

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, NOVEMBER 12, 2020**

**REGULAR MEETING 6:30 PM
LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Regular Meeting October 8, 2020 (pg 1-8)

7. CORRESPONDENCE

a. Confidential envelope – Attorney billing September 2020

b. Sacramento Local Agency Formation Commission Request for Nominations for “Office B” Membership on the Special District Advisory Committee (pg 9-11)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for September 2020 (pg 12)
- b. Budget Status Report for September 2020 (pg 13-15)
- c. Revenue Report for September 2020 (pg 16)
- d. Ratification of Claims for October 2020 (pg 17-18)
- e. Budget Status Report for October 2020 (pg 19-21)
- f. Revenue Report for October 2020 (pg 22)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for September 2020 (pg 23-24)
- b. Budget Status Report for September 2020 (pg 25-26)
- a. Ratification of Claims for October 2020 (pg 27-28)
- b. Budget Status Report for October 2020 (pg 29-30)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for September 2020 (pg 31)
- b. Budget Status Report for September 2020 (pg 32)
- a. Ratification of Claims for October 2020 (pg 33)
- b. Budget Status Report for October 2020 (pg 34)

9. **NON-CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for September 2020 (pg 35)
 - a. Ratification of Claims for October 2020 (pg 36)

10. **STANDING COMMITTEE REPORTS**
 - a. Administration & Finance
 - b. Maintenance & Operation
 - c. Recreation Committee – Recap of the October 7, 2020 meeting (pg 37)
 - d. Personnel & Policy – Recap of the November 5, 2020 meeting (pg 38)
 - e. Government
 - f. Planning Committee
 - g. Trails Committee
 - h. Ad Hoc

11. **ADMINISTRATOR’S REPORT**
 - a. Monthly Activity Report – October 2020 (pg 39-44)
 - b. Report on Electric Greenway Trail – Trail Naming (verbal)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**
 - a. Retroactive Approval of the Agreement with the California Conservation Corps to Provide Tree and Shrub Pruning/Chipping Services at Orangevale Community Park and Sundance Natural Area in the amount of 9,606.72 (pg 45-55)
 - b. Approve the Agreement with Sebastian (the Qualified Low Quote) for the Orangevale Community Park Tennis Court Electrical Panel Project in the Amount of \$9,469 (pg 56-77)
 - c. Approve the Agreement with Champion Sports Surfaces (the Qualified Low Quote) for the Orangevale Community Park Tennis Court Renovation Project in the Amount of \$25,290 or \$32,590 (Award Determined by Selection of the Two Tennis Courts or the One Tennis and Two Pickleball Alternative) (pg 78-117)
 - d. Discussion and Formal Approval of Incorporating the County Policy Regarding Unused Sick Leave at Retirement for Management Employees into the District Policy Manual (pg 118-119)
 - e. Retroactive Approval for Encroachment Permit with Sierra National Construction to use District Property at 6826 Hazel Avenue as a Staging Area for Construction Equipment and Material for the Hazel Avenue Improvement Project (pg 120-127)

14. **DIRECTOR’S AND STAFF’S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

16. **CLOSED SESSION**
 - a. Closed Session pursuant to Government Code Section 54957
Public Employee Performance Evaluation: District Administrator

17. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**

18. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson