

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors October 10, 2019

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, October 10, 2019 at the District Office. Director Stickney called the meeting to order at 6:35 p.m.

Directors present: Stickney, Meraz, Brunberg
Directors absent: Swenson, Montes
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horatio Oropeza, Park Superintendent
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
MOTION #2 a) Approval of Minutes of September 12, 2019 Regular Meeting (pg 1-7): On a motion by Director Brunberg seconded by Director Meraz, the minutes were approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

7. **CORRESPONDENCE** Sacramento Local Agency Formation Commission Selection of Special District Commissioner and Selection of Alternate Special District Commissioner (pg 8-25): Admin Foell provided a summary regarding the Sacramento Local Agency Formation Commission (LAFCO) selection process for Special District Commissioner (Ballot A) and Alternate Special District Commissioner (Ballot B) for election. Community member Judith Lamare provided public comment in support of Brandon Rose (Candidate on Ballot A). She has known Brandon Rose for approximately fifteen years. He has achieved many accomplishments to include approximately eight years on the

Fair Oaks Recreation and Park Board of Directors and is currently on the SMUD Board. Judith emphasized that Gaye Jones, the other Special District Representative with LAFCo, supports and endorses Brandon. Candidate Brandon Rose introduced himself and thanked Judith Lamare for her support. He lives in Fair Oaks but considers Orangevale home as he attended Orangevale Open, Pasteur Middle School, Bella Vista High School, and Sierra College before transferring to UC Davis to pursue a degree in Environmental Science and Policy Analysis with a specialty in City and Regional Planning. Currently employed at the California Air Resources Board for the State of California. SMUD Board commitment is approximately 20-30 hours. Upon election to LAFCo Brandon stated his goal is to make positive changes to bring a strong advocacy voice for special districts. He has served on the advisory committee for LAFCo several years ago and attended Environmental Advocacy Meetings.

MOTION #3

On a motion by Director Stickney, seconded by Director Meraz, the Sacramento Local Agency Formation Commission Selection of Brandon Rose for Special District Commissioner (Ballot A) was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

MOTION #4

On a motion by Director Brunberg, seconded by Director Stickney, the Sacramento Local Agency Formation Commission Selection of Michael Hanson for Alternate Special District Commissioner (Ballot B) was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

- b) Email from resident Peg Pinard regarding the Electric Greenway Trail (pg 26-30): Admin Foell explained Peg Pinard's September 19, 2019 email and her advocacy of open space areas and trees. As a resident close to Sundance Park, with a strong background in public service, Peg is concerned with the CEQA Documentation for the Electric Greenway Trail which lists all trees with potential for removal. Admin Foell reiterated that all parties involved in the trail process are huge advocates for the preservation of the tree canopy. Peg Pinard's email emphasizes the need to insure all is done to preserve the tree canopy and mitigating efforts are made in the trail area. Admin Foell stated the need to receive the final plan for the trail, originally projected to be received by the City of Citrus Heights early 2020, to determine what will be required. Updated timeline for receipt of final report is mid 2020. At that time, public will be presented with what trees will be removed and why as well as areas of

mitigation with the planting of additional trees. Director Brunberg suggested the idea of tagging the trees indicated according to removal or trim. No response to the September 19, 2019 email from Peg Pinard has been sent. However, previous verbal and written correspondence from Admin Foell, in coordination with the City of Citrus Heights, has occurred on this topic assuring the mitigation for the trees to be removed while still building a sustainable trail. City of Citrus Heights is leading agency for CEQA document. No action was taken pending receipt of final trail plan documentation.

**8. CONSENT
CALENDAR**

MOTION #5

- a) On a motion by Director Brunberg, seconded by Director Meraz, the consent calendar was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, Meraz, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for September 2019 (pg 31)
b) Budget Status Report for September 2019 (pg 32-34)
c) Revenue Report for September 2019 (pg 35)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for September 2019 (pg 36-37)
b) Budget Status Report for September 2019 (pg 38-39)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for September 2019 (pg 40)
b) Budget Status Report for September 2019 (pg 41)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

None discussed.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
b) Maintenance and Operation: No report.
c) Recreation Committee: No report.
d) Personnel & Policy: No report.
e) Government: No report.
f) Planning Committee: No report.
g) Trails Committee: No report.
h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – September 2019 (pg 42-46):

Admin Foell announced OVparks closed escrow on the Regency Baptist Church property adding 3.76 acres to OVparks inventory. Property includes approximately 6900 square feet of building space plus 85 parking spaces. The site includes the potential for 20-40 additional parking stalls. The site provides ready-made parking for the District to develop the two undeveloped acres and the three vacant acres next to the property slated for the future Orangevale library site. Portable buildings on the new property site can be upgraded and improved to be serviceable for many years. Cost savings for having existing buildings in place is very beneficial. Use of buildings is to be determined through the Master Plan process moving forward. Staff is currently working on making the buildings water-tight and cleaned up. The District is contracting with California Conservation Corp to assist with some of the outside work and clean-up efforts on the property. This is an incredible addition to the to OVparks District and the Orangevale community which will provide incentive to develop the vacant property behind and between the newly acquired property and OVparks Community Center. OVparks will eventually hire an architect to address renovations and current issues with the property. Board of Directors suggested removal of any Regency Baptist Church signage and implement new OVparks signage as soon as possible to deter vandalism and homeless camping on the property. OVparks Facilities staff are currently upgrading or replacing doors and locks to improve security. The District will be utilizing the Conservation Corp to remove some of the overgrowth of privet trees between the properties to improve visibility. OVparks facilities staff is doing a great job working on the interior of the buildings on the new property. OVparks park maintenance staff will be addressing turf maintenance, shrub removal, and irrigation issues. Director Stickney suggested contacting the local news stations and the Orangevale View to publicize the acquisition of the property when initial clean-up efforts have been completed.

Admin Foell introduced the new OVparks Recreation Coordinator, Nadia Khokhhar Roberts. She started with OVparks in July. Nadia grew up in Fair Oaks then continued her education in San Francisco where she acquired her background in full-time summer camps. Prior to her employment with OVparks she worked for a couple of years in the San Juan Unified School District.

Admin Foell mentioned the free library has been installed at Pecan Park. Joann Cahill and her Girl Scout troop coordinated this effort.

Supervisor Woodford mentioned five seniors attended the recent overnight Hearst Castle Trip and had a great time. The most recent

Morning Walk was held at Pecan Park. Crafty Mondays, which is run by the Women's Club is growing in popularity.

Coordinator Roberts mentioned the Rummage Sale was successful with three hundred plus attending the event. She shared that the upcoming Kids Night Out evening is planned. Also that OVparks Family Fright Night will be held Friday, October 18, 2019 which includes the addition of three new community partners and a food truck at the event this year. The new partners enabled the addition of a new maze feature at the event. Upcoming Community Tree Lighting is scheduled for Friday, December 6, 2019.

Park Supt. Oropeza shared recent occurrences of graffiti at various sites. Locations included Oak & Filbert Horse Arena, Pecan Park, and Almond Park. Staff spent approximately one and a half days cleaning up the most recent tagging. The Equipment Expo in Elk Grove was a great team building event. All OVparks maintenance attended with the exception of Doug Fuhlrodt who stayed behind for coverage at OVparks events. OVparks won first prize at the Expo.

Finance/HR Supt. Von Aesch advised the audit will be conducted at the end of October and open enrollment for health plans is currently ongoing. To date, an additional two employees have chosen the high deductible plan.

Admin Foell advised of Sacramento County's visit regarding a drainage project at the Disc Golf Course near hole one extending to hole eleven requiring excavation and to reintroduce a channel for drainage to Arcade Creek. No cost to the District. No tree removal is expected. Project will commence within the next few months.

b) Report on Electric Greenway Trail – (verbal):

Admin Foell gave an update and stated the process is moving along and getting closer to final negotiations on the Escallonia and Drywood properties. An engineer will come out mark areas and calculate square footage required from each property. A meeting was held with all the property owners in attendance to secure a verbal agreement of the layout of the 30 foot wide area to move through their backyards. Expecting the final drawings of the trail plans to be started in the first quarter of 2020, with receipt of an initial set of the plans in approximately June of 2020. Admin Foell updated on the need to relocate two trees that were recently planted at the entrance of Orangevale Community Park near the Disc Golf Course. Director Stickney noticed as they are too close to the Disc Golf signage. A third tree situated in front of the building slated for expansion by Crown Castle will be removed. Efforts to stabilize the overflow parking area at the Disc Golf Course are being made.

12. UNFINISHED

None discussed.

BUSINESS

13. NEW BUSINESS

a) Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District (Pg 47-85): This was removed from the agenda for September 2019 as Director Brunberg had felt the language needed to be stronger to ensure we don't accrue fees for the properties we don't develop and maintain. This proposal was reviewed and revised by David McMurchie to include stronger verbiage. Admin Foell requested the Directors review and provide feedback on the revisions made. To be addressed for motion at the next board meeting. No action was taken.

MOTION #6

b) Approval of Quote from J&S Asphalt to Repair and Renovate the Basketball Court at the Youth Center Park (pg 86): On a motion by Director Brunberg seconded by Director Meraz, the Quote from J&S Asphalt to Repair and Renovate the Basketball Court at the Youth Center Park was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

MOTION #7

c) Public Hearing and Approval of the Negative Declaration Pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects (pg 87-109): Admin Foell provided summary regarding the Negative Declaration. He advised that no correspondence has been received regarding this issue. OVParks applied for a California Prop 68 Grant to complete many of the projects still not completed. Due to no public present to speak, Director Stickney opened and closed the public hearing. On a motion by Director Brunberg seconded by Director Stickney, the Negative Declaration Pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

d) Approval of the Proposal from Warren Consulting Engineers, Inc. to provide Surveying Services including a Topographic Survey for the newly acquired Regency Baptist Church property at the Orangevale Community Center Park in the amount of \$13,020 (pg 110-115): Admin Foell advised of the need to procure surveying services for the newly acquired property. Surveying would be completed within approximately two months. Admin Foell to check with MTW to obtain what information they have on the property area and updating the map

MOTION #8

information. On a motion by Director Brunberg seconded by Director Meraz, the proposal from Warren Consulting Engineers, Inc. to provide Surveying Services including a Topographic Survey for the newly acquired Regency Baptist Church property at the Orangevale Community Center Park in the amount of \$13,020 was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

14. DIRECTOR AND STAFF COMMENTS

Coordinator Roberts reminded everyone to come to the Family Fright Night on October 18th.

Park Supt. Oropeza advised that the staff has reduced irrigation times for the cooler weather and upcoming events. A new check valve has been installed at the pool.

Finance/HR Supt. Von Aesch informed that Benefits Open Enrollment continues until October 25, 2019.

Director Brunberg congratulated the OVparks Maintenance Staff for winning the Equipment Expo trophy and hopes they enjoyed a fun day of teambuilding among staff.

Director Stickney mentioned everything looks good throughout the OVparks district.

15. ITEMS FOR NEXT AGENDA

a) Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District

16. ADJOURNMENT

MOTION #9

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:55 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the adjournment was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Abstentions or Nays. Directors Montes and Swenson were absent.

Mike Stickney, Chairperson