

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors April 11, 2019

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, April 11, 2019 at the District Office. Director Stickney called the meeting to order at 6:37 p.m.

Directors present: Swenson, Stickney, Brunberg
Directors absent: Meraz, Montes

Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horatio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Administrative Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** Items 6.a. and 6.b were removed from the agenda. On a motion by Director Brunberg to approve the agenda as modified, seconded by Director Swenson, the agenda was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.
MOTION #1
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **MINUTES**
 - a) Approval of Minutes of February 28, 2019 special meeting (supplement): Removed from agenda.
 - b) Approval of minutes of March 14, 2019 (supplement): Removed from agenda.
7. **CORRESPONDENCE**
 - a) California Special Districts Association call for nominations (Seat B) (pg 1-5): No Board member expressed an interest in the position.
8. **CONSENT CALENDAR** On a motion by Director Brunberg, seconded by Director Stickney, the consent calendar was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.
MOTION #2
 - 8.1. **CONSENT MATTERS GENERAL FUND**
 - a) Ratification of Claims for March 2019 (pg 6-7)
 - b) Budget Status Report for March 2019 (pg 8-10)
 - c) Revenue Report for March 2019 (pg 11)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for March 2019 (pg 12-13)
- b) Budget Status Report for March 2019 (pg 14-15)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for March 2019 (pg 16)
- b) Budget Status Report for March 2019 (pg 17)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

No items

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: – Recap of the March 31, 2019 meeting (pg 18): Admin. Foell gave a recap of the Finance Committee Meeting.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc: No report.

**11. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – March 2019 (pg 19-21): Admin. Foell updated the Board on various meetings that staff attended and their impact on the District. Rec. Supervisor Bain noted another highly successful month for Top Notch Basketball. Supervisor Woodford updated the Board on how well the Collette Travel program has been going.

**12. UNFINISHED
BUSINESS**

- a) Report on Electric Greenway Trail – Public Meeting Scheduled for April 9, 2019 Cancelled (verbal): Admin. Foell stated that the meeting had been cancelled and would be rescheduled for May.

None discussed.

13. NEW BUSINESS

MOTION #3

a) a. Approval of Resolution 19-04-616, Authorizing the Renewal Application for the State and Federal Surplus Property Program and Establishing the District Administrator, Park Superintendent, Finance/HR Superintendent, Recreation Supervisor, and Administrative Services Supervisor as Purchasing Agents (pg 22-29): On a motion by Director Brunberg, seconded by Director Swenson Resolution 19-04-616 was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

MOTION #4

b) Discussion Regarding Direction for Consultant in Providing Community Survey Services (verbal): On a motion by Director Brunberg to approve that the direction be to narrow the questions to just the general obligation bonds to keep it simple and get better results, seconded by Director Swenson and approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

MOTION #5

c) Approval of Agreement with Sierra Striping, Inc. and Sealcoating to complete Seal Coating and Striping of Three Parking Lots and One Trail in the Amount of \$51,995 (pg 30-48): On a motion by Director Brunberg, seconded by Director Swenson, the motion to approve the agreement was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

MOTION #6

d) Approval of Agreement with J&S Asphalt to Repair Cracks, Re-surface and Stripe the Almond Park Tennis Courts in the Amount of \$25,042 (pg 49-64): On a motion by Director Brunberg, seconded by Director Swenson, the agreement was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

MOTION #7

e) Approval of Agreement with Sierra Striping, Inc. and Sealcoating to complete Striping of Four Parking Lots in the Amount of \$7,745 (pg 65-83): On a motion by Director Swenson, seconded by Director Brunberg, the agreement was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

f) Approval of Resolution 19-04-617, Resolution to Implement an Outdoor Fitness Court at Orangevale Community Park (pg 84-95): Admin. Foell summarized the grant program and requirements for OVparks. Director Stickney requested staff ask

MOTION #8

about any requirements on the length of time the sponsors logo would remain on the backboard. Rec. Supervisor Bain summarized the funding requirements of the project. On a motion by Director Brunberg, seconded by Director Stickney, Resolution 19-04-617 was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

MOTION #9

g) Approve Quote for Appraisal Services from Richard Davis (pg 96-100): Admin. Foell mentioned that the cost for a commercial appraisal is in line with this quote for services. On a motion by Director Brunberg, seconded by Director Swenson the quote was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

14. DIRECTOR AND STAFF COMMENTS

Supervisor Bain stated that lifeguard training starts next week. He mentioned that our pool is requested to be rented by other aquatic groups while their home pools are being repaired.

Superintendent Oropeza discussed the patching of the bottom of the pool. Admin. Foell stated that staff did an excellent job with the patch. Supt. Oropeza discussed participating as a facilitator in a seminar at the CPRS Conference. He spoke about the value in job shadowing and getting an idea of what other's jobs entail.

Coordinator Woodford discussed the Parking Lot Sale, the Open House, and that the TigerSharks begin April 30th. March 11th is the Spring Craft Fair. A new Campout program will be held in June.

Ms. Von Aesch stated that the Form 700 was completed on time.

Admin. Foell discussed the Youth Center Playground Project and the Youth Center Flooring Project. He stated the staff's role in preparing for these projects and their willingness to expand the projects to improve the facility for the public. Danny, Leo, and Doug prepared the Youth Center for painting and a volunteer group from our Yoshinkan Aikido class is coming to do the painting. The project will be a nice face lift for a very old building. He expressed that it was a true group effort as the volunteers were secured by Melyssa Woodford and she also relocated several programs so the construction could occur.

Director Swenson complimented the staff for their good work. Director Swenson will be out of town for the May 2019 meeting and the Big Day of Service.

Director Stickney mentioned the overflow parking area at the Disc Golf Course being muddy. Director Brunberg suggested installing

pavers that allow the grass to grow through but that you can drive on.

Supt. Oropeza mentioned that the staff pumped out a significant amount of water from that area of the Disc Golf Course in preparation for the Disc Golf tournaments which significantly reduced the parking impact to the area.

Admin. Foell mentioned that Bruce Edwards organized two work projects for volunteers at the Disc Golf Course that cleaned up the area along the creek, trimmed and chipped dead limbs and prepared the course to look great for the tournaments in March and everyday play.

15. ITEMS FOR NEXT AGENDA

None to discuss.

16. CLOSED SESSION

a. Closed Session pursuant to Government Code Section 54956.8
Conference with Real Property Negotiators
Property: 6930 Hazel Avenue, Orangevale, CA 95662
Agency Negotiator: Greg Foell
Negotiating Parties: Regency Baptist Church
Under Negotiation: Price and Terms

17. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

Director Stickney resumed open session. Director Stickney stated that Admin. Foell was designated as the real property negotiator for the property at 6930 Hazel Avenue.

18. ADJOURNMENT

MOTION #10

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:46 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the adjournment was approved by a vote of 3-0-0 with Directors Swenson, Brunberg, and Stickney voting Aye. There were no Abstentions or Nays. Director Meraz and Montes were absent.

Mike Stickney, Chairperson