

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, FEBRUARY 13, 2020**

REGULAR MEETING 6:30 PM

LOCATION:

6826 Hazel Ave.

Orangevale, CA 95662

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Regular Meeting January 23, 2020 (pg 1-6)

b. Approval of minutes of the Special Meeting January 28, 2020 (pg 7-14)

7. CORRESPONDENCE

a. Confidential envelope – Attorney billing December 2019

b. California Special District Association (CSDA) Board of Directors Call for Nominations – Seat C (pg 15-20)

c. Sacramento Local Agency Formation Commission – Nominations for Membership on the Special District Advisory Committee (SDAC) (pg 21-23)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for January 2020 (pg 24-25)

b. Budget Status Report for January 2020 (pg 26-28)

c. Revenue Report for January 2020 (pg 29)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for January 2020 (pg 30-31)

b. Budget Status Report for January 2020 (pg 32-33)

8.3 KENNETH GROVE CONSENT MATTERS

a. Ratification of Claims for January 2020 (pg 34)

b. Budget Status Report for January 2020 (pg 35)

9. **NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for January 2020 (pg 36)

10. **STANDING COMMITTEE REPORTS**

- a. Administration & Finance
b. Maintenance & Operation - Maintenance Committee Recap – January 15, 2020 (pg 37)
c. Recreation Committee
d. Personnel & Policy
e. Government
f. Planning Committee
g. Trails Committee
h. Ad Hoc

11. **ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – January 2020 (pg 38-40)
b. Report on Electric Greenway Trail – (verbal)
c. Report on Orangevale Community Center Park Master Plan Meetings for Tuesday, January 28, 2020 at 6:30 p.m. and Saturday, February 8, 2020 at 10:00 a.m. (verbal)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**

- a. Discussion regarding naming of the new property (verbal)
b. Approval of Resolution 20-02-638, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) of the Orangevale Recreation and Park District (pg 41)
c. Approval of Resolution 20-02-639, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District (pg 42)
d. Approve Resolution 20-02-640 Resolution of the Board of Directors of the Orangevale Recreation & Park District Establishing a Schedule of Fees for Use of Park and Recreational Facilities, Programs and Services (pg 43-58)
e. Acceptance of the County of Sacramento 2020 Investment Policy for the Pooled Investment Fund (pg 59-76)
f. Approval of Resolution 20-02-641, Resolution Authorizing a 2019/20 Final Budget Amendment for Fund 332A (pg 77)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

16. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors January 23, 2020

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, January 23, 2020 at the District Office. Director Stickney called the meeting to order at 6:35 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg,
Directors absent: Montes
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Swenson, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Swenson and Meraz, voting Aye. There were no Abstentions or Nays. Director Montes was absent.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
MOTION #2 a) Approval of Minutes of December 12, 2019 (pg 1-6): On a motion by Director Swenson seconded by Director Brunberg, the minutes were approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, and Swenson voting Aye. There were no Abstentions or Nays. Director Montes was absent.

7. **CORRESPONDENCE**
MOTION #3 a) Confidential Envelope – Attorney Billing November 2019: On a motion by Director Brunberg, seconded by Director Stickney, the attorney billing was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Brunberg, and Meraz, voting Aye. There were no Abstentions or Nays. Director Montes was absent.

8. CONSENT CALENDAR
MOTION #4
- a) On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Brunberg, and Meraz voting Aye. There were no Abstentions or Nays. Director Montes was absent.
- 8.1. CONSENT MATTERS GENERAL FUND
- a) Ratification of Claims for December 2019 (pg 7-8)
b) Budget Status Report for December 2019 (pg 9-11)
c) Revenue Report for December 2019 (pg 12)
- 8.2. OLLAD CONSENT MATTERS
- a) Ratification of Claims for December 2019 (pg13-14)
b) Budget Status Report for December 2019 (pg 15)
- 8.3. KENNETH GROVE CONSENT MATTERS
- a) Ratification of Claims for December 2019 (pg 16)
b) Budget Status Report for December 2019 (pg 17)
9. NON-CONSENT MATTERS GENERAL FUND
MOTION #5
- a) Ratification of Claims for December 2019 (pg 18):
On a motion by Director Brunberg seconded by Director Swenson, the Ratification of Claims for December 2019 was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Brunberg voting Aye. There were no Abstentions or Nays. Director Montes was absent.
10. STANDING COMMITTEE REPORTS
- a) Administration and Finance: No report.
b) Maintenance and Operation: No report.
c) Recreation Committee: No report.
d) Personnel & Policy: No report.
e) Government: No report.
f) Planning Committee: No report.
g) Trails Committee: Trails Committee: No report.
h) Ad Hoc: No report.
11. ADMINISTRATOR'S REPORT
- a) Monthly Activity Report –December 2019 (pg 19-23):
Admin Foell shared with the Board that Danny Rodriguez, OVparks Facilities Custodian/Host II, will be out of the office for an extended period due to injuries incurred from an incident which occurred on February 11th involving the theft of his personal vehicle from the Orangevale Community Center parking lot.

Admin Foell reminded all to be careful of dogs off leash at parks citing a recent incident of someone bitten by a dog which had escaped from nearby home. Will request Fulton-El Camino Security to continue to issue tickets for off-leash dog violations.

Best of Orangevale results will be held at the Orangevale Community Center on February 22nd from 6:30p.m.-10p.m.

Parks Supt. Oropeza reported OVparks maintenance staff installed and/or replaced twenty-five bollards throughout the District. Newly acquired tractor was instrumental in completing this project.

b) Report on Electric Greenway Trail – (verbal): Admin Foell advised of a recent meeting with the four Drywood and Escallonia property owners. Subsequent meeting with the property owners will be held in a few weeks. If residents sign the sales agreements, the agreements will come to the Board of Directors for approval.

c) Report on Sundance tree and sidewalk project – (verbal): Admin Foell provided update that a contractor removed the hazardous tree at entrance to Sundance Park for approximately \$5,000. Will require approximately \$2,000 additionally to finish project.

d) Report on Orangevale Community Center Park Master Plan Meetings scheduled for Tuesday, January 28, 2020 at 6:30 p.m. and Saturday, February 8, 2020 at 10:00 a.m. (verbal): Admin Foell reminded the Board regarding the two scheduled Master Plan Meetings for the Orangevale Community Center Park. Peter Larimer from MTW Landscape Architects discussed one of the three draft design boards for the park. The major elements were viewed with the Board in preparation for the upcoming meeting.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

a) Election of Officers for 2020

MOTION #7

1) Director Stickney – Chair: On a motion by Director Brunberg seconded by Director Meraz, the Election of Director Stickney as Chair for 2020 was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Brunberg voting Aye. There were no Abstentions or Nays. Director Montes was absent.

MOTION #8

2) Director Brunberg – Vice Chair: On a motion by Director Brunberg seconded by Director Stickney, the Election of Director Brunberg as VP for 2020 was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Brunberg voting Aye. There were no Abstentions or Nays. Director Montes was absent.

MOTION #9

3) Director Swenson – Secretary: On a motion by Director Brunberg seconded by Director Stickney, the Election of Director

Swenson as Secretary for 2020 was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Brunberg voting Aye. There were no Abstentions or Nays. Director Montes was absent.

b) Approval of District Committee Meeting Assignments for 2020 (pg 24): No motion required. The Directors decided to keep committee assignments the same as previous year while switching the Committee Chairs except for the Trails Committee which will continue to be chaired by Director Brunberg.

c) Discussion regarding naming of the new property (verbal): Admin Foell requests building name suggestions be emailed to him by end of January for consideration within the established naming policy. Recommends naming the new buildings individually under the main title of the Orangevale Community Center. OVparks Staff feedback will also be obtained. Will discuss potential name suggestions at the February Board of Directors Meeting.

MOTION #6

d) Approval of the Orangevale Recreation & Park District Fiscal Audit 2018/19 (pg 25-54): On a motion by Director Brunberg seconded by Director Meraz, the Orangevale Recreation & Park District Fiscal Audit 2018/19 was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Brunberg voting Aye. There were no Abstentions or Nays. Director Montes was absent. Auditor Larry Bain provided summary the audit report stating all went well and emphasized that has been the case for several years. He performed the audit and field work, verifying the financials are complete, and confirmed evaluations and assertions are correct. Based on audit, no material misstatement in financials, which is the highest level you can hope for. Advised that the general fund balance of 1.7 million is very good for a district of this size. Net fund balance is seventy-five percent of one year expenditures.

MOTION #10

e) Approval of the Agreement with the Chamber of Commerce to hold the Orangevale Town Fair (Formerly Pow Wow Days) Event in Orangevale Community Park from May 29-May 31, 2020 (pg 55-68): On a motion by Director Brunberg seconded by Director Meraz, the Agreement with the Chamber of Commerce to hold the Orangevale Town Fair (Formerly Pow Wow Days) Event in Orangevale Community Park from May 29-May 31, 2020 was approved by a vote of 3-0-1 with Directors Stickney, Meraz, and Brunberg voting Aye. Director Swenson Abstained. There were no Nays. Director Montes was absent. Director Stickney voiced concern regarding the current rates charged at special events with consideration to raising costs. Recommended by 2021 revising all large rental agreement fees to be structured for mandatory coverage of expense incurred, if not profit, to

avoid any loss to the District. Admin Foell advised the current rate sheet is in the process of being updated and plans to present a revised fee structure rate sheet at the February Board Meeting.

MOTION #11

f) Approval of the Agreement with the Women Veterans Giving, Inc. to hold a Reggae Music Festival Event in Orangevale Community Park on June 13, 2020 (pg 69-82): On a motion by Director Brunberg seconded by Director Meraz, the Agreement with the Women Veterans Giving, Inc. to hold a Reggae Music Festival Event in Orangevale Community Park on June 13, 2020, with authorization to the District Administrator to execute the agreement, was approved by a vote of 3-0-1 with Directors Stickney, Meraz, and Brunberg voting Aye. Director Swenson Abstained. There were no Nays. Director Montes was absent. District Administrator and OVparks Staff to coordinate with Lisa Montes to ensure organized and successful event.

MOTION #12

g) Approval of the Agreement with the Women Veterans Giving, Inc. to hold the Women Veterans Fun Run Event in Orangevale Community Park on May 16, 2020 (pg 83-96): On a motion by Director Brunberg seconded by Director Meraz, the Agreement with the Women Veterans Giving, Inc. to hold the Women Veterans Fun Run Event in Orangevale Community Park on May 16, 2020, with authorization to the District Administrator to execute the agreement, was approved by a vote of 3-0-1 with Directors Stickney, Meraz, and Brunberg voting Aye. Director Swenson Abstained. There were no Nays. Director Montes was absent.

14. DIRECTOR AND STAFF COMMENTS

Admin Foell provided an update regarding contracts to make repairs at the new property. Contractor has been hired to repair dry rot in eaves and boards under shingles. Madsen Roofing will be repairing the large building roofing. Contractor Cory Von Aesch provided necessary structural boards and siding removal and repairs on an hourly basis. Security for doors and windows, cameras, and fire alarms will be installed. Palm trees on the south side of the main building will be removed. Existing Palm trees at the front of the property will remain in place.

Park Supt. Oropeza advised yearly pruning maintenance within the parks is underway to include removal of dead trees at Pecan Park and Orangevale Community Center Park. Planning to complete mowing, weather permitting. Beavers within the Sundance Park area have been damaging some of the trees and creating potential flood hazards. Will contact Sacramento County to conduct relocation.

Supervisor Bain provided update on ongoing issues with a crack in the gunite in the Orangevale Community Pool. The pool has been

repeatedly patched. At some point the pool will need to be resurfaced.

Finance/HR Supt. Von Aesch advised that the Orangevale Master Plan Community Meeting on Tuesday, January 28th will be held in the Meeting Room at 6:30 p.m. and on Saturday, February 8th at 10 a.m. in the Activity Center.

Director Stickney acknowledged the progress made at the new property. Impressed with the clearing of the property and removal of the storage containers.

Director Meraz shared that Washington Post had an interesting article about Pickle ball, in existence since 1960, growing in popularity. Additionally, West Sacramento City Council and West Sacramento Park and Recreation plan to open a Tree Forest Recreation Climb in late February 2020. The climb starts at 10 foot, climbing to 45 feet. Fee for admission has not been established. Participants must be a minimum height of 51 inches and maximum weight of 250 pounds.

15. ITEMS FOR NEXT AGENDA

a) New Property Name Discussion

16. ADJOURNMENT

MOTION #13

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:56 p.m. On a motion by Director Brunberg, seconded by Director Swenson, the adjournment was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Brunberg, and Meraz, voting Aye. There were no Abstentions or Nays. Director Montes was absent.

Mike Stickney, Chairperson

**ORANGEVALE RECREATION & PARK DISTRICT
Board of Directors Special Meeting**

**Minutes of the Orangevale Community Center Park Master Plan Meeting
January 28, 2020**

An Orangevale Community Center Park Master Plan Meeting was held on Tuesday, January 28, 2020 at the Orangevale Community Center. Director Stickney called the meeting to order at 6:40 p.m.

Directors present:	Stickney, Swenson, Meraz, Brunberg, and Montes
Directors absent:	None
Staff present:	Greg Foell, District Administrator Jennifer Von Aesch, Finance/HR Superintendent Horacio Oropeza, Park Superintendent Melyssa Woodford, Admin. Services Supervisor Nadia Roberts, Recreation Coordinator Emily Romine, Recreation Specialist

INTRODUCTION

Peter Larimer, MTW Landscape Architect, advised he will walk the attendees through all three plans displayed and then move to the display boards. Community members may use stickers to show interest or disinterest in the ideas as well as provide suggestions. The first board contained a written list of all amenities that are on the three draft master plan boards. Suggestions will be written on the white board. Planning for the park is in the early stages of the brainstorming of ideas and the purpose of this meeting is to share ideas and get feedback on them as well as obtain community suggestions. Consideration will be given to community feedback. Peter introduced Alex Kroft from his office. She will be assisting him with the computer presentations during the meeting.

SCHEME A:

YOUTH CENTER

Improvements have been completed recently at this site including new sidewalk paving around the site for a playground and a new surface for the basketball court. The draft plan shows a potential renovation to the ballpark, the existing building on site to include restrooms and a concession for the area and possibly incorporating a larger picnic area and a smaller picnic area. Admin Foell advised the site includes the Youth Center Building used for several OVparks classes and the Kidz Korner house which is home to the District's preschool classes.

OVCC Park

Orangevale Community Center Park property has a sports field that includes two youth softball fields, and one soccer field. Renovate the areas to include three softball diamonds and one large FIFA size

soccer field with lighting. Incorporate measured walking trails throughout the park. Enlarging the playground south of the pool and building a new restroom to service the sports fields considered. Consider designing a new splash park next to the Orangevale Community Pool to be joined with the pool with dual entrances. Admin Foell elaborated that the spray/splash park concept could open to serve pool patrons (at a fee) during the public swim timeframes, with a portion of the facility to be open to the public during the non-public swim hours separate from the Orangevale Community Pool. The pool complex area would be expanded and fenced incorporating the natural slope from the Community Center patio down to the pool to provide a larger area for Orangevale Community Pool attendees and their families during swim meets and public swim timeframes. Shackleton Woods, named after the original family owners of the property, is a trail at the Orangevale Community Center Park site. This was on the Original Orangevale Community Center Master Plan of 2008. The area was planned for minor development off Pecan Avenue with the greater part of the five-acre parcel to remain in its natural state. A class A bike trail (asphalt), connects the developed portion of the park to Pecan Avenue, and a DG path continues around the natural area and reconnects with the asphalt trail. The 2008 Master Plan incorporated more trails through the property as well as a picnic area, gazebo, playground area and a drop off/pick up area off Pecan Avenue.

NEW PROPERTY

New buildings acquired through the purchase of the former Regency Baptist Church property. May wish to expand one of the existing buildings for larger activities. However, it may be less expensive to build a secondary building. Possible usage as a wedding or reception hall venue. Good proximity to the parking lot for easy access. Small picnic areas with shade cover over them and small BBQ pit to be added. Possible scenic outdoor wedding venue. Grass with natural outdoor amphitheater for movies in the park or music venue on the hillside. Unprogrammed open use space to utilize for renting the area for events. Existing buildings to be utilized for District programming. House on property proximity to the road is very close to Hazel Avenue. Possibly relocating it further from the road to utilize as a coffee shop on the weekends, usage for bride and groom preparation for wedding, informal patio seating or for an older adult or teen space. Bocce ball court, corn hole, lawn darts, horseshoe pit game areas proposed. Large playground to utilize with the new property building activities. If implemented, Skate Park and BMX pump track proximity would be close to Hazel Avenue.

SCHEME B:

YOUTH CENTER

Referenced the Maidu Park for an example of an open-air, covered indoor style soccer or field hockey arena with lighting to incorporate onto the Youth Center site for use throughout evening and the year.

Concession stand, picnic area, and restrooms would still be included in this plan. Installation of facility lighting for the ball field. Should this occur, a lighting option would be chosen with consideration to the affected neighboring properties. Additional parking can be utilized between the Youth Center and the Maintenance Shop on site. Sacramento County will be installing a bus stop on west side of Hazel Ave. with a traffic signal and crosswalk. No traffic signal will be installed at the entrance to the Youth Center property.

NEW PROPERTY

(Hazel Avenue)

As indicated on the display map, no changes to Scheme A except for North end of property to include alternate new ideas of a Community Garden, Outdoor Plaza, additional Soccer Field, indoor event center. Attendees voiced a need for additional restrooms and water fountains to be installed. An Orangevale resident asked how water drainage will be addressed. Drainage is currently in place at the north boundary to the property. A CEQA study and County permitting are required for new development and results would mandate if additional drainage is necessary and where. The resident also inquired about the G.O. Bond for an increase of \$50-\$100 per resident on their property taxes she read about in the Orangevale paper. Admin Foell addressed the possible G.O. Bond on the November General Election. Confirmed the numbers are accurate. The Bond would affect Orangevale residents as the improvements are for the Orangevale parks. More publicity will be given to educate residents of the bond measure which all registered voters in Orangevale will have the opportunity to vote for. If the Bond doesn't pass, most of these improvements would not be able to be implemented. Admin Foell encouraged continued engagement in this discussion. The improvements will benefit our children and property values as well.

SCHEME C:

NEW PROPERTY

(Hazel Avenue)

Many similarities to Scheme A except for relocating the house to the middle of the field for better accessibility for activities with restrooms possibly connected to the relocated house. Moved covered soccer arena to this site. Event center, outdoor wedding, picnic area, bocce ball court, lawn dart, etc. are still on this Scheme. Many features are same but located in different areas within the park. Resident inquired if shading would be placed over playground areas. Another suggestion from a resident was including a dog park. Also, concern was raised by a property owner adjacent to community garden, parking lot, lawn area, that fencing or wall as well as setback distance has not been mentioned. Peter established the need to make sure perimeter fence and setback is installed for privacy and noise. Parking lot is already in existence. Improvements would create a more usable parking area and improve the site property value as well as surrounding properties.

PUBLIC
DISCUSSION

Topics include comments in order of discussion during the meeting:

- Resident voiced need to utilize more of the open lawn area to provide larger playground for children.
- A resident shared the need for the addition of shade structures in the park to help to prevent damaging sun exposure.
- Recommendation of a fourth map to be created to show what would happen if the G.O. Bond doesn't pass in the November General Election.
- An attendee voiced concern for adequate disability access. Consider utilizing the cushioned playground groundcover as it provides wheelchair access and consider providing additional disability parking,
- Community garden idea is well received by many in attendance.
- Close proximity to the properties could potentially affect property values. Peter Larimer noted to pull loud activities away from surrounding properties to reduce impact.
- Existing buildings on the new property may be used for rentals, classroom space, senior activities, teen center, etc. However, building space does not adequately accommodate a larger venue. Usage of buildings are still in the planning stages.
- Inquiry was made if relocating the existing house, which is currently located approximately 20 feet off of Hazel Avenue, would be too costly. Discussion of necessity to build a building on the new property to accommodate large venue.
- Sidewalks will be installed from Elm to Central on Hazel Avenue as part of a Sacramento County development project which will positively impact the Orangevale Community Center Park property. A pedestrian light will be installed, near the bus stop on Hazel between Elm Avenue and Central Avenue, by Sacramento County late this fiscal year or during next fiscal year.
- Outdoor lighting for the sports fields and other areas of the park are being considered to allow venues to be used past sunset. Any lighting considerations would utilize the most

current technologies to minimize light spillage and be considerate to neighboring property owners.

- Community member made recommendation for outdoor batting cages.
- Resident inquired how many points of entry exist currently and if more are planned. Two points of entry existing at Orangevale Community Center and one point of entry at the Church. No other entrances are planned at this time.
- Attendee voiced interest in Concessions to provide snacks and beverages.
- Suggestion to implement a Teen Center at the new property for gathering to play video games, Dungeon and Dragons, permission access Wi-Fi, computer lab, study lab, etc.
- Suggestion to have more activities during the day for children that are home schooled.
- A ropes course through Shackleton Woods was discussed.
- Playground age specific within same area but separated.
- Possibly install Par course (Fitness equipment) close to playground so parents can exercise while their children are playing on the playground. Alternate suggestion of installing a fitness course with stations throughout the park.
- Original Master Plan programming in Shackleton Woods included Fitness course along the trail approximately every 50 yards.
- Existing youth softball fields at Orangevale Community Center Park, which are approximately 200 foot fields, would be renovated by adding field lighting, regrading, re-grass, and fencing to accommodate tournaments.

Admin Foell addressed the residents in attendance to request a consensus of interest for a few of the ideas presented:

Playgrounds and fields with lighting. Lighting is key to utilize three good fields (currently one soccer field which could become three youth softball/baseball fields) to full potential. Lighting would be.... Admin Foell qualified that properties along Elm and Pecan would be impacted most by installation of lighting at the new property. LED field lighting with baffles would be as non-intrusive as possible.

Playgrounds and fields with lighting received approximately 15 ayes and no nays from those who attended.

Renovated Baseball Field, which has been in existence for approximately 50 years, versus Indoor Soccer Facility at the Youth Center. Indoor Style Soccer Facility would be open air with walls and overhead cover. An attendee commented that if Little League or similar organization would be interested in utilizing the site, keeping it may be worth investing in.

Vote was counted at 12 to 3 in favor of renovating the existing Baseball field.

A resident inquired of Amount of County Planning Commission interaction. Admin Foell advised that OVparks is an independent recreation and park district. OVparks Board of Directors has the responsibility in Orangevale to plan and build the recreational facilities in the community. Sacramento County provides permitting for any improvements. CEQA will be required and County permitting with mandate the correct drainage and disability parking when implementing improvements on the properties.

A resident suggested installing a large sand volleyball court at the Orangevale Community Center Park new property site, similar to one seen in Livermore, California.

Recommendation that a Bocce ball court be located closer to the parking area to accommodate senior citizen players.

Playground in San Luis Obispo has an astro-turf slide along the hillside which may work well in the existing contour to the park.

Skate, BMX, or Pump Track:

Skate park could double as skate and BMX type facility much like the facility at Sunrise Recreation & Park District's Rusch Park. Skate and bike usage is separated by days.

Unanimous interest in skate park among those in attendance.

Pump track, which is similar to BMX, using the contours of the land to move about the track. These tracks have become quite popular. Comprised of decomposed granite or asphalt, riders use the contours of the hills to go throughout the track and does not require as much maintenance. All ages can participate on a pump track.

Good majority interested in Pump Track option.

BMX track involves dirt mounds, jumps, irrigation to reduce dust issues, requires knowledge to know how to maintain it. Previously had a BMX track at Pecan Park which was District decided to

remove around year 2000 due to impact on surrounding residents. Several commented the size of the area will not adequately accommodate a BMX track. Folsom and Elk Grove currently have BMX facilities.

Little interest from attendees in incorporating a BMX facility.

Additional activity area to the Community Pool. Incorporating a spray feature along with additional enhanced features at the pool to encourage attendance to recreational swim. A fee would be charged for spray feature during regular swim hours. However, when the pool is closed, a smaller portion would still be available for public use. A resident encouraged installing more shade at the pool as well as increase in aquatic activities and facilities rather than residents having to go to Folsom or Roseville for more extensive facilities.

Everyone in attendance was in favor of adding the spray features to the swimming pool.

Amphitheatre plan to provide improved seating to accommodate large participation for events. Smaller amphitheatres currently exist at the Orangevale Community Park. Consensus was to provide a amphitheater similar in size to the outdoor amphitheater at Fair Oaks Community Park. Suggested Concerts in the Park idea during summer.

Wedding venue: Wedding venue is a benefit in terms of revenue. Build an approximately 6,000 to 10,000 square foot venue on new property. Potentially create a Rose Garden ceremony area. Receptions could be held in the new building. Resident on Pecan commented they can still hear traffic on Hazel which may be disruptive during an outdoor wedding. Also, should be mindful of surrounding usage of area, i.e. bocce ball court, soccer field, playground, which may not suit a wedding venue. Avoid conflict with wedding venue along with sports field use, i.e. whistles being blown during a wedding.

Outdoor wedding venue did not have much interest with attendees. Multipurpose Indoor Center for receptions or events had more interest. Some area schools rent out facilities for graduations. May serve a need in that area.

Smaller wedding venue - outdoor service only: Not much interest with attendees.

Larger wedding venue - to include reception, which would require constructing a new building: Viewed as more usable by attendees. Many residents in attendance favored this idea.

Soccer complex (similar to the one at Maidu Regional Park). Positive feedback that there is a need for this type of facility in the park. Indoor type arena could be utilized by soccer teams to practice during inclement weather as well.

Attendees favored implementing a covered Soccer complex at the Orangevale Community Center rather than in place of the Youth Ballfield at the Youth Center property.

Integrated Trail System throughout the park was unanimously supported.

Shaded picnic structures, playgrounds, and pool areas were recommended and unanimously encouraged.

Daughter of longtime resident voiced concerns of proximity of activities to adjoining properties. As the only Elm Avenue resident in attendance at this meeting along with one Pecan Avenue resident who has lived on Pecan Avenue since 1976 and in Orangevale for 61 years, she shared concern that representation of adjoining property owners was not present at this meeting. Therefore, consensus taken from meeting attendees are not directly affected by the changes that would be implemented. However, improvements to the new property and upgrades are appreciated. Previous property owners did not adequately maintain the property.

Additional meeting on February 8th, 2020 and communication will continue with community members as planning progresses.

In conclusion to the meeting, the attendees were invited to provide input to the displayed Scheme boards, placing Green dots to represent in favor and yellow dots represent not in favor on projects and opportunity to provide suggestions.

ADJOURNMENT

With no further business to discuss, the OVparks Community Master Planning Meeting was adjourned at 8:45 p.m. On a motion by Director Brunberg, seconded by Director Swenson, the adjournment was approved by a vote of 4-0-0 with Directors Swenson, Brunberg, and Meraz, voting Aye. Director Stickney left the meeting at 8:30 p.m. There were no Abstentions or Nays.



**California Special
Districts Association**

Districts Stronger Together

DATE: January 27, 2020
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2021 - 2023 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event, however does comp registration for the two events)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

- Complete Annual Chief Executive Officer Evaluation.

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 26, 2020. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
 Fax: 916.442.7889
 E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020. The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat C-Fred Ryness, Director, Burney Water District*
Sierra Network Seat C-Pete Kampa, GM, Saddle Creek Community Services District*
Bay Area Network Seat C-Stanley Caldwell, Director, Mt. View Sanitary District*
Central Network Seat C-Sandi Miller, GM, Selma Cemetery District*
Coastal Network Seat C-Vincent Ferrante, Director, Moss Landing Harbor District*
Southern Network Seat C-Arlene Schafer, Director, Costa Mesa Sanitary District*
 (* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **March 26, 2020** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 25, 2020 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 10, 2020.

The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Fax: _____



**California Special
Districts Association**
Districts Stronger Together

2021-2023 BOARD OF DIRECTORS NOMINATION FORM
Return this form and a Board resolution/minute action supporting the candidate
and Candidate Information Sheet by mail, or email to:

Name of Candidate: _____

District: _____
CSDA
Attn: Amber Phelen

Mailing Address: _____
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax
amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS ~ March 26, 2020

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE DIRECTLY)

Fax: _____

E-mail: _____

Nominated by (optional): _____

FOR THE YEAR

**Return this form and a Board resolution/minute action supporting the candidate
and Candidate Information Sheet by mail, or email to:**

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax
amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS ~ March 26, 2020



California Special Districts Association



Districts Stronger Together

3. List 2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Name of Candidate: _____

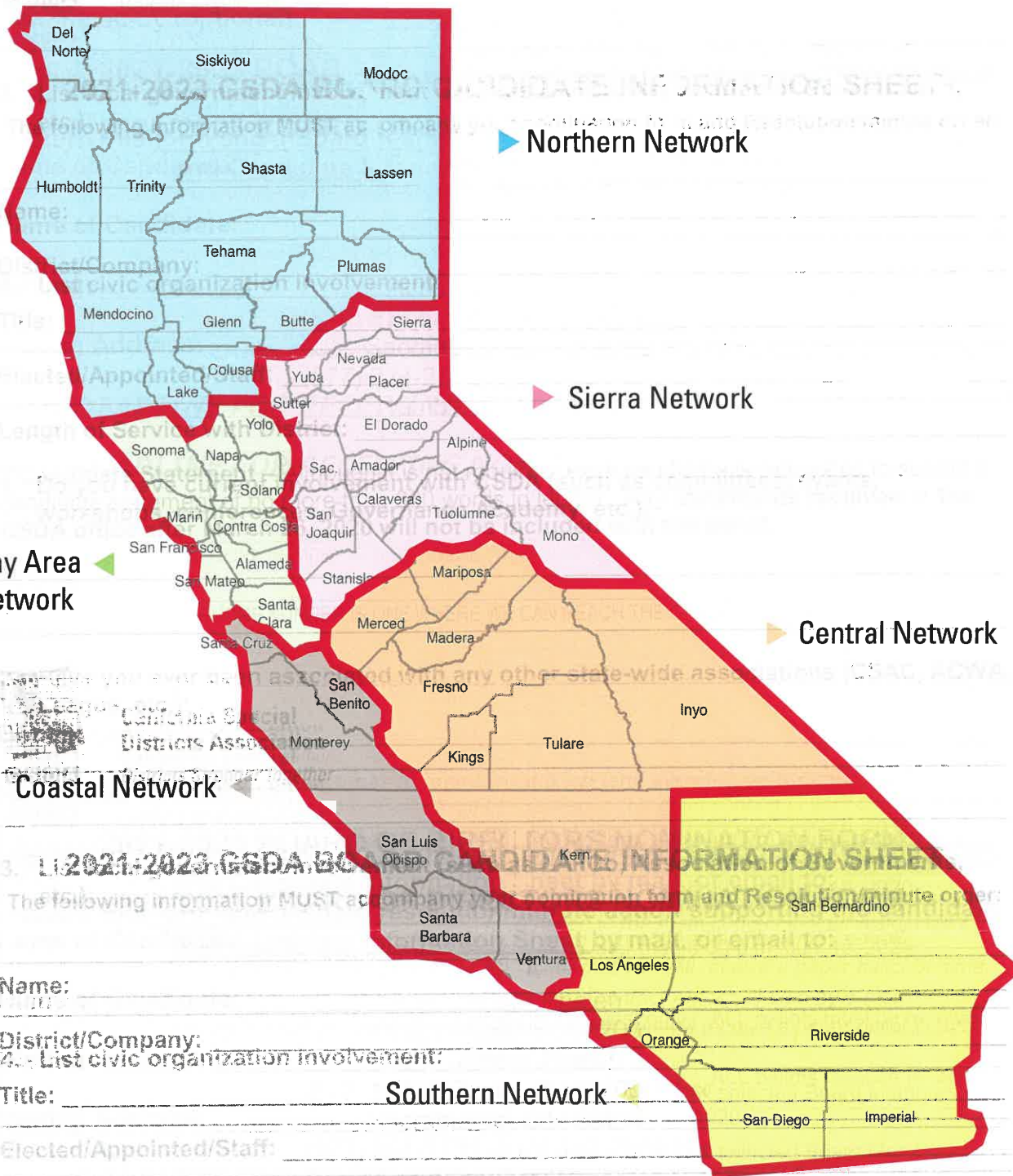
4. List civic organization involvement:

**Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.



California Special Districts Association

DISTRICT NETWORKS



Bay Area Network

Coastal Network

Southern Network

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Candidate Statement: Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.



DATE: February 4, 2020
TO: All Independent Special District Boards
SUBJECT: Nominations for Membership on SDAC

You are cordially invited to nominate a Member of your Board to join the Special District Advisory Committee (SDAC). The purpose of the Committee is to provide Sacramento LAFCo with input on issues related to Special Districts, as well as to receive information on issues before the Commission.

The SDAC membership of seventeen is composed of the two LAFCo Special District Commissioners, and the Alternate Special District Commissioner, and representatives from recreation and park, fire, water, flood control, cemetery and other types of special districts. SDAC members serve 2 year terms without compensation. Currently there are seven (7) vacant seats for Office "A" on the Committee. New members will be selected by the SDAC *Sub-committee on Membership* from the pool of nominees provided by the Special Districts.

SDAC meetings are held quarterly on the fifth Tuesday, or as needed. The SDAC meets at 7:00 PM @ SMUD Customer Service Center (CSC) (6301 S Street) Sacramento, in the Rubicon Room.

A nomination form is attached. If you wish to nominate a member of your Board, please complete the form and return it to LAFCo no later than **Thursday, February 27, 2020.**

Please feel free to contact me by email or phone if you have questions about this process.
Very truly yours,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION


Donald J. Lockhart, AICP
Executive Officer
(916) 874-2937
Donald.Lockhart@SacLAFCo.org

Enclosure: Nomination Form
Current Roster

W:\Don_Letters\Letterhead_2.doc

Donald J. Lockhart AICP, Executive Officer; Diane Thorpe, Commission Clerk
www.saclafco.org

**SPECIAL DISTRICT ADVISORY COMMITTEE
Nomination Form**

Recommendation to the SDAC Selection Committee

In accordance with the bylaws of the Special District Advisory Committee, the
Governing Board of the _____ District
nominates _____ (Board Member)
for the following position on the SDAC:

Office "A" -two year term (ends 12/31/21)

Signature: Board Chairperson

Date: _____

ATTEST:

District Manager or District Secretary

Please print e-mail address

Please attach resume of Nominee.

Please send completed nominations to:

Donald J. Lockhart, AICP, Assistant Executive Officer.
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento CA 95814
Donald.Lockhart@SacLAFCo.org

Donald J. Lockhart AICP, Executive Officer; Diane Thorpe, Commission Clerk
www.saclafco.org

OFFICE "A" 1/2020 TERM EXPIRES 12/21						
Initial	First	Last	District	Phone	Form 700	Email address
	Vacant					
OFFICE "B" TERMS 1/19 – 12/20						
						lindsey@sacfarmbureau.org
	Gary	Page	Fair Oaks Water District	916-967-5723		garypageusa@msn.com
	Carolyn	Flood	Fair Oaks Cemetery	916-966-9294		carolynflood2@gmail.com
	Elliot	Mulberg	Florin Resource Conservation District	916-217-8393		_mulberg@gmail.com
	Jessica	Dias	Fulton-El Camino R&PD	206-550-0458		jessicad993@gmail.com
	Stacey	Bastian	Rio Linda/ Elverta R&PD	916-217-1485		stacbastian@yahoo.com
	Vacant					
OFFICE "C" COMMISSIONERS						
	Charlea	Moore	Alternate Commissioner RLE R&PD	(916)275-3275		charhorseranch@aol.com
	Gay	Jones	Sacramento Metropolitan Fire District	cell: 916-208-0736 office: 916-859-4305		h2ogay@pacbell.net
	Lindsey	Liebig (Chair)	Herald FPD	916-513-1619		lindsey@sacfarmbureau.org

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
JANUARY 31, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906322148	20202100	SAM'S CLUB DIRECT CML	Books/Periodicals/Subscriptions	165.00
1906325553	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	117.99
1906329814	20202100	N3X MSP INC	Books/Periodicals/Subscriptions	140.00
				422.99
1906325553	20202900	US BANK NATIONAL ASSOCIAT	Business/Conference Expense	54.00
1906325553	20203800	US BANK NATIONAL ASSOCIAT	Employee Recognition	697.31
1906326239	20203800	WAL-MART STORES INC	Employee Recognition	82.89
				780.20
1906319489	20203900	SUSAN MYREN	Employee Transportation	52.20
1906319488	20203900	CHRISTINA KELLEY	Employee Transportation	33.64
1906322213	20203900	JENNIFER VON AESCH	Employee Transportation	59.16
				145.00
1906322178	20205500	HUB INTERNATIONAL	Insurance-Long Term	218.92
1906326851	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	129.44
1906322210	20208100	GREG FOELL OR JASON BAIN	Postal Services	8.00
1906325553	20208102	US BANK NATIONAL ASSOCIAT	Stamps	165.00
1300738055	20208102	STAMPS	Stamps	-3.00
				162.00
1906329842	20208500	PRINT PROJECT MANAGERS IN	Printing Services	5,128.50
1906319422	20219700	AT&T	Telephone Service	21.98
1906319423	20219700	SPRINT P C S	Telephone Service	21.72
1906326711	20219700	AT&T	Telephone Service	19.84
1906326732	20219700	COMCAST	Telephone Service	601.05
1906329320	20219700	COMCAST	Telephone Service	341.71
				1,006.30
1906319446	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supply	131.11
1906332401	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supplies	165.73
				296.84
1906322182	20250500	LARRY BAIN	Accounting Services	4,952.80
109938638	20250700	SACRAMENTO COUNTY ASSESSMEN	SB 2557 1st INST ORANGEVALE PARK	8,752.46
1906332400	20250700	SACRAMENTO LOCAL AGENCY F	Assessment Collection Service	374.00
				9,126.46
1906322172	20259100	NATHAN DICKERSON	Other Professional Services	3,275.00
1906329814	20259101	N3X MSP INC	IT Services	3,025.00
1906329814	20281203	N3X MSP INC	PC Supplies	520.10
1906319482	20285100	GRANIT BAY MARTIAL ARTS C	Recreational Services	154.00
1906319480	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	133.00
1906319478	20285100	ADRIAN JANSSEN VAN VUUREN	Recreational Services	1,384.75
1906319476	20285100	ALISON LLOYD	Recreational Services	72.00
1906319474	20285100	LEILA GARCES	Recreational Services	205.20
1906319472	20285100	STEVEN MIRANDA	Recreational Services	278.20
1906319483	20285100	HANDSTANDS INC	Recreational Services	809.20
1906325553	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	537.60
1906326850	20285100	CLARISSA VALDEZ	Recreational Services	400.00

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
JANUARY 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	855,000.00	87,080.82	457,637.28	397,362.72	46%
10112100	Salaries & Wages, Extra Help	430,000.00	15,416.00	242,861.67	187,138.33	44%
10112400	Salaries, Board members	12,000.00	500.00	3,600.00	8,400.00	70%
10121000	Retirement	230,000.00	24,513.50	127,377.71	102,622.29	45%
10122000	Social Security	100,000.00	7,837.35	53,319.53	46,680.47	47%
10123000	Group Insurance	240,000.00	20,734.04	139,913.30	100,086.70	42%
10124000	Worker's Comp. Ins	35,000.00		27,939.00	7,061.00	20%
10125000	Unemployment Insurance	25,000.00	3,667.19	11,331.28	13,668.72	55%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	1,927,000.00	159,748.90	1,063,979.77	863,020.23	45%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		1,014.48	485.52	32%
20202100	Books/Periodicals/Subscrip	1,000.00	422.99	2,450.94	(1,450.94)	-145%
20202900	Business/Conference Expense	6,000.00	54.00	360.00	5,640.00	94%
20203500	Education/Training Serv.	7,000.00		1,993.25	5,006.75	72%
20203600	Education /Training Supplies	1,000.00		-	1,000.00	100%
20203700	Tuition Reimbursement	1,000.00		-	1,000.00	100%
20203800	Employee Recognition	2,000.00	780.20	780.20	1,219.80	61%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	145.00	1,900.37	1,099.63	37%
20205100	Liability Insurance	60,000.00		58,083.00	1,917.00	3%
20205500	Rental Insurance	4,000.00	218.92	865.30	3,134.70	78%
20206100	Membership Dues	10,000.00		8,810.90	1,189.10	12%
20207600	Office Supplies	9,000.00	129.44	3,053.82	5,946.18	66%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00	8.00	232.70	7,267.30	97%
20208102	Stamps	3,000.00	162.00	654.00	2,346.00	78%
20208500	Printing Services	28,000.00	5,128.50	5,128.50	22,871.50	82%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	1,006.30	6,289.90	8,710.10	58%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	296.84	1,218.65	3,781.35	76%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		18.49	181.51	91%
20250500	Accounting Services	8,000.00	4,952.80	4,952.80	3,047.20	38%
20250700	Assessment/Collection Service	18,000.00	9,126.46	9,126.46	8,873.54	49%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		47,885.50	(32,885.50)	-219%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		780.00	4,220.00	84%
20259100	Other Professional Services	22,000.00	3,275.00	29,479.75	(7,479.75)	-34%
20259101	Computer Consultants	8,000.00	3,025.00	5,525.00	2,475.00	31%
20281201	PC Hardware	10,000.00		530.66	9,469.34	95%
20281202	PC Software	6,000.00		324.00	5,676.00	95%
20281203	PC Supplies	1,000.00	520.10	552.50	447.50	45%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	190,000.00	5,381.95	85,721.01	104,278.99	55%
20285200	Recreational Supplies	40,000.00	402.18	23,458.59	16,541.41	41%
20289800	Other Operating Exp - Supplies	2,000.00		30.77	1,969.23	98%
20289900	Other Operating Exp - Services	2,000.00	400.00	440.68	1,559.32	78%
20291100	System Development Services	3,000.00	2,758.35	2,758.35	241.65	8%
20296200	GS Parking Charges	200.00	7.00	57.75	142.25	71%
	SUB-TOTAL	527,550.00	38,201.03	304,478.32	223,071.68	42%
3000	OTHER CHARGES					
30321000	Interest Expense	14,000.00		13,498.34	501.66	4%
30322000	Bond/Loan Redemption	70,000.00	429.93	66,324.74	3,675.26	5%
30345000	Taxes/Licenses/Assess Trans	2,500.00		-	2,500.00	100%
	SUB-TOTAL	86,500.00	429.93	79,823.08	6,676.92	8%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	200,000.00		25,000.00	175,000.00	
42420200	Struc. & Improvements	268,500.00	26,954.72	64,871.32	203,628.68	76%
43430300	Vehicles/Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	468,500.00	26,954.72	89,871.32	378,628.68	81%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00		790.22	3,209.78	80%
	SUB-TOTAL	4,000.00	-	790.22	3,209.78	80%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	3,013,550.00	225,334.58	1,538,942.71	1,474,607.29	49%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2019/2020
JANUARY 2020**

Account Number	Revenue Account	2019/2020 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,340,000	740,328.62	740,328.62	599,671.38	55.25%
91910200	Prop. Taxes - Current Unsecured	40,000	49,579.55	49,579.55	-9,579.55	123.95%
91910300	Supplemental Taxes Current	20,000	13,254.32	13,254.32	6,745.68	66.27%
91910400	Prop. Taxes Sec. Delinquent	10,000		9,614.99	385.01	96.15%
91910500	Prop. Taxes Supp. Delinq.	500		2,067.38	-1,567.38	413.48%
91910600	Unitary Current Secured	12,000	7,300.68	7,300.68	4,699.32	60.84%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000	514.09	514.09	485.91	51.41%
91914000	Penalty Costs - Prop. Tax	200	97.10	97.10	102.90	48.55%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,423,700	811,074.36	822,756.73	600,943.27	57.79%
94941000	Interest Income	14,000	6,157.00	6,510.00	7,490.00	46.50%
94942900	Building Rental Other	110,000	4,984.78	52,212.08	57,787.92	47.47%
94943900	Cell Tower Leases	29,600		15,670.68	13,929.32	52.94%
94944800	Rec.Concessions Final 9	17,000	4,902.48	14,552.18	2,447.82	85.60%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000	6,484.90	6,484.90	8,515.10	43.23%
95952900	In-Lieu Taxes	260,000		0.00	260,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		1,777.36	-777.36	177.74%
96964600	Recreation Service Charges	505,000	50,220.16	240,694.52	264,305.48	47.66%
96969700	Security Services	2,500	288.87	1,176.87	1,323.13	47.07%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		2,028.25	-2,028.25	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500	130.00	1,133.72	1,366.28	45.35%
97979000	Revenue - Other	500	34.52	55,642.52	-55,142.52	#####
98987000	Issuance of Debt	-	0.00	55,608.00	-55,608.00	#DIV/0!
	SUB-TOTAL OTHER MISC. INCOME	957,100	73,202.71	397,883.08	559,216.92	41.57%
	TOTAL BUDGET AMOUNT	2,380,800	884,277.07	1,220,639.81	1,160,160.19	51.27%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
JANUARY 31, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906319455	20207600	CSLS INC	Office Supplies	216.11
1906319468	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticulture Services	375.00
1906319449	20210400	SITEONE LANDSCAPE SUPPLY	Agriculture/Horticulture Supplies	582.49
1906326761	20210400	NIMBUS LANDSCAPING MATERI	Agriculture/Horticulture Supplies	22.19
				604.68
1906322380	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Materials	51.87
1906326809	20213200	TOLLEFSON AND ASSOCIATES	Electrical Maintenance Supply	60.23
1906332445	20213200	LOWES BUSINESS ACCOUNT	Electrical Maintenance Supply	17.38
				77.61
1906322155	20214100	SACRAMENTO REGIONAL CONSE	Land Improvement Maintenance Service	26,147.40
1906322156	20214100	AILEEN VAN NOLAND	Land Improvement Maintenance Service	2,550.00
1906326793	20214100	RORY MERRILL	Land Improvement Maintenance Service	1,900.00
1906326794	20214100	RORY MERRILL	Land Improvement Maintenance Service	4,125.00
				34,722.40
1906319471	20214200	JET MULCH INC	Land Improvement Maintenance Supplies	1,422.50
1906322380	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supplies	52.29
1906326808	20214200	SITEONE LANDSCAPE SUPPLY	Land Improvement Maintenance Supplies	184.47
1906332445	20214200	LOWES BUSINESS ACCOUNT	Land Improvement Maintenance Supplies	257.14
				1,916.40
1906322165	20215200	SCP DISTRIBUTORS LLC LINC	Mechanical Systems Maintenance Supply	205.22
1906322170	20215200	LESLIES POOLMART INC	Mechanical Systems Maintenance Supply	41.59
				246.81
1906322380	20216200	AMERICAN RIVER ACE HARDWA	Painting Supplies	119.42
1906325553	20216200	US BANK NATIONAL ASSOCIAT	Painting Supplies	66.20
1906325553	20216200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.54
				186.16
1906319459	20216800	LESLIES POOLMART INC	Plumbing Maintenance Supplies	209.75
1906319459	20216800	LESLIES POOLMART INC	TAX ACCRUAL	0.01
				209.76
1906322380	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	5.34
1906319426	20219100	SMUD	Electricity	5,347.56
1906322149	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	1,572.50
1906322153	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Service	2,300.54
1906319443	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1906319440	20219500	UNITED SITE SERVICES	Sewage Disposal Service	177.86
1906329368	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	113.70
1906329374	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	113.70
1906329380	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	113.70
1906329378	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	261.94
1906329393	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	246.79
1906329384	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	345.64
1906334205	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	377.48
1906334207	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	464.45
				2,393.12

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
JANUARY 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		698.24	2,301.76	77%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00	216.11	225.80	274.20	55%
20207602	Signs	1,000.00		97.60	902.40	90%
20207603	Keys	1,500.00		157.61	1,342.39	89%
20210300	Agricultural/Horticultural Service	12,000.00	375.00	2,475.00	9,525.00	79%
20210400	Agricultural/Horticultural Supply	15,000.00	604.68	2,247.71	12,752.29	85%
20211200	Building Maint. Supplies	10,000.00	51.87	7,200.04	2,799.96	28%
20212200	Chemicals	35,000.00		20,518.46	14,481.54	41%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	77.61	1,547.34	452.66	23%
20214100	Land Improv. Maint. Service	34,000.00	34,722.40	45,582.40	(11,582.40)	-34%
20214200	Land Improv. Maint. Supplies	46,000.00	1,916.40	3,805.09	42,194.91	92%
20215100	Mechanical System Maint. Ser	10,000.00		7,535.01	2,464.99	25%
20215200	Mechanical System Maint. Sup	3,000.00	246.81	1,717.76	1,282.24	43%
20216200	Painting Supplies	1,500.00	186.16	634.41	865.59	58%
20216700	Plumbing Maint. Service	1,000.00		199.00	801.00	80%
20216800	Plumbing Maint. Supplies	4,000.00	209.76	1,007.85	2,992.15	75%
20218100	Irrigation Service	2,000.00	5.34	5.34	1,994.66	100%
20218200	Irrigation Supplies	18,000.00		7,178.42	10,821.58	60%
20218500	Permit Charges	2,000.00		1,673.25	326.75	16%
20219100	Electricity	88,000.00	5,347.56	38,390.97	49,609.03	56%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	1,572.50	11,723.20	18,276.80	61%
20219300	Refuse Collection / Disposal Service	24,000.00	2,300.54	11,681.15	12,318.85	51%
20219500	Sewage Disposal Service	14,000.00	2,393.12	8,866.47	5,133.53	37%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	3,213.77	41,298.58	11,701.42	22%
20219900	Telephone System Maintenance	3,000.00		-	3,000.00	100%
20220500	Auto Maintenance Service	6,000.00		330.69	5,669.31	94%
20220600	Auto Maintenance Supplies	6,000.00	42.86	1,308.36	4,691.64	78%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00	113.13	217.57	3,782.43	95%
20223600	Fuel & Lubricants	18,000.00	1,045.72	9,204.62	8,795.38	49%
20227500	Rent/Lease Equipment	5,000.00	40.70	3,569.97	1,430.03	29%
20228100	Shop Equip. Maint. Service	2,000.00		269.50	1,730.50	87%
20228200	Shop Equip. Maint. Supplies	7,000.00		2,044.86	4,955.14	71%
20229100	Other Equip. Maint. Service	2,500.00		273.32	2,226.68	89%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00	815.04	1,479.73	2,520.27	63%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	1,506.25	12,400.80	7,599.20	38%
20250500	Accounting Services	3,000.00	2,722.40	2,722.40	277.60	9%
20252500	Engineering Services	15,000.00		6,084.04	8,915.96	59%
20253100	Legal Services	18,000.00		-	18,000.00	100%
20257100	Security Services	20,000.00	1,815.00	12,614.19	7,385.81	37%
20259100	Other Professional Services	38,000.00	169.00	2,390.08	35,609.92	94%
20289800	Other Operating Expenses Sup.	3,500.00		1,635.88	1,864.12	53%

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
	SUB-TOTAL	600,000.00	61,709.73	273,012.71	326,987.29	54%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		1,199.95	100.05	8%
	SUB-TOTAL	1,300.00	-	1,199.95	100.05	8%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	172,000.00		56,034.05	115,965.95	67%
43430300	Equipment	110,000.00		76,026.76	33,973.24	31%
	SUB-TOTAL	282,000.00	-	132,060.81	149,939.19	53%
	GRAND TOTAL	883,300.00	61,709.73	406,273.47	477,026.53	54%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2019/2020
JANUARY 2020

Account Number	Expenditure Account	Budgeted 2019/2020	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	274.33	525.67	66%
20223600	Fuel & Lubricants	600.00	43.57	381.01	218.99	36%
20250500	Accounting Services	500.00	524.80	524.80	(24.80)	-5%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		(2.64)	302.64	101%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	607.56	1,177.50	4,250.50	78%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	607.56	1,177.50	4,250.50	78%

**ORANGEVALE RECREATION & PARK DISTRICT
MAINTENANCE COMMITTEE MEETING RECAP
WEDNESDAY, JANUARY 15, 2020
10:00 AM**

**LOCATION:
Orangevale Community Center & Park Tour
6826 Hazel Avenue
Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 10:05 a.m.
Roll call: Director Swenson, Director Stickney, Administrator Foell, Park Supt. Oropeza*
2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**
 - A. Sidewalk Project at Sundance
Administrator Foell stated the he hired Exclusive Exteriors for the project which has now been completed. The contractor removed the tree, ground the stump, removed the damaged sidewalk and gutter and replaced the sidewalk and gutter. The Board members recommended that the District replace approximately 15 feet of mow strip behind the new sidewalk and replace the one broken bollard that was outside the original scope of the project. This was recommended due to the tree roots having lifted the mow strip above the level of the sidewalk.
 - B. Almond Park – Playground Surfacing
Park Superintendent Oropeza discussed the surfacing material at the playground at Orangevale Community Center Park and Almond Park and discussed the ongoing maintenance needs of the surfacing. He recommended applying a surface sealer on each of the playgrounds that will preserve the integrity of the surface, fill the cracks, and extend the life. Each surface will need to be replaced within the next five years. Discussed information about the use of surface materials in playgrounds (poured in place vs wood engineered fiber).
 - C. Swimming Pool – Remodel/Re-surfacing
Discussed pool infrastructure and possible solutions for an infrastructure upgrade/remodel to address a leak on the deck and plaster issues in various areas. Staff has hired a pool expert to evaluate the pool and potential options for renovation.
 - D. Maintenance Projects for remainder of 2019/20 and Fiscal 2020/21
Administrator Foell summarized the remaining projects for the current year. The committee discussed the Community Center and new property roof issues and the current condition of them including leaks and other damage. The immediate need to address the leaks will be contracted this fiscal year. Major renovations will be addressed in future years including the replacement of the metal roofing on the Community Center.
 - E. Discussion of Capital Items for the 2020/21 Budget
Discussed the condition of sports fields and what we can do to improve the playing area. Director Stickney suggested looking into a tractor attachment that could help with the surface maintenance. Park Supt. Oropeza suggested the purchase of a wide-area mower to save labor hours to allow current staffing levels to utilize the time savings in areas such as maintaining the additional property and buildings purchased.
5. **DIRECTOR'S AND STAFF'S COMMENTS**
6. **ITEMS FOR NEXT AGENDA**
7. **ADJOURNMENT** *The meeting was adjourned at 12:45 p.m.*

STAFF REPORT



DATE: 2-13-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – JANUARY 2020

ADMINISTRATION

- Administrator Foell attended the Community Council Meeting on January 10th.
- Administrator Foell, Park Supt. Oropeza and Directors Stickney and Swenson attended a Maintenance Committee Meeting on Wednesday, January 15th.
- Administrator Foell and the District's attorney David McMurchie attended a meeting with the City of Citrus Heights staff to discuss the Electric Greenway Trail and the purchase agreements necessary for the trail.
- Administrator Foell, Rec. Supervisor Bain, Admin. Serv. Supervisor Woodford, Finance/HR Supt. Von Aesch, Rec. Coordinator Roberts, Park Supt. Oropeza, and MTW Staff met to discuss the update to the Orangevale Community Center Park master plan.

RECREATION

- Supervisor Bain attended the VFCAL swim league meeting
- Coordinator Roberts attended YTRS January meeting
- Coordinator Roberts attended the Sac State Networking meeting

January Activities	Enrollment	Attendance	Gross Revenue
Classes			
Aiki Jujitsu Self Defense	8		\$ 437.00
Aikido Teen/Adult	7		\$ 995.00
Aikido Youth	7		\$ 568.00
American Mahjong	4		\$ 32.00
Artist Studio	25		\$ 1,426.00
Ballet - Baby	1		\$ 32.00
Ballet - Pre Ballet	4		\$ 386.00
Beginning Beekeeping	12		\$ 750.00
Dance - Foxtrot	1		\$ 47.00
Dance - Waltz	3		\$ 141.00
Gymnastics - KinderGym	1		\$ 96.00
Gymnastics - Parent Participation	4		\$ 388.00
Gymnastics - Tot	1		\$ 91.00
Internet Drivers Education	1		\$ 31.00
Jazzercise		370	
Karate - Preschool	4		\$ 386.00
Karate - SA Shotokan	20		\$ 3,011.00
Learn to Crochet	3		\$ 201.00
Mens 50+ 3 on 3	9		\$ 288.00
Middle School Girls Basketball	48		\$ 7,930.00
New Star Childrens Theatre	3		\$ 891.00
Workshop			

Sunset Chef	9		\$	213.00
Tai-Chi Chuan	6		\$	255.00
Top Notch Basketball Training	17		\$	1,758.00
TwirlSport Tumbling - Intermediate	2		\$	104.00
Ukulele	54		\$	54.00
Winter Youth Basketball	85		\$	10,879.00
Yoga for Grown Ups	14		\$	720.00
Classes Sub Total	353	370	\$	32,110.00
Events				
Polar Bear Plunge	53		\$	229.00
Events Sub Total	53	0	\$	229.00
Preschool				
Kinder Kidz	21		\$	5,830.00
Orange Blossoms	18		\$	4,285.00
Preschool Sub Total	39	0	\$	10,115.00
SENIORS				
Bridge	82		\$	82.00
M.O.V.E. mid day movie		16		
Senior Lunches		208		
Seniors Sub Total	82	224	\$	82.00
Trips				
Discover Panama	1		\$	429.45
Harrah's Northern California	4		\$	120.00
Trips Sub Total	5		\$	549.45
GRAND TOTAL				
	532	594	\$	43,085.45

January Gross Revenue Recap – January OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$58,075, \$18,075 over the projected amount. January recreation revenue came in at \$50,721, \$14,721 over the projected amount and facility revenue in came in at \$7,354, \$3,354 over the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in January.*

UPCOMING EVENTS

- February 14th Best Friends Bash
- February 14th Kids Night Out
- February 29th Critter Expo

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: 2020-01-01 to 2020-01-31

Off Property

Notice To Appear Issued

1) Date/Time: 2020-01-19 12:36

Violation 1: 4000(a) CVC No current registration, Severity: Inf

Violation 2: 12500(a) CVC Unlicensed Driver, Severity: Inf

PARKS

Park Infrastructure

All Parks

- Staff continues to do monthly playground inspections and takes care of repairs on site if necessary.
- Staff installed two cornhole pits and secured gaga pit in concrete at Oak and Filbert Park.
- Staff removed a large dead tree from Pecan Park.
- Staff removed graffiti from Norma Hamlin, Horse Arena and Pecan Park.

Mechanics

- Staff swapped engines from a spare parts mower onto the oldest mower due to transmission issues. The mower is currently running.
- Replaced deck belt and transmission cooling line on Kubota 331
- Installed new ignition switch on 1211.

Park Irrigation

All Parks

- All irrigation systems are off.

Park Grounds

All Parks

- Staff continues with regular detail maintenance in all parks and park restrooms.
- Staff removed fallen tree branch at the Horse Arena and Pecan.
- Staff tree pruned Almond, Norma Hamlin and Orangevale Community Center Parks.

Other Reports

- Staff continues to assist Recreation in Youth Center building rental, programed classes, picnic rentals and schedule events.
- Staff removed all decorations from the Christmas tree.
- Staff removed the raised flower bed from the south side of the of new property buildings. Staff also removed 4 palm trees in the same location.



RESOLUTION NO: 20-02-638

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION AND PARK DISTRICT DIRECTING
PREPARATION OF THE ENGINEER'S REPORT FOR THE
ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT
DISTRICT (OLLAD) OF THE ORANGEVALE RECREATION AND
PARK DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Orangevale Landscaping and Lighting Assessment District (the "District"), County of Sacramento, State of California, that

1. On July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972.

2. The purpose of the Assessment District is for the installation, maintenance and servicing of improvements to the Orangevale Recreation and Park District, as described in Section 3 below.

3. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security guards, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Governing Board for submission to the Board.

PASSED AND ADOPTED this 13th day of February 2020 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

CLERK OF THE BOARD



RESOLUTION NO: 20-02-639

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION AND PARK DISTRICT
DIRECTING PREPARATION OF THE ENGINEER'S REPORT
FOR THE KENNETH GROVE LANDSCAPING AND LIGHTING
ASSESSMENT DISTRICT OF THE ORANGEVALE
RECREATION AND PARK DISTRICT**

RESOLVED, by the Board of Directors (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, that

1. The formation of the Kenneth Grove Maintenance Assessment District (the "Assessment District"), pursuant to the provisions of the Landscaping and Lighting Act of 1972 has previously been ordered through Resolution 94-05-86A.

2. The purpose of financing certain park and recreation improvements and refurbishments, as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District, as described in Section 3 below.

3. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District's Kenneth Grove Assessment District.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Governing Board for submission to the Board.

PASSED AND ADOPTED this 13th day of February 2020 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

CLERK OF THE BOARD

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

STAFF REPORT



DATE: 2-13-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: APPROVAL OF RESOLUTION 20-02-640 ESTABLISHING A SCHEDULE OF FEES FOR USE OF PARK AND RECREATIONAL FACILITIES, PROGRAMS, AND SERVICES

RECOMMENDATION

Approve Resolution 20-02-640 establishing a schedule of fees for the use of park and recreational facilities, programs, and services.

BACKGROUND

Staff is proposing modest fee increases of five percent effective upon approval as stated in the resolution and accompanying exhibit. In determining the five percent increase in fees, staff considered the minimum wage increases for facility hosts, supply costs and utility cost increases. In addition, staff surveyed Fulton-El Camino, Folsom, Roseville, Sunrise, Fair Oaks and the Orangevale Grange to insure rental fees were comparable and competitive with facilities of similar size and amenities. Staff recommends approval of the five percent increase in fees.

RECOMMENDED MOTION

I move approval of Resolution 20-02-640 establishing a schedule of fees for the use of park and recreational facilities, programs, and services.

**Orangevale Recreation and Park District
2020 Fee Schedule
Exhibit A**

BUILDING/ROOM RENTAL FEES

Orangevale Community Center 6826 Hazel Ave	Min Rental	Rental	Classification		
			Standard	Civic/Non Profit	Civic/Non Profit Youth Serving
		<i>per hour unless noted</i>			
Auditorium (AUD) Mon-Thurs	4 hr	Rate	\$144 / \$151	\$122 / \$128	\$116 / \$122
		Resident Rate	\$116 / \$122	\$98 / \$103	\$92 / \$97
Kitchen Use with Auditorium	<i>Concurrent</i>	Rate (Flat)	\$139 / \$146	\$132 / \$139	\$132 / \$139
Auditorium - Sporting Event M-Th (no set-up & no food)	2 hr	Rate	\$72 / \$76	\$61 / \$64	\$57 / \$60
		Resident Rate	\$57 / \$60	\$48 / \$50	\$45 / \$47
Auditorium (AUD) Friday-Sunday	4 hr	Rate	\$173 / \$182	\$147 / \$154	\$139 / \$146
		Resident Rate	\$139 / \$146	\$118 / \$124	\$111 / \$117
Kitchen Use with Auditorium	<i>Concurrent</i>	Rate (Flat)	\$139 / \$146	\$132 / \$139	\$132 / \$139
Auditorium - Sporting Event Fri-Sun (no set-up & no food)	2 hr	Rate	\$87 / \$91	\$73 / \$77	\$69 / \$72
		Resident Rate	\$69 / \$72	\$59 / \$62	\$55 / \$58

Meeting Room (MR) Mon-Thur	2 hr	Rate	\$79 / \$83	\$ 67 / \$70	\$63 / \$66
		Resident Rate	\$62 / \$65	536 / \$56	\$50 / \$53
Meeting Room (MR) Fri-Sun	4 hr	Rate	\$102 / \$107	\$86 / \$90	\$81 / \$85
		Resident Rate	\$85 / \$89	\$72 / \$76	\$68 / \$71
Kitchen Use with Meet Rm	<i>Concurrent</i>	Rate	\$139 / \$146	\$132 / \$139	\$132 / \$139
Meeting Room w/Aud rental (if 4 hrs or less & no food service)	<i>Concurrent w/Aud</i>	Rate (Flat)	\$155 / \$163	\$131 / \$138	\$124 / \$130
		Resident Rate	\$125 / \$131	\$106 / \$111	\$100 / \$105
Meeting Room w/Aud rental (if over 4 hrs OR food service)	<i>Concurrent w/Aud</i>	Rate (Flat)	\$311 / \$327	\$263 / \$276	\$248 / \$261
		Resident Rate	\$249 / \$261	\$212 / \$233	\$200 / \$210

Classroom (CR)	2 hr	Rate (Hourly)	\$35 / \$37	\$35 / \$37	\$35 / \$37
Classroom w/Aud or MR rental (no set-up & no food served)	<i>Concurrent w/rental</i>	Rate (Flat)	\$35 / \$37	\$35 / \$37	\$35 / \$37
Classroom w/Aud or MR rental (with food served in room)	<i>Concurrent w/rental</i>	Rate (Flat)	\$69 / \$72	\$69 / \$72	\$69 / \$72
Classroom Mon - Thur Only	1 hr	Rate	n/a	n/a	Free w/service project

**Orangevale Activity Building
6818 Hazel Ave**

Activity Building (AB) Mon-Thur	2 hr	Rate	\$79 / \$83	\$63 / \$66	\$63 / \$66
		Resident Rate	\$62 / \$65	\$50 / \$53	\$50 / \$53
Activity Building (AB) Fri-Sun	4 hr	Rate	\$102 / \$107	\$82 / \$86	\$81 / \$85
		Resident Rate	\$85 / \$89	\$69 / \$72	\$68 / \$71

**Youth Center
6745 Hazel Ave**

Youth Center (YC) Mon-Thur	2 hr	Rate	\$47 / \$49	\$38 / \$40	\$38 / \$40
		Resident Rate	\$37 / \$39	\$30 / \$32	\$30 / \$32
Youth Center (YC) Fri-Sun	4 hr	Rate	\$47 / \$49	\$38 / \$40	\$38 / \$40
		Resident Rate	\$37 / \$39	\$30 / \$32	\$30 / \$32
Kitchen Use	<i>Concurrent</i>	Rate	Included	Included	Included

**Orangevale Recreation Park District
2020 Fee Schedule**

PICNIC/OUTDOOR FACILITY RENTAL FEES

		Classification			
		Standard	Civic/Non Profit Youth Serving	Public Education	
Orangevale Community Park 7301 Filbert		Rental Period	Rental	Daily Rate	
Family Picnic Shelter (FPS) (Covered pad, 4 tables, BBQ)	Day	Rate	\$83 / \$87	n/a	M-F School Yr
		Resident Rate	\$69 / \$72	n/a	no charge
Group Picnic Shelter (GPS) (Covered pad, 12 tables, BBQ)	Day	Rate	\$250 / \$263	n/a	M-F School Yr
		Resident Rate	\$208 / \$218	n/a	no charge
Pavilion (PAV) (Covered pad, Band Stand, Dance Area, BBQ - 6 tables)	Day	Rate	\$166 / \$174	n/a	n/a
		Resident Rate	\$139 / \$146	n/a	n/a
Horse Arena Use of Arena, Warm-up, Stands, Ann. Booth. No services/no prep.	Day	Rate	\$250 / \$263	\$208 / \$ 218	n/a
		Resident Rate	\$208 / \$218	\$173 / \$182	n/a
Stone Amphitheater Staging and seating. No electricity or water available.	Day	Rate	\$83 / \$87	no charge	no charge
		Resident Rate	\$69 / \$72	no charge	no charge
Almond Park - 5901 Almond		Rental Period	Rental	Daily Rate	
Family Picnic Shelter (FPS) (Covered pad, 4 tables, BBQ)	Day	Rate	\$83 / \$87	n/a	M-F School Yr
		Resident Rate	\$69 / \$72	n/a	no charge
Sand Volleyball Courts (2 Courts Available)	Day	Rate	No Charge	n/a	n/a
		Resident Rate	No Charge	n/a	
Tennis Courts (2 Courts Available)	2 Hours	Rate	\$14 / \$15	n/a	n/a
		Resident Rate	\$12 / \$13	n/a	
Pecan Park - 5945 Pecan		Rental Period	Rental	Daily Rate	
Pickleball Courts (2 Courts Available)	2 hours	Rate	\$14 / \$15	n/a	n/a
		Resident Rate	\$12 / \$13	n/a	
Tennis Court (1 Court Available)	2 hours	Rate	\$14 / \$15	n/a	n/a
		Resident Rate	\$12 / \$13	n/a	
Palisades Park - 9601 Lake Natoma		Rental Period	Rental	Daily Rate	
Tennis Courts (2 Courts Available)	2 hours	Rate	\$14 / \$15	n/a	n/a
		Resident Rate	\$12 / \$13	n/a	

**Orangevale Recreation Park District
2020 Fee Schedule**

ATHLETIC FIELD RENTAL FEES

**Orangevale Community Center Park
6826 Hazel**

		Classification		
	Rental Period	Rental	Standard	Local Youth Sports Organization
Softball Field (SBFN or SBFS) No prep	Hourly	Rate	\$18 / \$19	n/a
		Resident Rate	\$14 / \$15	\$14 / \$15
Softball Field (SBFN or SBFS) No prep	Day (8am-8pm)	Rate	\$139 / \$146	n/a
		Resident Rate	\$104 / \$109	\$104 / \$109
Soccer Field (SF) No prep	Hourly	Rate	\$18 / \$19	n/a
		Resident Rate	\$14 / \$15	\$13 / \$14
Soccer Field (SF) No prep	Day (8am-8pm)	Rate	\$139 / \$146	n/a
		Resident Rate	\$104 / \$109	\$104 / \$109

**Orangevale Community Park
6826 Hazel**

Soccer Field (SF) No prep	Hourly	Rate	\$14 / \$15	No rental fee Maint fee applies
Soccer Field (SF) No prep	Day (8am-8pm)	Rate	\$118 / \$124	No rental fee Maint fee applies

**Orangevale Youth Center Park
6826 Hazel**

Baseball Field (SF) No prep	Hourly	Rate	\$14 / \$15	No rental fee Maint fee applies
Baseball Field (SF) No prep	Monthly	Rate	n/a	No rental fee Maint fee applies

All Other District Parks

	Rental Period	Rental	Standard	Local Youth Sports Organizations
Athletic Fields No prep	Hourly	Rate	\$14 / \$15	No rental fee Maint fee applies

San Juan Schools w/Joint Use Agreements

	Rental Period	Rental	Standard	Local Youth Sports Organizations
Athletic Fields No prep	Hourly	Rate	n/a	No rental fee Maint fee applies

**Orangevale Recreation Park District
2020 Fee Schedule**

SWIMMING POOL RENTAL FEES

**Orangevale Community Pool
6826 Hazel Ave**

			Classification		
			Standard	Civic/Non Profit & C/NP Youth Serving	Public Education
Exclusive Use Pool Party	Rental Period	Rental	Use Rate		
Up to 100 guests <i>(includes lifeguards)</i>	2 hr	Rate	\$335/ \$352	\$300 / \$315	\$255 / \$268
		Resident Rate	\$300 / \$315	\$285 / \$299	
Up to 100 guests <i>(includes lifeguards)</i>	3 hr	Rate	\$470 / \$494	\$425 / \$446	\$350 / \$368
		Resident Rate	\$425 / \$446	\$400 / \$420	
101 to 300 guests <i>(includes lifeguards)</i>	2 hr	Rate	\$420 / \$441	\$390 / \$410	\$340 / \$357
		Resident Rate	\$390/ \$410	\$370 / \$389	
101 to 300 guests <i>(includes lifeguards)</i>	3 hr	Rate	\$590 / \$620	\$540 / \$567	\$470 / \$494
		Resident Rate	\$540 / \$567	\$520 / \$546	
Pool Party Place (during Public Swim)	Rental Period	Rental	Use Rate		
2 tables reserved w/ 8 per table & 10 youth admission & 1 adult	2 hr	Rate	\$75	\$75	\$75
Pool Rental - Special Use	Min Rental Period	Rental	Rate		
Pool	4 hr	Rate	\$80 / \$85 /hour		
Lifeguard			\$16 / \$17 /hour/lifeguard		
Utilities			actual cost for out of season use		

**Orangevale Recreation Park District
2020 Fee Schedule**

SPECIAL EVENT FACILITY RENTAL FEES

		Classification			
		Standard	Civic/Non Profit Youth Serving	Public Education	
	Rental Period	Rental	Daily Rate		
Horse Arena Use of Arena, Warm-up, Stands, Ann. Booth. No services/no prep.	Day	Rate	\$ 250 / \$263	\$208 / \$218	n/a
		Resident Rate	\$208 / \$218	\$173 / \$182	n/a

Disc Golf Course Exclusive Course Rental	Day	Rate	\$250 / \$263	n/a	n/a
		Resident Rate	\$208 / \$218	n/a	n/a
Non-exclusive or fundraising tournaments for course improvements.	Day	Rate	\$0	n/a	n/a

Special Event Rental Guidelines The District Board of Directors has given the District Administrator or designee authorization to negotiate rates different from these guidelines based on the type of event, impact to the park, and requested services.	Day	0-50	\$173 / \$182	\$145 / \$152	\$145 / \$152
		51-200	\$347 / \$364	\$289 / \$303	\$289 / \$303
		201-500	\$635 / \$667	\$520 / \$546	\$520 / \$546
		Over 500	\$1040 / \$1092	\$866 / \$909	\$866 / \$909

**Orangevale Recreation Park District
2020 Fee Schedule**

SERVICE FEES

Staffing Charges - District	Minimum Hours	Billable Hourly Rate
Facility Host	2	\$21
Lifeguard	2	\$17
Custodian/Maintenance Worker	2	\$37
Overtime	-	1.5 x the listed rate

Security - Contracted

Security Guard	4	\$35/hr per guard
Park Police	2	\$60/hr per officer

Field and Maintenance Services

Softball Field Water, Drag, & Line	-	\$60/per field
Field Striping	-	\$70/per field
Arena Rototill	-	\$60/per

Field Maintenance Offset Fee	Rental Period	Local Youth Sport Organizations
Athletic Fields	monthly	\$100/per field

Utility Services

Electricity - Indoor	Special Use/Event	\$15/outlet
Electricity - Outdoor	Special Use/Event	\$100/day
Electricity - Outdoor	OVCN Pavilion	\$50/day
Bin for Trash	Special Use/Event	direct cost
Water Access	Special Use/Event	negotiated

Additional Charges	Standard	Civic Non Profit Public Education Local Youth Sports Local Government
Copy Fee	\$0.25/page	\$0.25/page
Electronic Reader Board Message	\$40 per message	\$20 per Message
Outdoor Alcohol Permit	\$50	-
Room Set-up/Clean-up Fee	n/a	\$50
Insurance - Contracted	per yearly agreement w/company + \$20 processing fee	per yearly agreement w/company + \$20 processing fee

**Orangevale Recreation Park District
2020 Fee Schedule**

RENTAL DEPOSIT FEES

Indoor Facilities

Facility	Type of Deposit	# of Guests	No Alcohol	w/Alcohol	Youth Orient w/Alcohol
Orangevale Community Ctr Entire Building	Cleaning/Damage	<i>room capacity</i>	\$600	\$700	\$900
Orangevale Community Ctr Auditorium	Cleaning/Damage	<i>room capacity</i>	\$300	\$400	\$500
Orangevale Community Ctr Meeting Room	Cleaning/Damage	<i>room capacity</i>	\$200	\$300	\$400
Orangevale Community Ctr Classroom	Cleaning/Damage	<i>room capacity</i>	\$100	n/a	n/a
Activity Building	Cleaning/Damage	<i>room capacity</i>	\$200	\$300	\$400
Orangevale Youth Ctr	Cleaning/Damage	<i>room capacity</i>	\$200	\$300	\$400

Outdoor Facilities

Facility	Type of Deposit	# of Guests	No Alcohol	w/Alcohol
Orangevale Community Park Amphitheater	Cleaning/Damage	<i>facility capacity</i>	\$100	\$200
All District Parks	Special Use/Event	<i>per contract</i>	\$500	\$500

District Equipment

Type of Equipment	Type of Deposit	Fee
Softball Bases	Damage/Security	\$50/set
AV Equipment	Damage/Security	\$100
Misc Equipment	Damage/Security	\$100
Flat Screen TV w/ DVD or Projector	Rental Fee	\$30
16 Foot Screen Rental	Rental Fee	\$30
Portable Speaker w/ Mic	Rental Fee	\$20
Coffee Pot	Rental Fee	\$10
Coffee Pot w/ Coffee	Rental Fee	\$20



RESOLUTION # 20-02-640

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION AND PARK DISTRICT
ESTABLISHING A SCHEDULE OF FEES FOR USE OF PARK AND
RECREATIONAL FACILITIES, PROGRAMS AND SERVICES**

WHEREAS, Public Resources Code Section 5786.1 authorizes the Orangevale Recreation and Park District (the "District") to adopt rules and regulations for the use of the District's recreational facilities, programs and services; and

WHEREAS, the District has enacted Ordinance No. 11-09-002 adopting Chapter 9.36 of the Sacramento County Code entitled Park Regulations, the provisions of which are applicable to the facilities of the District as provided by Section 9.36.015; and

WHEREAS, Ordinance No. 11-09-002 adopting Chapter 9.36 of the Sacramento County Code, Section 9:36:042 provides that the District may adopt by resolution a schedule of fees for use of the District's recreational facilities, programs and services; and

WHEREAS, the District has determined that the user fees set forth in Exhibit A attached hereto and incorporated herein by this reference are reasonably to cover the costs of providing said recreational facilities, programs and services.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE ORANGEVALE RECREATION AND PARK DISTRICT AS FOLLOWS:

1. User fees for park and recreational facilities and services provided by the District shall be charged in the amounts set forth in Exhibit A attached hereto and incorporated herein by this reference;

2. Said user fees are reasonably necessary to recover the cost of providing the facilities and services. Examples of the types of facilities and services for which fees may be charged include, but are not limited to, the following: copies of public records; parking; reservation of buildings and other facilities for exclusive use; participation in organized athletic programs and other recreational programs.

3. Exhibit A shall be amended from time to time as determined by the Board of Directors if it is determined that the user fees set forth are not in an amount reasonably necessary to recover the cost of providing the facilities and services.

4. This Resolution shall take effect upon its adoption.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Board of Directors of the Orangevale Recreation and Park District this 13th day of February 2020 by the following vote to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
Ovparks.com

**Orangevale Recreation and Park District
2020 Fee Schedule
Exhibit A**

BUILDING/ROOM RENTAL FEES

Orangevale Community Center 6826 Hazel Ave	Min Rental	Rental	Classification		
			Standard	Civic/Non Profit	Civic/Non Profit Youth Serving
			<i>per hour unless noted</i>		
Auditorium (AUD) Mon-Thurs	4 hr	Rate	\$151	\$128	\$122
		Resident Rate	\$122	\$103	\$97
Kitchen Use with Auditorium	<i>Concurrent</i>	Rate (Flat)	\$146	\$139	\$139
Auditorium - Sporting Event M-Th (no set-up & no food)	2 hr	Rate	\$76	\$64	\$60
		Resident Rate	\$60	\$50	\$47
Auditorium (AUD) Friday-Sunday	4 hr	Rate	\$182	\$154	\$156
		Resident Rate	\$146	\$124	\$117
Kitchen Use with Auditorium	<i>Concurrent</i>	Rate (Flat)	\$146	\$139	\$139
Auditorium - Sporting Event Fri-Sun (no set-up & no food)	2 hr	Rate	\$91	\$77	\$72
		Resident Rate	\$72	\$62	\$58

Meeting Room (MR) Mon-Thur	2 hr	Rate	\$83	\$70	\$66
		Resident Rate	\$65	\$56	\$53
Meeting Room (MR) Fri-Sun	4 hr	Rate	\$107	\$90	\$85
		Resident Rate	\$89	\$76	\$71
Kitchen Use with Meet Rm	<i>Concurrent</i>	Rate (Flat)	\$146	\$139	\$139
Meeting Room w/Aud rental (if 4 hrs or less & no food service)	<i>Concurrent w/Aud</i>	Rate (Flat)	\$163	\$138	\$130
		Resident Rate	\$131	\$111	\$105
Meeting Room w/Aud rental (if over 4 hrs OR food service)	<i>Concurrent w/Aud</i>	Rate (Flat)	\$327	\$276	\$261
		Resident Rate	\$261	\$223	\$210

Classroom (CR)	2 hr	Rate (Hourly)	\$37	\$37	\$37
Classroom w/Aud or MR rental (no set-up & no food served)	<i>Concurrent w/rental</i>	Rate (Flat)	\$37	\$37	\$37
Classroom w/Aud or MR rental (with food served in room)	<i>Concurrent w/rental</i>	Rate (Flat)	\$72	\$72	\$72
Classroom Mon - Thur Only	1 hr	Rate	n/a	n/a	Free w/service project

**Orangevale Activity Building
6818 Hazel Ave**

Activity Building (AB) Mon-Thur	2 hr	Rate	\$83	\$70	\$66
		Resident Rate	\$65	\$56	\$53
Activity Building (AB) Fri-Sun	4 hr	Rate	\$107	\$90	\$85
		Resident Rate	\$89	\$76	\$71

**Youth Center
6745 Hazel Ave**

Youth Center (YC) Mon-Thur	2 hr	Rate	\$49	\$42	\$40
		Resident Rate	\$39	\$33	\$32
Youth Center (YC) Fri-Sun	4 hr	Rate	\$49	\$42	\$40
		Resident Rate	\$39	\$33	\$32
Kitchen Use	<i>Concurrent</i>	Rate	Included	Included	Included

**Orangevale Recreation Park District
2020 Fee Schedule**

PICNIC/OUTDOOR FACILITY RENTAL FEES

		Classification			
		Standard	Civic/Non Profit Youth Serving	Public Education	
Orangevale Community Park 7301 Filbert		Rental Period	Rental	Daily Rate	
Family Picnic Shelter (FPS) (Covered pad, 4 tables, BBQ)	Day	Rate	\$87	n/a	M-F School Yr no charge
		Resident Rate	\$72	n/a	
Group Picnic Shelter (GPS) (Covered pad, 12 tables, BBQ)	Day	Rate	\$263	n/a	M-F School Yr no charge
		Resident Rate	\$218	n/a	
Pavilion (PAV) (Covered pad, Band Stand, Dance Area, BBQ - 6 tables)	Day	Rate	\$174	n/a	n/a
		Resident Rate	\$146	n/a	n/a
Horse Arena Use of Arena, Warm-up, Stands, Ann. Booth. No services/no prep.	Day	Rate	\$263	\$218	n/a
		Resident Rate	\$218	\$182	n/a
Stone Amphitheater Staging and seating. No electricity or water available.	Day	Rate	\$87	no charge	no charge
		Resident Rate	\$72	no charge	no charge
Almond Park - 5901 Almond		Rental Period	Rental	Daily Rate	
Family Picnic Shelter (FPS) (Covered pad, 4 tables, BBQ)	Day	Rate	\$87	n/a	M-F School Yr no charge
		Resident Rate	\$72	n/a	
Sand Volleyball Courts (2 Courts Available)	Day	Rate	\$15	n/a	n/a
		Resident Rate	\$13	n/a	
Tennis Courts (2 Courts Available)	2 Hours	Rate	\$15	n/a	n/a
		Resident Rate	\$13	n/a	
Pecan Park - 5945 Pecan		Rental Period	Rental	Daily Rate	
Pickleball Courts (2 Courts Available)	2 hours	Rate	\$15	n/a	n/a
		Resident Rate	\$13	n/a	
Tennis Court (1 Court Available)	2 hours	Rate	\$15	n/a	n/a
		Resident Rate	\$13	n/a	
Palisades Park - 9601 Lake Natoma		Rental Period	Rental	Daily Rate	
Tennis Courts (2 Courts Available)	2 hours	Rate	\$15	n/a	n/a
		Resident Rate	\$13	n/a	

**Orangevale Recreation Park District
2020 Fee Schedule**

ATHLETIC FIELD RENTAL FEES

**Orangevale Community Center Park
6826 Hazel**

	Rental Period	Rental	Classification	
			Standard	Local Youth Sports Organization
Softball Field (SBFN or SBFS) No prep	Hourly	Rate	\$19	n/a
		Resident Rate	\$15	\$15
Softball Field (SBFN or SBFS) No prep	Day (8am-8pm)	Rate	\$146	n/a
		Resident Rate	\$109	\$109
Soccer Field (SF) No prep	Hourly	Rate	\$19	n/a
		Resident Rate	\$15	\$14
Soccer Field (SF) No prep	Day (8am-8pm)	Rate	\$146	n/a
		Resident Rate	\$109	\$109

**Orangevale Community Park
6826 Hazel**

Soccer Field (SF) No prep	Hourly	Rate	\$15	No rental fee Maint fee applies
Soccer Field (SF) No prep	Day (8am-8pm)	Rate	\$124	No rental fee Maint fee applies

**Orangevale Youth Center Park
6826 Hazel**

Baseball Field (SF) No prep	Hourly	Rate	\$15	No rental fee Maint fee applies
Baseball Field (SF) No prep	Monthly	Rate	n/a	No rental fee Maint fee applies

All Other District Parks

	Rental Period	Rental	Standard	Local Youth Sports Organizations
Athletic Fields No prep	Hourly	Rate	\$15	No rental fee Maint fee applies

San Juan Schools w/Joint Use Agreements

	Rental Period	Rental	Standard	Local Youth Sports Organizations
Athletic Fields No prep	Hourly	Rate	n/a	No rental fee Maint fee applies

**Orangevale Recreation Park District
2020 Fee Schedule**

SWIMMING POOL RENTAL FEES

**Orangevale Community Pool
6826 Hazel Ave**

			Classification		
			Standard	Civic/Non Profit & C/NP Youth Serving	Public Education
Exclusive Use Pool Party	Rental Period	Rental	Use Rate		
Up to 100 guests <i>(includes lifeguards)</i>	2 hr	Rate	\$352	\$315	\$268
		Resident Rate	\$315	\$299	
Up to 100 guests <i>(includes lifeguards)</i>	3 hr	Rate	\$494	\$446	\$368
		Resident Rate	\$446	\$420	
101 to 300 guests <i>(includes lifeguards)</i>	2 hr	Rate	\$441	\$410	\$357
		Resident Rate	\$410	\$389	
101 to 300 guests <i>(includes lifeguards)</i>	3 hr	Rate	\$620	\$567	\$494
		Resident Rate	\$567	\$546	
Pool Party Place (during Public Swim)	Rental Period	Rental	Use Rate		
2 tables reserved w/ 8 per table & 10 youth admission & 1 adult	2 hr	Rate	\$79	\$79	\$79
Pool Rental - Special Use	Min Rental Period	Rental	Rate		
Pool	4 hr	Rate	\$85/hour		
Lifeguard			\$17/hour/lifeguard		
Utilities			actual cost for out of season use		

**Orangevale Recreation Park District
2020 Fee Schedule**

SPECIAL EVENT FACILITY RENTAL FEES

		Classification			
		Standard	Civic/Non Profit Youth Serving	Public Education	
		Rental Period	Rental	Daily Rate	
Horse Arena Use of Arena, Warm-up, Stands, Ann. Booth. No services/no prep.	Day	Rate	\$263	\$218	n/a
		Resident Rate	\$218	\$182	n/a
Disc Golf Course Exclusive Course Rental	Day	Rate	\$263	n/a	n/a
		Resident Rate	\$218	n/a	n/a
Non-exclusive or fundraising tournaments for course improvements.	Day	Rate	\$0	n/a	n/a
Special Event Rental Guidelines The District Board of Directors has given the District Administrator or designee authorization to negotiate rates different from these guidelines based on the type of event, impact to the park, and requested services.	Day	0-50	\$182	\$152	\$152
		51-200	\$364	\$303	\$303
		201-500	\$667	\$546	\$546
		Over 500	\$1,092	\$909	\$909

**Orangevale Recreation Park District
2020 Fee Schedule**

SERVICE FEES

Staffing Charges - District	Minimum Hours	Billable Hourly Rate
Facility Host	2	\$21
Lifeguard	2	\$17
Custodian/Maintenance Worker	2	\$36
Overtime	-	1.5 x the listed rate

Security - Contracted

Security Guard	4	\$37/hr per guard
Park Police	2	\$60/hr per officer

Field and Maintenance Services

Softball Field Water, Drag, & Line	-	\$60/per field
Field Striping	-	\$70/per field
Arena Rototill	-	\$60/per

Field Maintenance Offset Fee	Rental Period	Local Youth Sport Organizations
Athletic Fields	monthly	\$110/per field

Utility Services

Electricity - Indoor	Special Use/Event	\$15/outlet
Electricity - Outdoor	Special Use/Event	\$100/day
Electricity - Outdoor	OVCN Pavilion	\$50/day
Bin for Trash	Special Use/Event	direct cost
Water Access	Special Use/Event	negotiated

Additional Charges	Standard	Civic Non Profit Public Education Local Youth Sports Local Government
Copy Fee	\$0.25/page	\$0.25/page
Electronic Reader Board Message	\$40 per message	\$20 per Message
Outdoor Alcohol Permit	\$50	-
Room Set-up/Clean-up Fee	n/a	\$50
Insurance - Contracted	per yearly agreement w/company + \$20 processing fee	per yearly agreement w/company + \$20 processing fee

**Orangevale Recreation Park District
2020 Fee Schedule**

RENTAL DEPOSIT FEES

Indoor Facilities

Facility	Type of Deposit	# of Guests	No Alcohol	w/Alcohol	Youth Orient w/Alcohol
Orangevale Community Ctr Entire Building	Cleaning/Damage	<i>room capacity</i>	\$600	\$700	\$900
Orangevale Community Ctr Auditorium	Cleaning/Damage	<i>room capacity</i>	\$300	\$400	\$500
Orangevale Community Ctr Meeting Room	Cleaning/Damage	<i>room capacity</i>	\$200	\$300	\$400
Orangevale Community Ctr Classroom	Cleaning/Damage	<i>room capacity</i>	\$100	n/a	n/a
Activity Building	Cleaning/Damage	<i>room capacity</i>	\$200	\$300	\$400
Orangevale Youth Ctr	Cleaning/Damage	<i>room capacity</i>	\$200	\$300	\$400

Outdoor Facilities

Facility	Type of Deposit	# of Guests	No Alcohol	w/Alcohol
Orangevale Community Park Amphitheater	Cleaning/Damage	<i>facility capacity</i>	\$100	\$200
All District Parks	Special Use/Event	<i>per contract</i>	\$500	\$500

District Equipment

Type of Equipment	Type of Deposit	Fee
Softball Bases	Damage/Security	\$50/set
Misc Equipment	Damage/Security	\$100
Flat Screen TV w/ DVD or Projector	Rental Fee	\$30
16 Foot Screen Rental	Rental Fee	\$30
Portable Speaker w/ Mic	Rental Fee	\$20
Coffee Pot	Rental Fee	\$5
Coffee Pot w/ Coffee	Rental Fee	\$15

STAFF REPORT



DATE: 2-13-20

TO: Board of Directors

FROM: Greg Foell, District Administrator

SUBJECT: **ACCEPTANCE OF THE COUNTY OF SACRAMENTO 2020
INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND**

RECOMMENDATION

Accept and file the County of Sacramento 2020 Investment Policy for the Pooled Investment Fund.

BACKGROUND

Each year the County of Sacramento publishes their Investment Policy for the Pooled Investment Fund. These are the policies by which the pooled County assets are invested, which include the Orangevale Recreation & Park District funds.

Government Code section 53646(a)(1,2) states as follows: (1) In the case of county government, the treasurer may annually render to the board of supervisors and any oversight committee a statement of investment policy, which the board shall review and approve at a public meeting. Any change in the policy shall also be reviewed and approved by the board at a public meeting. (2) In the case of any other local agency, the treasurer or chief fiscal officer of the local agency may annually render to the legislative body of that local agency and any oversight committee of that local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting. Any change in the policy shall also be considered by the legislative body of the local agency at a public meeting.

The District is hereby considering the County Investment Policy as the policy guiding the investment of District funds.

RECOMMENDED MOTION

I move that we accept and file the County of Sacramento 2020 Investment Policy for the Pooled Investment Fund.

Department of Finance
Ben Lamera
Director



JAN 27 2020

Divisions
Administration
Auditor-Controller
Consolidated Utilities Billing & Service
Investments
Tax Collection & Business Licensing
Treasury

County of Sacramento

January 21, 2020

To: Pooled Investment Fund Participant Agency Board Chairs

Subject: **CALENDAR YEAR 2020 INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND**

Since 1987, the Director of Finance has submitted a statement of investment policy to the Sacramento County Board of Supervisors for consideration and adoption. The Board of Supervisors approved the enclosed calendar year 2020 investment policy on December 17, 2019.

The 2020 investment policy removes the \$10 million limit on investments made through the Community Reinvestment Act Program to allow for more deposits in the program without increasing risk or compromising policy objectives.

I recommend that the legislative body of your agency receive and file the enclosed Sacramento County Annual Investment Policy of the Pooled Investment Fund — Calendar Year 2020 at its next regular meeting. Your action to receive and file the policy constitutes consideration at a public meeting as recommended by Government Code section 53646(a)(2). The investment policy is also available on the Department of Finance – Investment Division webpage at www.finance.saccounty.net/investments.

The following investment-related reports are also available on the Investment Division webpage:

- Pooled Investment Fund Monthly Review
- Quarterly Pooled Investment Fund Report
- Non-Pooled Investment Funds Portfolio Report

If you have any questions about the investment policy or management of the Pooled Investment Fund portfolio, please call me at (916) 874-6744 or Chief Investment Officer Bernard Santo Domingo at (916) 874-7320.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Lamera".

Ben Lamera
Director of Finance

Enclosure



SACRAMENTO COUNTY

Annual Investment Policy of the Pooled Investment Fund

CALENDAR YEAR 2020

*Approved by the
Sacramento County Board of Supervisors*

December 17, 2019
Resolution No. 2019-0856

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SACRAMENTO COUNTY

**Annual Investment Policy
of the Pooled Investment Fund**

CALENDAR YEAR 2020

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) will be used as a performance benchmark. The Pooled Investment Fund quarterly performance benchmark target has been set at or above LAIF's yield. This benchmark was chosen because LAIF's portfolio structure is similar to the Pooled Investment Fund.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

Quarterly, the Director of Finance will provide the Oversight Committee with a copy of the Pooled Investment Fund activity and its compliance to the annual Policy and California Government Code.

Annually, the Oversight Committee shall cause an annual audit of the activities within the Pooled Investment Fund to be conducted to determine compliance to the Policy and California Government Code. This audit will include issues relating to the structure of the investment portfolio and risk.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Director of Finance shall prepare an Investment Policy that will be forwarded to and monitored by the Oversight Committee and rendered to Boards of all local agency participants. The Board of Supervisors shall review and approve the Policy during public session. Quarterly, the Director of Finance shall provide the Oversight Committee a report of all investment activities of the Pooled Investment Fund to ensure compliance to the Policy. Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity. These shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index. Annually the Director of Finance and/or his designee will update the list of tobacco-related companies.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) bank deposits and certificates of deposit, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch. In addition, domestic banks are limited to those with a Fitch Viability rating of a or better, without regard to modifiers. The Investment Group is granted the authority to specify approved California banks with Fitch Viability ratings of bbb+ but they must have a Support rating of 1 where appropriate. Foreign banks with domestic licensed offices must have a Sovereign rating of AAA from Standard and Poor's, Moody's, or Fitch and a Fitch Viability rating of a or better, without regard to modifiers; however, a foreign bank may have a rating of bbb+ but they must have a Support rating of 1. Domestic savings banks must be rated a or better, without regard to modifiers, or may have a rating of bbb+ but they must a Support rating of 1.

Community Reinvestment Act Program Credit Requirements

Maximum Amount	Minimum Requirements
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	Banks — FDIC Insurance Coverage
	Credit Unions — NCUSIF Insurance Coverage <i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i>
Over the FDIC- or NCUSIF-insured limit	<p>(Any 2 of 3 ratings)</p> <p>S&P: A-2</p> <p>Moody’s: P-2</p> <p>Fitch: F-2</p> <p>Collateral is required</p> <p style="text-align: center;">OR</p> <p>Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.</p>

Eligible banks must have Community Reinvestment Act performance ratings of “satisfactory” or “outstanding” from each financial institution’s regulatory authority. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate their commitment to meeting the community reinvestment lending and charitable activities, which are also required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor’s, Moody’s, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as Treasury and Agency securities, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations	5 years
Washington Supranational Obligations ¹	5 years
Municipal Notes	5 years
Registered State Warrants.....	5 years
Bankers Acceptances	180 days
Commercial Paper	270 days
Negotiable Certificates of Deposit.....	180 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes	180 days
Collateralized Mortgage Obligations	180 days

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than United States Treasuries and Government Agencies. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations	100%
Municipal Notes	80%
Registered State Warrants.....	80%
Bankers Acceptances	40%
Commercial Paper	40%
Washington Supranational Obligations.....	30%
Negotiable Certificates of Deposit and CRA Bank Deposit/Certificates of Deposit	30%
Repurchase Agreements	30%
Reverse Repurchase Agreements	20%
Medium-Term Corporate Notes	30%
Money Market Mutual Funds.....	20%
Collateralized Mortgage Obligations	20%
Local Agency Investment Fund (LAIF).....	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

¹ The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

No more than 10% of the portfolio, except Treasuries and Agencies, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasuries or Agencies with a market value of 102% for collateral marked to market daily; or (2) money market instruments which are on the Approved Lists of the County and which meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be Treasuries or Agencies valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions which support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities which have been placed on the Approved List of

brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers which have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group, named by the Director of Finance, shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits which are consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost

accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

X. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Oversight Committee and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

Each quarter, the Director of Finance shall provide to the Board of Supervisors and interested parties a comprehensive report on the Pooled Investment Fund.

Annually, the Director of Finance shall provide to the Oversight Committee the Investment Policy. Additionally, the Director of Finance will render a copy of the Investment Policy to the legislative body of the local agencies that participate in the Pooled Investment Fund.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will be at the market value of the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions,

select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$500 for the period January 1, 2019, to December 31, 2020, and is adjusted for inflation every odd-numbered year. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings				
Rating Interpretation	Moody's	S&P	Fitch	Fitch Viability Rating
<i>Best-quality grade</i>	Aaa	AAA	AAA	aaa
<i>High-quality grade</i>	Aa1	AA+	AA+	aa+
	Aa2	AA	AA	aa
	Aa3	AA-	AA-	aa-
<i>Upper Medium Grade</i>	A1	A+	A+	a+
	A2	A	A	a
	A3	A-	A-	a-
<i>Medium Grade</i>	Baa1	BBB+	BBB+	bbb+
	Baa2	BBB	BBB	bbb
	Baa3	BBB-	BBB-	bbb-
<i>Speculative Grade</i>	Ba1	BB+	BB+	bb+
	Ba2	BB	BB	bb
	Ba3	BB-	BB-	bb-
<i>Low Grade</i>	B1	B+	B+	b+
	B2	B	B	b
	B3	B-	B-	b-
<i>Poor Grade to Default</i>	Caa	CCC+	CCC	ccc
<i>In Poor Standing</i>	-	CCC	-	
	-	CCC-	-	
<i>Highly Speculative Default</i>	Ca	CC	CC	cc
	C	-	-	c
<i>Default</i>	-	-	DDD	f
	-	-	DD	f
	-	D	D	f

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	MIG-1	SP-1+/SP-1	F1+/F1
<i>Strong Capacity</i>	MIG-2	SP-2	F2
<i>Acceptable Capacity</i>	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	P-1	A-1+/A-1	F1+/F1
<i>Strong Capacity</i>	P-2	A-2	F2
<i>Acceptable Capacity</i>	P-3	A-3	F3

Fitch Support Ratings	
<i>Rating</i>	<i>Interpretation</i>
1	A bank for which there is an extremely high probability of external support. The potential provider of support is very highly rated in its own right and has a very high propensity to support the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'A-'.
2	A bank for which there is a high probability of external support. The potential provider of support is highly rated in its own right and has a high propensity to provide support to the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'BBB-'.
3	A bank for which there is a moderate probability of support because of uncertainties about the ability or propensity of the potential provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'BB-'.
4	A bank for which there is a limited probability of support because of significant uncertainties about the ability or propensity of any possible provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'B'.
5	A bank for which external support, although possible, cannot be relied upon. This may be due to a lack of propensity to provide support or to very weak financial ability to do so. This probability of support indicates a Long-Term Rating floor no higher than 'B-' and in many cases no floor at all.

Appendix A

Fitch Sovereign Risk Ratings

<i>Rating</i>	<i>Interpretation</i>
AAA	Highest credit quality. 'AAA' ratings denote the lowest expectation of default risk. They are assigned only in cases of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events.
AA	Very high credit quality. 'AA' ratings denote expectations of very low default risk. They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.
A	High credit quality. 'A' ratings denote expectations of low default risk. The capacity for payment of financial commitments is considered strong. This capacity may, nevertheless, be more vulnerable to adverse business or economic conditions than is the case for higher ratings.
BBB	Good credit quality. 'BBB' ratings indicate that expectations of default risk are currently low. The capacity for timely payment of financial commitments is considered adequate but adverse business or economic conditions are more likely to impair this capacity.
BB	Speculative. 'BB' ratings indicate an elevated vulnerability to default risk, particularly in the event of adverse changes in business or economic conditions over time.
B	Highly speculative. 'B' ratings indicate that material default risk is present, but a limited margin of safety remains. Financial commitments are currently being met; however, capacity for continued payment is vulnerable to deterioration in the business and economic environment.
CCC	High default risk. Default is a real possibility.
CC	Very high levels of credit risk. Default of some kind appears probable.
C	Exceptionally high levels of credit risk. Default appears imminent or inevitable.
D	<p>Default. Indicates a default. Default generally is defined as one of the following:</p> <ul style="list-style-type: none"> • Failure to make payment of principal and/or interest under the contractual terms of the rated obligation; • The bankruptcy filings, administration, receivership, liquidation or other winding-up or cessation of the business of an issuer/obligor; or • The coercive exchange of an obligation, where creditors were offered securities with diminished structural or economic terms compared with the existing obligation.



RESOLUTION # 20-02-641

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ORANGEVALE RECREATION & PARK DISTRICT
AUTHORIZING A 2019/20 FINAL BUDGET AMENDMENT
FOR FUND 332A**

WHEREAS, the Orangevale Recreation & Park District maintains a general reserve in Fund 332A for unexpected expenses or purchases; and

WHEREAS, a property purchase through Fund 332A, Fund Center 0339332 increased costs for legal services and for payment of the first principal and interest for the loan financing requiring budget adjustments to certain fund accounts; and

WHEREAS, the property purchase has required the District update the Orangevale Community Center Park Master Plan which requires additional resources in the Other Professional Services budget line; and

NOW THEREFORE, BE IT RESOLVED AND ORDERED, by the Orangevale Recreation & Park District Board of Directors that the 332A General Reserve be decreased by \$122,500 and a total of \$122,500 be increased in the 2019/20 Fiscal Budget for the following accounts:

- Increase Account 20253100 Legal Services by \$60,000
- Increase Account 20259100 Other Professional Services by \$30,000
- Increase Account 30321000 Interest Expense by \$15,500
- Increase Account 30322000 Bond/Loan Redemption by \$17,000

ON A MOTION by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted by the Board of Directors of the Orangevale Recreation & Park District this 13th day of February, 2020 by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

BY: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

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