

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors

June 18, 2026

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on June 18, 2026 at the District Office. Director Brunberg called the meeting to order at 6:32 p.m.

Directors present: Brunberg, Stickney, Meraz, Montes, Presinal. Director Meraz arrived at 6:34.
Directors absent: None
Staff present: Becky Herz, District Administrator
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor II
Melyssa Woodford, Admin. Services Supervisor

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

4. APPROVAL OF AGENDA

On a motion by Director Stickney, seconded by Director Montes, the agenda was approved by a vote of 5-0-1 with Directors Stickney, Presinal, Brunberg, and Montes voting Aye. There were no Nays or Abstentions. Director Meraz was absent.

MOTION #1

5. PUBLIC DISCUSSION

Each speaker was limited to three minutes. Any matters that required action will be referred to staff or committee.

Orangevale residents Madison McWilliams, Jeff Manges, and Dr. Pamela Riggs-Manges, along with non-residents Brenda Duncan and Jill Russi shared comments about the Horse Arena including maintenance, grooming, and sand depth.

District Administrator Herz explained that because the horse arena was not an agenda item, the Board could only listen to public comments and would not take action on the topic. She further explained that concerns regarding facilities should first be addressed through the District's established process. OVparks maintenance staff would review the issue initially; if it remained unresolved, it would be elevated to the District Administrator, and if necessary, brought before the Board of Directors.

Director Brunburg agreed with District Administrator Herz and also stated that complaints and concerns should first be addressed with OVparks staff. If the matter cannot be resolved at the staff level, it may then be brought before the Board of Directors.

Director Montes stated that she was confident staff would take the concerns presented into consideration and work toward resolving the issues.

Superintendent Oropeza stated that he has received feedback from arena users with differing preferences regarding arena footing, with some preferring a softer surface and others a firmer one. He explained that, as a multiuse arena, the District has been working to balance these varying preferences when maintaining the facility.

Administrator Herz stated that she would consider hosting a roundtable discussion to make sure representation from all types of arena users had a chance for input before staff considered making changes.

6. MINUTES

MOTION #2

- a) Approval of Minutes of the Regular Meeting on May 21, 2026 (pg 4-13): On a motion by Director Montes seconded by Director Brunberg, the minutes were approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg, voting Aye. Directors Montes and Presinal Abstaining.

7. CORRESPONDENCE

- a) Communication from Jill Russi – Horse Arena Comments (pg 14-16): Comments and public discussion were heard by the Board of Directors. Admin. Herz stated that the day she received the letter, she spoke with the person who sent it and directed staff to the arena to assess the situation and safety concerns. OVParks staff did not find a safety hazard but will work with the community to see how they can improve the arena. Director Montes commented that the arena could potentially be added as a project to Big Day of Service. Admin. Herz said that signs had been ordered and will be posted around the arena. Director Brunberg stated she would like to have staff visit Loomis Basin Arena and Folsom Arena to learn about the sand and maintenance of other arenas.
- b) Communication from County of Sacramento – SB 937 (pg. 17-26): Sacramento County requested feedback on a proposed Countywide expansion of SB 937 relating to impact fee deferral to Certificate of Occupancy. Local park district administrators held a joint meeting to discuss the proposed changes and found concerns with Section 7B. By agreeing to this change, there could be considerable amount of time before impact fees would be collected if homes sit vacant. Also, the increased value of the homes due to inflation at time of occupancy versus the value at issuance of the permit prevents parks from collecting much needed funding. The park administrators held an on-line meeting with the County, and later Admin. Herz and Mike Heller, General Manager of Rio Linda Elverta Recreation and Park District met with County Supervisor Rosario Rodriguez to voice their concerns

with SB 937. When SB 937 was presented to the County Supervisors for a vote, parks districts were left out of the changes.

- c) Orangevale Times articles May 15 & 29 (pg. 27-29): The front page of the first edition of the Orangevale Times featured an article about the new mural at Kenneth Ave. and Greenback Lane. There was also an article submitted by a community member sharing about OVparks Artist Studio and a list of programs the District offers also appeared in the paper. Also included in the paper were advertisements announcing the hearing for the resolutions intending to levy assessments for OLLAD and Kenneth Grove for the fiscal year 2026-27 also appeared in the Orangevale Times.
- d) Citrus Heights Messenger Proof of Publications, May 29, 2026 (pg. 30-32): Notices announcing the public hearings for the resolutions of intention to levy assessments for the OLLAD and Kenneth Grove Assessment Districts for Fiscal Year 2026–27 was published in accordance with applicable requirements.

**8. CONSENT
CALENDAR**

MOTION #3

- a) On a motion by Director Montes, seconded by Director Stickney, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for May 2026 (pg. 33)
- b) Budget Status Report for May 2026 (pg. 34-35)
- c) Revenue Report for May 2026 (pg. 36)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for May 2026 (pg. 37)
- b) Budget Status Report for May 2026 (pg. 38-39)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for May 2026 (pg. 40)
- b) Budget Status Report for May 2026 (pg. 41)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #4

- a) Ratification of Claims for May 2026 (pg. 42):
On a motion by Director Brunberg, seconded by Director Presinal, the non-consent calendar was approved by a vote of 3-0-0 with Directors Presinal, Brunberg, and Meraz voting Aye. There were no Nays, Directors Stickney and Montes abstained. Director Brunberg requested the billing be moved from Recreation Services to Advertising for the future.

10. PUBLIC HEARINGS

- a) Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD) – SCI Consulting Group:

Approval of Resolution 26-06-762, Resolution Approving the Engineers Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg. 43-45)

Staff report: Admin. Herz stated that OVparks contracts with SCI Consulting Group and relies on them to provide a thorough Engineers Report. After review, the District is given the opportunity to decide if they would like to continue with District wide assessment fees for OLLAD Assessment and Kenneth Grove Assessment. Susan Barnes from SCI was present to share her findings. OLLAD and Kenneth Grove do not have a CPI attached to the assessment rate, so it never changes.

OVparks had inquired with SCI Consulting Group about assessment rates being charged for ADUs. Ms. Barnes stated that ADUs had the same rate as a mobile home, which is .88 times \$42. If there is an ADU on the property, the home is charged the standard rate for a single-family home of \$42 plus the rate for the ADU or ADUs depending on how many are on the property. Ms. Barnes shared that Sacramento County has a “use code” that is assigned to each parcel that indicates what type of dwellings are on the property. The dwellings are counted, not the square footage. When a parcel shows zero approved value, SCI Consulting Group will research to find out if perhaps the house was torn down, hasn’t been built yet or it is not reported correctly.

The Public Hearing was open to the public for comment. No comments were made. The Public Hearing was closed for public comment and opened to the Board of Directors for comment. No comments were made by the BOD.

MOTION #5

On a motion by Director Stickney, seconded by Director Montes, Approval of Resolution 26-06-762, Resolution Approving the Engineers Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

b) Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District - SCI Consulting Group Approval of Resolution 26-06-763, Resolution Approving the Engineer’s Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Kenneth Grove Landscaping and Lighting Assessment District (KG) (pg. 46-48).

The Public Hearing was open to the public for comment. No comments were made by the public. The Public Hearing was closed for public comment and opened to the Board of Directors for comment. No comments were made by the BOD.

Admin. Herz expressed her appreciation for SCI Consulting Group. She advised that some of the funds that were allocated for last fiscal year had been used for successful improvements and Phase II improvements are budgeted for the new fiscal year.

MOTION #6

On a motion by Director Stickney, seconded by Director Montes, Approval of Resolution 26-06-763, Resolution Approving the Engineers Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Kenneth Grove Landscaping and Lighting Assessment District was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

11. PRESENTATION

- a) Introduction of Recreation Coordinator – DeDe Clark. (verbal)
Supervisor Bain introduced the new Recreation Coordinator DeDe Clark. She shared that she is a resident of Orangevale with children in local schools and enjoys being part of the community. She stated that she has years of experience in recreation. Director Presinal commented that her child is participating in the Rec'ing Crew summer camp, and she appreciates the emails that Coordinator Clark has been sending and the user-friendly forms that are being emailed to the parents.

12. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report. Next Meeting July 28, 12:00pm.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc: Legal Services Review (verbal). Submissions to RFP were reviewed and it is anticipated that a recommendation for a

new legal council will be brought to the next Board meeting in July.

13. ADMINISTRATOR'S REPORT

- a) Administrator Herz reported that Administrative Services Manager Woodford attended the Women's Club meeting, and OVparks hosted the Community Council meeting.

Admin. Herz, Superintendent Oropeza, and PM II Bryant conducted a park walk and completed a sample tree inventory at Pecan Park to develop a new system for inclusion in the Park Maintenance Management Program (PMMP). The updated PMMP will include dedicated sections for general care, open space, regular park areas, and specialty amenities such as playgrounds, ball fields, and the arena.

Administrator Herz attended meetings regarding SB 937 and led an NRPA Quick Guide meeting as part of an ongoing project. She and Superintendent Oropeza also met with the Sacramento Regional Conservation Corps and the Veterans Affiliation Council to discuss potential grant opportunities for Norma Hamlin Park.

Additionally, Administrator Herz attended the Women in Government Summit in Roseville and completed a two-day online leadership course for special district government offered by CSDA.

OVparks participated in the Big Day of Service by hosting four projects, allowing a substantial amount of work to be completed with the assistance of numerous volunteers. The District received sponsorship support from the Rotary Club, Kiwanis Club, Orangevale-Fair Oaks Arts, and Skyline Scaffold.

Admin. Herz stated that OVparks hosted the Summer Palooza, which was a successful community event and there was a photo of OVparks staff at the booth included. Director Montes stated that the OV Parks Fund received a portion of the proceeds from tickets sold for the event online if OV Parks Fund was mentioned as a chosen recipient or if tickets were purchased at the District office.

Admin. Herz shared photos from the OV Little Explorers program, including a bicycle event and the program's graduation ceremony. She reported that OVparks continues to offer a well-attended recreational program for preschool-aged children.

Admin. Herz also shared photos of the District's wildfire prevention efforts featuring the goats and the Sacramento Regional Conservation Corps (SRCC). She reported that the SRCC had completed its work at Community Park and was currently working in Shackleton Woods. She added that it was uncertain whether the SRCC would continue to the District's other parks. Admin. Herz explained that the District typically

shares the cost of the program on a 50/50 basis but agreed to provide scheduling flexibility in exchange for an 80/20 cost split.

Additional photos highlighted the District's participation in the Big Day of Service, including projects completed by the Orangevale Rotary, SMUD, the Kiwanis Club, and Orangevale Fair Oaks Arts. Admin. Herz also reported that OVparks partnered with other organizations by hosting five Community Cares projects in Buildings 1 and 2 as part of the Big Day of Service.

Manager Woodford advised that Collette Vacations have been doing very well with at least one person enrolled on each trip they offer.

Park Superintendent Oropeza reported that PM IIs Stewart and Arce replaced 18 bollards at various park locations, with many installed at the disc golf course. New signage indicating that the disc golf course closes at sundown, along with updated locks, is expected to improve park security.

Director Montes noted that there were no electrical issues during Summer Palooza. Superintendent Oropeza explained that the Parks Department made improvements and additions to the electrical outlets in the event area, which appeared to resolve the issues experienced during previous events.

Director Stickney asked whether the park gates are locked during Summer Palooza. Superintendent Oropeza responded that Parks staff do not manage the gates during the event.

Superintendent Oropeza also reported that Parks staff assisted with the Big Day of Service. Based on the value of donated labor and materials, the cost-benefit analysis was favorable to the District. He expressed his appreciation to the Board for providing the resources that allowed the District to complete these improvement projects with the community.

Recreation Manager Bain reported that the summer season is officially underway, with swimming lessons and summer camps in progress. He advised that there was an issue with the HVAC system at the building hosting the Rec'ing Crew camp. The HVAC units involved are original to the property when OVparks purchased it, and a breaker replacement was scheduled for June 19.

Manager Bain stated that Skyhawks programming has been performing well; however, enrollment in the Rec'ing Crew camp is lower than it was at the same time last year, a trend that appears to be affecting other park districts as well. He added that he and his staff are exploring new program ideas for next year to diversify offerings and generate additional revenue.

Director Brunberg suggested that an adult recreation club could be considered as a potential future program.

14. UNFINISHED BUSINESS

- a) Final 9 Audit Report (pg. 56-65): Director Brunberg met with Jenny from Final 9 to conduct an audit. Random samples were pulled from daily receipts that were provided. There was one receipt with numbers that did not match but it did not affect the total that Final 9 pays to OVparks. Also, the sales tax report matched what was submitted to the state.
- b) Wildfire Prevention Update. (verbal) Admin Herz had already shared wildfire prevention progress during her staff report.
- c) Administrator Herz reported that she was contacted by Baldeo from the Sacramento Regional Conservation Corps (SRCC), who shared information about a grant opportunity and expressed interest in partnering with OVparks again following the successful Wildfire Prevention Project.

Administrator Herz explained that a community member who also serves on the Veterans Affiliation Council had previously addressed the Board regarding the development of a community garden at Norma Hamlin Park for veterans and the broader community. After identifying a grant opportunity focused on reducing the impacts of extreme heat, Administrator Herz determined that the proposed project could potentially qualify.

Administrator Herz and Superintendent Oropeza developed a draft proposal and site map and met with representatives from the Sacramento Regional Conservation Corps and the Veterans Affiliation Council at the proposed location to discuss the project. To better align with the grant objectives, they proposed incorporating orchards into the community garden plan, enhancing the project's ability to meet the grant's eligibility criteria.

Administrator Herz presented the conceptual proposal and site map for a \$500,000 community garden and orchard project that would develop an undeveloped portion of Norma Hamlin Park. She reported that the grant application was accepted as complete and is currently under review. OVparks will be notified whether the project advances to the next phase of the application process.

15. NEW BUSINESS

- a) Approval of Resolution 26-06-764, Resolution of the Orangevale Recreation & Park District Amending the District Salary Schedule (pg. 66-68)

Admin. Herz stated that the FY 26/27 Preliminary Budget included a 1% cola and by approving the Resolution, the District could implement the 1% increase on July 5th.

MOTION #7

On a motion by Director Montes, seconded by Director Stickney, Approval of Resolution 26-06-764, Approval of Resolution 26-06-764, Resolution of the Orangevale Recreation & Park District Amending the District Salary Schedule was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

b) Approval of Entering into an Agreement with FISERV INC for Credit Card Processing Services. (pg. 69)

Admin. Herz said that she appreciated OVparks staff taking the initiative to save the District money and finding a new credit card processing service.

MOTION #8

On a motion by Director Montes, seconded by Director Brunberg, Approval of Entering into an Agreement with FISERV INC for Credit Card Processing Services was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

c) Adoption of Sacramento County Code Amendments to Section 9.36.030, 9.36.035, 9.36.040, 9.36.062, and 9.36.063, and adding section 9.36.084 Relating to Park Regulations. (pg. 70-88)

Admin. Herz stated that on May 12, 2026, Sacramento County adopted amendments to its park use code that changed violations involving motorized vehicles and e-bikes in parks from infractions to misdemeanors.

Admin. Herz said she plans to follow up with a newspaper article to inform the community of the adopted changes and help educate the public about the increasing seriousness of these violations.

Director Presinal expressed concern about the potential consequences for minors. Admin. Herz responded that, with the adoption of the code amendments, law enforcement now has the discretion to issue misdemeanor citations for violations, depending on the circumstances. Prior to the amendments to the Sacramento County Code, violators could only be cited for trespassing.

MOTION #9

On a motion by Director Brunberg, seconded by Director Montes, Adoption of Sacramento County Code Amendments to Section 9.36.030, 9.36.035, 9.36.040, 9.36.062, and 9.36.063, and adding section 9.36.084 Relating to Park Regulations was approved by a

vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- d) Update on the Board of Directors election timeline (verbal):
Admin. Herz shared that the nomination period opens on July 13, 2026 and will close August 7, 2026.

16. CLOSED SESSION

The Board went into closed session at 8:07pm

- a) Closed Session pursuant to Government Code Section 54956.9(d)(1) Existing Litigation: Jerry Berch and Dannette Berch vs Orangevale Recreation & Park District, Case # 26CV010282
- b) Closed Session pursuant to Government Code Section 54957 Public Employee Performance Evaluation: District Administrator.
- c) Closed Session pursuant to Government Code Section 54957(b)(1) Communication Regarding Personnel Matter.

**17. RESUME PUBLIC
SESSION &
ANNOUNCE
ACTIONS FROM
CLOSED SESSION**

The Board resumed public session at 9:06 pm

No action was taken.

**18. DIRECTOR AND
STAFF COMMENTS**

Admin. Herz reported that the District office would be closed in observance of Juneteenth. She noted that OVparks is one of the few park districts that observes the holiday and expressed her appreciation to the Board for approving recognition. She also thanked the Board's Ad Hoc Committee for its assistance in reviewing the proposals submitted in response to the legal counsel Request for Proposals (RFP).

Director Meraz commented that the Summer Palooza event was a great success. He noted that the event was well attended, the venue was clean, and the flow of attendees throughout the event was smooth

Director Stickney reported that he attended the Summer Palooza event. He inquired about the status of the cyclocross course map, and Admin. Herz responded that it would be included on the July Board meeting agenda. Director Stickney stated that he is strongly opposed to the proposed course traveling through the nature area at Community Park. He also commented that the District's parks look well maintained and noted that the weeds had been cut on the property between the Community Center and Buildings 1 and 2.

Director Montes shared that Mark S. Allen, a local television news personality, featured Community Park during a Friday morning segment on the day of Summer Palooza. She noted that he highlighted

the park and its amenities. Director Montes also stated that, as both a District facility renter and a Board Director, she appreciates the staff's hard work and dedication.

Director Presinal commented that Admin. Herz is doing an excellent job and recognized her initiative and problem-solving abilities as significant strengths.

Director Brunberg said it seems like staff is collaborating and doing a good job.

**19. ITEMS FOR NEXT
AGENDA**

None listed.

20. ADJOURNMENT

MOTION # 10

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 9:13 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Sharon Brunberg, Chairperson