

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, MAY 13, 2021**

**REGULAR MEETING 6:30 PM
LOCATION: ZOOM (Zoom address at bottom of page 2)
and: 6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

- a. Approval of minutes of the Regular Meeting April 8, 2021 (pg 1-8)
- b. Approval of minutes of the Special Meeting on April 22, 2021 (pg 9-10)

7. CORRESPONDENCE

- a. An email from Tom Carden, Projects Director for the Orangevale/Fair Oaks Community Foundation. He was thanking OVparks for authorizing the Big Day of Service projects in our parks. (pg 11)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for March 2021 (pg 12)
- b. Budget Status Report for March 2021 (pg 13-15)
- c. Revenue Report for March 2021 (pg 16)
- d. Ratification of Claims for April 2021 (pg 17)
- e. Budget Status Report for April 2021 (pg 18-20)
- f. Revenue Report for April 2021 (pg 21)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for March 2021 (pg 22-23)
- b. Budget Status Report for March 2021 (pg 24-25)
- c. Ratification of Claims for April 2021 (pg 26-27)
- d. Budget Status Report for April 2021 (pg 28-29)

- 8.3 **KENNETH GROVE CONSENT MATTERS**
 - a. Ratification of Claims for March 2021 (pg 30)
 - b. Budget Status Report for March 2021 (pg 31)
 - c. Ratification of Claims for April 2021 (pg 32)
 - d. Budget Status Report for April 2021 (pg 33)

9. **NON-CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for March 2021 (pg 34)
 - b. Ratification of Claims for April 2021 (pg 35)

10. **STANDING COMMITTEE REPORTS**
 - a. Administration & Finance: Recap of the May 4, 2021 meeting (verbal).
 - b. Maintenance & Operation
 - c. Recreation Committee
 - d. Personnel & Policy: Recap of the April 9, 2021 meeting (pg 36-37)
 - e. Government
 - f. Planning Committee
 - g. Trails Committee
 - h. Ad Hoc

11. **ADMINISTRATOR'S REPORT**
 - a. Monthly Activity Report – April 2021 (pg 38-45)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**
 - a. Approval of Resolution 21-05-664 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 46-92)
 - b. Approval of Resolution 21-05-665 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg 93-111)
 - c. Approval of the agreement with *Terror In The Night Halloween Productions* to hold the *Cemetarium Haunted House* at the Orangevale Community Center Park from October 15-31, 2021 (pg 112-123)
 - d. Approval of a District policy on addressing requests for planting/installing memorial trees and benches within District parks (pg 124-126)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**
 - a. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)
 - b. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District
 - c. Resolution adopting the Orangevale Recreation & Park District Preliminary Budget for Fiscal Year 2021-22
 - d. Discuss dates for the June and July BOD meetings
 - e. Discuss when BOD meetings will return to fully in-person for Board and Staff

16. **ADJOURNMENT**

*Due to Covid-19 guidance, public may attend the meeting via Zoom at this link and information:
<https://us02web.zoom.us/j/86190981351?pwd=dHNxR3pRbTNTWTJ3eERxMjM2OU55QT09>

Meeting ID: 861 9098 1351
Passcode: OVparksMAY

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors April 8, 2021

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on April 8, 2021 at the District Office and on Zoom. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor
Nadia Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Meraz, seconded by Director Stickney, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
MOTION #2
MOTION #3
 - a) Approval of Minutes of the Special Meeting March 3, 2021 (pg 1-2): On a motion by Director Montes seconded by Director Stickney, the minutes were approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays. Director Swenson abstained.

 - b) Approval of Minutes of the Regular Meeting March 11, 2021 (pg 3-13): On a motion by Director Montes seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

7. **CORRESPONDENCE**
 - a) Facebook post from Chris Salcone thanking those responsible for the great job preparing the Shady Oaks Disc Golf Course for the St. Patrick's Tournament (pg 14): Admin Ross shared kudos received complimenting the park maintenance staff for their efforts in preparation for the tournament at Shady Oaks Disc Golf Course.

- b) Phone message from District Resident, Andrew Russell, complimenting Park Maintenance staff for the nice gardening/landscaping in Orangevale Community Park (pg 15): Admin Ross shared a phone message received complimenting the park maintenance staff for their landscaping efforts at the Orangevale Community Park
8. CONSENT CALENDAR
- a) To be addressed at the May 2021 Board of Directors Meeting.
- 8.1. CONSENT MATTERS GENERAL FUND
- a) Ratification of Claims for March 2021
 - b) Budget Status Report for March 2021
 - c) Revenue Report for March 2021
To be addressed at the May 2021 Board of Directors Meeting.
- 8.2. OLLAD CONSENT MATTERS
- a) Ratification of Claims for March 2021
 - b) Budget Status Report for March 2021
To be addressed at the May 2021 Board of Directors Meeting.
- 8.3. KENNETH GROVE CONSENT MATTERS
- a) Ratification of Claims for March 2021
 - b) Budget Status Report for March 2021
To be addressed at the May 2021 Board of Directors Meeting.
9. NON-CONSENT MATTERS GENERAL FUND
- a) To be addressed at the May 2021 Board of Directors Meeting.
10. STANDING COMMITTEE REPORTS
- a) Administration and Finance: No report.
 - b) Maintenance and Operation: No report.
 - c) Recreation Committee: No report.
 - d) Personnel & Policy: No report.
 - e) Government: No report.
 - f) Planning Committee: No report.
 - g) Trails Committee: Trails Committee: No report.
 - h) Ad Hoc: No report.
11. ADMINISTRATOR'S REPORT
- a) Monthly Activity Report – March 2021 (pg 16-20):
On March 12, Administrator Ross visited the St. Patrick's Tournament at Shady Oaks Disc Golf Course. The tournament was well organized, the course was in nice condition, and the participants

appeared to be enjoying the competition while demonstrating excellent disc golf skills.

On March 15, Administrator Ross participated in a tour of three farms in Orangevale: Common Kettle, Orangevale Fruit Company, and Heirloom. The tour was led by Marga Brunner and Brad Squires. Marga manages the Orangevale Farmers Market, and this tour was helpful to learn more about the farms that contribute to the market that is scheduled to begin at Orangevale Community Park in May. The tour was very impressive, and it helped gain a better perspective of the value of working farms in our community.

On March 19, Administrator Ross, Supervisor Bain, and Coordinator Roberts participated in a meeting with San Juan Unified School District administrative staff along with other park and recreation district staff, and the Aerospace Museum. The purpose of the meeting was to learn more about SJUSD's program to help fund students wishing to participate in various summer programs. SJUSD is planning on hosting programs on school campuses as well as sending students to existing programs within the communities they serve. We are informing SJUSD of programs available at OVparks. SJUSD will be providing funding to students to enroll in programs through Covid relief funding they have received. A follow-up meeting will be held Friday, April 16th to acquire more information about the program and how applicable it is to OVparks.

On March 23, Admin Ross had a phone meeting with Jon Isom, Financial Advisor with a specialty in helping districts with general obligation bonds. The purpose of the meeting was for Mr. Isom to share with Admin Ross what steps have been taken, and what data has been collected so far with OVparks efforts in preparing for a GO bond campaign.

Recreation Coordinator Roberts was the guest speaker for a Parks & Recreation class from American River College on March 25, 2021. Admin Ross extended kudos to Nadia for stepping up to speak at this class. Positive feedback was received from Professor Louis Baiz of American River College.

On March 26, Admin Ross attended a meeting with CSDA representative, Matt Duarte, and several District Administrators within Sacramento County. The purpose of the meeting was to discuss plans to make a presentation to the County Board of Supervisors on April 6 to request Covid-19 relief funds to offset our expenses and lost revenue related to the pandemic. Special Districts have yet to receive any funds. The representatives spoke on behalf of all the Parks and Recreation Districts in Sacramento County. The presentation was well received. Thanks were extended to Supervisor Sue Frost for making time on the Board of Supervisors agenda for the representatives to speak to the Board.

Admin Ross attended a meeting with City of Citrus Heights staff and staff with the Sierra Club on March 26 to provide updated information to the Sierra Club to address concerns about environmental impacts related to the Arcade-Cripple Creek Trail within Sundance Nature Area. The Sierra Club representative was satisfied that the concerns addressed by residents were being considered.

Supervisor Woodford advised that with revenue ending earlier than anticipated, the past few weeks have been busy receiving TigerSharks Swim Team payments and current programming registration. Anticipating the summer programming to be offered will provide further increases in revenue.

Park Supt. Oropeza advised irrigation has been turned on to accommodate the upcoming warmer weather. Tennis Courts have been resurfaced to include pickleball courts. The nets will be installed and lighting at the courts is scheduled to be on nightly approximately 5-10 pm. Several calls have been received from the community inquiring of when the courts will be open for use. Supt. Oropeza estimates the courts will be open for public use within two weeks.

Recreation Supervisor Bain advised that although revenue is currently still down, aquatic programming will be resuming which will improve revenue. Optimistic that further programming can be offered under Governor Newsom's projected reopening of the economy in California on June 15. Public swim, swim lessons, and TigerSharks Swim Team will be offered for summer 2021. Supervisor Bain emphasized the importance that our current outdoor youth sports programming has had on participation and revenue. He recognized Supervisor Woodford for her work on providing these programs through Skyhawks and National Academy of Athletics.

Recreation Coordinator Roberts advised the Craft Fair to be held on May 8 is full. Upcoming events include Creek Week on April 10, the Rummage Sale on April 17, and Cyber Open House on April 24.

12. UNFINISHED BUSINESS

a) Big Day of Service Projects and Budget Allocation for May 1, 2021 (verbal): The Orangevale/Fair Oaks Community Foundation projects that they will have over 200 registered volunteers at the Big Day of Service. Materials and supplies for the fencing will cost approximately \$700. The paint and supplies will cost approximately \$1,600. We anticipate paying between \$2,300 - \$2,700 in total.

b) Activity Guide Production (verbal): Admin Ross advised the Summer Activity Guide will be posted on our website by the end of April. Activity Guides have not been produced in print since the Covid-19 District Closure. It is anticipated that the Fall 2021 Activity

Guide will resume print production and be mailed to Orangevale Residents as it previously was prior to Covid-19 pandemic.

13. NEW BUSINESS

MOTION #4

- a) Approval of Staff to Select a New Recreation Registration Software Provider in the Amount not to Exceed \$19,000 (pg 21): Admin Ross complimented Supervisor Bain and Supervisor Woodford for their research efforts in narrowing down their options for a new recreation registration software provider which they are in the final stages of selection. The current software, Max Galaxy, will become obsolete by October 2021 which necessitates securing a new provider in a timely manner to ensure staff training and conversion of current customer information into the new system. Admin Ross recommends approval for staff to select a new provider not to exceed \$19,000.
On a motion by Director Brunberg seconded by Director Montes, the Approval of Staff to Select a New Recreation Registration Software Provider in the Amount not to Exceed \$19,000 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.
- b) The Passing of SB-95: Informational (pg 22-25): Admin Ross advised that SB-95 passed on March 30, 2021. A few months ago, the OVparks Board of Directors approved the option of a three-month extension of the Family First Coronavirus Relief Act funding since the FFCRA was ending on December 31, 2020. That three-month extension expired as of March 31, 2021. The State of California has approved SB-95 to offer similar funding availability through September 2021 to provide a benefit to staff impacted by the coronavirus illness.
- c) Fees for Facility Rentals and Programs for 2021: Informational (pg 26): Admin Ross advised of the decision to maintain the 2020 Facility Rentals and Program fee schedule for 2021. The 2020 fee schedule was approved shortly before the pandemic forced us to close programs and rentals. Since this fee schedule was not utilized during 2020, these fees will not increase for 2021.
- d) Schedule a Special Meeting for the Week of April 19 to Review the Agreement with Common Kettle for the Farmers Market at Orangevale Community Center Park (verbal): Admin Ross proposed a Special Meeting of the Board of Directors on Thursday, April 22, 2021 at 6:30 pm to discuss and approve the agreement with Common Kettle for the Farmers Market. Key components of the agreement require a net zero impact to OVparks, and transfer of liability will go to the Farmers Market.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross mentioned Sacramento County is currently in the Red Tier for Covid-19 restrictions. State established changes effective April 15 may enable further options to upcoming indoor and outdoor programs. Gov. Newsom has announced the discontinuation of the colored tier system as of June 15 if Covid-19 cases and hospitalizations continue to be in decline.

Admin Ross extended appreciation to Supt. Oropeza for acting as the OVparks point of contact with Sacramento County throughout the Hazel Avenue Sidewalk Project and providing important updates on the project to the OVparks staff. In addition, his coordination of the Hazel Avenue Tennis Court resurfacing project is appreciated.

Admin Ross extended appreciation to Supt. Von Aesch for her participation along with Recreation Coordinator Roberts and Finance Clerk Sue Myren in a webinar on Covid and AB5. The valuable information acquired was shared with the OVparks staff.

Admin Ross thanked Supervisor Bain for volunteering to assist in completing the application for a grant through Lowes Home Improvement. Several projects are being considered. The application is due by April 19 with a selection announcement sometime in June 2021.

Admin Ross advised of the Orangevale Rotary Club's offer to contribute the white paint needed for the Big Day of Service fence project at the Orangevale Community Park separating the park from Green Oaks Fundamental School. The Rotary Club has also offered to sponsor apparatus to utilize at one of our parks in the future. OVparks is very appreciative of their offers and willingness to contribute.

Supervisor Woodford commended Supervisor Bain for his efforts in coordinating the contact with, and presentations from, various Recreation Registration Software System Providers. She extended appreciation to all the OVparks staff for their hard work. She expressed appreciation to Administrative Clerk Christina Kelley for working with CAPRI to update the rental form to include the new property buildings.

Finance/HR Supt. Von Aesch advised of gearing up for a full summer staff for aquatics and recreation programming. She extended appreciation to OVparks maintenance staff for keeping the park facilities looking good and to the office and facilities staff for keeping the office and facilities running smoothly.

Parks Supt. Oropeza extended appreciation to the maintenance staff for all their hard work in repairing a main water line at the Shady Oaks Disc Golf Course. Thank you to the community for their correspondence recognizing the parks staff for their efforts.

Recreation Coordinator Roberts extended appreciation to Supervisor Bain and Supervisor Woodford for their efforts in obtaining a new recreation registration software provider. Kudos to the Adventure Crew staff for all their hard work.

Director Stickney mentioned the parks look good and appreciated the parks maintenance staff. He is looking forward to moving past the Covid tiers on June 15.

Director Brunberg noticed the OVparks staff is doing an excellent job and the parks and facilities look great. She extended appreciation to Recreation Coordinator Roberts for her creativity along with all staff to offer programs during the Covid pandemic.

Director Meraz mentioned that he toured Almond, Pecan, and Community parks last week. In conversations with those utilizing the parks, he discovered many requests for additional park benches throughout the parks. Additional swings, especially adult sized swings, were also requested. Each of the parks were in great condition with many enjoying them.

Director Montes was encouraged by the announcement by Governor Newsom to eliminate Covid-19 color tiers effective June 15.

Director Swenson agreed with the comments made by Director Brunberg. She inquired who is responsible for the Eagle projects upkeep after they are installed. Supt. Oropeza advised that some of the groups provide maintenance on the project for the first year. Community volunteers and the OVparks maintenance have also provided maintenance as needed for these projects. Contact Supt. Oropeza to advise of maintenance need or if community groups would like to assist in the maintenance of projects. Director Swenson is glad to see the recent crosswalk installation and sidewalks on Hazel Avenue near the Orangevale Community Center. Congratulations to the OVparks Board of Directors for their involvement with Sacramento County to implement those measures.

15. ITEMS FOR NEXT AGENDA

a) Approval of Resolutions of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) and the Kenneth Grove Landscaping and Lighting Assessment District.

16. ADJOURNMENT

MOTION #5

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:26 p.m. On a motion by Director Montes, seconded by Director Stickney, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of the Special Meeting of the Board of Directors April 22, 2021

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on April 22, 2021 at the District Office and virtually on Zoom.

1. **CALL TO ORDER** Director Stickney called the meeting to order at 6:34 pm
2. **ROLL** Directors present: Stickney, Meraz, Brunberg, Swenson, and Montes
Directors absent: None.
Staff present: Barry Ross, District Administrator; Horacio Oropeza, Parks Superintendent
3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was not conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Montes, seconded by Director Meraz, the agenda was approved by a vote of 5-0-0 with Directors Swenson, Stickney, Meraz, Brunberg, and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **NEW BUSINESS**
 - a. Review, discuss, and approve agreement between Orangevale Recreation & Park District and Common Kettle, LLC to hold the Orangevale Farmers Market at Orangevale Community Center Park on designated Thursdays in 2021.

District Administrator Ross introduced Marga Brunner to the Board of Directors. Marga owns and operates Common Kettle and Orangevale Fruit Company farms in Orangevale, and she has managed the successful farmers market in recent years at the Dairy Queen (DQ) in Orangevale. The farmers market has outgrown the DQ parking lot, and the Orangevale Community Center Park has been identified as a desirable location because of the space, the shade, and the park setting that is conducive to people staying longer and enjoying the food and live music.

After a discussion about the rental fees, the defined location for the farmers market, the staffing, the trash collection and disposal, and the insurance, the following motion was made by Director Montes and seconded by Director Stickney: We move that the Board of Directors approve the agreement between OVParks and Common Kettle, LLC to hold the Orangevale Farmers Market at Orangevale Community Center Park on designated Thursdays in 2021 with the changes to the insurance as recommended by California Association of Parks & Recreation Indemnity (CAPRI). This motion was approved by a vote of 4-0-1 with

MOTION #2

Directors Meraz, Brunberg, Montes, and Stickney voting Aye. There were no Nays. Director Swenson Abstained.

- b. Discuss the opportunity of securing a strip of property within our District boundaries that currently belongs to the County of Sacramento.

District Administrator Ross reported there is a parcel of property owned by the County of Sacramento (Assessors Parcel #259-0113-018-0000) that is part of the future Arcade-Cripple Creek Trail. This parcel is within the ORPD boundaries and runs from Woodmore Oaks near the 7-Eleven and extends to the south edge of Streng Park. This parcel is potentially available to OVparks. The advantages of OVparks gaining this parcel will be the access to maintain the trail, provide security on the trail, and to streamline the resolution of future issues on the trail. The potential disadvantages are related to extra costs for staff, maintenance, landscaping, irrigation, and the parcel.

After discussion, the following motion was made by Director Brunberg and seconded by Director Swenson: We move that the Board of Directors name District Administrator Ross as the negotiator for OVparks when speaking with Sacramento County contacts Liz Bellas (Director of Regional Parks) and Jennifer Clausse (Real Estate Program Manager) about the availability of Assessor Parcel #259-0113-018-0000. This motion was approved by a vote of 5-0-0 with Directors Brunberg, Montes, Swenson, Stickney, and Meraz voting Aye. There were no Nays or Abstentions.

MOTION #3

7. DIRECTOR'S AND STAFF'S COMMENTS

District Administrator Ross informed the Board that the Hazel Ave. tennis and pickleball courts will be opening on Friday, April 23 at 5:30 pm.

8. ADJOURNMENT

MOTION #4

With no further business to discuss, the special meeting of the Board of Directors was adjourned at 7:17 pm. On a motion by Director Brunberg and seconded by Director Stickney, the adjournment was approved by a vote of 5-0-0 with Directors Montes, Swenson, Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

From: Tom Carden
Sent: Monday, May 03, 2021 7:51 AM
To: Barry Ross <barry@ovparks.com>
Subject: Big Day of Service

Barry, just a note of thanks and gratitude for authorizing this year's Big Day of Service neighborhood painting party. I heard so many positive comments on how just a little paint made the park look so fresh. This was a great day for so many. A chance to make a difference in their community and finally get outside and breathe. We also determined that you are a professional painter. Who knew! Thanks again. We look forward to involving OV Parks in many projects in upcoming Big Day of Service adventures. Welcome to Orangevale. We are excited to have you here.

Tom Carden
Projects Director
OVFO Community Foundation

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
MARCH 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	890,000.00	56,530.72	604,634.86	285,365.14	32%
10112100	Salaries & Wages, Extra Help	390,000.00	11,348.12	164,479.24	225,520.76	58%
10112400	Salaries, Board members	12,000.00	500.00	7,000.00	5,000.00	42%
10121000	Retirement	240,000.00	17,992.64	179,063.83	60,936.17	25%
10122000	Social Security	100,000.00	5,178.57	58,963.67	41,036.33	41%
10123000	Group Insurance	265,000.00	19,350.24	182,588.76	82,411.24	31%
10124000	Worker's Comp. Ins	45,000.00	9,675.00	42,492.00	2,508.00	6%
10125000	Unemployment Insurance	25,000.00	718.44	7,454.72	17,545.28	70%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,967,000.00	121,293.73	1,246,677.08	720,322.92	37%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		2,063.52	(563.52)	-38%
20202100	Books/Periodicals/Subscrip	1,000.00	132.98	3,658.84	(2,658.84)	-266%
20202900	Business/Conference Expense	4,000.00		-	4,000.00	100%
20203500	Education/Training Serv.	5,000.00		-	5,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,000.00		1,464.45	535.55	27%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	127.63	848.17	2,151.83	72%
20205100	Liability Insurance	86,000.00		85,240.00	760.00	1%
20205500	Rental Insurance	4,000.00		-	4,000.00	100%
20206100	Membership Dues	10,000.00		9,992.51	7.49	0%
20207600	Office Supplies	9,000.00	357.85	3,193.85	5,806.15	65%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		254.80	7,245.20	97%
20208102	Stamps	3,000.00	163.90	493.90	2,506.10	84%
20208500	Printing Services	28,000.00		154.46	27,845.54	99%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	1,059.64	9,281.96	5,718.04	38%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	74.06	1,038.03	3,961.97	79%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		588.03	1,411.97	71%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		231.31	(31.31)	-16%
20250500	Accounting Services	8,000.00		5,375.60	2,624.40	33%
20250700	Assessment/Collection Service	18,000.00		9,356.85	8,643.15	48%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00	1,537.00	(16,245.50)	36,245.50	181%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		-	5,000.00	100%
20259100	Other Professional Services	22,000.00	300.00	3,052.50	18,947.50	86%
20259101	Computer Consultants	8,000.00	185.00	8,321.00	(321.00)	-4%
20281201	PC Hardware	10,000.00		415.80	9,584.20	96%
20281202	PC Software	6,000.00	500.00	1,263.61	4,736.39	79%
20281203	PC Supplies	1,000.00		1,650.00	(650.00)	-65%
20281900	Elections	0.00		1,887.00	(1,887.00)	#DIV/0!
20285100	Recreational Services	170,000.00	1,683.90	47,511.66	122,488.34	72%
20285200	Recreational Supplies	35,000.00	(439.77)	5,167.85	29,832.15	85%
20289800	Other Operating Exp - Supplies	2,000.00		132.60	1,867.40	93%
20289900	Other Operating Exp - Services	2,000.00		400.00	1,600.00	80%
20291100	System Development Services	3,000.00		2,963.49	36.51	1%
20296200	GS Parking Charges	200.00		35.00	165.00	83%
	SUB-TOTAL	528,550.00	5,682.19	189,791.29	338,758.71	64%
3000	OTHER CHARGES					
30321000	Interest Expense	40,000.00		38,932.42	1,067.58	3%
30322000	Bond/Loan Redemption	115,000.00	859.86	109,178.02	5,821.98	5%
30345000	Taxes/Licenses/Assess Trans	2,500.00		1,539.21	960.79	38%
	SUB-TOTAL	157,500.00	859.86	149,649.65	7,850.35	5%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00	-	(51.00)	51.00	
42420200	Struc. & Improvements	70,000.00		48,001.07	21,998.93	31%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	0%
	SUB-TOTAL	100,000.00	-	47,950.07	52,049.93	52%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00		516.00	3,484.00	87%
	SUB-TOTAL	4,000.00	-	516.00	3,484.00	87%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,757,050.00	127,835.78	1,634,584.09	1,122,465.91	41%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2020/2021
MARCH 2021**

Account Number	Revenue Account	2020/2021 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,400,000	0.05	785,096.02	614,903.98	56.08%
91910200	Prop. Taxes - Current Unsecured	45,000		52,345.12	-7,345.12	116.32%
91910300	Supplemental Taxes Current	20,000	19.64	11,516.41	8,483.59	57.58%
91910400	Prop. Taxes Sec. Delinquent	10,000		12,179.32	-2,179.32	121.79%
91910500	Prop. Taxes Supp. Delinq.	500		1,878.82	-1,378.82	375.76%
91910600	Unitary Current Secured	12,000		7,111.42	4,888.58	59.26%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-	50.20	50.20	-50.20	
91913000	Prop. Tax Prior - Unsecured	1,000		921.69	78.31	92.17%
91914000	Penalty Costs - Prop. Tax	200	14.34	233.91	-33.91	116.96%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,488,700	84.23	871,332.91	617,367.09	58.53%
94941000	Interest Income	14,000	0.59	2,211.59	11,788.41	15.80%
94942900	Building Rental Other	60,000	-9,651.85	11,460.73	48,539.27	19.10%
94943900	Cell Tower Leases	29,600	3,861.60	40,892.80	-11,292.80	138.15%
94944800	Rec.Concessions Final 9	15,000	7,271.31	14,687.08	312.92	97.91%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		6,422.26	8,577.74	42.82%
95952900	In-Lieu Taxes	100,000		0.00	100,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000	888.08	2,639.18	-1,639.18	263.92%
96964600	Recreation Service Charges	400,000	8,817.09	152,772.05	247,227.95	38.19%
96969700	Security Services	2,000		0.00	2,000.00	0.00%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		1,700.00	-1,700.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		0.00	2,500.00	0.00%
97979000	Revenue - Other	500		1,586.44	-1,086.44	317.29%
	SUB-TOTAL OTHER MISC. INCOME	639,600	11,186.82	234,372.13	405,227.87	36.64%
	TOTAL BUDGET AMOUNT	2,128,300	11,271.05	1,105,705.04	1,022,594.96	51.95%

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
APRIL 30, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906562972	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	132.98
1906561013	20203900	JENNIFER VON AESCH	Employee Transportation	25.88
1906561014	20203900	SUSAN MYREN	Employee Transportation	103.26
1906564475	20203900	BARRY ROSS	Employee Transportation	25.26
				154.40
1906554522	20206100	CALIF PARK & RECREATION S	Membership Dues	100.00
1906561007	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	122.94
1906554424	20219700	AT&T	Telephone Services	24.54
1906558878	20219700	SPRINT P C S	Telephone Services	41.87
1906563912	20219700	AT&T	Telephone Services	21.83
1906563915	20219700	COMCAST	Telephone Services	653.24
1906568350	20219700	COMCAST	Telephone Services	343.46
				1,084.94
1906552044	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supplies	79.60
110307771	20250700	SACRAMENTO COUNTY	SB 2557 2nd INST ORANGEVALE PARK	8,983.85
1906564476	20259100	KENNETH BENEDICT	Other Professional Services	150.00
1906561006	20259101	N3X MSP INC	IT Services	500.00
1906561006	20281202	N3X MSP INC	Software	183.30
1906564474	20281202	YOUNG ELECTRIC SIGN CO	Software	430.00
				613.30
1906561007	20281203	BURKETTS OFFICE SUPPLY IN	PC Supplies	11.34
1906554518	20285100	NATIONAL ACADEMY OF ATHLE	Recreational Services	1,971.00
1906554520	20285100	NICOLE REED	Recreational Services	784.00
1906562972	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	45.20
1906561009	20285100	STEVEN MIRANDA	Recreational Services	253.50
1906561010	20285100	BRENDAN CHASE	Recreational Services	4,282.80
1906561008	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	2,861.50
1906564471	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	283.50
1906564472	20285100	HANDSTANDS INC	Recreational Services	375.90
1906564467	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	49.30
1906564469	20285100	BRENDAN CHASE	Recreational Services	1,701.00
				12,607.70
1906562972	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	102.12
110300460	20296200	SAC COUNTY PARKING	QR BILLING MAR 2021 ORANGEVALE P	5.25
110314204	20296200	SAC COUNTY PARKING	QR BILLING APR 2021 ORANGEVALE P	5.25
				10.50
1906561005	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1906564470	50557100	STATE OF CALIFORNIA	Fingerprint Services	32.00

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
APRIL 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	890,000.00	56,530.72	661,165.58	228,834.42	26%
10112100	Salaries & Wages, Extra Help	390,000.00	12,376.49	176,855.73	213,144.27	55%
10112400	Salaries, Board members	12,000.00	900.00	7,900.00	4,100.00	34%
10121000	Retirement	240,000.00	17,993.70	197,057.53	42,942.47	18%
10122000	Social Security	100,000.00	5,287.87	64,251.54	35,748.46	36%
10123000	Group Insurance	265,000.00	19,257.90	201,846.66	63,153.34	24%
10124000	Worker's Comp. Ins	45,000.00		42,492.00	2,508.00	6%
10125000	Unemployment Insurance	25,000.00	466.83	7,921.55	17,078.45	68%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,967,000.00	112,813.51	1,359,490.59	607,509.41	31%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		2,063.52	(563.52)	-38%
20202100	Books/Periodicals/Subscrip	1,000.00	132.98	3,791.82	(2,791.82)	-279%
20202900	Business/Conference Expense	4,000.00		-	4,000.00	100%
20203500	Education/Training Serv.	5,000.00		-	5,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,000.00		1,464.45	535.55	27%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	154.40	1,002.57	1,997.43	67%
20205100	Liability Insurance	86,000.00		85,240.00	760.00	1%
20205500	Rental Insurance	4,000.00		-	4,000.00	100%
20206100	Membership Dues	10,000.00	100.00	10,092.51	(92.51)	-1%
20207600	Office Supplies	9,000.00	122.94	3,316.79	5,683.21	63%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		254.80	7,245.20	97%
20208102	Stamps	3,000.00		493.90	2,506.10	84%
20208500	Printing Services	28,000.00		154.46	27,845.54	99%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	1,084.94	10,366.90	4,633.10	31%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	79.60	1,117.63	3,882.37	78%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		588.03	1,411.97	71%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		231.31	(31.31)	-16%
20250500	Accounting Services	8,000.00		5,375.60	2,624.40	33%
20250700	Assessment/Collection Service	18,000.00	8,983.85	18,340.70	(340.70)	-2%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00		(16,245.50)	36,245.50	181%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		-	5,000.00	100%
20259100	Other Professional Services	22,000.00	150.00	3,202.50	18,797.50	85%
20259101	Computer Consultants	8,000.00	500.00	8,821.00	(821.00)	-10%
20281201	PC Hardware	10,000.00		415.80	9,584.20	96%
20281202	PC Software	6,000.00	613.30	1,876.91	4,123.09	69%
20281203	PC Supplies	1,000.00	11.34	1,661.34	(661.34)	-66%
20281900	Elections	0.00		1,887.00	(1,887.00)	#DIV/0!
20285100	Recreational Services	170,000.00	13,057.70	60,569.36	109,430.64	64%
20285200	Recreational Supplies	35,000.00	102.12	5,269.97	29,730.03	85%
20289800	Other Operating Exp - Supplies	2,000.00		132.60	1,867.40	93%
20289900	Other Operating Exp - Services	2,000.00		400.00	1,600.00	80%
20291100	System Development Services	3,000.00		2,963.49	36.51	1%
20296200	GS Parking Charges	200.00	10.50	45.50	154.50	77%
	SUB-TOTAL	528,550.00	25,103.67	214,894.96	313,655.04	59%
3000	OTHER CHARGES					
30321000	Interest Expense	40,000.00		38,932.42	1,067.58	3%
30322000	Bond/Loan Redemption	115,000.00	429.93	109,607.95	5,392.05	5%
30345000	Taxes/Licenses/Assess Trans	2,500.00		1,539.21	960.79	38%
	SUB-TOTAL	157,500.00	429.93	150,079.58	7,420.42	5%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		(51.00)	51.00	
42420200	Struc. & Improvements	70,000.00		48,001.07	21,998.93	31%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	100%
	SUB-TOTAL	100,000.00	-	47,950.07	52,049.93	52%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	32.00	548.00	3,452.00	86%
	SUB-TOTAL	4,000.00	32.00	548.00	3,452.00	86%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,757,050.00	138,379.11	1,772,963.20	984,086.80	36%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2020/2021
APRIL 2021**

Account Number	Revenue Account	2020/2021 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,400,000	626,382.50	1,411,478.52	-11,478.52	100.82%
91910200	Prop. Taxes - Current Unsecured	45,000	214.98	52,560.10	-7,560.10	116.80%
91910300	Supplemental Taxes Current	20,000	15,278.11	26,794.52	-6,794.52	133.97%
91910400	Prop. Taxes Sec. Delinquent	10,000		12,179.32	-2,179.32	121.79%
91910500	Prop. Taxes Supp. Delinq.	500		1,878.82	-1,378.82	375.76%
91910600	Unitary Current Secured	12,000	6,652.50	13,763.92	-1,763.92	114.70%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-	55.12	105.32	-105.32	
91913000	Prop. Tax Prior - Unsecured	1,000	147.14	1,068.83	-68.83	106.88%
91914000	Penalty Costs - Prop. Tax	200	127.53	361.44	-161.44	180.72%
91919900	Taxes - Other	-	0.38	0.38	-0.38	
	SUB-TOTAL TAXES 9100	1,488,700	648,858.26	1,520,191.17	-31,491.17	102.12%
94941000	Interest Income	14,000	2,149.00	4,360.59	9,639.41	31.15%
94942900	Building Rental Other	60,000	4,839.08	16,299.81	43,700.19	27.17%
94943900	Cell Tower Leases	29,600	7,723.20	48,616.00	-19,016.00	164.24%
94944800	Rec.Concessions Final 9	15,000	1,100.00	15,787.08	-787.08	105.25%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		6,422.26	8,577.74	42.82%
95952900	In-Lieu Taxes	100,000		0.00	100,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		2,639.18	-1,639.18	263.92%
96964600	Recreation Service Charges	400,000	62,426.96	215,199.01	184,800.99	53.80%
96969700	Security Services	2,000		0.00	2,000.00	0.00%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		1,700.00	-1,700.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		0.00	2,500.00	0.00%
97979000	Revenue - Other	500	103.67	1,690.11	-1,190.11	338.02%
	SUB-TOTAL OTHER MISC. INCOME	639,600	78,341.91	312,714.04	326,885.96	48.89%
	TOTAL BUDGET AMOUNT	2,128,300	727,200.17	1,832,905.21	295,394.79	86.12%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
MARCH 31, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906545365	20207600	US BANK NATIONAL ASSOCIAT	Office Supplies	38.68
1906536183	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Services	375.00
1906548471	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Services	412.50
				787.50
1906545365	20210400	US BANK NATIONAL ASSOCIAT	Agricultural/Horticultural Supplies	343.52
1906540667	20210400	NUTRIEN AG SOLUTIONS INC	Agricultural/Horticultural Supplies	487.13
1906540661	20210400	W W GRAINGER	Agricultural/Horticultural Supplies	137.83
1906542280	20210400	SITEONE LANDSCAPE SUPPLY	Agricultural/Horticultural Supplies	188.31
				1,156.79
1906545365	20211200	US BANK NATIONAL ASSOCIAT	Building Maintenance Supplies/Materials	31.16
1906540653	20211200	HOME DEPOT USA INC	Building Maintenance Supplies/Materials	36.35
1906543498	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supplies/Materials	331.88
				399.39
1906540663	20212200	AQUA SOURCE INC	Chemical Supplies	4,375.51
1906545365	20213200	US BANK NATIONAL ASSOCIAT	Electrical Maintenances Supplies	14.78
1906536186	20214200	NIMBUS LANDSCAPING MATERI	Land Improvement Maintenance Supplies	189.45
1906536249	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supplies	864.90
1906545365	20214200	US BANK NATIONAL ASSOCIAT	Land Improvement Maintenance Supplies	502.80
1906540660	20214200	NIMBUS LANDSCAPING MATERI	Land Improvement Maintenance Supplies	136.41
1906543498	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supplies	197.66
1906543634	20214200	GUY RENTS INC	Land Improvement Maintenance Supplies	147.06
1906548484	20214200	NIMBUS LANDSCAPING MATERI	Land Improvement Maintenance Supplies	50.88
				2,089.16
1906543498	20216800	AMERICAN RIVER ACE HARDWA	Plumbing Maintenance Supplies	145.06
1906543498	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	105.32
1906540659	20218500	COUNTY OF SACRAMENTO	Permit Charges	724.00
1906540589	20219100	SMUD	Electricity	6,023.30
1906543617	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	1,669.01
1906542277	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	1,715.10
1906545365	20219800	US BANK NATIONAL ASSOCIAT	Water	40.45
1906548452	20219800	ORANGE VALE WATER COMPANY	Water	857.16
				897.61
1906543626	20220600	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Supplies	42.01
1906548464	20220600	RIEBES AUTO PARTS LLC	Auto Maintenance Supplies	8.07
				50.08
1906536185	20222600	LESLIES POOLMART INC	Expendable Tools	171.73
1906541946	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,014.97
1906548461	20227500	GUY RENTS INC	Rent/Lease Equipment	249.11
1906548478	20228100	GORDON COOK	Shop Equipment Maintenance Supplies	66.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
MARCH 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		446.16	2,553.84	85%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00	38.68	370.13	129.87	26%
20207602	Signs	1,000.00		931.70	68.30	7%
20207603	Keys	1,500.00		1,029.55	470.45	31%
20210300	Agricultural/Horticultural Service	12,000.00	787.50	3,300.00	8,700.00	73%
20210400	Agricultural/Horticultural Supply	15,000.00	1,156.79	2,196.22	12,803.78	85%
20211200	Building Maint. Supplies	10,000.00	399.39	1,988.82	8,011.18	80%
20212200	Chemicals	35,000.00	4,375.51	23,408.45	11,591.55	33%
20213100	Electrical Maint. Service	6,000.00		262.50	5,737.50	96%
20213200	Electrical Maint. Supplies	2,000.00	14.78	275.67	1,724.33	86%
20214100	Land Improv. Maint. Service	48,000.00		13,056.72	34,943.28	73%
20214200	Land Improv. Maint. Supplies	35,000.00	2,089.16	6,019.38	28,980.62	83%
20215100	Mechanical System Maint. Ser	10,000.00		886.50	9,113.50	91%
20215200	Mechanical System Maint. Sup	3,000.00		1,163.07	1,836.93	61%
20216200	Painting Supplies	1,500.00		592.92	907.08	60%
20216700	Plumbing Maint. Service	1,000.00		250.00	750.00	75%
20216800	Plumbing Maint. Supplies	4,000.00	145.06	806.96	3,193.04	80%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	105.32	9,211.46	8,788.54	49%
20218500	Permit Charges	2,000.00	724.00	2,720.00	(720.00)	-36%
20219100	Electricity	82,000.00	6,023.30	50,887.98	31,112.02	38%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	1,669.01	8,780.43	21,219.57	71%
20219300	Refuse Collection / Disposal Service	24,000.00	1,715.10	14,411.60	9,588.40	40%
20219500	Sewage Disposal Service	14,000.00		4,620.74	9,379.26	67%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	897.61	45,767.68	7,232.32	14%
20219900	Telephone System Maintenance	3,000.00		1,332.00	1,668.00	56%
20220500	Auto Maintenance Service	6,000.00		1,028.08	4,971.92	83%
20220600	Auto Maintenance Supplies	6,000.00	50.08	3,464.66	2,535.34	42%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00	171.73	695.84	3,304.16	83%
20223600	Fuel & Lubricants	18,000.00	1,014.97	7,141.40	10,858.60	60%
20227500	Rent/Lease Equipment	5,000.00	249.11	289.81	4,710.19	94%
20228100	Shop Equip. Maint. Service	2,000.00	66.00	66.00	1,934.00	97%
20228200	Shop Equip. Maint. Supplies	7,000.00	202.32	3,487.90	3,512.10	50%
20229100	Other Equip. Maint. Service	2,500.00		-	2,500.00	100%
20229200	Other Equip. Maint. Supplies	4,000.00	1,051.52	1,852.79	2,147.21	54%
20231400	Clothing/Personal Supplies	4,000.00	365.90	2,062.85	1,937.15	48%
20232100	Custodial Service	0.00	700.84	700.84	(700.84)	#DIV/0!
20232200	Custodial Supplies	20,000.00		9,360.07	10,639.93	53%
20250500	Accounting Services	3,000.00		2,954.80	45.20	2%
20252500	Engineering Services	15,000.00	5,200.00	13,846.68	1,153.32	8%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	20,000.00	2,765.00	17,280.00	2,720.00	14%
20259100	Other Professional Services	38,000.00	169.00	19,797.18	18,202.82	48%
20289800	Other Operating Expenses Sup.	3,500.00		21.54	3,478.46	99%
	SUB-TOTAL	589,000.00	32,147.68	278,767.08	310,232.92	53%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		681.57	618.43	48%
	SUB-TOTAL	1,300.00	-	681.57	618.43	48%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	140,000.00	11,269.00	64,874.76	75,125.24	54%
43430300	Equipment	75,000.00		-	75,000.00	100%
	SUB-TOTAL	215,000.00	11,269.00	64,874.76	150,125.24	0%
	GRAND TOTAL	805,300.00	43,416.68	344,323.41	460,976.59	57%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
APRIL 30, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906562972	20203500	US BANK NATIONAL ASSOCIAT	Education/Training Services	310.00
1906562972	20206100	US BANK NATIONAL ASSOCIAT	Membership Dues	150.00
1906564462	20210300	NORTHERN CALIFORNIA INALL	Agricultural/Horticultural Services	480.00
1906562972	20210400	US BANK NATIONAL ASSOCIAT	Agricultural/Horticultural Supplies	269.38
1906554516	20211200	LESLIES POOLMART INC	Building Maintenance Supply/Materials	36.26
1906560998	20211200	HOME DEPOT USA INC	Building Maintenance Supply/Materials	676.76
1906561310	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Materials	171.62
				884.64
1906562972	20212200	US BANK NATIONAL ASSOCIAT	Chemical Supplies	442.57
1906564378	20212200	AQUA SOURCE INC	Chemical Supplies	4,472.62
				4,915.19
1906552043	20214100	S E TECHNOLOGIES INC	Land Improvement Maintenance Services	14,851.00
1906552038	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supplies	615.31
1906560998	20214200	HOME DEPOT USA INC	Land Improvement Maintenance Supplies	21.98
1906561310	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supplies	163.60
1906564465	20214200	GUY RENTS INC	Land Improvement Maintenance Supplies	40.51
1906563930	20214200	DOGPOOPBAGS COM LLC	Land Improvement Maintenance Supplies	600.00
1906563930	20214200	DOGPOOPBAGS COM LLC	TAX ACCRUAL	46.50
				1,487.90
1906564459	20215100	KENDRICK BOILER WORKS INC	Mechanical Systems Maintenance Services	525.00
1906564371	20215200	SCP DISTRIBUTORS LLC	Mechanical Systems Maintenance Supplies	391.13
1906552038	20216200	LOWES BUSINESS ACCOUNT	Painting Supplies	432.31
1906552040	20216800	W W GRAINGER	Plumbing Maintenance Supplies	353.00
1906561000	20216800	SCP DISTRIBUTORS LLC	Plumbing Maintenance Supplies	37.92
1906561001	20216800	SCP DISTRIBUTORS LLC	Plumbing Maintenance Supplies	63.78
1906560998	20216800	HOME DEPOT USA INC	Plumbing Maintenance Supplies	184.44
1906561310	20216800	AMERICAN RIVER ACE HARDWA	Plumbing Maintenance Supplies	43.06
				682.20
1906554517	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	1,306.06
1906561003	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	257.33
1906561310	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	56.61
1906564466	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	150.75
1906564334	20218200	FERGUSON ENTERPRISES INC	Irrigation Supplies	1,775.61
1906564376	20218200	BACKFLOW DISTRIBUTORS INC	Irrigation Supplies	30.00
1906564377	20218200	BACKFLOW DISTRIBUTORS INC	Irrigation Supplies	568.74
				4,145.10
1906561004	20218500	COUNTY OF SACRAMENTO	Permit Charges	601.00
1906558879	20219100	SMUD	Electricity	4,881.13
1906558883	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	1,338.23
1906568351	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	3,283.58
				4,621.81
1906558881	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Services	1,666.60

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
APRIL 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00	310.00	756.16	2,243.84	75%
20206100	Membership Dues	1,000.00	150.00	150.00	850.00	85%
20207600	Office Supplies	500.00		370.13	129.87	26%
20207602	Signs	1,000.00		931.70	68.30	7%
20207603	Keys	1,500.00		1,029.55	470.45	31%
20210300	Agricultural/Horticultural Service	12,000.00	480.00	3,780.00	8,220.00	69%
20210400	Agricultural/Horticultural Supply	15,000.00	269.38	2,465.60	12,534.40	84%
20211200	Building Maint. Supplies	10,000.00	884.64	2,873.46	7,126.54	71%
20212200	Chemicals	35,000.00	4,915.19	28,323.64	6,676.36	19%
20213100	Electrical Maint. Service	6,000.00		262.50	5,737.50	96%
20213200	Electrical Maint. Supplies	2,000.00		275.67	1,724.33	86%
20214100	Land Improv. Maint. Service	48,000.00	14,851.00	27,907.72	20,092.28	42%
20214200	Land Improv. Maint. Supplies	35,000.00	1,487.90	7,507.28	27,492.72	79%
20215100	Mechanical System Maint. Ser	10,000.00	525.00	1,411.50	8,588.50	86%
20215200	Mechanical System Maint. Sup	3,000.00	391.13	1,554.20	1,445.80	48%
20216200	Painting Supplies	1,500.00	432.31	1,025.23	474.77	32%
20216700	Plumbing Maint. Service	1,000.00		250.00	750.00	75%
20216800	Plumbing Maint. Supplies	4,000.00	682.20	1,489.16	2,510.84	63%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	4,145.10	13,356.56	4,643.44	26%
20218500	Permit Charges	2,000.00	601.00	3,321.00	(1,321.00)	-66%
20219100	Electricity	82,000.00	4,881.13	55,769.11	26,230.89	32%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	4,621.81	13,402.24	16,597.76	55%
20219300	Refuse Collection / Disposal Service	24,000.00	1,666.60	16,078.20	7,921.80	33%
20219500	Sewage Disposal Service	14,000.00	940.86	5,561.60	8,438.40	60%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	3,707.50	49,475.18	3,524.82	7%
20219900	Telephone System Maintenance	3,000.00		1,332.00	1,668.00	56%
20220500	Auto Maintenance Service	6,000.00	161.00	1,189.08	4,810.92	80%
20220600	Auto Maintenance Supplies	6,000.00	447.07	3,911.73	2,088.27	35%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00	907.23	1,603.07	2,396.93	60%
20223600	Fuel & Lubricants	18,000.00	1,233.04	8,374.44	9,625.56	53%
20227500	Rent/Lease Equipment	5,000.00		289.81	4,710.19	94%
20228100	Shop Equip. Maint. Service	2,000.00		66.00	1,934.00	97%
20228200	Shop Equip. Maint. Supplies	7,000.00	277.84	3,765.74	3,234.26	46%
20229100	Other Equip. Maint. Service	2,500.00		-	2,500.00	100%
20229200	Other Equip. Maint. Supplies	4,000.00		1,852.79	2,147.21	54%
20231400	Clothing/Personal Supplies	4,000.00	117.88	2,180.73	1,819.27	45%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	1,879.91	11,940.82	8,059.18	40%
20250500	Accounting Services	3,000.00		2,954.80	45.20	2%
20252500	Engineering Services	15,000.00		13,846.68	1,153.32	8%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	20,000.00	2,730.00	20,010.00	(10.00)	0%
20259100	Other Professional Services	38,000.00	169.00	19,966.18	18,033.82	47%
20289800	Other Operating Expenses Sup.	3,500.00	306.93	328.47	3,171.53	91%
	SUB-TOTAL	589,000.00	54,172.65	332,939.73	256,060.27	43%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		681.57	618.43	48%
	SUB-TOTAL	1,300.00	-	681.57	618.43	48%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	140,000.00	33,636.00	98,510.76	41,489.24	30%
43430300	Equipment	75,000.00		-	75,000.00	100%
	SUB-TOTAL	215,000.00	33,636.00	98,510.76	116,489.24	0%
	GRAND TOTAL	805,300.00	87,808.65	432,132.06	373,167.94	46%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
MARCH 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00		313.52	486.48	61%
20223600	Fuel & Lubricants	600.00	165.23	1,162.57	(562.57)	-94%
20250500	Accounting Services	500.00		569.60	(69.60)	-14%
20252500	Engineering Services	1,000.00		2,891.00	(1,891.00)	-189%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	165.23	4,936.69	491.31	9%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	165.23	4,936.69	491.31	9%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
APRIL 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	352.71	447.29	56%
20223600	Fuel & Lubricants	600.00		1,162.57	(562.57)	-94%
20250500	Accounting Services	500.00		569.60	(69.60)	-14%
20252500	Engineering Services	1,000.00		2,891.00	(1,891.00)	-189%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	39.19	4,975.88	452.12	8%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	39.19	4,975.88	452.12	8%

**ORANGEVALE RECREATION & PARK DISTRICT
POLICY COMMITTEE MEETING RECAP
FRIDAY, APRIL 9, 2021
9:00 AM**

**MEETING LOCATION:
District Office – Meeting Room
6826 Hazel Avenue
Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 9:04 a.m.
Roll call: Director Montes, Director Meraz, Administrator Ross, Finance/HR Superintendent Von Aesch, Park Superintendent Oropeza, Rec Supervisor Bain, Admin Supervisor Woodford*

2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.

3. **UNFINISHED BUSINESS**

4. **NEW BUSINESS**
 - A. Discussion of new District policy to address public requests for memorial trees, benches, plaques, or other fixtures on District property.
Administrator Ross opened the meeting with a brief overview of the proposed tree, bench, or plaque ideas for a memorial option for the District. Staff would work with residents to accommodate their wishes under the proposed guidelines with no cost to the District other than maintenance. Directors and staff agreed this was a wonderful service to offer to the community. Directors asked Administrator Ross to update the draft for the May 13, 2021 meeting to include the option of a tree or bench with families being offered a ceremony and a site map to show the District location of the memorial.
 - B. Discussion about updating our Personnel Policy Manual and or Operational Policies & Procedures Manual, both of which were last updated in 2016.
Administrator Ross explained that as the current Personnel and Operations Manuals were last updated five years ago, he is working with staff to review each manual thoroughly and make comprehensive updates or deletions as needed, with a planned completion date of March 2022. Directors agreed of the need and timeline.
 - C. Discussion about a potential policy to address how the District addresses concerns about District trees that are impeding upon, or pose potential danger to, neighbor properties.
Staff suggested the desire to be proactive with tree safety throughout the District by creating a policy that is mindful of the District and our neighbors. There are currently several trees whose integrity should be evaluated. Directors and staff collaborated and agreed that a formal written log, with current and periodic check-in details is crucial for due diligence in our “Good Faith Effort” for safety with resident’s properties and homes. Staff will put together a policy to bring to the full Board of Directors within two months to review for approval.

D. District policy to extend the Family First Coronavirus Recovery Act through March 31, 2021 is coming to a close, but the State of California has enacted a law that extends coverage through September 30, 2021.

Administrator Ross updated Directors and staff of the new California law which extend covid assistance through September 2021. Superintendent Von Aesch added that the newest COBRA benefit does not apply to any District staff.

5. **DIRECTOR'S AND STAFF'S COMMENTS**

6. **ITEMS FOR NEXT AGENDA**

7. **ADJOURNMENT** *The meeting was adjourned at 10:00 a.m.*

STAFF REPORT



DATE: 5-13-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – APRIL 2021**

ADMINISTRATION

- On April 9, Administrator Ross attended the monthly Orangevale Community Council meeting to network and share updates with leaders in the community.
- On April 9, Administrator Ross attended a meeting with staff from the City of Citrus Heights to discuss applying for grant funding through Congressman Ami Bera's office. If successful, the funding would go towards the Arcade-Cripple Creek Trail project.
- On April 10, OVparks hosted a Creek Week clean-up at Orangevale Community Park. Recreation Coordinator Roberts led staff in running that site. We had 44 volunteers come to the park to pitch in.
- On April 12, Administrator Ross attended a meeting with staff from the City of Citrus Heights and the Sacramento Tree Foundation to begin planning for tree mitigation in response to the future construction of the Arcade-Cripple Creek Trail.
- On April 15, Superintendent Oropeza led our quarterly Safety Meeting for staff.
- On April 16 and 27, Administrator Ross, Supervisor Bain, and Coordinator Roberts participated in meetings with San Juan Unified School District administrative staff to further discuss plans and logistics that would provide students to participate in our summer programs while having SJUSD pay program fees.
- On April 17, OVparks hosted the Spring Rummage Sale outdoors at Orangevale Community Center Park. Recreation Coordinator Roberts and her staff did a great job monitoring the event and following Covid-19 guidance. There were 28 booths and many shoppers in attendance.
- On April 21, OVparks received its scheduled visit from CAPRI. The visit consisted of reviewing our waivers, rental forms, volunteer forms, safety meeting minutes, Injury/Illness Prevention Plan, Emergency Action Plan, safety data sheets, and then touring four park sites. The visit went very well. OVparks scored 96% with a grade of "excellent". There are a few items we need to address, most notably is drafting an Emergency Action Plan for each of our buildings.
- On April 23, Admin Ross and Superintendent Oropeza met at Sundance Park with two SMUD Arborists/Vegetation Planners. SMUD informed us that the vegetation has become too dense under the power lines, and some trees are growing too tall. As an important part of SMUD's safety requirements, they plan to remove numerous trees beginning later this summer. SMUD has the authority to trim and remove trees within their powerline corridor. We walked the SMUD corridor with them to better understand their plan and reasoning. SMUD works closely with the Sacramento Tree Foundation in planting trees to help offset the ones being removed. SMUD provided us with names of trees and groundcovers that would do well at Sundance, which has no irrigation. This was our initial meeting, so more details will be forthcoming.
- On April 23, the newly renovated tennis and pickleball courts near the Shady Oaks Disc Golf Course were opened. Chairperson Stickney, Admin Ross, and Coordinator Roberts were in attendance along with Orangevale Live and 16 adult participants.
- On each workday from April 26 – May 4, Admin Ross and Superintendent Von Aesch met to work on the budget in preparation for the Admin/Finance Committee Meeting on May 4. This was a valuable way for Admin Ross to become immersed in the three budgets for OVparks.
- On April 27, several full-time staff met to discuss and prepare for the reopening of the District as the Covid-19 restrictions are lifted.

- On April 28, Chairperson Stickney and Admin Ross toured several parks to inspect and discuss certain concerns related to soccer goals, unhealthy trees, trash, and facilities and general maintenance.
- On April 29, Admin Ross participated in a CARPD meeting with 35 District Administrators from throughout California. The primary topics were: Covid-19 guidance with upcoming special events; Dealing with the impending drought; Challenges with staffing for summer programs.
- On May 1, the Orangevale/Fair Oaks Community Foundation provided approximately 200 registered volunteers for the Big Day of Service. In addition to the work projects, there was music, food, and a lot of friendly people. This year the project was painting fences:
 - Orangevale Community Park:
 - The exterior fencing at the Oak/Filbert was fully painted
 - The fence between the Green Oak School and the park was fully painted
 - Most sections of fencing by the outdoor stage were painted
 - Orangevale Community Center Park
 - The entire green wall to the east of the soccer field was painted
 - The softball backstops and player benches were painted

RECREATION

April	Enrollment	Attendance	Gross Revenue
Aquatics			
Full Moon & Sunset Paddles	4		\$ 256.00
Kayaking for Boomers 50+	2		\$ 142.00
Learn to Kayak	7		\$ 518.00
Spring Swim Clinic 11-18	25		\$ 1,620.00
Spring Swim Clinic age 7-8	20		\$ 1,295.00
Spring Swim Clinic age 6 & Under	10		\$ 640.00
Spring Swim Clinic age 9-10	23		\$ 1,481.00
Aquatics Total	91		\$ 5,952.00
Classes			
Aikido - Teen/Adult	12		\$ 514.00
Aikido - Youth	8		\$ 244.00
All Sorts of Sports After School	7		\$ 516.00
Babysitting CPR	3		\$ 114.00
Basic Horsemanship	9		\$ 1,470.00
Basic Life Support CPR & AED	1		\$ 77.00
Basketball - Pee Wee	15		\$ 864.00
Basketball - Top Notch 3rd/4th/5th	6		\$ 615.00
Basketball - Top Notch 6th/7th/8th	7		\$ 723.00
Beach Volleyball Clinic	14		\$ 1,426.00
Beginning Golf Clinic	7		\$ 615.00
Beginning Tennis	12		\$ 1,068.00
Child and Babysitting Safety	5		\$ 319.00
Gymnastics - KinderGym	2		\$ 214.00
Gymnastics - Tot	3		\$ 312.00
Intermediate Tennis	12		\$ 1,059.00
Internet Drivers Education	2		\$ 62.00
Karate - Preschool	3		\$ 462.00
Karate - Sa Shotokan	16		\$ 2,893.00

Kids Night - Dig, Plant, Grow	10		\$	265.00
Park Pales	10		\$	179.00
Pediatric CPR & First Aid	1		\$	85.00
Tai-Chi Chuan	10		\$	523.00
Track & Field Clinic	13		\$	1,146.00
Classes Sub Total	188	0	\$	15,765.00
Day Camps				
OVparks Adventure Crew Apr A	5		\$	519.00
OVparks Adventure Crew Apr B	6		\$	591.00
OVparks Adventure Crew Apr C	5		\$	567.00
Day Camps Sub Total	16	0	\$	1,677.00
Events				
Creek Week Clean Up		44		
Spring Rummage Sale	28		\$	1,060.00
Events Sub Total	28	44	\$	1,060.00
Preschool				
Kinder Kidz	11		\$	3,210.00
Orange Blossoms	11		\$	2,675.00
Preschool Sub Total	22		\$	5,885.00
Trips				
Collette Travel Presentation		11		
Trips Sub Total		11		
GRAND TOTAL	345	55	\$	30,339.00

March Gross Revenue Recap – April OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$59,748, which is \$18,248 above the projected amount. April recreation revenue came in at \$56,176, which is \$21,176 above the projected amount while facility revenue in came in at \$3,572, which is \$2,928 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in April.*

April Highlights

- Since we couldn't hold our traditional open house, we didn't want to go another year without this extra promotional boost to our summer programs. So, this year we had our open house virtually. The usual discounts were offered and we gave people a three-hour "registration window" to take advantage of reduced prices for summer classes. We were quite successful as this event brought in \$14,775 of revenue.
- Our summer activity guide was completed and added to our website on April 23.
- Being in the Red Tier has allowed us to bring a select few classes indoors and in person with proper guidance: Tai Chi, Aikido, Collette Travel Presentation.
- The Collette Travel Presentation attracted 12 people and five registered for a trip.

ARKS

Park Infrastructure

All Parks

- Staff continues to conduct monthly playground inspections and handle repairs on site as needed.
- Staff continues to maintain the pool as scheduled.
- Doug worked with Freddy's crew to clean the pool deck drains and replaced two broken sections.
- Staff repaired one pool sand filter valve, filter drain clamp, and filter hose due to a small leak.
- Staff repaired the pool step ladder, as one of the clamps was damaged.
- Staff replaced the swing chains at Orangevale Community Park playground.
- Staff replaced a bolt and a bushing from Pecan playground bridge.
- Staff replaced two volleyball nets at Almond sand volleyball courts.

Mechanics

- Staff continues to take care of mower maintenance and small engine maintenance repairs.
- Staff replaced two fuel filters and the blade belt on the Kubota mower Z1211.

Park Irrigation

- Irrigation System is on.
- Staff repaired the backflow at Orangevale Community Center. The gate valve was leaking.
- Staff replaced 4 irrigation valves at Pecan and Palisades Park.
- Staff replaced 18 sprinklers at various parks within the District.
- Staff added an air-relief valve to the end of the Orangevale Community Park irrigation main line to possibly prevent water hammering. Staff also installed a gate valve to isolate the irrigation main line at the Disc Golf Course.
- Staff repaired a broken main line at the Youth Center baseball field.
- Two broken lateral lines were repaired at the Disc Golf Course.
- Staff moved a lateral line around the new bus stop to avoid leaving it under the concrete slab.

Park Grounds

All Parks

- Staff continues to do ongoing maintenance to all parks (restrooms, trash, mowing, edging etc.).
- Staff Removed a tree branch on the Disc Golf Course near hole 10. Half of the tree came down.
- Staff helped prepare the parks and facilities for the CAPRI visit.
- Staff removed graffiti from Norma Hamlin, Pecan, and Horse Arena.
- Volunteers from Meristem helped in the cleanup and weed removal of the butterfly garden at Pecan Park.
- The horse arena was tilled by staff.

Other Reports

- Staff worked with Champion Sports Surfaces in the completion of the tennis/pickle ball court resurfacing project at Community Park.
- On April 23, all staff worked in the preparation work for Big Day of Service:
 - The replacement of 20 fence post from Orangevale Community Park.
 - The removal of damaged fence boards and installation of 37 new 16-ft boards.
 - Assisting with the pressure washing of the Community Park wood fence and the Community Center Park east brick wall and baseball back stops and player benches.
 - The replacement of 3 backstop boards from the east softball field.
 - Staff also participated in the planning of the event logistics, coordinating material needs and purchasing.
- On May 1, staff worked with Big Day of Service volunteers in the successful painting of the Orangevale Community Park fence and the Orangevale Community Center soccer field west wall. Approximately 95 gallons of paint were used to paint over 3500 linear feet of fence.

Creek Week Clean-up at Orangevale Community Park



Spring Rummage Sale at Orangevale Community Center Park



Opening of Tennis and Pickleball Courts at Orangevale Community Park



Big Day of Service at Orangevale Community Park



Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: 2021-03-23 to 2021-04-30

Almond Park

Parking Citations Issued

1) Date/Time: 2021-04-05 17:31
V1: 4000(a) CVC No current registration

Norma Hamlin Park

Warnings Issued

1) Date/Time: 2021-04-20 21:00
Violation: 9.36.067
2) Date/Time: 2021-04-20 21:00
Violation: 9.36.067
3) Date/Time: 2021-04-20 21:00
Violation: 9.36.067
4) Date/Time: 2021-04-20 21:00
Violation: 9.36.067
5) Date/Time: 2021-04-20 21:00
Violation: 9.36.067
6) Date/Time: 2021-04-20 21:00
Violation: 9.36.067
7) Date/Time: 2021-04-20 21:00
Violation: 9.36.067

Off Property

Notice To Appear Issued

1) Date/Time: 2021-04-28 19:25
Violation 1: 12500(a) CVC Unlicensed Driver, Severity: Mis
Violation 2: 4000(a) CVC No current registration, Severity: Inf

Onsite Arrests Made

1) Date/Time: 2021-03-31 19:25
V1: 33600 PC Zip Gun Severity: Fel
V2: 29805(b) PC Prohibited Person with Firearm (prior conviction) Severity: Fel

Warrant Arrests

1) Date/Time: 2021-03-24 18:08
Severity: Fel
Warrant Ammount: 0.00

OV Community Center

Parking Citations Issued

1) Date/Time: 2021-04-10 16:20
V1: 4000(a) CVC No current registration
2) Date/Time: 2021-04-10 16:30
V1: 4000(a) CVC No current registration
3) Date/Time: 2021-04-10 16:35
V1: 4000(a) CVC No current registration

Warnings Issued

1) Date/Time: 2021-04-12 18:55

Violation: SCO 9.36.061(a)(4)

OV Community Park

Parking Citations Issued

1) Date/Time: 2021-04-25 16:45

V1: 4000(a) CVC No current registration

OV Community Park (Disc Golf)

Notice To Appear Issued

No NTAs issued during this reporting period.

Parking Citations Issued

1) Date/Time: 2021-04-05 17:15

V1: 4000(a) CVC No current registration

2) Date/Time: 2021-04-05 17:17

V1: 5200(a) CVC Display of two license plates required

3) Date/Time: 2021-04-05 17:20

V1: 4000(a) CVC No current registration

4) Date/Time: 2021-04-12 18:58

V1: 4000(a) CVC No current registration

5) Date/Time: 2021-04-25 16:55

V1: 5200(a) CVC Display of two license plates required

6) Date/Time: 2021-04-25 16:50

V1: 5200(a) CVC Display of two license plates required

Palisades Park

No issues to report.

Pecan Park

Notice To Appear Issued

1) Date/Time: 2021-04-05 16:48

Violation 1: 16028(a) CVC No Insurance, Severity: Inf

Violation 2: 14601.1(a) CVC Suspended License, Severity: Mis

Violation 3: 4000(a) CVC No current registration, Severity: Inf

Parking Citations Issued

1) Date/Time: 2021-04-14 18:36

V1: 4000(a) CVC No current registration

Sundance Nature Area

No issues to report.

Youth Center Park

Notice To Appear Issued

No issues to report.



RESOLUTION NO: 21-05-664

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2021-22, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (OLLAD)

WHEREAS, the Board of Directors (the "Board") of the Orangevale Recreation and Park District, County of Sacramento, State of California, has previously ordered through Resolution 92-06-51 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

WHEREAS, the Board, through Resolution 92-06-51, has ordered that the park and recreation improvements specified in the Engineer's Report dated March 26, 1992, be constructed, and has estimated that the cost of such proposed park and recreation improvements is greater than can be raised from a single annual assessment, and has ordered that the estimated costs of these improvements be raised by an assessment levied and collected in annual installments over a period of 20 years, commencing in fiscal year 1992-93 and ending in fiscal year 2012-13 and then continued from year to year as necessary to fund other capital, maintenance and other needs;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Orangevale Recreation and Park District, County of Sacramento, State of California, that:

1. On July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972.
2. On February 11, 2021 this Board adopted Resolution No. 21-02-659, A Resolution Directing Preparation of the 2021-22 Annual Report for the Orangevale Recreation and Park District Maintenance Assessment District. Pursuant to this resolution, SCI Consulting Group, the Engineer of Work, prepared a report in accordance with Article XIIIID of the California Constitution and Section 22565, *et seq.*, of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



3. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2021-22. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security patrols to protect the Improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District.
4. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Orangevale Recreation and Park District, and reference is hereby made to such map for further particulars.
5. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.
6. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2021-22 within said district at an assessment rate of \$3.50 per month or \$42.00 per year per single family residential parcel, apartment unit and/or condominium; a lower rate of \$3.08 per month or \$36.96 per year per each mobile home unit or per one-quarter acre parcel devoted to commercial use; and a rate of \$1.40 per month or \$16.80 per year per one-quarter acre for parcels devoted to industrial or mini storage use, all as set forth in the benefit chart included in the Engineer's Report.
7. Notice is hereby given that on June 10, 2021, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments. If the meeting cannot be held in person due to the current COVID-19 situation, instructions regarding how to participate remotely will be posted at www.ovparks.com.
8. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue,

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
Ovparks.com



California 95662.

9. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Orangevale Recreation and Park District.

PASSED AND ADOPTED this 13th day of May, 2021 by the following vote:

AYES :
NOES:
ABSENT:
ABSTAIN:

CLERK OF THE BOARD

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



**ORANGEVALE RECREATION AND PARK
DISTRICT**

LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2021-22

PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND
ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BOULEVARD
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.430.4319
WWW.SCI-CG.COM

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ORANGEVALE RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Michael Stickney, Chair
Lisa Montes, Vice Chair
Erica Swenson, Secretary
Sharon Brunberg, Director
Manie Meraz, Director

DISTRICT ADMINISTRATOR

Barry Ross

DISTRICT'S ATTORNEY

David W. McMurchie

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

On June 29, 1992, the Board of Directors of the Orangevale Recreation and Park District ("Park District") adopted Resolution Number 92-06-51 Ordering Formation of the Orangevale Landscaping and Lighting Assessment District ("Assessment District") to levy and collect assessments. The Assessment District was initially formed for the following purposes: (1) to provide funds for the construction of new capital improvements within the District contained in the District's Capital Improvement Master Plan consisting of a community center, swimming pool, soccer and other athletic fields, playground renovations consistent with the Americans with Disabilities Act, restroom construction, and miscellaneous improvements to the District's various park sites distributed throughout the geographical area of the District; and (2) to fund the maintenance, repair and replacement of the capital improvement projects constructed with assessment proceeds for the useful life of those capital improvements, which useful life exceeds the 20-year term of repayment of the bonds; and (3) to pay the cost of servicing such capital improvements constructed with assessment proceeds including the costs of water, gas, and other utilities; and (4) to fund the cost of construction and maintenance of additional capital improvement projects consisting of park and recreational facilities on a pay as you go basis.

At the time the Assessment District was formed in 1992, the Park District had been experiencing a revenue shortfall that was due to declining property tax revenues. In fiscal years 1991-92 and 1992-93 the State of California enacted new legislation shifting a significant portion of property tax revenue away from special districts such as the Park District to Educational Revenue Augmentation Funds established in each county (hereinafter ERAF's) to help fund the State's obligation to fund education according to the requirements of Proposition 98. The Park District lost the amount of \$1,012,654 in property tax revenue in the first year of this tax shift to ERAF's, which revenue loss forced the Park District to postpone projects, reduce recreational programs and cut staffing for park maintenance. This annual property tax revenue loss has continued each year to the present time.

Since its formation, the Assessment District has funded the construction of all of the capital improvements specified in the District's 1992 Capital Improvement Master Plan through the issuance of Certificates of Participation in the amount of \$4,720,000 secured by a pledge of the assessment revenues (the "Bonds"), and agreed to repay the principal amount of those Bonds plus interest over a 20-year term from the assessment revenues levied and collected annually within the Assessment District. Since its formation, the Assessment District has also utilized a portion of the assessment revenues to fund the continuing maintenance, repair and replacement of the improvements constructed with such assessment proceeds as those maintenance requirements arise. In fiscal year 2014-15 the assessment proceeds will be used to pay for a portion of the continuing costs of maintenance, repair, and replacement of portions of the District's park and recreational capital improvements, and the servicing of those improvements.

ASSESSMENT CONTINUATION PROCEDURES

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvements, maintenance and services expenditures that are proposed to be funded by the proposed 2021-22 assessments, to determine the special benefits received from the park maintenance and capital improvement projects by real property within the Park District, and to specify the method of assessment apportionment to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIII C and XIII D of the California Constitution (Proposition 218).

In each year for which the assessments will be levied, the District Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on February 11, 2021.

If the Board approves this Engineer's Report and the proposed continuation of the assessments by resolution, a notice of assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing will be held for the purpose of allowing public testimony about the proposed continuation of the assessments for fiscal year 2021-22. This hearing is currently scheduled for June 10, 2021. At this hearing, the Board will consider approval of a resolution confirming the assessments for fiscal year 2021-22. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2021-22.

PLANS & SPECIFICATIONS

For fiscal year 2021-22, the District proposes to use the assessment proceeds to pay the costs of maintaining, repairing and replacing portions of its park and recreational facilities to ensure that such facilities retain their high quality through the term of their useful lives after the construction costs of those facilities have been paid.

The work and improvements ("Improvements") proposed to be undertaken by the Orangevale Recreation and Park District's Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security guards, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District. Any plans and specifications for these improvements will be filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the design and construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

FISCAL YEAR 2021-22 ESTIMATE OF COST AND BUDGET

ORANGEVALE RECREATION AND PARK DISTRICT Parks and Recreation Maintenance and Improvement District Estimate of Cost Fiscal Year 2021-22		<i>Total Budget</i>
Project Budget Fiscal Year 2021-22		
1 Capital Improvement Projects		
Total Capital Improvements		\$290,000
2 Maintenance and Service Expenditures		
A Agricultural Supplies and Services		\$27,000
B Utilities		\$215,000
C Chemicals		\$35,000
D Security		\$20,000
E Fuel		\$18,000
F Other Expenses		\$225,000
G Other Professional Services		\$38,000
Total Maintenance and Service Expenditures		\$578,000
3 Incidental Expenditures		
A Engineering/Accounting Expenditures		\$18,000
B Legal Services		\$18,000
Total Incidental Expenditures		\$36,000
4 Debt Service		
A Interest Expense		\$0
B Bond Principal Repayment		\$0
C Tax/Lic/Assessments		\$1,300
Total Debt Service		\$1,300
5 Salaries and Benefits		
A Salaries and Benefits		\$799,735
Total Costs for Installation, Maintenance and Servicing for Fiscal Year 2021-22		\$1,705,035
Total benefit of Improvements		\$1,705,035
Single Family Equivalents (SFEs)		13,499
Benefit received per SFE unit		\$126.31
Less:		
District Contribution for General Benefits		\$852,518
District Contribution toward Special Benefits		\$285,580
Estimated Assessment Revenues for Fiscal Year 2021-22		\$566,938
Budget Allocation to Property		
Total Assessment Budget		\$566,938
Single Family Equivalent Benefit Units		13,498.52
Assessment per Single Family Equivalent Unit		\$42.00

ASSESSMENT DISTRICT DEBT

The park and recreation improvements constructed within the assessment district and listed on Table 1 have been financed through issuance of Certificates of Participation by Orangevale Recreation and Park District known as Orangevale Recreation and Park District Certificates of Participation 1992 Series A and Refunding Certificates of Participation 1996 Series A (the "Bonds").

In order to facilitate the issuance of the Bonds and the funding of the District's Capital Improvement Master Plan, the Board, in Resolution 92-06-51, opted to levy an annual installment assessment which, under the Landscaping and Lighting Act of 1972 (Streets & Highways Code, § 22500 et seq.) (the "Act") is a procedure for financing capital improvements, the cost of which exceeds the amount of assessment revenue that can be collected in any single fiscal year. The annual installment assessment levied by the Board of Directors in this Resolution is a one-time assessment to be levied in annual installments through fiscal year 2012-13 sufficient to pay the principal and interest on the outstanding Bonds. The provisions of the Act specifically allow the Board to assess an annual installment assessment on a one time basis to be collected over any period of time less than thirty (30) years. The Bonds were used to finance the costs of the construction of the Capital Improvement Plan and were secured by a pledge of 100% of all assessment revenues for repayment of principal and interest on the Bonds.

This pledge of 100% of the assessment revenues for principal and interest payments on the Bonds was facilitated by the requirement in the Bond documents that the District establish a "Special Lease Payment Fund" and deposit all assessment revenues collected each year into the Special Lease Payment Fund administered by the Bond trustee. The trustee is then authorized to utilize the assessment revenues deposited into the Special Lease Payment Fund to make principal and interest payments on the Bonds when due. This is the mechanism which ensures that the District's irrevocable pledge of 100% of its assessment revenues to bond payments provides a security interest and first lien on such assessment revenues in favor of the bondholders. The assessment revenues on deposit in the Special Lease Payment Fund are not subject to levy, attachment, or lien by or for the benefit of any creditor of the District, and the District is prohibited from pledging those assessment revenues to any other obligation other than the principal and interest on the Bonds. The District also promised in the bond documents not to reduce the amount of its assessments while any of the Bonds are outstanding and unpaid.

To the extent that assessment revenues on deposit in the Special Lease Payment Fund exceed the principal and interest payments owing on the Bonds in any year, then the bond trustee is authorized to release those excess assessment revenues back to the District to be utilized to fund maintenance, repair, replacement, and servicing expenditures required by the District to maintain all park and recreational improvements in good condition throughout their useful life.

Upon full repayment of the principal and interest on the Bonds in fiscal year 2012-13, District legal counsel has opined that the Board of Directors of District has the discretion to

levy annual assessments thereafter based on an annual budget of expenditures for the Assessment District for each ensuing fiscal year for additional capital improvements, additional maintenance, repair or replacement of existing capital improvements, and the payment of servicing costs of those improvements pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the "Act"), Proposition 218 and Articles XIII C and D of the California Constitution so long as the amount of assessments per parcel and the methodology of assessment initially established by the Board in 1992 is not changed. The Act authorizes continuing assessments on an annual basis after a public hearing upon a majority vote of the District's Board of Directors each year.

EXEMPTION FROM PROPOSITION 218

The districtwide assessment district was formed and the District issued its bonds secured by assessment revenues in 1990, prior to the passage of Proposition 218, the Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and now comprises Articles XIII C and XIII D of the California Constitution. Proposition 218 provides that all assessments levied by local governments after the adoption of Proposition 218 in 1996 must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefits" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including non-property owners such as tenants and visitors to District Facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

The assessment levied by the districtwide assessment district prior to the passage of Proposition 218 in 1996 is exempt as an assessment existing on the effective date of Article XIII D imposed exclusively to repay bonded indebtedness of which the failure to pay would violate the contract impairment clause of the United States Constitution (See Cal. Const., art. XIII D, 5(c)). The assessment district's Certificates of Participation 1992 Series A, and the District's Refunding Certificates of Participation 1996 Series A, all represent contractual obligations to which the District pledged 100% of the assessment revenues received in the assessment district. The District's contractual pledge to levy and collect all of the assessments within the assessment district to pay principal and interest on the Certificate of Participation obligations are protected from impairment by the prohibition against impairment of the obligation of contract contained in the United States Constitution. (See section entitled Assessment District Debt.)

In addition, Government Code section 53753.5, which is part of the Proposition 218 Omnibus Implementation Act, provides that this exemption means that all such assessments in the assessment district are exempt from "the procedures and approval process" defined in Section 4 of Article XIII D. Section 53753.5(c)(2) goes on to state that the definition of exemption from the "procedures and approval process" means exemption from the requirements to separate general benefit from special benefit, and the requirement to assess publicly owned parcels within the assessment district.

In addition, Government Code section 53753.3(b)(4) specifically provides that any subsequent increases in such assessment district assessments must comply with such procedures and approval processes except for those assessments which preexist the adoption of Proposition 218 and are exempt since the proceeds of such assessments are pledged to pay bonded indebtedness. Therefore, any subsequent increases in the assessments pledged to debt are also exempt from the procedures and approval processes of Article XIII D.

Despite this exemption from the requirements of Proposition 218 to separate general benefit from special benefit, this Engineer's Report nevertheless demonstrates that the assessments levied in the assessment district are limited to funding special benefits to property within the assessment district, and any potential general benefit to the public and others not paying assessments has been excluded in the calculation of the assessments and the funding of the assessment district budget.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Orangevale Recreation and Park District. The method used for apportioning the assessments is based upon the proportional special benefits conferred to the properties over and above the general benefits conferred to real property in the Assessment District or to the public at large. Special benefit is calculated for each parcel in the Assessment District using the following process:

- Identification of all benefit factors derived from the Improvements
- Calculation of the proportion of these benefits that are special and general, and quantification of the general benefits
- Determination of the relative special benefit per property type
- Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; property type, property characteristics, improvements on property and other supporting attributes

DISCUSSION OF BENEFIT

Assessments can only be levied based on the special benefit to property conferred by the capital improvements or services funded with the assessment revenue. This special benefit to assessed real property must be demonstrated to be over and above any general benefits. Proposition 218 has clarified that the assessment levied by the Park District must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefit" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including nonproperty owners such as tenants and visitors to district facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable costs of the proportional special benefit conferred on that particular parcel.

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of landscaping improvements to be provided with assessment proceeds. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies which describe the types of special benefit received by property from maintenance and improvements of park and recreational facilities such as those proposed by the assessment district. These types of special benefit are summarized below. Specifically, the Legislature at Public Resources Code section 5506 states its intent that land acquisition, improvement and services by a park district

specifically benefit the properties assessed and the persons paying those assessments in the following respects.

When the assessments were first formed in 1992, the Engineer's Report and Board established the following special benefits from the assessments:

1. Enhanced recreational opportunities and expanded access to recreational facilities for all residents, customers and guests.
2. Protection of open space, views, scenery and other resources values and environmental benefits enjoyed by residents, employees, customers and guests and preservation of public assets maintained by the Park District.
3. Increased economic activity.
4. Expanded employment opportunity.
5. Reduced cost of local government in law enforcement, public health care, fire prevention and natural disaster response.
6. Specific enhancement of property values.

For more discussion see the section entitled Special Benefits below.

The legislative history behind Proposition 218, the adoption by the Legislature of the Proposition 218 Omnibus Implementation Act and appellate case law interpreting the provisions of Proposition 218 demonstrate the analysis that the Board of Directors of the Assessment District must undertake in order to determine the amount of special benefit to assessed real property from the park and recreation facilities and maintenance funded by assessment revenues, and the limitation that such assessments should not exceed the costs of the proportional special benefit to each such parcel as required by Proposition 218.

The State of California Legislative Analyst's impartial analysis of Proposition 218 states that first, local governments must estimate the amount of "special benefit" landowners receive, or would receive, from a capital improvement project or service. If such a capital improvement project or service provides both special benefits to that parcel of real property and general benefits to members of the public and nonproperty owners such as tenants and visitors, then the District may charge landowners only for the cost of providing the special benefit. The District must use general revenue such as property taxes and user fees to pay the remaining portion of the costs of a project or service. Second, the District must ensure that no property owner's assessment is greater than the cost to the District to provide those capital improvements or maintenance services to benefit that particular owner's property.

The District, by means of this Engineer's Report, must estimate the amount of "special benefit" landowners receive from the park and recreation facilities and maintenance, repair and replacement services funded with assessment revenues. If these park and recreational facilities and maintenance, repair and replacement services provide both special benefits to property owners within the District and general benefits to nonproperty owners such as tenants and visitors, then the District must quantify the special benefit properties received from those park and recreational improvements and maintenance and repair services, and also quantify the amount of general benefit received by nonproperty owners such as tenants and visitors from such improvements and maintenance services.

In addition, Section 22573 of the Landscaping and Lighting Act of 1972 provides as follows:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Five recent court cases construing the assessment provisions of Proposition 218 demonstrate the process that the District must utilize to satisfy Proposition 218's special benefit and proportionality requirements.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V. SANTA CLARA COUNTY OPEN SPACE AUTHORITY

The first of those cases is the Supreme Court's decision in Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority (2008) 44 Cal.4th 431. That case dealt with an open space assessment. The Court emphasized that the Engineer's Report must demonstrate distinct benefits to particular properties above and beyond those which the general public using and enjoying the open space receives. The Court also noted that such special benefits would likely result from factors such as proximity, improved access, and views.

DAHMS V. DOWNTOWN POMONA PROPERTY AND BUSINESS IMPROVEMENT DISTRICT

A similar holding can be found in the Court of Appeals 2009 decision upholding the business improvement district assessment to fund supplemental municipal services in the case of Dahms v. Downtown Pomona Property and Business Improvement District (2009) 174 Cal.App.4th 708. In that case, the Court held that services provided to assessed property including security, street maintenance, and marketing, promotion and special events for property owners within the Assessment District were all special benefits conferred on parcels within the Assessment District because they "affected the assessed property in a way that is particular and distinct from their effect on other parcels and that real property in general and the public at large do not share." The Court further held that under Proposition 218, the cap on the total assessment is the entirety of the reasonable cost of the special benefit conferred on all parcels by the improvements and services funded by assessment revenue. The Court also noted that if special benefits themselves

produce certain general benefits to the public at large, the value of those general benefits need not be deducted before the caps on the special benefits which the assessments provide are calculated. Therefore, the Court concluded that security, maintenance, and special event services specially benefit property within an Assessment District and may be apportioned according to the cost of providing those services without respect to the cost of generating general benefits.

BEUTZ V. COUNTY OF RIVERSIDE

The case of *Beutz v. County of Riverside* (2010) 194 Cal.App.4th 1516 dealt with an assessment under the Landscaping and Lighting Act of 1972 and concluded that Proposition 218 permits assessments to fund maintenance, repair and replacement of park and recreational facilities when supported by an adequate Engineer's Report. The Court concluded that park and recreational improvements, maintenance, and park and recreational services confer special benefit on property. However, the Court noted that the Engineer's Report in that case did not separate and quantify the degree of special benefit to properties being assessed for such services, as opposed to the general benefit conferred on members of the public such as nonproperty owners, tenants and visitors from such park improvements and services. The Court noted that the nature and extent of general and special benefits from the park improvements and maintenance services must be quantified in relationship to each other based on credible solid evidence.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

In the recent Court of Appeal case of *Golden Hill Neighborhood Association v. City of San Diego* (2011) 199 Cal.App.4th 416, the city levied an assessment under the Landscaping and Lighting Act for maintenance services consisting of trash removal, sidewalk sweeping and washing, landscaping, graffiti abatement and trail and canyon beautification. The Court implicitly found that such services do provide special benefit to the property being assessed from those services pursuant to the requirements of Proposition 218. However, similar to the *Beutz* decision, which was issued after the creation of the Engineer's Report for the Golden Hill assessment, the Court found that the Engineer's Report must specifically quantify the special and general benefits from the assessment.

BONANDER V. TOWN OF TIBURON

In the Court of Appeal case of *Bonander v. Town of Tiburon*, the town of Tiburon formed an assessment district to fund the cost of moving overhead utility lines underground. The engineer identified special benefits of improved aesthetics, increased safety, and improved service reliability. The degree of benefit to an individual property was dependent on proximity to existing overhead utility lines. The assessment district was divided into three zones. The Court found that undergrounding of utility lines did constitute a special benefit conferred on real property and it is a proper subject for assessment. The Court also found that it is permissible to conclude that all properties in a district benefit equally from a certain type of special benefit, and therefore assess all such properties an equal assessment amount. The Court concluded that just because a particular benefit is conferred equally upon all properties in an assessment district does not compel the

conclusion that such benefit is not tied to particular parcels of property. Finally, the Court found that Proposition 218 requires that the proportional special benefit derived by each parcel shall be determined depending on the entirety of the capital cost of a public improvement, or its maintenance and operation expenses, and not just as costs incurred in each zone. The Court noted that Proposition 218 requires the amount of the assessment to be proportional to the benefits conferred on the property, not the costs incurred.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report, and the process used to establish these proposed assessments are consistent with the case law described above and with the requirements of Articles XIII C and XIII D of the California Constitution based on the following factors:

1. The fact that the park and recreational facilities and maintenance, repair and replacement services for those improvements have some general benefit to the public at large including non-property owners, tenants and visitors, does not mean that they do not also have a special benefit to property owners whose parcels are assessed. While many government facilities and services may provide public benefits, when special benefits can be identified, they may be separated from general public benefits and their costs imposed as assessments on the properties to which those special benefits accrue.
2. This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill cases because the Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The fact that the park and recreational facilities and maintenance repair replacement services have some general benefit to the public at large does not mean that they do not also have special benefit to property owners whose parcels are assessed.
3. The Engineer's Report is also consistent with the Bonander decision because the Assessments have been apportioned based on the entirety of the capital cost of the Improvements and based on proportional special benefit to each property in each zone.

SPECIAL BENEFITS

This Engineer's Report, in the following sections, identifies the special benefits for the various types of properties within the Assessment District which are proposed to be assessed. This Report also quantifies the special and general benefits from the assessments. A description of the types of special benefits conferred on real properties within the District by the park and recreational facilities and maintenance funded with assessment revenues follows.

These special benefit factors are derived from Legislative findings and intent established in statute before the adoption of Proposition 218 as specified above, and as such, must be harmonized with the provisions of Proposition 218 in implementing the assessments.

The applicable provisions of Proposition 218 regarding assessments were described in the Silicon Valley Taxpayers Association decision described above, which provides specific guidance that parks and recreational areas may confer the following special benefits:

- Proximity to recreational and open space
- Expanded or improved access to recreational and open space
- Views of recreational and open space

The Silicon Valley Taxpayers Association decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. This decision also provides specific guidance that park improvements constitute a direct advantage and special benefit to property that is proximate to a park or open space, the improvement of which is funded by an assessment:

the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

In summary, from the case law interpreting Proposition 218 requirements regarding such assessments, the District's assessments fund specific park and recreation improvements, maintenance and servicing costs that can be described by additional special benefit categories as summarized as follows:

- Proximity to improved parks and recreational facilities.
- Access to improved parks, open space and recreational areas.
- Improved views.
- Enhanced recreational opportunities

The grounds for validity of the foregoing special benefit categories are supported by the following evidence:

BENEFIT FACTORS

ENHANCED RECREATIONAL OPPORTUNITIES AND EXPANDED ACCESS TO RECREATIONAL AREAS FOR ALL PROPERTY OWNERS, RESIDENTS, EMPLOYEES AND CUSTOMERS THROUGHOUT THE ASSESSMENT DISTRICT.

Residential properties specifically benefit from the enhanced recreational opportunities provided by the improvements made throughout the four planning quadrants of the Assessment District. These include, among others, new parks and open spaces, areas for

nature based recreational activities, and higher levels of maintenance of parks, recreation areas, and trails than would be provided in absence of the assessment.

In "Trends: Parks, Practice and Program" by Love, L. and Crompton, J. (1993) the authors found that:

*"The provision of parks and recreation services play an influential role in a community's economic development efforts. When companies choose to set up business or relocate, the availability of recreation, parks and open space is high on the priority list for site selection. Recreation and parks have a significant influence on people's preferred living locations."*¹

The "Outdoor Recreation Coalition of America's 1993 State of the Industry Report" found that:

*"From rock climbing to biking to backpacking, the outdoor recreation industry -- worth at least \$132 billion annually to the U.S. economy-- is growing by leaps and bounds. The biggest and most noticeable effect has been on public lands: Visits to parks and other spaces increased by well over 100 million in the last decade just as funding dwindled."*²

All properties within the assessment district will specially benefit from the assessments that will be used to expand, protect and maintain public recreational lands, parks, open space areas, trails and other public resources.

INCREASED ECONOMIC ACTIVITY.

The Assessment District creates expanded and improved parks and recreation areas that are also better maintained. This specifically increases the desirability of the area and enhances recreational and wildlife education opportunities, which, in turn, leads to expanded use. Expanded use and activities facilitated by new and existing parks and open space areas brings greater numbers of visitors into the area who can utilize the services of businesses within the Assessment Districts. The visitors to the Park District's open space will be more likely to shop and eat locally. Increased use leads to increased economic activity in the area, which is a special benefit ultimately to residential, commercial, industrial and institutional property located within the assessment district.

*"California's public parks generate more than \$35 million annually from businesses for local events. Visitors to public parks and outdoor recreation areas support approximately 235,000 jobs in California's economy."*³

"Numerous studies demonstrate that linear parks can increase property values, which can in turn increase local tax revenues. Spending by residents on greenway-related activities helps support recreation-oriented businesses and employment, as well as other businesses that are patronized by greenway users. Greenways often provide new business opportunities and locations for commercial activities like bed and breakfast establishments, and bike and canoe rental shops. Greenways are often major tourist attractions which generate expenditures on lodging, food, and recreation-oriented services. Finally, greenways can reduce public expenditures by lowering the costs associated with flooding and other natural hazards."⁴

"Although the chief reason for providing outdoor recreation is the broad social and individual benefits it produces, it also brings about desirable economic effects. Its provision enhances community values by creating a better place to live and increasing land values. In some underdeveloped areas, it can be a mainstay of the local economy. And it is a basis for big business as the millions and millions of people seeking the outdoors generate an estimated \$20 billion a year market for goods and services."⁵

"People are spending increasing amounts of money on recreation. In California people spent an average of 12 percent of their total personal consumption on recreation and leisure, which was the third largest industry in the state. Also, many recreational activities that can be pursued in locally protected areas (such as biking, hiking, bird-watching, cross country skiing, and canoeing) entail equipment costs that support local businesses, providing new jobs and tax revenue."⁶

EXPANDED EMPLOYMENT OPPORTUNITY.

Improved recreational areas and public resources foster business growth, which in turn creates additional employment opportunities for Assessment District residents. In addition, the assessments expand local employment opportunities by funding new projects that may create the need for additional construction or maintenance jobs.

Improved and well-maintained parks, open space and recreational areas also provide business properties with an opportunity to attract and keep employees due to the benefits provided by these areas.

Non-residential properties also will specifically benefit from the maintenance and improvement of parks, recreation areas and open space areas in many ways. Employees will have additional wildlife and recreation areas to utilize for exercise, recreational activities, picnics, company gatherings or other uses. These improvements, therefore, enhance an employer's ability to attract and keep quality employees. The benefits to employers ultimately flow to the property because better employees improve the business

prospects for companies and enhanced economic conditions specially benefit the property by making it more valuable.

The California Park and Recreation Society, in 1997 found that:

*"Recreation and park amenities are central components in establishing the quality of life in a community, a business' main resource is their employees for whom quality of life is an important issue. The availability and attractiveness of local parks and programs influences some companies relocation decisions and the presence of a park encourages real estate development around it."*⁷

ENHANCED PROTECTION OF PROPERTY THROUGH REDUCTION OF THE RISK OF FIRE AND REDUCED COST OF LOCAL GOVERNMENT IN LAW ENFORCEMENT, PUBLIC HEALTH CARE AND NATURAL DISASTER RESPONSE.

The assessment also benefits properties in the Assessment District by funding maintenance services and park safety and security patrols that preserve the level of special benefits from park and open space in the Assessment District and protect the public's parks, recreational facilities and open space resources by reducing the risk of damage or harm and maintaining public access to these important public resources.

Improved and well-maintained recreational areas and open space lands can also serve to improve public safety and reduce the cost to local government by providing a healthy alternative for youth and adult activities. Studies have shown that adequate park and recreation areas and recreation programs help to reduce crime and vandalism.

*"Natural parks and open space require few public services - no roads, no schools, no sewage, no solid waste disposal, no water, and minimal fire and police protection."*⁸

*"Exercise derived from recreational activities lessens health related problems and subsequent health care costs. Every year, premature deaths cost American companies an estimated 132 million lost work days at a price tag of \$25 billion. Finding and training replacements costs industry more than \$700 million each year. In addition, American businesses lose an estimated \$3 billion every year because of employee health problems."*⁹

High quality recreational and open space areas allow residents and employees in the Assessment District to enjoy activities close to home, thereby not spending time driving to other areas. Moreover, parks, open space and trails in these lands promote healthy activities that help to reduce the cost of health care. Such cost reduction frees public funds for other services that benefit properties.

All of these factors ultimately specially benefit property within the Assessment District by specifically reducing the risk of damage to property, and specifically making the property within the assessment district more usable and desirable and ultimately, more valuable.

SPECIFIC ENHANCEMENT OF PROPERTY VALUES DUE TO ENHANCED QUALITY OF LIFE AND DESIRABILITY OF THE AREA.

The assessments will provide funding to maintain, improve and preserve parks, recreational facilities and open space areas that otherwise may not be preserved for the public benefit. Additional development, and the congestion it causes, reduces the desirability of property within the Assessment District. Therefore, improved open space areas and public wildlife areas enhance the overall quality of life and desirability of properties within the Assessment District. This is a special benefit to residential, commercial, industrial and other properties.

The Presidents Commission on American's Outdoors (1987) found natural beauty was the single most important factor in deciding tourist destination.¹⁰

"The importance of quality-of-life in business location decisions has been repeatedly verified in the literature. (Boyle, 1988; Bramlage, 1988, Carn & Rabianski, 1991; Conway, 1985; Epping, 1986; Sarvis, 1989; Tosh, et.al., 1988)"¹¹

"Home buyers over age 55 considering a move were surveyed about the amenities that 'Would seriously influence them in selecting a new community' "¹² the following results were found:

Amenity	Group	% Seeking Amenity	Rank on List
Walking and jogging trails	55+	52	1
Walking and jogging trails	55+ >\$75k per year	65	
Outdoor spaces	55+	51	2
Outdoor spaces (park)	55+, moving to suburbs	55	
Open Spaces	55+	46	4

Extensive park and open space, nature lands and wildlife areas are one of the most important public resources and features for property owners in the Assessment District. Therefore, the acquisition and preservation of park and open space properties is a very important feature for property owners in the Assessment District that enhances the quality of life and desirability of property located in the Assessment District.

In addition, the assessments provide funding to significantly expand, improve and maintain the public parks, open space lands, recreational areas, wildlife and nature habitats, wildlife corridors and other public resources. The Improvements funded by the assessments also specifically benefit properties by limiting urban sprawl and large lot development that negatively impacts existing improved properties in the Assessment Districts. In turn, property values are specifically enhanced by the availability of expanded, improved, safe, preserved and maintained parks and open space lands within a community. Values of commercial and industrial property increase based on these same elements and the enhanced economic activity derived from the greater quantity and quality of public resources in the area.

The correlation between enhanced property values and expanded and well-maintained open space areas and recreational areas has been documented. The United States Department of the Interior, National Park Service determined that:

*"An investment in parks and recreation helps reduce pollution and noise, makes communities more livable, and increases property value. Parks and recreation stimulate business and generate tax revenues. Parks and recreation help conserve land, energy and resources. Public recreation benefits all employers by providing continuing opportunities to maintain a level of fitness throughout one's working life, and through helping individuals cope with the stress of a fast-paced and demanding life."*¹³

Additionally, the National Recreation and Park Association, in June 1985, stated:

*"The recreation value is realized as a rise in the value of land and other property in or near the recreation area, and is of both private interest to the landowner and others, holding an economic stake in the area, and of public interest to the taxpayers, who have a stake in a maximum of total assessed values."*¹⁴

Moreover, the Supreme Court of California and the United States Supreme Court have found that improved and well-maintained park facilities confer special benefits to property by enhancing property values. In *Knox v. City of Orland*,⁴ Cal.4th 132, 143 (1993) the Supreme Court of California found that:

*"Plaintiff's basic argument that a special assessment is never appropriate to fund park improvements is unconvincing. Significantly, plaintiff's attempt to differentiate between street lights, sewers, sidewalks and flood control as constituting proper subjects for special assessment, and public parks as matters of such a general nature as to not justify a special assessment, is virtually identical to an argument rejected nearly a century ago by the United States Supreme Court in *Wilson v. Lambert*."*¹⁵

In *Wilson v. Lambert* (1898) the United States Supreme Court stated:

*"The residents and property holders in the District of Columbia must be regarded as coming within the class of beneficiaries; and, so far from being injured by the declaration that the park shall also have national character, it is apparent that thereby the welfare of the inhabitants of the Assessment District will be promoted. Whatever tends to increase the attractiveness of the City of Washington, as a place of permanent or temporary residence, will operate to enhance the value of private property situated therein or adjacent thereto."*¹⁶

In addition, professional property appraisers and instructional books on the subject find that well-maintained public recreational grounds and areas enhance property values in a community. Enhancement value is the tendency of open space to enhance the property value of adjacent properties. It is also explicitly recognized by federal income tax law:

U.S. Treasury regulation Sec. 14(h)(3)(i) requires that the valuation of a conservation easement take into account (i.e., be offset by) any resulting increase in the value of other property owned by the donor of the easement or a related person. Section 14(h)(4) sites as an example a landowner who owns 10 one-acre lots and donates an easement over eight of them: 'By perpetually restricting development on this portion of the land, (the landowner) has ensured that the two remaining acres will always be bordered by parkland, thereby increasing their fair market

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED PARKS AND RECREATIONAL FACILITIES, AND ZONES OF BENEFIT

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. Sacramento County also provides similar to slightly larger park service area radii guidelines. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Assessment District enjoy the distinct and direct advantage of being close and proximate to one or often multiple parks within the Assessment District, and lie within the

recommended service radius for such facilities. The benefiting properties in the Assessment District therefore uniquely and specially benefit from the Improvements.

Only the specific properties within close proximity to the Improvements are included in the Assessment District. All properties within each of the four planning quadrants of the Assessment District enjoys unique and valuable proximity and access to the Improvements within the established service radii, discussed above, that the public at large and property outside the Assessment District do not share.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the Assessment District.

The reasons for this determination are as follows:

1. The capital development plan provides for major new and/or expanded and renovated neighborhood park and recreational facilities in each of the four planning quadrants utilized by the Park District, disbursed equally throughout the geographic area comprising the proposed Assessment District. The total area served by the Park District is approximately sixteen square miles. Each of these planning quadrants contains an average area of approximately four square miles. The maximum distance from a parcel of real property to a new or expanded neighborhood park and recreational facility in the northwest quadrant is 1.5 miles. In the northeast quadrant, the distance is approximately 1.6 miles. The distance is 1.5 in the southwest quadrant and 1 mile in the southeast quadrant. Therefore, all parcels of real property within the proposed Assessment District are located within an average maximum one and one-half mile radius from a new or expanded neighborhood park and recreational facility constructed, maintained and improved with assessment proceeds.
2. The most significant of these projects is a fourteen-acre community park with a 12,000 square foot community center with pool, located in the geographic center of the Assessment District and easily accessible to all residents of the District. All parcels of real property within the proposed Assessment District are located within a two-and-one-half mile radius of the proposed community center, well within the Sacramento County planning guidelines for such community centers.

The boundaries of the Assessment District have been carefully drawn to include the properties in the Orangevale Recreation and Park District that are proximate to the proposed Improvements and that would materially benefit from the Improvements. The Assessment District is coterminous with the District boundaries. As the properties in the District have developed over time, regional and neighborhood parks have been strategically located throughout the community as it has been built out. Park size and

location have been carefully incorporated into the design of the community, consistent with the NPRA and Sacramento County park planning guidelines. Now, with a mature community, all parcels in the District are located in close proximity to at least one park. It therefore is appropriate to provide a District-wide Assessment District because all parcels benefit similarly.

In the Assessment District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the Assessment. Since all parcels in the Assessment District have good access, additional proximity is not considered to be a factor in determining benefit within the Assessment District. Therefore, zones of benefit are not justified or needed within the Assessment District.

ACCESS TO IMPROVED PARKS, OPEN SPACE AND RECREATIONAL AREAS

Since all of the parcels within the Assessment District enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks, open space and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS

The Park District, by maintaining the landscaping at its park, recreation and open space facilities provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and therefore views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

GENERAL VERSUS SPECIAL BENEFIT

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit
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There is no widely accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular

and distinct” and are not “over and above” benefits received by other properties. The SVTA decision provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The baseline level of service is defined as the extent and level of park and recreation facilities that would exist in absence of the assessments. The assessment funds Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The SVTA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Assessment District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Assessment District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

CALCULATING GENERAL BENEFIT

In this section, the general benefit is conservatively quantified.

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT

Properties within the Assessment District receive almost all of the special benefits from the Improvements because properties in the Assessment District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Assessment District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Assessment District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Assessment District and within the proximity radii for neighborhood or community parks in the Assessment District may receive some benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District.

The general benefit to property outside of the Assessment District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

11,563 parcels outside the district but within either 0.5 miles of a neighborhood park or 2.0 miles of a community park within the Assessment District

11, 816 parcels in the Assessment District

50% relative benefit compared to property within the Assessment district

Calculation

General Benefit to Property Outside the Improvement District =

$$(11,563/(11,563+11,816))* .5 = 24.7\%$$

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 24.7% of the Improvements may be of general benefit to property outside the Assessment District.

BENEFIT TO PROPERTY WITHIN THE ASSESSMENT DISTRICT

The “indirect and derivative” benefit to property within the Assessment District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Assessment District is special, because the Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Assessment District.

Nevertheless, the SVTA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within the Assessment District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties, while physically within the Assessment District, are used for regional purposes and could provide indirect benefits to the public at large. Approximately 2.5% of the land area in the Assessment District is used for such regional purposes, so this is a measure of the general benefits to property within the Assessment District.

BENEFIT TO THE PUBLIC AT LARGE

In *Beutz*, the Court opined that general benefits from parks and recreation facilities could be quantified by measuring the use of parks and recreation facilities by people who do not live within the assessment boundaries. This Report uses this general benefit measure as the third component of our overall general benefit quantification. Therefore, the general benefit to the public at large can be estimated by the proportionate amount of time that the Park District’s parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District¹. SCI has conducted numerous surveys of similar parks and recreation districts in the Sacramento area and other areas in California and has determined that use by the public at large is nearly always less than 20%. Moreover, a second quantification of benefits to the public at large is based on solid, credible evidence consisting of District records which document the percentage of participants in the District’s recreation programs conducted within the District’s park and recreational facilities who reside within the District and the percentage of those who utilize the District’s recreational programs and services and reside outside of the District. The percentage of participants in the District’s recreation programs who do not reside within the Assessment District provides another estimate of the percentage of general benefit to the public at large. This analysis found that 20% of recreation program

¹ . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

participants do not reside in the District. Based on this data and analysis, we conclude that the general benefits to the public at large equal 20%.

TOTAL GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 47.2% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

General Benefit Calculation	
24.7%	(Outside the Assessment District)
+ 2.5%	(Property within the Assessment District)
+ 20.0%	(Public at Large)

Although this analysis finds that 47.2% of the assessment may provide general benefits, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 50.0%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other possible general benefits.

The Assessment District's total budget for installation, maintenance and servicing of the Improvements is \$1,705,035. Of this total budget amount, the District and other partner agencies and contributors will contribute \$1,138,097 from sources other than the assessments. This contribution equates to approximately 66.7% of the total budget for installation, maintenance and servicing of the park and recreational improvements and constitutes more than the measure of 50.0% general benefits from the Improvements.

BENEFIT FINDING

As extensively described in this Report, the assessment funds will be used to improve, maintain and preserve a well distributed set of important local resource lands and improvements in the Assessment District. Any general benefits from the Improvements to the public at large or property in the Assessment District are more than offset by the District's contributions, which are well above the cost of the Improvements providing special benefits to property in the Assessment District. Therefore, this Engineer's Report finds that the Improvements are a significant, tangible benefit that should reasonably and rationally confer more special benefit to properties in the Orangevale Recreation and Park District than the assessment rate of \$42.00 per benefit unit.

METHOD OF ASSESSMENT

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single

Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

ASSESSMENT APPORTIONMENT

To estimate the relative benefit to each land use class from the proposed improvements, a point system was created prior to Proposition 218 utilizing the single family residential parcel as the "benchmark property". A Benefit Assessment Matrix, illustrating relative scoring of points by land use class and the grandfathered benefit categories and the total points for each land use class, is set forth at the Benefit Assessment Matrix Section of this Report, and indicates the point scoring and totals for each land use class.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the assessment district.

The following is a brief description of the resulting assignment of points for each land use class:

LAND USE CLASSES

Land Use Class A: Single Family Residential /Condominium Parcels

This is the "benchmark property" for determining benefit, which will be conferred on each parcel by the proposed projects to be constructed with assessment proceeds. A base rating of five (5) points has been assigned for single family residential parcels with respect to the following benefits: enhanced recreation opportunities Benefit Category 1); preservation of open space, scenery and cultural assets Benefit Category 2); expanded employment opportunities (Benefit Category 4); reduced costs of local government for law enforcement and public healthcare (Benefit Category 5); and increased property values Benefit Category 6). No points were assigned for Category 3 regarding economic activity as residential properties were viewed as not receiving any such benefit. Benefit Category 3 describes a direct economic benefit to commercial and industrial properties, and is not applicable to single family residential parcels. Therefore, each single-family residential parcel was assigned a point total of twenty-five (25) points.

Condominium parcels were judged to benefit the same as single family residential parcels in these benefit categories, and therefore the same point total of twenty-five (25) points was assigned to condominium parcels and they are included as part of the single family residential land use class. Condominium parcels will be assessed on a per unit basis since

the ownership of condominium units is carried on the Sacramento County Assessor's records on a per unit basis.

Land Use Class B: Multi-Residential and Apartment Parcels

Multi-residential and apartment parcels are reported on the Sacramento County Assessor's records by the number of multi-family dwelling units on each parcel. Each multi-family dwelling unit was judged to benefit the same from the proposed improvements as will a single family residential parcel with respect to enhanced recreational opportunities (Benefit Category 1), preservation of open space, scenery and cultural assets (Benefit Category 2), expanded employment opportunities (Benefit Category 4), and increased property values (Benefit Category 6). However, unlike single family residential/condominium parcels, multi-residential and apartment parcels were judged to receive some benefit in the form of increased economic activity resulting in the attraction of customers, most notably prospective tenants, which could be expected to occur as a result of expanded and improved park and recreational facilities available for use by prospective tenants. Therefore, a point total of two (2) was assigned to multi-residential and apartment parcels in Benefit Category 3. With respect to Benefit Category 5, reduced costs of local government for law enforcement and public healthcare, multi-residential and apartment parcels were judged to benefit somewhat less than the single family residential/condominium parcels because some multi-residential units provide their own private security services.

Therefore, three (3) points were assigned in Benefit Category 5 for multi-residential and apartment parcels. Each multi-residential or apartment unit was therefore assigned a total of twenty-five (25) points.

Land Use Class C: Mobile Home Residential Parcels

Mobile home residential parcels were judged to benefit essentially the same as single-family residential/condominium parcels and multi-residential and apartment parcels in all benefit categories. A base rating of three (3) points has been assigned for each benefit category. Therefore, each such parcel is assigned a total of fifteen (15) points.

Land Use Class D: Commercial Property

The commercial land use class has been broken down into various subcategories consisting of retail stores, service stations, restaurants, hotel/motel, theaters, recreation, private golf course/country club, shopping center, other commercial/service sector and other commercial/product sector.

Commercial parcels are judged to benefit substantially less than do single family residential/condominium parcels with respect to the enhanced recreational opportunities afforded by the proposed improvements (Benefit Category 1). Therefore, two (2) points were assigned to the commercial land use class in that category. Commercial properties

were also perceived to benefit less than single family residential/condominium parcels with respect to the benefit of preservation of open space, scenery and cultural assets (Benefit Category 2) and only one (1) point was assigned to the commercial land use category in this Benefit Category 2. On the other hand, commercial properties will benefit from construction and maintenance of the proposed improvements in terms of the increased economic activity and the attraction of customers and clients that will result benefit Category 3) and thus five (5) points were assigned to the commercial land use category in this Benefit Category 3, whereas single family residential/condominium parcels received zero points in this Benefit Category 3. In Benefit Category 4 regarding expanded employment opportunities, commercial properties are also assigned five (5) points upon the rationale that the increased business activity generated by construction of new park and recreational facilities and expanded recreational programs will not only make the community a better place to live, but it will also make it a better place to work, making it easier for a local business to attract and keep quality employees.

Commercial properties were judged to benefit somewhat less (4 points) than single family residential/condominium parcels with respect to the benefit of reduced cost of local government for law enforcement or public healthcare, primarily because most commercial parcels within the assessment district are not located in close proximity to District facilities and therefore the effects of the District's expanded security program will benefit commercial property somewhat less than residential properties.

With respect to the benefit of increased property value (Benefit Category 6) commercial properties were perceived to benefit to the same extent, although in a slightly different way, than single family residential parcels and five (5) points were assigned to the commercial land use category in Benefit Category 6. Values of commercial properties increase based on (a) increased economic and business activity generated by the construction of the proposed park and recreational improvements; and (b) the increased volume of business generated by expanded recreational activities and special events facilitated by such new and refurbished facilities which creates a greater number of users of the facilities who will also utilize the services of businesses within the Assessment District boundaries.

These considerations lead to a point total of twenty-two (22) points for the commercial land use class which is slightly less than the twenty-five (25) points assigned to the single family residential/condominium class. This reflects the fact that commercial properties are judged to benefit less than residential properties from the construction of the proposed improvements once all of the potential benefits to real property from the proposed improvements are evaluated.

Land Use Category E: Industrial and Mini Storage Parcels

Industrial and mini storage parcels have been judged to benefit less than will commercial properties from the construction of the proposed improvements. Such parcels only benefit incidentally from the enhanced recreational opportunities benefit Category 1) and

preservation of open space, scenery and cultural assets (Benefit Category 2). Therefore, such parcels have been assigned a rating of one (1) point in each of those benefit categories. However, industrial and mini storage parcels were assigned a point rating of three (3) in Benefit Category 3, the benefit of increased economic activity, since the construction of the proposed improvements will benefit some local industries in the areas of construction supplies, hardware, etc. Such parcels will probably benefit less than retail commercial parcels from the increased economic activity generated by greater numbers of users of the proposed park and recreational improvements to be constructed. With respect to expanded employment opportunity Benefit Category 4), a rating of one (1) point was assigned since mini storage employment opportunities are negligible and industrial employment opportunities are driven by market factors unrelated to usage by people who also utilize the park and recreational improvements and the expanded recreation opportunities afforded by those facilities. Industrial parcels have been assigned a rating of two (2) in Benefit Category 6 regarding increased property value which is less than the five (5) points assigned in this category to commercial property because industrial parcels are not judged to increase in value as a result of construction of the proposed improvements to the same extent as will commercial properties. Industrial properties will not experience increased economic activity generated by users of the proposed facilities as will commercial properties, and therefore the value of such industrial parcels will be affected to a smaller degree than will the value of commercial parcels. With respect to the reduced cost of local government for law enforcement and public healthcare (Benefit Category 5), industrial and mini storage parcels were only assigned a rating of two (2), less than all other land use classes. Such parcels are perceived to benefit less in this area since many such parcel owners provide their own security and because industrial and mini storage uses are perceived to generate less law enforcement activity and cost than do commercial properties, particularly retail properties. On the other hand, industrial parcels should benefit from reduced costs of public healthcare in the same way and to the same general extent as will commercial properties. Therefore, a rating of two (2) points was assigned to industrial/mini storage uses in this Benefit Category 5.

The total point score for industrial/mini storage parcels is ten (10) points per assessable unit, reflecting the fact that these parcels will benefit less from the proposed improvements than will the other land use classes.

Land Use Class F: Exempt Parcels

This land use class includes all parcels which are classified as exempt from real property tax by the Sacramento County Tax Assessor and includes all parcels classified as exempt from this type of assessment by the Landscaping and Lighting Act of 1972. Therefore, vacant properties will not be assessed until they are put to some use. At the time that they are put to use, they will be assessed based on the land use category into which the vacant property falls.

Properties owned by governmental entities such as the federal government, State government, and other special districts, such as water districts, school districts, and fire

districts, also will not be assessed. It has been determined that these parcels are not the type of property for which the park and recreational facilities funded with assessment proceeds were planned, designed, constructed, operated and maintained. The Board has determined that these publicly owned properties do not receive the same special benefits from the construction of these facilities as do the other land use classes described above. In addition public schools have entered into joint use agreements with the District which provide economic value to the District which offsets the cost of any incidental special benefits received by these publicly owned parcels. Likewise, property consisting of a railroad, gas, water, or electric utility right-of-way shall not be assessed, since such utility-related property is not deemed to benefit at all from the construction of the proposed improvements. Finally, properties owned by churches, vacant and agricultural parcels will not be assessed.

Since the exempt land use class receives a zero point rating in all benefit categories, it is not included in the Benefit Assessment Matrix.

NON-RESIDENTIAL ASSESSMENT UNITS

In order to equalize the assessment among residential and non-residential land use classes in terms of the area of land to be benefited by the construction of the proposed improvements, an assessment methodology has been used to convert the acreage of each non-residential parcel into an equivalent number of single family residential parcels that could have been developed on each non-residential parcel but for the commercial and/or industrial use to which the parcel has been put. Approximately eighty-eight percent (88%) of the parcels within the proposed Assessment District are traditional single-family residential subdivision lots. The average gross density of these subdivisions is approximately 3.6 gross dwelling units per acre. Assuming ten percent (10%) of the gross acreage of a subdivision is consumed in public streets, the average net density of these subdivisions is approximately 4.0 dwelling units per net acre and the average residential lot size is approximately one-quarter acre. Accordingly, the number of assessment units for each commercial and industrial parcel has been determined by dividing the parcel acreage of each parcel by four. Therefore, each commercial and industrial parcel within the Assessment District will be assessed on a quarter acre basis and each one-quarter acre of each commercial and/or industrial parcel will generate a separate assessment. This methodology equalizes the assessment and the distribution of benefit between residential and non-residential parcels by insuring that each non-residential assessment unit represents essentially the same land area to be benefited by the construction of the improvements with assessment proceeds as the average single family residential parcel.

BENEFIT FACTOR INDEX

The Assessment Matrix also shows the Benefit Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Benefit Factor Index of 1.00. The Benefit Factor Index for other land use classes was determined by dividing the point total for each

particular land use class by the point total for the single family/condominium residential class.

ASSESSMENT PER PARCEL

The total number of units (either dwelling unit or one-quarter acre parcel count) for each land use class was multiplied by its respective Benefit Factor Index to determine the number of Single Family Equivalent (SFE) assessment benefit units for each land use class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Assessment.

The final assessment per parcel was determined by multiplying the Base Assessment times the SFE units for the parcel.

BENEFIT ASSESSMENT MATRIX

In an effort to categorize the special benefit that each parcel of land would receive by the formation of a landscaping and lighting assessment district and the levying of an assessment to cover the improvements intended, a matrix of impacts was developed. The matrix follows this section. The matrix was developed as follows.

The determining factor as to how a benefit was derived was the use of the land as determined by the Sacramento County Assessor's Department. Each parcel is assigned a one digit code based upon the use of the property and in most cases, the zoning of the land. Using the Assessor's Code numbers, the various uses of land within the District boundaries were broken down into five different uses. It was determined that there are six different ways that a parcel of land can be benefited by enhancing the park system. Each different category of land use is affected differently by these types of benefit.

Each type of benefit was applied to each category of use and rated on a scale of one to five, with five being the most intense level of benefit. The number of points assigned by the rating is shown on the following page. The points for the six types of benefit were tallied and an overall number was determined for each category of land use. The resultant number is then used in assigning the annual assessment to the various parcels of land within the District boundaries. An annual check is made of property usage to ensure that the latest information is used in assigning the assessment levy.

	Land Use Classes				
	Per Unit			Per 1/4 Acre	
	Single Family/ Condominium	Multi-Family	Mobile Home	Commercial	Industrial/ Mini-Storage
1 Enhanced recreation opportunities and expanded access to recreation facilities for residents, customers and guests	5	5	5	2	1
2 Preservation of open space, wildlife, scenery, views and other environmental benefits enjoyed by residents, customers and guests; protection of historical and cultural assets of the region.	5	5	5	1	1
3 Increased economic activity resulting in the attraction of customers and guests.	0	2	0	5	3
4 Expanded employment opportunities.	5	5	5	5	1
5 Reduced cost of local government in law enforcement and public health care.	5	3	3	4	2
6 Increased property values.	5	5	4	5	2
Total Points	25	25	22	22	10
Units/ 1/4 Acre	10,664	1,747	415	759	136
Benefit Factor Index	1.00	1.00	0.88	0.88	0.40
Single Family Equivalent Units (SFE)	10,664.00	1,747.00	365.20	667.92	54.40
Total SFE Units	13,498.52				
Annual Assessment Amount	\$566,937.84				
Base Assessment	\$42.00				
Assessment per Unit	\$42.00	\$42.00	\$36.96	\$36.96	\$16.80
Assessment per SFE	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
Assessment Subtotals	\$447,888.00	\$73,374.00	\$15,338.40	\$28,052.64	\$2,284.80
Total Assessment	\$566,937.84				

ASSESSMENT

WHEREAS, on February 11, 2021 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively "the Act"), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2021-22 is generally as follows:

SUMMARY COST ESTIMATE		FY 2021-22 Budget
Capital Improvements and Maintenance Expenditures	\$868,000	
Incidental Expenses	\$36,000	
Debt Service	\$1,300	
Salaries and Benefits	\$799,735	
TOTAL BUDGET		\$1,705,035
Less: Contributions		
District Contribution for General Benefits		(\$852,518)
District Contribution toward Special Benefits		(\$285,580)
NET AMOUNT TO ASSESSMENTS		\$566,938

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

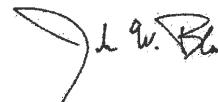
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2021-22. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2021-22 for each parcel or lot of land within the said Assessment District.

Dated: April 8, 2021

Engineer of Work



By _____

John W. Bliss, License No. C052091



ASSESSMENT DIAGRAM

The Assessment District includes all properties within the boundaries of the Orangevale Recreation and Park District. The area within the boundaries of the Park District is primarily developed for urban residential and commercial use.

The boundaries of the Parks Maintenance and Assessment District are displayed on the following Assessment Diagram.

FILED IN THE OFFICE OF THE ADMINISTRATOR OF THE COUNTY OF SACRAMENTO, CALIFORNIA, THIS _____ DAY OF _____, 20____.

ADMINISTRATOR _____

RECORDED IN THE OFFICE OF THE ADMINISTRATOR OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, CALIFORNIA THE _____ DAY OF _____, 20____.

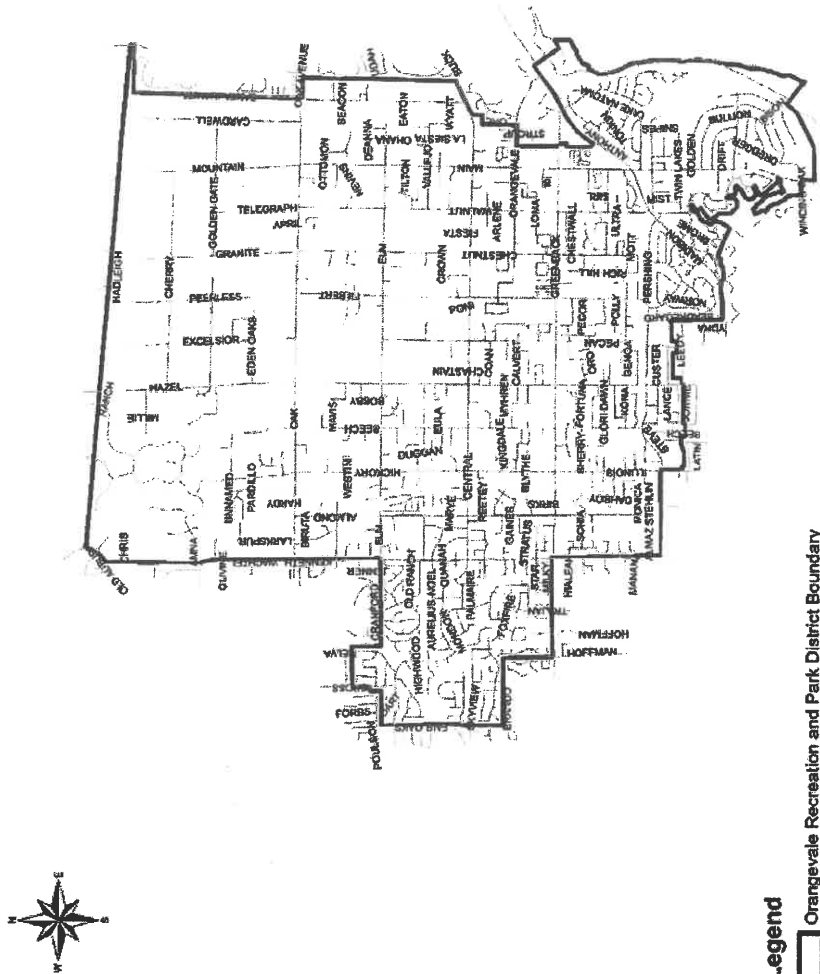
ADMINISTRATOR _____

AN ASSESSMENT WAS COMPILED AND LEVIED BY THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 20____. SAID ASSESSMENT FOR SAID YEAR AND FISCAL YEAR 20____ AND SAID ASSESSMENT FOR SAID YEAR AND FISCAL YEAR 20____ FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF SACRAMENTO ON _____, 20____. THIS ASSESSMENT IS HEREBY MADE TO SAID ASSESSMENT REFERENCE IS HEREBY MADE TO SAID ASSESSMENT ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

ADMINISTRATOR _____

Note: THIS ASSESSMENT IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF SACRAMENTO FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCELS SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. SAID PARCELS IDENTIFIED IN SAID MAPS BY ITS DISTINGUISHING PARCEL NUMBER.

ORANGEVALE RECREATION & PARK DISTRICT
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
ASSESSMENT DIAGRAM



Legend
 Orangevale Recreation and Park District Boundary

SCI Consulting Group
 2125 Memphis Blvd
 Folsom, CA 95754

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ASSESSMENT ROLL 2021-22

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Clerk of the Board and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

END NOTES

¹ Love, L. and Crompton, J. *Trends: Parks, Practice and Program*. Oxford University Press-USA. New York, NY. 1993.

² *1993 State of the Industry Report* . Widdekind, L. ed. The Outdoor Industry Association (The Outdoor Recreation Coalition of America and the Sporting Goods Manufacturers Association's Outdoor Products. pub.) Boulder CO. 1993.

³ *California Parks and Recreation*. The California Parks and Recreation Society, pub. Sacramento, CA. (<http://www.cprs.org>.)

⁴ PKF Consulting. San Francisco, CA. "Analysis of the Economic Impacts of the Northern Central Rail Trail." For the Greenways Commission, Maryland Department of Natural Resources, Annapolis, Maryland. June 1994.

⁵ Outdoor Recreation Resources Review Commission, *Outdoor Recreation For America: A Report To The President And The Congress*. January 2002.

⁶ Ibid. Smith, Van.

⁷ Ibid. California Parks and Recreation. 1997.

⁸ *Parks and Recreation*, National Recreation and Park Association, pub. Ashburn, Virginia. January 2001. (<http://www.nrpa.org/>)

⁹ National Park Service. NPS Technical Information Center. Washington D.C, 1983.

¹⁰ Report of the President Commission on Americans Outdoors, *U.S. Government Printing Office: Management*. Washington D.C. 1987.

¹¹ Crompton, J., Love L., More T., *An Empirical Study of the Role of Recreation, Parks and Open Space in Companies' (Re)Location Decisions*, *Journal of Park and Recreation Administration*, Spring, 1997, vol 15 no. 1, p p37, 40.

¹² Wylde, Boomers on the Horizon: Housing Preferences of the 55+ Market, *National Association of Home Builders*, 2002.

¹³ Ibid. NPS.

¹⁴ Ibid. NPRA. June 1985.

¹⁵ Knox v. City of Orland, 4 Cal.4th 132, 143 (1993) the Supreme Court of California.

¹⁶ Wilson v. Lambert (1898) 168 U.S. 611, 616 [42 L.Ed. 599, 601, 18S.Ct.217] the United States Supreme Court.



RESOLUTION NO: 21-05-665

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2021-22, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE KENNETH GROVE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

WHEREAS, the Board of Directors (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, has previously ordered through Resolution 94-05-86A the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, that:

1. On February 11, 2021, this Board adopted Resolution No. 21-02-660, A Resolution Directing Preparation of the 2021-22 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Assessment District"). Pursuant to this resolution, SCI Consulting Group., the Engineer of Work, prepared a report in accordance with Article XIID of the California Constitution and Section 22565, *et seq.*, of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.
2. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2021-22. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security patrols to protect the Improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Kenneth Grove Landscaping and Lighting Assessment District.
3. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Kenneth Grove Landscaping and Lighting Assessment

6826 Hazel Avenue
Orangevale, CA 95662
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District, and reference is hereby made to such map for further particulars.

4. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.
5. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2021-22 within said district at an assessment rate of \$12.57 per month or \$150.78 per year per single family residential parcel, apartment unit and/or condominium as set forth in the benefit chart included in the Engineer's Report.
6. Notice is hereby given that on June 10, 2021, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments. If the meeting cannot be held in person due to the current COVID-19 situation, instructions regarding how to participate remotely will be posted at www.ovparks.com.
7. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662.
8. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Kenneth Grove Landscaping and Lighting Assessment District.

PASSED AND ADOPTED this 13th day of May, 2021 by the following vote:

AYES :
NOES:
ABSENT:
ABSTAIN:

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CLERK OF THE BOARD



**ORANGEVALE RECREATION AND PARK
DISTRICT**

KENNETH GROVE ASSESSMENT DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2021-22

PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BOULEVARD
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.430.4319
www.sci-cg.com

KENNETH GROVE ASSESSMENT DISTRICT

BOARD OF DIRECTORS

Michael Stickney, Chair
Lisa Montes, Vice Chair
Erica Swenson, Secretary
Sharon Brunberg, Director
Manie Meraz, Director

DISTRICT ADMINISTRATOR

Barry Ross

DISTRICT'S ATTORNEY

David W. McMurchie

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

FORMATION OF ASSESSMENT DISTRICT

The Kenneth Grove Assessment District was formed pursuant the Landscaping and Lighting Act of 1972 by the Orangevale Recreation and Park District commencing with Resolution No. 94-02-83 dated February 10, 1994 (hereinafter the "Resolution of Intention"). The Resolution of Intention provides the following: (1) formation of the Kenneth Grove Landscaping and Lighting Assessment District; and (2) a description of the improvements which the Assessment District is authorized to construct and maintain including the following: (a) installation of sound walls and other ornamental structures and facilities which are necessary or convenient for the maintenance or servicing of curbs, gutters, walls, sidewalks, paving, water irrigation, drainage or electrical facilities; and (b) land preparation such as grading, leveling, cutting and filling, sod landscaping, irrigation systems, sidewalks and drainage; and (c) the maintenance or servicing of all of the above including repair, removal or replacement of all or part of any improvement or other typical maintenance services.

The Engineer's Report, diagram and assessment and Resolution of Formation of the Kenneth Grove Landscaping and Lighting Assessment District was adopted by the Board of Directors of Orangevale Recreation and Park District by Resolution No. 94-05-86A on May 12, 1994. That resolution confirmed the findings in the Resolution of Intention and was adopted after a public hearing during which members of the public were offered the opportunity to protest against the formation of the Assessment District. The Resolution of Formation notes that the owners of the affected properties included within the proposed Assessment District have filed with the District written consents to the proposed formation of the Kenneth Grove Landscaping and Lighting Assessment District and the proposed levying of assessments as specified in the Engineer's Report. The Resolution of Formation included a provision that a perpetual contingency reserve fund be established in the amount of the first year's total assessment revenue to be paid by the developer by agreement in order to cover the costs of any contingencies which may occur throughout the duration of the Assessment District. The Resolution of Formation also provided that should any new subdivision be annexed into the Kenneth Grove Landscaping and Lighting Assessment District in the future, that a separate perpetual contingency reserve fund is required to be established for operations within that particular annexed area calculated as the amount of the first year's assessment levied against real property within that annexed area to be paid by the developer of the annexed area to fund contingencies with respect to maintenance and operations in future years with respect to the property annexed to the Assessment District.

The initial assessment levied upon each parcel of real property within the Kenneth Grove Assessment District for fiscal year 1994-95 was \$150.78 per parcel. The Kenneth Grove Assessment District has continued to levy the same annual assessment per parcel of \$150.78 per fiscal year from the date of formation to the present time.

The Kenneth Grove Assessment District was also formed for the purposes of providing park and recreational improvements in addition to landscape corridors and streetscapes to the residents of the assessment district. The Assessment District may utilize assessment revenue to fund these additional purposes in the future.

Exemptions from Proposition 218

Having been formed in 1994, the Kenneth Grove Assessment District assessments were existing on November 6, 1996, the effective date of Article XIID of the California Constitution (Proposition 218). Proposition 218 identified preexisting assessments which fell within one of four exemptions identified in section 5 of Article XIID as exempt from the procedures and approval process for assessments detailed in Proposition 218.

The four "exemptions" delineated in Proposition 218 that are applicable to the Kenneth Grove Assessment District are as follows:

- (1) Any assessment imposed exclusively to finance the capital cost or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control (Cal. Const., art. XIID, § 5, subd. (a)); and
- (2) Any assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed (Cal. Const., art. XIID, § 5, subd. (b)).

Both of these exemptions from the provisions of Proposition 218 apply to the Kenneth Grove Assessment District. First, the Assessment District was formed pursuant to a petition signed by all of the current owners of the real property subject to the assessment (the developer of the Kenneth Grove Subdivision) at the time the assessment was initially imposed which meets the requirements of California Constitution Article XIID, section 5(b).

In addition, the initial purpose of the assessment was to finance the capital costs and maintenance and operation costs for constructing sidewalks, sidewalk and street landscaping, irrigation and drainage to enhance the parcels of property comprising the Kenneth Grove Assessment District.

Both of these exemptions from the procedures and approval process for assessments specified in Proposition 218 have been satisfied within the Kenneth Grove Assessment District.

First, the exemption which is an assessment imposed by a petition signed by the persons owning all the parcels subject to the assessment at the time the assessment is initially imposed is evidenced by the Resolutions of the District and the written consents filed by the then current owners of the real property subject to the assessment in 1994 before the Assessment District was formed.

The second exemption available for capital and maintenance costs associated with sidewalks, streets, and landscaping and irrigation associated with sidewalks and streets is supported by case law decided under the provisions of California Constitution Article XIII D, section 5(b) (hereinafter "Proposition 218"). The Board of Directors of the District has adopted the position that street and sidewalk landscaping is an integral part of "streets" and "sidewalks" and therefore an existing assessment for the maintenance of such landscaping is exempt under Proposition 218. Streets and Highways Code section 29 provides that "roadside planting and weed control" is included within the definition of construction and maintenance of streets.

The assessments levied within the Kenneth Grove Assessment District prior to the passage of Proposition 218 are exempt under both of these exceptions articulated in Proposition 218.

Those procedures and approval processes with respect to which the Kenneth Grove Assessment District is exempt are as follows:

- (1) Procedural requirements regarding the imposition of assessments including (a) identification of all parcels which will have special benefit conferred upon them by the improvements or services funded by the assessment; and (b) differentiation between "special benefit" and "general benefit" conferred on properties from the improvement and/or services funded with assessment proceeds; and (c) allocation of assessments per parcel dependent upon the proportion of special benefit to each property in relationship to the entirety of the costs of acquiring or constructing an improvement or of maintaining and operating such an improvement among the parcels to be assessed; and (d) the assessment on a parcel may not exceed the reasonable cost of the "proportional special benefit" conferred on that parcel by the improvements or services funded with assessment proceeds; and (e) procedural requirements including the 45-day mailed notice to property owners of the proposed assessment; an opportunity for property owners to protest by ballot against the proposed assessment at a public hearing; and prohibition of any assessment if a majority protest exists, A "majority protest" is defined as ballots from property owners submitted in opposition to the assessments amounting to more than 50% of the total ballots submitted by property owners, with ballots submitted weighted according to the proportional financial obligation for paying assessments for each affected parcel.

In light of the fact that the Kenneth Grove Assessment District was formed prior to the imposition of Proposition 218 on November 6, 1996 and complies with the definitions of two of the exemptions in Proposition 218 as specified above, the assessments levied within the Kenneth Grove Assessment District are exempt from the substantive and procedural requirements outlined above.

Despite that exemption, this Engineer's Report specifies the facts and circumstances demonstrating that the assessments levied within the Kenneth Grove Assessment District comply with the substantive requirements of Proposition 218.

SUBSTANTIVE REQUIREMENTS OF PROPOSITION 218**SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY**

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

This Engineer's Report is consistent with the SVTA decision and with the requirements of Article 13C and 13D of the California Constitution because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property.

PLANS & SPECIFICATIONS

The work and improvements proposed to be undertaken by the Orangevale Recreation and Park District's Kenneth Grove Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements including landscape corridors, streetscapes and other park and recreational improvements. The plans and specifications for these improvements have been filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

FISCAL YEAR 2021-22 ESTIMATE OF COST AND BUDGET

ORANGEVALE RECREATION AND PARK DISTRICT Kenneth Grove Assessment District Estimate of Cost Fiscal Year 2021-22		<i>Total Budget</i>
Installation, Maintenance & Servicing Costs		
Improvements		\$0
Operating Expenses		
Ag/Horticulture Services & Supplies		\$500
Water		\$800
Fuel		\$600
Maintenance Contract		\$0
Subtotal		\$1,900
Incidental Expenses		
Advertising/Legal Notices		\$500
Administration & Inspection		\$1,130
Annual Engineer's Report		\$1,000
Professional Services		\$600
Other Expenses		\$298
Subtotal		\$3,528
Contribution to/(from) Reserves Fund Balance Available		
Contribution to (from) Contingency		\$0
Total Landscaping and Lighting Assessment District Budget (Net Amount to be Assessed)		\$5,428
Budget Allocation to Property		
Total Assessment Budget		\$5,428
Single Family Equivalent Benefit Units		36.00
Assessment per Single Family Equivalent Unit		\$150.78

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Assessment Diagram as included within this Engineer's Report. The method used for apportioning the assessment is based upon the proportional special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Park District's recreational facilities or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The Kenneth Grove Assessment District consists solely of residential parcels populated with single family residences which receive the benefit of sidewalks and streetscape landscaping constructed adjacent to major streets within the subdivision, which improvements were constructed by the developer of the subdivision and are maintained by the Kenneth Grove Assessment District. The Assessment District also was formed with the power to levy assessments for additional park and recreational improvements to serve the residents of the assessment district. All of the parcels within the boundaries of the

Assessment District enjoy close proximity to the sidewalk and streetscape improvements constructed and maintained with assessment proceeds. The Assessment District consists of only 36 parcels comprising the subdivision, and the improvements consisting of sidewalk and streetscape landscaping and maintenance uniquely benefit this small subdivision as a "special benefit." Existing improvements are not of sufficient magnitude to significantly benefit adjacent residential parcels located outside the Assessment District.

The following benefit categories summarize the types of special benefit to residential, parcels resulting from the installation, maintenance and servicing of existing sidewalk and streetscape landscaping improvements and future park and recreational improvements to be provided with the assessment proceeds. These categories of special benefit are summarized as follows:

- a. Extension of a walkable areas and green spaces for properties within close proximity to the Improvements.
- b. Proximity to improved sidewalks and streetscape landscaping and other park and recreational improvements.
- c. Access to improved sidewalks and landscaping and other park and recreational improvements constructed to serve the residents and property of the assessment district.
- d. Improved local views regarding sidewalk and streetscape landscaping and future park and recreational improvements.

In this case, the recent the SVTA decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA decision also provides specific guidance that landscape and park and recreational improvements are a direct advantage and special benefit to property that is proximate to such landscape and park and recreational improvements constructed and maintained with assessment proceeds:

the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the argument that these assessments comply with the provisions of Proposition 218, despite the fact that they are exempt from such constitutional requirements as set forth above.

Although it could be argued that there are no general benefits from these Improvements, it is possible that there are some visual benefits received by parcels which are not in the Assessment District. This is a measure of the general benefits to the public at large. We estimate this benefit to be no more than 5%.

Special Benefit	95%
General Benefit	5%
Total Benefit	100%

The maintenance and servicing of these Improvements is also partially funded, directly and indirectly, from other sources including the Orangevale Recreation and Park District, County of Sacramento, the local water provider, and the State of California. This funding may come in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the Assessment District. The sum total of this contribution exceeds the 5% minimum needed to offset any general benefit, as noted above.

Therefore, despite its exemptions from the procedural and substantive requirements of Proposition 218, the Kenneth Grove Assessment District complies with the substantive requirements of Proposition 218 regarding the differentiation between special benefit to properties within the assessment district from the improvements and maintenance funded with assessment proceeds and general benefit to properties outside the assessment district.

METHOD OF ASSESSMENT

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

ASSESSMENT APPORTIONMENT

The benefits from the Assessment District are deemed to be received by property on a dwelling unit basis, with equal benefit to each dwelling unit on a parcel. Therefore, all improved residential properties that represent a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and town homes are included in this category. Multi-family parcels are also assigned one SFE per dwelling unit. Property owned by the District does not benefit from the assessments and therefore is assigned zero SFE units. Currently, all assessed properties within the Assessment District are in single family residential use.

ASSESSMENT

WHEREAS, on February 11, 2021 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively "the Act"), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2021-22 is generally as follows:

SUMMARY COST ESTIMATE		FY 2021-22 Budget
Capital Improvements and Maintenance Expenditures	\$1,900	
Incidental Expenses	\$3,528	
TOTAL BUDGET		\$5,428
Less: Contributions		
Contributions to/(from) Reserves and Contingency		\$0
NET AMOUNT TO ASSESSMENTS		\$5,428

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and

lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

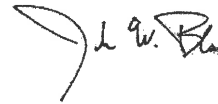
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2021-22. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2021-22 for each parcel or lot of land within the said Assessment District.

Dated: April 6, 2021

Engineer of Work



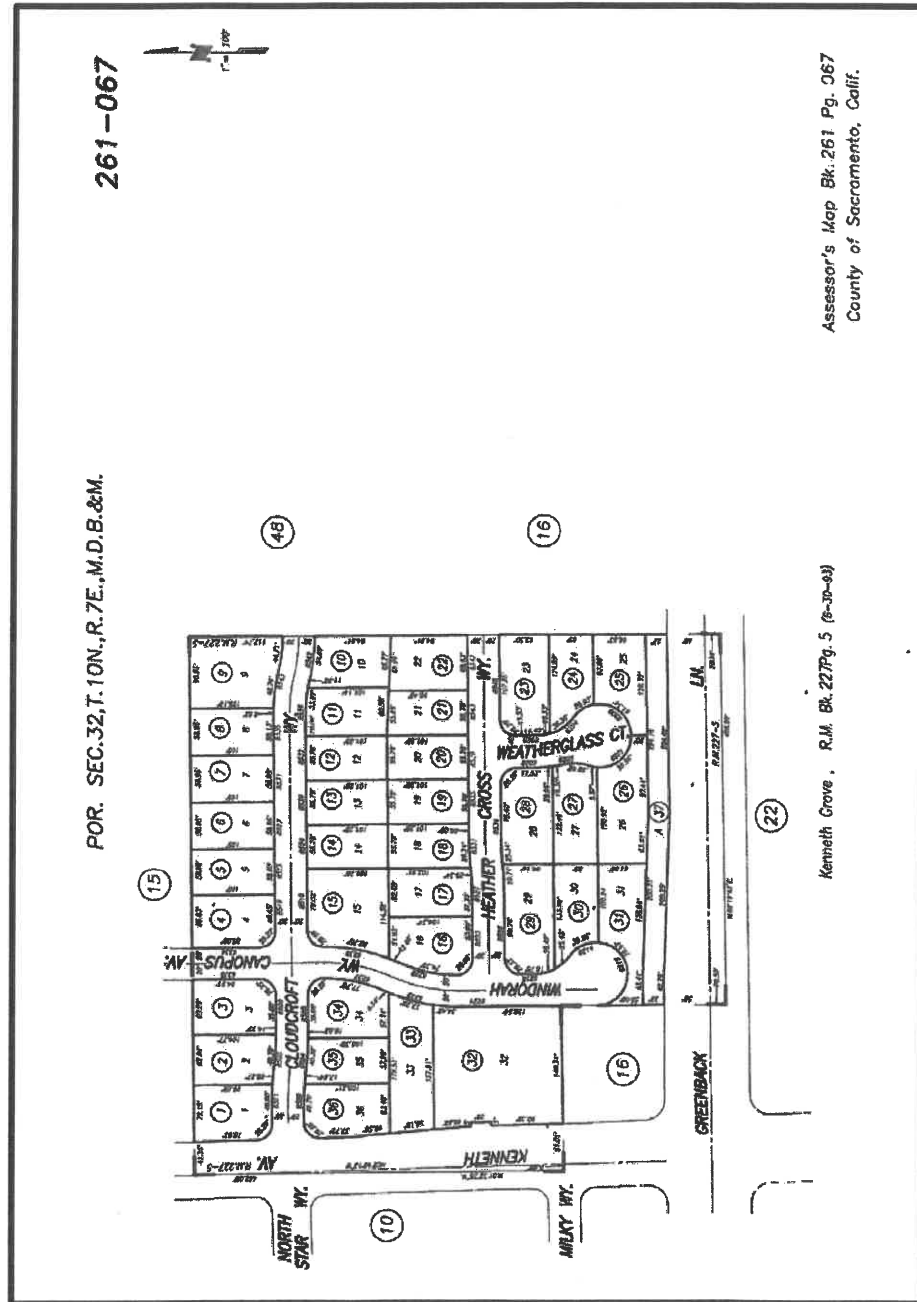
By _____

John W. Bliss, License No. C052091



Assessment Diagram

The boundaries of the Assessment District are displayed on the Assessment Diagram below.



APPENDIX A - 2021-22 ASSESSMENT ROLL

Orangevale RPD, Orangevale RPD Kenneth Grove Tax Roll FY 2021-22

Assessment Number & Assessor Parcel Number	Owner Name(s)	Site Address	SFE Units	Tax	Assessment Number & Assessor Parcel Number
26106700350000	BALAKRISHNA VI	8504 CLOUDCROF	1	\$150.78	
26106700200000	BALLUCH TIMOTH	8539 HEATHER C	1	\$150.78	
26106700020000	BELMONTE FAMIL	8505 CLOUDCROF	1	\$150.78	
26106700360000	CHAVEZ ALBERTO	8500 CLOUDCROF	1	\$150.78	
26106700060000	DALE BARTLETT	8527 CLOUDCROF	1	\$150.78	
26106700070000	DARLEEN M GURW	8531 CLOUDCROF	1	\$150.78	
26106700110000	DAVID WRIGHT/C	8536 CLOUDCROF	1	\$150.78	
26106700280000	DIAZ GONZALEZ	6209 WEATHERGL	1	\$150.78	
26106700240000	FORD THOMAS	6204 WEATHERGL	1	\$150.78	
26106700040000	GOLTZ STEVEN D	8519 CLOUDCROF	1	\$150.78	
26106700270000	GROVER MORRIS	6205 WEATHERGL	1	\$150.78	
26106700220000	HUSARY JOSEPH	8547 HEATHER C	1	\$150.78	
26106700050000	IRMA DOT LEBAS	8523 CLOUDCROF	1	\$150.78	
26106700330000	JOAN D OXFORD	6225 WINDORAH	1	\$150.78	
26106700080000	JOHNSON JEAN F	8535 CLOUDCROF	1	\$150.78	
26106700260000	LANDI ROBERT C	6201 WEATHERGL	1	\$150.78	
26106700210000	LE NIKKI KHIET	8543 HEATHER C	1	\$150.78	
26106700030000	MANUEL R/IRIS	8509 CLOUDCROF	1	\$150.78	
26106700230000	MARK J CHRISTE	6208 WEATHERGL	1	\$150.78	
26106700250000	MAXIMA BARTLET	6200 WEATHERGL	1	\$150.78	
26106700170000	MAXIMA BARTLET	8527 HEATHER C	1	\$150.78	
26106700150000	MCCANN FAMILY	6238 WINDORAH	1	\$150.78	
26106700310000	MELEOBELLE LP	6210 WINDORAH	1	\$150.78	
26106700370000	ORANGEVALE REC	GREENBACK LN	0	\$0.00	
26106700160000	PAMELA JEAN HE	8523 HEATHER C	1	\$150.78	
26106700090000	PEDERSEN JAMES	8543 CLOUDCROF	1	\$150.78	
26106700190000	REIMCHE TROY A	8535 HEATHER C	1	\$150.78	
26106700130000	ROUSSEL JOHN T	8528 CLOUDCROF	1	\$150.78	
26106700140000	SCIORTINO NICH	8524 CLOUDCROF	1	\$150.78	
26106700100000	SEGURA TREADWE	8542 CLOUDCROF	1	\$150.78	
26106700300000	SHARLENE C DAV	6214 WINDORAH	1	\$150.78	
26106700340000	SHARLENE C DAV	8508 CLOUDCROF	1	\$150.78	
26106700010000	SHARLENE C DAV	8501 CLOUDCROF	1	\$150.78	
26106700180000	SHARLENE DAVID	8531 HEATHER C	1	\$150.78	
26106700320000	SMITH RODNEY R	6221 WINDORAH	1	\$150.78	
26106700290000	STADLER SCOTT	6218 WINDORAH	1	\$150.78	
26106700120000	WAYNE/JERRIE S	8532 CLOUDCROF	1	\$150.78	

STAFF REPORT



DATE: May 13, 2021

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

SUBJECT: APPROVAL OF THE AGREEMENT WITH TERROR IN THE NIGHT HALLOWEEN PRODUCTIONS TO HOLD THE CEMETARIUM HAUNTED HOUSE AT THE ORANGEVALE COMMUNITY CENTER PARK FROM OCTOBER 15 THRU October 31, 2021

RECOMMENDATION

Consider approving the Agreement with the Terror in the Night Halloween Productions to utilize the Orangevale Community Center Park from October 15 thru October 31, 2021 to hold the Cemetary Haunted House.

BACKGROUND

Frank Babcock has submitted a special event rental application to use the Property in-between the Community Center and the north buildings to build and host the Cemetary Haunted House. The event will run from October 15 thru 31, 2021. Set up would be August 15 thru October 14 and clean up runs from November 1 to November 17, 2021.

The company Terror in the Night Halloween Production produces haunted attraction events in the Sacramento and Modesto Markets. The attractions are hand built with lumber and are open-air walk-through mazes. There are different themes inside the attractions that are designed to scare the paying customers. They use live costumed actors, makeup artists and themed audio throughout the attractions, theatrical lighting, fog machines and pneumatic props. The events will run from October 15th thru October 31st from 7 to 11 p.m. They will be selling tickets for admission.

The fees associated with this special event use permit include:

Set-up: August 15 – October 14: 61 days x \$50 per day = \$3,050

Event Dates: October 15 – October 31: 17 days x \$182 per day = \$3,094

Clean-up: November 1 – November 17: 17 days x \$50 per day = \$850

Total Rental fee \$6,994

In addition to the rental fee a \$2,000 deposit will be required for the event.

The Agreement requires payment of the deposit and fees of \$8,994 on Friday, August 21st by 12:00 p.m. Mr. Babcock has asked the Board to consider his request to split his payment as follows:

Payment of ½ fees (\$3,497 plus deposit (\$2,000) on August 13st at 12:00 p.m. in the amount of \$5,497.

Payment of the second ½ of the fees on September 17th at 12:00 p.m. in the amount of \$3,497.

RECOMMENDED MOTION

I move we approve the agreement with the Terror in the Night Halloween Productions to use Orangevale Community Center Park for the Cemetary Haunted House from October 15 thru October 31, 2021 and authorize the District Administrator to execute the agreement.

PERMIT AGREEMENT

This Agreement is made and entered into this 13th day of May 2021, by and between Orangevale Recreation and Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and Frank Babcock, "Terror in the Night Productions", hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Center Park located at 6930 Hazel Ave, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for the "**Cemetaryium Haunted House**" special event from **October 15, to October 31, 2021**

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for "Cemetaryium Haunted House" (the "Event") on October 15 thru October 31, 2021 for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations, and policies with respect to the use of the Property. Permittee is authorized to begin **Event setup on August 15, 2021** and is required to complete **Event take-down and cleanup by Sunday, November 17, 2021 at 5:00 p.m.** Permittee is required to coordinate all activities with the District. **Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by Sunday, November 17, 2021 at 5:00 p.m.**

In the case that the Event is cancelled due to a COVID-19 determination by State or County officials after payment is made on August 15, 2021, the deposit will be forfeited, however the event fees will be refunded for any days remaining on the contract after the determination and cancellation of the Event. If the Permittee fails to return the property to the pre-Event condition within two weeks of the Event cancellation, the District shall utilize the Event fees to reimburse the District for the actual clean-up costs including staff time associated with the cleanup. Any fees remaining after the District clean-up will be returned to the Permittee.

Permittee will be required to coordinate parking arrangements with District staff

and utilize parking at 6930 Hazel for the Event for at least three dates including October 15, 22, and 23 due to previously scheduled events.

Permittee shall be entitled to authorize the use of tents, camper trucks and trailers by exhibitors, concessionaires, and Permittee's officials from August 15 thru November 17, 2021 in an area designated by Permittee and the District. Permittee shall cause the removal of any camper, truck, trailer and/or tents from the designated area and the Property no later than November 17 at 5:00 p.m. **Under no circumstances shall Permittee and/or Permittee's exhibitors, concessionaires and/or officials have an open fire (wood fire, bonfire, campfire) on District property unless specifically authorized by the District in writing.** In the event an open fire is made, Permittee shall cause the person and/or persons responsible to leave the Property immediately. Permittee shall assume responsibility for any and all injuries and/or damages which occurs and/or arises from the activities authorized under this Paragraph. District shall not assume any liability to Permittee, and/or any other person as a result of the activities authorized by this Paragraph. Permittee shall be responsible for notifying any and all exhibitors, concessionaires, agents and/or officials that District shall have no liability for any and all injuries and/or damages which occur on the Property. Permittee shall require any person wanting to utilize the Property for camping purposes as authorized by this paragraph to sign a waiver in the form to be provided by District, the original of which shall be provided to District. Permittee understands and agrees that it assumes any and all liability for any personal injury and/or damages resulting from the use of the Property as provided for herein.

Permittee understands that members of the public frequently use Orangevale Community Center Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property (field area rented) for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of two thousand dollars (**\$2000.00**) (the "Deposit") no later than **August 13, 2021 at 12:00 p.m.**, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. Permittee shall forfeit all of the Deposit if the event is cancelled for a non-COVID reason in accordance with the schedule set forth in Paragraph 4 below. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of six thousand nine hundred ninety-four dollars (**\$6994**) (the "Rental Fee"). **Half fee payment of \$3,497 to be paid by August 13, 2021 at 12pm and the second half \$3,497 to be paid by September 17, 2021 at 12pm.** This is based on a special event day rate of \$182 per day (10/15-10/31, 17 days @ \$182 = \$3094) and setup and clean up days at \$50 (Setup: 8/15-10/14, 61 days @ \$50 per day = \$3050; Clean up: 11/1-11/17, 17 days @ \$50 per day = \$850). Electricity and water service (if desired) will be negotiated in addition to the above fees.

If the event is cancelled for any non-COVID related reason the District will retain 100% of the rental fees. If the property is returned to the same condition as before the rental the deposit will be returned to the Permittee.

CHARGES BY PERMITTEE

4. Permittee shall have the right to charge members of the public an event fee in the areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

5. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall furnish Permittee with electrical and water usage within the capacity of the District's facilities.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

6. Permittee understand and agrees to do the following:

a. Permittee shall attend a **pre-event inspection walk-through which will take place on Thursday, August 12, 2021 with the District's representatives and the post-event inspection walk-through that will take place on Thursday November 19, 2021 to determine pre and post event facility conditions and damage.**

b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within five (5) days from the Event's final walk-through on Monday, November 23rd, 2020. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.

c. Permittee shall provide District with a **proposed layout for the Event no later than August 9, 2021** for review by the District. Any feedback on the layout for the Event shall be given no later than August 13, 2021. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least one (1) week prior to the Event (or within one (1) hour of on-site inspections during the Event).

e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least one (1) month prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than **August 9, 2021**. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

k. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes

levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

1. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

m. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

n. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance, or unreasonable annoyance provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as

arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee. Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with

such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified polices of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

9. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state, and local laws and regulations relating to hazardous materials and wastes and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to

remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

NOTICE

17. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662

Frank Babcock
Terror in the Night Productions
11241 Coloma Rd. Suite A2
Gold River, CA 95670
(916) 223-9080
frankieb@terrorinthenighthalloweenproductions.com

NEGATION OF PARTNERSHIP

18. Permittee shall not become or be deemed a partner or in joint venture with District by reason of the provisions of this Agreement.

WAIVER

19. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition, or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant, or condition of this Agreement.

MISCELLANEOUS PROVISIONS

20. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

21. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement

in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

22. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

23. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

24. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**ORANGEVALE RECREATION AND
PARK DISTRICT**

TERROR IN THE NIGHT PRODUCTIONS

By _____
Barry Ross, District Administrator

By _____
Frank Babcock

STAFF REPORT



DATE: 5-13-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: APPROVAL OF POLICY TO ADDRESS REQUESTS FOR MEMORIAL TREES AND BENCHES TO BE PLANTED/INSTALLED IN OUR PARKS

RECOMMENDATION

Approve the Policy for Donation of Memorial Trees and Benches for OVparks.

BACKGROUND

In recent months, the District has received multiple inquiries for planting memorial trees or installing memorial benches for beloved family or community members who have passed away. In the process of addressing these requests, we discovered that we do not have a formal policy or procedure. It is the desire of staff to have a policy that will help us to manage these requests in a more professional, efficient, and effective manner.

FISCAL IMPACT

With each additional tree or bench added to our park system comes the cost of maintenance in the form of staff time. Trees will also require extra staff time, water, and mulch until they are established. The trees and benches are to be paid for by the donor. The overall fiscal impact to the District is minor.

RECOMMENDED POLICY

The recommended policy is attached.

RECOMMENDED MOTION

I approve the Policy for Donation of Memorial Trees and Benches for OVparks, as provide.

Policy for Donation of Memorial Trees and Benches for OVparks

Planting a tree or installing a park bench is a wonderful way to honor a loved one and provides a gift to the whole community. Trees and benches can be donated for many occasions: in memory of someone who has passed away; in honor of a dedicated service member; to celebrate a birthday, graduation, wedding, retirement, or other occasion. Many work groups give trees instead of flowers for funerals or memorials.

Trees and benches are intended to be part of the landscape of our parks. Trees specifically will increase the beauty of our park system, provide food and shelter for wildlife, clean the air, control erosion, and ease noise pollution.

How To Donate A Memorial Tree or Bench

Anyone interested in donating a memorial tree or bench should contact the Orangevale Recreation & Park District office at (916) 988-4373 or email info@ovparks.com.

How Will My Tree or Bench Donation Be Recognized?

A public declaration of the donation will be made at a scheduled Board of Directors Meeting. A certificate will be provided to the donor along with a geo-map showing the precise location of the tree or bench.

Trees

Where Will My Tree Be Planted?

Staff will work with donors to select a park, and a specific location within the park that provides shade, shelter, and an aesthetically pleasing landscape. Site and location will also be determined by the tree species, giving the tree every opportunity to survive and become a healthy living part of our park system. Memorial trees will not include a plaque or monument. The tree will serve as the memorial gesture.

Who Chooses My Tree?

Memorial trees will be chosen by the person or family donating/dedicating a tree. You will have the option of choosing from a list of recommended trees from the Sacramento Tree Foundation and SMUD. Each of the trees on this list have proven to do well in our region. Trees must also be readily available in the local nursery supply inventory. Trees will be offered by the District at a cost of current market value.

Who Does the Planting?

District staff will plant the trees. After planting, District staff will take care of watering, pruning, mulching, and any other necessary tree maintenance. The donating family will be invited to hold a planting ceremony to honor their loved one.

What Happens If My Tree Doesn't Live?

Each tree is guaranteed for one (1) year and will be replaced by the District at no extra charge should it die within that year. It is understood that once planted, the tree is the exclusive property of the District which is responsible for watering, fertilizing, pruning, and mulching as necessary.

Benches

Where Will My Bench Be Installed?

Staff will work with donors to select a park, and a specific location within the park that is best suited for a bench. Memorial benches will not include a plaque or monument. The bench will serve as the memorial gesture.

Who Chooses My Bench?

For aesthetic purposes, the District intends to have benches of matching styles and colors within each park. The District will have a limited selection of benches to choose from, along with pricing. Benches will be offered by the District at a cost of current market value.

Who Installs the Bench?

District staff will install the benches. After installation, District staff will maintain the bench at the same level as other park benches. The donating family will be invited to hold a ceremony to honor their loved one after the bench is installed.