

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, FEBRUARY 8, 2018
CLOSED SESSION 6:15 PM
REGULAR MEETING 6:30 PM**

**LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. **CALL TO ORDER**
2. **ROLL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **CLOSED SESSION**
 - a. Closed Session - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9(c): 1 Case
6. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**
7. **PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.
8. **MINUTES**
 - a. Approval of minutes of December 14, 2017 meeting (pg 1-4)
 - a. Approval of minutes of January 11, 2018 meeting (pg 5-7)
9. **CORRESPONDENCE**
10. **CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.
- 11.1 **CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for December 2017 (pg 8-9)
 - b. Budget Status Report for December 2017 (pg 10-12)
 - c. Revenue Report for December 2017 (pg 13)
- 11.2 **OLLAD CONSENT MATTERS**
 - a. Ratification of Claims for December 2017 (pg 14-15)
 - b. Budget Status Report for December 2017 (pg 16)
- 11.3 **KENNETH GROVE CONSENT MATTERS**
 - a. Ratification of Claims for December 2017 (pg 17)
 - b. Budget Status Report for December 2017 (pg 18)

12. STANDING COMMITTEE REPORTS

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy – Recap of January 19, 2018 meeting (pg 19)
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc Disc Golf Committee – Recap of February 2, 2018 meeting (handout)

13. ADMINISTRATOR’S REPORT

- a. Monthly Activity Report – January 2018 (pg 20-25)
- b. Update on the Land Swap with San Juan Unified School District (verbal)

14. UNFINISHED BUSINESS

15. NEW BUSINESS

- a. Approval of the Orangevale Recreation & Park District Fiscal Audit 2016/17 (pg 26-60)
- b. Resolution of the Board of Directors of the Orangevale Recreation & Park District Establishing a Schedule of Fees for Use of Park and Recreational Facilities, Programs and Services (pg 61-76)
- c. Acceptance of the County of Sacramento 2018 Investment Policy for the Pooled Investment Fund (pg 77-94)
- d. Approval of the Updated Harassment Policy (pg 95-105)
- e. Discussion and Update of Master Plan Strategies and Tactics (pg 106-129)
- f. Approval of the Purchase of the ArborPro Software for Urban Forest and Asset Management in the amount of \$8,450 (pg 130-131)
- g. Discussion and Approval of the Method for Filling the Park Superintendent Position (pg 132-133)
- h. Discussion and approval of the Orangevale Community Park master plan schedule (pg 134-135)
- i. “Cease and Desist Letter” dated January 2, 2018 from Terry Benedict alleging a Brown Act Violation for changing the subject matter of an agenda item (pg 136)
- j. Authorize District Administrator to send response to Cure and Correct Letter of Terry Benedict dated January 2, 2018 regarding alleged violation of Brown Act (pg 137-138)
- k. Approve a Date and Time for a Board Workshop to Discuss Board Governance, The Brown Act, and the Public Records Act (Conducted by Vicki Hartigan from McMurchie Law) (pg 139)
- l. Approval of Settlement agreement with TJR Resources Incorporated regarding Orangevale Community Park Oak and Filbert Pathway Project (pg 140-142)

16. DIRECTOR’S AND STAFF’S COMMENTS

17. ITEMS FOR NEXT AGENDA

18. CLOSED SESSION

- a. Closed Session pursuant to Government Code Section 54957
Public Employee Performance Evaluation: District Administrator

19. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

20. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson