

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors March 12, 2020

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on March 12, 2020 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Melyssa Woodford, Admin. Services Supervisor
Nadia Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted by Boy Scouts of America Troop #310

4. **APPROVAL OF AGENDA** On a motion by Director Brunberg, seconded by Director Swenson, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.
MOTION #1

5. **PUBLIC DISCUSSION**
 - Orangevale resident Peg Pinard shared concerns regarding the Electric Greenway Trail Project through the Sundance Natural Area. She is not objecting to the trail, but the scale of the improvements as planned. She emphasized the need to implement a trail which narrows where necessary to reduce the number of trees designated for removal. She disagrees with the decision to wait until the final engineering planning phase to address concerns. Admin Foell advised the CEQA document submitted by the City of Citrus Heights, requires providing worst case scenario for the trail improvement plan. The OVparks Board of Directors encouraged Peg Pinard to stay in communication with Admin Foell regarding her concerns. Admin Foell reassured that all parties involved in the Electric Greenway Project are very interested in keeping as many trees in place as possible. Upon receipt of the final engineering trail plan by the City of Citrus Heights, opportunities will be provided to residents to review it and voice concerns. No construction on the trail is expected for at least one year from now.
 - Michael McKibbin, Vice President of the San Juan Unified School District, resident on Hazel Avenue for thirty-seven years, spoke regarding the proposed OVparks Master Plan.

He has logged over 20,000 miles of walking throughout the parks over those thirty years and has a great appreciation for OVparks and the partnership with the SJUSD pertaining to land swaps and the benefit to both entities. He emphasized the benefit of the parks for his and others pursuit of a healthy lifestyle. Also voiced appreciation for OVparks continued efforts to maintain multi-use parks and to OVparks maintenance staff for their assistance when needed over the years.

6. MINUTES

MOTION #3

- a) Approval of Minutes of February 8, 2020 (pg 1-5): On a motion by Director Montes seconded by Director Brunberg, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #4

- b) Approval of Minutes of February 13, 2020 (pg 6-14): On a motion by Director Montes seconded by Director Brunberg, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

7. CORRESPONDENCE

MOTION #6

- a) Confidential Envelope – Attorney Billing January 2020: On a motion by Director Brunberg, seconded by Director Montes, the attorney billing was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #7

- b) Terry Benedict questions for the Board of Directors (verbal): Admin Foell advised of a request from Terry Benedict to confirm the Board of Directors approval or disapproval of the answers provided by Admin Foell regarding the January 9, 2020 correspondence with Terry Benedict. On a motion by Director Brunberg, seconded by Director Montes, the responses provided by Admin Foell to Terry Benedict's inquiries in his January 9, 2020 correspondence was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.

8. CONSENT CALENDAR

MOTION #8

- a) On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes, voting Aye. There were no Abstentions or Nays.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for February 2020 (pg 15-16)
b) Budget Status Report for February 2020 (pg 17-19)
c) Revenue Report for February 2020 (pg 20)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for February 2020 (pg 21-22)
- b) Budget Status Report for February 2020 (pg 23-24)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for February 2020 (pg 25)
- b) Budget Status Report for February 2020 (pg 26)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #9

- a) Ratification of Claims for February 2020 (pg 27):
On a motion by Director Brunberg seconded by Director Stickney, the Ratification of Claims for February 2020 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Swenson voting Aye. Director Montes abstained. There were no Nays.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

**11. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – February 2020 (pg 28-31):
Admin Foell shared he spoke with Gene Wright regarding Frank Howard family's interest in some type of memorial at the Youth Center ballfield. Frank Howard was instrumental in the purchase of the property in the 1950's and served in an administrator capacity of the Youth Center property little league ballfield. Current ballfield was named Lovett Field by the Orangevale Little League. Howard family is interested in contributing to a memorial plaque or similar to be placed at the site. Admin Foell will continue to be in contact with them to consider as the Master Plan moves forward to discuss the issue further. OVParks Board of Directors authorized Admin Foell to follow-up with a plan to be approved at a future Board Meeting.

Admin Foell advised of plans to limit activities to groups of ten, social distanced by six feet apart, for the next six weeks due to the COVID-19 issues to be adjusted as needed based on directives from State of California. Currently permits are not being issued for events until mid-April. A statement regarding classes and programs at OVParks needs to be created and posted. Parks have not been closed

at this point. Measures are in place to sanitize facilities more frequently and thoroughly. The Disc Golf Tournament scheduled needs to be addressed with discussion on postponement given the COVID-19 directives from California State Governor Newsom.

Park Supt. Oropeza thanked the staff for their continued hard work at the new property.

Recreation Coordinator Nadia Roberts advised of upcoming Rummage Sale and Creek Week in April and Spring Craft Fair and a Mother's Day Tea in May. Nadia shared progress on the Teens as Teachers program which has six teens enrolled and a \$500 grant has been provided from Sierra Pacific Foundation for future use toward this program. She expressed being excited at the potential to offer this program again in the Fall of 2020.

b) Report on Electric Greenway Trail – (verbal): Admin Foell advised progress is going well.

c) Finance Committee Meeting – Friday, April 24, 2020 at 8:00 a.m.: Board of Directors agreed to move the Finance Committee Meeting to Friday, April 17, 2020 at 8:30 a.m.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

a) Approval of the Agreement with Pioneer Express District – Golden Empire Council of the Boy Scouts of America to hold the Pioneer Express District Cub Scout Twilight Camp at Orangevale Community Center Park from June 15-19, 2020 (pg 32-49):

Admin Foell introduced Clay Jackson, Boy Scouts of America Pioneer Express District-Activities Vice Chair, and Cameron, Chuck, Aaron, and Dillon Frey in attendance from Boy Scout Troop 310. Admin Foell advised of the Boy Scout request to utilize the unimproved area of the new property for a Twilight Camp special event June 15-19, 2020. This special event would also include special use activities to allow BB gun and Archery events during the camp. Rental would be \$2,805 for five-day rental and half day cleanup on that Saturday under current fee structure and \$1,590 at the 200-participant level.

Clay Jackson, former OVparks Board Member, addressed the OVparks Board of Directors requesting consideration of reduced fee for their event. Their camp venue rental budget allocated for this year is \$500 which is based on previous year's rental fee at another location. The previous camps were held at the Church of Jesus Christ of Later Day Saints in Citrus Heights which has discontinued association with the Boy Scouts of America organization. Therefore, a new location for this event is needed. Shon McAdoo spoke regarding the projected 210 youth and 100 adults to participate in this year's camp. They will utilize the cyclone fencing as well as tarps and netting to ensure the safety

MOTION #2

of the archery station. Chuck Frey, Cub Master of pack 310 which meets at Divine Savior Church and has been in Orangevale continuously for 45 years, spoke in support of the Twilight Camp and its benefits to the Boy Scouts of America local troops. Members of the pack 310 spoke in support of the camp and its benefits. BB gun event has many measures in place to ensure safety. In conclusion, Chuck Frey requested the usage fee be reduced based on utilizing the unimproved land area of the new property on Hazel Avenue to hold the Twilight Camp. Portable restrooms would be brought in by the Boy Scouts of America at their own expense.

On a motion by Director Montes seconded by Director Brunberg, the Agreement with Pioneer Express District – Golden Empire Council of the Boy Scouts of America to hold the Pioneer Express District Cub Scout Twilight Camp at Orangevale Community Center Park for the rental amount of \$500 to include electricity and water from June 15-19, 2020 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

- b) Public Hearing: Discussion and Possible Approval of the Orangevale Community Center Park Master Plan (pg 50-51): Admin Foell noted two community meetings and one board of directors meeting have been held regarding the OVparks Master Plan update. Peter Larimer with MTW Landscape Architects was introduced to summarize the Master Plan details. Improvements for the Youth Center location to include renovating the existing Little League field by adding new restroom and concession, small picnic shelter, plaza, backstop, bleachers, dugout, and planting new trees. Also planning to widen current roadway for ease of two-way traffic and addition of six or seven new parking stalls. South of the Community Center Building the plan includes addition of lighting to ballfields and the addition of a third youth size softball field. Larger radius on one of the fields to accommodate adult softball. Addition of a restroom facility and expansion of the playground equipment with a rentable picnic shelter with three or four tables. Replacement of trees that are aging near parking lot area. Shackleton Woods to be remain natural with enhanced trails. Plan to convert DG path to AC/concrete path throughout the woods due to issues with erosion. Discussion of covering the culvert ditch along Pecan and adding a sidewalk for safe walking passage of students traveling to area schools. Add picnic tables as meeting space. Existing pool area to be expanded and include covered seating area. Central area of park to expand lawn area and seating. Installation of a splash park to be utilized in conjunction or separately to existing pool. Multiuse facility, approximately 8,000 sf to accommodate more formal activities. Covered breezeway between the two buildings. Area North of the Community Center: Expand parking

MOTION #5

lot and incorporate a driveway to ease traffic flow and add parking for larger events. Addition of lawn area north of existing pool to include terracing of sloped area with seating walls for improved usable area. Bocce Ball Courts and larger restroom to be installed north of sloped lawn area. Installation of Pump Track and Skate Park. Covered open air Soccer Arena with artificial turf can serve as a multiuse facility. Large playground with exercise equipment nearby, large picnic shelter, and open lawn area to be installed. Pathway around perimeter of park to increase walking paths availability. Adding 118 parking stalls for north end of park. Sacramento County to improve sidewalk connection which will require the removal of current parking stalls close to Hazel Avenue.

- Robin Gray, mother lives on Elm Avenue, inquired if the proposed plan is final. Director Stickney and Admin Foell advised the master plan will be finalized with Board approval however the plan would not be implemented immediately. Admin Foell advised any improvements would be incorporated over approximately 10 years. Resident voiced concern with the planned covered soccer arena which will back to her mother's property. Requested consideration of switching the location with the picnic table areas and inquired of the separation method between the residences and the park. Discussion of planting additional trees north of the community garden area. Dawn to dusk will be standard operation within park with the exception of events.
- Steve Ives, Orangevale resident, inquired of the ingress and egress between parking. Director Stickney advised all parking can be accessed within the Orangevale Community Center property. Requested clarification if playground structures have a sail cloth coverage with a metal roof breezeway cover between the two buildings which was confirmed by Peter Larimer. The Safe Routes to School Program funding can be applied for to help fund the sidewalk area along Pecan Avenue to Elm.
- Andrea Bulman, Orangevale Resident, voiced concern with the proximity of the restrooms to the playground equipment. Inquired if the Bocce Ball court and restroom location could be switched. Such a switch would also affect the proximity to other activities within the park. Admin Foell advised the community will be invited to provide input for details of the improvements such as materials used under playground equipment.
- Pete Phillips, manager of Orangevale Youth Soccer League, requested clarification regarding the size of the south soccer field. Field will be regulation size. Emphasized his preference of natural grass as opposed to synthetic turf as the synthetic turf is more hazardous to play on. Also loves the idea of the covered soccer arena.

- John Kelly, Pecan Avenue property owner, has significant shared property line area with the new property and park. He voiced the need for improved security, drainage, and consideration of placing soccer fields closer to Hazel Avenue to alleviate noise issues. Discussed issues with current drainage which floods into his property. Was unable to attend prior meetings and appreciates the opportunity to attend this meeting.
- Director Swenson voiced concern that a covered Soccer Arena will not be utilized often. Admin Foell advised of the advantages for multiple sport usage for practices during inclement weather as well as utilizing for birthday parties. As presented, the arena is approximately 100 feet from the property line. Structure would be approximately 20-30 foot tall. Discussion of implementing further measures to reduce the noise and lighting impact to adjacent property owners from the soccer arena.
- Admin Foell mentioned appreciation to Ken Benedict and KB Productions for his role with the live broadcast on YouTube of the OVParks Board Meeting tonight. An online comment requested a radius map for the Master Plan. Peter Larimer advised a radius map would likely indicate distance between district parks. Specified need for further clarification from commenter to answer more effectively.
- Director Stickney commented the marking of the trails throughout the park could be improved. He voiced concern with adding a fourth access to the parking lot. Suggested removing this access unless a requirement by the fire district. Overall, he is in support of the Master Plan as presented. An American River soccer coach recommended adding trees or boulders between the parking area and the soccer fields to prevent vehicles from obtaining access to and vandalizing field areas. Director Montes shared support of the Master Plan however is not as excited about the covered Soccer Arena concept. Director Swenson commented that she was unsure if covered Soccer Arena would be used adequately. Directors Swenson, Montes, and Brunberg agreed the placement of the Soccer Arena should remain where designated on the Master Plan map, not moved to another area. Director Brunberg likes all the elements in the Master Plan. Peter Larimer added that the average skate park size is 8,000 square feet and average pump track is 12,000 square feet. Admin Foell shared an internet comment inquiring of future plans for EV charging stations. The Board of Directors agreed this would be considered as details of the Master Plan progressed. Engineering, costs, circumstances may change the outcome of the Master Plan. Next step will be consideration of when to submit the CEQA documentation. Peter Larimer will produce cost estimates for the completion of the Master Plan to be discussed at the next Board Meeting.

Appreciation to Peter Larimer with MTW Landscape Architects for all his hard work.

On a motion by Director Brunberg seconded by Director Swenson, the Orangevale Community Center Park Master Plan was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #10

- c) Approval of Projects and Budget Allocation for the Big Day of Service on May 16, 2020 (pg 52-53): Admin Foell summarized the projects in place for OVparks.
- Orangevale Community Park: (Project 1) – Fence Replacement/Painting Project, (Project 2) – Playground Entry Path.
 - Orangevale Community Center Park (Project1) – Paint the newly acquired recreation building and install low maintenance landscaping, (Project 2) – Construct Ga Ga Game Pit in Shackleton Woods. Will utilize logs from fallen Heritage Oak tree at Big Chief Court to construct the Ga Ga Game Pit.
 - Pecan Park – OV Rocks and Butterfly garden activity facilitated by community group.

Total for Big Day of Service projects is approximately \$6,600 which is allocated within the OVparks landscape supply budget.

On a motion by Director Swenson seconded by Director Brunberg, the Projects and Budget Allocation for the Big Day of Service on May 16, 2020 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Swenson voting Aye. Director Montes abstained. There were no Nays.

MOTION #11

- d) Approval of Energy Efficiency Proposal from Green Energy Products to Retrofit Lighting Fixtures to LED for the Three Buildings and Parking Lot Lighting at 6930 Hazel Avenue (pg 54-60): Admin Foell advised of the benefit to LED lighting to improve lighting in the buildings and the parking lot areas of the new properties.

On a motion by Director Brunberg seconded by Director Swenson, the Energy Efficiency Proposal from Green Energy Products to Retrofit Lighting Fixtures to LED for the Three Buildings and Parking Lot Lighting at 6930 Hazel Avenue was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #12

- e) Approval of Resolution 20-03-642 Resolution Calling the General District Election to be Consolidated with the Statewide Presidential General Election (pg 61-64):

On a motion by Director Brunberg seconded by Director Montes, the Resolution 20-03-642 Resolution Calling the General District Election to be Consolidated with the Statewide Presidential General Election was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

MOTION #13

- f) Approval of Quote and Graphic Design from Capital City Signs for Signage for the New Buildings at Orangevale Community Center Park (handout): Admin Foell presented signage examples for newly acquired buildings.

On a motion by Director Brunberg seconded by Director Montes, the Quote and Graphic Design from Capital City Signs for Signage for the New Buildings at Orangevale Community Center Park not to exceed \$3,000 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Abstentions or Nays.

14. DIRECTOR AND STAFF COMMENTS

Director Stickney mentioned he was impressed with progress putting together the new Master Plan.

Director Montes advised the Best of Orangevale went very well and congratulations to OVparks.

Director Swenson will not be present for April Board of Directors Meeting.

15. ITEMS FOR NEXT AGENDA

- a) Estimated costs of Orangevale Community Center Park Master Plan

- b) G.O. Bond

16. CLOSED SESSION

- a. Closed Session pursuant to Government Code Section 54956.8 Conference with Real Property Negotiators (5 Properties)

1. Property: 6927 Escallonia Drive, Orangevale, CA 95662

Agency Negotiator: Greg Foell

Negotiating Parties: Glynn & Dennis Wright

Under Negotiation: Price and Terms

2. Property: 6931 Escallonia Drive, Orangevale, CA 95662

Agency Negotiator: Greg Foell

Negotiating Parties: Richard & Danya Newey

Under Negotiation: Price and Terms

3. Property: 6943 Escallonia Drive, Orangevale, CA 95662

Agency Negotiator: Greg Foell

Negotiating Parties: Joseph & Miranda Janusch

Under Negotiation: Price and Terms

4. Property: 6940 Drywood Way, Orangevale, CA 95662
Agency Negotiator: Greg Foell
Negotiating Parties: Dain & Jackeline Bryant
Under Negotiation: Price and Terms
5. Property: 5690 Snipes Blvd., Orangevale, CA 95662
Agency Negotiator: Greg Foell
Negotiating Parties: Wanda Drinkwine
Under Negotiation: Price and Terms

Director Stickney adjourned to Closed Session.

**17. RESUME PUBLIC
SESSION AND
ANNOUNCE
ACTIONS FROM
CLOSED SESSION**

Director Stickney resumed open session and made the following statement regarding closed session items 1-4:

In closed session the Board authorized the District Administrator to conclude purchase negotiations and execute purchase agreements on behalf of the District with each of the owners of the greenway trail project parcels located at 6927 Escallonia Drive, Orangevale, CA 95662, 6931 Escallonia Drive, Orangevale, CA 95662, 6943 Escallonia Drive, Orangevale, CA 95662, 6940 Drywood Way, Orangevale, CA 95662 on the terms and conditions directed by the Board in closed session. If and when such property negotiations are successful and completed and the purchase agreements are executed by all parties, such purchase agreements will be public record and will be available for public inspection.

18. ADJOURNMENT
MOTION #16

With no further business to discuss, the regular meeting of the Board of Directors was adjourned at 9:10 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson