

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
JULY 20, 2023**

**REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

- a. Approval of minutes of the Regular Meeting on June 15, 2023 (pg. 1-10)
- b. Approval of minutes of the Special Meeting on June 29, 2023 (pg. 11)

7. CORRESPONDENCE

- a. Confidential Envelope – Attorney Billing (May 2023):
- b. Ads in the June 9 & 30 issues of the Orangevale View to promote upcoming programs (pg. 12-13)
- c. An article in the June 9 issue of the Orangevale View about the sign installed at Orangevale Community Park commemorating the California Central Railroad (pg. 14)
- d. An article in the June 30 issue of the Orangevale View about the success of the Summer Palooza event at Orangevale Community Park (pg. 15)
- e. A brief article in the June 30 issue of the Orangevale View promoting The Wizard of Oz theatrical performances at the Orangevale Community Center, and also a “thank you” to our community sponsors who are supporting our Tropical Escape event (pg. 16)
- f. A complimentary email from Brendan Chase, the contractor who offers Top Notch Basketball for youth at the Orangevale Community Center. This is one of the most successful programs offered through OVparks (pg. 17)
- g. A letter from California Association for Park & Recreation Indemnity (CAPRI) acknowledging that Orangevale Recreation & Park District is a recipient of the Ted Winslow CAPRI Safety Award reflecting we had the highest rating possible in 2022 (pg. 18)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for June 2023 (pg. 19)
- b. Budget Status Report for June 2023 (pg. 20-22)
- c. Revenue Report for June 2023 (pg. 23)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for June 2023 (pg. 24-25)
- b. Budget Status Report for June 2023 (pg. 26-27)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for June 2023 (pg. 28)
- b. Budget Status Report for June 2023 (pg. 29)

9. NON-CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for May 2023 (pg. 30)
- b. Ratification of Claims for June 2023 (pg. 31)

10. STANDING COMMITTEE REPORTS

- a. Administration & Finance – This committee expects to meet between August 3-17
- b. Maintenance & Operation – No Report
- c. Recreation Committee – This committee met on June 23 at 10am at the Community Center. See the meeting recap (pg. 32-33)
- d. Personnel & Policy – No Report
- e. Government – No Report
- f. Planning Committee – This committee met on June 9 at 9:30am at the Community Center and Shady Oaks. See the meeting recap (pg. 34-37). This committee met again on July 13, and the recap notes will be provided at the August 17 Board of Directors meeting.
- g. Trails Committee – This committee met on July 14, and the recap notes will be provided at the August 17 Board of Directors meeting.
- h. Ad Hoc – No Report

11. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – June 2023 (pg. 38-45)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Presentation of a certificate to Judy and Steve Long recognizing them for the donation of a memorial bench at Shady Oaks Disc Golf Course in honor of their son Jeffrey Long (pg. 46)
- b. Approval of the Letter of Engagement from Auditor Larry Bain for the fiscal year 2022/23 audit in the amount not to exceed \$10,400 (pg. 47-51)
- c. Discuss lease extension for cell tower that is currently leased to American Tower (pg. 52-56)
- d. Staff plans on producing and distributing our Activity Guides (pg. 57)
- e. The financial impacts of Education Revenue Augmentation Funds (ERAF) on the District since 1993 (pg. 58)
- f. Consider including Juneteenth as a District holiday (pg. 59)
- g. Swimming Pool project timeline and update (pg. 60)
- h. Driveway/Trail project timeline and update (pg. 61)
- i. Arcade Cripple Creek Trail project update (verbal)

14. DIRECTOR'S AND STAFF'S COMMENTS

15. ITEMS FOR NEXT AGENDA

- a. Approval of Final Budget for Fiscal Year 2023/24
- b. Holiday closure schedule
- c. Determine if August 17 meeting will be live-streamed.

16. ADJOURNMENT

NOTICE: *As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney