utility usage or wear on the Facilities, the party causing such extraordinary impacts shall pay for the costs associated with their activity as agreed upon mutually by both Parties. The party owning and/or managing the Facility shall invoice the using party within thirty (30) days of such activity. The using party shall pay any invoice within thirty (30) days of receipt. At the Coordination Meeting, the Parties shall discuss any anticipated events that will impact utility and maintenance costs.
- b. Park District shall maintain the following Park District Facilities:
  - Orangevale Community Park (Louis Pasteur Middle School Soccer/Baseball Field - northwest corner)
  - Palisades Park (Sports Fields and Tennis Courts at Palisades Elementary)
  - Orangevale Sports Fields (Golden Valley Charter School – Orchard School)
  - Coleman Sports Fields (Thomas Coleman Elementary)

10. Security. All Facilities shall be maintained in a secure manner by the using party. An employee of the using party shall be responsible for opening and locking the Facility, and setting any alarms (as applicable) after each use. Neither party shall duplicate keys to any Facility or provide copies of keys to any third parties or other users that are not employees of the Parties.



11. **Damage to Property.** Park District shall be responsible for the cost of repair and/or replacement of any damage to District Facilities, including fixtures and improvements that are lost, damaged, or stolen during and/or as the result of Park District's use of District Facilities, normal wear and tear excepted. The Park District shall promptly notify District upon Park District's actual knowledge of any loss or damage to the District Facilities of which the Park District becomes aware during and/or in conjunction with Park District's use of same.

District shall be responsible for the cost of repair and/or replacement of any damage to Park Facilities, including fixtures and improvements that are lost, damaged, or stolen during and/or as the result of District's use of Park District's Facilities, normal wear and tear excepted. The District shall promptly notify Park District upon District's actual knowledge of any loss or damage to the Park District's Facilities of which the District becomes aware during and/or in conjunction with District's use of same.

12. **Improvements.** For so long as this Agreement is in place, Park District may make additional capital or non-capital improvements, including but not limited to construction of fields, play apparatuses, and installation of irrigation, to any District Facility, subject to a separate agreement with the District. Such improvements constructed or installed by Park District on District property, including those installed pursuant to the Prior Agreements, shall be considered Park District Facilities pursuant to this Agreement. The separate agreement shall address, at a minimum, responsibility for all costs associated with any improvements, responsibility for compliance with California Environmental Quality Act (CEQA), the Division of State Architects (DSA), the Department of Toxic Substances Control (DTSC), or the California Department of Education (CDE), and the terms of construction delivery including contracting with the architect and contractor.

13. **Indemnity.** To the fullest extent permitted by law, Park District shall indemnify, defend and hold harmless District and each of District's officers, directors, officials, governing board, board members, employees, and authorized volunteers and agents from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (Collectively "Claims"), including cost of defense, settlement, arbitration, and reasonable attorneys' fees, sustained by any person or to any person or to any property in, on, or about the Facilities resulting in injuries to or death of persons, including but not limited to employees of either party hereto, and damage to or destruction of property, including but not limited to the Facilities, arising out of, or resulting from the acts or omissions of Park District, its officers, directors, officials, governing board, board members, employees, authorized volunteers and agents, contractors, invitees, or guests.

To the fullest extent permitted by law, District shall indemnify, defend and hold harmless Park District and each of Park District's officers, directors, officials, employees, and authorized volunteers and agents from and against any and all Claims, including cost of defense, settlement, arbitration, and reasonable attorneys' fees, sustained by any person or to any person or to any property in, on, or about the Facilities resulting in injuries to or

death of persons, including but not limited to employees of either party hereto, and damage to or destruction of property, including but not limited to the Facilities, arising out of, or resulting from the acts or omissions of District, its officers, directors, officials, governing board, board members, employees, authorized volunteers and agents, contractors, invitees, or guests.

It is the intention of the Parties that the provisions of this Indemnity be interpreted to impose on each party responsibility to the other for the liability arising out of and caused by the acts and omissions of their officers, directors, officials, employees, authorized volunteers and agents, contractors, invitees or guests. It is also the intention of the Parties that, where comparative fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any Claims attributable to the fault of that party, its officers, directors, officials, employees, authorized volunteers and agents, contractors, invitees, or guests.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Parties. Nothing in this section shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party. The provisions of this section shall survive the expiration or termination of the Agreement.

14. **Insurance.** Each party, at its sole cost and expense, shall carry commercial policies of insurance, or self-insure, its activities in connection with this Agreement, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, for comprehensive general liability, which will insure District or Park District, as applicable, against liability for injury or death of persons and damage to the Facilities, as applicable. Each policy shall be for not less than \$2,000,000 per occurrence for any one person injured or killed, and not less than \$4,000,000 for property damage, and shall be maintained on an occurrence basis. Each party agrees to provide the other proof of such coverages and additional insured endorsements on an annual basis, naming the other party as “additional insured” where appropriate and shall also provide thirty (30) days’ advance written notice of any cancellation, termination or lapse of any of the insurance or self-insurance coverages. Failure to maintain insurance as required in this Agreement is a material breach of contract and may be grounds for termination of the Agreement.

15. **Termination.** Either party may terminate this Agreement upon one (1) year written notice to the other party at any time, for any reason. Termination shall relieve both Parties of any further obligations under this Agreement.

16. **Compliance with Law; Limitations Upon Use.** Each party agrees to comply with all federal, state and local laws, statutes, codes, ordinances, rules, regulations, policies and requirements (collectively, “Law”) regarding their respective use of the Facilities under this Agreement. The Parties further agree that they shall not cause Facilities to be used, occupied, or improved under this Agreement in any manner or for any purpose that is in any way in violation of any Law. If any license, permit, or other governmental authorization is required for either party’s lawful use of the Facilities, such affected party

shall procure and maintain same to the extent required by Law. Each party shall be solely and completely responsible for the safety of all persons and property associated with their respective use of the Facilities, and all materials, equipment, and supplies provided by such party during said use shall fully conform to all applicable Law.

17. **Fingerprinting.** Park District is required to submit fingerprints of any employee, applicant for employment or volunteer for a position having supervisory or disciplinary authority over any minor to the Department of Justice (“DOJ”) in accordance with, Public Resources Code section 5164. Park District agrees that any employees or volunteers who are not allowed by law to come into contact with District students as a result of said fingerprinting and screening shall be prohibited from employment or volunteer activities at the District’s Facilities during Regular School Hours and during District events conducted in Park District Facilities.

18. **Disputes.** If a dispute arises relating to the interpretation of, enforcement of, or compliance with the terms of this Agreement, the Parties shall first attempt to resolve such dispute through informal discussions or other alternative means. Any party may convene such discussions by written notice, and shall reasonably accommodate the other party with respect to scheduling any such discussion. If the dispute is not resolved in this manner within thirty (30) days of such written notice, it shall be referred to mediation in which both Parties must participate for a period not to exceed an additional thirty (30) days. This dispute resolution process shall be undertaken in good faith and exhausted prior to judicial review. However, compliance with this process does not waive any party’s obligation to comply with, or right to assert as a defense, any applicable statutes of limitation or administrative procedures. The Parties may agree in writing to toll any applicable statutes of limitation for such period as may reasonably be necessary to complete the dispute resolution process outlined in this section.

19. **Successors and Assignees.** All terms and conditions of this Agreement shall be binding upon all successors-in-interest, only to the extent that a different school district or public agency is the successor-in-interest. If either party sells any or all of the Facilities subject to this Agreement, the terms of this Agreement shall remain in full force and effect as to any remaining Facilities not sold, but the availability of use of the Facility being sold shall not run with the land and notwithstanding Section 13, this Agreement shall automatically terminate as to that Facility upon sale of a Facility to a third party. Any sale of a Facility subject to this Agreement by either Party shall comply with those surplus property disposal statutes which provide a priority right of acquisition of such Facility to certain public agencies and affordable housing entities, including the parties to this Agreement.

20. **Headings.** The headings of this Agreement are for convenience purposes only and shall not limit or define the meaning of the provisions of this Agreement.

21. **Governing Law and Venue.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of California applicable to contracts to be performed wholly within this State. Any dispute arising from the terms and conditions of

this Agreement shall be heard by a court of competent jurisdiction located within Sacramento County.

22. **Attorneys' Fees and Costs.** Any party may bring a suit or proceeding to enforce or require performance of the terms of this Agreement, and each party in that suit or proceeding shall be responsible for its own attorney's fees and costs.

23. **Construction.** The singular includes the plural, "shall" is mandatory, and "may" is permissive. The Parties acknowledge and agree that each of the Parties and each of the Parties' attorneys have participated fully in the negotiation and drafting of this Agreement. In cases of uncertainty as to the meaning, intent or interpretation of any provision of this Agreement, the Agreement shall be construed without regard to which of the Parties caused, or may have caused, the uncertainty to exist. No presumption shall arise from the fact that particular provisions were or may have been drafted by a specific party, and prior versions or drafts of this Agreement may be used to interpret the meaning or intent of this Agreement or any provision thereof.

24. **Notices.** Any notice to be given hereunder to either party shall be in writing and shall be given either by personal delivery (including express or courier service), by e-mail, by receipt-confirmed facsimile, by registered or certified mail, with return receipt requested and postage prepaid (excluding electronic messaging) and addressed as follows:

**To District:**

San Juan Unified School District  
Attn.: Assistant Superintendent Facilities,  
Operations, Transportation  
6135 Sutter Avenue  
Carmichael, CA 95608

With a copy to Legal Counsel:

Linda C. T. Simlick  
General Counsel  
P.O. Box 477  
Carmichael, CA 95609-0477  
lsimlick@sanjuan.edu

Megan E. Macy and Lauren Kawano  
LOZANO SMITH  
1 Capitol Mall, Suite 640  
Sacramento, CA 95814  
mmacy@lozanosmith.com  
lkawano@lozanosmith.com

**To Park District:**

Greg Foell  
Administrator  
6826 Hazel Avenue  
Orangevale, CA 95662  
greg@ovparks.com  
With a copy to Legal Counsel:

David W. McMurchie  
MCMURCHIE LAW  
100 Northolt Court  
Folsom, CA 95630  
dmcmurchie@mcmurchie.com

25. **No Further Assurances.** Nothing in this Agreement, whether express or implied, is intended to or shall do any of the following: (a) confer any benefits, rights or remedies under or by reason of this Agreement on any persons or entities other than the express Parties to this Agreement; (b) relieve or discharge the obligation or liability of any person not an express party to this Agreement; or (c) give any person not an express party to this Agreement any right of subrogation or action against any party to this Agreement.

26. **Amendments and Waivers.** No amendment of, supplement to, or waiver of any obligations under this Agreement shall be enforceable or admissible unless set forth in writing signed by the party against which enforcement or admission is sought or signed by both Parties.

27. **Entire Agreement.** Consistent with Section 2, this Agreement sets forth the entire understanding of the Parties relating to the transactions it contemplates, and supersedes all prior understandings relating to them, whether written or oral. There are no obligations, commitments, representations, or warranties relating to them except those expressly set forth in this Agreement.

28. **Severability.** If any provision of this Agreement is held invalid, void or unenforceable by a court of competent jurisdiction, but the remainder of the Agreement can be enforced without failure of material consideration to any party, then this Agreement shall not be affected and it shall remain in full force and effect, unless amended or modified by mutual consent of the Parties.

29. **Execution in Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and counterpart signature pages may be assembled to form a single document which shall be deemed an original document.

30. Authority to Sign. By signing below, each of the signatories represents and warrants that he or she has been duly authorized to execute this Agreement on behalf of the party on whose behalf he or she is signing.

31. Represented by Counsel. Each party hereto acknowledges that it has been represented by legal counsel, or had the opportunity to obtain legal counsel and consciously chose not to obtain it, in the negotiation, drafting, and execution of this Agreement.

**[Signatures on Following Page]**

**IN WITNESS WHEREOF**, this Agreement has been entered into, by and between the District and Park District as of the last date set forth below.

**SAN JUAN UNIFIED SCHOOL DISTRICT**

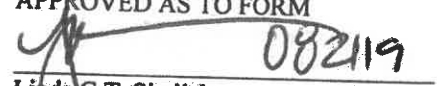
By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: Assistant Superintendent Facilities,  
Operations, Transportation

Date: \_\_\_\_\_, 2019

APPROVED AS TO FORM

  
Linda C.T. Simlick      Date  
General Counsel, SJUSD

**ORANGEVALE RECREATION AND PARK DISTRICT**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: Park District Manager

Date: \_\_\_\_\_, 2019

## **EXHIBIT A**

### San Juan Unified School District Sites:

- 1) Andrew Carnegie Middle School
- 2) Thomas Coleman Elementary
- 3) Sacramento Learning Tree Academy (Filbert)
- 4) Green Oaks Fundamental Elementary
- 5) Oakview Community Elementary
- 6) Ottomon Elementary
- 7) Palisades Elementary
- 8) Louis Pasteur Middle School
- 9) Pershing Elementary
- 10) Trajan Elementary
- 11) Casa Roble Fundamental High School

### Orangevale Recreation and Park District Sites:

- 1) Orangevale Community Park (Louis Pasteur Middle School Soccer/Baseball Field  
- northwest corner)
- 2) Palisades Park (Sports Fields and Tennis Courts at Palisades Elementary)
- 3) Orangevale Sports Fields (Golden Valley Charter School – Orchard School)
- 4) Coleman Sports Fields (Thomas Coleman Elementary)
- 5) Almond Park
- 6) Norma Hamlin Park
- 7) Orangevale Community Center Park



- 8) Pecan Park**
- 9) Rollingwood Natural Area**
- 10) Streng Natural Area**
- 11) Sundance Natural Area**
- 12) Youth Center Park**

**EXHIBIT B**

**[Insert Use of School Facilities Handbook]**



**San Juan**  
Unified School District

# Use of School Facilities and Grounds Handbook

916-971-5790 | [CivicPermits@sanjuan.edu](mailto:CivicPermits@sanjuan.edu)

Updated January, 2019



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# Use of School Facilities and Grounds

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Thank you for your interest in using San Juan Unified School District ("SJUSD") facilities and grounds. SJUSD works with hundreds of community organizations to make available school buildings/grounds for public, literary, scientific, recreational, or educational meetings, or for the discussion of matters of general or public interest.

The handbook is designed to help users of SJUSD facilities and grounds to determine if their event/program qualifies to use school facilities or grounds, how to submit a Facilities or Grounds Use application, an overview of the fee structure, review of the insurance requirements and other important information. We encourage you to read the entire handbook before submitting your application.

We hope you find this information helpful in processing your application request. If you have any suggestions for improvement, please email us at [CivicPermits@sanjuan.edu](mailto:CivicPermits@sanjuan.edu).

*This facilities and grounds handbook follows the applicable law as defined in the California Education Code sections 10900 through 10914.5 and sections 38130 through 38138, referred to as the "Civic Center Act".*

## Types of Facility and Grounds Use

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School facilities and grounds, subject to SJUSD policies and regulations, may be made available to citizens and community groups as a civic center for the following purposes (Education Code § 38131.):

1. Public, literary, scientific, recreational, educational or public agency meetings.
2. The discussion of matters of general or public interest.
3. The conduct of religious services for temporary periods, on a one-time basis or renewal basis, by any church or religious organization.
4. Child care programs to provide supervision and activities for children of preschool and elementary school age.
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies.
6. Supervised recreational activities including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious belief or denomination.
7. A community youth center.
8. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization.
9. Other purposes deemed appropriate by the governing board.
10. State laws prohibit the use of school facilities and grounds for subversive, immoral, offensive, or harmful purposes. State laws also limit the use of the school facilities and grounds for denominational or sectarian activities. The use of the school facilities and grounds shall not be granted to persons, forums, corporations, groups, clubs, or associations which:
  - (a) May, by use, be reasonably expected to expose the property of SJUSD to damage through riot, mob action, or violence of any kind.
  - (b) Use the property in a manner which will be adverse to the best interest of SJUSD.
  - (c) Use of facilities and grounds for a purpose not consistent with the Civic Center Act and/or adopted Board Policies.

11. Groups or persons using school facilities and grounds under the provisions of this policy shall be liable for any property damages caused by the activity. The Board shall charge the amount necessary to repair the damages and may deny the group further use of the school facilities and grounds (Education Code § 38134).

## User Group Classification

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The priorities for renting facilities and grounds will be determined by SJUSD for any Facilities or Grounds Use requests other than SJUSD instructional and related activities based on the following classifications. Additional fees beyond rental fees may be required for all users. (See "Schedule of Fees," p. 7.)

### **Category 1: Civic and Program Partner Events**

Events that are Monday through Friday (excluding holidays) will generally have no charge. These events support a direct relationship to SJUSD programs for youth; and have no gate fee, event admission, or fundraising component. Category 1 includes:

- Activities and programs of SJUSD directly related to SJUSD's instructional and educational program
- Activities or events designed to serve the youth and citizens of SJUSD, which are planned and directed by school-related programs, including parent clubs
- Events that do not require payment of membership fees, event fees, or gate fees
- Public meetings/hearings or elections
- Student based charitable fund-raising events (funds must be run through student body)
- Community advisory councils
- Events by Boy Scouts, Girl Scouts, or community colleges and their related organizations
- Supervised recreational activities including, but not limited to, local youth sports known as recreational, supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination (such as little league, softball league, football league, and other league sports)

#### SJUSD FEES:

Application fee

Nutrition Service fee (if applicable)

## **Category 2: Community Event**

Activities under this category will be charged a fee based on the direct cost to SJUSD. Please note, Category 1 events that are held on Saturday, Sunday or holidays will be charged a direct cost fee. Category 2 includes:

- Charitable fund-raising activities run through the Associated Student Body (“ASB”), which are beneficial to SJUSD programs and require net receipts of admission fees or gate fees to be expended for the welfare of SJUSD students only. \*
- Events run by organizations, agencies, associations, clubs, or groups that use school facilities or grounds and whose primary purpose is to provide programs and/or services without serving as a funding source for the organization, agency, association, club, or group
- Events with no direct ties to SJUSD programs
- Local recreational youth programs on Saturday or Sunday
- Athletic events, competitions, or performances for youth (not known as recreational-type programs)
- Community events, events by service organizations park district’s with MOU’s, church events, theater/music /dance practices and programs
- PTA, boosters and other affiliation group events on Saturday, Sunday, or holidays \*

### **SJUSD FEES:**

Application fee

HVAC fee

Nutrition Service fee

Custodial fee

Stadium: lighting, sound system, scoreboards

Performing Arts Center: sound system, lighting

Scoreboards

Direct use fee

\* No direct use fee

## **Category 3: Fair Market Event**

Organizations, agencies, associations, clubs, persons, or groups that use SJUSD facilities or grounds for business purposes or revenue generation. *These events are not necessarily youth focused and provide no direct support to SJUSD programs.*

- Events requiring payment of membership fees, event participation fees, or gate fees
- Fundraising events where the funding **is not** run through the ASB
- 3<sup>rd</sup> party athletic events, competitions, performances, and tournaments **not** run through the ASB, elementary school parent teacher organizations, or any organization with direct ties to SJUSD where all funds benefit SJUSD only
- Adult-focused programs
- For profit events or personal finance-generating events
- Activities by organizations, agencies, associations, clubs, persons, or groups selling any product or service, or conducting any other type of commercial business or function
- Events by organizations, agencies, associations, clubs, persons, or groups where admission fees are charged or contributions are solicited and the net receipts are not expended for the welfare of SJUSD students or for charitable purposes

### **SJUSD FEES:**

Application fee

HVAC fee

Nutrition Service fee

Custodial fee

Stadium: lighting, sound system, scoreboards

Performance Art Center: sound system, lighting

Scoreboards

Fair Market fee



# Schedule of Fees

An annual non-refundable application fee of \$20.00, per applicant and per school, is required. Certain rental fees do not apply to Category 1 events.

Facility	Category 2 Direct Cost per hour	Category 3 Fair Market Cost per hour	Utility Lights/HVAC Cost per hour
Aquatic Center (March-October)	\$55.00	\$120.00	n/a
Aquatic Center (November-February)	\$80.00	\$160.00	n/a
Athletic Field – Recreational Only	\$6.00		
Athletic Field (Elementary or Middle School)	\$12.00	\$24.00	n/a
Athletic Field (Jr. Varsity High School)	\$17.00	\$33.00	n/a
Athletic Field (Varsity High School)	\$22.00	\$44.00	n/a
Cafeteria (High School)	\$29.00	\$60.00	\$10.00
Classrooms	\$13.00	\$31.00	\$5.00
Concession Stands	\$15.00	\$30.00	n/a
Flex Room (Small)	\$20.00	\$40.00	\$10.00
Flex Room (Large)	\$25.00	\$50.00	\$15.00
Gym (Small)	\$33.00	\$66.00	\$20.00
Gym (Large)	\$55.00	\$110.00	\$25.00
Hardcourt	\$4.00	\$8.00	n/a
Kitchens	\$15.00	\$30.00	n/a
Library/Music Room/Dance Room	\$17.00	\$39.00	\$5.00
Locker Rooms	\$15.00	\$30.00	n/a
Multipurpose Room (Elementary School)	\$29.00	\$58.00	\$10.00
Multipurpose Room (Middle School)	\$33.00	\$66.00	\$10.00
Parking Lot	\$17.00	\$33.00	n/a
Restrooms	\$10.00	\$20.00	n/a
Stadiums	\$80.00	\$150.00	\$25.00
Tennis Court Complex	\$17.00	\$33.00	n/a
Turf Fields/ Track	\$50.00	\$100.00	n/a

**Additional Fees (three-hour minimum):**

Custodian: \$41.50 per hour

Nutrition Services: \$32.50 per hour

Audio Visual Technician: \$50.00 per hour

Contracted Audio Visual Technician: \$120.00 per hour

Utility cost, if applicable

**Accepted Payment Types:**

Cash is only accepted for the application fee, all other payments must be made in Check form to San Juan Unified School District

## Insurance Requirements

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SJUSD requires a certificate of insurance showing the policy is written on a per occurrence basis without aggregate limits. San Juan Unified School District must be listed as the certificate holder and as the additional insured with a copy of the endorsement attached. A copy of the certificate and endorsement must be uploaded into Civic Permits before a permit is approved.

Each Occurrence	\$1,000,000
Damage to Rented Premises/Fire Damage	minimum \$100,000
Medical Expenses	Any coverage
Personal & Adv. Injury	Any coverage
General Aggregate	\$2,000,000
Products Comp/Op Aggregate	\$1,000,000

## Food Handling Requirements

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All Snack bar use will require a Manager Certification and each person working in the snack bar will need a food handling certificate to be uploaded into the Civic Permit system prior to use. Each person working in the snack bar will be required to have their food handling certificate on them. Any violations and/or fines assessed to the school district will be charged to the user group, and may affect future use of the facilities.

Pursuant to SB 602 enacted into law in 2010 and SB 303 in 2011, Health and Safety Code 113790 et seq., ("California Food Handler Card Law"), food handlers, as defined, will be required to obtain a food handler card after taking a food safety training course and passing an assessment. This document was compiled by a stakeholder working group comprised of members of the California Retail Food Safety Coalition (CRFSC), the California Conference of Directors of Environmental Health (CCDEH), the California Restaurant Association (CRA) and the American National Standards Institute (ANSI).

To view the Food Handler Card Law, visit: Senate Bill 303 or go to [http://www.leginfo.ca.gov/pub/11-12/bill/sen/sb\\_0301-0350/sb\\_303\\_bill\\_20110906\\_chaptered](http://www.leginfo.ca.gov/pub/11-12/bill/sen/sb_0301-0350/sb_303_bill_20110906_chaptered).

If you are looking to take the Manager Certification and Food Handling Certificate below is a link.

<https://www.servsafe.com/ServSafe-Food-Handler>

## Use of Facilities Permit Request Application Process

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To request the use of a SJUSD facility or grounds, an authorized representative of the requesting organization, agency, association, club, or group must create an account in Civic Permits. Civic Permits is an online system that SJUSD partners with to facilitate the permitting process for SJUSD (<https://www.sanjuan.edu/civicpermits>). Once an account is created, an authorized representative must submit all dates, times and locations of use requested and upload the required insurance documents, written authorization from group (if applicable), statement indicating that the group will uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts, and life guard certificate(s) (if renting a pool). If applicable, all fees must be paid **BEFORE** the permit will be approved and usage of our facilities is permitted. An **APPROVED** use permit must be present at all times during the event.

The Facilities Business Department is responsible for processing the permits, scheduling custodial and nutrition service workers, calculating fees, and creating an invoice in Civic Permits.

When fees have been paid and the proper required documentation is received, the Facilities Business Department will approve the permit in Civic Permits. The user must print out its permit and have the permit on-hand during the event. A potential user must submit its permit request through Civic Permits at least fourteen (14) working days prior to event. If requests are turned in less than 14 working days prior, there is no guarantee rental will be approved. Permit requests can only be made 6 months in advance.

## **Approval or Denial of a Use of Facilities Permit**

### **Approval of Permit**

Once a permit request is submitted, it is sent to the site Use of Facilities administrator for review.

- If Custodial is needed, the permit request is passed on to Custodial at the site for approval.
- If Nutrition services are needed, the permit request is passed on to Nutrition service worker at the site for approval.
- If athletic space is needed, the permit request is passed on to the site's Athletic director for space availability.

Once all site staff have reviewed the permit request, it is processed through the Facilities Business Department for final approval.

- Insurance is checked
- Event eligibility is determined
- Invoice is created
- Approval is granted

### **Denial of Permit**

The Facilities Business Department cannot approve any requests if:

- the request is incomplete or has not met the conditions outlined in "User Groups Use of Facilities and Grounds Application Procedures" section of the manual;
- the request to reserve space contains a material misrepresentation or materially false statement;
- the request is not received sufficiently in advance of the proposed event or activity to permit necessary evaluation and to determine the appropriate location. In general, if the request is received at least fourteen (14) business days prior to the proposed event, timing should not be a factor;
- the use or activity intended by the request is prohibited by law or proposes behaviors or conduct proscribed as prohibited in this policy;
- the applicant has previously damaged facilities or grounds and has not paid for repairs;
- the applicant has a previously committed significant or repeated violation of these policies;
- the use or activity would present an unreasonable health or safety danger; or
- the request to use facilities or grounds conflicts with a preexisting reservation and no reasonable alternative time or place is available.
- If the request is to hold birthdays, weddings, or funerals:

### **Permit Must Be On-Hand During Event**

If approved, the user must print out its permit in Civic Permits and have the permit on-hand during the event.

## **Important Facility and Grounds Use Information**

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### **Access**

Entry for the rental group on the day and time of scheduled use requires the presence of the user group or a designated and approved representative.

- A representative of the user group, approved by both the user group and the Facilities Business Department, must be present throughout the user group's entire use of the facility or grounds.
- The user group may not enter the facility or grounds before the rental is scheduled to begin. This includes, but is not limited to the following purposes: catering, set-up, loading equipment or scenery, dressing room and restroom use.
- If the user group must have equipment delivered or picked-up at times other than their scheduled use, arrangements must be made in advance with the Facilities Business Department. The user group will be billed for the time involved in the delivery/pick-up. Delivery vehicles should make deliveries to the loading dock area.

#### **Advertising (non-school affiliated organizations)**

No signage, posters, flyers or advertisements for any event may be posted in or on the facilities or grounds without the prior approval of the Facilities Business Department. If permission is granted, the user group is responsible for installing and removing the promotional materials.

#### **Animals**

Animals of all types and kinds are prohibited on all District facilities and grounds except as provided below:

- Service animals accompanying a disabled person (or service animals in training) are uniformly and automatically exempted from this policy in accordance with the Americans with Disabilities Act, 28 CFR Part 35 et seq., and applicable state law.
- It is the express intention of SJUSD that this policy meets requirements of the California Vehicle Code § 21113.

#### **Appeals Process**

This process will allow the user to request a change in event category. An appeal may be submitted to the Facilities Business Department for review. The request must be in writing and state why you feel your category should be changed. You will be notified within ten (10) business days of SJUSD's decision.

#### **Availability**

Facilities not available for public use or rental use include computer labs and weight rooms. SJUSD does not rent facilities or grounds on weekends before and during school holidays.

#### **Cafeteria Use**

Use of school kitchens may be granted to eligible groups when such use will not interfere with the regular school nutrition services program. **When the kitchen area is used, a nutrition services employee must be assigned to ensure sanitation, safety, and proper operation of equipment.** This employee will act in a supervisory capacity only. The user group is responsible for preparation and cleanup. (See "Schedule of Fees," p. 7.)

#### **Cancellations**

Please notify the Facilities Business Department of an event cancellation one week prior to the event. Failure to notify may result in forfeit of fees associated with the event/use.

#### **Complaints**

Any complaints regarding a permitted user's event that are directly in violation of any of the articles of the Use of School Facilities and Grounds Handbook, Board Policy 1330, or Administrative Regulation 1330, may result in suspension or revocation of use permits.

#### **Compliments/Comments**

Any compliments, comments, or concerns regarding your event may be submitted via email or telephonically to our Facilities Business Department.

#### **Custodial**

See "Schedule of Fees," p. 7.

### **Damages**

Applicant will be financially liable for any damage or loss of equipment during facilities or grounds usage. All labor needed to fix or reverse damage will be charged to the user group at cost plus 15%.

### **Decorations**

Any decorating, covering up, or changes to the facility or grounds shall be approved prior to the event. Installation and removal of decorations shall be the sole responsibility of the user.

- All decorations must be flameproof or fire retardant and may not be hung from light fixtures, ceilings, heat detectors, emergency lights, exit signs, acoustical ceiling tiles or applied to the floor.
- The use of cellophane, all tapes, nails, staples, screws, and similar materials is not allowed on walls, ceilings, theater seats, furniture, or floors. Insufficient removal of any items will result in additional cleaning charges.
- All plants, trees, and shrubs must be in waterproof containers and must be carefully placed so as not to damage floors, tables, or block fire exits.
- Rice, birdseed, confetti, hay bales, and similar items are not permitted on any SJUSD facilities or grounds, or surrounding sidewalks and parking lots.

### **SJUSD Representative**

SJUSD personnel shall be assigned to a user group commensurate with the type of permit category, hours of operation and use of District facilities and grounds.

### **Employees**

Individuals not working in their capacity as a SJUSD employee who wish to rent SJUSD facilities must go through the normal use permit process. The schedule of fees is applicable to the potential user requesting the facility.

### **Equipment**

No structures may be erected (including tents) or assembled on school premises, nor may any extraordinary electrical, mechanical, or other equipment be brought thereon.

### **Field Use**

User groups who use outside facilities or grounds shall have the option of using SJUSD restroom facilities or renting Porta-Potties.

- If rental is for a period in excess of four hours, the user group will be required to pay for the use of restroom facilities or Porta-Potties.
- If choosing to use SJUSD restroom facilities, a SJUSD representative must be present during the entire event and the appropriate fees for this service must be paid prior to the event.
- If the user group chooses to rent Porta-Potties, the user group assumes full responsibility for them.
- The user group must show proof of Porta-Potties rental to the site administrator at least one working day prior to the event.
- The user group must also inform custodial of the delivery and removal dates for the Porta-Potties. The user group must secure the Porta-Potties to the greatest extent possible. This includes adding a padlock and chaining to the fence to avoid tipping.

### **Use of SJUSD Operated Stadiums**

All stadium events are subject to the SJUSD's Stadium Governing Committee's approval. Potential user groups may use the track when such use does not impair the condition for student use, does not conflict with use by schools of the SJUSD and is consistent with the SJUSD's stadium guidelines outlined in Administrative Regulation 3513. The stadium governing committee shall be the determining body regarding the use of the track and stadium stands by potential user groups. Vehicles of all types, except authorized vehicles, are prohibited from using the track at any time.

### **Fireworks**

Fireworks sales, displays or use are strictly prohibited on school grounds.

### **Fire Safety**

At no time may the maximum occupancy be exceeded. The use of smoke machines, fog, haze, etc. is not allowed on any facility since the use of such items interferes with the building's fire detection system. All scenery, props and draperies

must be flame-proofed before installation. The use of any pyrotechnics or open flame at any time is strictly prohibited on SJUSD properties. All grills or similar items must be at least 20 feet away from any structure.

### **Gambling**

Gambling on the premises is prohibited. Gambling shall be defined as any game of skill, chance or raffle, played with cards or any other device for money or any other representative item of value.

### **Key Control**

Key control is mandatory. Under no circumstances is a non-SJUSD individual or a student authorized to be in possession of keys to SJUSD facilities or grounds unless authorized. Control of keys shall remain in sole care, custody and control of approved individuals. Grand master keys must be secured to the greatest extent possible and never loaned to students or non-SJUSD individuals. If keys on loan are lost, it is the user group's responsibility to pay to re-key the entire facility.

### **Pool Use:**

Lifeguard certificate is required and must be added to civic center permits prior to usage.

### **Priority**

SJUSD reserves the right to change requested dates/times at any time when that use will interfere with regular school programs/activities.

### **Revocation of Permit**

Any violations of law, SJUSD policy and/or procedure will result in the immediate revocation of the use permit and removal of the user group from SJUSD property.

- Applications will also be denied if past history of use by an organization has resulted in:
  - Violation of Board Policy
  - Inconvenience for school use
  - Damages to property
  - Consistent lack of supervision
  - Adverse behavior
  - Non-payment of fees
- The user group shall be responsible for the orderly conduct of all persons using the facility or grounds during the event. SJUSD reserves the right to remove, or have removed, any person behaving in an unlawful, disrespectful, or objectionable manner. Fights, vandalism, or destructive behavior on the part of any member of a user group or its audience will be grounds for immediate cancelation of the event and all future events by the user group. In this case, all fees will be forfeited.
- Smoking/tobacco products, consumption of alcoholic beverages and use of weapons, including knives, firearms, or explosives are not permitted on District property.

### **School Equipment**

A use permit does not authorize the use of certain SJUSD, or student body equipment. Arrangements for supervision and operation of any equipment shall be made by the applicant with the school administrator. SJUSD recommends "checking in and out" equipment with the site representative to ensure equipment is in working order before and after the event.

### **Summer Use**

Requests for summer use of facilities and grounds must be submitted to the site administrator beginning May 15<sup>th</sup> and before the end of the school year.

### **Yearly Renewal**

Applications are valid for a period of one year, ending on the last day of the SJUSD's fiscal period, June 30<sup>th</sup>. USE PERMITS MUST BE RENEWED EACH YEAR.

### **Waiver of Rental Fees**

Rental Fees can only be waived by the Facilities Business Department. Custodial and utilities fees still apply.

# The Performing Arts Rental Policies and Procedures

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## Theater Rental Rates:

	Category 2 Direct Cost per hour	Category 3 Fair Market Cost per hour	Utility/Lights Cost per hour	HVAC Cost per hour
Facility Rental Fee	\$125.00	\$250.00	\$25.00	\$25.00
Black Box Theatre	\$29.00	\$60.00	\$10.00	\$10.00
Audio Visual Technician*	\$120.00	\$120.00	n/a	n/a
Custodial/Supplies*	\$41.50	\$41.50	n/a	n/a
Nutrition Services*	32.50	32.50	n/a	n/a

\* 3-Hour Minimum Required, Per Day  
 Contracted Audio Visual Technician: \$120.00 per hour

## Equipment Rental:

	Category 2 Direct Cost	Category 3 Fair Market Cost
Grand Piano – Per Day	\$200.00	\$200.00
Chairs – Per Item, Per Day	\$1.00	\$1.00
Music Stands – Per Item, Per Day	\$1.00	\$1.00

## Theater Rules

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### Important Information

It is the responsibility of the user to ensure a safe environment by following and enforcing SJUSD theater rules.

#### General Safety

- No running is permitted in the theater or the theater lobby.
- No feet are permitted on the theater chairs.
- No sitting on tables or counters.
- No leaning against or standing on handrails.

## Fire Safety

- At no time may the maximum seating occupancy in the theater auditorium be exceeded. Seating occupancy is as follows:
  - Mesa Verde High School– 665
  - Rio Americano High School– 356
  - San Juan High School – 759
  - El Camino Fundamental High School– 605
- The user group will not obstruct or restrict the use of any doors, exits, hallways or aisles in the facility.

## Facility Use

- Food and beverages are permitted in the lobby and the green room only. No food or beverage is permitted in the audience seating area or on the stage. Bottled water is the only exception to this rule.
- Receptions involving the serving of food and drink prior to or following events require approval from the Facilities Business Department and must be arranged in advance. Additional charges will apply if additional cleaning is required.
- The SJUSD retains the right to all concessions within its facilities and grounds. If a user group is granted permission to sell concessions or merchandise the following rules and restrictions will apply:
  - Advance notice of intent to sell concessions must be given to the Facilities Business Department no less than fourteen (14) days prior to the event.
  - All items for sale must be approved by the Facilities Business Department in advance.
  - All items for sale must be related to the event. No merchandising or retail sales of items unrelated to an event or performance is allowed.
  - The SJUSD reserves the right to restrict or not permit the sale of any items at the sole discretion of the Facilities Business Department.

## Coordination

- The user group or its designated representative must coordinate the needs of all aspects of the user group's event with the Facilities Business Department.
- To ensure protection of all in-house equipment and the professional presentation of events, all user groups are required to utilize the theater technical staff for their events, at the rates outlined in the Theater Rental Rates.
- No changes or modifications to the fixed equipment or facilities may be made, nor may any equipment be removed from the theater or altered. Any structural or electrical changes may be made only by theater staff with the Facilities Business Department's approval and only by qualified staff or licensed contractors. All labor needed to make such changes and reverse them will be charged to the user group at the technical staff rate or, in the case of an outside contractor, cost plus 15%.
- All scenic units, props, and electrical equipment, etc. provided by the user group are subject to a safety inspection by the Facilities Business Department or its designated representative. The SJUSD reserves the right to prohibit the use of any scenery, property, or equipment that is deemed to be unsafe. Equipment judged to be unsafe must be brought up to minimum standards or be removed from the premises.
- Specialized needs for lights or sound must be arranged at least two weeks in advance with the Facilities Business Department. A three-hour daily minimum is required for use of technician.
- No tripods, cable, or equipment of any kind will be allowed in the audience seating area without the prior approval of the Facilities Business Department. Under no circumstances shall the view of the audience be obstructed.
- The theater facility will not be used for long-term storage of sets, props or costumes. Run-of-event storage will be provided as available and by prior arrangement with the Facilities Business Department. Items left in the facility after the rental becomes the property of the SJUSD unless previous arrangements have been made with the Facilities Business Department. The SJUSD assumes no responsibility for stored or abandoned property or materials at any time. The user group will be



responsible for any costs associated with the removal and/or disposal of abandoned property or materials.

- All sound checks on performance days must be conducted at least sixty (60) minutes before the show. No exceptions to this rule will be permitted.
- No user group or member is permitted in the theater control booth without the permission of theater staff.
- For reasons of safety, no one with the user group under the age of 18 years may be onstage without adult supervision. User groups with large numbers of children must maintain a minimum ratio of one adult for every ten children on the stage. If a minor's presence is not immediately required on the stage for rehearsal or performance they should be waiting in the green room or dressing rooms and not on the stage.

### **Important Reminders**

It is the responsibility of the facility or grounds user to be familiar with board policy and administrative regulation for facility use and the articles of this handbook.

SJUSD sites may not allow use of their facilities or grounds without an APPROVED permit.

User groups are not authorized to use the facilities or grounds without an APPROVED permit.

All use requests must be processed through Civic Permits on the San Juan Unified School District Website. Facilities cannot be reserved at school site.

If you have any questions or need clarification please contact the Facilities Business Department at 916-971-5790 or email @ [CivicPermits@sanjuan.edu](mailto:CivicPermits@sanjuan.edu)

### **Annual Review of the Use of Facilities Policy**

The Use of School Facilities and Grounds handbook is reviewed annually by SJUSD staff and the SJUSD's Facilities Committee.

**EXHIBIT C**  
**Orangevale Recreation and Park District**  
**2018-2019 Fee Schedule**  
**Exhibit A**

**BUILDING/ROOM RENTAL FEES**

		Classification			
		Standard	Civic/Non Profit	Civic/Non Profit Youth Serving	
<b>Orangevale Community Center 6826 Hazel Ave</b>					
	Min Rental	Rental	<i>per hour unless noted</i>		
<b>Auditorium (AUD) Mon-Thurs</b>	4 hr.	Rate	\$144	\$122	\$116
		Resident Rate	\$116	\$98	\$92
<b>Kitchen Use with Auditorium</b>	<i>Concurrent</i>	Rate (Flat)	\$139	\$132	\$132
<b>Auditorium - Sporting Event M-Th (no set-up &amp; no food)</b>	2 hr.	Rate	\$72	\$61	\$57
		Resident Rate	\$57	\$48	\$45
<b>Auditorium (AUD) Friday-Sunday</b>	4 hr.	Rate	\$173	\$147	\$139
		Resident Rate	\$139	\$118	\$111
<b>Kitchen Use with Auditorium</b>	<i>Concurrent</i>	Rate (Flat)	\$139	\$132	\$132
<b>Auditorium - Sporting Event Fri-Sun (no set-up &amp; no food)</b>	2 hr.	Rate	\$87	\$73	\$69
		Resident Rate	\$69	\$59	\$55
<b>Meeting Room (MR) Mon-Thur</b>	2 hr.	Rate	\$79	\$67	\$63
		Resident Rate	\$62	\$53	\$50
<b>Meeting Room (MR) Fri-Sun</b>	4 hr.	Rate	\$102	\$86	\$81
		Resident Rate	\$85	\$72	\$68
<b>Kitchen Use with Meet Rm</b>	<i>Concurrent</i>	Rate (Flat)	\$139	\$132	\$132
<b>Meeting Room w/Aud rental (if 4 hrs. or less &amp; no food service)</b>	<i>Concurrent w/Aud</i>	Rate (Flat)	\$155	\$131	\$124
		Resident Rate	\$125	\$106	\$100
<b>Meeting Room w/Aud rental (if over 4 hrs. OR food service)</b>	<i>Concurrent w/Aud</i>	Rate (Flat)	\$311	\$263	\$249
		Resident Rate	\$249	\$212	\$200
<b>Classroom (CR)</b>	2 hr.	Rate (Hourly)	\$35	\$35	\$35
<b>Classroom w/Aud or MR rental (no set-up &amp; no food served)</b>	<i>Concurrent w/rental</i>	Rate (Flat)	\$35	\$35	\$35
<b>Classroom w/Aud or MR rental (with food served in room)</b>	<i>Concurrent w/rental</i>	Rate (Flat)	\$69	\$69	\$69
<b>Classroom Mon - Thur Only</b>	1 hr.	Rate	n/a	n/a	Free w/service project

**Orangevale Activity Building  
6818 Hazel Ave**

<b>Activity Building (AB) Mon-Thur</b>	2 hr.	<b>Rate</b>	<b>\$79</b>	<b>\$67</b>	<b>\$63</b>
		<b>Resident Rate</b>	<b>\$62</b>	<b>\$53</b>	<b>\$50</b>
<b>Activity Building (AB) Fri-Sun</b>	4 hr.	<b>Rate</b>	<b>\$102</b>	<b>\$86</b>	<b>\$81</b>
		<b>Resident Rate</b>	<b>\$85</b>	<b>\$72</b>	<b>\$68</b>

**Youth Center  
6745 Hazel Ave**

<b>Youth Center (YC) Mon-Thur</b>	2 hr.	<b>Rate</b>	<b>\$47</b>	<b>\$40</b>	<b>\$38</b>
		<b>Resident Rate</b>	<b>\$37</b>	<b>\$31</b>	<b>\$30</b>
<b>Youth Center (YC) Fri-Sun</b>	4 hr.	<b>Rate</b>	<b>\$47</b>	<b>\$40</b>	<b>\$38</b>
		<b>Resident Rate</b>	<b>\$37</b>	<b>\$31</b>	<b>\$30</b>
<b>Kitchen Use</b>	<i>Concurrent</i>	<b>Rate</b>	<b>Included</b>	<b>Included</b>	<b>Included</b>

**PICNIC/OUTDOOR FACILITY RENTAL FEES**

<b>Orangevale Community Park 7301 Filbert</b>	<b>Rental Period</b>	<b>Rental</b>	<b>Classification</b>		
			<b>Standard</b>	<b>Civic/Non Profit Youth Serving</b>	<b>Public Education</b>
			<b>Daily Rate</b>		
<b>Family Picnic Shelter (FPS)</b> (Covered pad, 4 tables, BBQ)	Day	<b>Rate</b>	<b>\$83</b>	n/a	M-F School Yr no charge
		<b>Resident Rate</b>	<b>\$69</b>	n/a	
<b>Group Picnic Shelter (GPS)</b> (Covered pad, 12 tables, BBQ)	Day	<b>Rate</b>	<b>\$250</b>	n/a	M-F School Yr no charge
		<b>Resident Rate</b>	<b>\$208</b>	n/a	
<b>Pavilion (PAV)</b> (Covered pad, Band Stand, Dance Area, BBQ - 6 tables)	Day	<b>Rate</b>	<b>\$166</b>	n/a	n/a
		<b>Resident Rate</b>	<b>\$139</b>	n/a	n/a
<b>Horse Arena</b> Use of Arena, Warm-up, Stands, Ann. Booth. No services/no prep.	Day	<b>Rate</b>	<b>\$250</b>	<b>\$208</b>	n/a
		<b>Resident Rate</b>	<b>\$208</b>	<b>\$173</b>	n/a
<b>Stone Amphitheater</b> Staging and seating. No electricity or water available.	Day	<b>Rate</b>	<b>\$83</b>	no charge	no charge
		<b>Resident Rate</b>	<b>\$69</b>	no charge	no charge

Almond Park - 5901 Almond		Rental Period	Rental	Daily Rate	
<b>Family Picnic Shelter (FPS)</b> (Covered pad, 4 tables, BBQ)	Day	Rate	\$83	n/a	M-F School Yr no charge
		Resident Rate	\$69	n/a	
<b>Sand Volleyball Courts</b> (2 Courts Available)	Day	Rate	\$14	n/a	n/a
		Resident Rate	\$12	n/a	
<b>Tennis Courts</b> (2 Courts Available)	2 Hours	Rate	\$14	n/a	n/a
		Resident Rate	\$12	n/a	

Pecan Park - 5945 Pecan		Rental Period	Rental	Daily Rate	
<b>Pickleball Courts</b> (2 Courts Available)	2 hours	Rate	\$14	n/a	n/a
		Resident Rate	\$12	n/a	
<b>Tennis Court</b> (1 Court Available)	2 hours	Rate	\$14	n/a	n/a
		Resident Rate	\$12	n/a	

Palisades Park - 9601 Lake Natoma		Rental Period	Rental	Daily Rate	
<b>Tennis Courts</b> (2 Courts Available)	2 hours	Rate	\$14	n/a	n/a
		Resident Rate	\$12	n/a	

## ATHLETIC FIELD RENTAL FEES

### Orangevale Community Center Park 6826 Hazel

	Rental Period	Rental	Classification	
			Standard	Local Youth Sports Organization
<b>Softball Field (SBFN or SBFS)</b> No prep	Hourly	Rate	\$18	n/a
		Resident Rate	\$14	\$14
<b>Softball Field (SBFN or SBFS)</b> No prep	Day (8am-8pm)	Rate	\$139	n/a
		Resident Rate	\$104	\$104
<b>Soccer Field (SF)</b> No prep	Hourly	Rate	\$18	n/a
		Resident Rate	\$14	\$14
<b>Soccer Field (SF)</b> No prep	Day (8am-8pm)	Rate	\$139	n/a
		Resident Rate	\$104	\$104

### Orangevale Community Park 6826 Hazel

<b>Soccer Field (SF)</b> No prep	Hourly	Rate	\$14	No rental fee Maint fee
<b>Soccer Field (SF)</b> No prep	Day (8am-8pm)	Rate	\$118	No rental fee Maint fee

**Orangevale Youth Center Park  
6826 Hazel**

<b>Baseball Field (SF)</b> No prep	<b>Hourly</b>	<b>Rate</b>	<b>\$14</b>	No rental fee Maint fee
<b>Baseball Field (SF)</b> No prep	<b>Monthly</b>	<b>Rate</b>	<b>n/a</b>	No rental fee Maint fee

**All Other District Parks**

	<b>Rental Period</b>	<b>Rental</b>	<b>Standard</b>	<b>Local Youth Sports Organizations</b>
<b>Athletic Fields</b> No prep	<b>Hourly</b>	<b>Rate</b>	<b>14</b>	No rental fee Maint fee

**San Juan Schools w/Joint Use Agreements**

	<b>Rental Period</b>	<b>Rental</b>	<b>Standard</b>	<b>Local Youth Sports Organizations</b>
<b>Athletic Fields</b> No prep	<b>Hourly</b>	<b>Rate</b>	<b>n/a</b>	No rental fee Maint fee applies

**SWIMMING POOL RENTAL FEES**

**Orangevale Community Pool  
6826 Hazel Ave**

			<b>Classification</b>		
			<b>Standard</b>	<b>Civic/Non Profit &amp; C/NP Youth Serving</b>	<b>Public Education</b>
<b>Exclusive Use Pool Party</b>	<b>Rental Period</b>	<b>Rental</b>	<b>Use Rate</b>		
<b>Up to 100 guests</b> <i>(includes lifeguards)</i>	<b>2 hr.</b>	<b>Rate</b>	\$335	\$300	\$255
		<b>Resident Rate</b>	\$300	\$285	
<b>Up to 100 guests</b> <i>(includes lifeguards)</i>	<b>3 hr.</b>	<b>Rate</b>	\$470	\$425	\$350
		<b>Resident Rate</b>	\$425	\$400	
<b>101 to 300 guests</b> <i>(includes lifeguards)</i>	<b>2 hr.</b>	<b>Rate</b>	\$420	\$390	\$340
		<b>Resident Rate</b>	\$390	\$370	
<b>101 to 300 guests</b> <i>(includes lifeguards)</i>	<b>3 hr.</b>	<b>Rate</b>	\$590	\$540	\$470
		<b>Resident Rate</b>	\$540	\$520	

<b>Pool Party Place (during Public Swim)</b>	<b>Rental Period</b>	<b>Rental</b>	<b>Use Rate</b>		
<b>2 tables reserved w/ 8 per table &amp; 10 youth admission &amp; 1 adult</b>	<b>2 hr.</b>	<b>Rate</b>	<b>\$75</b>	<b>\$75</b>	<b>\$75</b>

<b>Pool Rental - Special Use</b>	<b>Min Rental Period</b>	<b>Rental</b>	<b>Rate</b>		
<b>Pool</b>	<b>4 hr.</b>	<b>Rate</b>	<b>\$80/hour</b>		
<b>Lifeguard</b>			<b>\$16/hour/lifeguard</b>		
<b>Utilities</b>			<b>actual cost for out of season use</b>		

**SPECIAL EVENT FACILITY RENTAL FEES**

**Orangevale Community Pool**  
**6826 Hazel Ave**

			<b>Classification</b>		
			<b>Standard</b>	<b>Civic/Non Profit Youth Serving</b>	<b>Public Education</b>
<b>Horse Arena</b>	<b>Rental Period</b>	<b>Rental</b>	<b>Daily Rate</b>		
<b>Use of Arena, warm up, stands, Ann Booth. No services/ no prep</b>	<b>Day</b>	<b>Rate</b>	<b>\$250</b>	<b>\$208</b>	<b>n/a</b>
		<b>Resident Rate</b>	<b>\$208</b>	<b>\$173</b>	<b>n/a</b>

<b>Disc Golf Course</b>	<b>Day</b>	<b>Rate</b>	<b>\$250</b>	<b>n/a</b>	<b>n/a</b>
<b>Exclusive Course Rental</b>		<b>Resident Rate</b>	<b>\$208</b>	<b>n/a</b>	<b>n/a</b>
<b>Non-exclusive or fundraising tournaments for course improvements.</b>	<b>Day</b>	<b>Rate</b>	<b>\$0</b>	<b>n/a</b>	<b>n/a</b>

<b>Special Event Rental Guidelines</b>		<b>0-50</b>	<b>\$173</b>	<b>\$145</b>	<b>\$145</b>
<b>The District Board of Directors has given the District Administrator or designee authorization to negotiate rates different from these guidelines based on the type of event, impact to the park, and requested services.</b>	<b>Day</b>	<b>51-200</b>	<b>\$347</b>	<b>\$289</b>	<b>\$289</b>
		<b>201-500</b>	<b>\$635</b>	<b>\$520</b>	<b>\$520</b>
		<b>Over 500</b>	<b>\$1,040</b>	<b>\$866</b>	<b>\$866</b>

**SERVICE FEES**

<b>Staffing Charges -</b>	<b>Minimum Hours</b>	<b>Billable Hourly Rate</b>
Facility Host	2	\$20
Lifeguard	2	\$16
Custodian/Maintenance Worker	2	\$35
Overtime	-	1.5 x the listed rate

**Security - Contracted**

Security Guard	4	\$37/hr. per guard
Park Police	2	\$60/hr. per officer

**Field and Maintenance Services**

Softball Field Water, Drag, &	-	\$60/per field
Field Striping	-	\$70/per field
Arena Rototill	-	\$60/per

**Field Maintenance Offset Fee**

	<b>Minimum Hours</b>	<b>Billable Hourly Rate</b>
Athletic Fields	Monthly	\$110/per field

**Utility Services**

Electricity - Indoor	Special Use/Event	\$15/outlet
Electricity - Outdoor	Special Use/Event	\$100/day
Electricity - Outdoor	OVCP Pavilion	\$50/day
Bin for Trash	Special Use/Event	direct cost
Water Access	Special Use/Event	negotiated

**Additional Charges**

	<b>Standard</b>	<b>Civic Non Profit Public Education Local Youth Sports Local Government</b>
Copy Fee	\$0.25/page	\$0.25/page
Electronic Reader Board Message	\$40 per message	\$20 per Message
Outdoor Alcohol Permit	\$50	-
Room Set-up/Clean-up Fee	n/a	\$50
Insurance - Contracted	per yearly agreement w/company + \$20 processing fee	per yearly agreement w/company + \$20 processing fee

**RENTAL DEPOSIT FEES**

**Indoor Facilities**

<b>Facility</b>	<b>Type of Deposit</b>	<b># of Guests</b>	<b>No Alcohol</b>	<b>w/Alcohol</b>	<b>Youth Orient w/Alcohol</b>
<b>Orangevale Community Ctr Entire Building</b>	<b>Cleaning /Damage</b>	<i>room capacity</i>	\$600	\$700	\$900
<b>Orangevale Community Ctr Auditorium</b>	<b>Cleaning /Damage</b>	<i>room capacity</i>	\$300	\$400	\$500
<b>Orangevale Community Ctr Meeting Room</b>	<b>Cleaning /Damage</b>	<i>room capacity</i>	\$200	\$300	\$400
<b>Orangevale Community Ctr Classroom</b>	<b>Cleaning /Damage</b>	<i>room capacity</i>	\$100	n/a	n/a
<b>Activity Building</b>	<b>Cleaning /Damage</b>	<i>room capacity</i>	\$200	\$300	\$400
<b>Orangevale Youth Ctr</b>	<b>Cleaning /Damage</b>	<i>room capacity</i>	\$200	\$300	\$400

**Outdoor Facilities**

<b>Facility</b>	<b>Type of Deposit</b>	<b># of Guests</b>	<b>No Alcohol</b>	<b>w/Alcohol</b>
<b>Orangevale Community Park Amphitheater</b>	<b>Cleaning /Damage</b>	<i>facility capacity</i>	\$100	\$200
<b>All District Parks</b>	<b>Special Use/Event</b>	<i>per contract</i>	\$500	\$500

**District Equipment**

<b>Type of Equipment</b>	<b>Type of Deposit</b>	<b>Fee</b>
<b>Softball Bases</b>	<b>Damage/Security</b>	<b>\$50/set</b>
<b>Misc Equipment</b>	<b>Damage/Security</b>	<b>\$100</b>
<b>Flat Screen TV w/ DVD or Projector</b>	<b>Rental Fee</b>	<b>\$30</b>
<b>16 Foot Screen Rental</b>	<b>Rental Fee</b>	<b>\$30</b>
<b>Portable Speaker w/ Mic</b>	<b>Rental Fee</b>	<b>\$20</b>
<b>Coffee Pot</b>	<b>Rental Fee</b>	<b>\$5</b>
<b>Coffee Pot w/ Coffee</b>	<b>Rental Fee</b>	<b>\$15</b>





RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE RECREATIONAL TRAILS AND GREENWAYS GRANT PROGRAM

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and
WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and
WHEREAS, said procedures established by the California Natural Resources Agency require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and
WHEREAS, the Applicant, if selected, will enter into an agreement with the State of California to carry out the project.

NOW, THEREFORE, BE IT RESOLVED that the Orangevale Recreation and Park District:

- 1. Approves the filing of an application for the Orangevale Community Center Park Trail Project; and
2. Certifies that Applicant understands the assurances and certification in the application; and
3. Certifies that Applicant or title holder will have sufficient funds to operate and maintain the project(s) consistent with the land tenure requirements; or will secure the resources to do so; and
4. Certifies that it will comply with all provisions of Section 1771.5 of the California Labor Code; and
5. If applicable, certifies that the project will comply with any laws and regulations including, but not limited to, the California Environmental Quality Act (CEQA), legal requirements for building codes, health and safety codes, and disabled access laws, and that prior to commencement of construction all applicable permits will have been obtained; and
6. Certifies that Applicant will work towards the State Planning Priorities intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety as included in Government Code Section 65041.1; and
7. Appoints the District Administrator, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

APPROVED AND ADOPTED the 12th day of September 2019. I, the undersigned, hereby certify that the foregoing Resolution Number 19-09-637 was duly adopted by the Orangevale Recreation and Park District on the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED: \_\_\_\_\_
Chair, Board of Directors

ATTEST: \_\_\_\_\_
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

**TDJE INCORPORATED**

Date: 9/5/2019

dba: Odell's Pump & Motor Service  
1650 Bell Ave., Suite 120  
Sacramento, CA 95838  
Phone 916-925-8508  
Fax 916-925-3914



1650 BELL AVENUE, STE. 120  
SACRAMENTO, CA 95838

916-925-8508  
FAX 916-825-3914

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To:  
Greg  
Company:  
OV Parks

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From:  
Ray Sanaurez for Jay Rizzuto

Greg, This quote would include moving the 8" check further away from the pump to not damage it. That would include a new check valve and all necessary plumbing:

8" Sch. 80 Plumbing, Flanges & Hardware:	\$ 587.00
8" Sch. 80 Spears Check Valve:	2,989.00
Labor to install:	1,380.00
	Tax 277.14
	Freight 84.00
	<u>\$ 5,317.14</u>