

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
AUGUST 17, 2023**

**REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Regular Meeting on July 20, 2023 (pg. 1-12)

7. CORRESPONDENCE

- a. Ads in the July 14 & 28 issues of the Orangevale View to promote upcoming programs (pg. 13-14)
- b. An article in the July 14 issue of the Orangevale View promoting the opening of the Orangevale History Museum located within the Orangevale Community Center Park (pg. 15)
- c. An article in the July 14 issue of the Orangevale View from the Orangevale History Project that describes the development and early years of Orangevale Community Park (pg. 16)
- d. Ads in the July 28 issue of the Orangevale View that promote Bow Wow Days at Orangevale Community Park on September 23, and the Aging Well symposium and resource fair being held at the Community Center on October 7 (pg. 17)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for Period 13 2023 (pg. 18-19)
- b. Budget Status Report for Period 13 2023 (pg. 20-22)
- c. Revenue Report for Period 13 2023 (pg. 23)
- d. Ratification of Claims for July 2023 (pg. 24)
- e. Budget Status Report for July 2023 (pg. 25-27)
- f. Revenue Report for July 2023 (pg. 28)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for Period 13 2023 (pg. 29)
- b. Budget Status Report for Period 13 2023 (pg. 30-31)
- c. Ratification of Claims for July 2023 (pg. 32-33)
- d. Budget Status Report for July 2023 (pg. 34-35)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for Period 13 2023 (pg. 36)
- b. Budget Status Report for Period 13 2023 (pg. 37)
- c. Ratification of Claims for Period 13 2023 (pg. 38)
- d. Budget Status Report for Period 13 2023 (pg. 39)

9. NON-CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for Period 13 2023 (pg. 40)

10. STANDING COMMITTEE REPORTS

- a. Administration & Finance – No Report
- b. Maintenance & Operation – No Report
- c. Recreation Committee – This committee met on August 11 at 2:45pm at the Community Center. The meeting recap notes will be provided at the September 21 Board of Directors meeting.
- d. Personnel & Policy – No Report. A meeting is to be scheduled in hopes to meet by September 7.
- e. Government – No Report. A meeting is to be scheduled in hopes to meet before October.
- f. Planning Committee – This committee met on July 13 at 4:00pm at the Community Center. See the meeting recap (pg. 41-44)
- g. Trails Committee – This committee met on July 14 at 10:00am at the Community Center. See the meeting recap (pg. 45-47)
- h. Ad Hoc – No Report. A committee is to be formed for the recruitment of a District Administrator with a meeting to be scheduled by mid-September.

11. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – July 2023 (pg. 48-51)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Approval of the Agreement with Jennifer Claassen of Clipped In Races to Rent Orangevale Community Park for a Sacramento Cyclocross Event on October 13-14, 2023 (pg. 52-71)
- b. Public Hearing: Approval of Resolution 23-08-710, Resolution Adopting the Orangevale Recreation & Park District General Fund Final Budget for Fiscal Year 2023/24 (pg. 72-92)
- c. Public Hearing: Approval of Resolution 23-08-711, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2023/24 (pg. 93-99)
- d. Public Hearing: Approval of Resolution 23-08-712, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2023/24 (pg. 100-104)
- e. Approval of Resolution 23-08-713, Resolution Approving the Revision of the District's Reserve Designations in Accordance with GASB 54 (pg. 105-110)
- f. Proposed Holiday Closure Schedule for the Community Center (pg. 111)
- g. District Accomplishments in Fiscal Year 2022/23 (pg. 112-113)
- h. Swimming Pool project timeline and update (pg. 114)
- i. Driveway/Trail project timeline and update (pg. 115)
- j. Arcade Cripple Creek Trail project update (verbal)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

- a. Cell Tower Update
- b. Juneteenth Holiday
- c. New Funding Options

16. **ADJOURNMENT**

NOTICE: *As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors July 20, 2023

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on July 20, 2023, at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Meraz, Brunberg, Presinal
Directors absent: Montes
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent (arrived 6:34pm)
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Director Montes was absent.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of the Regular Meeting on June 15, 2023 (pg. 1-10): On a motion by Director Brunberg seconded by Director Meraz, the Minutes of the Regular Meeting on June 15, 2023, were approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays or Abstentions. Director Montes was absent.

 - b) Approval of Minutes of the Special Meeting on June 29, 2023 (pg. 11): On a motion by Director Brunberg seconded by Director Meraz, the Minutes of the Special Meeting on June 29, 2023, were approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays or Abstentions. Director Montes was absent.
MOTION #3

7. CORRESPONDENCE

MOTION #4

- a) Confidential Envelope – Attorney Billing May 2023: On a motion by Director Brunberg, seconded by Director Stickney, the attorney billing was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Director Montes was absent.
- b) Ads in the June 9 & 30 issues of the Orangevale View to promote upcoming programs (pg. 12-13): Admin Ross shared the advertisements recently published to promote upcoming OVparks programs.
- c) An article in the June 9 issue of the Orangevale View about the sign installed at Orangevale Community Park commemorating the California Central Railroad (pg. 14): Admin Ross mentioned the article regarding the installation of the historical sign.
- d) An article in the June 30 issue of the Orangevale View about the success of the Summer Palooza event at Orangevale Community Park (pg. 15): Admin Ross shared the Orangevale View article and photo regarding the successful Summer Palooza event.
- e) A brief article in the June 30 issue of the Orangevale View promoting The Wizard of Oz theatrical performances at the Orangevale Community Center and a “thank you” to our community sponsors who are supporting our Tropical Escape event (pg. 16): Admin Ross shared the article promoting the Wizard of Oz performance presented by Valkyrie Theatre Company which is a new contractor with OVparks. Supervisor Woodford advised that youth participants in the three-week Summer Theatre Workshop to prepare for the Wizard of Oz gave an amazing performance. The performances, which were held on Friday, June 30 and Saturday, July 1, were both sold out.
- f) A complimentary email from Brendan Chase, the contractor who offers Top Notch Basketball for youth at the Orangevale Community Center. This is one of the most successful programs offered through OVparks (pg. 17): Admin Ross shared an email from Top Notch Basketball Coach Brendan Chase. His program is one of the most popular and longest running programs at OVparks. His email extended appreciation to Supervisor Bain, Supervisor Woodford, and Custodian/Host II Danny Rodriguez for all their contributions to the success of his programs.

g) A letter from California Association for Park & Recreation Indemnity (CAPRI) acknowledging that Orangevale Recreation & Park District is a recipient of the Ted Winslow CAPRI Safety Award reflecting we had the highest rating possible in 2022 (pg. 18): Admin Ross shared the Ted Winslow CAPRI Safety Award plaque OVparks received. The Board of Directors suggested placing an article in the Orangevale View to share this accomplishment with the community.

**8. CONSENT
CALENDAR**

MOTION #5

a) On a motion by Director Brunberg, seconded by Director Meraz, the consent calendar was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Director Montes was absent.

**8.1. CONSENT
MATTERS
GENERAL FUND**

a) Ratification of Claims for June 2023 (pg. 19)
b) Budget Status Report for June 2023(pg. 20-22)
c) Revenue Report for June 2023 (pg. 23)

**8.2. OLLAD
CONSENT
MATTERS**

a) Ratification of Claims for June 2023 (pg. 24-25)
b) Budget Status Report for June 2023 (pg. 26--27)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

a) Ratification of Claims for June 2023 (pg. 28)
b) Budget Status Report for June 2023 (pg. 29)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #6

a) Ratification of Claims for May 2023 (pg. 30)

On a motion by Director Brunberg, seconded by Director Stickney, the Non-Consent Ratification of Claims for May 2023 was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Director Montes was absent.

b) Ratification of Claims for June 2023 (pg. 31)

MOTION #7

On a motion by Director Brunberg, seconded by Director Stickney, the Non-Consent Ratification of Claims for June 2023 was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Director Montes was absent.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: This committee expects to meet between August 3-17. The meeting is tentatively scheduled for Tuesday, August 8 at 6pm. An email will be sent to committee members to confirm availability.
- b) Maintenance and Operation: No report.
- c) Recreation Committee:
This committee met on June 23 at 10am at the Community Center. See the meeting recap (pg. 32-33):
The primary topic at this meeting was to discuss options for future Activity Guides. This topic will be discussed further in 13d of this agenda.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: This committee met on June 9 at 9:30am at the Community Center and Shady Oaks. See the meeting recap (pg. 34-37). This committee met again on July 13 and was attended by Bruce Knisley from Final 9. The recap notes will be provided at the August 17 Board of Directors meeting. The main purpose was to prioritize projects and improvements necessary at the Shady Oaks Disc Golf course. Grooved 5' x 12' tee pads will be replaced where needed. Repairs will be made to holes #1, #2, #4.
- g) Trails Committee: This committee met on July 14, and the recap notes will be provided at the August 17 Board of Directors meeting. Supervisor Bain to email the strategies and tactics spreadsheets to Director Brunberg. In addition, a soft copy of the Master Plan will be emailed to Directors Brunberg and Presinal.
- h) Ad Hoc: No report. Admin Ross requested an Ad Hoc committee be formed for the recruitment of the District Administrator position. Director Stickney to discuss further with Admin Ross the first week of August.

**11. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – June 2023 (pg. 38-45):
Admin Ross advised of an incident at the Orangevale Community Park of a truck doing donuts in the horse arena parking lot. The Fulton-El Camino Police issued a citation to the individual.

Park Supt. Oropeza advised that CMP have been renovating at the campus. Construction crews hit the infrastructure to the irrigation clock which was repaired after about five days. A drain line was installed on the west side of the soccer field. They damaged the main line and repaired it. Supt. Oropeza conducted an inspection of the

line repair prior to covering it. A manhole cover was altered to accommodate the necessary level for safety at the edge of the soccer field. Director Stickney inquired of the two valves at the horse arena. Supt. Oropeza advised that they were installed due to broken equipment, not due to damage.

Recreation Supervisor Jason Bain advised that program registrations have been strong. Most of the swim lessons and Rec'ing Crew camp sessions are full. Rec'ing Crew is being held at Building 1. Revenue for the fiscal year was approximately \$735,000 which exceeded projections. TigerSharks Championships will be held on Saturday, July 22.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

- a) Presentation of a certificate to Judy and Steven Long recognizing them for the donation of a memorial bench at Shady Oaks Disc Golf Course in honor of their son Jeffrey Long (pg. 46):

Judy Long contacted OVparks in April 2022 to inquire about opportunities for donating a memorial bench in honor of her son, Jeffrey Long. Jeffrey was an avid disc golfer at Shady Oaks since it was established in the 1980s. He passed away on October 7, 2021. Over the course of a year, Judy worked with staff on selecting the bench and the location on the course to install it. Judy and Steven ended up selecting a concrete bench that looks like a tree stump. The bench sits one person, so they decided to donate a second bench. The benches fit perfectly within the landscape of Shady Oaks. They selected a location near the tee pad of hole #18 which can be seen clearly from Hazel Ave. Staff installed the benches in May. Judy and Steven held a gathering of family and friends at Jeffrey's memorial benches on June 24.

Admin Ross thanked Judy and Steve Long on behalf of the District. The Board of Directors and staff presented a certificate to Judy and Steven Long as a symbol of gratitude for their generous donation of the two benches to the District. Jeffrey's memorial benches bring added value to the Shady Oaks Disc Golf Course and those who play there. The total cost for both benches was approximately \$1400. At the suggestion of Director Stickney, Admin Ross will be sending framed prints of pictures of the presentation taken this evening to Judy and Steve Long.

- b) Approval of the Letter of Engagement from Auditor Larry Bain for the fiscal year 2022/23 audit in the amount not to exceed \$10,400 (pg. 47-51):

Larry Bain has served as the District's auditor for several years and has submitted a letter of engagement to conduct the Fiscal 2022/23 Audit in the amount not to exceed \$10,400. The "not to exceed" threshold has increased by approximately \$500. The

MOTION #8

2022 rates increased by \$1,000 due to new requirements from the Governmental Accounting Standards Board (GASB). In addition to the auditing responsibilities of our capital/property leases, Auditors are now responsible for implementing GASB 87 which covers operating leases such as our cell towers and copy machine. This requires extra steps and accounting software for the Auditor.

On a motion by Director Brunberg seconded by Director Meraz, the Letter of Engagement from Auditor Larry Bain for the fiscal year 2022/23 audit in the amount not to exceed \$10,400, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, and Presinal, voting Aye. There were no Nays or Abstentions. Director Montes was absent.

- c) Discuss lease extension for cell tower that is currently leased to American Tower (pg. 52-56): Admin Ross advised of an error in the provided report. The current lease agreement expires in 2034, not 2024. American Tower would like to extend the lease by June of 2024. American Tower began corresponding with Admin Ross about extending the lease in February 2022. Their wish is for our lease extension to cover as many future years as we are comfortable with. In their letter dated February 14, 2022, they are requesting a 30-year extension with 20% escalators at every 5-year interval. This also included a \$10,000 signing bonus, and their desire of adding a “non-compete” and “limited right of first refusal” clauses in the contract. Another offer was a 99-year term easement in exchange for a one-time payment of about \$510,000.

More recent communications in May 2023 revealed that the one-time signing bonus could increase to as much as \$30,000 and the 99-year term easement could now provide a one-time payment up to \$650,000.

On June 9, the Planning Committee reviewed these options. The math shows that the one-time payment option hurts the District financially in the long run. The committee expressed concern about a long-term agreement that lasts 30 years citing how changes in technology could eventually put us at a disadvantage. The committee also expressed concern with the “non-compete” and “limited right of first refusal” clauses and would like a clear explanation on how that impacts the District. The committee would also expect that American Tower covers the District’s legal fees during this process. In short, this is what the committee desires:

- 15-year lease agreement
- \$28,000 signing bonus to help offset the high inflation over the past two years
- Clear definition of the “non-compete” and “limited right of first refusal” and what that means for the District.

- Add a clause to the agreement stating an expectation of at least 72-hour notice from American Tower before entering the park to conduct work on the tower. This will allow our staff to prepare grounds that American Tower's heavy vehicles would be driving on.
- Review the agreement for language regarding sub-letting tower space to other cell companies, and what that means to the District.
- American Tower is to cover the District's legal fees in solidifying the lease agreement, as was done in 2019 with our lease with the cell tower near Final 9.

Admin Ross has presented these committee desires to American Tower. American Tower has requested a 20-year extension. They have approved a \$30,000 signing bonus but not our attorney fees. They explained that the signing bonus could be used for legal fees if we desire. American Tower approved the expectation of at least 72-hours' notice before entering the park to conduct work on the tower and would work with OVParks to come to an agreement regarding subletting. There is sublease language in the current agreement. The original 20-year agreement was established in 2000 with two seven-year extensions. Attorney David McMurchie created an agreement with Crown Castle in 2019 for the cell tower at the Shady Oaks Disc Golf. Crown Castle covered the District's legal fees (approximately \$33,000) in 2019. Admin Ross to research and potentially put it on the agenda for the next planning committee meeting. This topic to be discussed at the September BOD meeting.

- d) Staff plans on producing and distributing our Activity Guides (pg. 57): At the May 18 Board of Directors meeting there was discussion about converting the Activity Guide from hardcopy format that is mailed to each residence to a digital format that would be viewed online. At that meeting it was decided to move this topic to a Recreation Committee meeting for more discussion to determine the best course of action.

The Recreation Committee met on June 23 where there was healthy and productive discussion with staff that talked through options ranging from mailing only, digital only, and various hybrids. The committee was confident that the staff had done the required research to make the decision that will work best for them and the District.

It is the staff's intention to produce the Activity Guide in the following manner:

Fall/Winter 2023 Issue: Because the deadline is fast approaching, we will print and mail this issue in the normal

manner. We will include an ad in this guide alerting our customers of digital guides in upcoming issues.

Winter/Spring 2024 Issue: Staff will print and mail postcards to all residences. The postcard will direct them to view our new Activity Guide online and will include a QR code to take them there with their mobile device. The postcard will also give them an option to call or email us if they wish to have a hardcopy mailed to them. We will print about 1,000 hard copies to help reach those customers. We expect a savings to the District between \$5,000 - \$7,000.

Spring/Summer 2024 Issue: We will continue to print and mail postcards to all residences. This postcard will give them an option to call or email us if they wish to have a hardcopy mailed to them but will also notify them that we will no longer print and mail the guides beginning with the next issue (Fall/Winter 2024). We will print about 1,000 hard copies or less to help reach those customers wishing for one in the mail. We expect a savings to the District between \$5,000 - \$7,000.

Fall/Winter 2024 Issue: We will continue to print and mail postcards to all residences, so they know to find the Activity Guide digitally. We intend to print a small number of copies in-house for our counter for in-person registrations, and to send to a limited number to customers without internet access. We expect savings for the District between \$7,000 - \$8,500.

e) The financial impacts of Education Revenue Augmentation Funds (ERAF) on the District since 1993 (pg. 58):

The Educational Revenue Augmentation Fund (ERAF) was implemented by the State of California in 1993 to help them meet their legal obligation to fund public schools. ERAF shifted a portion of property tax revenue that had previously gone to Counties, Cities, and Special District and funneled those dollars into the State Department of Education. This has continued annually for the past 30 years.

The first year of the shift was the most severe as \$1,012,654 was diverted from our District to the State. It is estimated that between \$100,000 - \$200,000 has been shifted each year since, and this is considered a low but safe estimate. If we take the average of \$150,000 per year, it will mean that our District has surrendered approximately \$5,360,000 over the 30 years of ERAF.

Admin Ross has asked the California Special Districts Association (CSDA) to include OVparks in a study they are conducting about the impact of ERAF on California's special districts. We are also seeking data from the State so we can have

a more accurate tally of these fiscal impacts. Admin Ross will update the Board of Directors as new information becomes available.

- f) Consider including Juneteenth as a District holiday (pg. 59)
Juneteenth National Independence Day is a federal holiday commemorating the end of slavery in the United States on June 19, 1865. Juneteenth (celebrated on June 19) became a federal holiday in 2021. It became an observed paid holiday with the State of California in 2022, and with the County of Sacramento in 2023. The County of Sacramento currently observes seventeen holidays. The District would like to consider adding Juneteenth as an observed holiday for the District and a paid holiday for District staff beginning in the calendar year 2024. The Board of Directors requested research be conducted to determine which other Districts currently have Juneteenth as a District holiday. A Policy Committee meeting, attended by Directors Meraz and Montes, will likely be scheduled to discuss this topic further and be presented at the September BOD. The Board of Directors intends to make a decision by the end of the year.
- g) Swimming Pool project timeline and update (pg. 60): The project was announced on June 7 and is now open for bid. The full packet is posted on our website and a public notice will be posted in the Citrus Heights Messenger on June 16 and June 23. The Notice to Invite Bids was sent to 11 Bid Boards and seven contractors.

Key Dates:

6/27: Mandatory Pre-Bid Meeting at the pool. Representatives from four companies were in attendance: Burketts, Advanced, Tricon, and Bobo's.

7/13: Last day contractors could call with questions.

8/3: Bids are due by 2pm and opened at that time.

8/10: Special Board Meeting at 6pm to review bids and make recommendation to award the contract.

- h) Driveway/Trail project timeline and update (pg. 61):
These are now two separate projects. We have the Parking Lot Connection Project (known to us as the Driveway Project), and the Trails Project. The Driveway Project requires County permits, which we are now preparing for our third submittal.

With our next submittal, the County is requiring us to submit topographical drawings that show the borders of the four parcels that the driveway intersects. The Project Engineer is working on this. They will also require the District to submit a security bond in the amount of \$19,500 because this is considered a "Frontage Project" due to its proximity to Hazel Ave. District staff are currently working to secure this.

The templates for the bid documents are ready for both projects. Specific dates will be added once we hear back from the County.

It is very likely that construction on these two projects will have some overlap with construction for the pool project. This project may also affect rentals on the new property. Admin Ross will update Frank Babcock with Terror in the Night for any adjustments necessary at his open space rental beginning in August through November 2023.

- i) Arcade Cripple Creek Trail project update (verbal):
- Woodmore Oaks Corridor: The contractors have cleared, graded, and installed the aggregate base for most of the trail in this area. They are almost ready for the asphalt paving and striping, but we don't know yet when that will begin. The fencing for the four Orangevale properties is near complete.
 - Streng Park: The contractors have cleared, graded, and installed the aggregate base for most of the trail in this area. They are almost ready for the asphalt paving and striping, but we don't know yet when that will begin.
 - Sundance Park: The contractors have cleared, graded, and installed the aggregate base from Fair Oaks Blvd. up until about 150' west of the bridge. Very little trail work has been done from the bridge east to Highwood Way. The bridge is being constructed in the eastern United States and is expected to be delivered in early October. Work near the creek needs to be completed by October 15, so there is a good chance that this section of the trail and bridge will need to be delayed until after April 15, 2024. Admin Ross has met with Citrus Heights City Engineer Leslie Blomquist to discuss options available.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross extended appreciation to the Board of Directors for attending the grand opening of the Orangevale History Project Museum. Admin Ross will forward a copy of the OVparks end-of-fiscal-year list of accomplishments to the Board of Directors for their information.

Recreation Supervisor Bain advised that swim lessons, TigerSharks swim team, and public swim sessions are wrapping up for the season. The pool will close for the season on August 8. The Pool Manager Maryanna Matista has been doing an amazing job making sure everything is being accomplished at the pool. He mentioned to Director Meraz to plan to bring his apron and tongs to the Hot Dog Hoe Down on Friday, August 4.

Admin Services Supervisor Woodford extended appreciation to the wonderful sponsors for their donations and participation in the Tropical Escape senior event. Forty-five seniors attended and eleven ukulele players performed at the event. Collette Trip enrollment is going very well.

Parks Maintenance Supt. Oropeza extended appreciation to the Parks Maintenance staff and the Recreation staff for their assistance throughout the summer. Parks Maintenance is currently hiring to replace a staff member that recently left to accept another job offer. Director Stickney requested that the irrigation be turned off at the fields throughout the parks on Saturdays in August to accommodate soccer games.

Finance/HR Supt. Von Aesch attended a webinar provided by CAPRI to introduce the Employee Assistance Program (EAP) now offered to all full time and year-round part-time OVparks staff and the Board of Directors. Supt. Von Aesch will provide a presentation to the staff to provide the information and will pass the information on to the BOD also. The EAP offers counseling, legal and financial consultation, ID recovery assistance, emotional well being resources, dependent care & daily living resources through Anthem. Crisis consultation, many online webinars, articles, podcasts, financial calculations, and a pass to create a living will are also included. This is a good benefit for employee recruitment and retention.

Supt. Von Aesch spoke with a Sacramento County representative regarding medical benefits. The representative advised they will be presenting to their Board of Directors on August 8 and suggested she follow up with her on August 9 for further information. Upon receipt, Admin Ross will include the information in the final budget. The State of California has said they will raise premiums by about 10%. Admin Ross advised that OVparks had budgeted an increase of 7.5%. Supt. Von Aesch advised that Recreation Supervisor Bain had sixteen new employees this summer, each of whom were required to complete and submit seventeen new hire documents. Recreation Coordinator Andrew Gross had sixteen new employees and several returning employees. Finance Clerk Sue Myren had to review and process five hundred and thirty-nine documents.

Director Meraz mentioned EAP works well. He agreed that the premiums do seem to be increasing across the board.

Director Stickney mentioned parks are looking really good.

Director Presinal thanked all the staff for the behind the scenes work they do.

Director Brunberg urged all to stay cool in this heat.

15. ITEMS FOR NEXT AGENDA

- a) Approval of Final Budget for Fiscal Year 2023/24
- b) Holiday closure schedule

16. ADJOURNMENT

MOTION #9

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:10 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the adjournment was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Director Montes was absent.

Mike Stickney, Chairperson

Enjoy Summer With OVparks!

Swim Lessons

Session 3 – July 10-20 Session 4 – July 24-August 3

Lessons meet Mon-Thu for eight 30-minute classes.

Group Lesson Fee: \$65 / \$70 NR, per session

Upcoming Sports Camps

Beach Volleyball Camp Ages: 6-12

M-F 7/10-7/14 9:00am-12:00pm Fee: \$172 / \$175 NR

Soccer Camp Ages: 6-12

M-F 7/17-7/21 9:00am-12:00pm Fee: \$172 / \$175 NR



Intermediate Tennis Camp Ages: 9-12

M-F 7/24-7/28 9:00am-12:00pm Fee: \$172 / \$175 NR

NAofA Jr. Academy All Sports Camp Ages: 4-6



M-F 7/17-7/21 9:00am-12:00pm Fee: \$159 / \$162 NR

M-F 7/31-8/4 9:00am-12:00pm Fee: \$159 / \$162 NR

NAofA All Sports Camp Ages: 7-13

M-F 7/17-7/21 9:00am-12:00pm Fee: \$159 / \$162 NR

M-F 7/31-8/4 9:00am-12:00pm Fee: \$159 / \$162 NR

Tropical Escape

Ages: 50+

Friday, July 14 11:30am-12:45pm

Join OVparks for a Tropical Escape! Enjoy lunch, refreshments, and entertainment. Door prize ticket for every registration!

Fee: \$9 (or \$6 if registered by 6/30)



Parks Make Life Better!®



Get Connected @ovparks

6826 Hazel Ave, Orangevale
(916) 988-4373 • OVparks.com

OVparks has the hottest Summer Activities!

Kids Night Out - End of Summer Bash

Ages: 5-12

F 8/11 6:00-9:00pm

Fee: \$30 / \$33 NR



Zumbini

Ages: 2months - 4years

W 8/2-8/23 10:00-10:45am

Fee: \$43 / \$46 NR



STIR Cooking Classes

Sunset Chefs

Ages: 8+

F 8/11 4:00-6:00pm

Wee Chefs

Ages: 6+

W 8/16 4:00-6:00pm

Fee: \$33 / \$36 NR

NEW! Intro to Mushroom Growing

Ages: 18+ (younger w/ adult)

W 8/9 6:30-7:45

W 8/23 6:30-7:45



Fee: \$52 / \$55 NR per class

Social Dancing

Ages: 18+

Night Club Two Step

M 8/7-8/28 7:00-8:00pm

Hustle

M 8/7-8/28 8:00-9:00pm

Fee: \$33 / \$36 NR

National Academy of Athletics

Jr. Academy All Sports Camp

Ages: 4-6

M-F 7/31-8/4 9:00am-12:00pm

Fee: \$159 / \$162 NR

All Sports Camp

Ages: 7-13



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Orangevale View

JULY 14, 2023

SERVING ORANGEVALE, CITRUS HEIGHTS, FAIR OAKS, FOLSOM AND SURROUNDING AREAS



COME ONE, COME ALL! TO THE GRAND OPENING OF OUR COMMUNITY'S ORANGEVALE HISTORY MUSEUM



Come One, Come All! To the Grand Opening of our community's Orangevale History Museum this Saturday July 15th from 11am-4pm. The museum is located at 6920 Hazel Avenue, just north of the Community Center. Look for our open sign.

Enjoy Food, Music, Friends, and a special cold treat for the kiddos provided by Orangevale Dairy Queen. The event will include the Horseless Carriage Car Club exhibition, Raffles, Gift Shop and Museum exhibits of course! Come see the early days of Orangevale while making memories for the future.

A Legacy Wall will be unveiled on opening day for remembrance of your family or a loved one.

Details will be available there

A Ceremonial Ribbon cutting at noon with the Orangevale Chamber of Commerce, Assemblyman Josh Hoover, Forrest Johnson representing Sacramento County Supervisor Sue Frost and Chelyssa Horvat District Director for Congressman Kevin Kiley. Come make some History! Orangevale's own Chuck West will be the Emcee for the day.

Parking is on the north side of the building, enter through the black gate. Kiwanis Club and Orangevale Helping Hands will be directing you.

The Orangevale History Project is grateful to all of the community sponsors and donations to help create this museum.

ORANGEVALE PARK DEVELOPMENT



Orangevale Park Development

Over 40 years ago the Orangevale Recreation & Park District developed plans for the area from Hazel Avenue to Filbert Avenue along Oak Avenue which residents enjoy today. Early 1984 in public hearings there were several activities that Orangevale residents wanted to see in this park, such as an expanded riding arena, an 18-hole Disc Golf course, a nature area, and a shaded play area for children.

Orangevale's then librarian, Dorothy Kilgore, headed a committee that requested 24

acres of the park at the corner of Hazel and Oak Avenues be set aside as a nature area. She noted that natural habitat areas were becoming increasingly endangered by growth from the building of many housing tracts and industrialization of adjoining cities of Roseville and Folsom. One thing everyone present was in favor of was saving the phenomenal oak woodland and retain it in its natural state for posterity and passive recreation that requires no development such as walking and horse-back riding.

In August of 1984, the Park District had finished with the installation of a 20-station exercise course in park. The course was designed by Park Superintendent Chuck West after the park board applied for and received a Wells Fargo grant sponsoring the program. The program, which can be as challenging as one wants to make it, was built to meet the needs of adults and senior citizens. The area can be walked or jogged and is one and seven tenths of a mile in length. A large sign with big print lays out the game-field map at the first station. Special features of the course include two drinking fountains; a well lit path that can be safely used in the evening; a jogging extension; two stations to take a pulse rate; and a means of scoring one's performance by measuring the number of ex-

ercise repetitions at the different stations. The stations were constructed of California redwood and designed to be used by two people at the same time, if desired. There is also a stretching and warm-up area, followed by stations grouped in threes and separated by stretches that can be jogged or walked. Four cool down and stretch stations at end the course.

The stations have been updated, all made of metal with five stations which includes a sit up bench, a tai chi station, an upright bicycle, a vertical press, and a back extension station. The course is located close to the playground area on the Oak Avenue side of the park where parents can watch their children play in the playground area while going through the course. Other improvements made include a new family-style barbecue and grill in the reservation picnic area. This area is now covered for shade.

Following nine years of hard work and planning in 1992, the Orangevale Recreation and Park District dedicated the nature trail at the Orangevale Community Park and opened it to public use. The project was a culmination of work from community members, students from Casa Roble Fundamental High School, and included Maxine Cornwell, Dorothy Kilgore and Virginia Zbur who fought to keep the 28 acres from being turned into residential dwellings. The original design for the nature trail was done by Gail Ervin and the Orangevale Lion's Club provided funding for the trail markers with the majority of funding coming from a grant from the California Wildlife,

Coastal Parkland Conservation Act of 1988 with the remaining costs provided by ORPD.

The walking trail is also wheelchair accessible. Along this trail you can observe then new sign identifying the California Central Railroad that went through Orangevale in the 1860's. This sign was designed by the Orangevale History Project and funded by the Rotary Club of Orangevale and Elegant Design Construction of Fair Oaks. As Orangevale residents we thank the planners for their foresight 40 years ago as we all enjoy the Orangevale Community Park today.

Written by Joyce Krueger

Friends
OF FRONT STREET SHELTER
presents
BOW WOW DAYS
A PETACULAR EVENT

Saturday
SEPT. 23, 2023
Orangevale
Community Park
9 am- 1pm



filled with pet
tricks-activities
dancers -food-
MUSIC
demonstrations

FREE ADMISSION

TALENT SHOW, COSTUME CONTEST
PET COMPETITIONS, DEMONSTRATIONS AND MORE

www.bowwowdays.com

Donate Pet Food
For A Chance To Win
\$100 Gift Card

Aging Well

SYMPOSIUM & RESOURCE FAIR
OF NORTHERN CALIFORNIA

Saturday, October 7, 2023
9 am -2 pm

Orangevale Community Center
6826 Hazel Ave, Orangevale

**AGING WELL SYMPOSIUM AND
RESOURCE FAIR 2023**

Join us as we return to our in person Aging Well Symposium and Resource Fair. This symposium is to share critical information in caring for aging loved ones as well as how to prepare for our own aging experience. Additionally, you will have a room full of resource professionals in all areas of senior care. Visit <https://agingwellnc.com> for complimentary tickets

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
PERIOD 13 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907036728	20200500	US BANK NATIONAL ASSOCIAT	ADVERTISING	243.23
1907036728	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICALS/SUBSCRIPTIONS	174.98
1907036763	20203900	BARRY ROSS	EMPLOYEE TRANSPORTATION	47.42
1907036764	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	92.36
				139.78
1907036728	20207600	US BANK NATIONAL ASSOCIAT	OFFICE SUPPLIES	77.98
1907030887	20208100	US POSTAL SERVICE	POSTAL SERVICES	2,400.00
1907036728	20208102	US BANK NATIONAL ASSOCIAT	STAMPS	2.46
1907033921	20219700	AT&T	TELEPHONE SERVICES	25.12
1907033927	20219700	SPRINT P C S	TELEPHONE SERVICES	75.65
1907036746	20219700	AT&T	TELEPHONE SERVICES	22.75
				123.52
1907031000	20226200	JJR ENTERPRISES INC	OFFICE EQUIPMENT MAINTENANCE SUP	117.09
1907033958	20257100	B AND P SECURITY INC	SECURITY SERVICES	455.00
1907026402	20259100	STATE OF CALIFORNIA	OTHER PROFESSIONAL SERVICES	288.00
1907026407	20259100	SAFI LLC	OTHER PROFESSIONAL SERVICES	1,224.00
				1,512.00
1907026398	20285100	STEVEN MIRANDA	RECREATIONAL SERVICES	495.95
1907026397	20285100	BRENDAN CHASE	RECREATIONAL SERVICES	16,900.00
1907026396	20285100	YMCA OF SUPERIOR CALIFORN	RECREATIONAL SERVICES	476.00
1907030999	20285100	FOLSOM CORDOVA UNIFIED SC	RECREATIONAL SERVICES	1,146.51
1907031002	20285100	RESCUE TRAINING INSTITUTE	RECREATIONAL SERVICES	1,260.00
1907031003	20285100	SHAUNA LEMAY	RECREATIONAL SERVICES	136.50
1907031004	20285100	TERRY MASTEN	RECREATIONAL SERVICES	141.00
1907031005	20285100	TERRY MASTEN	RECREATIONAL SERVICES	123.00
1907036728	20285100	US BANK NATIONAL ASSOCIAT	RECREATIONAL SERVICES	2,303.75
1907033974	20285100	HANDSTANDS INC	RECREATIONAL SERVICES	144.20
1907033975	20285100	HANDSTANDS INC	RECREATIONAL SERVICES	72.10
1907033976	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	221.85
1907033946	20285100	ADRIAAN JANSEN VAN VUUREN	RECREATIONAL SERVICES	731.75
1907033947	20285100	YMCA OF SUPERIOR CALIFORN	RECREATIONAL SERVICES	420.00
1907033948	20285100	YMCA OF SUPERIOR CALIFORN	RECREATIONAL SERVICES	42.00
1907033970	20285100	NATIONAL ACADEMY OF ATHLE	RECREATIONAL SERVICES	1,381.50
1907033972	20285100	BRENDAN CHASE	RECREATIONAL SERVICES	594.00
1907033973	20285100	DANIEL CRANDALL	RECREATIONAL SERVICES	62.30
1907036758	20285100	MARIA MOLINA	RECREATIONAL SERVICES	54.00
1907036757	20285100	ALISON LLOYD	RECREATIONAL SERVICES	1,183.00
				27,889.41
1907030753	20285200	CAPITAL ONE NA	RECREATIONAL SUPPLIES	108.55
1907036728	20285200	US BANK NATIONAL ASSOCIAT	RECREATIONAL SUPPLIES	2,188.24
1907036760	20285200	SEAN KEARNEY	RECREATIONAL SUPPLIES	2,390.49
1907036754	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	150.85
1907036755	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	558.68
				5,396.81
1907026405	20289800	SUSAN MYREN	OTHER OPERATING EXPENSES SUPPLIE	88.94
1907036728	20289800	US BANK NATIONAL ASSOCIAT	OTHER OPERATING EXPENSES SUPPLIE	1,916.28
				2,005.22

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2022/2023
PERIOD 13 2023**

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditure	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	921,250.00		904,323.51	16,926.49	2%
10112100	Salaries & Wages, Extra Help	424,200.00		371,460.81	52,739.19	12%
10112400	Salaries, Board members	12,000.00		7,400.00	4,600.00	38%
10121000	Retirement	296,100.00		292,680.05	3,419.95	1%
10122000	Social Security	91,300.00		97,470.59	(6,170.59)	-7%
10123000	Group Insurance	260,720.00		235,655.87	25,064.13	10%
10124000	Worker's Comp. Ins	49,500.00		55,883.49	(6,383.49)	-13%
10125000	Unemployment Insurance	18,150.00		7,545.49	10,604.51	58%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	2,073,220.00	-	1,972,419.81	100,800.19	5%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	2,300.00	243.23	1,838.67	461.33	20%
20202100	Books/Periodicals/Subscrip	2,000.00	174.98	2,916.74	(916.74)	-46%
20202900	Business/Conference Expense	4,000.00		2,284.33	1,715.67	43%
20203500	Education/Training Serv.	3,500.00		1,010.00	2,490.00	71%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00		2,446.91	(146.91)	-6%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		10.00	490.00	98%
20203900	Employee Transportation	2,800.00	139.78	2,573.05	226.95	8%
20205100	Liability Insurance	121,600.00		121,571.00	29.00	0%
20205500	Rental Insurance	2,500.00		-	2,500.00	100%
20206100	Membership Dues	14,000.00		14,587.95	(587.95)	-4%
20207600	Office Supplies	6,500.00	77.98	5,080.56	1,419.44	22%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	6,500.00	2,400.00	10,641.89	(4,141.89)	-64%
20208102	Stamps	2,000.00	2.46	434.46	1,565.54	78%
20208500	Printing Services	26,000.00		24,239.57	1,760.43	7%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditure	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	13,000.00	123.52	15,488.49	(2,488.49)	-19%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	3,500.00	117.09	1,802.96	1,697.04	48%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		652.36	(452.36)	-226%
20250500	Accounting Services	7,000.00		5,979.60	1,020.40	15%
20250700	Assessment/Collection Service	19,500.00		17,138.02	2,361.98	12%
20252500	Engineering Services	26,000.00		16,205.70	9,794.30	38%
20253100	Legal Services	20,000.00		594.00	19,406.00	97%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	4,500.00	455.00	2,691.00	1,809.00	40%
20259100	Other Professional Services	75,000.00	1,512.00	11,182.90	63,817.10	85%
20259101	Computer Consultants	14,500.00		14,131.00	369.00	3%
20281201	PC Hardware	7,000.00		1,760.09	5,239.91	75%
20281202	PC Software	7,000.00		4,974.40	2,025.60	29%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	34,000.00		29,106.90	4,893.10	14%
20285100	Recreational Services	148,000.00	28,413.41	204,723.88	(56,723.88)	-38%
20285200	Recreational Supplies	37,000.00	5,396.81	31,834.98	5,165.02	14%
20289800	Other Operating Exp - Supplies	2,000.00	2,005.22	2,005.22	(5.22)	0%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		3,270.48	(270.48)	-9%
20296200	GS Parking Charges	200.00		75.25	124.75	62%
	SUB-TOTAL	648,550.00	41,061.48	553,252.36	95,297.64	15%
3000	OTHER CHARGES					
30321000	Interest Expense	29,100.00		29,006.25	93.75	0%
30322000	Bond/Loan Redemption	44,200.00	366.35	43,541.43	658.57	1%
30345000	Taxes/Licenses/Assess Trans	1,600.00		1,211.46	388.54	24%
	SUB-TOTAL	74,900.00	366.35	73,759.14	1,140.86	2%
4000	FIXED ASSETS					

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditure	Expenditures to Date	Funds Available	% Left
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	720,000.00	3,140.00	69,521.19	650,478.81	90%
43430303	Vehicles/Equipment	50,000.00		10,958.85	39,041.15	0%
	SUB-TOTAL	770,000.00	3,140.00	80,480.04	689,519.96	90%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	2,200.00		2,080.00	120.00	5%
	SUB-TOTAL	2,200.00	-	2,080.00	120.00	5%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	3,568,870.00	44,567.83	2,681,991.35	886,878.65	25%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2022/2023
PERIOD 13 2023**

Account Number	Revenue Account	2022/2023 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,600,685	1,447.02	1,612,198.96	-11,513.96	100.72%
91910200	Prop. Taxes - Current Unsecured	54,400	56.01	54,740.65	-340.65	100.63%
91910300	Supplemental Taxes Current	38,400	5,101.91	62,241.56	-23,841.56	162.09%
91910400	Prop. Taxes Sec. Delinquent	12,605		9,745.19	2,859.81	77.31%
91910500	Prop. Taxes Supp. Delinq.	1,945		3,724.09	-1,779.09	191.47%
91910600	Unitary Current Secured	14,500	293.22	16,628.58	-2,128.58	114.68%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	140		174.88	-34.88	124.91%
91913000	Prop. Tax Prior - Unsecured	1,105	10.85	582.37	522.63	52.70%
91914000	Penalty Costs - Prop. Tax	500	23.43	438.20	61.80	87.64%
91919900	Taxes - Other	-		19.40	-19.40	
	SUB-TOTAL TAXES 9100	1,724,280	6,932.44	1,760,493.88	-36,213.88	102.10%
94941000	Interest Income	14,000	40,862.83	55,517.83	-41,517.83	396.56%
94942900	Building Rental Other	125,000	-200.00	129,968.62	-4,968.62	103.97%
94943900	Cell Tower Leases	48,500		47,498.04	1,001.96	97.93%
94944800	Rec.Concessions Final 9	21,000		22,030.09	-1,030.09	104.91%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	14,000		12,464.42	1,535.58	89.03%
95952900	In-Lieu Taxes	220,000		5,301.86	214,698.14	2.41%
95959504	Fiscal Relief for Independent Special Distri	-		0.00	0.00	
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		1,539.81	-539.81	153.98%
96964600	Recreation Service Charges	550,000	-36.00	605,365.58	-55,365.58	110.07%
96969700	Security Services	1,000		47.87	952.13	4.79%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	2,000		2,425.00	-425.00	121.25%
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	900		140.95	759.05	15.66%
97979000	Revenue - Other	1,500		2,348.75	-848.75	156.58%
	SUB-TOTAL OTHER MISC. INCOME	998,900	40,626.83	884,648.82	114,251.18	88.56%
	TOTAL BUDGET AMOUNT	2,723,180	47,559	2,645,143	78,037.30	97.13%

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
JULY 31, 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907042930	10124000	CALIFORNIA ASSOCIATION FO	WORK COMP	12,314.50
1907042926	20203800	SUSAN MYREN	EMPLOYEE RECOGNITIONS	15.05
1907045654	20203900	JASON BAIN	EMPLOYEE TRANSPORTATION	70.09
1907042931	20205100	CALIFORNIA ASSOCIATION FO	INSURANCE LIABILITY	68,038.00
1300842365	20205100	CAPRI CLAIM REIMBURSEMENT	INSURANCE LIABILITY	-19,862.33
				48,175.67
1907042922	20206100	ROTARY CLUB OF ORANGEVALE	MEMBERSHIP DUES	165.00
1907042933	20206100	CALIFORNIA ASSOCIATION OF	MEMBERSHIP DUES	3,250.00
				3,415.00
1907042837	20219700	COMCAST	TELEPHONE SERVICES	630.11
1907042841	20219700	COMCAST	TELEPHONE SERVICES	650.44
				1,280.55
1907042940	20257100	B AND P SECURITY INC	SECURITY SERVICES	420.00
1907042938	20259100	ALL EVENTS MANAGEMENT GRO	OTHER PROFESSIONAL SERVICES	5,000.00
1907042928	20259101	N3X MSP INC	IT SERVICES	1,128.00
1907042928	20281201	N3X MSP INC	HARDWARE	32.40
1907042928	20281202	N3X MSP INC	SOFTWARE	498.00
1907042921	20285100	TERRY MASTEN	RECREATIONAL SERVICES	126.00
1907042920	20285100	RESCUE TRAINING INSTITUTE	RECREATIONAL SERVICES	465.50
1907045653	20285100	KASANDRA VARGAS	RECREATIONAL SERVICES	300.00
				891.50
1907042919	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	1,123.83
1907044493	20285200	CAPITAL ONE NA	RECREATIONAL SUPPLIES	451.87
1907042926	20285200	SUSAN MYREN	RECREATIONAL SUPPLIES	31.80
1300842365	20285200	RECREATIONAL SUPPLIES	RECREATIONAL SUPPLIES	-12.00
				1,595.50
110977957	20296200	SACRAMENTO COUNTY PARKING	QR BILLING JULY-2023 ORANGEVALE RPE	1.75
1907042948	30321000	JAMSAB REALTY CORP	INTEREST EXPENSE	14,023.75
1907042948	30322000	JAMSAB REALTY CORP	BOND/LOAN REDEMPTION	20,000.00
1907049836	42420200	SACRAMENTO COUNTY MUNICIP	STRUCTURES & IMPROVEMENTS	19,500.00
1907042939	50557100	STATE OF CALIFORNIA	FINGERPRINT SERVICES	416.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
JULY 2023**

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	1,012,443.00	74,770.00	74,770.00	937,673.00	93%
10112100	Salaries & Wages, Extra Help	405,000.00	91,107.09	91,107.09	313,892.91	78%
10112400	Salaries, Board members	12,000.00	800.00	800.00	11,200.00	93%
10121000	Retirement	323,990.00	23,838.24	23,838.24	300,151.76	93%
10122000	Social Security	107,500.00	12,691.78	12,691.78	94,808.22	88%
10123000	Group Insurance	253,000.00	19,867.01	19,867.01	233,132.99	92%
10124000	Worker's Comp. Ins	63,000.00	12,314.50	12,314.50	50,685.50	80%
10125000	Unemployment Insurance	8,000.00	1,505.50	1,505.50	6,494.50	81%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	2,184,933.00	236,894.12	236,894.12	1,948,038.88	89%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	2,300.00		-	2,300.00	100%
20202100	Books/Periodicals/Subscrip	2,900.00		-	2,900.00	100%
20202900	Business/Conference Expense	3,500.00		-	3,500.00	100%
20203500	Education/Training Serv.	3,000.00		-	3,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00	15.05	15.05	2,284.95	99%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	2,800.00	70.09	70.09	2,729.91	97%
20205100	Liability Insurance	140,500.00	48,175.67	48,175.67	92,324.33	66%
20205500	Rental Insurance	0.00		-	0.00	#DIV/0!
20206100	Membership Dues	14,600.00	3,415.00	3,415.00	11,185.00	77%
20207600	Office Supplies	6,200.00		-	6,200.00	100%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	300.00		-	300.00	100%
20208100	Postal Services	7,100.00		-	7,100.00	100%
20208102	Stamps	1,600.00		-	1,600.00	100%
20208500	Printing Services	26,000.00		-	26,000.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	500.00		-	500.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	1,500.00		-	1,500.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,500.00	1,280.55	1,280.55	14,219.45	92%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	500.00		-	500.00	100%
20226200	Office Equip Maint Supplies	3,000.00		-	3,000.00	100%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	500.00		-	500.00	100%
20244300	Medical Services	300.00		-	300.00	100%
20250500	Accounting Services	7,000.00		-	7,000.00	100%
20250700	Assessment/Collection Service	19,500.00		-	19,500.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		-	15,000.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	4,000.00	420.00	420.00	3,580.00	90%
20259100	Other Professional Services	23,000.00	5,000.00	5,000.00	18,000.00	78%
20259101	Computer Consultants	14,500.00	1,128.00	1,128.00	13,372.00	92%
20281201	PC Hardware	6,000.00	32.40	32.40	5,967.60	99%
20281202	PC Software	6,000.00	498.00	498.00	5,502.00	92%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	0.00		-	0.00	0%
20285100	Recreational Services	200,000.00	891.50	891.50	199,108.50	100%
20285200	Recreational Supplies	37,000.00	1,595.50	1,595.50	35,404.50	96%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,300.00		-	3,300.00	100%
20296200	GS Parking Charges	200.00	1.75	1.75	198.25	99%
	SUB-TOTAL	603,200.00	62,523.51	62,523.51	540,676.49	90%
3000	OTHER CHARGES					
30321000	Interest Expense	29,100.00	14,023.75	14,023.75	15,076.25	52%
30322000	Bond/Loan Redemption	44,200.00	20,000.00	20,000.00	24,200.00	55%
30345000	Taxes/Licenses/Assess Trans	1,600.00		-	1,600.00	100%
	SUB-TOTAL	74,900.00	34,023.75	34,023.75	40,876.25	55%

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	1,152,000.00	19,500.00	19,500.00	1,132,500.00	98%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	100%
	SUB-TOTAL	1,182,000.00	19,500.00	19,500.00	1,162,500.00	98%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	416.00	416.00	3,584.00	90%
	SUB-TOTAL	4,000.00	416.00	416.00	3,584.00	90%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	4,049,033.00	353,357.38	353,357.38	3,695,675.62	91%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2023/2024
JULY 2023**

Account Number	Revenue Account	2023/2024 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,633,000		0.00	1,633,000.00	0.00%
91910200	Prop. Taxes - Current Unsecured	53,200		0.00	53,200.00	0.00%
91910300	Supplemental Taxes Current	44,000		0.00	44,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,900		0.00	10,900.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	2,500		0.00	2,500.00	0.00%
91910600	Unitary Current Secured	14,800		0.00	14,800.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	140		0.00	140.00	0.00%
91913000	Prop. Tax Prior - Unsecured	900		0.00	900.00	0.00%
91914000	Penalty Costs - Prop. Tax	450		0.00	450.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,759,890	0.00	0.00	1,759,890.00	0.00%
94941000	Interest Income	14,500		0.00	14,500.00	0.00%
94942900	Building Rental Other	130,000	8,447.91	8,447.91	121,552.09	6.50%
94943900	Cell Tower Leases	47,000	3,958.17	3,958.17	43,041.83	8.42%
94944800	Rec.Concessions Final 9	21,000	550.00	550.00	20,450.00	2.62%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	14,000		0.00	14,000.00	0.00%
95952900	In-Lieu Taxes	424,000		0.00	424,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		0.00	1,000.00	0.00%
96964600	Recreation Service Charges	585,000	27,077.26	27,077.26	557,922.74	4.63%
96969700	Security Services	1,000	17.41	17.41	982.59	1.74%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	2,300		0.00	2,300.00	0.00%
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	270		0.00	270.00	0.00%
97979000	Revenue - Other	1,400		0.00	1,400.00	0.00%
	SUB-TOTAL OTHER MISC. INCOME	1,241,470	40,050.75	40,050.75	1,201,419.25	3.23%
	TOTAL BUDGET AMOUNT	3,001,360	40,050.75	40,050.75	2,961,309.25	1.33%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
PERIOD 13 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907030843	20211200	LOWES BUSINESS ACCOUNT	BUILDING MAINTENANCE SUPPLIES/MA	64.73
1907036728	20211200	US BANK NATIONAL ASSOCIAT	BUILDING MAINTENANCE SUPPLIES/MA	19.04
1907036792	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE SUPPLIES/MA	97.93
				181.70
1907030993	20212200	SCP DISTRIBUTORS LLC	CHEMICAL SUPPLIES	211.41
1907036792	20213200	AMERICAN RIVER ACE HARDWA	ELECTRICAL MAINTENANCE SUPPLIES	47.29
1907030843	20214200	LOWES BUSINESS ACCOUNT	LAND IMPROVEMENT MAINTENANCE S	160.31
1907036728	20214200	US BANK NATIONAL ASSOCIAT	LAND IMPROVEMENT MAINTENANCE S	603.40
				763.71
1907030976	20215100	GOLDEN AIRE INC	MECHANICAL SYSTEMS MAINTENANCE	238.00
1907030991	20215100	FIRECODE SAFETY EQUIPMENT	MECHANICAL SYSTEMS MAINTENANCE	1,375.43
1907030992	20215100	FIRECODE SAFETY EQUIPMENT	MECHANICAL SYSTEMS MAINTENANCE	1,125.43
1907036782	20215100	GOLDEN AIRE INC	MECHANICAL SYSTEMS MAINTENANCE	166.00
				2,904.86
1907036728	20218200	US BANK NATIONAL ASSOCIAT	IRRIGATION SUPPLIES	192.63
1907036792	20218200	AMERICAN RIVER ACE HARDWA	IRRIGATION SUPPLIES	366.68
				559.31
1907033925	20219100	SMUD	ELECTRICITY	6,982.69
1907036752	20219200	PACIFIC GAS AND ELECTRIC	NATURAL GAS/LPG/FUEL OIL	1,706.09
1907033923	20219300	ALLIED WASTE SERVICES OF	REFUSE COLLECTION/DISPOSAL SERV	1,733.31
1907030996	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1907030997	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
				403.50
1907036728	20219800	US BANK NATIONAL ASSOCIAT	WATER	40.95
1907030977	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	312.20
1907036728	20223600	US BANK NATIONAL ASSOCIAT	FUEL/LUBRICANTS	2,079.08
1907026390	20228200	GORDON COOK	SHOP EQUIPMENT MAINTENANCE SUP	558.13
1907036792	20228200	AMERICAN RIVER ACE HARDWA	SHOP EQUIPMENT MAINTENANCE SUP	22.60
				580.73
1907026406	20229200	NORTHERN DATACOM INC	OTHER EQUIPMENT MAINTENANCE SU	242.44
1907036767	20231400	UNIFIRST CORPORATION	CLOTHING/PERSONAL SUPPLIES	139.65
1907030880	20232200	STATE INDUSTRIAL PRODUCTS	CUSTODIAL SUPPLIES	695.28
1907030885	20232200	HD SUPPLY FACILITIES MAIN	CUSTODIAL SUPPLIES	571.42
1907036766	20232200	HD SUPPLY FACILITIES MAIN	CUSTODIAL SUPPLIES	848.36
1907036767	20232200	UNIFIRST CORPORATION	CUSTODIAL SUPPLIES	133.35
				2,248.41
1907033928	20253100	DAVID MCMURCHIE	LEGAL SERVICES	216.00
1907026395	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	186.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2022/2023
PERIOD 13 2023

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		1,359.66	1,640.34	55%
20206100	Membership Dues	800.00		-	800.00	100%
20207600	Office Supplies	500.00		308.70	191.30	38%
20207602	Signs	1,000.00		1,171.00	(171.00)	-17%
20207603	Keys	1,000.00		170.21	829.79	83%
20210300	Agricultural/Horticultural Service	12,500.00		5,025.00	7,475.00	60%
20210400	Agricultural/Horticultural Supply	12,000.00		9,181.35	2,818.65	23%
20211200	Building Maint. Supplies	8,500.00		8,774.37	(274.37)	-3%
20212200	Chemicals	30,000.00		34,581.61	(4,581.61)	-15%
20213100	Electrical Maint. Service	4,500.00		1,335.00	3,165.00	70%
20213200	Electrical Maint. Supplies	2,000.00		467.46	1,532.54	77%
20214100	Land Improv. Maint. Service	47,500.00		37,266.00	10,234.00	22%
20214200	Land Improv. Maint. Supplies	34,500.00		23,556.66	10,943.34	32%
20215100	Mechanical System Maint. Ser	9,500.00		1,804.72	7,695.28	81%
20215200	Mechanical System Maint. Sup	3,000.00		1,938.66	1,061.34	35%
20216200	Painting Supplies	1,500.00		449.00	1,051.00	70%
20216700	Plumbing Maint. Service	1,000.00		465.06	534.94	53%
20216800	Plumbing Maint. Supplies	2,500.00		371.80	2,128.20	85%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00		8,793.98	7,206.02	45%
20218500	Permit Charges	4,000.00		3,075.00	925.00	23%
20219100	Electricity	70,000.00		64,479.81	5,520.19	8%
20219200	Natural Gas / LPG/ Fuel Oil	24,000.00		31,290.54	(7,290.54)	-30%
20219300	Refuse Collection / Disposal Service	23,500.00		20,877.16	2,622.84	11%
20219500	Sewage Disposal Service	14,200.00		13,568.98	631.02	4%
20219700	Telephone System	1,500.00		-	1,500.00	100%
20219800	Water	66,000.00		63,490.91	2,509.09	4%
20219900	Telephone System Maintenance	2,000.00		1,332.00	668.00	33%
20220500	Auto Maintenance Service	5,000.00		3,299.09	1,700.91	34%
20220600	Auto Maintenance Supplies	5,000.00		4,573.76	426.24	9%
20221200	Construction Equip. Maint. Sup.	500.00		18.31	481.69	96%
20222600	Expendable Tools	3,000.00		22.48	2,977.52	99%
20223600	Fuel & Lubricants	21,000.00		23,769.22	(2,769.22)	-13%
20227500	Rent/Lease Equipment	4,000.00		729.08	3,270.92	82%
20228100	Shop Equip. Maint. Service	1,500.00		581.15	918.85	61%
20228200	Shop Equip. Maint. Supplies	7,500.00		7,807.39	(307.39)	-4%
20229100	Other Equip. Maint. Service	1,500.00		858.90	641.10	43%
20229200	Other Equip. Maint. Supplies	3,000.00		1,201.53	1,798.47	60%
20231400	Clothing/Personal Supplies	3,500.00		3,270.49	229.51	7%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	19,500.00		11,824.08	7,675.92	39%
20250500	Accounting Services	3,000.00		3,286.80	(286.80)	-10%
20252500	Engineering Services	15,100.00		13,320.22	1,779.78	12%
20253100	Legal Services	10,000.00		2,511.00	7,489.00	75%
20257100	Security Services	23,000.00		20,703.86	2,296.14	10%
20259100	Other Professional Services	38,000.00		22,833.82	15,166.18	40%

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditures	Expenditures to Date	Funds Available	% Left
20289800	Other Operating Expenses Sup.	3,000.00		-	3,000.00	100%
	SUB-TOTAL	565,600.00	0.00	455,745.82	109,854.18	19%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		60.00	1,240.00	95%
	SUB-TOTAL	1,300.00	-	60.00	1,240.00	95%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	328,000.00		11,668.37	316,331.63	96%
43430300	Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	328,000.00	-	11,668.37	316,331.63	0%
	GRAND TOTAL	894,900.00	0.00	467,474.19	427,425.81	48%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
JULY 31, 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907042851	20210300	NORTHERN CALIFORNIA INALL	AGRICULTURAL/HORTICULTURAL SUPPLIES	412.50
1907044449	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE SUPPLIES & MATE	206.89
1907042852	20212200	AQUA SOURCE INC	CHEMICAL SUPPLIES	5,973.66
1907042916	20212200	AQUA SOURCE INC	CHEMICAL SUPPLIES	5,873.66
				11,847.32
1907044449	20213200	AMERICAN RIVER ACE HARDWA	ELECTRICAL MAINTENANCE SUPPLIES	40.91
1907042856	20214200	NUTRIEN AG SOLUTIONS INC	LAND IMPROVEMENTS MAINTENANCE SUPP	277.31
1907042857	20214200	NUTRIEN AG SOLUTIONS INC	LAND IMPROVEMENTS MAINTENANCE SUPP	244.69
1907044449	20214200	AMERICAN RIVER ACE HARDWA	LAND IMPROVEMENT MAINTENANCE SUPPL	127.87
				649.87
1907044449	20216200	AMERICAN RIVER ACE HARDWA	PAINTING SUPPLIES	37.65
1907045643	20216800	LOWES BUSINESS ACCOUNT	PLUMBING MAINTENANCE SUPPLIES	789.62
1907044449	20218200	AMERICAN RIVER ACE HARDWA	IRRIGATION SUPPLIES	14.19
1907042915	20218500	STATE OF CALIFORNIA	PERMIT CHARGES	658.75
1300842365	20219300	ORANGEVALE HISTORY PROJECT	REFUSE COLLECTION	-70.44
1907045645	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	819.46
1300842365	20219500	ORANGEVALE HISTORY PROJECT	SEWAGE DISPOSAL SERVICES	-113.70
				705.76
1907042838	20219800	ORANGEVALE WATER COMPANY	WATER	6,620.76
1300842365	20219800	ORANGEVALE HISTORY PROJECT	WATER	-154.80
				6,465.96
1907042934	20219900	NORTHERN DATACOM INC	TELEPHONE SYSTEM MAINTENANCE	1,332.00
1907042865	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	237.37
1907042858	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	40.92
1907042859	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	239.32
1907042861	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	75.81
1907042862	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	38.78
1907042867	20220600	GENERAL PARTS DISTRIBUTIO	AUTO MAINTENANCE SUPPLIES	423.02
1907045649	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	85.62
1907045650	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	54.10
1907045648	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	182.57
1907045651	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	20.46
				1,160.60
1907042867	20228200	GENERAL PARTS DISTRIBUTIO	SHOP EQUIPMENT MAINTENANCE SUPPLIES	172.36
1907044449	20228200	AMERICAN RIVER ACE HARDWA	SHOP EQUIPMENT MAINTENANCE SUPPLIES	18.30
				190.66
1907042911	20232200	STATE INDUSTRIAL PRODUCTS	CUSTODIAL SUPPLIES	543.53
1907042842	20257100	S E TECHNOLOGIES INC	SECURITY SERVICES	795.00
1907042845	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	95.00
1907042846	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	95.00
1907042847	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	186.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
JULY 2023

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		-	3,000.00	100%
20206100	Membership Dues	500.00		-	500.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		-	1,000.00	100%
20207603	Keys	800.00		-	800.00	100%
20210300	Agricultural/Horticultural Service	12,500.00		-	12,500.00	100%
20210400	Agricultural/Horticultural Supply	12,000.00	412.50	412.50	11,587.50	97%
20211200	Building Maint. Supplies	9,000.00	206.89	206.89	8,793.11	98%
20212200	Chemicals	56,000.00	11,847.32	11,847.32	44,152.68	79%
20213100	Electrical Maint. Service	4,000.00		-	4,000.00	100%
20213200	Electrical Maint. Supplies	1,500.00	40.91	40.91	1,459.09	97%
20214100	Land Improv. Maint. Service	47,000.00		-	47,000.00	100%
20214200	Land Improv. Maint. Supplies	34,000.00	649.87	649.87	33,350.13	98%
20215100	Mechanical System Maint. Ser	9,000.00		-	9,000.00	100%
20215200	Mechanical System Maint. Sup	3,000.00		-	3,000.00	100%
20216200	Painting Supplies	1,500.00	37.65	37.65	1,462.35	97%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	2,500.00	789.62	789.62	1,710.38	68%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	14.19	14.19	15,985.81	100%
20218500	Permit Charges	4,000.00	658.75	658.75	3,341.25	84%
20219100	Electricity	73,000.00		-	73,000.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	40,000.00		-	40,000.00	100%
20219300	Refuse Collection / Disposal Service	23,000.00	(70.44)	(70.44)	23,070.44	100%
20219500	Sewage Disposal Service	14,000.00	705.76	705.76	13,294.24	95%
20219700	Telephone System	1,000.00		-	1,000.00	100%
20219800	Water	66,000.00	6,465.96	6,465.96	59,534.04	90%
20219900	Telephone System Maintenance	1,500.00	1,332.00	1,332.00	168.00	11%
20220500	Auto Maintenance Service	4,000.00	237.37	237.37	3,762.63	94%
20220600	Auto Maintenance Supplies	6,000.00	1,160.60	1,160.60	4,839.40	81%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	2,500.00		-	2,500.00	100%
20223600	Fuel & Lubricants	24,000.00		-	24,000.00	100%
20227500	Rent/Lease Equipment	3,500.00		-	3,500.00	100%
20228100	Shop Equip. Maint. Service	1,500.00		-	1,500.00	100%
20228200	Shop Equip. Maint. Supplies	7,500.00	190.66	190.66	7,309.34	97%
20229100	Other Equip. Maint. Service	1,500.00		-	1,500.00	100%
20229200	Other Equip. Maint. Supplies	2,500.00		-	2,500.00	100%
20231400	Clothing/Personal Supplies	3,500.00		-	3,500.00	100%
20232100	Custodial Service	0.00	543.53	543.53	(543.53)	#DIV/0!
20232200	Custodial Supplies	18,000.00		-	18,000.00	100%
20250500	Accounting Services	3,400.00		-	3,400.00	100%
20252500	Engineering Services	15,100.00		-	15,100.00	100%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	26,000.00	795.00	795.00	25,205.00	97%
20259100	Other Professional Services	38,000.00	1,298.90	1,298.90	36,701.10	97%
20289800	Other Operating Expenses Sup.	2,500.00	149.88	149.88	2,350.12	94%
	SUB-TOTAL	609,300.00	27,466.92	27,466.92	581,833.08	95%
3000	OTHER CHARGES					

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		-	1,300.00	100%
	SUB-TOTAL	1,300.00	-	-	1,300.00	100%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	474,000.00		-	474,000.00	0%
43430300	Equipment	15,000.00		-	15,000.00	0%
	SUB-TOTAL	489,000.00	-	-	489,000.00	0%
	GRAND TOTAL	1,099,600.00	27,466.92	27,466.92	1,072,133.08	98%

**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2022/2023
PERIOD 13 2023**

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supplies	80.00		-	80.00	100%
20219800	Water	750.00		680.00	70.00	9%
20223600	Fuel & Lubricants	800.00	160.00	1,360.00	(560.00)	-70%
20250500	Accounting Services	600.00		633.60	(33.60)	-6%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	452.00		-	452.00	100%
20291500	COMPASS Costs	150.00		-	150.00	100%
20296200	GS Parking Charges	0.00		-	0.00	
	SUB-TOTAL	5,582.00	160.00	3,673.60	1,908.40	34%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,582.00	160.00	3,673.60	1,908.40	34%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
JULY 2023

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	400.00		-	400.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supplies	80.00		-	80.00	100%
20219800	Water	750.00	74.74	74.74	675.26	90%
20223600	Fuel & Lubricants	1,000.00		-	1,000.00	100%
20250500	Accounting Services	650.00		-	650.00	100%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	0%
20259100	Other Professional Services	400.00		-	400.00	100%
20289900	Other Operating Exp - Services	452.00		-	452.00	100%
20291500	COMPASS Costs	100.00		-	100.00	100%
20296200	GS Parking Charges	0.00		-	0.00	0%
	SUB-TOTAL	5,582.00	74.74	74.74	5,507.26	99%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,582.00	74.74	74.74	5,507.26	99%

**ORANGEVALE RECREATION & PARK DISTRICT
PLANNING COMMITTEE MEETING RECAP
THURSDAY, JULY 13, 2023
4:00 PM**

**MEETING LOCATION:
ORANGEVALE COMMUNITY CENTER
6826 Hazel Avenue, Orangevale, CA 95662**

1. CALL TO ORDER

The meeting was called to order by Committee Chair Michael Stickney at 4:05pm. In attendance were Director Stickney, Director Manie Meraz, Administrator Barry Ross, Superintendent Horacio Oropeza, and guest Bruce Knisely, Owner of Final 9 Pro Shop.

2. PUBLIC DISCUSSION

Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting. No additional members of the public participated in the meeting.

3. MINUTES

*Review of minutes/recap of the Planning Committee Meeting from June 9, 2023
Minutes were provided for reference.*

4. UNFINISHED BUSINESS

5. NEW BUSINESS

a. Shady Oaks Disc Golf Course

- Set priorities for improvements
- Set timeline for improvements
- Set cost estimates and funding source for improvements
- Set level of mutual cooperation between the Club and the District per project

All in attendance discussed the projects that were identified at the May 26 and June 9 meetings to discuss priorities, timelines, funding, and assigning tasks. See the attached project schedule which reflects the updates.

b. Updating the District Master Plan

The committee feels that the master plan improvements for the parks is still current. The written master plan from 2011 is in need of updates. Many improvements have been made to the District since 2011, and it would be helpful to capture that. The population has had enough changes since 2011 to warrant a new demographic study and a survey of our residents for their interests in recreation programs and park facilities. Having this master plan update would provide valuable information when we are ready to see a new funding measure. The committee directed Admin Ross to seek cost estimates to have our written master plan updated.

c. Timing for a new funding measure

Admin Ross shared a recent email from Susan Barnes of SCI Consulting. SCI is recommending that we wait until after the next presidential election, and then only if certain factors are in our favor (i.e. inflation, economy, a popular U.S. President, morale). The committee directed Admin Ross to add this topic to the September 2023 BOD agenda.

6. DIRECTOR'S AND STAFF'S COMMENTS

7. ITEMS FOR NEXT AGENDA

8. ADJOURNMENT

The meeting was adjourned at 5:30pm. No future meeting was confirmed.

NOTICES:

1. As presiding officer, the Chair has the authority to preserve order at all meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said meeting, and to enforce the rules of the meeting.

2. People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

Shady Oaks Disc Golf Course – Improvement Projects Rev. 7/13/23

	PROJECT	TIME FRAME	COST EST.	ASSIGNED TO:
1	Hole #2: remove the nearest basket sleeve that is on the sloped area suffering from soil erosion and compaction.	By Aug. 1	NA	OVparks
2	Hole #2: install a new sleeve for a basket in a different location.	At discretion of Shady Oaks	NA	Shady Oaks. Submit an application to OVparks.
3	Hole #14: remove the basket sleeve located on a slope that has significant soil erosion.	By Aug. 1	NA	Shady Oaks. Submit an application to OVparks.
4	Hole #14: install a new sleeve for a basket in a different location.	At discretion of Shady Oaks	NA	Shady Oaks. Submit an application to OVparks.
5	Mark the desired location for the tee pad on Hole #1 .	By Aug. 4	NA	Shady Oaks (Bruce)
6	Replace the crumbling retaining wall in the Putting Basket area with a keystone wall.	Aug. 5	Donated	OVparks working with Mormon LDS Church volunteers.
7	Identify and remove unsafe benches. Note: Bruce suggested we contact Sac County Tourism about sponsoring new benches.	By 8/31/23	NA	Shady Oaks to identify benches and share list with OVparks. District and Shady Oaks works together to remove them.
8	Install a new tee pad at Hole 1 . The tee pad is to be 5' x 12'.	Begin by 9/7	Up to \$2,000	OVparks
9	Remove southern trunk of the ash tree near Hole #1 current tee pad	Begin by 9/7	NA	OVparks
10	Move and adjust irrigation as needed around the new Hole #1 tee pad.	Begin by 9/7	TBD	OVparks
11	Move the nice course sign at current Hole #1 tee pad.	In coordination with other Hole #1 tasks	TBD	OVparks
12	Remove benches at Hole #1 tee pad and re-install if in good condition. Install new benches as needed.	In coordination with other Hole #1 tasks	Up to \$1,000	OVparks
13	Remove existing tee pad at Hole #1 and fill that low area.	After other work at Hole #1	TBD	OVparks
14	Replace all tee pads.	At discretion of Shady Oaks	TBD	Shady Oaks. Submit an application to OVparks.

	PROJECT	TIME FRAME	COST EST.	ASSIGNED TO:
15	remove unsafe trees identified on Hole #10 and Hole #17. Leave about 8' of stump remaining as an obstacle.	By 10/31/23	TBD	OVparks
16	Hole #4: install a new sleeve for a basket in a different location.	At discretion of Shady Oaks	NA	Shady Oaks. Submit an application to OVparks.
17	Hole #4: Install a new tee pad about 75 feet behind current pad; remove vegetation in that small area; remove existing tee pads; remove a dying tree that would be in the way of the new tee pad; move or replace benches.	At discretion of Shady Oaks	TBD	OVparks: remove tree, remove vegetation; remove existing tee pads. Shady Oaks Club: install new tee pad; move/replace benches.
18	Hole #18: Build up the berm that is behind the baskets with more soil. Add wildflower seeds so they bloom in the winter/spring. Remove squirrel colony.	Nov. '23	\$1,500	OVparks
19	Hole #15: Relocate the tee pad to the east to reduce fairway traffic with Hole #16. Shady Oaks to show OVparks of plan onsite.	At discretion of Shady Oaks	TBD	Shady Oaks. Submit an application to OVparks.
20	Add new soil and wood chips to areas suffering from soil erosion.	Ongoing	Donations	Both OVparks and Shady Oaks Club

**ORANGEVALE RECREATION & PARK DISTRICT
TRAILS COMMITTEE MEETING RECAP
FRIDAY, JULY 14, 2023
10:00 AM**

**LOCATION:
Orangevale Community Center
6826 Hazel Avenue
Orangevale, CA 95662**

NOTE: The meeting will begin at the Community Center but may lead to site visitations to various parks.

1. CALL TO ORDER

The meeting was called to order at 10:02am by Committee Chair Arica Presinal. Also, in attendance was Director Sharon Brunberg and Administrator Barry Ross.

2. PUBLIC DISCUSSION

Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
There were no members of the public in attendance.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

A. Schedule a visit to Indian Stone Corral

Admin Ross shared a recent email from Mary Maret with the Sacramento County Regional Parks. Mary had provided a tour of the Indian Stone Corral for the Orangevale History Project in April, and Admin Ross was asking her to provide a tour for this committee that would also include the County-owned home on the eastern edge of the Indian Stone Corral located at the north end of Mountain Ave. Mary stated that this is grazing season and there is a lot of thistles this year. A tour can be arranged after the area is grazed.

B. Pursue connecting trails from Orangevale into Placer County

- Potential routes

Director Brunberg explained that the most viable route may be along the Indian Stone Corral where we could enter Placer County and connect to their existing trails.

- Agencies to involve in planning

After meeting with the County, we will want to schedule a meeting with the Director of Placer County Regional Parks and the Recreation & Parks Director of the City of Folsom. We would then want to meet with all parties together to determine if this trail is feasible.

C. Arcade Cripple Creek Trail project update

Admin Ross noted that the trail at Stren Park has been cleared and graded, and the contractors have begun installing the aggregate base. The same is true for the Woodmore Oaks corridor that leads to Stren Park. The contractors have begun installing the new fencing for the four Orangevale property owners who adjusted their property lines for this project. In Sundance Park, the trail from Fair Oaks Blvd. has been cleared and graded up to about 150' of the bridge. The bridge is being constructed in the eastern United States and is expected to be delivered in early October. Work near the creek needs to be completed by October 15, so there is a good chance that this section of the trail and bridge will need to be delayed until after April 15, 2024. Very little trail work had been done on the Highwood Way side of Sundance Park.

D. Community Center Park trails update

Admin Ross noted that we are currently working on our third submittal to the County for the driveway project. The District will need to secure and submit a \$19,000 bond to the County in case

the driveway project causes problems with County property. This project is about 50 yards from Hazel Ave. so there are unlikely to be problems, in which case we would get the \$19,000 back. The County is now requiring topographical drawings that include the property lines for each of the four parcels this driveway intersects. Our architect group, MTW, is working on the drawings. The trails project does not need County permits. It only needed the CEQA clearance, which it received. Our desire is to put both projects out to bid at the same time. We are adding another "add alternate" to the trails project to include a concrete trail instead of a DG trail in the section of trail that crosses where the Farmers Market is held. This area has a sprinkler irrigation system which will cause muddy conditions if the trail is DG.

E. Other potential trails in our District

Admin Ross provided an update to the committee from JTS Engineering Consultant, Inc. who very recently received permits from the County to develop 12 two-acre parcels on property in the very north end of our District. The property is well north of Cherry Ave. and begins at the northern end of Excelsior Ave. The property runs from that point north to the Placer County border. It runs east/west from about 350' west of Excelsior Ave. to Peerless Ave. Engineer Javed Siddiqui had contacted the District in August 2022 to inform us of their intention to include a horse trail easement the full east/west length of that property. Mr. Siddiqui recently contacted Admin Ross with the good news that the easement is included in the County-approved plans. The easement is 50' wide and about 1,700' in length.

Director Brunberg advised that we speak with the County about our desire for trails within Woodbridge Ranch that could eventually connect with the Arcade Cripple Creek Trail near Wachtel Ave. to the west, and to Placer County to the east and north.

6. **DIRECTOR'S AND STAFF'S COMMENTS**

Admin Ross provided the committee with the 2019 Trail System Work Plan Priorities that was created by Greg Foell and the Trails Committee. The committee reviewed this plan and updated it. The updated plan is attached.

7. **ITEMS FOR NEXT AGENDA**

8. **ADJOURNMENT**

The meeting was adjourned at 10:54am. No date was set for the next meeting.

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said meeting, and to enforce the rules of the meeting.

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Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney



DATE: 7/14/2023

SUBJECT: Trail System Work Plan Priorities

Priority #1: Determine a viable location to connect a trail from Orangevale to the Placer County trails. Requires meetings with Sacramento County, Placer County, and City of Folsom.

Priority #2: Continue the Arcade Cripple Creek Trail eastward from Wachtel Ave. through Woodbridge Ranch to Hazel Ave. Requires meetings with Sacramento County and probably with SMUD, Placer County, and the Woodbridge Ranch homeowners association.

Priority #3: Improve pathways within Pecan Park to create a long loop around the perimeter of the park. Also include a bridge over the creek near the northern/central area of the park.

Other Trails Project In Progress:

Arcade Cripple Creek Trail

- Install post & cable fencing and boulders
- Install trash cans and benches
- Schedule weekly maintenance
- Receive the Woodmoore Oaks corridor by deed from the City of Citrus Heights

Community Center Park Trail at New Property

- Schedule weekly maintenance
- Install trash cans and benches

All Parks

- Replace damaged sections of concrete pathway (ongoing)

STAFF REPORT



DATE: 8-17-23
 TO: Board of Directors
 FROM: Barry Ross, District Administrator
 SUBJECT: MONTHLY ACTIVITY REPORT – JULY 2023

ADMINISTRATION

- On July 5, Admin Ross and Superintendent Oropeza met with Leslie Blomquist, City Engineer for the City of Citrus Heights. We met at Sundance Park at the bridge to discuss the timing of the bridge being manufactured and transported. There is the likelihood that the bridge will not arrive in time to install it before the October 15 deadline for working around creeks. We discussed options that include the contractors conducting all of the prep work for the new bridge in advance. If the current bridge needs to be removed, then we discussed options for a temporary bridge to be installed to the east of the current bridge. More discussion and plans are to follow.
- The grand opening of the Orangevale History Museum was held on July 15. It was a festive event that celebrated the history of the Orangevale community. There was a nice crowd even with the extreme heat.
- On July 17, Admin Ross had an online meeting with Jeff Benson of Gordian/Sourcewell to discuss some upcoming capital projects that may be well-suited for Gordian's pre-bid process.
- On July 20 District staff held their quarterly safety meeting. The training topic for this meeting was fire prevention and safety.

RECREATION Monthly Report: July 2023

July	Enrollment	Attendance	Gross Revenue
Active Adults			
Bridge	34		\$ 67.00
Tropical Escape	44		\$ 369.00
Putting Your Financial House in Order		12	
Mens 3 on 3 Hoops	17		\$ 663.00
Mid-Day Movie		8	
Zumba Gold	4		\$ 98.00
Active Adults Sub Total	99	20	\$ 1,197.00
Aquatics			
Full Moon & Sunset Paddles	8		\$ 712.00
Jr. Kayaking Camp	4		\$ 780.00
Kayaking for Boomers 50+	8		\$ 712.00
Kids Kayaking Camp	2		\$ 390.00
Learn to Kayak Lake & Calm Waters	1		\$ 89.00
Swim Lessons Session 3	275		\$ 19,360.00
Swim Lessons Session 4	244		\$ 17,110.00
Aquatics Sub Total	542	0	\$ 39,153.00
Classes			
Internet Drivers Education	6		\$ 174.00
RTI Babysitting CPR	3		\$ 105.00

RTI Child and Babysitting Safety	3		\$	180.00
Social Dancing West Coast Swing	5		\$	200.00
STIR Cooking Wee Chefs	7		\$	210.00
Ukulele Fretters	37		\$	37.00
Valkyrie Theater Saturday Show	140		\$	2,100.00
Classes Sub Total	201	0	\$	3,006.00
Day Camps				
Engineer4fun	16		\$	3,008.00
Rec'ing Crew Session 4	98		\$	16,924.00
Rec'ing Crew Session 5	92		\$	18,156.00
Rec'ing Crew Session 6	96		\$	19,078.00
Rec'ing Crew Session 7	82		\$	15,946.00
Rec'ing Crew Session 8	86		\$	17,118.00
Wiggles & Giggles Session 4	10		\$	300.00
Wiggles & Giggles Session 5	14		\$	630.00
Wiggles & Giggles Session 6	14		\$	630.00
Wiggles & Giggles Session 7	12		\$	540.00
Day Camps Sub Total	520	0	\$	92,330.00
Sports & Fitness				
Aikido - Teen/Adult	5		\$	763.00
Aikido - Youth	6		\$	450.00
Chen Tai-Chi Chun	10		\$	500.00
Gymnastics - KinderGym	2		\$	206.00
Gymnastics - Parent participation	2		\$	206.00
Gymnastics - Tot Gymnastics	1		\$	103.00
Karate - Shotokan Grange Hall	1		\$	235.00
Karate - Shotokan Youth Center	7		\$	1,645.00
NAofA - All Sports Camp	12		\$	1,872.00
NaofA - Jr Academy all Sports Camp	13		\$	2,028.00
Pickleball 101	5		\$	268.00
Pilates Reformer	8		\$	640.00
Skyhawks - Beach Volleyball Camp	13		\$	2,197.00
Tennis Camp	8		\$	1,325.00
Top Notch Basketball Training	41		\$	4,059.00
Turns n Tumble Baby Ballet	9		\$	396.00
Turns n Tumble Pre Ballet	14		\$	616.00
Zumbini	7		\$	280.00
Sports & Fitness Sub Total	164	0	\$	17,789.00
GRAND TOTAL	1526	20	\$	153,475.00

July Gross Revenue Recap – July OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$35,525 which is \$4,475 below the projected amount. July recreation revenue came in at \$27,077 which is \$2,923 below the projected amount. The July facility revenue came in at \$8,448 which is \$1,552 below the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in July.*

PARKS Monthly Report: July 2023

Park Infrastructure

- Staff continues to conduct monthly playground inspections and makes repairs on site as needed.
- Staff removed minor graffiti at Almond Park, Orangevale Community Park, and Pecan Park.
- Staff repaired 16 feet of fencing at Horse Arena.
- Staff replaced 16 feet of fencing at Norma Hamlin Park's north area.

Mechanics

- Staff continues to conduct basic maintenance to small engine equipment.
- Staff repaired tires on the Dodge Ram 2500, the Ranger Edge, and the Kubota tractor.
- Staff replaced the water pump on the Chevy S10.
- The thermostat, fan clutch, and temperature sensor were replaced on the Ford F250. The truck was taken to the mechanic, and they suspect problems with the head gasket because of overheating and water loss.
- Staff replaced the filler neck hoses on the 2005 Ford Ranger and the Chevy S10.
- Staff replaced the belt on the front deck of the Kubota F2680 trim mower.
- The trailer plug was replaced by staff on the mow trailer.

Park Irrigation

- Staff replaced a water heater in the east restrooms of the Community Center.
- Staff replaced the casing of the motor on the pool circulation pump, which was leaking.
- Staff replaced 14 sprinklers at various parks in the District.
- Staff unclogged the restroom sewer at Pecan Park which was badly clogged.
- Staff repaired a sink faucet in a women's restroom in the Community Center.
- Staff replaced a quick coupler near the Horse Arena and another at Orangevale Community Center Park.

Park Grounds

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging, & blowing).
- Staff pruned several trees at Community Center Park and Community Park.
- Staff removed a medium sized tree from the Hole #4 tee pad area at Shady Oaks.
- Staff removed two small trees near the creek at the Oak Ave. nature area of Community Park.
- Staff cleared sections and debris from a fallen eucalyptus tree near Hole #5 at Shady Oaks which was obstructing the creek.
- Staff removed a large fallen limb from a tree near the Community Park playground.
- Staff prepared the Horse Arena for two horse show rentals.

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: July 1-31, 2023

Almond Park

No issues to report.

Norma Hamlin Park

Call For Service: 7/6/23 12:45 Citizen reported concern of subject with a hoodie in front of park in SUV.
Unable to locate subject upon arrival.

Off Property

No issues to report.

OV Community Center

No issues to report.

OV Community Park

Parking Citation: 7/3/23 19:30 CVC4000(a) no current registration

OV Community Park (Disc Golf)

Parking Citations: 7/3/23 17:17 CVC4000(a) no current registration

Palisades Park

No issues to report.

Pecan Park

No issues to report.

Sundance Nature Area

No issues to report.

Youth Center Park

No issues to report.

STAFF REPORT



DATE: 8-17-23

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

SUBJECT: APPROVAL OF THE AGREEMENT WITH JENNIFER CLAASSEN, WITH CLIPPED IN RACES, TO RENT ORANGEVALE COMMUNITY PARK FOR A SACRAMENTO CYCLOCROSS EVENT ON OCTOBER 13-14, 2023

RECOMMENDATION

Approve the agreement with Jennifer Claassen, with Clipped In Races, to rent Orangevale Community Park area, with the exception of Shady Oaks Disc Golf Course, for a Sacramento Cyclocross event on October 13-14, 2023.

BACKGROUND

Jennifer Claassen, with Clipped In Races, approached the District about renting the Orangevale Community Park for a Sacramento Cyclocross event for up to 500 people on Saturday, October 14, 2023. The group will set-up the day before, on October 13, 2023, with stakes and flags to help mark the course. These flags will not cut off access through the park. The day of the event the group will have tents, tables, finish arch, race announcements, intermittent music, and an enclosed beer garden for the spectators. The event will be free for the spectators and will last from 8am to 4pm with clean-up lasting until 8pm. This 2-day permit will not conflict with soccer. OVparks has approved this event in 2013, 2014, 2015, 2018, 2019, 2021, and 2022. The 2022 rental fees for this event totaled \$733. The 2023 rental fees are \$770 which reflects the 5% fee increases for special events in 2023.

RECOMMENDED MOTION

I move that we approve the agreement with Jennifer Claassen, with Clipped In Races, to rent Orangevale Community Park for a Sacramento Cyclocross event on October 13-14, 2023.



Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662
 Phone (916) 988-4373 * Fax (916) 988-3496 * info@ovparks.com

District Use Only	
Permit #:	_____
Appl. Date:	_____

SPECIAL EVENT RENTAL APPLICATION & AGREEMENT

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

RENTAL CUSTOMER

Name of Applicant: Clipped In for Life
 Address: 4818 Golden Foothill Pkwy #4 City/State/Zip: El Dorado Hills, CA 95762
 Phone #: (916) 905-0965 Email: jclaassen@clippedinforlife.org
 Sponsoring Organization/Company: Clipped In for Life
 Authorized Organization Representative: Jennifer Claassen (530) 219-8688

To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.

Type of Organization: Non Profit Private Corporation Other _____

If your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: 85-1335930

Organization Web Site: clippedinforlife.org Organization Email: community@clippedinforlife.org

Name of Event Organizer (if different from applicant): Same

Alternate Contact Name: Clint Claassen Phone: (916) 396-7783 Email: cclaassen@clippedinforlife.org

FACILITY REQUESTED

- Orangevale Community Center - 6826 Hazel Avenue
 - Field Area
- Orangevale Community Park - 7301 Filbert Avenue
 - Disc Golf Course
 - Pavilion & Stage Area
 - Horse Arena
 - Oak & Filbert Area
 - Stone Amphitheater

Other Facility: Please see attached course map

EVENT INFORMATION

Event Name: Sacramento Cyclocross

Event Date(s): October 14, 2023 Day(s) of week: M T W Th F Sat Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time	Event time	Clean up time
From: 10/13 at 12:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	From: 10/14 at 8:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From: 10/14 at 4:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
To: 10/14 at 8:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	To: 10/14 at 4:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: 10/14 at 8:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Type of Event: Concert Festival Celebration Run/Walk Other Bicycle race

Purpose of Event: A bicycle race that does laps on a 1.5 mile course throughout the park, throughout the day.

Overall Estimated Attendance: 500 total (250 at a time) Daily 500 Adults 400 Children 100

Has this event been produced before? Yes No If yes, previous attendance: 383 racers, 100 spectators

If yes, list previous name, date and location of event: 8 locations/year since 2014 (including Orangevale Park)

EVENT INFORMATION cont'd

Description of Event - Provide a detailed description of your event (i.e. list activities, entertainment, and vendors, special equipment and structures, etc. You may attach additional pages or materials as needed. Cyclocross is a bicycling event where course is comprised of all types of surfaces - pavement, grass, gravel, sand, etc. The course is ridden on bicycles that look similar to road bikes, but have dirt tires and different brakes. The course is taped off using temporary plastic "step-in" posts with safety tape along the length. Races are run throughout the day and riders do as many laps as they can during the specified time period. (e.g. Beginners do laps for 30 minutes, experts do laps for 60 minutes, etc.) We offer a free kids race in the middle of the day.

How does the community of Orangevale benefit from this event? It is a family-friendly, exciting sport to watch. It's easy for people to participate and families enjoy seeing their loved ones come by multiple times during the race. Many of our racers live in Orangevale, Folsom, Citrus Heights, and Fair Oaks, and they enjoy being able to compete close to home.

Is this a Public or Private event? Public Private Other _____

If public, please give name, phone number and website for public event information: www.saccyclocross.com

Will a charge, fee, or donation be collected for this event? Yes No

If yes, for what purpose will the proceeds be used? Financial Gain Charity Fundraiser Cost of Event

Please list the type (i.e., admission, food charge) and amount of charge: Race entry is up to \$50 for adults, \$30 for juniors, and free for young kids. Spectating is free!

Will there be religious, political, or union activities? Yes No

Will food be served at the event? Food Truck - will notify district when confirmed Yes No

If yes, and you are using a caterer, please list caterer's name and phone # _____

Will alcohol be served or sold at your event?..... Yes No

If yes, please list the timeframe alcohol will be served 10am - 5pm

Will you be bringing any apparatus, equipment, or additional tables and chairs to your event? Yes No

If yes, please list Tents, tables, and equipment to register/chip time the racers. Step-in stakes for the course.

At your event, will there be a Live Band Recorded Music Public Address DJ

SUPPLEMENTAL SPECIAL USE APPLICATION

A Supplemental Special Use Application will be required if your event plans to have any of the following: a) over 200 participants, b) amplified music, c) alcohol sales, d) food sales, or e) participant entry fee. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

EVENT NAME: Sacramento Cyclocross

Set-Up – List below the days/dates needed to set up the event.

Day 1:	Day of Week <u>Friday</u>	Date <u>October 13, 2023</u>	Start Time <u>12:00 pm</u>	End Time <u>7:00 pm</u>
Day 2:	Day of Week <u>Saturday</u>	Date <u>October 14, 2023</u>	Start Time <u>5:30 am</u>	End Time <u>8:00 am</u>

Event Dates – List below the days/dates of the event.

Day 1:	Day of Week <u>Saturday</u>	Date <u>October 14, 2023</u>	Start Time <u>8:00 am</u>	End Time <u>4:00 pm</u>
Day 2:	Day of Week _____	Date _____	Start Time _____	End Time _____
Day 3:	Day of Week _____	Date _____	Start Time _____	End Time _____
Day 4:	Day of Week _____	Date _____	Start Time _____	End Time _____

Tear-Down Dates – List below the days/dates needed to tear-down the event.

Day 1:	Day of Week <u>Saturday</u>	Date <u>October 14, 2023</u>	Start Time <u>4:00 pm</u>	End Time <u>8:00 pm</u>
Day 2:	Day of Week _____	Date _____	Start Time _____	End Time _____

EVENT SITE PLAN/MAP

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 1/2" x 11" or 8 1/2" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

EVENT ACTIVITY PLAN

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

Entertainment

- | | |
|--|---|
| <input type="checkbox"/> Amplified Music – Live | Hours – Start _____ End _____ |
| <input checked="" type="checkbox"/> Amplified Music – Recorded | Hours – Start <u>8:00 am</u> End <u>6:00 pm</u> |
| <input type="checkbox"/> Carnival Booths/Rides | Hours – Start _____ End _____ |
| <input type="checkbox"/> Other _____ | Hours – Start _____ End _____ |

Sporting Activities

- | | |
|---|---|
| <input type="checkbox"/> Type <u>Bicycle race</u> | Hours – Start <u>8:00 am</u> End <u>4:00 pm</u> |
| <input type="checkbox"/> Type _____ | Hours – Start _____ End _____ |

Vendors

- Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
- Merchandise.....Must follow local & state laws
- Alcoholic Beverages.....Requires ABC & District permit and security

Equipment

Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.

- | | | |
|---|--|--|
| <input type="checkbox"/> Stage(s) | <input type="checkbox"/> Dance Floor(s) | <input type="checkbox"/> Portable Seating |
| <input checked="" type="checkbox"/> Fencing | <input checked="" type="checkbox"/> Tents & Canopies | <input checked="" type="checkbox"/> Portable Hand Wash Station |
| <input checked="" type="checkbox"/> Electrical Generators | <input checked="" type="checkbox"/> Portable Restrooms | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Animals on event grounds – Petting zoo, pony rides, horses, etc Explain: _____ | | |
| <input type="checkbox"/> Vehicles on event grounds – car show, etc Explain: _____ | | |
| <input type="checkbox"/> I request overnight camping. Explain: _____ | | |
| <input checked="" type="checkbox"/> Public Address, Microphone, Loud Speaker(s) <u>4 speakers, pointed away from houses for announcements and music</u> | | |
| <input checked="" type="checkbox"/> I request access to an Orangevale Recreation & Park District <u>water</u> source | | |
| <input type="checkbox"/> I request access to an Orangevale Recreation & Park District <u>electric</u> source | | |

SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd

ALCOHOL MANAGEMENT PLAN

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor under-age drinking, and if you have an alcohol sponsor(s).

PARKING & TRAFFIC MANAGEMENT PLAN

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

SANITATION, WASTE & UTILITY PLAN

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

STAFFING PLAN

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

EMERGENCY AND SAFETY PLAN

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

EVENT MARKETING PLAN

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

NOTIFICATION PLAN

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

RECEIPT OF DISTRICT REQUIREMENTS AND FACILITY USE AGREEMENT

The Applicant is responsible for requesting and reviewing the Special Use/Special Event Policies & Procedures and Insurance Requirements prior to submitting their rental request.

Initial to acknowledge you have read and agree to each section of the Facility Use Agreement:

JRG **INDEMNIFICATION:**

The undersigned (hereinafter referred to as "Applicant") shall indemnify, defend, and hold harmless Orangevale Recreation & Park District (hereinafter referred to as the "District") its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the Applicant's use or occupancy of a facility or property controlled by the District, unless solely caused by the gross negligence or willful misconduct of the District, its officers, employees, or agents.

RECEIPT OF DISTRICT REQUIREMENTS AND FACILITY USE AGREEMENT (CONT.)

JLC INSURANCE REQUIREMENTS:

General liability insurance: The Applicant shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability.

Such insurance shall name District, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. The Applicant shall file certificates of such insurance with the District, which shall be endorsed to provide thirty (30) days' notice to the District of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the District may deny access to the facility.

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the District's self-insurance pool.

Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to District.

JLC COMPLIANCE WITH ALL APPLICABLE LAW, RULES, & REGULATIONS:

Applicant shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings. The Applicant agrees to abide by all applicable local, federal, and state accessibility standards and regulations. The Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc. The District reserves the right to immediately revoke Applicant's right to use of the facility under this agreement should Applicant fail to comply with any provision of this section.

JLC FORCE MAJEURE:

Notwithstanding anything to the contrary contained in this agreement, the District shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The Applicant waives any right of recovery against the District and the Applicant shall not charge results of "acts of God" to the District, its officers, employees, or agents.

By signing below you acknowledge you have read and fully understand this agreement as well the Rental Policies & Procedures and agree to follow all District requirements as stated within.

APPLICANT PRINTED NAME: Jennifer Claassen

APPLICANT SIGNATURE: 

DATE: 8/17/23 2023

District Use Only

PERMIT #: _____

REVIEWED/APPROVED BY OVPARKS REPRESENTATIVE: _____

DATE: _____

Sacramento Cyclocross

Additional information for special event permit October 14, 2023

Insurance

We carry a \$2m aggregate, \$1m per occurrence liability policy for our races. We will provide a certificate of insurance listing the following as additionally insured on our policy:

Orangevale Parks and Recreation Department
6826 Hazel Avenue
Orangevale, CA 95662

We will also provide an endorsement page.

Alcohol Management Plan

We would like to have a beer garden.

We are a 501(c)3 non-profit and therefore are eligible to purchase the necessary Daily License from the California Department of Alcoholic Beverage Control (ABC). We will have a \$1m liquor liability policy. We will have a designated staff person in charge of serving the beer and confirming ages. We will accept cash, or allow people to buy a beer ticket at our registration tent using a credit card.

Bike Dog Brewery (www.bikedogbrewing.com) is our beer sponsor.

A licensed food truck will have food available for purchase.

The focus of the event is bicycle racing and the beer garden just is a place to debrief and connect with friends after your race. We will have six or more races throughout the day, so the attendance in the beer garden is also staggered. After racing hard, people consume one (two at most!) beers, along with post-race food.

Parking and Traffic Management Plan

Racers will be asked to park in the following locations:

- 1.) The parking lot near the corner of Filbert Avenue and Oak Avenue (east-northeast part of the park)
- 2.) The dirt lot near the corner of Oak Avenue and Filbert Avenue (north-northeast part of the park)
- 3.) The parking lot off of Hazel Avenue (west side of the park)
- 4.) Casa Robles high school

Racers will be specifically instructed NOT to park on residential streets out of respect for neighbors. These instructions will be on the race website (www.saccyclocross.com) and included in the pre-race email that goes out to all potential athletes.

Sanitation, Waste & Utility Plan

We will have trash bags available and will take responsibility for removing all the trash when we leave.

We will bring in four portable toilets and a handwashing station to be placed as close to the Registration area as possible.

Staffing Plan

We have a core staff of approximately 15 people that work at Clipped In Races events, and are very familiar with what to expect at our events. In addition, we partner with a local bike shop to provide additional volunteers to help with set-up / clean-up, course marshal duties, etc.

Emergency and Safety Plan

We hire Versacare EMS (<http://versacare-ems.com>) to provide first-on-scene medical services to both racers and spectators if the need arises. Their staff is qualified to decide when additional emergency services may be needed, and they act as the main point of contact for those situations. In all the races we have done, there has never been a need for security; however, we will call the police if need be. There are designated sections of the race course that allow for pedestrians to cross. Any/all disabled persons will have access to the park as they would any other day.

Event Marketing Plan

We rely on posters in bike shops, our race website (www.saccyclocross.com), and social media to promote our event. We have a very targeted market (competitive cyclists who want to race this specific discipline of cycling), so there is no need for mass marketing on radio, tv, etc.

Notification Plan

We do not have a notification plan because our event is completely contained within the confines of Orangevale Park.

DAILY LICENSE APPLICATION

Complete all applicable items. Submit this application to your local ABC District Office with the required fee (Cashier's Check or Money Order) payable to ABC. Once the daily license is issued, fees cannot be refunded. Listing of ABC District Office is available at <https://www.abc.ca.gov/contact/district-offices/>. Please visit <https://www.abc.ca.gov/abc-221-instructions/> for further instructions.

ABC USE ONLY		
License #	Receipt #	Fee \$
Conditions Requested <input type="checkbox"/> Yes <input type="checkbox"/> No		Diagram Requested <input type="checkbox"/> Yes <input type="checkbox"/> No
License Type <input type="checkbox"/> B & W <input type="checkbox"/> General <input type="checkbox"/> Special		

SECTION 1. ORGANIZATION AND LICENSE TYPE INFORMATION

Organization Name Clipped In for Life	Tax ID 85-1335930
Organization Mailing Address 4818 Golden Foothill Pkwy, Unit 4, El Dorado Hills, CA 95762	

LICENSE TYPE

<input checked="" type="checkbox"/> Special Daily Beer and Wine (\$50.00) <input type="checkbox"/> Amateur Sports Organization <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Civic <input type="checkbox"/> Cultural <input type="checkbox"/> Fraternal <input type="checkbox"/> Political <input type="checkbox"/> Religious <input type="checkbox"/> Social <input type="checkbox"/> Other:	<input type="checkbox"/> Daily General (\$75.00) <input type="checkbox"/> Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure <input type="checkbox"/> Organization Formed for Specific Charitable or Civic Purpose <input type="checkbox"/> Fraternal Organization in Existence over Five Years with Regular Membership <input type="checkbox"/> Religious Organization <input type="checkbox"/> Vessel per Section 24045.10 B&P (\$50.00)	<input type="checkbox"/> Special Temporary License (\$100.00) <input type="checkbox"/> Television Station per Section 24045.2 or 24045.9 B&P <input type="checkbox"/> Non-profit Corporation per Section 24045.4 and 24045.6 B&P <input type="checkbox"/> Person conducting Estate Wine Sale per Section 24045.8 B&P <input type="checkbox"/> Women's Educational and Charitable Organization per Section 24045.3 B&P <input type="checkbox"/> Other Special Temporary License Per Section: License #: _____ Amount: _____
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SECTION 2. EVENT DETAILS

Event Dates 2023-10-14	Total # of Days 1	Hours of Alcoholic Beverage Sales, Service and/or consumption 10 am To 5 pm	Virtual Event <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Mark Yes, if the event is 100% virtual</i>
Event Address (Street #, name, and city) 7145 Filbert Ave, Orangevale, CA 95662		Event Location Description (Jones Park, Pavilion A, etc.) Orangevale Community Park	Location Within the City Limit <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Event Type <input type="checkbox"/> Barbeque <input type="checkbox"/> Dinner <input checked="" type="checkbox"/> Sporting Event <input type="checkbox"/> Birthday <input type="checkbox"/> Festival <input type="checkbox"/> Social Gathering <input type="checkbox"/> Concert <input type="checkbox"/> Lunch <input type="checkbox"/> Wedding <input type="checkbox"/> Carnival <input type="checkbox"/> Mixer <input type="checkbox"/> Other: <input type="checkbox"/> Dance <input type="checkbox"/> Picnic		Type of Entertainment Bicycle race	Event Open to Public <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		Estimated Attendance 99 at a time in back garden area	Security Guard If Yes, how many <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
			Outdoor Event <input checked="" type="checkbox"/> Yes* <i>*If Yes, a diagram of the event area is required</i> <input type="checkbox"/> No

REQUIRED

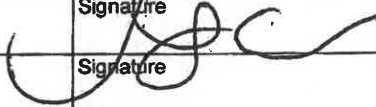
By checking this box, you are certifying that you understand the requirements detailed in Business and Professions (B&P) Code Section 25682(c) which state that a nonprofit organization that has obtained a temporary daily license from the department must designate a person(s) to receive RBS training certification prior to the event, and that designated person(s) shall remain onsite for the duration of the event.

SECTION 3. CONTACT INFORMATION

Contact Person Jennifer Claassen	Phone Number (530) 219-8688	Email Address jclaassen@clippedinforlife.org
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SECTION 4. SIGNATURES AND APPROVALS

I attest that I am authorized by the organization named above to make this application on its behalf.

Organization's Authorized Representative Name Jennifer Claassen	Phone Number (530) 219-8688	Signature 	Date Signed 08/08/2023
Property Owner Approval By (Name) Required	Phone Number	Signature	Date Signed
Law Enforcement Approval By (Name), if applicable	Phone Number	Signature	Date Signed
District Office Approval By (Name)	Phone Number	ABC Employee Signature	Issuance Date

The above named organization is hereby licensed, pursuant to the California B&P Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the abovenamed location for the period authorized above. B&P Code Section 25682(c) requires that a designated RBS-trained person(s) shall remain on site for the duration of the event. Failure to comply with this requirement will result in immediate cancellation of the permit. **This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.**

North





Orangevale Recreation & Park District

6826 Hazel Avenue

Orangevale, CA 95662

Phone: (916) 988-4373 Fax: (916) 988-3496 info@ovparks.com

SPECIAL USE PERMIT AGREEMENT

This Agreement is made and entered into this **18th day of August, 2023** by and between Orangevale Recreation & Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and **Jennifer Claassen, with Clipped In Races**, hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Park, located at 7301 Filbert Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for a community special event for the public on **Saturday, October 14, 2023**.

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for **Clipped In Races Cyclocross Bicycle Race on Saturday, October 14, 2023** (the "Event") for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations, and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on **Friday, October 13, 2023, at 12 p.m.** and is required to complete Event take-down and cleanup by **Saturday, October 14, 2023, at 7:00 p.m.** Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by **Saturday, October 14, 2023, at 7:00 p.m.**

Permittee understands that members of the public frequently use Orangevale Community Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title, or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of **five hundred dollars (\$500.00)** (the "Deposit") no later than **Friday, August 25, 2023**, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of **seven hundred seventy dollars (\$770.00)** (the "Rental Fee") no later than **Friday, September 8, 2023**. Rental Fee is based on \$602 for day of use October 14, 2023, and \$168 for set up October 13, 2023.

4. Cancellations of reservations will be subject to the following conditions and fees:
- More than 60 days in advance, the District will retain 25% of rental fee.
 - 30-60 days in advance, the District will retain 50% of rental fee.
 - Less than 30 days in advance, the District will retain 100% of rental fee.
 - The District will not retain the Deposit for advanced cancellations.

A written statement of cancellations must be made before any refunds will be processed. Refunds for cancellations and/or deposits take approximately four (4) weeks for processing. In case of emergency, Orangevale Recreation & Park District reserves the right to cancel a scheduled

event without liability. Full refunds will be made if cancellation is necessary. Priority shall be given to any event so cancelled.

CHARGES BY PERMITTEE

5. Permittee shall have the right to charge admission to members of the public desiring to attend the Event in areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

6. Provided Permittee has paid all fees required under this Agreement, complied with all requirements and is not in breach thereof, District understands and agrees to do the following:

- a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.
- b. District shall **NOT** furnish Permittee with electrical and/or water usage.
- c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.
- d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.
- e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

7. Permittee understands and agrees to do the following:

- a. Permittee shall attend a pre-event inspection walk-through which will take place on **Friday, October 13, 2023**, with the District's representatives and the post-event inspection walk-through that will take place on **Monday, October 16, 2023** to determine pre and post event facility conditions and damage.
- b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within seven business (7) days from the Event's final walk-through on **Monday, October 16, 2023**. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.
- c. Permittee shall provide District with a proposed layout for the Event no later than **fifteen (15) days** after the approval of the rental application for review by the District. Any District feedback on the layout for the Event shall be given no later than thirty (30) days from the approval of the rental application. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or

revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least **two (2) weeks prior to the Event (or within one (1) hour of on-site inspections during the Event)**.

e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least **thirty (30) days** prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than **thirty (30) days** prior to the event. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event, and pumping of portable

restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee shall be responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least **thirty (30) days** prior to the Event. Such notification shall be by mail or personal delivery. Permittee shall provide District with written proof that such notifications have been made.

k. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

l. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes, and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

m. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive, and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests, or invitees.

n. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

o. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

8. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents, or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

9. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also

specifically cover the contractual liability of Permittee. Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified policies of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

10. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

11. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

12. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

13. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

14. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

15. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes and shall timely comply with the orders of any governmental agencies relating thereto.

16. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

17. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

INCLEMENT WEATHER POLICY

18. The District reserves the right to cancel or suspend outdoor facility use due to current or forecasted weather or environmental concerns that pose a threat to the safety of Event participants or the grounds of the facility. The District Administrator or designated representative shall have the authority to close any park grounds. Certain park areas and facilities can withstand adverse weather better than others. A common sense approach will be taken, depending upon the rental area and the specific weather conditions. In matters of weather/environmental concerns, the Permittee and a District representative will discuss to clarify if the rental can be held in a safe manner, with the District having the final decision. As of 2022, if the District receives a total of 1.5 inches of rain in a 24-hour period, it will close certain outdoor park rentals to prevent damage to grounds. The District allows 48 hours of drying time to reopen most grounds. Athletic fields often require additional drying time.

NOTICE

19. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662

Jennifer Claassen/Clipped In Races
4818 Golden Foothill Parkway, Suite 4
El Dorado Hills, CA 95762

NEGATION OF PARTNERSHIP

20. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

WAIVER

21. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition, or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant, or condition of this Agreement.

MISCELLANEOUS PROVISIONS

22. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

23. This instrument contains all agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

24. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

25. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

26. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**ORANGEVALE RECREATION
& PARK DISTRICT**

Jennifer Claassen/Clipped In Races

By _____
District Administrator

By _____
Permittee



RESOLUTION NO: 23-08-710

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, ADOPTING THE GENERAL FUND FINAL BUDGET FOR FISCAL YEAR 2023/2024

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2022/2023; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the final budget for the fiscal year 2023/2024, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ 2,183,300
(2)	Services & Supplies	<u>603,200</u>
(3)	Other charges	<u>73,530</u>
(4)	Fixed Assets	
	(a) Land	<u>0</u>
	(b) Structures & Improvements	<u>1,152,000</u>
	(c) Equipment	<u>30,000</u>
(5)	Expenditure transfers	<u>2,500</u>
(6)	Contingencies	<u>200,000</u>
(7)	Provision for reserve increases	<u>0</u>
	TOTAL BUDGET REQUIREMENTS	\$ <u>4,244,530</u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed final budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues, and methods of financing for the 2023/2024 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 17th day of August 2023 by the following vote:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

APPROVED: _____
 Chair, Board of Directors

ATTEST: _____
 Clerk of the Board

6826 Hazel Avenue
 Orangevale, CA 95662
 916-988-4373
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ATTACHMENTS:
Financing Requirements Summary Schedule
Expenditure Detail Schedule
Revenue Detail Schedule
Long-Term Loan Schedule
Fixed Asset Schedule
Appropriations Limit Schedule

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Preliminary Budget Message – 2023/24

With the three previous fiscal years (2019/20, 2020/21, and 2021/22) being negatively impacted by COVID-19 restrictions, we experienced no obvious setbacks related to the virus in fiscal year 2022-23. We had no facility closures or mandates for face coverings and social distancing that effected our program participation levels. We will continue the new fiscal year with the mindset that we will operate at the healthy levels we experienced this current fiscal year.

For the past few fiscal years, the District has been interested in starting capital projects that would add new recreation facilities and infrastructure to our parks as desired by our community through the master plan process. The District realizes that additional funding is needed in order to add most of these new facilities. The District had a survey conducted in September 2022 which showed that there was not enough support from our property owners to pass a new assessment. High inflation in 2022 was a primary factor. Until a new survey is done, the District is now turning its focus primarily on capital improvement projects that address deferred maintenance. A list of identified projects that are being included for funding in this Preliminary Budget are shown at the end of this report as Exhibit A.

Revenue: Though the final numbers are not in yet, our revenue from Recreation Programs, Services, and Rentals exceeded our initial budget projections by \$60,000. We will forecast similar results for 2023/24. We projected a 5.3% property tax revenue increase in the 2022/23 fiscal year but the final numbers resulted in a 6.1% increase that provided nearly \$11,500 in additional property tax revenue. With the collection of other supplemental taxes, the District realized \$36,000 in tax revenue over projections. The County's projected for growth in property tax revenue for 2023/24 is 7.2% but we will include a more conservative 5% increase in this final budget. Another important source of funding will come from the Prop 68 Per Capita Grant (\$199K) for the driveway and trails project at Community Center Park. We also expect \$200,000 in COVID relief funding through the American Rescue Plan Act (ARPA) to help offset our lost revenue due to the pandemic in 2020 & 2021. This funding comes from the federal government and is being distributed to counties. The County of Sacramento is allocating some of this funding to special districts.

Expenditures: Though inflation has been gradually declining for several consecutive months, it has had a negative impact on what we have paid for services and supplies. Liability insurance has increased nearly 60% in three years, primarily due to California wildfires. Gas, water, and chlorine (pool) cost increases have also challenged our budget. We intended to complete two large projects (swimming pool renovation and driveway/trails construction) in fiscal year 2022/23. Due to delays, we are moving these

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projects into the new 2023/24 fiscal year. Following are some key factors related to staffing that will shape our upcoming budget.

1. We recommend maintaining 13 full-time staff positions for the 2023/24 Preliminary Budget.
2. The Board of Directors approved a 5% salary adjustment for seven of the nine full time job categories as justified by a salary survey. This increase has been applied to the salaries of 11 of the 13 full time staff effective the first day of the pay period that included July 1, 2023.
3. The Board of Directors approved a 4% COLA for all full-time staff effective the first day of the pay period that included July 1, 2023. This was justified by the Consumer Price Index increase of 4.9% for this area over the 12-month period of April 2022 – April 2023.
4. After nine consecutive years with a minimum wage increase, there is no increase expected for 2024.
5. On August 10 we received the new health insurance rates from the County. The Kaiser HMO rate is increasing by 16.19%. The Kaiser High Deductible rate is increasing by 15.32%. The Sutter rates are increasing by 5%. As is our common practice, we have included a 7.5% increase as a placeholder in the Preliminary Budget. We have adjusted this account in the Final Budget by \$12,000 to reflect these increases.
6. As salaries increase, other benefits that are tied to salaries will also show an increase. Those benefits include retirement, Social Security, worker's compensation, and unemployment insurance.
7. Because the District Administrator will be retiring this fiscal year, there may be some additional costs and savings in various accounts. This has been taken into consideration in the creation of this budget.

The District is budgeting for 13 important capital improvements in the new fiscal year with a potential cost of up to \$1.78M with funds coming from the General Fund, OLLAD, Park Development Fees, and In-Lieu Fees. See Exhibit A for the list of projects and other details.

The Orangevale Recreation & Park District looks forward to another year of serving the community in a variety of ways to meet their recreational, leisure, health, and wellness needs through safe, welcoming, and enjoyable programs and facilities.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barry Ross", is written over a horizontal line.

Barry Ross
District Administrator

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Exhibit A

Orangevale Recreation & Park District Prioritized Capital Improvement Projects for FY 23/24

Priority	Capital Improvement Project	Cost Est.	Budget Acct	Est. Timeline Priority
1	Swimming Pool Repairs	\$760,000	\$412K = Gen Fund \$228K = OLLAD \$120K = In Lieu	(1) Sept'23–Feb'24
2	Driveway at Community Center Park	\$92K	\$50K = Gen Fund \$42K = Park Dev (+\$200K = Grant)	(2) Sept-Dec '23
3	Trails at Community Center Park	\$130K - \$257K	All = Park Dev.	(3) Sept-Dec '23
4	New Roof at Kidz Korner	\$35,000	\$35K = OLLAD	(5) Fall '23
5	Youth Ctr Park Concrete and ADA Work	\$50,000	\$50K = OLLAD	(6) Fall/Winter '23/'24
6	Almond Tennis Court Maintenance	9,000	\$9K = OLLAD	(4) Sept-Nov '23
7	Replace 2 HVAC Units at Comm. Center	\$47,000 ea.	\$94K = OLLAD	(7) Fall/Winter '23/'24
8	New Roof at Community Center (main metal roof only)	\$330,000	\$330K = Gen Fund	(8) Fall '23 or Spring '24
9	Parking Lot Repair (most parks except Comm. Center)	\$95,000	\$95K = OLLAD	(12) Spring '24
10	Ongoing Concrete Repairs at Community Park	\$20,000	\$20K = OLLAD	(13) Spring '24
11	New Flooring at Pool Building	15,000	\$15K = OLLAD	(10) Feb-March '24
12	Arcade Cripple Creek Trail: Boulders and post & cable	\$18,000	\$18K = OLLAD	(9) Oct'23-June'24
13	Shade structure at Outdoor Stage of Community Center	\$5,000	\$5K = Park Dev. (+\$25K donations)	(11) Feb-Apr '24
TOTALS		\$1.65M - \$1.78M	Gen Fund = \$792K OLLAD = \$564K Park Dev = \$304K In-Lieu = \$120K	

*Note: By completing the top 8 priority projects, the cost to the District would be about \$1.62M. This would result in a General Fund Reserve reduction of about \$792K and leave us with a combined Fund Balance/General Reserves of about \$906K (28% compared to about 71% at the end of FY 22/23). The OLLAD Reserve would experience a reduction of about \$416K and leave us with a combined Fund Balance/General Reserves of about \$464K (78% compared to about 168% at the end of FY 22/23).

Other Identified Needs (future)		
1	Disc Golf (soil erosion, tee boxes, practice area)	175,000
2	Replace a Playground (Almond or Comm. Park)	170,000
3	Replace Remaining Roof at Community Center (not metal roof)	110,000
4	Parking Lot Repair (Community Center Park)	55,000
5	New Roof at Youth Center	45,000
6	Add a New Bridge at Pecan Park	40,000
7	Outdoor Sport Court Repair (OCP Tennis/Pickleball, Pecan Basketball, Youth Center. Basketball)	35,000
8	Convert Pecan to Six Pickleball Courts	32,000
9	Repair Palisades Tennis Courts or Convert to Other Purpose	32,000
10	Almond Park Tot Lot Surfacing Replacement	26,000
11	Remodel Public Restroom Buildings (Disc Golf, Pecan, Horse Arena)	66,000
12	Replace HVAC unit on Bldg #2 and 8 more units on Comm. Center	400,000
TOTALS		\$1,186,000

**Orangevale Recreation and Park District
Budget vs Actual Carryover - FY 21/22 to FY 23/24**

General Fund, OLLAD, Kenneth Grove, In Lieu Park Dedication, Park Development Fee

	Budget 21/22	Actual 21/22	21/22 Carryover	Budget 22/23	Actual 22/23	22/23 Est Carryover	Pre-Budget 23/24	Budget 23/24
332A - GENERAL FUND								
Beginning Year Fund Balance	961,567	961,567		1,379,553	1,379,553		1,182,495	1,342,705
Taxation	1,594,836	1,657,147	62,311	1,724,280	1,760,494	36,214	1,759,890	1,822,340
Rentals/Interest/Other	153,500	218,832	65,332	208,500	255,015	46,515	212,500	212,500
In Lieu/Grants/HOPERS	15,000	302,877	287,877	234,000	17,766	(216,234)	438,000	437,000
Charges for Service/Rec. Fees/Misc	458,000	587,681	129,681	556,400	611,868	55,468	590,970	790,970
Total Revenue	2,221,336	2,766,537	545,201	2,723,180	2,645,143	(78,037)	3,001,360	3,262,810
Salaries & Benefits	1,904,000	1,786,446	117,554	2,073,220	1,972,420	100,800	2,184,933	2,183,300
Services & Supplies	529,150	408,226	120,924	648,550	553,252	95,298	603,200	603,200
Capital Improvement	276,400	153,879	122,521	847,100	156,319	690,781	1,260,900	1,458,030
Prior Year Adjustment								
Total Expenses	2,709,550	2,348,551	360,999	3,568,870	2,681,991	886,879	4,049,033	4,244,530
Year End Fund Balance	473,353	1,379,553	906,200	533,863	1,342,705	808,842	134,822	360,985
Year End Fund Balance > or < Previous Yr		417,986			(36,848)			
Total Less FB, In Lieu/Grants & Capital Imp	(226,814)	268,988	495,802	(232,590)	101,705	334,295	(224,773)	39,310
332A - General Reserve	545,014	545,014		545,014	545,014	-	345,014	545,014
374A - OLLAD - GENERAL FUND								
Beginning Year Fund Balance	384,534	400,091		512,518	512,518		552,456	619,009
Revenues	571,838	566,143		573,301	595,505		573,333	573,795
Expenses - Services & Supplies	586,500	453,716	(132,784)	565,600	477,285	(88,315)	609,300	623,600
Other Charges - Bond Redemption/Interest	1,300	-	(1,300)	1,300	60	(1,240)	1,300	1,300
Capital Improvement	227,438	-	(227,438)	328,000	11,669	(316,331)	489,000	569,000
Total Expenses	815,238	453,716	(363,522)	894,900	489,014	(405,886)	1,099,600	1,193,900
Year End Fund Balance	141,134	512,518		190,919	619,009		26,189	(1,096)
374A - OLLAD - General Reserve		311,713		311,713	311,713		216,713	311,713
374B - Kenneth Grove - GENERAL FUND								
Beginning Year Fund Balance	14,278	17,595		16,724	20,163		22,161	22,776
Revenues	5,514	5,536		5,582	6,287		5,582	5,628
Expenses - Services & Supplies & Capital Imp.	5,514	2,968	(2,546)	5,582	3,674	(1,908)	5,582	5,730
Year End Fund Balance	14,278	20,163		16,724	22,776		22,161	22,674
374B - Kenneth Grove - General Reserve		5,932		5,932	5,932		5,932	5,932
88C - In Lieu Park Dedication Fund Balance		163,928		163,928	173,243		63,000	59,142
332I - Park Dev. Fee Fund Balance		408,860		408,860	467,027		211,000	259,111



APPROPRIATIONS LIMIT SCHEDULE

ORANGEVALE RECREATION AND PARK DISTRICT FISCAL YEAR: 2023/2024

WHEREAS, the voters of the State of California on November 6, 1979 added Article XIII B to the California State Constitution placing various limitations on the appropriations of state and local government; and

WHEREAS, Article XIII B provide that the appropriations limit for Fiscal Year 2023-24 is calculated by adjusting the base year appropriations limit of Fiscal Year 2022-23 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein; and

WHEREAS, the District has complied with the provisions of Article XIII B and Section 79 *et seq.* of the Government Code in determining the appropriation limit for the Fiscal Year 1978-79;

NOW, THEREFORE, the Board of Directors of the Orangevale Recreation and Park District does resolve as follows:

Section 1. The appropriations limit for Fiscal Year 2023-24 shall be **\$4,813,688** for the District.

Section 2. The District's proceeds from taxes are projected at **\$1,822,340** which is less than the appropriations limit.

**Orangevale Recreation & Park District
Article XXII B Appropriations Limit Calculation
FY 2023/24**

FY 2022/23 Appropriations Limit	\$ 4,609,929
*Adjustment for Price and Population Factors per County of Sacramento:	1.0442
FY 2023/24 Appropriations Limit	\$ 4,813,688

Appropriations Subject to Limitation	
Proceeds Of Taxes	\$ 1,822,340
User Fees and Charges In Excess Of Costs	<u>\$ -</u>
Appropriations Subject to Limitation	<u>\$ 1,822,340</u>
FY 2023/24 Appropriations Limit	\$ 4,813,688
Less Appropriations Subject to Limit	<u>\$ 1,822,340</u>
Amount Under Limit	<u>\$ 2,991,348</u>

*The County of Sacramento provided us with the Appropriations Limit calculation factor on August 10, 2023.

ORANGEVALE RECREATION & PARK DISTRICT

FISCAL YEAR 2023-2024 FINAL BUDGET

SACRAMENTO COUNTY FY 2023-2024 BUDGET INPUT DOCUMENTS

FINAL BUDGET DOCUMENTS

FISCAL YEAR 2023-2024 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FINANCING REQUIREMENTS SCHEDULE FOR GENERAL FUND 332A

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$ 2,183,300	ESTIMATED REVENUE	(3,262,810)
OBJECT 20 - SERVICES AND SUPPLIES	\$ 603,200	RESERVES TO BE DECREASED	
OBJECT 30 - OTHER FINANCING USES		GENERAL RESERVES DECREASE	-
LOAN AND LEASE REPAYMENTS			
INTEREST AND PRINCIPAL	\$ 71,930	ENCUMBRANCE DECREASE	-
ASSESSMENTS			
JUDGEMENTS/DA	1,600	OTHER RESERVE DECREASE	
TOTAL OBJECT 30 - OTHER FINANCING USES	\$ 73,530	TOTAL RESERVES TO BE DECREASED	-
OBJECT 40 - FIXED ASSETS		FUND BALANCE AVAILABLE DECREASE	(981,720)
OBJECT 41 - LAND ACQUISITION	-	ESTIMATED LONG-TERM LOAN PROCEEDS	
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	1,152,000	TOTAL AVAILABLE FINANCING	\$ (4,244,530)
OBJECT 43 - EQUIPMENT	30,000		
TOTAL OBJECT 40 - FIXED ASSETS	\$ 1,182,000		
OBJECT 50 - FUNDS TRANSFERS OUT	\$ 2,500	FUND EQUITY SCHEDULE	
OBJECT 59 - FUNDS TRANSFERS IN	-	RESERVES	
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT	-	GENERAL	545,014
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES	200,000	ENCUMBRANCE	-
OBJECT 80 - OTHER COMMODITIES	-	OTHER	-
PROVISIONS FOR RESERVE INCREASES		FUND BALANCE AVAILABLE	\$ 1,342,705
GENERAL RESERVES		TOTALS	\$ 1,887,719
OTHER RESERVES			
TOTAL BUDGETARY REQUIREMENT	\$ 4,244,530	APPROPRIATIONS LIMIT	\$ 981,720
TOTAL DIFFERENCE:	-	APPROPRIATIONS SUBJECT TO LIMIT OVER/UNDER LIMIT	\$ 981,720
			\$ 545,014
			-
			-
			360,985
			905,999

**EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 20-21	FY 21-22	FY 22-23	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 23-24
		Actuals	Actuals	Budget	Actuals	Prelim Budget	Changes	Budget	
332A ORANGEVALE RECREATION & PARK DISTRICT									
10111000	SALARIES & WAGES - REGULAR EMPLOYEES	773,184	822,477	921,250	904,324	1,012,443	(443)	1,012,000	
10112100	SALARIES & WAGES - EXTRA HELP	214,801	317,200	424,200	371,461	405,000	0	405,000	
10112400	BOARD MEMBERS STIPEND	9,600	7,500	12,000	7,400	12,000	0	12,000	
10121000	RETIREMENT - EMPLOYER COST	233,124	258,412	296,100	292,680	323,990	10	324,000	
10122000	OASDHI - EMPLOYER COST	75,749	87,106	91,300	97,471	107,500	0	107,500	
10123000	GROUP INS - EMPLOYER COST	240,515	243,455	260,720	235,656	253,000	12,500	265,500	
10124000	WORKERS COMP INS - EMPLOYER COST	42,492	40,919	49,500	55,893	63,000	(13,700)	49,300	
10125000	SUI INS - EMPLOYER COST	8,799	9,377	18,150	7,545	8,000	0	8,000	
10127000	DENTAL CARE - RETIREES	0	0	0	0	0	0	0	
10128000	HEALTH CARE - RETIREES	0	0	0	0	0	0	0	
		1,598,264	1,786,446	2,073,220	1,972,420	2,184,933	(1,633)	2,183,300	
									Object 10
20200500	ADVERTISING/LEGAL NOTICES	2,064	0	2,300	1,839	2,300	(100)	2,200	
20202100	BOOKS/PERIODICALS/SUBSCRIPTIONS	4,263	1,829	2,000	2,917	2,900	100	3,000	
20202900	BUSINESS/CONFERENCE EXPENSE	0	2,530	4,000	2,284	3,500	0	3,500	
20203500	EDUCATION & TRAINING SERVICES	0	0	3,500	1,010	3,000	0	3,000	
20203600	EDUCATION & TRAINING SUPPLIES	0	0	500	0	500	0	500	
20203700	TUITION REIMBURSEMENT	0	0	500	0	500	0	500	
20203800	EMPLOYEE RECOGNITION	1,365	1,729	2,300	2,447	2,300	0	2,300	
20203802	RECOGNITION ITEMS	0	68	500	0	500	0	500	
20203803	RECOGNITION EVENTS	0	104	500	10	500	0	500	

**EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
20203900	EMPLOYEE TRANSPORTATION	1,361	2,392	2,800	2,573	2,800	2,573	2,800	0	2,800
20205100	LIABILITY INSURANCE	85,240	98,008	121,600	121,571	140,500	121,571	140,500	(4,400)	136,100
20205500	RENTAL INSURANCE	0	624	2,500	0	0	0	0	0	0
20206100	MEMBERSHIP DUES	11,638	13,033	14,000	14,588	14,600	14,588	14,600	0	14,600
20207600	OFFICE SUPPLIES	4,019	6,025	6,500	5,081	6,200	5,081	6,200	0	6,200
20207602	SIGNS	0	0	500	0	500	0	500	0	500
20207603	KEYS	0	0	350	0	300	0	300	0	300
20208100	POSTAL SERVICES	255	4,248	6,500	10,642	7,100	10,642	7,100	400	7,500
20208102	STAMPS	551	992	2,000	434	1,600	434	1,600	0	1,600
20208500	PRINTING SERVICES	154	7,399	26,000	24,240	26,000	24,240	26,000	0	26,000
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	500	0	500
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	1,000	0	500	0	500	0	500
20211200	BUILDING MAINTENANCE SUPPLIES	0	0	500	0	500	0	500	0	500
20212200	CHEMICALS	0	0	500	0	500	0	500	0	500
20213100	ELECTRICAL MAINTENANCE SERVICE	0	0	400	0	400	0	400	0	400
20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	0	500	0	500	0	500	0	500
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	0	(3,125)	500	0	500	0	500	0	500
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	500	0	500
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	0	0	500	0	500	0	500	0	500
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	0	0	500	0	500	0	500	0	500
20216100	PAINTING SERVICES	0	0	0	0	0	0	0	0	0
20216200	PAINTING SUPPLIES	0	0	500	0	500	0	500	0	500
20216700	PLUMBING MAINTENANCE SERVICE	0	0	400	0	400	0	400	0	400
20216800	PLUMBING MAINTENANCE SUPPLIES	0	0	500	0	500	0	500	0	500

**EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
20218100	CONSTRUCTION SERVICES	0	0	500	0	500	0	500
20218200	CONSTRUCTION SUPPLIES	0	0	500	0	500	0	500
20218500	PERMIT CHARGES	0	0	3,000	0	1,500	0	1,500
20219100	ELECTRICITY	0	0	500	0	500	0	500
20219200	NATURAL GAS / LPG / FUEL OIL	0	0	500	0	500	0	500
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	0	0	500	0	500	0	500
20219500	SEWAGE DISPOSAL SERVICE	0	0	500	0	500	0	500
20219700	TELEPHONE SERVICE	12,609	12,156	13,000	15,488	15,500	0	15,500
20219800	WATER	0	0	1,000	0	1,000	0	1,000
20219900	TELEPHONE SYSTEM MAINTENANCE	0	0	500	0	500	0	500
20220500	AUTOMOTIVE MAINTENANCE SERVICE	0	0	500	0	500	0	500
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	500
20222600	EXPENDABLE TOOLS	0	0	500	0	500	0	500
20223600	FUEL & LUBRICANTS	0	0	500	0	500	0	500
20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	0	0	1,000	0	500	0	500
20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	1,570	2,182	3,500	1,803	3,000	0	3,000
20227500	RENTS/LEASES EQUIPMENT	0	0	500	0	500	0	500
20228100	SHOP EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	500
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	500
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	500

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
20231400	CLOTHING/PERSONAL SUPPLIES	588	927	2,000	0	2,000	0	2,000
20232100	CUSTODIAL SERVICES	0	0	1,000	0	1,000	0	1,000
20232200	CUSTODIAL SUPPLIES	0	(411)	1,000	0	500	0	500
20244300	MEDICAL SERVICE	231	0	200	652	300	100	400
20250500	ACCOUNTING SERVICES	5,376	5,376	7,000	5,979	7,000	0	7,000
20250700	ASSESSMENT/COLLECTION SERVICES	18,341	18,849	19,500	17,138	19,500	0	19,500
20251900	ARCHITECTURAL SERVICES	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	0	0	26,000	16,206	6,000	0	6,000
20253100	LEGAL SERVICES	(16,245)	0	20,000	594	15,000	0	15,000
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	0
20257100	SECURITY SERVICES	0	2,807	4,500	2,691	4,000	0	4,000
20259100	OTHER PROFESSIONAL SERVICES	11,473	5,417	75,000	11,183	23,000	(600)	22,400
20259101	COMPUTER CONSULTANTS	10,403	5,730	14,500	14,131	14,500	0	14,500
20281201	PC HARDWARE	956	2,678	7,000	1,760	6,000	0	6,000
20281202	PC SOFTWARE	3,039	2,846	7,000	4,974	6,000	0	6,000
20281203	PC SUPPLIES	1,661	200	2,000	0	2,000	0	2,000
20281900	REGISTRATION SERVICES (ELECTIONS)	1,887	0	34,000	29,107	0	0	0
20285100	RECREATIONAL SERVICES	100,497	175,343	148,000	204,724	200,000	4,500	204,500
20285200	RECREATIONAL SUPPLIES	14,694	35,085	37,000	31,835	37,000	0	37,000
20289800	OTHER OPERATING EXPENSE - SUPPLIES	133	27	2,000	2,005	2,000	0	2,000
20289900	OTHER OPERATING EXPENSE - SERVICES	400	0	2,000	0	2,000	0	2,000
20291100	SYSTEM DEVELOPMENT SERVICE	2,963	2,963	3,000	3,271	3,300	0	3,300
20296200	GS PARKING CHARGES	56	195	200	75	200	0	200

**EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	FY 23-24 Final Budget	Changes
	Object 20	281,542	408,226	648,550	553,252	603,200	603,200	0
30321000	INTEREST EXPENSE	38,932	33,864	29,100	29,006	29,100	27,730	(1,370)
30322000	BOND/LOAN REDEMPTION	110,898	116,378	44,200	43,541	44,200	44,200	0
30345000	TAXLIC/ASSESSMENTS	1,539	1,135	1,600	1,212	1,600	1,600	0
	Object 30	151,370	151,377	74,900	73,759	74,900	73,530	(1,370)
41410100	LAND	(51)	1,350	0	0	0	0	0
	Object 41	(51)	1,350	0	0	0	0	0
42420100	BUILDINGS	0	0	0	0	0	0	0
42420200	STRUCTURES	48,001	0	720,000	69,521	1,152,000	1,152,000	0
	Object 42	48,001	0	720,000	69,521	1,152,000	1,152,000	0
43430300	VEHICLES/EQUIPMENT - OTHER	0	0	50,000	10,959	30,000	30,000	0
	Object 43	0	0	50,000	10,959	30,000	30,000	0
50557100	FINGERPRINTING SERVICE	1,476	1,152	2,200	2,080	4,000	2,500	(1,500)
	Object 59	1,476	1,152	2,200	2,080	4,000	2,500	(1,500)

**EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	200,000	200,000
	GENERAL RESERVES	0	0	0	0	200,000	(200,000)	0
	Object 79	0	0	0	0	200,000	0	200,000
	FUND CENTER 9339332	2,080,602	2,348,551	3,568,870	2,681,991	4,249,033	(4,503)	4,244,530
	FUND TOTAL 332 A	2,080,602	2,348,551	3,568,870	2,681,991	4,249,033	(4,503)	4,244,530

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim. Budget	Changes	FY 23-24 Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
91910100	PROP TAX CUR SEC	(1,437,148)	(1,519,686)	(1,600,685)	(1,612,199)	(1,633,000)	(59,800)	(1,692,800)
91910200	PROP TAX CUR UNSEC	(52,678)	(52,553)	(54,400)	(54,741)	(53,200)	(2,600)	(55,800)
91910300	PROP TAX CUR SUP	(37,632)	(55,745)	(38,400)	(62,242)	(44,000)	0	(44,000)
91910400	PROPERTY TAX SECURED DELINQ.	(12,179)	(10,832)	(12,605)	(9,745)	(10,900)	0	(10,900)
91910500	PROPERTY TAX SUPPLE DELINQ.	(1,879)	(1,940)	(1,945)	(3,724)	(2,500)	0	(2,500)
91910600	PROPERTY TAX UNITARY	(13,798)	(14,483)	(14,500)	(16,629)	(14,800)	0	(14,800)
91912000	PROP TAX REDEMPT	(105)	(140)	(140)	(175)	(140)	0	(140)
91913000	PROP TAX PR UNSEC	(1,116)	(1,105)	(1,105)	(582)	(900)	0	(900)
91914000	PROP TAX PENALTIES	(412)	(663)	(500)	(438)	(450)	(50)	(500)
91919900	TAXES - OTHER	0	0	0	(19)	0	0	0
Object 91		\$ (1,556,947)	\$ (1,657,147)	\$ (1,724,280)	\$ (1,760,494)	\$ (1,759,890)	\$ (62,450)	\$ (1,822,340)
94941000	INTEREST INCOME	(8,579)	(9,488)	(14,000)	(55,518)	(14,500)	0	(14,500)
94942900	BUILDING RENTAL OTHER	(34,722)	(138,073)	(125,000)	(129,969)	(130,000)	0	(130,000)

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 20-21	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24
		Actuals	Actuals	Budget	Actuals	Prelim. Budget	Final Budget
					Changes		
94943900	GROUND LEASES (CELL TOWERS)	(56,339)	(47,305)	(48,500)	(47,498)	(47,000)	0 (47,000)
94944800	REC. CONCESSION (FINAL 9)	(21,893)	(23,966)	(21,000)	(22,030)	(21,000)	0 (21,000)
94945900	VENDING MACHINES	0	0	0	0	0	0 0
94949000	CONCESSIONS OTHER	0	0	0	0	0	0 0
Object 94		(121,533)	(218,832)	(208,500)	(255,015)	(212,500)	0 (212,500)
95952200	HOMEOWNER PROP TAX RELIEF	(12,845)	(12,856)	(14,000)	(12,464)	(14,000)	1,000 (13,000)
95952900	IN LIEU TRANSFER	0	(40,012)	(220,000)	(5,302)	(424,000)	0 (424,000)
95956900	STATE AID	0	0	0	0	0	0 0
95959504	STATE COVID RELIEF FOR IND. DJST.	0	(250,009)	0	0	0	0 0
Object 95		(12,845)	(302,877)	(234,000)	(17,766)	(438,000)	1,000 (437,000)
96963313	MISCELLANEOUS OTHER FEES	(3,560)	(3,056)	(1,000)	(1,540)	(1,000)	0 (1,000)
96964600	RECREATION SERVICE CHGS	(408,292)	(580,337)	(550,000)	(605,366)	(585,000)	0 (585,000)
96969700	SECURITY SERVICES	0	(352)	(1,000)	(47)	(1,000)	0 (1,000)
Object 96		(411,852)	(583,745)	(552,000)	(606,953)	(587,000)	0 (587,000)

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim. Budget	Changes	FY 23-24 Final Budget
97973000	DONATIONS/CONTRIBUTIONS	(1,720)	(2,951)	(2,000)	(2,425)	(2,300)	0	(2,300)
97974000	INSURANCE PROCEEDS	(130)	(532)	(900)	(141)	(270)	0	(270)
97979000	MISCELLANEOUS OTHER REVENUES	(1,710)	(453)	(1,500)	(2,349)	(1,400)	(200,000)	(201,400)
97979900	PRIOR YEAR	0	0	0	0	0	0	0
	Object 97	(3,560)	(3,936)	(4,400)	(4,915)	(3,970)	(200,000)	(203,970)
98986200	ASSET SALE PROCEEDS - SP DIST	0	0	0	0	0	0	0
	Object 98	0	0	0	0	0	0	0
	FUND CENTER 9339332	(2,106,737)	(2,766,537)	(2,723,180)	(2,645,143)	(3,001,360)	(261,450)	(3,262,810)
	FUND TOTAL 332A	(2,106,737)	(2,766,537)	(2,723,180)	(2,645,143)	(3,001,360)	(261,450)	(3,262,810)

**ORANGEVALE RECREATION AND PARK DISTRICT
FIXED ASSETS TO BE ACQUIRED
FISCAL YEAR 2023/24**

6/15/2023

DESCRIPTION	Capital Improvement			
	Land	Building	Structures & Improve.	Equipment
COMMITMENT	41410100	42420100	42420200	43430300
Fund 332A (General Fund)				
Pool repair project			532,000	
OCCP Driveway project			92,000	
OCCP Trails project			257,000	
Roof at Community Center			330,000	
Stage Shade at Community Center			5,000	
Vehicles			-	30,000
Total (332A) 2023/24			1,216,000	30,000
				-
Fund 374A (OLLAD)				-
Pool repair project			228,000	-
HVAC units at Community Center			94,000	
Roof at Kidz Korner preschool			35,000	
Parking Lot repairs - various parks			95,000	
Concrete work - Youth Center Park			50,000	
Concrete work - Community Park			20,000	
New flooring - Pool Building			15,000	
Tennis court surfacing - Almond Pk			9,000	
Sundance & Streng fencing			18,000	
Video Surveillance - OCCP			15,000	-
Total (OLLAD) 2023/24	-	-	579,000	-

LONG-TERM LOAN SCHEDULE

FISCAL YEAR 2023-2024

ORANGEVALE RECREATION & PARK DISTRICT

<u>1 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
Pecan Ave. Property Purchase (INTEREST)	332A	0.00	0.00
Pecan Ave. Property Purchase (PRINCIPLE)	332A	0.00	0.00
Pecan Avenue Property (Final payment made in 2021)	332A	0.00	0.00

TOTAL of LONG TERM DEBT:		0.00	0.00
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Shackelton Woods formerly referred to as Grant Property.

<u>2 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
6920 & 6930 Hazel Ave Property Purchase (INTEREST)	332A	27,722.50	230,798.80
6920 & 6930 Hazel Ave Property Purchase (PRINCIPLE)	332A	40,000.00	823,000.00
6920 & 6930 Hazel Ave Property	332A	67,722.50	1,053,798.80

TOTAL of LONG TERM DEBT:		67,722.50	1,053,798.80
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Orangevale Community Center Park formerly Regency Baptist Church
Interest rate is 3.25%



RESOLUTION NO: 23-08-711

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT FINAL BUDGET FOR FISCAL YEAR 2023/2024

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2022/2023; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the final budget for the fiscal year 2023/2024, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ _____
(2)	Services & Supplies	<u>623,600</u>
(3)	Other charges	<u>1,300</u>
(4)	Fixed Assets	
	(a) Land	<u>0</u>
	(b) Structures & Improvements	<u>474,000</u>
	(c) Equipment	<u>0</u>
(5)	Expenditure transfers	<u> </u>
(6)	Contingencies	<u>95,000</u>
(7)	Provision for reserve increases	<u> </u>
	TOTAL BUDGET REQUIREMENTS	\$ <u>1,193,900</u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed final budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues, and methods of financing for the 2023/2024 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 17th day of August 2023 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

FISCAL YEAR 2022-2023 FINAL BUDGET
Orangevale Recreation & Park District
FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)

APPROPRIATIONS BY OBJECT OF EXPENDITURE	MEANS OF FINANCING THE BUDGET REQUIREMENTS			
	\$	-	\$	(573,333)
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS				
OBJECT 20 - SERVICES AND SUPPLIES	\$ 623,600			
OBJECT 30 - OTHER FINANCING USES				
LOAN AND LEASE REPAYMENTS				
INTEREST AND PRINCIPAL				
TAXES/LICENSES/ASSESSMENTS				
JUDGEMENTS/DAMAGES				
TOTAL OBJECT 30 - OTHER FINANCING USES	\$ 1,300			
OBJECT 40 - FIXED ASSETS				
OBJECT 41 - LAND ACQUISITION				
OBJECT 42 - STRUCTURES AND IMPROVEMENTS				
OBJECT 43 - EQUIPMENT				
TOTAL OBJECT 40 - FIXED ASSETS	\$ 474,000			
OBJECT 50 - FUNDS TRANSFERS OUT				
OBJECT 59 - FUNDS TRANSFERS IN				
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT				
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES				
OBJECT 80 - OTHER COMMODITIES				
PROVISIONS FOR RESERVE INCREASES				
GENERAL RESERVES				
OTHER RESERVES				
TOTAL BUDGETARY REQUIREMENT	\$ 1,193,900			
TOTAL DIFFERENCE:				

FUND EQUITY SCHEDULE	BALANCE	INCREASES	DECREASES	ADJUSTED FUND BALANCE
	Est. 7/01/23			
RESERVES	311,713			311,713
GENERAL				
ENCUMBRANCE	-			-
OTHER				
FUND BALANCE AVAILABLE	\$ 619,009		\$ 620,567	\$ (1,558)
TOTALS	\$ 930,722	\$ -	\$ 620,567	\$ 310,155
APPROPRIATIONS LIMIT				
APPROPRIATIONS SUBJECT TO LIMIT				
OVER/UNDER LIMIT				

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)

Commitment Item	Description	FY 20-21	FY 21-22	FY 22-23	FY 23-24	Changes	FY 23-24
		Actuals	Actuals	Budget	Actuals		Prelim Budget
374A OLLAD							
20203500	EDUCATION/TRAINING SERVICE	756	1,104	3,000	1,360	3,000	3,000
20206100	MEMBERSHIP DUES	150	0	800	0	500	500
20207600	OFFICE SUPPLIES	499	13	500	309	500	500
20207602	SIGNS	932	0	1,000	1,171	1,000	1,000
20207603	KEYS	1,030	35	1,000	170	800	800
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	5,093	12,433	12,500	5,025	12,500	12,500
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	2,466	3,311	12,000	9,181	12,000	12,000
20211200	BUILDING MAINTENANCE SUPPLIES	8,140	5,745	8,500	8,956	9,000	9,000
20212200	CHEMICALS	43,154	37,413	30,000	34,793	56,000	56,000
20213100	ELECTRICAL MAINTENANCE SERVICE	263	0	4,500	1,335	4,000	4,000
20213200	ELECTRICAL MAINTENANCE SUPPLIES	385	708	2,000	515	1,500	1,500
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	42,506	32,994	47,500	37,266	47,000	47,000
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	13,417	31,680	34,500	24,320	34,000	34,000
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	1,808	5,410	9,500	4,710	9,000	9,000
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	2,768	2,206	3,000	1,939	3,000	3,000
20216200	PAINTING SUPPLIES	1,402	1,463	1,500	449	1,500	1,500
20216700	PLUMBING MAINTENANCE SERVICE	250	155	1,000	465	1,000	1,000
20216800	PLUMBING MAINTENANCE SUPPLIES	1,712	1,783	2,500	372	2,500	2,300
20218100	IRRIGATION SERVICES	0	0	2,000	0	2,000	2,000
20218200	IRRIGATION SUPPLIES	18,916	12,443	16,000	9,353	16,000	16,000
20218500	PERMIT CHARGES	3,639	3,104	4,000	3,075	4,000	4,000
20219100	ELECTRICITY	73,459	71,848	70,000	71,463	73,000	73,000

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
374A OLLAD								
20219200	NATURAL GAS / LPG / FUEL OIL	23,173	23,432	24,000	32,997	40,000	0	40,000
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	21,045	18,455	23,500	22,611	23,000	0	23,000
20219500	SEWAGE DISPOSAL SERVICE	7,194	14,040	14,200	13,972	14,000	200	14,200
20219700	TELEPHONE SERVICE	0	0	1,500	0	1,000	0	1,000
20219800	WATER	67,487	52,883	66,000	63,532	66,000	0	66,000
20219900	TELEPHONE SYSTEM MAINTENANCE	1,332	1,332	2,000	1,332	1,500	0	1,500
20220500	AUTOMOTIVE MAINTENANCE SERVICE	1,189	3,445	5,000	3,611	4,000	0	4,000
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	4,437	3,928	5,000	4,574	6,000	(700)	5,300
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	22	500	18	500	0	500
20222600	EXPENDABLE TOOLS	1,644	1,126	3,000	22	2,500	0	2,500
20223600	FUEL & LUBRICANTS	13,547	18,162	21,000	25,848	24,000	0	24,000
20227500	RENTS/LEASES EQUIPMENT	290	587	4,000	729	3,500	0	3,500
20228100	SHOP EQUIPMENT MAINTENANCE SERVICES	66	579	1,500	581	1,500	0	1,500
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	4,888	5,067	7,500	8,388	7,500	0	7,500
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	1,026	2,022	1,500	859	1,500	0	1,500
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	1,853	1,987	3,000	1,444	2,500	0	2,500
20231400	CLOTHING/PERSONAL SUPPLIES	2,890	4,452	3,500	3,410	3,500	0	3,500
20232100	CUSTODIAL SERVICES	0	0	0	0	0	0	0
20232200	CUSTODIAL SUPPLIES	14,845	14,827	19,500	14,072	18,000	0	18,000
20250500	ACCOUNTING SERVICES	2,955	2,955	3,000	3,287	3,400	0	3,400
20252500	ENGINEERING SERVICES	17,346	15,077	15,100	13,320	15,100	0	15,100
20253100	LEGAL SERVICES	0	1,269	10,000	2,727	10,000	0	10,000

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
374A OLLAD								
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	0
20257100	SECURITY SERVICES	26,135	21,073	23,000	20,704	26,000	0	26,000
20259100	OTHER PROFESSIONAL SERVICES	20,559	20,753	38,000	23,020	38,000	0	38,000
20259101	OTHER PROFESSIONAL SERVICES - COMPUTER	0	0	0	0	0	0	0
20289800	OTHER OPERATING EXPENSE - SUPPLIES	563	2,395	3,000	0	2,500	15,000	17,500
20296200	GS PARKING CHARGES	0	0	0	0	0	0	0
	Object 20	457,209	453,716	565,600	477,285	609,300	14,300	623,600
30321000	INTEREST EXPENSE	0	0	0	0	0	0	0
30322000	BOND/LOAN REDEMPTION	0	0	0	0	0	0	0
30345000	TAX/LIC/ASSESSMENTS	682	0	1,300	60	1,300	0	1,300
	Object 30	682	0	1,300	60	1,300	0	1,300
42420100	BUILDINGS	0	0	0	0	0	0	0
42420200	STRUCTURES	98,511	0	328,000	11,669	474,000	0	474,000
	Object 42	98,511	0	328,000	11,669	474,000	0	474,000
43430300	EQUIPMENT	69,543	0	0	0	15,000	(15,000)	0

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET

**ORANGEVALE RECREATION & PARK DISTRICT
FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)**

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
	Object 43	69,543	0	0	0	15,000	(15,000)	0
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	95,000	95,000
	GENERAL RESERVES	0	0	0	0	95,000	(95,000)	0
	Object 79	0	0	0	0	95,000	0	95,000
	FUND CENTER 9379374	625,944	453,716	894,900	489,014	1,194,600	(700)	1,193,900
	FUND TOTAL 374 A	625,944	453,716	894,900	489,014	1,194,600	(700)	1,193,900

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)

Commitment Item	Description	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim. Budget	Changes	FY 23-24 Final Budget
374A	OLLAD							
94941000	INTEREST INCOME	(4,904)	(4,487)	(4,900)	(26,607)	(4,900)	0	(4,900)
94942900	BUILDING RENTAL OTHER	0	0	0	0	0	0	0
	Object 94	(4,904)	(4,487)	(4,900)	(26,607)	(4,900)	0	(4,900)
96960300	SPECIAL ASSESSMENT	(562,507)	(561,656)	(568,401)	(564,898)	(568,433)	(462)	(568,895)
96964600	RECREATION SVC C	0	0	0	0	0	0	0
	Object 96	(562,507)	(561,656)	(568,401)	(564,898)	(568,433)	(462)	(568,895)
	FUND CENTER 9379374	(567,411)	(566,143)	(573,301)	(591,505)	(573,333)	(462)	(573,795)
	FUND TOTAL 374 A	(567,411)	(566,143)	(573,301)	(591,505)	(573,333)	(462)	(573,795)



RESOLUTION NO: 23-08-712

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE KENNETH GROVE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT FINAL BUDGET FOR FISCAL YEAR 2023/2024

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2022/2023; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the final budget for the fiscal year 2023/2024, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ _____
(2)	Services & Supplies	_____ 5,730
(3)	Other charges	_____
(4)	Fixed Assets	_____
	(a) Land	_____
	(b) Structures & Improvements	_____
	(c) Equipment	_____
(5)	Expenditure transfers	_____
(6)	Contingencies	_____
(7)	Provision for reserve increases	_____
	TOTAL BUDGET REQUIREMENTS	\$ _____ 5,730

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed final budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues, and methods of financing for the 2023/2024 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 17th day of August 2023 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

FISCAL YEAR 2023-2024 FINAL BUDGET

Orangevale Recreation & Park District **FINANCING REQUIREMENTS SCHEDULE FOR FUND 374B** KENNETH GROVE ASSESSMENT DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>	\$ (5,628)
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 5,730.00	<u>RESERVES TO BE DECREASED</u>	
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-
<u>LOAN AND LEASE REPAYMENTS</u>			
<u>INTEREST AND PRINCIPAL</u>	\$ -	<u>ENCUMBRANCE DECREASE</u>	-
<u>TAXES/LICENSES/ASSESSMENTS</u>		<u>OTHER RESERVES DECREASE</u>	-
<u>JUDGMENTS/DAMAGES</u>	-		
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>TOTAL RESERVES TO BE DECREASED</u>	-
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	\$ (102)
<u>OBJECT 41 - LAND ACQUISITION</u>	-	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>	-
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	-	<u>TOTAL AVAILABLE FINANCING</u>	\$ (5,730)
<u>OBJECT 43 - EQUIPMENT</u>	-		
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ -		
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	-	<u>FUND EQUITY SCHEDULE</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	<u>RESERVES</u>	AS OF 7/01/20
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>	5,932
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>	\$ 22,776
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE</u>	\$ -
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>	\$ 28,708
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 5,730		
<u>TOTAL DIFFERENCE:</u>	-	<u>APPROPRIATIONS LIMIT</u>	\$ 102
		<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	\$ 22,674
		<u>OVER/UNDER LIMIT</u>	\$ 28,606

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 20-21	FY 21-22	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 23-24
		Actuals	Actuals	Budget	Actuals	Prelim Budget	Changes	Final Budget
20200500	ADVERTISING/LEGAL NOTICES	0	0	500	0	400	0	400
20207600	OFFICE SUPPLIES	0	0	100	0	100	0	100
20207602	SIGNS	0	0	50	0	50	0	50
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	500
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	80	0	80	0	80
20216200	PAINTING SUPPLIES	0	0	0	0	0	0	0
20219800	WATER	456	633	750	680	750	0	750
20220500	AUTO MAINTENANCE SERVICES			0	0	0	0	0
20223600	FUEL & LUBRICANTS	1163	766	800	1360	1000	200	1200
20228200	SHOP EQ MAINT SUPP	0	0	0	0	0	0	0
20250500	ACCOUNTING SERVICES	570	569	600	634	650	0	650
20250700	ASSESSMENT/COLLECTION SERVICES	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	2891	1000	1000	1000	1000	0	1000
20253100	LEGAL SERVICES	0	0	100	0	100	0	100
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	0
20259100	OTHER PROFESSIONAL SERVICES	0	0	500	0	400	0	400
20289900	OTHER OPERATING EXPENSE - SERVICES	0	0	452	0	452	(52)	400
20291500	COMPASS COSTS	0	0	150	0	100	0	100
20296200	GS PARKING CHARGES	0	0	0	0	0	0	0
Object 20		5,079	2,968	5,582	3,674	5,582	148	5,730
42420200	STRUCTURES	0	0	0	0	0	0	0
Object 42		0	0	0	0	0	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 20-21	FY 21-22	FY 22-23	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 23-24
		Actuals	Actuals	Budget	Actuals	Budget	Prelim Budget	Changes	Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0	0
	FUND CENTER 9379375	5,079	2,968	5,582	3,674	5,582	5,582	148	5,730
	FUND TOTAL 374 B	5,079	2,968	5,582	3,674	5,582	5,582	148	5,730

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	FY 20-21 Actuals	FY 21-22 Actuals	FY 22-23 Budget	FY 22-23 Actuals	FY 23-24 Prelim Budget	Changes	FY 23-24 Final Budget
FUND							
	KENNETH GROVE						
94941000	(147)	(151)	(154)	(885)	(154)	(46)	(200)
	Object 94						
	(147)	(151)	(154)	(885)	(154)	(46)	(200)
96960300	(5,363)	(5,385)	(5,428)	(5,428)	(5,428)	5,428	0
	Object 96						
	(5,363)	(5,385)	(5,428)	(5,402)	(5,428)	5,428	(5,428)
	FUND CENTER 9379375						
	(5,510)	(5,536)	(5,582)	(6,287)	(5,582)	5,382	(5,628)
	FUND TOTAL 374 B						
	(5,510)	(5,536)	(5,582)	(6,287)	(5,582)	5,382	(5,628)



RESOLUTION # 23-08-713

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE REVISION OF THE DISTRICT'S RESERVE DESIGNATIONS IN ACCORDANCE WITH GASB 54

WHEREAS, the Government Standards Accounting Board (GASB) has issued Statement No.54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Board of Directors has determined that compliance with GASB 54 will clearly define new fund balance classifications; identify the Board as the highest decision-making level of authority; identify authority and action that lead to committed and assigned fund balances; establish spending priority; and establish a minimum fund balance policy; and

WHEREAS, the Board of Directors of the Orangevale Recreation and Park District, by Resolution 11-10-451 adopted a fund balance policy for financial statement reporting; and

WHEREAS, the Board of Directors desires to update the reserve designations for the fiscal year ending June 30, 2023.

NOW, THEREFORE BE IT RESOLVED, the Board of Directors authorizes the District Administrator to revise the reserve designations in accordance with GASB 54 for the fiscal year ending June 30, 2023, according to the table outlined in Exhibit A.

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Orangevale Recreation and Park District Board of Directors this 17th day of August 2023 by the following vote to wit.

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

EXHIBIT A

**Orangevale Recreation and Park District
Reserve Fund Allocation - Fiscal 2023/24 FINAL**

Orangevale Recreation and Park District - General Fund 332A	
Reserve Fund Category	
Unrestricted	
<i>Assigned</i>	
Capital Replacement - Swimming Pool @ 7/1/14	200,000
Swimming Pool @ 7/1/15	200,000
Swimming Pool @ 7/1/16	200,000
Swimming Pool @ 7/1/17	200,000
Swimming Pool @ 7/1/18	200,000
Swimming Pool @ 7/1/19	200,000
Swimming Pool @ 7/1/20	200,000
Swimming Pool @ 7/1/21	200,000
Swimming Pool @ 7/1/22	200,000
Swimming Pool @ 7/1/23	200,000
Capital Replacement - Community Center @ 7/1/14	150,000
Capital Replacement - Community Center @ 7/1/15	150,000
Capital Replacement - Community Center @ 7/1/16	150,000
Capital Replacement - Community Center @ 7/1/17	150,000
Capital Replacement - Community Center @ 7/1/18	150,000
Capital Replacement - Community Center @ 7/1/19	150,000
Capital Replacement - Community Center @ 7/1/20	150,000
Capital Replacement - Community Center @ 7/1/21	150,000
Capital Replacement - Community Center @ 7/1/22	150,000
Capital Replacement - Community Center @ 7/1/23	150,000
Capital Replacement - Parking Lots & Pathways @ 7/1/14	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/15	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/16	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/17	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/18	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/19	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/20	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/21	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/22	50,000
Capital Replacement - Parking Lots & Pathways @ 7/1/23	50,000
Capital Replacement - Park Equipment @ 7/1/14	145,014
Capital Replacement - Park Equipment @ 7/1/15	145,014
Capital Replacement - Park Equipment @ 7/1/16	145,014
Capital Replacement - Park Equipment @ 7/1/17	145,014
Capital Replacement - Park Equipment @ 7/1/18	145,014
Capital Replacement - Park Equipment @ 7/1/19	145,014
Capital Replacement - Park Equipment @ 7/1/20	145,014

Capital Replacement - Park Equipment @ 7/1/21	145,014
Capital Replacement - Park Equipment @ 7/1/22	145,014
Capital Replacement - Park Equipment @ 7/1/23	145,014
Total Assigned (General Reserve) @ 7/1/14	545,014
Total Assigned (General Reserve) @ 7/1/15	545,014
Total Assigned (General Reserve) @ 7/1/16	545,014
Total Assigned (General Reserve) @ 7/1/17	545,014
Total Assigned (General Reserve) @ 7/1/18	545,014
Total Assigned (General Reserve) @ 7/1/19	545,014
Total Assigned (General Reserve) @ 7/1/20	545,014
Total Assigned (General Reserve) @ 7/1/21	545,014
Total Assigned (General Reserve) @ 7/1/22	545,014
Total Assigned (General Reserve) @ 7/1/23	545,014
2013/14 Fiscal Budget (Fund Balance) @ 7/1/14	370,086
2014/15 Fiscal Budget (Fund Balance) @ 7/1/15	441,900
2015/16 Fiscal Budget (Fund Balance) @ 7/1/16	429,800
2016/17 Fiscal Budget (Fund Balance) @ 7/1/17	344,300
2017/18 Fiscal Budget (Fund Balance) @ 7/1/18	399,500
2018/19 Fiscal Budget (Fund Balance) @ 7/1/19	643,750
2019/20 Fiscal Budget (Fund Balance) @ 7/1/20	628,750
2020/21 Fiscal Budget (Fund Balance) @ 7/1/21	488,214
2021/22 Fiscal Budget (Fund Balance) @ 7/1/22	845,690
2022/23 Fiscal Budget (Fund Balance) @ 7/1/23	981,720
<i>Unassigned Balance as of 7/1/2014</i>	144,691
<i>Unassigned Balance as of 7/1/2015</i>	181,736
<i>Unassigned Balance as of 7/1/2016</i>	309,467
<i>Unassigned Balance as of 7/1/2017</i>	301,657
<i>Unassigned Balance as of 7/1/2018</i>	639,362
<i>Unassigned Balance as of 7/1/2019</i>	517,325
<i>Unassigned Balance as of 7/1/2020</i>	306,681
<i>Unassigned Balance as of 7/1/2021</i>	473,353
<i>Unassigned Balance as of 7/1/2022</i>	533,863
<i>Unassigned Balance as of 7/1/2023</i>	360,985
Orangevale Landscaping and Lighting Assessment District (OLLAD)	
Reserve Fund Category	
Debt Service & OLLAD Maintenance @ 7/1/14	595,063
Increase/Decrease 2014/15	-67,743
Debt Service & OLLAD Maintenance @ 7/1/15	527,320
Increase/Decrease 2015/16	13,034
Debt Service & OLLAD Maintenance @ 7/1/16	540,354
Increase/Decrease 2016/17	138,134
Debt Service & OLLAD Maintenance @ 7/1/17	678,488
Increase/Decrease 2017/18	43,091
Debt Service & OLLAD Maintenance @ 7/1/18	721,579
Increase/Decrease 2018/19	104,416
Debt Service & OLLAD Maintenance @ 7/1/19	825,995

Increase/Decrease 2019/20	-55,658
Debt Service & OLLAD Maintenance @ 7/1/20	770,337
Increase/Decrease 20/21	11,009
Debt Service & OLLAD Maintenance @ 7/1/21	781,346
Increase/Decrease 21/22	112,427
Debt Service & OLLAD Maintenance @ 7/1/22	893,773
Increase/Decrease 22/23	102,491
Debt Service & OLLAD Maintenance @ 7/1/23 Est	996,264

Kenneth Grove Landscaping and Lighting Assessment District 374B	
Reserve Fund Category - used for the Kenneth Grove Landscape	
Unrestricted	
<i>Assigned: Kenneth Grove Maintenance@ 7/1/14</i>	34,319
<i>Increase/Decrease 2014/15</i>	-387
<i>Assigned: Kenneth Grove Maintenance@ 7/1/15</i>	33,932
<i>Increase/Decrease 2015/16</i>	-26,042
<i>Assigned: Kenneth Grove Maintenance@ 7/1/16</i>	7,890
<i>Increase/Decrease 2016/17</i>	4,204
<i>Assigned: Kenneth Grove Maintenance@ 7/1/17</i>	12,094
<i>Increase/Decrease 2017/18</i>	4,110
<i>Assigned: Kenneth Grove Maintenance@ 7/1/18</i>	16,204
<i>Increase/Decrease 2018/19</i>	6,892
<i>Assigned: Kenneth Grove Maintenance@ 7/1/19</i>	19,521
<i>Increase/Decrease 2019/20</i>	3,575
<i>Assigned: Kenneth Grove Maintenance@ 7/1/20</i>	23,096
<i>Increase/Decrease 2020/21</i>	431
<i>Assigned: Kenneth Grove Maintenance@ 7/1/21</i>	23,527
<i>Increase/Decrease 2021/22</i>	2,568
<i>Assigned: Kenneth Grove Maintenance@ 7/1/22</i>	26,095
<i>Increase/Decrease 2022/23</i>	2,613
<i>Assigned: Kenneth Grove Maintenance@ 7/1/23</i>	28,708

Developer In-Lieu Fees - 88C	
Reserve Fund Category as per Govt. Code Section 66477	
Restricted @ 7/1/13	89,932
Developer Deposits and Interest 2013/14	114,718
Reduction 2013/14 as per Resolutions	-8,806
Restricted @ 7/1/14	195,844
Developer Deposits and Interest 2014/15	6,125
Reduction 2014/15 as per Resolutions	0
Restricted @ 7/1/15	201,969
Developer Deposits and Interest 2015/16	63,696
Reduction 2015/16 as per Resolutions	0
Restricted @ 7/1/16	265,665
Developer Deposits and Interest 2016/17	7,269
Reduction 2016/17 as per Resolutions	-175,000

Restricted @ 7/1/17	97,934
Developer Deposits and Interest 2017/18	1,509
Reduction 2017/18 as per Resolutions	0
Restricted @ 7/1/18	99,443
Developer Deposits and Interest 2018/19	28,657
Reduction 2018/19 as per Resolutions	0
Restricted @ 7/1/19	128,101
Developer Deposits and Interest 2019/20	15,606
Reduction 2019/20 as per Resolutions	0
Restricted @ 7/1/20	143,707
Developer Deposits and Interest 2020/21	20,221
Reduction 2020/21 as per Resolutions	0
Restricted @ 7/1/21	163,928
Developer Deposits and Interest 2021/22	9,315
Reduction 2021/22 as per Resolutions	0
Restricted @ 7/1/22	173,243
Developer Deposits and Interest 2022/23	5,899
Reduction 2022/23 as per Resolutions	0
Restricted @ 7/1/23	179,142

Park Development Fees - 332 I	
Reserve Fund Category as per Govt. Code Section 66000 et seq.	
Restricted @ 7/1/13	249,089
Developer Deposits and Interest 2013/14	271,536
Reduction 2013/14	0
Restricted @ 7/1/14	520,624
Developer Deposits and Interest 2014/15	112,495
Reduction 2014/15	0
Restricted @ 7/1/15	633,120
Developer Deposits and Interest 2015/16	89,230
Reduction 2015/16	0
Restricted @ 7/1/16	722,350
Developer Deposits and Interest 2016/17	105,978
Reduction 2016/17	-75,000
Restricted @ 7/1/17	753,328
Developer Deposits and Interest 2017/18	88,002
Reduction 2017/18	-360,000
Restricted @ 7/1/18	481,330
Developer Deposits and Interest 2018/19	66,914
Reduction 2018/19	-103,574
Restricted @ 7/1/19	444,670
Developer Deposits and Interest 2019/20	73,509
Reduction 2019/20	-136,806
Restricted @ 7/1/20	381,373
Developer Deposits and Interest 2020/21	66,691
Reduction 2020/21	0
Restricted @ 7/1/21	448,064

Developer Deposits and Interest 2021/22	58,975
Reduction 2021/22	-40,012
Restricted @ 7/1/22	467,027
Developer Deposits and Interest 2022/23	96,084
Reduction 2022/23	0
Restricted @ 7/1/23	563,111

STAFF REPORT



DATE: 8-17-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: APPROVAL TO CLOSE THE COMMUNITY CENTER FOR THE HOLIDAY SEASON FROM MONDAY, DECEMBER 18, 2023, THRU MONDAY, JANUARY 1, 2024

RECOMMENDATION

Approve that the Community Center be closed for the holiday season beginning Monday, December 18, 2023, and continuing thru Monday, January 1, 2024.

BACKGROUND

Due to low customer traffic along with high levels of staff vacations, the District closes the Community Center for the holidays for about two weeks each year. This is also a time when extra building maintenance is addressed. We would re-open the Community Center for business on Tuesday, January 2.

RECOMMENDED MOTION

I move that we approve that the Community Center be closed for the holiday season beginning Monday, December 18, 2023, and continuing thru Monday, January 1, 2024.

District Accomplishments for Fiscal Year 2022-23

1	We updated the District's Personnel Policies & Procedures Manual in February 2023. This was reviewed by legal counsel and includes policies that were updated to current language and laws.
2	We worked with Big Day of Service in 2023 to complete the following projects: added 25 yards of bark (OCCP), constructed one set of bleachers and three picnic tables (OCCP), planted 25 trees (OCCP, Shady Oaks, Youth Center, Pecan), added DG to dog park (Pecan), renovated butterfly garden (Pecan), replaced park sign (Pecan), added nearly 1,000 feet of irrigation line (Shady Oaks), curb appeal with rocks and planters (Shady Oaks), planted 45 plants around the Community Center.
3	We Applied to the County for \$200,000 in COVID-19 relief funding. The ARPA funding came from the federal government and was sent to counties. The County of Sacramento had an application process for special districts to help them strategically allocate the funds. Our application was accepted for funding, which we expect to receive early in fiscal year 2023/24.
4	The District received a clean audit for Fiscal Year 2021-22.
5	We generated the most revenue through Recreation programs in the District's history.
6	Performance evaluations have been conducted for full time and key part time staff at a much higher rate during the past year. Our goal is for staff to receive a performance evaluation once per year. We are nearing that level.
7	Experts presented future funding options to the District, which included GO Bonds and Assessment Districts. We contracted to have a survey conducted in September 2022 to determine our community's willingness to support a new Lighting & Landscaping Assessment District. There was not enough support to justify a ballot attempt. Another attempt is being planned for the future.
8	Successfully completed a 5-year lease agreement with the Orangevale History Project so they can open the Orangevale History Museum in the Cottage building. The museum opened on July 15, 2023. Staff prepared the building and the grounds for the OHP to move in.
9	We received the Ted Winslow CAPRI Safety Award in 2023, which signifies the highest rating possible following our annual safety audit.
10	We conducted several successful District special events for the community.
11	We participated in many community meetings and events: Rotary, Community Council, OV Business Watch, Best of Orangevale, Summer Palooza, Bow Wow Days, Turkey Bowl.
12	We managed the District through the final COVID-19 restrictions.
13	We are facilitating the Orangevale Farmers Market and the Chamber's beer and wine garden at Community Center Park.
14	We converted the District website to a new and improved platform.
15	Several damaged sections of concrete pathway were repaired at Community Park along with large sections of the Pavilion stage and dance floor area.

District Accomplishments for Fiscal Year 2022-23 Continued

16	The failing pool pump was replaced with a new energy efficient pump.
17	We successfully managed the election process for the Board of Directors.
18	We coordinated with the Orangevale History Project for the installation of a historical informational sign at Community Park.
19	We implemented the 9/80 work schedule option for identified staff positions.
20	We celebrated the District's 40 th Anniversary event at Summer Palooza.
21	We completed a salary survey that helped increase the salaries of most full-time staff.
22	Full-time staff received a 4% COLA for the new fiscal year in effort to keep up with inflation.
23	The Pool Renovation project entered the bidding phase, attracting four interested contractors.
24	The Driveway and Trail projects at OCCP are approaching the "notice inviting bids" phase as we await final County approval of the plans.
25	The Arcade Cripple Creek Trail Project has broken ground in Sundance, Streng, and Woodmore Oaks corridor.
26	We identified Capital Projects for FY 23/24: Community Center roof; Kidz Korner roof; replace HVAC units; parking lot repair; Youth Center Park concrete repair; Community Park concrete repair; shade structure at Community Center outdoor stage; pool building flooring; Almond Park tennis court repair.
27	We offered and completed our first successful season of Jr. Giants Baseball, and entered into our second season.
28	We are collaborating with Shady Oaks Disc Golf Club to prioritize and begin improvement projects within the course.
29	We weathered the big storms in Jan-Mar 2023, suffering about 25 downed trees, four damaged fences, a damaged parking lot, flooding at Shady Oaks and Norma Hamlin, soil erosion, and plenty of debris to clean.

Tentative Timeline for Pool Renovation

Rev. 8-11-23

DATE	TASK	Responsible Party	Status
January '22	Determine which Code Issues and Maintenance Issues are to be addressed	OVparks & ADG	Complete
May '22	Contact County Health Dept. to notify them that this project is on the horizon and will be time sensitive	OVparks	Complete
Early June '22 July/Aug '22 Early Sept '22	Complete the 90% Schematic Design Phase	ADG	Complete
June '22 Aug '22; Sept '22 Oct '22	Review and approve Schematic Design	OVparks	Complete
Early Aug. '22 Sept. '22; Oct '22	Construction Documents are ready	ADG	Complete
Early Aug. '22 Sept. '22; Oct '22 Nov '22	Construction Documents are sent to the County Environmental Health Dept.	ADG and OVparks	Completed Nov. 1
Aug-Oct '22 Sept-Oct '22 Oct-Nov '22 Dec '22; Jan '23; Feb '23 By Sept '23	County Health Dept. approval	County	Approval on hold until contractor submits.
Apr-May '23 May-June '23	Create Bid Packet Documents & Approved by Legal	OVparks	Complete
Sept-Oct '22 Oct-Nov '22 Nov-Dec '22 Dec '22-Jan '23 Feb-Mar-Apr '23 Apr-May '23 June '23	Advertise and solicit bids	ADG	Complete
Oct-Nov '22 Nov-Dec '22 Jan-Feb '23 Mar-Apr-May '23 May-June '23 Aug '23	Bid and Award Contract	OVparks and ADG	Complete
Nov/Dec '22 Dec. '22; Jan '23 Feb-Sept '23 Aug- Sept '23	Construction Begins	ADG & Contractor	
Spring '23 May '23-Feb '24 By March '24	Construction Completed	OVparks	

NOTES:

- Construction phase could vary greatly upon contractor availability.
- Once construction begins, the project should be complete within 2.5 months. This could vary greatly depending upon weather, and the possibility of an undesirable discovery. A 2-4 month construction period is safe to assume.

Tentative Timeline for Driveway & Trail Projects
at Community Center Park

Rev. 8-11-23

DATE	TASK	Responsible Party	Status
Sept '21	Architect Drawings	MTW Group	Complete
April '22	Topography Drawings from Engineer	Marty Gee, Engineer	Complete
June '22	Geotechnical Study Report	Wallace Kuhl & Assoc.	Complete
Sept '22	CEQA Study	County of Sac	Completed 10/3/22
Sept '22; Oct '22; Nov '22	Deed Restriction Application Docs	OVparks	Completed 11/22/22
Sept '22	Preliminary Construction Docs	MTW Group	Complete
Sept-Oct '22; Oct-Nov '22; Dec. '22; Jan. 9 '23	Construction Documents	MTW Group	Complete
Oct '22; Oct-Nov '22; Dec. '22; Jan. 10 '23	District Review of Construction Documents	OVparks and MTW Group	Complete
Nov-Dec '22 Dec '22-Jan '23 Feb-Mar '23; Mar-Apr '23 May-June '23 Aug-Sept '23	Submit project to County for approval. Lengthy application process.	OVparks and MTW Group	Submitted 3/21. County returned 1 st review 5/3. Requires 2 nd submittal. County returned 2 nd review on 7/5. Requires 3 rd submittal.
Apr-May '23 May-June '23 July-August '23	Create Bid Packet Documents & Approval from Legal	OVparks	Document work is near complete. Finalizing dates.
Nov '22; Nov-Dec '22 Jan '23; Feb-Mar '23 Apr-May '23; June-July '23 August '23; Sept. '23	Advertise and Solicit Bids	MTW Group	
Dec '22; Dec '22-Jan '23 Jan-Feb '23; Mar-Apr '23 Apr-June '23; May-Jun '23 June-July; July-Aug '23 Aug-Sept '23; Sept-Oct '23	Bid and Award Contract	OVparks and MTW Group	
Jan-Feb '23; Feb-Mar '23 Apr-May '23; May-Jun '23 Jun-Aug '23; Jul-Aug '23 Aug-Sept '23; Sep-Oct '23 Oct-Nov '23	Construction Begins	MTW Group and Contractor	
Mar-Apr '23; Jun-July '23 July-Aug '23; July-Sept '23 Aug-Sept; Sept-Nov '23 Nov-Dec '23	Project is complete	MTW Group and Contractor	
July-Dec '23 Aug-Dec '23; Nov-Dec '23	Final Grant Documents are Submitted to the State	OVparks	

NOTES:

- County permit process should take about 30 days but can vary greatly. Current rate is 6 weeks.
- Construction phase would ideally begin within 30 days of awarding contract but could vary greatly upon contractor availability and weather.
- Once construction begins, the project should be complete within two months. This could vary greatly depending upon weather, and the possibility of an undesirable discovery.
- MTW Group will provide updated cost projections during the Construction Document Phase.